



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: July 16, 2009
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Requested Actions At The July 20, 2009 Regular Stoughton Utilities Committee Meeting.

AGENDA:

- Stoughton Utilities Payments Due List. **(Review, approve, and recommend the approval of the Stoughton Utilities Payments Due List to the Stoughton Common Council on July 28, 2009. the Stoughton Utilities Payments Due List.)**
- Stoughton Utilities Committee Consent Agenda.
 - a) Final Minutes of the May 18, 2009 Regular Meeting and Draft minutes of the June 15, 2009 Regular Meeting of the Stoughton Utilities Committee. **(Approve the Final Minutes of the May 18, 2009 Regular Meeting and Draft Minutes of the June 15, 2009 Regular Meeting of the Stoughton Utilities Committee via the consent agenda approval.)**
 - b) Stoughton Utilities May 2009 Financial Summary. **(Discuss and accept the Stoughton Utilities May 2009 Financial Summary via the consent agenda approval.)**
 - c) Stoughton Utilities May 2009 Statistical Information. **(Discuss and accept the May 2009 Stoughton Utilities Statistical Information via the consent agenda approval.)**
 - d) Stoughton Utilities Communications. **(Discuss and accept the Stoughton Utilities Communications via the consent agenda approval.)**
 - e) Stoughton Utilities Committee 12-Month Calendar. **(Discuss and accept the Stoughton Utilities Committee 12-Month Calendar via the consent agenda approval.)**
 - f) Stoughton Utilities April 2009 Activities Report. **(Discuss and accept the Stoughton Utilities June 2009 Stoughton Utilities Activities Report via the consent agenda approval.)**



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- g) Status of the Stoughton Utilities Committee June 15, 2009 recommendations to the Stoughton Common Council. **(Discuss and accept the status of the June 15, 2009 recommendation to the Stoughton Common Council via the consent agenda approval.)**

Stoughton Utilities Management Team Verbal Reports. **(Discuss the Stoughton Utilities Management Team verbal reports.)**

BUSINESS:

1. Proposed Building Title Transfer From The City Of Stoughton To Stoughton Utilities Status Report No. 3. **(Review, discuss and recommend the transfer to the Stoughton Finance Committee and the Stoughton Common Council.)**
2. Stoughton Utilities Procedures For Establishing New Customer Accounts. **(Review, discuss and approve the procedures.)**
3. Stoughton Utilities RoundUp Program. **(Review, discuss and approve the donation of \$1,100 to the applicant(s))**
4. Stoughton Utilities Investments Quarterly Report. **(Review and discuss.)**
5. Stoughton Utilities Governance. **(Review and discuss.)**
6. Stoughton Utilities Committee Meeting Starting Times. **(Review, discuss and select Stoughton Utilities Committee starting time.)**
7. Stoughton Utilities Second Annual Summer Savings Challenge. **(Review and discuss.)**
8. Stoughton Utilities Committee Future Meeting Agenda Item(s). **(Discuss future Stoughton Utilities Committee agenda items.)**
9. Stoughton Utilities Proposed Property Acquisition. **(Support recommendation.)**

cc: Sean O Grady
Stoughton Utilities Operations Superintendent

Date: Tuesday, July 07, 2009
 Time: 03:23PM
 User: SGUNSOLUS

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Check Register Summary - Standard

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 Report: 03699W.rpt
 Company: 7430

Period: - As of: 7/7/2009

Check Nbr	Type	Date	Vendor ID / Name	Description	Amount Paid
Company: 7430					
000217	HC	6/30/2009	020 Wells Fargo Client Ana-ach	Wells Fargo Client-June Ach/Wells Fargo Client-June Ach	4,238.39
000218	HC	6/30/2009	025 Payroll Federal Taxes- Ach	Payroll Federal Taxes- Ach/Payroll Federal Taxes- Ach/Payroll Federal Taxes- Ach/Payroll Federal Taxes- Ach	89,809.04
000219	HC	6/30/2009	008 Payroll State Taxes - Ach	Payroll State Taxes - Ach	20,832.76
000220	HC	6/30/2009	010 WI DEPT OF REVENUE TAXPAYMENT	Wi Dep Of Rev-June Ach/Wi Dep Of Rev-June Ach	39,775.20
000221	HC	6/30/2009	002 Employee Benefits Corp - Ach	Emp Benefits Corp - June ach/Emp Benefits Corp - June ach/Emp Benefits Corp - June ach	821.92
000222	HC	6/30/2009	004 Us Cellular - Ach	Us Cellular - June Ach	26.75
000223	HC	6/30/2009	001 Delta Dental - Ach	Delta Dental - June Ach/Delta Dental - June Ach/Delta Dental - June Ach	1,892.72
000224	HC	6/30/2009	025 Payroll Federal Taxes- Ach	Payroll Federal - Ach/Payroll Federal - Ach	13,064.21
000225	HC	6/30/2009	003 Alliant Energy - Ach	Alliant Energy - June Ach/Alliant Energy - June Ach/Alliant Energy - June Ach/Alliant Energy - June Ach	1,568.71
018322	CK	6/3/2009	849 TOM CHOSE	T Chose-WO job reimbursement	4,948.00
018323	CK	6/10/2009	120 NOVATECH	Novatech-Upgrade service	13,200.00
018324	CK	6/10/2009	131 CITY OF STOUGHTON	City Stoton-June Rent/City Stoton-June Rent/City Stoton-June Rent/City Stoton-June Rent/City Stoton-June Rent/City Stoton-June Rent/City Stoton-June Rent/City Stoton-June Rent/City Stoton-June Rent/City Stoton-June Restate Inv 967624/City Stoton-Restate Inv 971686/City Stoton-June Rent/City Stoton-June Rent/City Stoton-Restate Inv 967624+	12,346.07
018325	CK	6/10/2009	136 ARCHAEOLOGICAL CONSULTING	Arch Con -Archanel Fees/Arch Con -Archanel Fees/Arch Con -Archanel Fees/Arch Con -Archanel Fees	400.00
018326	CK	6/10/2009	166 INKWORKS, INC.	Inkworks-Statements/paper/Inkworks-Statements/paper/Inkworks-Statements/paper	12,446.93

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018327	CK	6/10/2009	751.55	183 MIDWEST SAFETY SUPPLY LLC	Midwest Safety-Oh/Ug tape/Midwest safety-Vacuum/Midwest safety-Vacuum/Midwest Safety-Oh/Ug tape/Midwest Safety-Office supply/Midwest safety-Vacuum/Midwest Safety-Office supply/Midwest Safety-Office supply
018328	CK	6/10/2009	685.58	184 CAPITAL CITY INT'L., INC	Capital City-Trk #15 Maint
018329	CK	6/10/2009	253.53	324 ELEC. TESTING LAB., LLC.	EI Test-sleeve/blanket tests
018330	CK	6/10/2009	10.00	390 BADGER WATER LLC	Badger Water-Lab Water
018331	CK	6/10/2009	437.31	482 AT & T	AT & T-DSL Internet svc/AT & T-Analog Phone Lines/AT & T-Analog Phone Lines/AT & T-DSL Internet svc/AT & T-DSL Internet svc/AT & T-DSL Internet svc/AT & T-Analog Phone Lines
018332	CK	6/10/2009	6,160.06	590 AUXIANT	Auxiant-Medical Admin/Auxiant-Medical Admin/Auxiant-Medical Admin
018333	CK	6/10/2009	3,185.20	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims
018334	CK	6/10/2009	150.00	628 WRWA	WRWA-Class
018335	CK	6/10/2009	3,881.01	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Office supply/Pymt Rem Ctr-Office supply/Pymt Rem Ctr-class reimb/Pymt Rem Ctr-class/Pymt Rem Ctr-pay pal/Pymt Rem Ctr-pay pal/Pymt Rem Ctr-office supply/Pymt Rem Ctr-office supply/More...
018336	CK	6/10/2009	5,243.79	781 DUNKIRK WATER POWER CO LLC	Dunkirk-May services
018337	CK	6/10/2009	195.00	979 EFI	EFI -pub ben #2
018338	CK	6/9/2009	138.46	133 WISCONSIN SCTF	WI SCTF-June a support
018339	CK	6/9/2009	1,650.00	463 GREAT-WEST	Great-West-June A def comp
018340	CK	6/9/2009	600.00	731 NORTH SHORE BANK FSB	N Shore Bank-June A def comp
018341	CK	6/17/2009	495.00	121 ARCHITECTURAL & DESIGN	Arch-rekey charges

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018342	CK	6/17/2009	468.72	143 DIGGERS HOTLINE, INC.	Diggers-May Locates
018343	CK	6/17/2009	55.00	161 DAVID CHRISTENSON	D Christenson-Cash Drawer/D Christenson-Cash Drawer/D Christenson-Cash Drawer
018344	CK	6/17/2009	110.00	320 POSTMASTER OF STOUGHTON	Postmaster-Box fee/Postmaster-Box fee/Postmaster-Box fee
018345	CK	6/17/2009	1,010.84	362 UTILITY SERVICE CO., INC	Utility Svcs-Tower quarter mt
018346	CK	6/17/2009	1,032.53	451 FRONTIER FS COOPERATIVE	Frontier-Fuel/Frontier-Fuel/Frontier-Fuel
018347	CK	6/17/2009	47.25	468 MOYER'S INC.	Moyers-Building Granite
018348	CK	6/17/2009	198.80	641 FORTUNE INVESTMENTS	Fortune Inv-Tax roll reimb
018349	CK	6/17/2009	4,712.50	727 GLS UTILITY LLC	GLS Utility-May Locates/GLS Utility-May Locates/GLS Utility-May Locates
018350	CK	6/17/2009	41.25	790 JOHN ANDRUSS	J Andruss-Collect overpyrmt
018351	CK	6/17/2009	317.56	809 CINTAS CORPORATION #446	Cintas-09 clothing
018352	CK	6/17/2009	117,923.50	812 MICHEL CORPORATION	Michel-09 Slip Lining project
018353	CK	6/17/2009	153.00	867 SUGAR & SPICE EATERY	Sugar & Spice-Pub Ben #14
018354	CK	6/17/2009	90.23	111 AUTO PARTS OF STOUGHTON	Auto Parts-Belts/Auto Parts-Trk #12 & 15 supply
018355	CK	6/17/2009	726.20	134 CRESCENT ELEC. SUPPLY CO.	Crescent-Inventory/Crescent-Inventory/Crescent-RK 1 Fuse
018356	CK	6/17/2009	250.72	183 MIDWEST SAFETY SUPPLY LLC	Mid-west safety-Ribbon/Midwest safety-Work Gloves/Midwest safety-Work Gloves/Mid-west safety-Ribbon/Mid-west safety-Ribbon
018357	CK	6/17/2009	6.59	207 L.W. ALLEN, INC.	LW Allen-Gaskets
018358	CK	6/17/2009	15,439.23	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory/Border States-Inventory/Border States-Wedge Clamps/Border States-Inventory
018359	CK	6/17/2009	14,800.33	489 WRIGHT TREE SERVICE	Wright-Tree Trimming/Wright-Tree Trimming/Wright-Tree Trimming

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018360	CK	6/17/2009	9,541.65	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims
018361	CK	6/17/2009	18,575.00	593 UNITED LIQUID WASTE RECYCLING,	United-09 Sludge Hauling
018362	CK	6/17/2009	8,392.28	651 WISCONSIN DNR - ENVIRONMENTAL	WI Dnr-Env Fees
018363	CK	6/17/2009	800.00	995 MEUW	MEUW-Mgmt classes/MEUW-Mgmt classes
018364	CK	6/15/2009	5,395.48	200 UNITED STATES TREASURY	Un State Treas-Taxes
018365	CK	6/17/2009	56.05	148 FASTENAL CO.	Fastenal-Light bulbs
018366	CK	6/17/2009	78.12	148 FASTENAL CO.	Fastenal-Supplies
018367	CK	6/17/2009	591.75	166 INKWORKS, INC.	Inkworks-Ctc Advertising
018368	CK	6/17/2009	714.00	166 INKWORKS, INC.	Inkworks-Letterhead/envelopes/Inkworks-Letterhead/envelopes/Inkworks-Letterhead/envelopes
018369	CK	6/17/2009	486.05	207 L.W. ALLEN, INC.	L.W. Allen-Digester seals
018370	CK	6/17/2009	194.64	236 GRAINGER	Grainger-Filters for furnace
018371	CK	6/17/2009	3,777.33	290 MID-WEST TREE & EXCAVATION, IN	Mid-West tree- Trenching/Mid-West tree- Trenching
018372	CK	6/17/2009	330.00	400 RESCO	Resco-Inventory
018373	CK	6/17/2009	6.48	436 STOUGHTON LUMBER CO., INC.	Stoton Lumber-Patio block
018374	CK	6/17/2009	64.76	436 STOUGHTON LUMBER CO., INC.	Stoton Lumber-Stretch film/Stoton Lumber-Stretch film/Stoton Lumber-Stretch film
018375	CK	6/17/2009	970.83	483 DORNER COMPANY	Dorner-DNR Replacement
018376	CK	6/17/2009	363.50	674 NORTHERN SEWER EQUIP. CO. INC	N Sewer Equip-Camera repairs
018377	CK	6/17/2009	163.25	108 ASLESON'S TRUE VALUE	Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/More...

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018378	CK	6/17/2009	167.04	108 ASLESON'S TRUE VALUE	Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply
018379	CK	6/17/2009	1,025.00	519 BRADLEY HARNACK	B Harnack-Well 6 mowing/B Harnack-East Sub Mowing/B Harnack-Admin Mowing/B Harnack-Well 5 mowing/B Harnack-well 4 mowing/B Harnack-Taylor mowing/B Harnack-Furseth mowing/B Harnack-North sub mowing
018380	CK	6/17/2009	243.66	379 HI-LINE	Hi-Line-Buck Squeeze
018381	CK	6/17/2009	88.00	584 VINING SPARKS IBG	Vining Sparks-Transfer Fees
018382	CK	6/17/2009	2,129.75	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Meal expense/Pymt Rem Ctr-Reimbursable/Pymt Rem Ctr-records & collect/Pymt Rem Ctr-records & collect/Pymt Rem Ctr-CTC energy cons/Pymt Rem Ctr-Computer supply/Pymt Rem Ctr-Computer supply/More...
018383	CK	6/17/2009	143.29	765 STEFANIE MOCCERO	S Moccero-Customer Refund
018384	ZC	6/19/2009	0.00	805 WI SOUTHERN RAILROAD CO	Wi S RR-Void/Wi South RR-void ck 018078
018385	CK	6/19/2009	1,010.84	805 WI SOUTHERN RAILROAD CO	Wi South RR-Tower Qtr Maint
018386	CK	6/24/2009	101,852.35	289 FOREST LANDSCAPING AND	Forest Land-Main St project/Forest Land-Main St project/Forest Land-7st st project/Forest Land-7st st project
018387	CK	6/24/2009	3,255.11	448 STRAND ASSOCIATES INC.	Strand-City payable/Strand-main st project/Strand-main st project/Strand-7th st project/Strand-7th st project
018388	CK	6/24/2009	218.71	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Alge cover/Pymt Rem Ctr-Roof Repair kit
018389	CK	6/24/2009	4.20	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-DNR Samples ship

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018390	CK	6/24/2009	219.77	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Strobe light/Pymt Rem Ctr-Emp Checks/Pymt Rem Ctr-Emp Checks/Pymt Rem Ctr-Emp Checks
018391	CK	6/24/2009	43.33	194 ADVANCE AUTO PARTS	Advance auto-Bldg Maint supply
018392	CK	6/24/2009	8,750.00	245 DAVIES WATER #1476	Davies- Hydrant painting/Davies- Transformer painting
018393	CK	6/24/2009	401.77	397 ITT WEDECO CHARLOTTE	ITT-UV Sensor Switches
018394	CK	6/24/2009	70.00	405 ROSENBAUM CRUSHING & EXCAV.	Rosenbaum-Dump fee
018395	CK	6/24/2009	24,592.87	448 STRAND ASSOCIATES INC.	Strand-Lateral observations/Strand-Eng for East Tower/Strand-Eng main 51 & racetrack/Strand-System studies/Strand-System studies/Strand-System studies/Strand-System studies
018396	CK	6/24/2009	530.78	482 AT & T	AT & T-Office Pri Line/AT & T-Office Pri Line/AT & T-Office Pri Line
018397	CK	6/24/2009	1,016.82	550 FIRST SUPPLY MADISON	First Supply-Inventory/First Supply-Inventory
018398	CK	6/24/2009	12.07	906 ALLIANT ENERGY	Alliant-Water Tower
018399	CK	6/24/2009	60.00	972 HONEY WAGON SERVICES, INC	Honey-Wagon-Digester Lime
018400	CK	6/24/2009	138.46	133 WISCONSIN SCTF	WI SCTF-June B Support
018401	CK	6/24/2009	12,200.74	191 WI. RETIREMENT SYSTEM	WI Ret Sys-June Retirement/Wi Ret Sys-June Retirement
018402	CK	6/24/2009	1,650.00	463 GREAT-WEST	Great-West-June B Def Comp
018403	CK	6/24/2009	600.00	731 NORTH SHORE BANK FSB	N Shore Bank-June B Def Comp
018404	CK	6/24/2009	657.00	752 WISCONSIN PROFESSIONAL	WI Prof-June Union Dues
018405	CK	7/1/2009	14.49	111 AUTO PARTS OF STOUGHTON	Auto Parts-Belts
018406	CK	7/1/2009	570.36	215 NELSON EXCAVATING LLC	Nelson-Wa Main Repairs
018407	CK	7/1/2009	32.00	240 D&M SERVICE CENTER	D&M Svc-Lp Gas Fill

