

# **STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES**

**Monday, June 20, 2016 – 5:30 p.m.**

**Edmund T. Malinowski Board Room**

**Stoughton Utilities Administration Office**

**600 S. Fourth St.**

**Stoughton, Wisconsin**

**Members Present:** Alderperson Michael Engelberger, Citizen Member David Erdman, Alderperson Greg Jenson, Citizen Member John Kallas, and Alderperson Tom Selsor.

**Excused:** Mayor Donna Olson and Citizen Member Alan Staats.

**Absent:** None.

**Others Present:** Stoughton Utilities Finance and Administrative Manager Kim Jennings, CPA, Stoughton Utilities Director Robert Kardasz, P.E., Stoughton Utilities and WPPI Energy Services Representative Cory Neeley, and Stoughton Utilities Water and Wastewater Operator/Meter Technician.

**Call To Order:** Alderperson Greg Jenson called the Regular Stoughton Utilities Committee Meeting to order at 5:30 p.m.

**Stoughton Utilities Committee Consent Agenda:** Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda items. Discussion Followed. Motion by Alderperson Michael Engelberger, the motion seconded by Citizen Member John Kallas, to approve the following consent agenda items as presented: Stoughton Utilities Payments Due List, Draft Minutes of the May 16, 2016 Regular Stoughton Utilities Committee Meeting, Stoughton Utilities April 2016 Financial Summary, Stoughton Utilities April 2016 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee Annual Calendar, and the Stoughton Utilities May 2016 Activities Report. The motion carried unanimously 5 to 0.

**Status of The Stoughton Utilities Committee Recommendation(s) To The Stoughton Common Council:** Stoughton Utilities Director Robert Kardasz presented and discussed the following items from the Stoughton Utilities Committee that were approved and placed on file by the Stoughton Common Council:

- Stoughton Utilities Payments Due List.
- Stoughton Utilities Committee April 18, 2016 Regular Meeting Minutes.
- Stoughton Utilities March 2016 Financial Summaries.
- Stoughton Utilities March 2016 Statistical Worksheet.

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**Stoughton Utilities Wastewater Treatment Facility And Sanitary Sewer Collection System 2015 Compliance Maintenance Annual Report (CMAR):** Stoughton Utilities Director Robert Kardasz presented and discussed the 2016 CMAR. Discussion followed. Motion by Alderperson Michael Engelberger, the motion seconded by Citizen Member David Erdman, to approve the 2015 CMAR, and recommend the approval of the 2016 CMAR and the adoption of the corresponding resolution at the June 28, 2016 Stoughton Common Council Meeting. The motion carried unanimously 5 to 0.

**Residential Renewable Energy Growth In The Stoughton Utilities Service Territory, Renewable Energy Grants For Non-Profits Requests For Proposal (RFP), Focus On Energy New Homes Program Residential, AND WPPI Energy New Construction:** Stoughton Utilities Director Robert Kardasz and Stoughton Utilities and WPPI Energy Energy Services Representative Cory Neeley presented and discussed the residential renewable energy growth in the Stoughton Utilities service territory, renewable energy grants for non-profits RFP, Focus on Energy new homes program residential, and WPPI Energy new construction. Discussion followed.

**Stoughton Utilities Committee Future Agenda Items:** Stoughton Utilities personnel status.

**Tour Of Stoughton Utilities Well No. 4:** Stoughton Utilities Director Robert Kardasz invited the Stoughton Utilities Committee to participate in a tour of Well No. 4. Alderperson Michael Engelberger and Alderperson Greg Jenson elected to participate in the tour.

**Adjournment:** Motion by Citizen Member David Erdman, the motion seconded by Citizen Member John Kallas, to adjourn the Regular Stoughton Utilities Committee Meeting at 6:17 p.m. The motion carried unanimously 5 to 0.

Respectfully submitted,

Robert P. Kardasz, P.E.  
Stoughton Utilities Director

