

# STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, November 17, 2014 – 5:00 p.m.

Edmund Malinowski Board Room

Stoughton Utilities Administration Building

600 S. Fourth Street

Stoughton, Wisconsin

**Members Present:** Citizen Member David Erdman, Alderperson Thomas Majewski Mayor Donna Olson, Alderperson Elvin (Sonny) Swangstu, and Citizen Member Alan Staats.

**Absent:** Alderperson Eric Hohol.

**Excused:** Citizen Member John Kallas.

**Others Present:** Stoughton Utilities Technical Operations Supervisor Brian Hoops, Stoughton Utilities Finance and Administrative Manager Kim Jennings, CPA, and Stoughton Utilities Director Robert Kardasz, P.E.

**Call To Order:** Mayor Donna Olson called the regular Stoughton Utilities Committee Meeting to order at 5:00 p.m.

**Stoughton Utilities Committee Consent Agenda:** Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda items. Discussion Followed. Motion by Alderperson Elvin (Sonny) Swangstu, the motion seconded by Citizen Member David Erdman, to approve the following consent agenda items as presented: Stoughton Utilities Payments Due List, Draft Minutes of the October 20, 2014 Regular Stoughton Utilities Committee Meeting, Stoughton Utilities September 2014 Financial Summary, Stoughton Utilities September 2014 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee Annual Calendar, and the Stoughton Utilities October 2014 Activities Reports. The motion carried unanimously.

**Status Of The Stoughton Utilities Committee Recommendation(s) To The Stoughton Common Council:** Stoughton Utilities Director Robert Kardasz presented and discussed the following items from the Stoughton Utilities Committee that were approved and placed on file by the Stoughton Common Council:

- Stoughton Utilities Payments Due List.
- Stoughton Utilities Committee September 15, 2014 Regular Meeting Minutes.

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- Stoughton Utilities August 2014 Financial Summaries.
- Stoughton Utilities August Statistical Worksheet.
- Stoughton Utilities 2015 Budget and Ten-Year Capital Projects Program.

**Stoughton Utilities Wastewater Rate Adjustment:** Stoughton Utilities Finance and Administrative Manager Kim Jennings and Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities wastewater rate adjustment. Discussion followed. Motion by Citizen Member David Erdman, the motion seconded by Citizen Member Alan Staats, to approve the Stoughton Utilities wastewater rate adjustment and recommend it and the adoption of the corresponding resolution with a January 1, 2015 effective date to the Stoughton Common Council on November 25, 2014. The motion carried unanimously.

**Stoughton Utilities' Intent To Apply For Amended Operating Rules Related To Deferred Payment Agreement Offerings To Residential Tenant Customers:** Stoughton Utilities Technical Operations Supervisor Brian Hoops and Stoughton Utilities Director Robert Kardasz presented and discussed Stoughton Utilities' intent to apply for amended operating rules relating to deferred payment agreement offerings to residential tenant customers. Discussion followed.

**Stoughton Utilities Electric Rate Adjustment Timeline:** Stoughton Utilities Finance and Administrative Manager Kim Jennings and Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities electric rate adjustment timeline. Discussion followed.

**Stoughton Utilities Water Rate Adjustment Timeline:** Stoughton Utilities Finance and Administrative Manager Kim Jennings and Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities water rate adjustment timeline. Discussion followed.

**Tour Of The Stoughton Utilities Well No. 5:** Stoughton Utilities Director Robert Kardasz presented and discussed the tour of the Stoughton Utilities Well No. 5 and encouraged the committee members to participate. Discussion followed.

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**Stoughton Utilities Committee Future Agenda Item(s):**

- Stoughton Utilities Electric, Wastewater and Water Financial Forecasts.

**Adjournment:** Motion by Citizen Member David Erdman, the motion seconded by Citizen Member Alan Staats, to adjourn the Regular Stoughton Utilities Committee Meeting at 5:44 p.m. The motion carried unanimously.

Respectfully submitted,

Robert P. Kardasz, P.E.  
Stoughton Utilities Director