

STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Tuesday, January 21, 2014 – 5:00 p.m.
Edmund T. Malinowski Board Room
Stoughton Utilities Administration Office
600 S. Fourth St.
Stoughton, Wisconsin

Members Present: Citizen Member David Erdman, Citizen Member Jonathan Hajny, Alderperson Eric Hohol, Alderperson Paul Lawrence, Citizen Member Alan Staats, and Alderperson Elvin (Sonny) Swangstu.

Excused: Mayor Donna Olson.

Absent: None.

Others Present: Stoughton Utilities Finance and Administrative Manager Kim Jennings, CPA, and Stoughton Utilities Director Robert Kardasz, P.E.

Call To Order: Alderperson Eric Hohol called the regular Stoughton Utilities Committee Meeting to order at 5:00 p.m.

Stoughton Utilities Committee Consent Agenda: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda items. Discussion Followed. Motion by Alderperson Paul Lawrence, the motion seconded by Citizen David Erdman, to approve the following consent agenda items as presented: Stoughton Utilities Payments Due List, Draft Minutes of the November 18, 2013 Regular Stoughton Utilities Committee Meeting, Stoughton Utilities November 2013 Financial Summary, Stoughton Utilities November 2013 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee Annual Calendar, and the Stoughton Utilities November and December 2013 Activities Reports. The motion carried unanimously.

Status Of The Stoughton Utilities Committee Recommendation(s) To The Stoughton Common Council: Stoughton Utilities Director Robert Kardasz presented and discussed that the following items from the Stoughton Utilities Committee were approved and placed on file by the Stoughton Common Council:

- Stoughton Utilities Payments Due List.
- Stoughton Utilities Committee October 14, 2013 Regular Meeting Minutes.
- Stoughton Utilities September 2013 Financial Summaries.
- Stoughton Utilities September 2013 Statistical Worksheets.

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Stoughton Utilities Proposed Filling Of The Vacant Utilities Wastewater

Operator Position: Stoughton Utilities Director Robert Kardasz presented and discussed the rationale behind filling the vacant Wastewater Operator position at this time. Discussion followed. Motion by Alderperson Paul Lawrence, the motion seconded by Alderperson Elvin (Sonny) Swangstu, to fill the vacant Utilities Wastewater Operator position at the present hourly wage of \$20.13-19.17 - \$24.51. The motion carried unanimously.

Stoughton Utilities Proposed Filling Of The Vacant Apprentice Lineman

Position: Stoughton Utilities Director Robert Kardasz presented and discussed the rationale behind filling the vacant Utilities Apprentice Lineman position at this time. Discussion followed. Motion by Alderperson Paul Lawrence, the motion seconded by Citizen Member Jonathan Hajny, to fill the vacant Utilities Apprentice Lineman position at the present hourly wage of \$29.4 - \$32.11. The motion carried unanimously.

Stoughton Utilities Round-Up Program:

Stoughton Utilities Office and Information Systems Supervisor Brian Hoops and Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Round-Up. Discussion followed. Motion by Alderperson Paul Lawrence, the motion seconded by Citizen Member David Erdman, to select the Stoughton United Ministries as the recipient of the Stoughton Utilities \$1,100 donation. The motion carried unanimously.

Stoughton Utilities Committee Governance:

Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee governance. Discussion followed. Motion by Alderperson Paul Lawrence, the motion seconded by Alderperson Elvin (Sonny) Swangstu to move to table. The motion passed 5 to 1 with Citizen Member Jonathan Hajny voting no.

Stoughton Utilities Committee Future Agenda Items:

- Stoughton Utilities Financial Forecasts.

Adjournment: Motion by Alderperson Paul Lawrence, the motion seconded by Citizen Member David Erdman, to adjourn the regular Stoughton Utilities Committee Meeting at 5:43 p.m. The motion carried unanimously.

Respectfully submitted,

Robert P. Kardasz, P.E. - Stoughton Utilities Director