

## **DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES**

**Monday, September 16, 2013 – 5:05 p.m.**

**Edmund T. Malinowski Board Room**

**Stoughton Utilities Administration Office**

**600 S. Fourth St.**

**Stoughton, Wisconsin**

**Members Present:** Citizen Member David Erdman, Citizen Member Jonathan Hajny, Alderperson Eric Hohol, Alderperson Paul Lawrence, Mayor Donna Olson, Citizen Member Alan Staats, and Alderperson Elvin (Sonny) Swangstu.

**Excused:** None.

**Absent:** None.

**Others Present:** Stoughton Utilities Finance and Administrative Manager Kim Jennings, CPA, and Stoughton Utilities Director Robert Kardasz, P.E.

**Call To Order:** Mayor Donna Olson called the regular Stoughton Utilities Committee Meeting to order at 5:05 p.m.

**Stoughton Utilities Committee Consent Agenda:** Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda Items and emphasized the August 17, 2013 Iowa Gazette newspaper article regarding the graying of public sector employees, the August 26, 2013 memorandum to the Stoughton Personnel Committee regarding the Baker Tilly Organizational Study, and the August 29, 2013 letter from a State Division of Industry Services Inspector. Discussion Followed. Motion by Citizen Member Alan Staats, the motion seconded by Citizen Member David Erdman, to approve the following consent agenda items as presented: Stoughton Utilities Payments Due List, Draft Minutes of the August 19, 2013 Regular Stoughton Utilities Committee Meeting, Stoughton Utilities July 2013 Financial Summary, Stoughton Utilities July 2013 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee Annual Calendar, and the Stoughton Utilities August 2013 Activities Reports. The motion carried unanimously.

Alderperson Elvin (Sonny) Swangstu arrived at the Stoughton Utilities Committee meeting at 5:14 p.m.

**Status Of The Stoughton Utilities Committee Recommendation(s) To The Stoughton Common Council:** Alderperson Eric Hohol presented and discussed that the following items from the Stoughton Utilities Committee and placed on file by the Stoughton Common Council:

# **DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES**

**Monday, September 16, 2013 – 5:05 p.m.**

**Stoughton, WI**

**Page No. 2**

- Stoughton Utilities Payments Due List.
- Stoughton Utilities Committee July, 2013 Regular Meeting Minutes.
- Stoughton Utilities June 2013 Financial Summaries.
- Stoughton Utilities June 2013 Statistical Worksheets.

## **Stoughton Utilities Proposed 2014 Ten-Year (2014-2023) Capital Projects**

**Program:** Stoughton Utilities Director Robert Kardasz presented and discussed the proposed Stoughton Utilities 2014 Ten-Year (2014-2023) Capital Projects Program including Park Street water and sanitary sewer replacement mains, and ArcGIS server and mobile access equipment. Discussion followed. Motion by Alderperson Paul Lawrence, the motion seconded by Citizen Member Jonathan Hajny, to approve the Stoughton Utilities 2014 Ten-Year (2014-2023) Capital Projects Program, and recommend it to the Stoughton Common Council. The motion carried unanimously.

**Proposed Discontinuance Of Tax Roll Hearings:** Stoughton Utilities Finance and Administrative Manager Kim Jennings and Stoughton Utilities Director Robert Kardasz presented and discussed the proposed discontinuance of tax roll hearings. Discussion followed. Motion by Alderperson Paul Lawrence, the motion seconded by Citizen Member David Erdman, to discontinue tax roll hearings. The motion carried unanimously.

**Stoughton Utilities Committee Governance:** Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee governance. Discussion followed.

**Stoughton Utilities Public Power Walk:** Stoughton Utilities Finance and Administrative Manager Kim Jennings and Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Public Power Walk scheduled for September 18, 2013. Discussion followed.

## **Stoughton Utilities Committee Future Agenda Items:**

- Stoughton Utilities Governance on October 14, 2013.
- Stoughton Utilities Financial Forecasts.

**DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR  
MEETING MINUTES**

**Monday, September 16, 2013 – 5:05 p.m.**

**Stoughton, WI**

**Page No. 3**

**Adjournment:** Motion by Alderperson Paul Lawrence, the motion seconded by Citizen Member Jonathan Hajny, to adjourn the Regular Stoughton Utilities Committee Meeting at 5:25 p.m. The motion carried unanimously.

Respectfully submitted,

Robert P. Kardasz, P.E.  
Stoughton Utilities Director