STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES
Monday, July 18, 2016 – 5:30 p.m.
Edmund T. Malinowski Board Room
Stoughton Utilities Administration Office
600 S. Fourth St.
Stoughton, Wisconsin

Members Present:	Alderperson Michael Engelberger, Citizen Member David Erdman, Alderperson Greg Jenson, Citizen Member John Kallas, Mayor Donna Olson, and Alderperson Tom Selsor.
Excused:	Citizen Member Alan Staats.
Absent:	None.
Others Present:	Stoughton Utilities Director Robert Kardasz, P.E.

Call To Order: Mayor Donna Olson called the Regular Stoughton Utilities Committee Meeting to order at 5:30 p.m.

Stoughton Utilities Committee Consent Agenda: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda items. Discussion Followed. Motion by Alderperson Michael Engelberger, the motion seconded by Citizen Member David Erdman, to approve the following consent agenda items as presented: Stoughton Utilities Payments Due List, Draft Minutes of the June 20, 2016 Regular Stoughton Utilities Committee Meeting, Stoughton Utilities May 2016 Financial Summary, Stoughton Utilities May 2016 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee Annual Calendar, and the Stoughton Utilities June 2016 Activities Report. The motion carried unanimously 5 to 0.

Status of The Stoughton Utilities Committee Recommendation(s) To The Stoughton Common Council: Stoughton Utilities Director Robert Kardasz presented and discussed the following items from the Stoughton Utilities Committee that were approved and placed on file by the Stoughton Common Council:

- Stoughton Utilities Wastewater Treatment Facility and Sanitary Sewer Collection System 2015 Compliance Maintenance Annual Report (CMAR).

- Stoughton Utilities Payments Due List.
- Stoughton Utilities Committee May 16, 2016 Regular Meeting Minutes.
- Stoughton Utilities April 2016 Financial Summaries.
- Stoughton Utilities April 2016 Statistical Worksheet.

Alderperson Tom Selsor joined the Stoughton Utilities Committee Meeting at 5:34 p.m.

Stoughton Utilities RoundUp Program: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities RoundUp Program.   Discussion followed.   Motion by Citizen Member John Kallas, the motion seconded by Citizen Member David Erdman, to donate $1,000 to the Stoughton Area Resource Team, Inc. (START) from the Stoughton Utilities RoundUp Program.   The motion carried unanimously 6 to 0.

Stoughton Utilities Personnel Status: Stoughton Utilities Director Robert Kardasz presented and discussed the following:

On January 13, 2016, John V. McLain was promoted to the position of Electric System Supervisor and had his six-month review on July 12, 2016.

On February 23, 2016, Erin N. Goldade was promoted to the position of Billing and Metering Specialist and is scheduled for her six-month review on August 23, 2016. This promotion received Stoughton Utilities Committee support on September 14, 2015.

On February 23, 2016, Wastewater Operator I John G. Glick started work with us and is scheduled for his six-month review on August 23, 2016.

On May 15, 2016, Brian R. Hoops was promoted to the position of Assistant Utilities Director and his scheduled for his six-month review on November 15, 2016.

Discussion followed.

Stoughton Utilities Committee Future Agenda Items: None.

Tour Of Stoughton Utilities Building: Stoughton Utilities Director Robert Kardasz invited the Stoughton Utilities Committee to participate in a tour of the Stoughton Utilities Building.   Alderpersons Michael Engelberger and Greg Jenson elected to participate in the tour.

Adjournment: Motion by Citizen Member David Erdman, the motion seconded by Alderperson Greg Jenson, to adjourn the Regular Stoughton Utilities Committee Meeting at 5:55 p.m. The motion carried unanimously 6 to 0.

Respectfully submitted,
Robert P. Kardasz, P.E., Stoughton Utilities Director