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018408	CK	7/1/2009	30,533.00	255 KENNETH F SULLIVAN COMPANY	K Sullivan-Office Remodel
018409	CK	7/1/2009	220.00	331 MONONA PLUMB. & FIRE PROT. INC	Monona-Annual Sprinkler ins
018410	CK	7/1/2009	38.19	400 RESCO	Resco-Tree Trimming
018411	CK	7/1/2009	225.00	675 WI STATE LABORATORY OF HYGIENE	Wi State Lab-Water Samples
018412	CK	6/26/2009	2,670.99	448 STRAND ASSOCIATES INC.	Strand-General Engineering/Strand-Blower Capacity/Strand-Blower Capacity/Strand-Uniroyal issues/Strand-Uniroyal review/Strand-General Engineering/Strand-General Engineering
018413	CK	7/8/2009	253.30	123 U.S. CELLULAR	Us Cell-Phones
018414	CK	7/8/2009	43,264.33	131 CITY OF STOUGHTON	City Stoton-Inc Cont Emplr/City Stoton-Inc Cont/City Stoton-Inc Cont/City Stoton-Life Ins/City Stoton-Life Ins/City Stoton-Life Ins emplr/City Stoton-Restat 975707/City Stoton-Restat 975707/City Stoton-Restat 979753/More...
018415	CK	7/8/2009	2,000.00	142 VYRON CORPORATION	Vyron-DNR Replacement
018416	CK	7/8/2009	31,153.11	448 STRAND ASSOCIATES INC.	Strand-General Engineering/Strand-General Engineering/Strand-Wa Twr Engineering/Strand-Office remodel/Strand-system study/Strand-Main Street project/Strand-7th Street project/Strand-system study/Strand-General Engineering/Strand-General Engineering+
018417	CK	7/8/2009	437.31	482 AT & T	AT & T-Analog phones/AT & T-Dsl Service/AT & T-Dsl Service
018418	CK	7/8/2009	3,171.55	534 ATLANTIC COAST POLYMERS, INC.	Atlantic coast-Polymer tote
018419	CK	7/8/2009	347.30	550 FIRST SUPPLY MADISON	First Supply-Pipe & fittings
018420	CK	7/8/2009	6,759.72	590 AUXIANT	Auxiant-Medical Admin/Auxiant-Medical Admin/Auxiant-Medical Admin
018421	CK	7/8/2009	3,753.41	781 DUNKIRK WATER POWER CO LLC	Dunkirk-EI delivered & sold
018422	CK	7/8/2009	256.08	109 EVANS INDUSTRIAL COMM	Evans-Radio Repairs/Evans-Radio Repairs

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018423	CK	7/8/2009	2,426.50	134 CRESCENT ELEC. SUPPLY CO.	Crescent-Transformer metering/Crescent-2" tape/Crescent-InVENTORY
018424	CK	7/8/2009	80.75	166 INKWORKS, INC.	Inkworks-Disconnect notices/Inkworks-Disconnect notices/Inkworks-Disconnect notices
018425	CK	7/8/2009	269.29	183 MIDWEST SAFETY SUPPLY LLC	Midwest-Safety Clothes/Midwest-Noise protection/Midwest-Safety Clothes/Midwest-Universal drum dolly
018426	CK	7/8/2009	181.00	305 BIGFOOD CONSTRUCTION EQUIP INC	Bigfoot-Outrigger Pads
018427	CK	7/8/2009	1,913.12	327 BORDER STATES ELECTRIC SUPPLY	Border States-Stock/Inventory/Border States-InVENTORY
018428	CK	7/8/2009	20.00	390 BADGER WATER LLC	Badger Water-Lab Water
018429	CK	7/8/2009	150.26	400 RESCO	Resco-Safety Clothes
018430	CK	7/8/2009	7.20	436 STOUGHTON LUMBER CO., INC.	Stoton Lumber-Patio block
018431	CK	7/8/2009	79.20	507 WAL-MART COMMUNITY	Wal-Mart-Office Supplies/Wal-Mart-Office Supplies
018432	CK	7/8/2009	17,939.67	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims
018433	CK	7/8/2009	73.50	598 CONANT AUTOMOTIVE INC	Conant-Trk #16 Repairs
018434	CK	7/8/2009	514.78	691 ASPLUNDH	Asplundh-Weed control/Asplundh-Weed control
018435	CK	7/8/2009	466.64	718 CGC, INC.	CGC-Material Testing/CGC-Engineering services/CGC-Engineering services
018436	CK	7/8/2009	2,406.60	812 MICHEL CORPORATION	Michels-09 sewer improvement
018437	CK	7/8/2009	233.82	831 BURMEISTER	Burmeister-Stock Ct's
018438	CK	7/8/2009	195.00	979 EFI	EFI-CTC #11
100195	CK	6/10/2009	200.00	061 DAVID ZWEEP	D Zweep-09 glasses

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100196	CK	6/10/2009	27.40	856 GORDON FLESCH COMPANY, INC.	Gordon Flesch-Copy mach maint/Gordon Flesch-Copy mach maint/Gordon Flesch-Copy mach maint
100197	CK	6/17/2009	718,962.87	009 WPPI	WPPI-Lg Pwr Billing/WPPI-Lg Pwr Billing
100198	CK	6/17/2009	26.00	310 HANSON PEST MANAGEMENT	Hanson Pest-Pest Maint
100199	CK	6/17/2009	1,459.80	496 A C ENGINEERING, CO.	A C Eng-Regulator
100200	CK	6/17/2009	308.00	648 VIRCHOW, KRAUSE & COMPANY LLP	VK-Consult for bldg purchase/VK-Consult for bldg purchase/VK-Consult for bldg purchase
100201	CK	6/17/2009	1,450.00	911 FAITH TECHNOLOGIES, INC.	Faith Tech-Ir Scan
100202	CK	6/23/2009	49.98	153 HANSON ELECTRONICS	Hanson Elec-Phone Cases/Hanson Elec-Phone Cases/Hanson Elec-Phone Cases
100203	CK	6/23/2009	245.94	830 NORTH CENTRAL LABORATORIES	N central Lab-Ph Probe
100204	CK	7/7/2009	843.25	009 WPPI	WPPI-Lg pwr billing June/WPPI-CTC #20
100205	CK	7/7/2009	563.56	259 ITRON, INC.	Itron-mvrs software
100206	CK	7/7/2009	1,474.00	834 ITT FLYGT CORPORATION	Itt-Service contract
100207	CK	7/7/2009	45.47	856 GORDON FLESCH COMPANY, INC.	Gordon Flesch-Copy Mach maint/Gordon Flesch-Copy Mach maint/Gordon Flesch-Copy Mach maint
				Company Total	
					1,486,487.91

STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday May 18, 2009 – 4:30 p.m.

Edmund T. Malinowski Room

Stoughton Utilities Administration Office

600 S. Fourth St.

Stoughton, Wisconsin

Members Present: Alderperson Carl Chenoweth, Citizen Member David Erdman, Mayor Jim Griffin, Citizen Member Jonathan Hajny, Alderperson Paul Lawrence, Citizen Member Norval Morgan, and Alderperson Steve Tone.

Absent and Excused: None.

Absent: None.

Others Present: Jodi Dobson of Virchow Krause and Company, Stoughton Utilities Wastewater System Supervisor Brian Erickson, Stoughton Utilities Operations Superintendent Sean Grady, Stoughton Utilities Office and Information Systems Supervisor Brian Hoops, Stoughton Utilities Finance and Administrative Manager Kim Jennings, Stoughton Utilities Director Robert Kardasz, Stoughton Finance Director and Treasurer Laurie Sullivan, and Stoughton Utilities Water System Supervisor Roger Thorson.

Call To Order: Stoughton Utilities Director Robert Kardasz called the regular Stoughton Utilities Committee meeting to order at 4:30 p. m.

Election Of Stoughton Utilities Committee Chairperson And Vice Chairperson: Motion by Alderperson Carl Chenoweth, seconded by Citizen Member David Erdman to nominate Mayor Jim Griffin as the Stoughton Utilities Committee Chairperson, close the nominations, and cast a unanimous vote for Mayor Jim Griffin as the Chairperson of the Stoughton Utilities Committee. Carried unanimously.

STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

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Motion by Citizen Member Norval Morgan, seconded by Citizen Member David Erdman to nominate Alderperson Paul Lawrence as the Stoughton Utilities Committee Vice-Chairperson, close the nominations, and cast a unanimous vote for Alderperson Paul Lawrence as the Stoughton Utilities Committee Vice-Chairperson. Carried unanimously.

Stoughton Utilities Payments Due List: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Payments Due List. Motion by Citizen Member David Erdman, seconded by Citizen Member Jonathan Hajny, to approve the Stoughton Utilities Payments Due List as presented and recommend its approval to the Stoughton Common Council on May 26, 2009. Carried unanimously.

Stoughton Utilities Committee Consent Agenda: Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda Items. Motion by Alderperson Carl Chenoweth, seconded by Citizen Member Jonathan Hajny, to approve the following consent agenda items as presented: Draft Minutes of the Regular April 20, 2009 Meeting of the Stoughton Utilities Committee, Stoughton Utilities March 2009 Financial Summary, Stoughton Utilities March 2009 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities 12-Month Calendar, Stoughton Utilities April 2009 Activities Report, and the Status of the April 20, 2009 Recommendations to the Stoughton Common Council. Carried unanimously.

Alderperson Paul Lawrence arrived at the Stoughton Utilities Committee Meeting at 4:40 p.m.

Stoughton Utilities Management Team Verbal Report:

Stoughton Utilities Operations Superintendent Sean Grady explained the following:

- The UW Health Clinic received permanent electric service last week.
- Stoughton Utilities staff is working with Charter Communications with pole load calculations for providing high-speed internet service from the Lake Kegonsa area to the UW Health Clinic.
- Power has been temporarily disconnected at the North American Fur Traders Association to accommodate their construction project.

STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

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- Power has been extended to an aluminum recycling unit located at Asleson's Hardware.
- Stoughton Utilities staff is reviewing draft Water and Electric System Study Updates scheduled to be presented to the Stoughton Utilities Committee at the June Meeting, and the Sanitary Sewer System Study Update scheduled for a presentation at the July Meeting.
- Interviews are currently underway for the Journeyman Lineman and Water Operator I vacant positions and an offer was extended to the Accounts Receivable Technician today.
- Stoughton Utilities staff relocated to the remodeled Stoughton Utilities Administration Office on May 11, 2009.

Stoughton Utilities Wastewater System Supervisor Brian Erickson reported the following:

- Our contractor is currently slip lining approximately 4,000 feet of sanitary sewer in the collection system.
- The replacement air blower project and the primary clarifier drive chain replacement project are proceeding as scheduled.
- The contractor scheduled to replace underground infrastructure on Main Street and Seventh Street is mobilizing today.
- The sludge handling contractor is scheduled to initiate hauling and injection of approximately 600,000 gallons of product into local farm fields this Thursday.

Stoughton Utilities Office and Information Systems Supervisor Brian Hoops discussed the following:

- Stoughton Utilities staff is busy with collections.
- Efforts continue with the relocation to the remodeled Stoughton Utilities Administration Building.

Stoughton Utilities Finance and Administrative Manager Kim Jennings explained the following:

- The water rate review is scheduled to be filed with The Wisconsin Public Service Commission next month and is anticipated to yield a two-phase rate adjustment.
- An audit of our "Commitment To Community" Program was recently conducted with the oversight of WPPI Energy.

STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, May 18, 2009 – 4:30 p.m.

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Stoughton Utilities Water System Operator Roger Thorson reported the following:

- The contractor has mobilized on S. Page Street and is expected to initiate water main construction on Tuesday.
- Stoughton Utilities staff is busy with water infrastructure maintenance.

Stoughton Utilities Response To The 2008 Audit Management Letter:

Stoughton Utilities Director Robert Kardasz and Stoughton Utilities Finance and Administrative Manager Kim Jennings presented and discussed the Stoughton Utilities response to the 2008 Audit Management Letter. Discussion followed. Alderperson Carl Chenoweth requested that information be provided at the June 15, 2009 Stoughton Utilities Committee Meeting regarding the Wells Fargo Collateral Agreement for Stoughton Utilities Investments. Motion by Alderperson Carl Chenoweth, seconded by Citizen Member David Erdman, to accept the Stoughton Utilities response to the 2008 Audit Management Letter. Carried unanimously.

Proposed Building Title Transfer From The City Of Stoughton To Stoughton Utilities:

Stoughton Utilities Director Robert Kardasz and Stoughton Utilities Finance and Administrative Manager Kim Jennings presented and discussed the transfer of the Stoughton Utilities Building from the City of Stoughton to Stoughton Utilities. Discussion followed. Motion by Alderperson Paul Lawrence, seconded by Citizen Member David Erdman, to support the investigation of the proposed Stoughton Utilities Building transfer from the City of Stoughton to Stoughton Utilities. Carried unanimously.

Stoughton Utilities Studies Annual Status Report: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Studies Annual Status Report. Discussion followed.

Municipal Electric Utilities Of Wisconsin (MEUW) Annual Conference:

Stoughton Utilities Director Robert Kardasz discussed MEUW Annual Conference and invited the Stoughton Utilities Committee Members to attend and participate. Discussion followed.

STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, May 18, 2009

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Stoughton Utilities Packet Distribution: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities packet distribution opportunities. Discussion followed.

Stoughton Utilities Building Remodeling Project Status Report No. 8: Stoughton Utilities Operations Superintendent Sean Grady presented and discussed the Stoughton Utilities Building Remodeling Project Status Report No. 8 and invited the Stoughton Utilities Committee Members and staff to participate in a tour of remodeled building immediately following the meeting. Discussion followed.

Stoughton Utilities Committee Future Meeting Agenda Item(s): Reports at the June 15, 2009 Stoughton Utilities Committee Meeting regarding the Wells Fargo Collateral Agreement for Stoughton Utilities Investments and the Stoughton Utilities Building Title Transfer Status.

Aldersperson Carl Chenoweth reported that changing the Stoughton Utilities governance from a committee to a commission will be on the agenda of the June 2, 2009 Community Affairs Council Policy Task Force Meeting.

Adjournment: Motion by Aldersperson Paul Lawrence, seconded by Citizen Member Jonathan Hajny, to adjourn the Stoughton Utilities Committee Meeting at 5:35 p.m. Carried unanimously.

Respectfully submitted,
Robert P. Kardasz, P.E.
Stoughton Utilities Director

Approved by the City of Stoughton Common Council on May 26, 2009

Modified and approved by the Stoughton Utilities Committee on June 15, 2009

DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday June 15, 2009 – 4:07 p.m.

Edmund T. Malinowski Room

Stoughton Utilities Administration Office

600 S. Fourth St.

Stoughton, Wisconsin

Members Present: Alderperson Carl Chenoweth, Citizen Member David Erdman, Mayor Jim Griffin, Citizen Member Jonathan Hajny, Alderperson Paul Lawrence, Citizen Member Norval Morgan, and Alderperson Steve Tone.

Absent and Excused: None.

Absent: None.

Others Present: Bruce W. Beth, P.E. and Jamie Sieren of Forster Electrical Engineering, Inc., Keith Comstock, Mark A. Fisher, P.E., Mike Forslund, P.E. and Randy Wirtz, P.E. of Strand Associates, Inc., Jon Schellpfeffer and David Taylor of the Madison Metropolitan Sewerage District, Stoughton Utilities Billing and Consumer Services Technician Erin N. Bothum, Stoughton Utilities Wastewater System Supervisor Brian Erickson, Stoughton Utilities Operations Superintendent Sean Grady, Stoughton Utilities Office and Information Systems Supervisor Brian Hoops, Stoughton Utilities Finance and Administrative Manager Kim Jennings, CPA, Stoughton Utilities Director Robert Kardasz, P.E., Stoughton Utilities Water System Supervisor Roger Thorson, Stoughton Utilities Electric System Supervisor Craig Wood, Jamie Sieven with Forster Electrical Engineering, Inc. and David Taylor with Madison Metropolitan Sewerage District.

Call To Order: Mayor Jim Griffin called the regular Stoughton Utilities Committee meeting to order at 4:07 p. m.

DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, June 15, 2009 – 4:07 p.m.

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Stoughton Utilities Payments Due List: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Payments Due List. Motion by Alderperson Carl Chenoweth, seconded by Alderperson Paul Lawrence, to approve the Stoughton Utilities Payments Due List as presented and recommend its approval to the Stoughton Common Council on June 23, 2009. Carried unanimously.

Stoughton Utilities Committee Consent Agenda: Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda Items. Motion by Alderperson Paul Lawrence, seconded by Alderperson Carl Chenoweth, to approve the following consent agenda items as presented: Draft Minutes of the Regular May 18, 2009 Meeting of the Stoughton Utilities Committee, Stoughton Utilities April 2009 Financial Summary, Stoughton Utilities April 2009 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee 2-Month Calendar, Stoughton Utilities May 2009 Activities Report, and the Status of the May 18, 2009 Recommendations to the Stoughton Common Council. Carried unanimously.

Citizen Member David Erdman arrived at the meeting at 4:09 p.m.

Madison Metropolitan Sewerage District (MMSD) Master Planning Effort Status Report No. 3: Stoughton Utilities Director Robert Kardasz introduced Jon Schellpfeffer, chief Engineer and Manager of the MMSD. Mr. Schellpfeffer presented and discussed the results of the MMSD Master Planning Effort. Discussion followed.

Alderperson Steve Tone arrived at the meeting at 4:22 p.m.

Stoughton Utilities Water System Update: Stoughton Utilities Director Robert Kardasz introduced Mark Fisher and Mike Forslund from Strand Associates, Inc. Mr. Fisher and Mr. Forslund presented the study and the Twenty-Year (2010-2029) Stoughton Utilities Water System Capital Projects Plan. Discussion followed. Motion by Alderperson Carl Chenoweth, seconded by Citizen Member David Erdman, to approve the June 2009 Stoughton Utilities Water System Study Update. Carried unanimously.

DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, June 15, 2009 – 4:07 p.m.

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Citizen Member Jonathan Hajny arrived at the meeting at 4:29 p.m.

Stoughton Utilities Electric System Plan: Stoughton Utilities Director Robert Kardasz introduced Bruce Beth from Forster Electrical Engineering, Inc. Mr. Beth presented the study and the Twenty-Year (2010-2029) Stoughton Utilities Electric System Capital Projects Plan. Discussion followed. Motion by Alderperson Carl Chenoweth, seconded by Citizen Member David Erdman, to approve the June 8, 2009 Stoughton Utilities Electrical System Investigation and Report Update. Carried unanimously.

Mayor Jim Griffin left the meeting at 5:15 a.m.

Stoughton Utilities Procedures For Working With Customer Properties That Become Unoccupied: Stoughton Utilities Director Robert Kardasz and Stoughton Utilities Office and Information Systems Supervisor presented and discussed the Stoughton Utilities procedures for working with customer properties that become unoccupied. Discussion followed. Motion by Alderperson Carl Chenoweth, seconded by Citizen Member Norval Morgan to request Stoughton Utilities staff to review the procedures and bring potential revisions to the July 20, 2009 Stoughton Utilities Committee Meeting.

Citizen Member Jonathan Hajny requested Stoughton Utilities staff to seek Federal and State Identity Theft Program guidance and report back to the Stoughton Utilities Committee.

Stoughton Utilities Management Team Verbal Report:

Stoughton Utilities Water System Operator Roger Thorson reported the following:

- Contractors continue to work on the Seventh Street, Main Street and Page Street projects. The Main Street and Seventh Street project is on schedule and blacktop should be placed in the mid-month of July.
- The weather has been very cooperative and the water department has been busy.

DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, June 15, 2009 – 4:07 p.m.

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Stoughton Utilities Wastewater System Supervisor Brian Erickson discussed the following:

- The Wastewater System staff has been doing system maintenance including flushing and repairing manholes.
- Approximately 470,000 gallons of bio-solids was injected into local farm fields.
- We are working with large customers to reduce the load being sent to the wastewater plant.

