

## **STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES**

**Monday, February 15, 2016 – 5:00 p.m.**

**Edmund T. Malinowski Board Room**

**Stoughton Utilities Administration Office**

**600 S. Fourth St.**

**Stoughton, Wisconsin**

**Members Present:** Alderperson Michael Engelberger, Citizen Member David Erdman, Alderperson Greg Jenson, Citizen Member John Kallas, Mayor Donna Olson, Citizen Member Alan Staats, and Alderperson Elvin (Sonny) Swangstu.

**Excused:** None.

**Absent:** None.

**Others Present:** Stoughton Utilities Technical Operations Supervisor Brian Hoops and Stoughton Utilities Director Robert Kardasz, P.E.

**Call To Order:** Mayor Donna Olson called the Regular Stoughton Utilities Committee Meeting to order at 5:00 p.m.

**Stoughton Utilities Committee Consent Agenda:** Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda items. Discussion Followed. Motion by Alderperson Michael Engelberger, the motion seconded by Citizen Member David Erdman, to approve the following consent agenda items as presented: Stoughton Utilities Payments Due List, Draft Minutes of the January 19, 2016 Regular Stoughton Utilities Committee Meeting, Stoughton Utilities December 2015 Financial Summary, Stoughton Utilities December 2015 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee Annual Calendar, and the Stoughton Utilities January 2016 Activities Report. The motion carried unanimously 7 to 0.

**Status Of The Stoughton Utilities Committee Recommendation(s) To The Stoughton Common Council:** Stoughton Utilities Director Robert Kardasz presented and discussed the following items from the Stoughton Utilities Committee that were approved and placed on file by the Stoughton Common Council:

- Stoughton Utilities Payments Due List.
- Stoughton Utilities Committee November 16, 2015 Regular Meeting Minutes.
- Stoughton Utilities November 2015 Financial Summaries.
- Stoughton Utilities November 2015 Statistical Worksheet.

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- Stoughton Utilities participation in the Madison Metropolitan Sewerage District Adaptive Management Program request to the Wisconsin Department of Natural Resources.

**Stoughton Utilities Participation In The Yahara River Watershed Improvement Network (Yahara WINS) Group Adaptive Management Program:** Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities participation in the Yahara WINS Group Adaptive Management Program. Discussion followed. Motion by Alderperson Michael Engelberger, the motion seconded by Citizen Member Alan Staats, to approve the Stoughton Utilities Wastewater Treatment Facility participation in the Yahara WINS Group Adaptive Management Program and recommend the approval of the Intergovernmental Agreement and the adoption of the corresponding resolution to the Stoughton Common Council on February 23, 2016. The motion carried unanimously 7 to 0.

**Stoughton Utilities Bad Debt Account Write-Offs Through December 31, 2015:** Stoughton Utilities Technical Operations Supervisor Brian Hoops and Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Bad Debt Account Write-Offs Through December 31, 2015. Discussion followed. Motion by Alderperson Michael Engelberger, the motion seconded by Citizen Member David Erdman, to approve the Stoughton Utilities Bad Debt Write-Offs Through December 31, 2015 and recommend the approval and the adoption of the corresponding resolution to the Stoughton Common Council on February 23, 2016. The motion carried unanimously 7 to 0.

**First Amendment To The November 19, 2015 License Agreement With Dane County For The Installation Of Communications Facilities At The Stoughton Utilities East Water Tower:** Stoughton Utilities Director Robert Kardasz presented and discussed the First Amendment. Discussion followed.

**Stoughton Utilities Property Insurance Renewal:** Stoughton Utilities Director Robert Kardasz discussed the property insurance renewal. Discussion followed.

**Stoughton Utilities Committee Future Agenda Items:** None

**Adjournment:** Motion by Citizen Member John Kallas, the motion seconded by Citizen Member Alan Staats, to adjourn the Regular Stoughton Utilities Committee Meeting at 5:33 p.m. The motion carried unanimously 7 to 0.

Respectfully submitted,

Robert P. Kardasz, P.E., Stoughton Utilities Director