Stoughton Utilities Operations Superintendent Sean Grady explained the following:

- Working with contractors to close out the Stoughton Utilities Office Remodel Project.
- Efforts are underway to provide Staab Construction, the contractor working on the Fourth Street Dam, with temporary power.
- Working with the Stoughton Police Department and radio providers to correct interference in the vicinity of the radio repeater systems.
- We completed a pole relocation at the Bus Barn Project for the Stoughton Area School District.
- Stoughton Utilities staff will be meeting with Charter Communications regarding the joint pole use agreements we have in place.
- Working with ATC on a guying issue on Milwaukee Street.

Stoughton Utilities Finance and Administrative Manager Kim Jennings discussed the following:

- The water rate review has been filed with the Wisconsin Public Service Commission (WPSC).
- There was a recent sale on a downgraded investment with a gain on the sale.
- Currently working on a schedule of investment holdings opportunities scheduled to be reported to the Stoughton Utilities Committee in quarterly, beginning in July.

Stoughton Utilities Electric System Supervisor Craig Wood stated the following:

- Annual tree trimming has been completed by Wright Tree Services and Stoughton Utilities staff with no incidents or complaints.

DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, June 15, 2009 – 4:07 p.m.

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- Crews are working on finishing WPSC inspection- driven repairs.
- We are correcting three "hotspots" revealed during our recent inferred evaluation.
- Crews are mobilizing on the Riverwood Subdivision pole reconstruction project.
- Replacing underground primary cable in the Kegonsa Manor Subdivision located in Dunn Township.

Stoughton Utilities Office and Information Systems Supervisor Brian Hoops discussed the following:

- Staff has been working on everyday operations including customer service, collections, billing, etc.
- Our new Accounts Receivable Technician, Enecia Sabroff, joined us on May 26th. She is working hard to get up to speed on office policies and procedures.

Stoughton Utilities Acceptance Of Salvation Army Vouchers:

Stoughton Utilities Director Robert Kardasz and Stoughton Utilities Office and Information Systems Supervisor Brian Hoops presented and discussed Stoughton Utilities acceptance of Salvation Army vouchers. Discussion followed.

Stoughton Utilities Bad Debt Account Write-Offs Through May31, 2009:

Stoughton Utilities Director Robert Kardasz and Stoughton Utilities Finance and Administrative Manager Kim Jennings presented and discussed the Stoughton Utilities Bad Debt Account Write-Offs through May 31, 2009. Discussion followed. Motion by Alderperson Steve Tone, seconded by Citizen Member David Erdman, to approve the Stoughton Utilities Bad Dept Account Write-Offs through May 31, 2009 and recommend its approval to the Stoughton Common Council on June 23, 2009. Carried unanimously.

Stoughton Utilities Wastewater Treatment Facility And Sanitary Sewer Collection System 2008 Compliance Maintenance Annual Report (CMAR):

Stoughton Utilities Director Robert Kardasz and Stoughton Utilities Wastewater System Supervisor Brian Erickson presented and discussed the Stoughton Utilities Wastewater Treatment

DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, June 15, 2009 – 4:07 p.m.

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Facility and Sanitary Sewer Collection System 2008 CMAR. Discussion followed. Motion by Alderperson Carl Chenoweth, seconded by Citizen Member Norval Morgan, to approve the Stoughton Utilities Wastewater Treatment Facility and Sanitary Sewer Collection System 2008 CMAR and recommend its approval and the adoption of the corresponding resolution to the Stoughton Common Council on June 23, 2009. Carried unanimously.

Stoughton Utilities RoundUp Program: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities RoundUp Program and eligible applicants. Discussion followed. Motion by Alderperson Carl Chenoweth, seconded by Citizen Member David Erdman, to donate \$1,100 from the Stoughton Utilities RoundUp Program to Preserve America. Further discussion followed. Motion by Alderperson Carl Chenoweth, seconded by Citizen Member David Erdman to withdraw the previous motion, table, and request Stoughton Utilities staff to provide the RoundUp applicant requests, a list of past recipients, and current policy at the July 20, 2009 Stoughton Utilities Committee Meeting. Carried unanimously.

Stoughton Utilities Collateral Agreement With Wells Fargo: Stoughton Utilities Finance and Administrative Manager Kim Jennings presented and discussed the Stoughton Utilities Collateral Agreement Discussion followed.

Proposed Building Title Transfer From The City Of Stoughton To Stoughton Utilities Status Report No. 2: Stoughton Utilities Director Robert Kardasz and Stoughton Utilities Finance and Administrative Manager Kim Jennings presented and discussed the proposed building title transfer from the City of Stoughton to Stoughton Utilities Status Report No. 2. Moved by Alderperson Carl Chenoweth, seconded by Citizen Member Jonathan Hajny to request Stoughton Utilities staff to provide additional justification for Stoughton Utilities ownership. Carried unanimously.

Motion by Alderperson Carl Chenoweth, seconded by Citizen Member Jonathan Hajny to modify the May 18, 2009 Stoughton Utilities Committee Meeting Minutes as follows: Motion by Alderperson Paul Lawrence, seconded by Citizen Member David Erdman to support the investigation of the proposed Stoughton Utilities Building transfer from the City of Stoughton to Stoughton Utilities. Carried unanimously.

DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, June 15, 2009 – 4:07 p.m.

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Aldersperson Carl Chenoweth left the meeting at 6:05 p.m.

Stoughton Utilities Committee Meeting Packet Distribution:

Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting packet distribution opportunities. Discussion followed. Stoughton Utilities staff was requested to distribute the Stoughton Utilities Committee Meeting Packets as follows:

- Citizen Member Jonathan Hajny requested the meeting noticed be e-mailed to him and stated that he will pick up his packet at the Stoughton Utilities Administration Office.
- Citizen Member David Erdman stated that he will download his packet from www.stoughtonutilities.com on a Stoughton Utilities-owned laptop computer.
- Citizen Member Norval Morgan stated that he will pick up his packet at the Stoughton Utilities Administration Office.
- Aldersperson Steve Tone stated that he would download his packet from www.stoughtonutilities.com.
- Aldersperson Paul Lawrence requested that his packet be e-mailed to him.

Utilities Director Robert Kardasz explained that the packets will continue to be e-mailed to Mayor Jim Griffin and Aldersperson Carl Chenoweth, unless they seek a change.

Stoughton Utilities Committee Future Meeting Agenda Item(s):

- Potential revisions to the Stoughton Utilities procedures for working with customer properties that become unoccupied.
- Federal and State Identity Theft Program Guidance.
- Investment holdings quarterly report.
- Stoughton Utilities RoundUp Program Policy, current applicant requests, and past recipients.
- Justification for Stoughton Utilities ownership of the Stoughton Utilities Building.

**DRAFT STOUGHTON UTILITIES COMMITTEE MEETING
MINUTES**

Monday, June 15, 2009 – 4:07 p.m.

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Adjournment: Motion by Citizen Member Jonathan Hajny, seconded by Citizen Member Norval Morgan, to adjourn the Stoughton Utilities Committee Meeting at 6:05 p.m. Carried unanimously.

Respectfully submitted,
Erin N. Bothum
Stoughton Utilities Billing and Consumer Services Technician

Stoughton Utilities

Financial Summary

May 2009-YTD

Highlights-Comparison to prior month

I have no concerns with the utility's financial status. The following items are meant to illustrate significant changes in the financial summary from prior periods.

The Public Service Commission is reviewing the Utility's filing for water rate increase. A public hearing will be scheduled within the next 30-60 days and will be held in the Utility Office - Ed Malinowski meeting room. We expect the first phase of the increase will take effect in the Fall of 2009. The second phase will be effective upon completion of the new water tower and connecting main.

Submitted by:
Kim M. Jennings, CPA

Stoughton Utilities

Income Statement

May 2009-YTD

	Electric	Water	Wastewater	Total
Operating Revenue:				
Sales	\$ 3,154,805	\$ 309,455	\$ 526,598	\$ 3,990,858
Unbilled Revenue	964,079	109,284	185,977	1,259,340
Other	54,543	1,652	38,623	94,818
Total Operating Revenue:	\$ 4,173,427	\$ 420,391	\$ 751,198	\$ 5,345,016
Operating Expense:				
Purchased Power	\$ 3,050,566	\$ -	\$ -	\$ 3,050,566
Expenses	456,736	195,355	250,320	902,410
Taxes	154,735	80,883	8,328	243,946
Depreciation	266,668	110,000	200,000	576,668
Total Operating Expense:	\$ 3,928,705	\$ 386,238	\$ 458,648	\$ 4,773,590
Operating Income	\$ 244,722	\$ 34,153	\$ 292,551	\$ 571,426
Non-Operating Income	115,267	101,485	9,226	225,978
Non-Operating Expense	(107,156)	(37,220)	(53,480)	(197,856)
Net Income	\$ 252,833	\$ 98,419	\$ 248,297	\$ 599,549

Stoughton Utilities

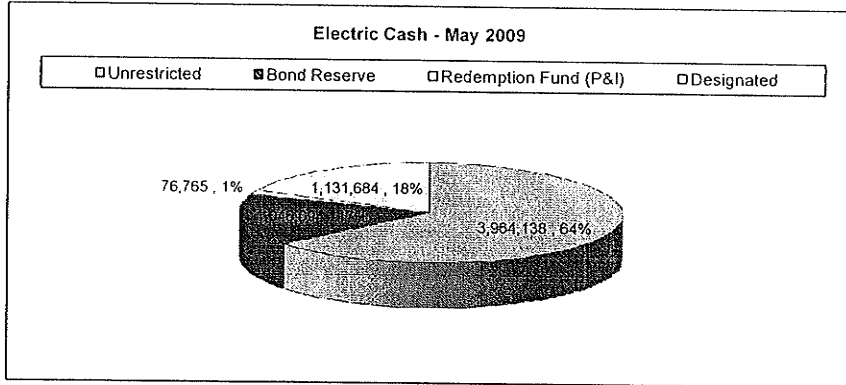
Rate of Return

May 2009-YTD

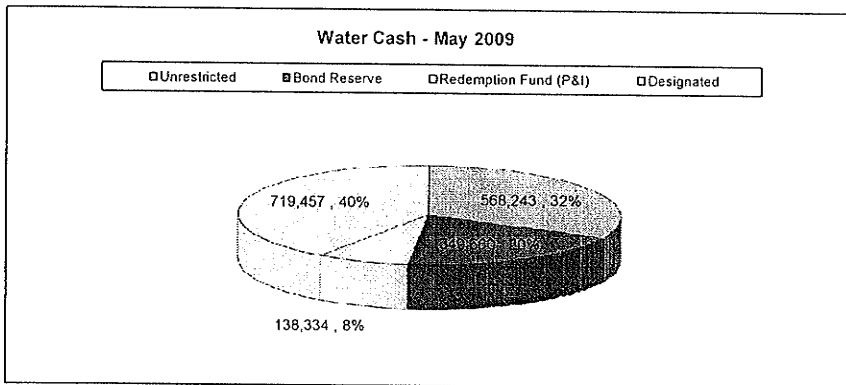
	Electric	Water
Operating Income (Regulatory)	\$ 244,722	\$ 34,153
Average Utility Plant in Service	19,874,421	8,961,637
Average Accumulated Depreciation	(7,605,965)	(3,408,358)
Average Materials and Supplies	148,579	33,429
Average Regulatory Liability	(332,404)	(513,424)
Average Net Rate Base	\$ 12,084,632	\$ 5,073,285
Actual Rate of Return	2.03%	0.67%
Authorized Rate of Return	6.50%	6.50%

Stoughton Utilities
Cash & Investments

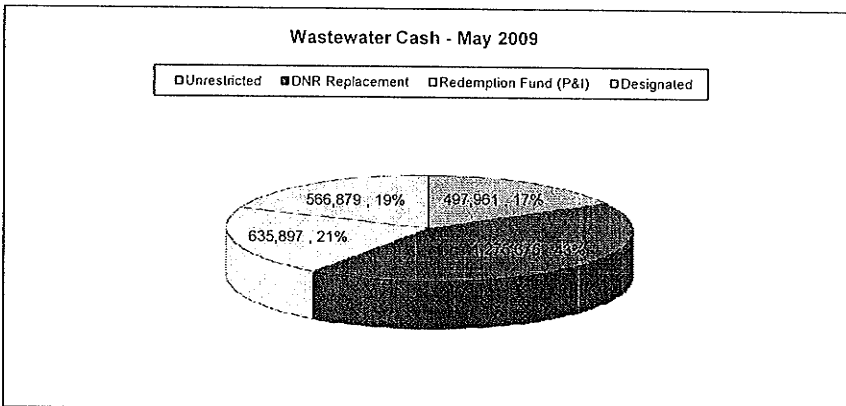
Electric	May-09
Unrestricted	3,964,138
Bond Reserve	1,046,094
Redemption Fund (P&I)	76,765
Designated	1,131,684
Total	6,218,681



Water	May-09
Unrestricted	568,243
Bond Reserve	349,660
Redemption Fund (P&I)	138,334
Designated	719,457
Total	1,775,694



Wastewater	May-09
Unrestricted	497,961
DNR Replacement	1,275,675
Redemption Fund (P&I)	635,897
Designated	566,879
Total	2,976,412



Stoughton Utilities

Balance Sheet

May 2009-YTD

Assets	Electric	Water	WW	Total
Cash & Investments	\$ 6,218,681	\$ 1,775,694	\$ 2,976,412	\$ 10,970,786
Customer A/R	1,358,184	162,557	179,400	1,700,141
Other A/R	85,894	2,759	128,282	216,935
Other Current Assets	499,471	258,780	43,274	801,526
Plant in Service	19,968,428	9,018,204	20,768,107	49,754,739
Accumulated Depreciation	(7,821,515)	(3,486,218)	(6,170,625)	(17,478,358)
Plant in Service - CIAC	2,275,109	5,405,945	-	7,681,055
Accumulated Depreciation-CIAC	(435,727)	(493,959)	-	(929,687)
Construction Work in Progress	1,060,430	66,334	68,597	1,195,361
Total Assets	\$ 23,208,954	\$ 12,710,096	\$ 17,993,447	\$ 53,912,498
Liabilities + Net Assets				
A/P	\$ 797,324	\$ (1,505)	\$ 48	\$ 795,867
Taxes Accrued	91,668	75,000	10,176	176,844
Interest Accrued	26,671	(592)	(4,241)	21,838
Other Current Liabilities	166,008	86,327	100,636	352,971
Long-Term Debt	7,319,255	2,221,135	5,389,112	14,929,503
Net Assets	14,808,027	10,329,731	12,497,715	37,635,474
Total Liabilities + Net Assets	\$ 23,208,954	\$ 12,710,096	\$ 17,993,447	\$ 53,912,498

STOUGHTON UTILITIES
2009 Statistical Worksheet

Electric	Total Sales 2008 Kwh	Total Kwh Purchased 2008	Total Sales 2009 Kwh	Total Kwh Purchased 2009	Demand Peak 2008	Demand Peak 2009
January	12,814,174	12,877,726	12,528,674	12,758,970	24,290	23,808
February	11,830,563	11,874,353	10,571,338	10,791,222	23,339	22,476
March	10,497,385	11,598,139	10,411,495	10,924,959	21,724	20,628
April	10,368,260	10,558,531	9,495,456	9,712,939	20,329	18,831
May	10,367,375	10,292,490	9,562,688	9,566,446	19,182	19,032
June						
July						
August						
September						
October						
November						
December						
TOTAL	55,877,757	57,201,239	52,569,651	53,754,536		

Water	Total Sales 2008 Gallons	Total Gallons Pumped 2008	Total Sales 2009 Gallons	Total Gallons Pumped 2009	Max Daily High 2008	Max Daily Highs 2009
January	34,438,000	40,449,000	35,308,000	38,020,000	1,622,000	1,412,000
February	33,172,000	37,487,000	32,547,000	35,089,000	1,467,000	1,514,000
March	32,675,000	40,071,000	35,418,000	38,686,000	1,487,000	1,448,000
April	33,928,000	39,643,000	35,288,000	36,844,000	1,492,000	1,401,000
May	41,380,000	45,678,000	38,050,000	37,591,000	1,760,000	1,484,000
June						
July						
August						
September						
October						
November						
December						
TOTAL	175,593,000	203,328,000	176,611,000	186,230,000		

Wastewater	Total Sales 2008 Gallons	Total Treated Gallons 2008	Total Sales 2009 Gallons	Total Treated Gallons 2009	Precipitation 2008	Precipitation 2009
January	27,441,000	44,790,000	31,580,000	40,200,000	1.79	0.87
February	26,715,000	40,004,000	26,896,000	38,307,000	3.22	1.77
March	26,903,000	50,539,000	28,348,000	53,160,000	1.90	6.91
April	27,760,000	56,925,000	29,403,000	49,536,000	7.00	4.93
May	31,013,000	50,727,000	33,157,000	48,610,000	2.81	2.61
June						
July						
August						
September						
October						
November						
December						
TOTAL	139,832,000	242,985,000	149,384,000	229,813,000	16.72	17.09



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: July 16, 2009
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Communications.

- June 25, 2009 news release regarding Stoughton's recognition by the Municipal Electric Utilities of Wisconsin with the 2008 MEUW Safety Achievement Award.
- June 29, 2009 memorandum from WPPI Energy Manager of Billing and Rate Services Tammy Freeman regarding typical comparisons.
- July 9, 2009 letter from WPPI Energy CEO Roy Thilly to Representative Tammy Baldwin regarding Climate Change legislation.
- July 10, 2009 memorandum from WPPI Energy CEO Roy Thilly regarding developments.
- July 2009 Customers First Coalition newsletter "The Wire."

Encl.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com





Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

June 25, 2009

For Immediate Release

For More Information, Contact:

Robert P. Kardasz, P.E.

(608) 877-7423

Stoughton Utilities Recognized for Safety Record

Stoughton Utilities recently received a 2008 MEUW Safety Achievement Award. Sponsored by the Municipal Electric Utilities of Wisconsin (MEUW), the state association representing Wisconsin's 82 public power communities, Stoughton Utilities received the 2008 Award along with 49 other community owned electric utilities in the state. The selection criteria for the Award is a weighted formula that considers a utility's safety record for the past year, as well as its proactive safety activities, such as having utility employees regularly attend safety training sessions.

"The MEUW Safety Achievement Award emphasizes the importance of safe work habits and regular safety training, recognizing those utilities who offer regular safety training for their employees and whose employees achieve particular safe operations," said MEUW Executive Director David J. Benforado.

"On behalf of the employees of the Stoughton Utilities, we are proud to receive this safety award", said Utilities Director Robert Kardasz. "The employees earned this award and should be commended for their consistent dedication to safety. Our utility is dedicated to safety – it's job #1 -- because it's the right thing to do."

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Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com





MEUW Safety Achievement Award

- 2008 -

Stoughton Utilities

Municipal Electric Utilities of Wisconsin hereby recognizes Stoughton Utilities for safety achievements demonstrated for electric utility employee worker hours of 26,239 in Group C from January 1, 2008 to December 31, 2008.

Awarded on June 25, 2009 by:

Scott Reimer, MEUW President

Thomas Bushman, MEUW Safety & Education Committee Chair



The way energy should be

1425 Corporate Center Drive
Sun Prairie, WI 53590
P: 608.834.4500 F: 608.837.0274
www.wppienergy.org

MEMORANDUM

TO: WPPI Energy Member Managers

CC: Roy Thilly, Tom Paque, Marty Dreischmeier, Tim Ament, Peggy Jesion, Melanie Juedes, Lauri Isaacson, Anne Rodriguez, Mallory Stanford, Nicole Guld, WPPI Energy ESRs

FROM: Tammy Freeman

DATE: June 29, 2009

SUBJECT: *Typical Bill Comparison Summary*

Attached is a summary of the current typical bill comparison for WPPI Energy members. It compares members' current electric rates to comparable rates of the Wisconsin investor-owned utilities for standard usage of residential, commercial and large power/industrial customers. WPPI Energy's approved 2009 wholesale rates reflecting the 2009 projected operating results were used to estimate your average annual PCAC. Your actual monthly PCAC will vary from this average annual estimate.

This comparison applies the current approved rates for Alliant, MG&E, WE Energies, WPS and XCEL. All associated fuel surcharges or credits are also applied. The table below summarizes the most recent approved rate activity for the IOUs.

Investor-Owned Utility	Percent Change	Effective Date
Alliant Energy		
(fuel cost surcharge)	1.60%	4/25/08
(2009 rate adjustment)	0.00%	1/1/09
Madison Gas & Electric (MG&E)		
(fuel cost surcharge)	2.35%	5/6/08
(2009 rate adjustment)	(0.74%)	1/1/09
(fuel cost adjustment)	(1.88%)	5/9/09
WE Energies		
(fuel cost surcharge)	5.10%	7/8/08
(Point Beach sales credit adj.)	3.20%	1/1/09
(fuel cost surcharge reduced)	(2.90%)	5/1/09
Wisconsin Public Service (WPS)		
(final fuel cost surcharge)	5.10%	7/4/08
(2009 rate adjustment)	0.00%	1/1/09
XCEL Energy		
(fuel cost surcharge)	3.00%	5/6/08
(2009 rate adjustment)	0.00%	1/1/09

**STOUGHTON ELECTRIC UTILITY
ELECTRIC RATE COMPARISON - BASED ON 2009 ESTIMATES
MONTHLY BILL CALCULATION**

RATES	Stoughton (1)	WE Energies (2)	Percent Above or Below	Wisconsin Public Service (3)	Percent Above or Below	Alliant Energy (4)	Percent Above or Below	XCEL Energy (5)	Percent Above or Below	Madison Gas & Electric (6)	Percent Above or Below
RESIDENTIAL											
100 kWh	\$17.15	\$18.73	9.2%	\$17.44	1.7%	\$18.16	5.9%	\$17.81	3.8%	\$21.29	24.1%
500 kWh	\$55.75	\$63.26	13.5%	\$64.40	15.5%	\$60.10	7.8%	\$57.05	2.3%	\$71.66	28.5%
750 kWh	\$79.88	\$91.08	14.0%	\$93.74	17.4%	\$86.32	8.1%	\$81.57	2.1%	\$103.13	29.1%
1,000 kWh	\$104.00	\$118.91	14.3%	\$123.09	18.4%	\$112.53	8.2%	\$106.09	2.0%	\$134.61	29.4%
2,000 kWh	\$200.50	\$230.22	14.8%	\$240.48	19.9%	\$217.39	8.4%	\$204.18	1.8%	\$260.52	29.9%
GENERAL SERVICE											
4 kW 500 kWh (1-phase)	\$55.75	\$63.26	13.5%	\$64.92	16.4%	\$60.10	7.8%	\$57.05	2.3%	\$71.66	28.5%
16 kW 2,000 kWh (1-phase)	\$200.50	\$230.22	14.8%	\$237.93	18.7%	\$217.39	8.4%	\$204.18	1.8%	\$260.52	29.9%
30 kW 6,000 kWh (3-phase)	\$593.00	\$683.07	15.2%	\$702.29	18.4%	\$644.71	8.7%	\$622.84	5.0%	\$770.56	29.9%
40 kW 10,000 kWh (3-phase)	\$979.00	\$1,128.31	15.3%	\$1,163.65	18.9%	\$1,064.15	8.7%	\$924.87	(5.5%)	\$1,147.90	17.3%
SMALL POWER SERVICE											
150 kW 60,000 kWh (secondary)	\$5,023.50	\$5,336.95	6.2%	\$4,725.87	(5.9%)	\$4,801.90	(4.4%)	\$4,560.42	(9.2%)	\$5,695.60	13.4%
LARGE POWER TOD SERVICE (7)											
300 kW 120,000 kWh (secondary)	\$10,168.80	\$10,627.41	4.5%	\$9,421.23	(7.4%)	\$9,776.00	(3.9%)	\$9,469.36	(6.9%)	\$11,005.29	8.2%
500 kW 200,000 kWh (primary)	\$16,489.84	\$16,283.99	(1.2%)	\$15,356.72	(6.9%)	\$15,655.19	(5.1%)	\$15,228.90	(7.6%)	\$17,936.16	8.8%
1,000 kW 400,000 kWh (primary)	\$32,713.28	\$31,851.00	(2.6%)	\$28,662.04	(12.4%)	\$31,077.09	(5.0%)	\$30,243.95	(7.5%)	\$34,439.92	5.3%

- (1) STOUGHTON ELECTRIC UTILITY bills estimated using rates effective 1/2/07 and a projected 2009 PCAC of \$ 0.0142 per kWh
 (2) WE Energies bills based on their approved 2008 rates and includes a Point Beach sales credit which varies by rate class. Also included is a fuel surcharge which varies by rate class.
 (3) WFSB based on their approved 2009 rates and includes a fuel surcharge of \$ - per kWh
 (4) Alliant Energy based on their approved 2009 rates and includes a fuel surcharge of \$ - per kWh
 (5) XCEL Energy based on their approved 2009 rates and includes a proposed fuel surcharge of \$ - per kWh
 (6) MG&E based on their approved 2009 rates and includes a proposed fuel surcharge of \$ (0.00204) per kWh
 (7) For TOU rates, on- and off-peak energy splits are adjusted to match the billing periods of each utility.



The way energy should be

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July 9, 2009

By Fax 202.225.6942

The Honorable Tammy Baldwin
U. S. House of Representatives
2446 Rayburn Building
Washington, DC 20515

Dear Representative Baldwin:

I'm writing on behalf of WPPI Energy and its 51 member communities in Wisconsin, Upper Michigan and Iowa to thank you very much for your hard work on the Waxman-Markey Climate Change bill. Your assistance was invaluable in many respects, including strengthening cost mitigation measures for Wisconsin electric consumers, ensuring that new highly-efficient power plants like the Elm Road units qualify for allowances and avoiding transmission provisions that could harm Wisconsin.

I would also like to express our gratitude for the very diligent and able work on this bill by your aide, Elissa Levin. She did an absolutely outstanding job.

Very truly yours,

Roy Thilly
President and CEO

cc: WPPI Cities and Villages of Alger Delta, Algoma, Baraga, Black River Falls, Boscobel, Brodhead, Cedarburg, Columbus, Crystal Falls, Cuba City, Eagle River, Evansville, Florence, Gladstone, Hartford, Hustisford, Independence, Jefferson, Juneau, Kaukauna, Lake Mills, L'Anse, Lodi, Maquoketa, Menasha, Mount Horeb, Muscodia, Negaunee, New Glarus, New Holstein, New London, New Richmond, Norway, Oconomowoc, Oconto Falls, Plymouth, Prairie du Sac, Preston, Reedsburg, Richland Center, River Falls, Slinger, Stoughton, Sturgeon Bay, Sun Prairie, Two Rivers, Waterloo, Waunakee, Waupun, Westby and Whitehall

Dan Ebert
Rob Talley
Deborah Sliz

MEMORANDUM

TO: WPPI Energy Directors, Alternates, Representatives and Managers
CC: All WPPI Energy Staff
FROM: Roy Thilly
DATE: July 10, 2009
SUBJECT: Developments

1. Federal Climate Change Legislation Moves Forward. At the end of June, the U.S. House of Representatives approved a massive energy bill that focuses on climate change. The bill would establish a federal cap and trade system to regulate emissions of greenhouse gases, including CO₂ from power plants. Under a cap and trade program, a cap on total emissions from covered sectors (transportation, industry and utilities) would be set and the cap would decline each year. Allowances to emit one metric ton of CO₂ would be created up to the cap amount. Emitters would have to surrender an allowance for each metric ton emitted. The proposed legislation would lower emissions by 2020 to a level 17% below 2005 emissions. The utility sector is responsible for approximately 40% of the greenhouse gas emissions that would be covered by the program, with a substantial portion coming from coal-fired power plants.

Many were surprised that the House was able to muster sufficient votes to pass this legislation. Many tradeoffs are involved in the final bill, which is over 1,400 pages long. Purportedly, 300 pages were introduced at 3:00 a.m. of the morning that the bill passed! The issue now moves to the U.S. Senate where passage is likely to be more difficult. Coal-dependent states like Wisconsin will be disproportionately affected by this legislation. We expect Senators from the Midwest to push hard for greater cost protections for the region.

Key issues for WPPI in this debate are insuring that allowances are allocated at little or no cost to utilities rather than auctioned. An allocation system will substantially lessen the cost of the program. Some have proposed that all allowances be auctioned instead. We are very concerned that an auction could lead to high prices requiring significant rate increases, as well as allowance price volatility. Representative Tammy Baldwin of Madison is a member on the House Commerce Committee which was responsible for this bill. Representative Baldwin was very helpful in moving the bill away from auctions to an allocation system for allowances for utilities. She, and others, also helped obtain a provision that provides for allowances for new, efficient power plants like the Elm Road project. Under the initial draft of the bill, Elm Road would not have qualified for allowances.

As this legislation is considered in the Senate, we will work with Senators Feingold and Kohl to maintain the protections achieved in the House and improve upon them, and to address many other complex provisions in the bill. At this point it is unclear if there are the votes in the Senate to pass a climate bill. If a bill is passed, it will almost certainly be different in a number of respects from the House bill. This means that any final legislation will be the product of a Senate/House conference committee. With Congressional elections next November, it is possible that climate legislation will be deferred until 2011, but we can't count on that outcome.

2. Transmission Legislation. The House energy bill includes transmission provisions intended to promote the development of new transmission for renewable resources. The Senate is moving forward separately with a transmission bill that is broader in scope. Through the TAPS Group, WPPI is working hard to ensure that any new transmission legislation will actually facilitate the construction of new transmission at reasonable cost, will not result in construction of very large new lines that are not needed or impose costs on Wisconsin for facilities from which we receive little or no benefit.

3. State Energy Legislation. At the same time that all this activity is occurring in Washington, legislators in Wisconsin are in the process of drafting a comprehensive bill to implement the recommendations of the Governor's Task Force on Global Warming, which I co-chaired with Tia Nelson. The chairs of the utility committees and environmental committees in the Senate and the Assembly have joined together to prepare the bill. Tia and I are serving as resources for this effort. The Task Force recommendations include increasing Wisconsin's renewable energy portfolio standard, more aggressive conservation and efficiency efforts, modifying the nuclear plant moratorium to allow proposed new nuclear power plants to be proposed within the state and many other provisions.

4. 2010 Budget and Rates. Staff is beginning to prepare WPPI Energy's 2010 budget. This work will continue through September and October, with a special Executive Committee meeting in early November focused solely on the budget and the rates that will flow from the budget. The Executive Committee will then make a recommendation to our Board which will act in December. We expect a significant increase in 2010 (currently projected on a rough basis at about 9%) primarily as a result of the Elm Road plants going into service for the first time and increases in the investor-owned utility wholesale rates that WPPI pays. The Elm Road rate impact was known when we joined the project. Whenever a new power plant enters service, there is an initial rate impact. However, the Elm Road plants will be the most efficient and cleanest coal-fired units in the state and will provide long-term benefits to WPPI members. The installed cost for plants that are currently commencing construction are much higher than the cost of Elm Road. These units, plus WPPI and member conservation and efficiency programs and our early action on renewables, will help keep rates down for the long term.

In the budget process, we will be focusing on reducing costs without hurting service to members. However, it is important to recognize that our costs are driven primarily by purchased power, fuel, O&M and debt service, where we have little control. It would take about a \$4 million reduction in costs to reduce rates by 1%. This does not mean, however, that we should not control

whatever costs we can and stay frugal. A wholesale increase of 9% would have on average about a 7% impact on member retail customers. These numbers are very preliminary and subject to change.

5. New Building. Our new building addition provides a comfortable and productive work environment. We are all waiting for completion of the rehab of the remaining part of the existing building so that we can move people into their final workspaces. Unfortunately, we hit a snag last month when significant water leaks were found behind the drywall on the portions of the existing building that face Highway 151 and the drainage pond. A number of years ago we experienced water leaks around the windows in these areas. Repairs were done and we thought the problem was remedied. It was not. As a result, completion of the project will be delayed. Our member building oversight committee reviewed this problem and our options, and unanimously recommended replacement of the wall and windows on those sides of the building to resolve this problem once and for all. The EC has approved that recommendation. The alternative fix would involve extensive re-caulking every five years, at substantial cost, without providing a significant upfront savings. We are now scheduled to complete the project in November rather than September. The additional cost will increase the total project cost by about 5%.

6. Executive Committee Strategic Session. Each year the Executive Committee has a day-long strategic planning session in August. As a result of a recent evaluation of our meetings, the Executive Committee has decided to hold two such sessions each year so that it can focus more on key policy issues. One will be held in January and one in August. Key topics on the agenda for August will include:

- a. EC reports on member visits and feedback
- b. Strategies to lower WPPI Energy's CO2 emission to meet possible cap and trade requirements
- c. New power plant ownership opportunities
- d. Retail rate competitive challenges; drivers and mechanisms to address
- e. The impact of Menasha steam plant problem on WPPI Energy
- f. Harris NorthStar's strategic value

7. September 17-18 Annual Meeting. Please remember to mark your calendars for this year's annual meeting. Program brochures will go out shortly. There will be several open seats on the Executive Committee to be filled at our business meeting. See you in Green Lake.

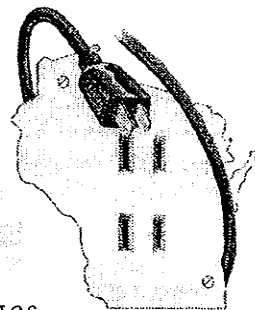
8. New Hire. Davey Starks has been hired as application developer and started on June 29, 2009, reporting to Phil Hansen. With this addition, all vacancies are filled.

A Coalition
to preserve
Wisconsin's
Reliable and
Affordable
Electricity

Customers First!

the Wire

Plugging you in to electric industry changes



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Electric grid overseer sees changes

The planning, design, and operation of electricity delivery systems have been for the most part invisible to end-use customers, but with the infrastructure requirements of greater reliance on wind and other renewable energy sources, that may change, according to the group that sets reliability standards for the nation's electrical grid.

Grid operators have been making it clear that expanded wind generation capacity will mean a major new transmission build-out for Midwestern states. Now, the North American Electric Reliability Corporation (NERC) has weighed in with a report that begins to examine how wind development over the coming decade will fundamentally alter the way the grid is planned and operated.

In "Accommodating High Levels of Variable Generation," published this spring, the NERC says the adjustments needed to integrate the vast new wind capacity anticipated in response to state and federal policy mandates "have the potential to fundamentally change the way the system is planned, operated and used—from the grid operator to the average residential customer."

Within the territory of the Roseville, Minnesota-based Midwest Reliability Organization (MRO), the NERC said an installed capacity of 45,000 megawatts of wind generation is expected by 2017, compared with less than 5,000 megawatts installed as of last year. Operating under NERC and federal authority, the MRO serves Wisconsin, Upper Michigan, Minnesota, Iowa, the Dakotas, Nebraska, and parts of Manitoba and Saskatchewan.

Overall, the NERC's 2008 *Long-Term Reliability Assessment* estimates more than 145 gigawatts of wind generation either planned or proposed by 2017 in North America, and one essential response to the geographic

remoteness of much of that capacity and the variable nature of its availability will be a more robust transmission system, the organization concludes.

"Many new variable generation plants interconnecting to the bulk power system will be located in areas remote from demand centers and existing transmission infrastructure due to fuel availability," the NERC report says by way of noting that just 7 percent of the U.S. population lives in the top 10 states for wind potential.

Planning and forecasting for grid operation will face special challenges, the report says, noting, "The output of variable resources is characterized by steep 'ramps' as opposed to the controlled, gradual 'ramp' up or down of electricity demand and the output of conventional generation. Managing these ramps can be challenging for system operators, particularly if 'down' ramps occur as demand increases and vice versa."

Though errors in forecasting demand are typically small, errors in forecasting wind availability can be large, the NERC said. A 12-hour demand forecast for a system with 10 megawatts peak demand would typically be subject to an error of about 3 percent, while a 12-hour forecast of wind availability for the same system




Sergel

had seen "a lot of public support for wind and

could "readily" be subject to error of 20 percent to 100 percent, "And forecast errors grow appreciably with time horizon," the report said.

In February 2008, NERC President Rick Sergel said the organization


renewables development over the past year, but in order to realize the value of these resources, we need the same kind of support for the transmission lines that will link them to population centers." 

Wind bill, modified, advances

Statewide wind-energy siting standards were advanced by an Assembly committee in June—after the panel added a few more criteria for determining appropriate locations.

Among a number of changes adopted by the Assembly Committee on Energy and Utilities is one allowing a municipality to deny a permit for a wind project if the affected area is already designated for future residential or commercial development. Such a denial could be appealed to the Public Service Commission, which could overturn it if it finds the project to be in the public interest.

Also added to the bill: provisions directing the Department of Natural Resources to identify areas where wind turbine placement might have a significant adverse effect on bat and migratory bird populations and to study whether the department's statutory authority is sufficient to adequately protect wildlife and the environment from any potential adverse effect of siting a wind system.

The committee endorsed the revisions, in the form of a substitute amendment to Assembly Bill 256, on a vote of 10-2 and sent it on for consideration by the full house. 

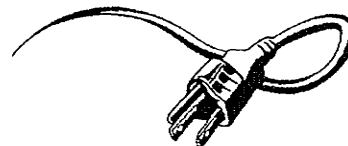
THE WIRE is a monthly publication of the *Customers First!* Coalition—a broad-based alliance of local governments, small businesses and farmers, environmental groups, labor and consumer groups, retirees and low-income families, municipal electric utilities, rural electric cooperatives, wholesale suppliers, and an investor-owned utility. *Customers First!* is a coalition dedicated to preserving Wisconsin's reliable and affordable electricity.

If you have questions or comments about THE WIRE or the *Customers First!* Coalition, please call 608/286-0784.



KEEPING CURRENT

With CFC Executive Director Matt Bromley



When the Governor's Global Warming Task Force considered strategies to cut greenhouse emissions, members quickly recognized a need for aggressive energy efficiency and conservation measures. Perhaps the most significant of the first proposals put forth in February 2008 is a recommendation to substantially increase energy efficiency and conservation through Focus on Energy and similar programs run by municipal utilities and electric cooperatives. The biggest change moves the Focus program away from a spending level capped at 1.2 percent of utilities' revenues to an amount sufficient to achieve a certain percentage reduction of energy use. As it is now, ratepayers bear the cost (and benefits) of these programs through their utility bills.

So what kind of money are we talking about? In 2008, the Focus program spent about \$90 million based on 1.2 percent of utility revenues. That achieved about a half-percent reduction of electricity use and a little less for natural gas.

The Task Force recommends a 2 percent annual reduction for electricity and 1 percent for natural gas by 2015, more than tripling the energy use reductions through Focus, so simple math shows program spending could increase to about \$300 million annually.

Although the dollar amount may cause heartburn for some customers, the investment should in the long run actually help them keep energy bills in check as efficiency and conservation measures become more integrated and households and customers use, and pay for, less energy.

To get a better handle on how much investment could potentially occur and the related cost-benefits, the Public Service Commission opened an investigation into the increased conservation and energy efficiency goals (see PSC Docket 5-UI-115). As part of this proceeding, the Energy Center of Wisconsin submitted a study of the state's achievable energy efficiency potential. It found that by 2012 Wisconsin could obtain annual energy savings totaling 1.6 percent of electricity sales and 0.9 percent of natural gas sales with an investment of \$340 million per year and changes to the design and marketing of the Focus programs. It goes on to say the energy costs savings would be a whopping \$1.3 billion. Some may question this figure, but for those concerned about high energy bills and the environmental impact of energy production, efficiency and conservation may be well worth the investment. 💡



Bromley

Transmission called biggest obstacle to new wind

Attendees at a national conference have identified a clogged transmission grid as the biggest challenge to overcome in expanding wind energy capacity—far ahead of financing and access to capital.

NRG Systems, a manufacturer of wind measurement devices and turbine-control sensors, polled attendees at the American Wind Energy Association's WINDPOWER 2009 Conference in Chicago this spring. Half (49 percent) of respondents said transmission or interconnection issues are the biggest barriers to additional U.S. wind energy development.

While economic worries clearly play an

important role, they lagged far behind transmission access. Twenty-eight percent ranked the economy, specifically financing and access to capital, as the second biggest barrier to development.

Forty-three percent said an upgraded national transmission system would be the biggest help to wind development, well ahead of even a national renewable energy standard (31 percent) and cap-and-trade legislation (only 9 percent).

More than 400 conference attendees, 85 percent of whom said it was important to them to work in a "green" job, participated in the poll. 💡

Route change suggested for new line

A large new transmission line between the Twin Cities and La Crosse may traverse more of Wisconsin than previously expected in order to accommodate environmental concerns raised by federal officials.

The proposal to consider a longer run across Wisconsin farmland was prompted by indications that the U.S. Fish and Wildlife Service would be unlikely to permit additional right-of-way through the Upper Mississippi Wildlife Refuge. Last month, planners for the CapX2020 project suggested the new line could cross the Mississippi into Wisconsin at Alma, run eastward across Buffalo and Trempealeau Counties to Blair, and then turn southward to La Crosse.

The change would add about 15 miles to the route of the planned 345-kilovolt line, compared with the original proposal to follow

the Mississippi River valley from Hastings, Minnesota, to La Crosse.

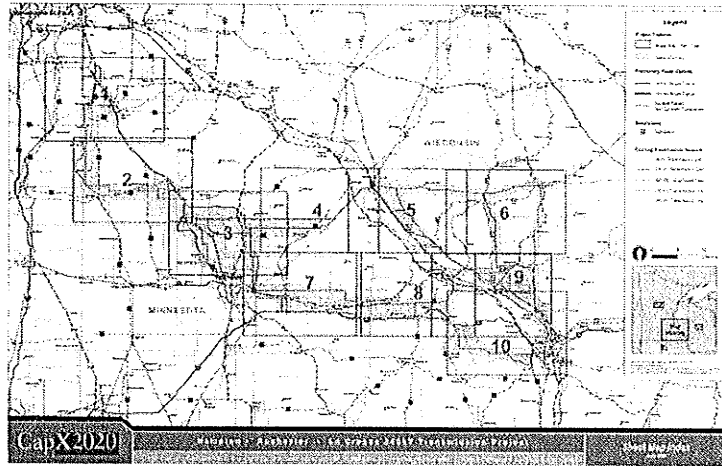
Transmission right-of-way with existing lines of significant size—though not so large as the one now proposed—follows the river valley on the Wisconsin side roughly from the

confluence of the Mississippi and Chippewa Rivers at Nelson in Buffalo County down to the vicinity of Lynxville in Crawford County.

CapX2020, which includes Dairyland Power Cooperative, Xcel Energy, WPPI Energy, and cooperative and municipal utilities in Minne-

sota, aims primarily at boosting transmission capacity in that state. In April, it won preliminary approval for three new 345-kilovolt lines in Minnesota.

The approval process for the Wisconsin segment of the overall \$1.7 billion project is still in its early stages. 💡



Study: Merchant generators recession-proof

Despite the troubled economy, the profits of companies selling wholesale electricity outside the framework of regulated utilities held steady or increased in 2008, a new study by the American Public Power Association (APPA) has found.

The analysis looked at nine of the biggest sellers of non-utility (read: unregulated) generation in the PJM (Pennsylvania, New Jersey, Maryland) wholesale power market. It found the biggest profits flowing to companies that owned generation for the most part paid for by ratepayers prior to restructuring.

Of the nine companies, just three report financial data separately for their generation segments, and those, Exelon, Public Service Enterprise Group, and PPL Energy, reported annual returns on equity of 30 percent for 2007 and 2008, tripling the return for utilities operating under traditional regulation.

The APPA concluded—on the basis of this and prior studies—that wholesale markets run by regional transmission operators have failed to produce the “just and reasonable” rates required by federal law. 💡

Texas wholesale market faulted

Possibly even more so than in other states that restructured their electric utilities, a debate continues in Texas as to whether the change has been good for customers.

It's beyond question that Texas electric rates have risen sharply over the years, but enthusiasts maintain things would be even worse if restructuring hadn't happened. Now comes the AARP with a new study that takes a slightly different perspective.

Released this spring, the AARP study suggests changes in the Texas wholesale electricity market might actually deliver some of the savings customers were expecting from utility restructuring when their state joined the movement back in 1999.

Operating basically with a grid of its own, the Lone Star State doesn't show up individually in most of the other, more nationally or regionally focused studies we've noted in *The Wire*. But in May, AARP reported its estimate that flaws in Texas wholesale power markets add \$52 annually to the average residential electric bill.

The report blames a lack of transparency and competitiveness in the wholesale market; for instance, it faults state law for not requiring fast and extensive disclosure of wholesale market

bidding information, some of which need not be released for 60 days.

Others maintain that the most relevant information—the bid submitted by generators that ends up setting the price for wholesale power in a given period—must be disclosed within 48 hours.

Defenders of the current system point to falling wholesale prices in the early months of 2009. Critics note that the lower prices coincided with plummeting demand—especially demand for natural gas, which fuels most of Texas' newer generating facilities—amid the economic slowdown. 💡

Energy saver tip

Going on vacation? An empty house doesn't need the same level of climate control as one that's occupied, so set air conditioning equipment to allow higher temperatures while you're away. Adjust the water heater to cut running time. Close curtains or drapes to help stabilize temperatures and use automatic lamp timers to make it appear someone's at home during your absence. 💡

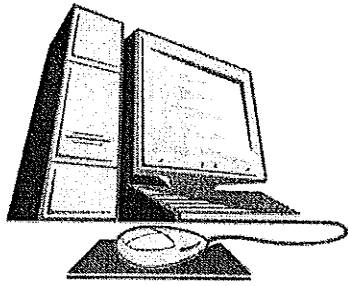


Quotable Quotes

"These [regional] wholesale power markets were created to assure competition and lower electric rates and have done neither. Instead they produce power costs that unfairly reward a few generators and punish consumers."

—Mark Crisson, American Public Power Association CEO, on a study of electric restructuring's cost penalties to consumers, in a June 1, 2009, statement through PRNewswire

Be sure to check out the Customers First! web site at



www.customersfirst.org

Help us share our messages with others. If you know of businesses or organizations that would like to learn more about protecting Wisconsin's reliable and affordable electricity, please feel free to copy and share with them all or part of this newsletter, or you can call 608/286-0784 to arrange an informational meeting.

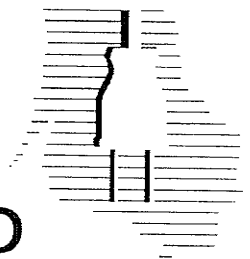
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Madison, WI 53701





Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: July 16, 2008
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Committee 12-Month Calendar.

The following calendar is provided for information and discussion.

July 20, 2009	Regular Meeting
August 17, 2009	Regular Meeting - Approve the Stoughton Utilities Wastewater Collection System Study Update - Tour East Electric Substation
September 11-12, 2009	Municipal Electric Utilities Of Wisconsin (MEUW) Fourth Annual Lineman's Rodeo in Sturgeon Bay
September 15, 2009	Regular Meeting At the Wastewater Treatment Facility - Approve and Recommend the Proposed Stoughton Utilities 2010 Budget to the Common Council - Approve and recommend the Twenty-Year (2010-2029) Stoughton Utilities Capital Projects Program to the Common Council - Approve and recommend the proposed non-represented employee compensation adjustments to the Personnel Committee and the Common Council - Tour the Wastewater Treatment Facility
September 17-18, 2009	Wisconsin Public Power, Inc. (WPPI) Annual Conference in Green Lake
October 7-9, 2009	Wisconsin Wastewater Operators Association (WWOA) Annual Conference in Green Bay
October 14, 2009	Regular Meeting - Tour Well No. 5 and Reservoir



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October 15, 2009	Stoughton Utilities Public Power Week Open House.
October 22, 2009	Special Meeting - Conduct Hearings for the 2009 Tax Roll Nomination
November 4, 2009	Common Council Committee of the Whole - 2010 Budget and Twenty-Year (2010-2029) Capital Projects Program
November 10, 2009	Common Council Meeting - Approve 2010 Budget and Twenty-Year (2010-2029) Capital Projects Program
December 10, 2009	Stoughton Utilities Holiday Open House
December 14, 2009	Regular Meeting - Authorize payment of December bills
January 20, 2010	Regular Meeting - Approve Declarations of Official Intent
February 17, 2010	Regular Meeting - Discuss Stoughton Utilities 2009 Accomplishments
February 22-25, 2010	American Public Power Association Legislative Rally in Washington, D.C.
March 15, 2010	Regular Meeting - Stoughton Utilities Tax Stabilization Dividends Discussion and Approval
March 23, 2010	Common Council - Accept Stoughton Utilities Tax Stabilization Dividends Recommendation
March 24-26, 2010	Wisconsin Rural Water Association Annual Conference in Green Bay
April 19, 2010	Regular Meeting - Stoughton Utilities 2009 Annual Audit and Management Letter Presentation - Review Drinking Water Consumer Confidence Report (CCR) - Annual Stoughton Utilities Goals Discussion and Approval - Review Wisconsin Public Service Commission Annual Electric and Water Reports
April 27, 2010	Common Council Meeting - Stoughton Utilities 2010 Annual Audit Presentation and approval
May 2-8, 2010	Drinking Water Week
May 5, 2010	WPPI Energy Orientation Meeting

May 17, 2010 Regular Meeting - First Regular Meeting after the Common Council Reorganization Meeting - Elect Committee Chair and Vice Chair - Annual Studies Discussion and Presentation - Tour Stoughton Utilities Building

June 9-11, 2010 Municipal Electric Utilities of Wisconsin (MEUW) Annual Conference in Green Bay

June 14, 2010 Regular Meeting - Approve and recommend the Wastewater Compliance Maintenance Annual Report (CMAR) and Resolution to the Common Council - Stoughton Utilities Green Energy Discussion

June 22, 2010 Common Council Meeting - Approve Compliance Maintenance Annual Report (CMAR) and adopt corresponding resolution

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



Stoughton Utilities Activities Reports

June 2009

ADMINISTRATION – Utilities Director Robert P. Kardasz, P.E.

A significant amount of construction continued throughout our service territory in June. Time-sensitive activities increased on the electric and water distribution systems and the sanitary sewer collection system, and in the office where your staff continues to work with customers fulfilling their financial obligations. Construction on Isham Street, Main Street, S. Page Street and Seventh Street continued on schedule while tree maintenance, water flushing and sanitary sewer flushing and televising continued.

ACCOUNTING – Kim M. Jennings, CPA

Accomplishments:

- Worked with Wisconsin Public Service Commission (PSC) on water utility rate review.
- Participated in Wisconsin Rural Water Association (WRWA) Utility Management Seminar.
- Compiled cash flow data and worked with Baker Tilly to develop proposal for Stoughton Utilities Building title transfer.
- Monthly account reconciliation and reporting for May 2009.

In Progress:

- Reviewing internal control procedures for billing, accounting, information systems and customer service.
- Developing financial statement report format including notes and supplemental schedules for year-end reporting.
- Monthly account reconciliation and reporting for June 2009.

CUSTOMER SERVICES AND INFORMATION TECHNOLOGIES DIVISION – Utilities Office and Information Systems Supervisor Brian R. Hoops

Accomplishments:

- Issued 10-day and 24-hour notices to customers with delinquent accounts. Disconnected all accounts that remained unpaid.

- Staff processed utility billing and collections, accounts payable, payroll, and daily cash deposits.
- WPPI Energy provided onsite training to staff on various aspects of the Northstar billing and Customer Information System (CIS) software. Enecia Sabroff, our new Accounts Receivable Technician, is now fully trained on all aspects of the CIS software.

In Progress:

- Enecia Sabroff will be implementing additional collections options, including daily notification to customers who have defaulted on their existing deferred payment agreements.
- Continuing ongoing additions and updates to our documentation for billing, accounting and customer service policies and procedures.

LINE DIVISION, METERING DIVISION AND PLANNING DIVISION – Utilities Operations Superintendent Sean O Grady

Building Remodeling Project: The final walk-thru was completed. All punch list items are scheduled to be completed in July and the project will be closed out in August.

Charter Communications: Staff recently met with representatives from Charter Communications to discuss and review our Joint Pole Attachment Use Agreement.

Electric Supervisory Control And Data Acquisition (SCADA) System: Our staff along with Forster Electrical Engineering, Inc. continue to apply pressure on Nova Tech with our intentions to complete the SCADA software upgrades by August.

Two-Way Radio System: We continue to work with our maintenance provider on our radio interference problem. We have no radio service beginning in the evening/early morning time frame. The Federal Communications Commission (FCC) has been contacted and will be providing additional monitoring/trouble shooting information to their Chicago office. This radio interference also affects the three Police Departments who have radio frequencies close to ours. Stoughton Utilities after-hour crews all are used cellular telephones as well as two-way radios.

American Transmission Company (ATC) Load Shedding Requirements: At the request of ATC, we have removed a portion of the load served from our South Electric Substation and picked up this displaced load at our East and North Electric Substations. ATC has load constraints on the transmission system serving the South Substation and should have capacity reserves in place next year to carry all our firm load requirements.

Main Street Utilities Reconstruction Project: Two construction crews continue to make steady progress on the Main Street Utilities Project. The water mains and sanitary sewer mains have been installed and crews are now working on cutting over the existing water and sanitary sewer laterals to the newly installed mains. The next phase for this project will include the City storm water efforts, curb and gutter, and pavement.

Water Operator Vacancy: Internal applications have been received, reviewed and applicants have been invited to interview.

Line Division: Along with normal maintenance, crews are working on a pole replacement/upgrade project South of town in the River Wood Subdivision. This project will take us through the summer/fall construction season. Crews also replaced one of our last transclosures on our system located at the former Dean Health facility on Ridge Street with a new padmount transformer and primary cable.

Planning Division: Lawrence Scheel has been working with the Water Division staff. Time permitting, Lawrence and Marty have been ground-lining trees and providing tree-chipping services for the Line Crew, moving office furniture, and participating in our first round of customer disconnections for non-payment of services.

Wastewater System Study: A Stoughton Utilities Committee presentation is scheduled for August.

WASTEWATER DIVISION – Utilities Wastewater System Supervisor Brian G. Erickson

Strand Associates, Inc. continues to work on our sanitary sewer system study update. The study will help direct us with our future capital improvement plans.

The 2009 Sanitary Sewer Project on Main and Seventh Streets is almost completed. The contractor is now installing the water mains and storm sewers. Along with this project the contractor is repairing an eighty-foot section of sanitary sewer main in Vennevoll, a sixty-foot section of sanitary sewer main on Dunkirk Avenue and two manholes on Hillside Street.

Our sanitary sewer maintenance program found an unstable condition on Maple Court. Staff made the necessary repairs and also replaced a manhole.

Staff continues to clean sewers, repair manholes and televise the collection system.

The precipitation for the month was 4.30 inches.

The wastewater treatment facility processed an average flow of 1.46 million gallons per day with a monthly total of 44 million gallons.

WATER DIVISION – Utilities Water System Supervisor Roger M. Thorson

Construction continued on our Seventh St and Main St water main infrastructure reinforcement project. This project is scheduled to be completed late July.

Staff is busy working on system maintenance. We continue the sharing of personnel with the Wastewater Division, allowing us to maintain timely responses to customer requests, construction projects and perform maintenance to our water system.

Staff participated in some in-house refresher safety training.

ENERGY SERVICES SECTION OF THE PLANNING DIVISION – Stoughton Utilities/WPPI Energy Energy Services Representative Alicia Rankin

June Activities

- Hosted large power customer meeting June 4th.
- Presented on WPPI Energy conservation/renewable energy efforts to Rotary Club on June 3rd.
- Met with induction lighting vendor.
- Installed energy monitor at Cummins Filtration.
- Conducted Tree Power program checks.

July Objectives

- Attend site assessment appointments at Library July 8th.
- Submit incentive applications to Focus on Energy for water department VFD installations.
- Assist Uniroyal Engineered Products, Inc. with incentives for potential lighting upgrade.
- Set up energy audit for Galva Closure through WPPI Energy's energy audit program.
- Attend SU booth at the Stoughton Fair.
- Present PowerTown at Stoughton Safety Camp.

Dates at Stoughton Utilities in June: 4, 11, 17, 22

SAFETY COMPLIANCE SECTION OF THE PLANNING DIVISION – Stoughton Utilities/Municipal Electric Utilities of Wisconsin Southeastern Regional Safety Coordinator Christopher Belz

Accomplishments

Training

- Developed and Trained on the topic of Hearing Conservation
- Developed and Trained on the topic of Work Zone Safety

Audits/Inspections

- Completed audit on MSDS book for WWTP to find chemicals that did not have MSDS's in the book.

Compliance/Risk Management

- Completed reviewing Hazard Communication Written Program
 - Updated binder and Access Spreadsheets for all chemicals located at Stoughton Utilities
- Completed search for MSDS's on internet to update MSDS book (WWTP)
- Completed updates in the MSDS book's Manufactures and Product Indexes (WWTP)
- Filed/Reviewed Trenching Logs
- Continued a review of the Fall Protection Written Program
- Completed Incident Investigation and reports
- Completed Equipment Damage Investigation

- Develop/Distribute DNR Credits from Safety Training
- Enter CE's into database

Goals & Objectives

Training

- Complete all DCOMM regulated training topics
 - Develop/Train on the topics of BBP and HazCom

Audits/Inspections

- Inspect all Crews periodically to ensure safety compliance
- Perform facility inspections in all Stoughton Utilities facilities
- Audit all safety training records

Compliance/Risk Management

- Audit Energy Control Procedures in the Control of Hazardous Energy Procedure
- Review Written Safety Programs (BBP, Excavation Respirator and Occupation Noise, LO/TO and PPE finished)

Dates Safety Coordinator was at Stoughton Utilities: June 1, 8, 15 and 29

Please visit us on our website at www.stoughtonutilities.com to view current events, follow project schedules, view meeting notices and minutes, review our energy conservation programs, pay your utilities bill via the internet, or to learn more about your Stoughton Utilities Electric, Wastewater and Water services.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: July 16, 2009
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Status Of Stoughton Utilities Committee June 15, 2009 Recommendations
To The Stoughton Common Council.

June 23, 2009 Stoughton Common Council Meeting

- Approved the Stoughton Utilities Payments Due List.
- Approved the Stoughton Utilities Bad Debt Account Write-Offs Through May 31, 2009.
- Approved the Stoughton Utilities Wastewater Treatment Facility and Sanitary Sewer Collection System 2008 Compliance Maintenance Annual Report and adopted the corresponding resolution.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



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Stoughton Utilities

600 South Fourth Street

P.O. Box 383

Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: July 16, 2009

To: Stoughton Utilities Committee

From: Kim M. Jennings, CPA
Stoughton Utilities Finance and Administrative Manager

Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Proposed Building Title Transfer From The City Of Stoughton To
Stoughton Utilities Status Report No. 3.

Meetings have been ongoing between the City of Stoughton, Stoughton Emergency Medical Service (EMS) and Stoughton Utilities to transfer the title of the Stoughton Utilities Building to Stoughton Utilities. The transfer would include the Stoughton Utilities financing of 2009-2010 EMS Remodeling Project and the temporary relocation of the Stoughton Youth Center. The title transfer would not affect the Stoughton Food Pantry.

After receiving initial support from the Utilities and Finance Committees to continue researching this potential transaction, Stoughton Finance Director and Treasurer Laurie Sullivan and Stoughton Utilities Finance and Administrative Manager Kim Jennings contacted Baker Tilly to discuss the potential purchase of the utility building. Ms. Jodi Dobson with Baker Tilly will be present to describe the accounting and cashflow requirements for each affected department (Utilities, EMS and General Fund).

cc: Sean O Grady
Stoughton Utilities Operations Superintendent

Laurie Sullivan
Stoughton Finance Director and Treasurer

Jodi Dobson, CPA
Manager, Baker Tilly



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BAKER TILLY

Baker Tilly Virchow Krause, LLP
Ten Terrace Ct, PO Box 7398
Madison, WI 53707-7398
tel 608 249 6622
fax 608 249 8532
bakertilly.com

- > To Laurie Sullivan, City of Stoughton and
Kim Jennings, Stoughton Utilities
- > From Heather Acker and Jodi Dobson
- > Copy _____
- > Date June 18, 2009
- > Re Accounting for the Proposed Sale of Utility
Building from the City to the Utilities

PRELIMINARY DRAFT
FOR
DISCUSSION PURPOSES
ONLY

Based on our discussions with management it is our understanding that the City of Stoughton (City) and the Stoughton Utilities (Utilities) are considering selling the building at 600 South Fourth Street from the City to the Utilities on the condition that the Utilities finance certain improvements to the portion of the building currently used by the EMS department and continue to rent this portion of the facility to the EMS department.

We understand that the City purchased the building in 1995 for approximately \$335,000. At that time it was determined that the Utilities would rent the entire 58,000 square foot building from the City. The Utilities invested approximately \$550,000 in renovations to the building. Subsequently, in 1998, the Utilities agreed to sublease or lease back a portion of the space to the City for the EMS and Youth Center. The City invested \$463,000 in improvements to this portion of the building. Again, in 2009 the Utilities have completed a renovation to their portion of the space for a cost of \$900,000. The EMS department would like to take over the space used by the Youth Center (which is being relocated to a new facility) and complete a remodel that will cost \$1,200,000.

The proposed transaction would transfer the existing building from the City to the Utilities at no up front cost to the utilities and in exchange the Utilities would finance and own the proposed improvements to the EMS portion of the building. The EMS department would then pay a revised rent to the Utilities on an ongoing basis. The Utilities would commit to a transfer of funds to the City for a set future period of time to compensate the City for the transfer of the building and the lost rental income to the City.

Attachment 1 outlines the basic transactions that would take place. Attachment 2 provides a high level financial impact analysis of the proposed transaction. The analysis shows that in the early years the total revenue required from building ownership is higher than it would have been if the Utilities continued to pay rent to the City, however this does eventually reverse itself and result in a net decrease over the life of the building. This would be affected further by changes in the depreciation rate for buildings, currently at 4% compared to 2.5-3.0% at other utilities.

In addition the analysis shows that the Utilities' annual cash flows will increase from the transaction. This analysis shows that the city is made whole for the lost rental income between a combination of increased PILOT payments from the Utilities and the annual payment from the Utilities to compensate for the transfer of the building at no cost over the first 14 years. At that point the City will be receiving less cash than it previously had, which all parties knew would happen at some point in time. It should be noted that the actual schedule for the payments from the Utilities to the City can be revised to phase this out differently if desired.

Pursuant to the rules of professional conduct set forth in Circular 230, as promulgated by the United States Department of the Treasury, nothing contained in this communication was intended or written to be used by any taxpayer for the purpose of avoiding penalties that may be imposed on the taxpayer by the Internal Revenue Service, and it cannot be used by any taxpayer for such purpose. No one, without our express prior written permission, may use or refer to any tax advice in this communication in promoting, marketing, or recommending a partnership or other entity, investment plan or arrangement to any other party.

Proposed Transactions

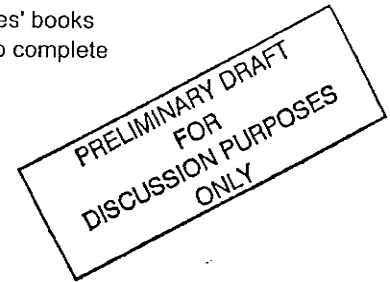
1. City transfers the building to the Utilities at no cost. This is recorded on the Utilities' books at its current proper book value under GAAP. In exchange the Utilities promise to complete the proposed EMS remodel and continue to lease space to the EMS department.

City (GASB 34 Conversion entry only)

Building	(798,000)
Accumulated Depreciation	202,000
Transfer Out	596,000

Utilities

Building	798,000
Accumulated Depreciation	(202,000)
Transfer In	(596,000)



2. The Utilities complete the proposed EMS improvements.

City - no transactions

Utilities

Building	1,200,000
Cash	(1,200,000)

3. The EMS department pays a revised rent to the Utilities. The revised amount should mirror the total debt service that would be paid on the most recent remodel project if financed over 20 years at 4% interest. (see Attachment 4)

EMS

Rent Expense	88,000
Cash	(88,000)

Utilities

Cash	88,000
Rent Income	(88,000)

4. The Utilities commit to pay the City a fixed amount per year to reflect the value of the building that was transferred up front from the City to the Utilities.

City

Cash	40,000
Transfer In	(40,000)

Utilities

Transfer Out	40,000
Cash	(40,000)

**PRELIMINARY DRAFT
FOR
DISCUSSION PURPOSES
ONLY**

City of Stoughton and Stoughton Utilities
Proposed Transfer of Building from City to Utilities
Financial Impact Analysis

Attachment 2

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Net Present Value Factor at 3%	1.000000	0.970874	0.942596	0.915142	0.888487	0.862609	0.837484	0.813092	0.789409	0.766417	0.744094	0.722421	0.701380	0.680951

Annual Financial Impact on Utility Revenue Required

Removal of rent expense to City (gross)*	(113,000)	(113,000)	(113,000)	(113,000)	(113,000)	(113,000)	(113,000)	(113,000)	(113,000)	(113,000)	(113,000)	(113,000)	(113,000)	(113,000)
Increased depreciation on transferred building	32,000	32,000	32,000	32,000	32,000	32,000	32,000	32,000	32,000	32,000	32,000	32,000	32,000	32,000
Increased PILOT on transferred building	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
Increased return on transferred building	39,000	37,000	35,000	33,000	30,000	28,000	26,000	24,000	22,000	20,000	18,000	16,000	14,000	12,000
Increased depreciation on EMS project	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000
Increased PILOT on EMS project	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
Increased return on EMS project	78,000	75,000	72,000	69,000	66,000	62,000	59,000	56,000	53,000	50,000	47,000	44,000	41,000	37,000
Increased rent from EMS	(56,000)	(56,000)	(56,000)	(56,000)	(56,000)	(56,000)	(56,000)	(56,000)	(56,000)	(56,000)	(56,000)	(56,000)	(56,000)	(56,000)
Increase (Decrease) in Revenue Required	\$ 58,000	\$ 53,000	\$ 48,000	\$ 43,000	\$ 37,000	\$ 31,000	\$ 26,000	\$ 21,000	\$ 16,000	\$ 11,000	\$ 6,000	\$ 1,000	\$ (4,000)	\$ (10,000)
Net Present Value	\$ 58,000	\$ 51,456	\$ 45,245	\$ 39,351	\$ 32,674	\$ 26,741	\$ 21,775	\$ 17,075	\$ 12,631	\$ 8,431	\$ 4,465	\$ 722	\$ (2,806)	\$ (6,810)

Annual Cash Flow Impact on Utilities

Removal of rent expense to City (gross)*	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000
Increased depreciation on transferred building	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)
Increased PILOT on transferred building	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)
Lost interest income	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)
Increased rent from EMS	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000
Additional payment to City	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)
Increase (Decrease) in Cash Flow	\$ 63,000	\$ 63,000	\$ 63,000	\$ 63,000	\$ 63,000	\$ 63,000	\$ 63,000	\$ 63,000	\$ 63,000	\$ 63,000	\$ 63,000	\$ 63,000	\$ 63,000	\$ 67,000
Net Present Value	\$ 63,000	\$ 61,165	\$ 59,384	\$ 57,654	\$ 55,975	\$ 54,344	\$ 52,762	\$ 51,225	\$ 49,733	\$ 48,284	\$ 46,878	\$ 45,513	\$ 44,187	\$ 42,824

Annual Financial Impact on City

Lost rental income from Utilities (net)*	(81,000)	(81,000)	(81,000)	(81,000)	(81,000)	(81,000)	(81,000)	(81,000)	(81,000)	(81,000)	(81,000)	(81,000)	(81,000)	(81,000)
Gained annual payment from Utilities	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Increase in PILOT from Utilities	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Increase in PILOT from Utilities recent renovation	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000
Increase (Decrease) in Cash Flow	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ (2,000)
Net Present Value	\$ 2,000	\$ 1,942	\$ 1,885	\$ 1,830	\$ 1,777	\$ 1,725	\$ 1,675	\$ 1,626	\$ 1,579	\$ 1,533	\$ 1,488	\$ 1,445	\$ 1,403	\$ (1,362)

Assumptions:
 4% depreciation rate on building
 6.5% rate of return
 3% interest rate on investments for lost earnings
 PILOT at rate of \$14.85 / \$1,000 of plant value
 Scheduled payments by the Utilities to the City based on Attachment 3
 * The Utilities currently pay \$113,000 of rent per year to the City which will cease. The City currently pays \$32,000 per year to the Utility for the EMS facility. This payment will now come directly from the EMS fund so the Utilities receive this payment but the City is not required to pay it.

Book Value of Transferred Building	586,000	564,000	532,000	500,000	468,000	436,000	404,000	372,000	340,000	308,000	276,000	244,000	212,000	180,000
Book Value of EMS project	1,200,000	1,152,000	1,104,000	1,055,000	1,008,000	960,000	912,000	864,000	816,000	768,000	720,000	672,000	624,000	576,000

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	Total
Net Present Value Factor at 3%	0.661118	0.641862	0.623167	0.605016	0.587395	0.570286	0.553676	0.537549	0.521893	0.506692	0.491994	0.477606	0.463695	

Annual Financial Impact on Utility Revenue Required

Removal of rent expense to City (gross)*	(113,000)	(113,000)	(113,000)	(113,000)	(113,000)	(113,000)	(113,000)	(113,000)	(113,000)	(113,000)	(113,000)	(113,000)	(113,000)	
Increased depreciation on transferred building	32,000	32,000	32,000	32,000	20,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	
Increased PILOT on transferred building	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	
Increased return on transferred building	10,000	8,000	5,000	3,000	1,000	-	-	-	-	-	-	-	-	
Increased depreciation on EMS project	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	
Increased PILOT on EMS project	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	
Increased return on EMS project	34,000	31,000	28,000	25,000	22,000	19,000	16,000	12,000	9,000	6,000	3,000	-	-	
Increased rent from EMS	(56,000)	(56,000)	(56,000)	(56,000)	(56,000)	(56,000)	(56,000)	(56,000)	(56,000)	(56,000)	(56,000)	(56,000)	(56,000)	
Increase (Decrease) in Revenue Required	\$ (15,000)	\$ (20,000)	\$ (26,000)	\$ (31,000)	\$ (48,000)	\$ (72,000)	\$ (75,000)	\$ (79,000)	\$ (82,000)	\$ (85,000)	\$ (88,000)	\$ (89,000)	\$ (89,000)	\$ (562,000)
Net Present Value	\$ (9,917)	\$ (12,837)	\$ (16,202)	\$ (19,766)	\$ (28,195)	\$ (41,061)	\$ (41,526)	\$ (42,456)	\$ (42,795)	\$ (43,069)	\$ (43,289)	\$ (43,387)	\$ (43,454)	\$ (161,805)

Annual Cash Flow Impact on Utilities

Removal of rent expense to City (gross)*	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	
Increased PILOT on transferred building	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)	
Increased PILOT on EMS project	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)	
Lost interest income	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)	
Increased rent from EMS	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	
Additional payment to City	-	-	-	-	-	-	-	-	-	-	-	-	-	
Increase (Decrease) in Cash Flow	\$ 103,000	\$ 103,000	\$ 103,000	\$ 103,000	\$ 103,000	\$ 103,000	\$ 103,000	\$ 103,000	\$ 103,000	\$ 103,000	\$ 103,000	\$ 103,000	\$ 103,000	\$ 2,225,000
Net Present Value	\$ 68,095	\$ 66,112	\$ 64,166	\$ 62,377	\$ 60,502	\$ 58,739	\$ 57,029	\$ 55,368	\$ 53,755	\$ 52,189	\$ 50,669	\$ 49,193	\$ 47,761	\$ 1,481,640

Annual Financial Impact on City

Lost rental income from Utilities (net) *	(81,000)	(81,000)	(81,000)	(81,000)	(81,000)	(81,000)	(81,000)	(81,000)	(81,000)	(81,000)	(81,000)	(81,000)	(81,000)	
Gained annual payment from Utilities	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	
Increase in PILOT from Utilities	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	
Increase in PILOT from Utilities recent renovation	(38,000)	(38,000)	(38,000)	(38,000)	(38,000)	(38,000)	(38,000)	(38,000)	(38,000)	(38,000)	(38,000)	(38,000)	(38,000)	
Increase (Decrease) in Cash Flow	\$ (25,122)	\$ (24,391)	\$ (23,660)	\$ (22,951)	\$ (22,321)	\$ (21,671)	\$ (21,040)	\$ (20,427)	\$ (19,832)	\$ (19,254)	\$ (18,693)	\$ (18,149)	\$ (17,620)	\$ (470,000)
Net Present Value	\$ (16,122)	\$ (15,491)	\$ (14,860)	\$ (14,251)	\$ (13,661)	\$ (13,090)	\$ (12,538)	\$ (12,005)	\$ (11,492)	\$ (10,998)	\$ (10,523)	\$ (10,067)	\$ (9,629)	\$ (264,646)

Assumptions:
 4% depreciation rate on building
 6.5% rate of return
 3% interest rate on investments for lost earnings
 PILOT at rate of \$14.85 / \$1,000 of plant value
 Scheduled payments by the Utilities to the City based on Attachment 3

* The Utilities currently pay \$113,000 of rent per year to the City which will cease. The City currently pays \$32,000 per year to the Utility for the EMS facility. This payment will now come directly from the EMS fund so the Utilities receive this payment but the City is not required to pay it.

Book Value of transferred building
 Book Value of EMS project

148,000	116,000	84,000	52,000	20,000	20,000	286,000	240,000	192,000	144,000	96,000	48,000			
528,000	460,000	432,000	384,000	336,000	336,000	336,000	336,000	336,000	336,000	336,000	336,000	336,000	336,000	48,000

City of Stoughton and Stoughton Utilities
Proposed Transfer of Building from City to Utilities

Schedule of Transfers from Utility to City

PRELIMINARY DRAFT
FOR
DISCUSSION PURPOSES
ONLY

Attachment 3

Year	Payment	Remaining
		556,000
2010	40,000	516,000
2011	40,000	476,000
2012	40,000	436,000
2013	40,000	396,000
2014	40,000	356,000
2015	40,000	316,000
2016	40,000	276,000
2017	40,000	236,000
2018	40,000	196,000
2019	40,000	156,000
2020	40,000	116,000
2021	40,000	76,000
2022	40,000	36,000
2023	36,000	-

Note: This schedules allows for transfers from the Utilities to the City to compensate for the book value of the building transferred over time interest free, as the Utilities are financing the EMS improvements with no direct interest charge to the City or the EMS department.

City of Stoughton and Stoughton Utilities
 Proposed Transfer of Building from City to Utilities

Attachment 4

PRELIMINARY DRAFT
 FOR
 DISCUSSION PURPOSES
 ONLY

Amortization Schedule for Proposed EMS Improvements

Assumptions:

Loan Amount	\$ 1,200,000
Term in Years	20
Annual Interest Rate	4.00%
Monthly Payment	\$ 88,298

<u>YEAR</u>	<u>ANNUAL</u> <u>PAYMENT</u>	<u>Estimated</u>		<u>NEW</u> <u>BALANCE</u>
		<u>INTEREST</u> <u>PAID</u>	<u>PRINCIPAL</u> <u>PAID</u>	
2010				\$ 1,200,000
2011	\$ 88,298	\$ 48,000	\$ 40,298	\$ 1,159,702
2012	\$ 88,298	\$ 46,388	\$ 41,910	\$ 1,117,792
2013	\$ 88,298	\$ 44,712	\$ 43,586	\$ 1,074,205
2014	\$ 88,298	\$ 42,968	\$ 45,330	\$ 1,028,876
2015	\$ 88,298	\$ 41,155	\$ 47,143	\$ 981,732
2016	\$ 88,298	\$ 39,269	\$ 49,029	\$ 932,704
2017	\$ 88,298	\$ 37,308	\$ 50,990	\$ 881,714
2018	\$ 88,298	\$ 35,269	\$ 53,030	\$ 828,684
2019	\$ 88,298	\$ 33,147	\$ 55,151	\$ 773,533
2020	\$ 88,298	\$ 30,941	\$ 57,357	\$ 716,177
2021	\$ 88,298	\$ 28,647	\$ 59,651	\$ 656,526
2022	\$ 88,298	\$ 26,261	\$ 62,037	\$ 594,489
2023	\$ 88,298	\$ 23,780	\$ 64,519	\$ 529,970
2024	\$ 88,298	\$ 21,199	\$ 67,099	\$ 462,871
2025	\$ 88,298	\$ 18,515	\$ 69,783	\$ 393,087
2026	\$ 88,298	\$ 15,723	\$ 72,575	\$ 320,513
2027	\$ 88,298	\$ 12,821	\$ 75,478	\$ 245,035
2028	\$ 88,298	\$ 9,801	\$ 78,497	\$ 166,539
2029	\$ 88,298	\$ 6,662	\$ 81,637	\$ 84,902
2030	\$ 88,298	\$ 3,396	\$ 84,902	\$ 0



Stoughton Utilities

600 South Fourth Street
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Stoughton, WI 53589-0383

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Date: July 16, 2009

To: Stoughton Utilities Committee

From: Brian R. Hoops - Stoughton Utilities Office and Information Systems Supervisor
Robert P. Kardasz, P.E. - Stoughton Utilities Director

Subject: Stoughton Utilities Procedures for Establishing New Customer Accounts.

In response to the Stoughton Utilities Committee's June 22, 2009 request to review our procedures for establishing new customer accounts, Stoughton Utilities staff is proposing to extend the period between notification and disconnection to seven days when new service is requested and verifiable identification has not been provided.

In regards to the additional discussion of accepting faxed/photocopied proof of identification from a third party, the Stoughton Utilities Identity Theft Policy approved by the Stoughton Utilities Committee and Stoughton Common Council on August 18 and 26, 2008 respectively states:

*In order to detect any of the Red Flags identified above with the opening of a new Account, **Utility personnel** will take the following steps to obtain and verify the identity of the person opening the Account:*

- 1) Requiring certain identifying information such as name, ... driver's license or other identification;*
- 2) Verifying the customer's identity, such as by copying and reviewing a driver's license or other identification card*

As the Stoughton Utilities Identity Theft Policy specifically states that our personnel shall review the new customer's driver's license or other identification card, it is the opinion of Stoughton Utilities staff that third-party verification cannot be accepted unless this requirement is recommended to be changed in accordance with a future City Attorney review.

Encl.

cc: Sean O Grady - Stoughton Utilities Operations Superintendent
Kim M. Jennings, CPA - Stoughton Utilities Finance and Administrative Manager



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com





ATTENTION CUSTOMER:

Date:

Occupant: Unknown

Address:

Our records indicate that the new occupant of the above address has not appeared in person to provide account billing information.

Please appear *in person* during our normal business hours at 600 S. Fourth Street or after hours at 321 S. Fourth Street (Police Department) to verify account information. A state issued photo ID will be required at this time.

Failure to appear in person will result in the disconnection of your electric service. This disconnection will take place on the seventh day after the posting of this notice.

****If you are physically challenged and unable to appear in person, please contact us to make alternate arrangements****

Thank you!

Stoughton Utilities
600 S. Fourth St.
Stoughton, WI 53589

Monday through Friday
7:30am-4:30pm

(608) 873-3379



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

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Date: July 20, 2009
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E. - Stoughton Utilities Director
Subject: Stoughton Utilities RoundUp Program.

On February 20, 2006, the Stoughton Utilities Committee approved the RoundUp Program for our customers. Under this program, when a Stoughton Utilities customer voluntarily enrolls, they agree to "roundUp" their utilities bill to the next highest dollar amount. A summary of the tax-deductible contribution is provided on the customer bill each January. Each of the current 411 program participants will contribute about \$6.00 per year, and funds will be raised each year to be awarded by the Stoughton Utilities Committee bi-annually in June and December to qualifying applicants that register with us to allow our customers to support local charities, and individuals. On July 14, 2008, the Stoughton Utilities Committee established the following additional qualifying criteria:

- Qualifying applicants include individuals providing community service, community service organizations, organizations providing disaster relief, educational organizations, organizations providing service to youth, and advocates for the environment.
- Applicants must apply or reapply annually in writing.
- Applicants may only be eligible as a recipient once each calendar year.

Past recipients of funds include:

- Friends of the Stoughton Area Youth Center – \$1,000 – June 18, 2007
- Friends of the Stoughton Area Youth Center – \$550 – January 14, 2008
- Shalom Holistic Health Services – \$550 – January 14, 2008
- American Legion Post 59 – \$1,100 – June 16, 2008
- Stoughton Wellness Coalition – \$1,100 – December 15, 2008

Qualifying applications for 2009 are enclosed from the following candidates:

- American Legion Post 59
- Friends of the Stoughton Area Youth Center
- Martin Luther Christian Schools
- Preserve America
- Shalom Holistic Health Services
- Stoughton Wellness Coalition

It is requested that the Stoughton Utilities Committee donate \$1,100.00 to the applicant(s) of your choice at the July 20, 2009 Stoughton Utilities Committee Meeting.



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STOUGHTON ELECTRIC & WATER UTILITIES

APR 22 2008

Stoughton Utilities

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Application for Funds from RoundUP Program Donation

Organization Name: AMERICAN LEGION POST 59 Phone #: 608-873-5926
Organization Address: 803 N. PAGE ST. STOUGHTON WI 53589
P.O. Box 16
Name of Individual Submitting Application: ROBERT LLOYD - SERVICE OFFICER

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? WE WOULD USE THE FUNDS TOWARDS OUR MANY CHILDREN AND YOUTH PROGRAMS. THESE PROGRAMS INCLUDE BADGER BOYS/GIRLS STATE, COUNTY GOVERNMENT DAYS, ORATORIC CONTEST AND LEGION BASEBALL.

What are the benefits to the Stoughton Community? THE YOUTH OF THE COMMUNITY ARE BENEFITTED BY THE KNOWLEDGE THEY RECEIVE BY PARTICIPATING IN THESE PROGRAMS. THEY LEARN THE INNER WORKINGS OF LOCAL, COUNTY AND STATE GOVERNMENT AND ALL OF THE FUNCTIONS AT EACH LEVEL INCLUDING ELECTIONS. THEY ALSO LEARN ABOUT AMERICANISM, HISTORY AND THE U.S. CONSTITUTION. POST 59 ALSO SPONSORS A LEGION BASEBALL TEAM THAT TEACHES THE KIDS TEAMWORK AND TOLERANCE.

What other information would you like to share? THE AMERICAN LEGION POST 59 ALSO PARTICIPATES IN THE STOUGHTON SYTTENOE MAI PARADE AND CO-HOSTS THE MEMORIAL DAY PARADE EVERY YEAR. WE ALSO HAVE AN HONOR GUARD THAT PROVIDES LAST RIGHTS TO OVER 200 LOCAL VETERANS EVERY YEAR. WE HAVE MADE OUR POST BUILDING AVAILABLE FOR THE COMMUNITY TO USE FOR BUSINESS AND SOCIAL GATHERINGS.

Applicant Signature: Robert J Lloyd

Date: 4-20-09



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Fax 608-873-4878
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STOUGHTON UTILITIES

102 07 2009

Stoughton Utilities

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Stoughton, WI 53589-0383

STOUGHTON, WI

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Application for Funds from RoundUP Program Donation

Organization Name: Friends of the Stoughton Area Youth Center Phone #: 608-873-7521
 Organization Address: 629 Kriedeman Dr. Stoughton WI 53589
 Name of Individual Submitting Application: Helen Johnson

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? To assist with the cost for restoration of the Youth Center building on E. Main St. It is hoped that we can complete the main floor this summer. It will also enhance & restore an historic building in the redevelopment area.

What are the benefits to the Stoughton Community? It will provide space for our youth for programming that will help them on the road to become productive, happy adults. The youth from the Stoughton area school district will be served.

What other information would you like to share? We need around \$50,000 in addition to what we have to complete the project. We have received in cash or commitments from grants around \$320,000 and about \$70,000 in other fund raising efforts.

Applicant Signature: Helen Johnson Date: 4/6/09

Thank you.



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Fax 608-873-4878
stoughtonutilities.com





Stoughton Utilities

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Application for Funds from RoundUP Program Donation

Organization Name: Martin Luther Christian Schools Phone #: 608-873-8073

Organization Address: 1525 N. Van Buren St. Stoughton, WI, 53589

Name of Individual Submitting Application: _____

Are you a non-profit organization?

Yes

No

Type of Request:

Personal

Group

Community

How will the funds be used?

See attached!

What are the benefits to the Stoughton Community?

What other information would you like to share?

Applicant Signature: _____

Date: _____



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Fax 608-873-4878
stoughtonutilities.com



007

JUL 02 2009

RECEIVED
STOUGHTON, WI

Martin Luther Christian Schools

P.O. Box 485
1525 N. Van Buren St.
Stoughton, Wisconsin 53589
608-873-8073
E-Mail: mlcsoffice@sbcglobal.net



To the members of the Stoughton Utilities Project RoundUp committee:

On behalf of the Martin Luther Christian Schools Parent Teacher Group (MLCS-PTG), I would like to apply for Project RoundUp funding!

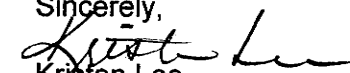
A non-profit organization, the MLCS-PTG serves to support the educational efforts of Martin Luther Christian Schools. In addition to our school fundraising efforts, we organize student service projects such as food drives for Stoughton Food Pantry, artwork for the Skaalen Home and Earth Day Clean-up of Norse Park as well as facilitate student participation in established service activities including American Heart Association Jump Rope for Heart and Samaritan's Purse Operation Christmas Child.

Next fall, MLCS will be housed at Yahara Elementary School. As the public school classes move to Sandhill School, much of Yahara's playground equipment will be moved as well. On the other hand, most of the playground equipment that MLCS purchased after the fire will be left at Covenant Lutheran Church as an expression of our appreciation. MLCS did try to save its playground equipment from the original site, but it has suffered damage from being moved and stored. We will be installing what has been saved, but we still need to buy new playground equipment!

The purchase of new playground equipment will serve two purposes! Obviously, new slides and swings will be well-used and loved by children who attend our school, childcare, summer program, and after-school programming. Perhaps less obvious is the fact that this equipment will part of our outreach to the neighborhood community surrounding our new site. They too will be impacted by the loss of playground equipment as the public elementary school moves to its new site. We hope that any playground equipment we purchase will enhance the neighborhood and serve the families in our community!

Any money donated from the RoundUp program would directly go to buy additional playground equipment! If you require any additional information, please contact me. I would be happy to be of assistance! Thank you for serving our community in this way! We certainly appreciate your time and consideration!

Sincerely,


Kristen Lee
MLCS-PTG President

608-577-9900
klee-slp@sbcglobal.net



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Application for Funds from RoundUP Program Donation

Organization Name: PRESERVE America Phone #: 873-6677

Organization Address: CITY HALL

Name of Individual Submitting Application: ROSS SCOVOTTI

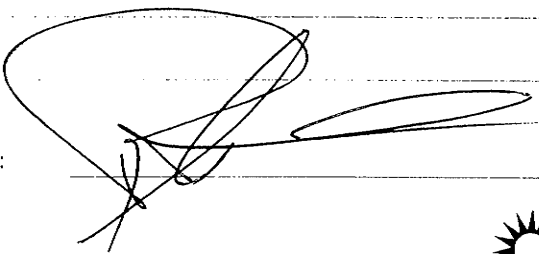
Are you a non-profit organization? Yes P No

Type of Request: Personal _____ Group _____ Community P

How will the funds be used? AS PART OF A MATCHING GRANT

What are the benefits to the Stoughton Community? THE GRANT WILL BE USED TO PROMOTE THE CITY'S HISTORICAL HERITAGE & BUILDINGS, PROMOTE TOURISM & SUPPORT ECONOMIC DEVELOPMENT

What other information would you like to share?

Applicant Signature: 

Date: 4/16/2009.



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Application for Funds from RoundUP Program Donation

Organization Name: Shalom Holistic Health Services, Inc Phone #: 205-0505

Organization Address: 1116 Ridge Street Stoughton Wisconsin 53589

Name of Individual Submitting Application: Jeffrey V. Zarth

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? To fund utility expenses (natural gas, electricity, water)

What are the benefits to the Stoughton Community? Shalom is a free clinic treating poverty level persons seeking help with medical, physical, mental and dietary counseling. We seek referrals from Stoughton Hospital, Dane County Human Services, START, The City of Stoughton, and churches.

What other information would you like to share? Shalom has been organized since 2005 and opened in June 2007. We gratefully recieved a Roundup grant in 2008, one of the first grants made by Stoughton Utilities. Also, we have seen a large increase in referrals recently - enough to consider increasing hours of operation! All staffing at this time is volunteer (doctors, nurses

Applicant Signature: 

Date: May 14, 2009



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Fax 608-873-4878
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Application for Funds from RoundUP Program Donation

Organization Name: STOUGHTON WELLNESS COALITION Phone #: 608-873-2248
Organization Address: C/O STOUGHTON HOSPITAL 900 RIDGE ST. STOUGHTON, WI 53589
Name of Individual Submitting Application: JANE MCGUIRE

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? TO ASSIST COMMUNITY HEALTH RELATED PROJECTS + INITIATIVES WHICH ARE DEVELOPED BY THE STOUGHTON WELLNESS COALITION.
EXAMPLES INCLUDE: MEDICATION DISPOSAL + SHARPS CONSENT EVENT, COMMUNITY HEALTH FAIR

What are the benefits to the Stoughton Community?
SEE ATTACHED

What other information would you like to share?
PLEASE SEE ATTACHED INFORMATION REGARDING THE WELLNESS COALITION'S MISSION STATEMENT + CORE MEMBERS

Applicant Signature: Jane McGuire Date: 5/26/18




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Fax 608-873-4878
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Stoughton Wellness Coalition

Mission Statement:

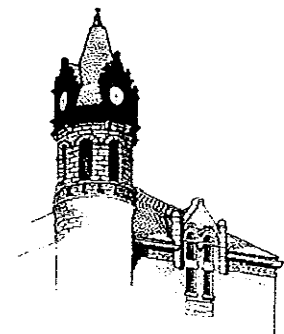
Promoting health and wellness for the Stoughton area community is a shared responsibility of many – including but not limited to officials from the city, hospital, school district, and the Stoughton area residents themselves. To that end, the mission of the Stoughton Wellness Coalition is to promote a collaborative approach to personal and community wellness through health promotion, educational programming and service to the Stoughton area community. We are committed to provide opportunities that facilitate and support wellness in the multiple dimensions of health: physical, mental, emotional, spiritual, occupational and environmental.

The goals of the Wellness Coalition are:

- offer programming and services which emphasize awareness, prevention and positive health behavior change
- provide current, accurate information on personal & community health issues
- foster a community environment supportive of a healthy lifestyle
- provide knowledge and promote skills to improve & maintain health that enhance our residents' quality of life

Core Members:

Terry Brenny, President/CEO Stoughton Hospital
Mary Gavigan, Superintendent Stoughton Area School District
Mayor Jim Griffin, City of Stoughton
Becky Fjelstad, Human Resources Stoughton Area School District
Jane McGuire, PR/Planning Manager Stoughton Hospital





Stoughton Utilities

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Date: July 16, 2009

To: Stoughton Utilities Committee

From: Kim M. Jennings, CPA
Stoughton Utilities Finance and Administrative Manager

Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Stoughton Utilities Investments Quarterly Report.

Attached is an investment summary by Utility Division as of June 30, 2009. All investments are continually monitored by utility staff and are currently within the guidelines of the Stoughton Utilities investment policy. Please feel free to direct any questions regarding investments to Stoughton Utilities Finance and Administrative Manager Kim Jennings.

Encl.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent

Laurie Sullivan
Stoughton Finance Director and Treasurer

Jodi Dobson, CPA, Manager
Baker Tilly Virchow Krause, LLP



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Fax 608-873-4878
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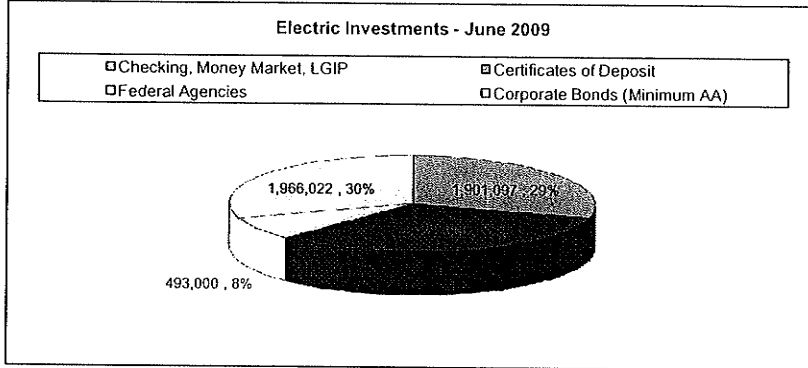
073

Stoughton Utilities

Investments

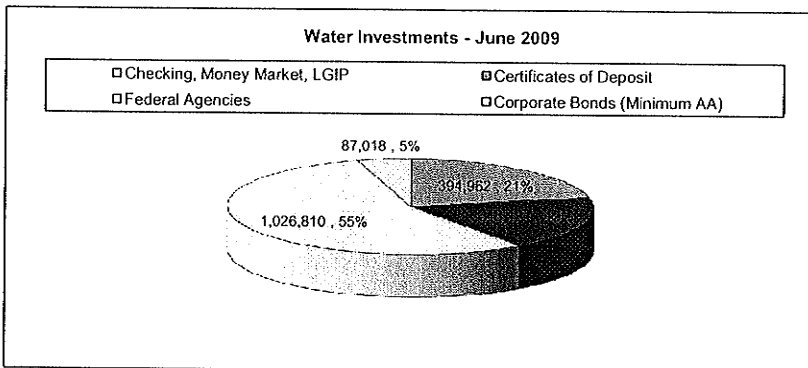
Electric

Checking, Money Market, LGIP	1,901,097
Certificates of Deposit	2,122,000
Federal Agencies	493,000
Corporate Bonds (Minimum AA)	1,966,022
Total	6,482,119



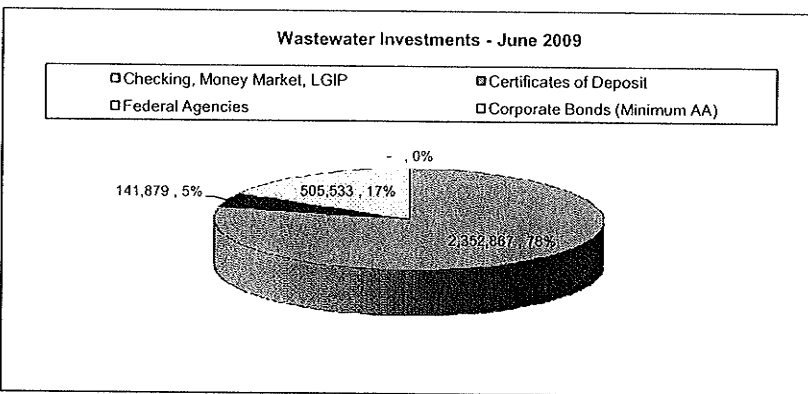
Water

Checking, Money Market, LGIP	394,962
Certificates of Deposit	343,121
Federal Agencies	1,026,810
Corporate Bonds (Minimum AA)	87,018
Total	1,851,911



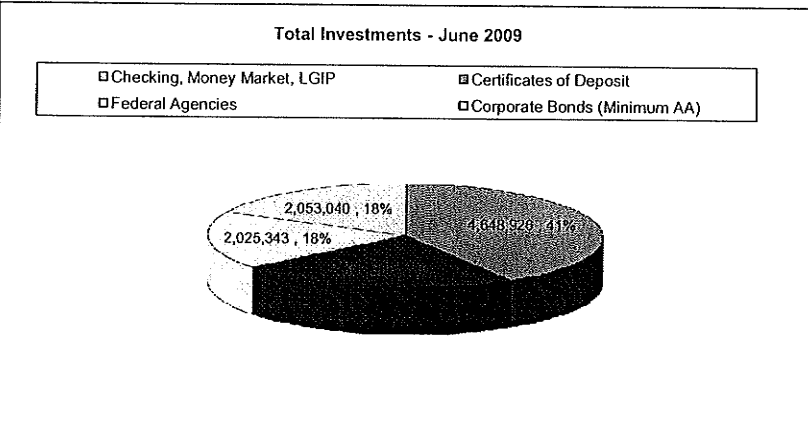
Wastewater

Checking, Money Market, LGIP	2,352,867
Certificates of Deposit	141,879
Federal Agencies	505,533
Corporate Bonds (Minimum AA)	-
Total	3,000,279



Total

Checking, Money Market, LGIP	4,648,926
Certificates of Deposit	2,607,000
Federal Agencies	2,025,343
Corporate Bonds (Minimum AA)	2,053,040
Total	11,334,309





Stoughton Utilities

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Date: July 16, 2009
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Governance.

Alderperson Carl Chenoweth has requested that this item be placed on the agenda of the July 20, 2009 Stoughton Utilities Committee Meeting.

Encl.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com



075

Robert Kardasz

From: Paul Lawrence [paullawrence@voyager.net]
Sent: Monday, June 29, 2009 4:18 PM
To: Carl Chenoweth; Robert Kardasz
Subject: FW: Emailing: UTILITY COMMISSION STATUE.pdf

Sure.
Bob, will you include this, please.
Thanks to you both!
Paul

From: Carl Chenoweth [mailto:cchenoweth@ci.stoughton.wi.us]
Sent: Monday, June 29, 2009 3:26 PM
To: paullawrence@voyager.net
Subject: FW: Emailing: UTILITY COMMISSION STATUE.pdf

Paul,

Can we have this copy of Stat. Section 66 included with the agenda packet for the Utility Commission item.

Thanks,

Carl

From: Carl Chenoweth [mailto:carlc@ruedebusch.com]
Sent: Mon 6/29/2009 3:22 PM
To: Carl Chenoweth
Subject: Emailing: UTILITY COMMISSION STATUE.pdf

<<UTILITY COMMISSION STATUE.pdf>>

The message is ready to be sent with the following file or link attachments:

UTILITY COMMISSION STATUE.pdf

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

66.0729 MUNICIPAL LAW

(6) This section does not preclude a city, village or town from using any other lawful method to compel a railroad corporation to pay its proportionate share of a street, alley or public highway improvement.

History: 1977 c. 72; 1993 a. 246; 1999 a. 150 ss. 210, 555, 556, 558, 560; Stats. 1999 s. 66.0729.

66.0731 Reassessment of invalid condemnation and public improvement assessments. (1) If in an action, other than an action under s. 66.0703 (12), involving a special assessment, special assessment certificate, bond or note or tax certificate based on the special assessment, the court determines that the assessment is invalid for any cause, it shall stay all proceedings, frame an issue and summarily try the issue and determine the amount that the plaintiff justly ought to pay or which should be justly assessed against the property in question. That amount shall be ordered to be paid into court for the benefit of the parties entitled to the amount within a fixed time. Upon compliance with the order judgment shall be entered for the plaintiff with costs. If the plaintiff fails to comply with the order the action shall be dismissed with costs.

(2) If the common council, village board or town board determines that any special assessment is invalid for any reason, it may reopen and reconsider the assessment as provided in s. 66.0703 (10).

History: 1983 a. 532; 1987 a. 378; 1999 a. 150 s. 547; Stats. 1999 s. 66.0731.

66.0733 Repayment of assessments in certain cases. If a contract for improvements entered into by a governmental unit authorized to levy special assessments is declared void by a court of last resort, the governing body may provide that all persons who have paid all or any part of any assessment levied against the abutting property owners because of the improvement may be reimbursed the amount of the assessment, paid from the fund, that the governing body determines. This section applies to contracts for improvements that are void for any of the following reasons:

(1) There was insufficient authority to make the contract.

(2) The contract was made contrary to a prohibition against contracting in other than a specified way.

(3) The contract was prohibited by statute.

History: 1993 a. 246; 1999 a. 150 s. 501; Stats. 1999 s. 66.0733.

SUBCHAPTER VIII

PUBLIC UTILITIES

66.0801 Definitions; effect on other authority. (1) In this subchapter:

(a) "Municipal public utility" means a public utility owned or operated by a city, village or town.

(b) "Public utility" has the meaning given in s. 196.01 (5).

(2) Sections 66.0803 to 66.0825 do not deprive the office of the commissioner of railroads, department of transportation or public service commission of any power under ss. 195.05 and 197.01 to 197.10 and ch. 196.

History: 1999 a. 150.

66.0803 Acquisition of public utility or bus transportation system. (1) (a) A town, village or city may construct, acquire or lease any plant and equipment located in or outside the municipality, including interest in or lease of land, for furnishing water, light, heat or power, to the municipality or its inhabitants; may acquire a controlling portion of the stock of any corporation owning private waterworks or lighting plant and equipment; and may purchase the equity of redemption in a mortgaged or bonded waterworks or lighting system, including cases where the municipality in the franchise has reserved right to purchase. The character or duration of the franchise, permit or grant under which any public utility is operated does not affect the power to acquire the public utility under this subsection. Two or more public utilities

owned by the same person or corporation, or 2 or more public utilities subject to the same lien or charge, may be acquired as a single enterprise. The board or council may agree with the owner or owners of any public utility or utilities on the value of the utility or utilities and may contract to purchase or acquire at that value, upon those terms and conditions mutually agreed upon between the board or council and the owner or owners.

(b) A resolution, specifying the method of payment and submitting the question to a referendum, shall be adopted by a majority of all the members of the board or council at a regular meeting, after publication at least one week previous in the official paper.

(c) The notice of the referendum shall include a general statement of the plant and equipment proposed to be constructed, acquired or leased and of the manner of payment.

(d) Referenda under this section may not be held oftener than once a year, except that a referendum held for the acquisition, lease or construction of any of the types of property enumerated in par. (a) does not bar the holding of one referendum in the same year for the acquisition and operation of a bus transportation system by the municipality.

(e) The provisions of pars. (b) to (d) do not apply to the acquisition of any plant, equipment or public utility for furnishing water service when the plant, equipment or utility is acquired by the municipality by dedication or without monetary or financial consideration. After a public utility is constructed, acquired or leased under this subsection, pars. (b) to (d) do not apply to any subsequent construction, acquisition or lease in connection with that public utility.

(2) (a) A city, village or town may by action of its governing body and with a referendum vote provide, acquire, own, operate or engage in a municipal bus transportation system where no existing bus, rail or other local transportation system exists in the municipality. A city, village or town in which there exists any local transportation system by similar action and referendum vote may acquire, own, operate or engage in the operation of a municipal bus transportation system upon acquiring the local transportation system by voluntary agreement with the owners of the system, or pursuant to law, or upon securing a certificate from the department of transportation under s. 194.23.

(b) A street motor bus transportation company operating pursuant to ch. 194 shall, by acceptance of authority under that chapter, be deemed to have consented to a purchase of its property actually used and useful for the convenience of the public by the municipality in which the major part of the property is situated or operated.

(c) A city, village or town providing or acquiring a motor bus transportation system under this section may finance the construction or purchase in any manner authorized for the construction or purchase of a public utility.

History: 1977 c. 29 s. 1654 (9) (f); 1981 c. 347 ss. 13, 80 (2); 1985 a. 187; 1993 a. 16, 246; 1999 a. 150 ss. 172 to 174; Stats. 1999 s. 66.0803.

This section is not a restriction upon the authority granted to the department of natural resources by s. 144.025 (2) (r) [now s. 281.19 (5)] to order the construction of a municipal water system, but constitutes merely an alternative by which a municipality may voluntarily construct or purchase a water utility. *Village of Sussex v. DNR*, 68 Wis. 2d 187, 228 N.W.2d 173 (1975).

Section 66.065 [now s. 66.0803], which requires a municipality to obtain voter approval through a referendum prior to the construction or acquisition of a waterworks, does not apply when a municipality is ordered to construct a public water supply system pursuant to s. 144.025 (2) (r) [now s. 281.19 (5)]. 60 Atty. Gen. 523.

66.0805 Management of municipal public utility by commission. (1) Except as provided in sub. (6), the governing body of a city shall, and the governing body of a village or town may, provide for the nonpartisan management of a municipal public utility by creating a commission under this section. The board of commissioners, under the general control and supervision of the governing body, shall be responsible for the entire management of and shall supervise the operation of the utility. The governing body shall exercise general control and supervision of the commission by enacting ordinances governing the commission's operation. The board shall consist of 3, 5 or 7 commissioners.

(2) The commissioners shall be elected by the governing body for a term, beginning on the first day of October, of as many years as there are commissioners, except that the terms of the commissioners first elected shall expire successively one each year on each succeeding first day of October.

(3) The commission shall choose a president and a secretary from its membership. The commission may appoint and establish the compensation of a manager. The commission may command the services of the city, village or town engineer and may employ and fix the compensation of subordinates as necessary. The commission may make rules for its proceedings and for the government of the department. The commission shall keep books of account, in the manner and form prescribed by the department of transportation or public service commission, which shall be open to the public.

(4) (a) The governing body of the city, village or town may provide that departmental expenditures be audited by the commission, and if approved by the president and secretary of the commission, be paid by the city, village or town clerk and treasurer as provided by s. 66.0607; that the utility receipts be paid to a bonded cashier appointed by the commission, to be turned over to the city, village or town treasurer at least once a month; and that the commission have designated general powers in the construction, extension, improvement and operation of the utility. Actual construction work shall be under the immediate supervision of the board of public works or corresponding authority.

(b) If water mains have been installed or extended in a municipality and the cost of installation or extension has been in some instances assessed against the abutting owners and in other instances paid by the municipality or a utility, the governing body of the municipality may provide that all persons who paid the assessment against any lot or parcel of land may be reimbursed the amount of the assessment regardless of when such assessment was made or paid. Reimbursement may be made from such funds or earnings of the municipal utility or from such funds of the municipality as the governing body determines.

(5) Two or more public utilities acquired as a single enterprise may be operated under this section as a single enterprise.

(6) In a 2nd, 3rd or 4th class city, a village or a town, the council or board may provide for the operation of a public utility or utilities by the board of public works or by another officer or officers, in lieu of the commission provided for in this section.

History: 1977 c. 29 s. 1654 (9) (g); 1981 c. 347 s. 80 (2); 1983 a. 207 ss. 23, 93 (1); 1983 a. 538; 1993 a. 16, 246; 1999 a. 150 ss. 179, 181, 183, 236; Stats. 1999 s. 66.0805.

When a city council creates a board under sub. (1), the council is prohibited by sub. (3) from fixing the wages of the utility's employees. *Schroeder v. City of Clintonville*, 90 Wis. 2d 457, 280 N.W.2d 166 (1979).

66.0807 Joint operation of public utility or public transportation system. (1) In this section, "privately owned public utility" includes a cooperative association organized under ch. 185 or 193 for the purpose of producing or furnishing utility service to its members only.

(2) A city, village or town served by a privately owned public utility, motor bus or other systems of public transportation rendering local service may contract with the owner of the utility or system for the leasing, public operation, joint operation, extension and improvement of the utility or system by the municipality; or, with funds loaned by the municipality, may contract for the stabilization by municipal guaranty of the return upon or for the purchase by installments out of earnings or otherwise of that portion of the public utility or system which is operated within the municipality and any territory immediately adjacent and tributary to the municipality; or may contract for the accomplishment of any object agreed upon between the parties relating to the use, operation, management, value, earnings, purchase, extension, improvement, sale, lease or control of the utility or system property. The provisions of s. 66.0817 relating to preliminary agreement and approval by the department of transportation or public service

commission apply to the contracts authorized by this section. The department of transportation or public service commission shall, when a contract under this section is approved by it and consummated, cooperate with the parties in respect to making valuations, appraisals, estimates and other determinations specified in the contract to be made by it.

History: 1977 c. 29 s. 1654 (9) (g); 1981 c. 347 s. 80 (2); 1985 a. 187; 1993 a. 16, 246; 1999 a. 150 ss. 171, 237; Stats. 1999 s. 66.0807; 2005 a. 441.

66.0809 Municipal public utility charges. (1) Except as provided in sub. (2), the governing body of a town, village or city operating a public utility may, by ordinance, fix the initial rates and shall provide for this collection monthly, bimonthly or quarterly in advance or otherwise. The rates shall be uniform for like service in all parts of the municipality and shall include the cost of fluorinating the water. The rates may include standby charges to property not connected but for which public utility facilities have been made available. The charges shall be collected by the treasurer or other officer or employee designated by the city, village or town.

(2) If, on June 21, 1996, it is the practice of a governing body of a town, village or city operating a public utility to collect utility service charges using a billing period other than one permitted under sub. (1), the governing body may continue to collect utility service charges using that billing period.

(3) Except as provided in subs. (4) and (5), on October 15 in each year notice shall be given to the owner or occupant of all lots or parcels of real estate to which utility service has been furnished prior to October 1 by a public utility operated by a town, city or village and payment for which is owing and in arrears at the time of giving the notice. The department in charge of the utility shall furnish the treasurer with a list of the lots or parcels of real estate for which utility service charges are in arrears, and the notice shall be given by the treasurer, unless the governing body of the city, village or town authorizes notice to be given directly by the department. The notice shall be in writing and shall state the amount of arrears, including any penalty assessed pursuant to the rules of the utility; that unless the amount is paid by November 1 a penalty of 10 percent of the amount of arrears will be added; and that unless the arrears, with any added penalty, are paid by November 15, the arrears and penalty will be levied as a tax against the lot or parcel of real estate to which utility service was furnished and for which payment is delinquent. The notice may be served by delivery to either the owner or occupant personally, or by letter addressed to the owner or occupant at the post-office address of the lot or parcel of real estate. On November 16 the officer or department issuing the notice shall certify and file with the clerk a list of all lots or parcels of real estate, giving the legal description, for which notice of arrears was given and for which arrears remain unpaid, stating the amount of arrears and penalty. Each delinquent amount, including the penalty, becomes a lien upon the lot or parcel of real estate to which the utility service was furnished and payment for which is delinquent, and the clerk shall insert the delinquent amount and penalty as a tax against the lot or parcel of real estate. All proceedings in relation to the collection of general property taxes and to the return and sale of property for delinquent taxes apply to the tax if it is not paid within the time required by law for payment of taxes upon real estate. Under this subsection, if an arrearage is for utility service furnished and metered by the utility directly to a manufactured home or mobile home unit in a licensed manufactured and mobile home community, the notice shall be given to the owner of the manufactured home or mobile home unit and the delinquent amount becomes a lien on the manufactured home or mobile home unit rather than a lien on the parcel of real estate on which the manufactured home or mobile home unit is located. A lien on a manufactured home or mobile home unit may be enforced using the procedures under s. 779.48 (2). This subsection does not apply to arrearages collected using the procedure under s. 66.0627. In this subsection,



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: July 16, 2009
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Committee Meeting Starting Time.

There have been some recent discussions regarding the Stoughton Utilities Committee Meeting starting time. The meetings have started as early as 3:30 p.m. or as late as 4:30 p.m. The following items are provided for consideration.

- The electric, wastewater and water industries are becoming more challenging, thereby requiring more meeting time spent preparing for and participating in the meeting.
- It is not uncommon for other commitments to require committee members to leave prior to the conclusion of the meeting.
- Both committee members and staff concur that the interaction derived from meeting participation is extremely valuable to all involved. The eight members of your staff that actively participate in the meeting subsequently schedule their time away from work latter during that week. An earlier meeting starting time would mitigate this reallocation of staff time.

It is requested that the Stoughton Utilities Committee select an earlier meeting starting time or reaffirm the present 4:30 p.m. starting time.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com





Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: July 16, 2009
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Second Annual Summer Savings Challenge.

Our Second Annual Summer Savings Challenge is underway and the results will be reported to the Stoughton Utilities Committee later this year.

Encl.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent

Brian R. Hoops
Stoughton Utilities Office and Information Systems Supervisor

Kim M. Jennings, CPA
Stoughton Utilities Finance and Administrative Manager



Office 608-873-3379
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Summer Savings Challenge

Reduce your electricity usage by 15% for the month of August compared to your usage for the month of August 2008 and receive a \$25 bill credit.

To register, call or visit the Stoughton Utilities office
or
Sign up at Stoughton Utilities' booth at the Stoughton Fair on July 2-4 and receive a free CFL.

Registration deadline is July 24, 2009.



Stoughton Utilities

600 S Fourth St.

608.873.3379

www.stoughtonutilities.com

There is no penalty if you fail to meet the 15% electricity usage reduction goal. 2008 Summer Savings Challenge participants may participate again this year.





Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: July 16, 2009
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Committee Future Agenda Item(s).

This item appears on all agendas of Committees of the City of Stoughton.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com

