

NOTICE

There will be a Regular meeting of the City of Stoughton Utilities Committee on Monday, November 16, 2009 to be held at 5:00 p.m., in the Council Chambers in the Public Safety Building, 321 South Fourth St., Stoughton, WI 53589.

AGENDA:

Call To Order.

Stoughton Utilities Payments Due List. (Action.) (Page Nos. 5-10)

Stoughton Utilities Committee Consent Agenda. (All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.) **(Action.)**

- a) Draft Minutes of the October 26, 2009 Regular and Special Stoughton Utilities Committee Meetings. (Page Nos. 11-16)
- b) Stoughton Utilities September 2009 Financial Summary. (Page Nos. 17-21)
- c) Stoughton Utilities September 2009 Statistical Information. (Page No. 22)
- d) Stoughton Utilities Communications. (Page Nos. 23)
- e) Stoughton Utilities 12-Month Calendar. (Page Nos. 30-32)
- f) Stoughton Utilities October 2009 Activities Report. (Page Nos. 38)
- g) Status of the Stoughton Utilities Committee October 26, 2009 Recommendations to the Stoughton Common Council. (Page No. 39)

Stoughton Utilities Management Team Verbal Reports.

BUSINESS:

1. Stoughton Utilities Governance. **(Action.)** (Page Nos. 40+43)
2. Stoughton Utilities Land Acquisition From The Stoughton Area School District (SASD). **(Action.)** (Page No. 44)
3. Proposed Modification To Section 74-88 of The City Of Stoughton Municipal Code Of Ordinances. **Action.)** (Page Nos. 45-47)
4. Proposed Annexation Of The Recently Acquired Property Along The McComb Road-STH 138 Corridor. **(Action.)** (Page No. 48)
5. Revised Stoughton Utilities Policy For Commercial Deposits. **(Action.)** (Page Nos. 49-58)
6. Revised Stoughton Utilities Policy For Residential Deposits. **(Action.)** (Page Nos. 59-66)
7. Stoughton Utilities Committee Future Meeting Agenda Item(s). (Page No. 67)

ADJOURNMENT

Mayor Jim Griffin
Stoughton Utilities Committee Chairperson
November 12, 2009

Notices Sent To:

Mayor Jim Griffin, Chairperson
Aldersperson Carl T. Chenoweth, P.E.
Aldersperson Paul Lawrence, Vice Chairperson
Aldersperson Steve Tone
Stoughton Utilities Committee Citizen Member David Erdman
Stoughton Utilities Committee Citizen Member Jonathan Hajny
Stoughton Utilities Committee Citizen Member Norval Morgan
Stoughton Utilities Operations Superintendent Sean Grady
Stoughton Utilities Director Robert P. Kardasz, P.E.

cc: Alderperson Ross Scovotti
Common Council Members
Robert White, Member - Stoughton Fair Board
City Clerk/Personnel Director Luann J. Alme
Stoughton Utilities/MEUW Southeastern Regional Safety Coordinator Christopher A. Belz
Stoughton Utilities Billing and Consumer Services Technician Erin N. Bothum
City Media Services Director William H. Brehm
City Attorney Matthew P. Dregne
Stoughton Utilities Wastewater System Supervisor Brian G. Erickson
Stoughton Utilities Office and Information Systems Supervisor Brian R. Hoops
Deputy City Clerk/Confidential Secretary Phili Hougan
Stoughton Utilities Finance and Administrative Manager Kim M. Jennings, CPA
Stoughton Library Administrative Assistant Debbie Myren
Stoughton Utilities/WPPI Energy Services Representative Alicia Rankin
Stoughton Director of Planning and Development Rodney J. Scheel
Stoughton Utilities Water System Supervisor Roger M. Thorson
Stoughton Utilities Electric System Supervisor Craig A. Wood
City Department Heads
Stoughton Newspapers
Wisconsin State Journal

Note: If you are physically challenged and in need of assistance, please call 873-3379 during office hours of 7:30 a.m. to 4:30 p.m., prior to this meeting.

If you encounter a situation that may affect your scheduled participation, please contact Robert Kardasz or Sean Grady at 877-7423 or 877-7416 respectively prior to 5:00 p.m.

An expanded meeting may constitute a quorum of the Common Council.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: November 12, 2009

To: Stoughton Utilities Committee

From: Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Requested Actions At The November 16, 2009 Regular Stoughton Utilities Committee Meeting.

AGENDA:

- Stoughton Utilities Payments Due List. **(Review, approve, and recommend the approval of the Stoughton Utilities Payments Due List to the Stoughton Common Council on November 24, 2009. the Stoughton Utilities Payments Due List.)**
- Stoughton Utilities Committee Consent Agenda.
 - a) Draft Minutes of the October 26, 2009 Regular and Special Stoughton Utilities Committee Meetings. **(Approve the Draft Minutes of the October 26, 2009 Regular and Special Stoughton Utilities Committee Meeting via the consent agenda approval.)**
 - b) Stoughton Utilities September 2009 Financial Summary. **(Discuss and accept the Stoughton Utilities September 2009 Financial Summary via the consent agenda approval.)**
 - c) Stoughton Utilities September 2009 Statistical Information. **(Discuss and accept the September 2009 Stoughton Utilities Statistical Information via the consent agenda approval.)**
 - d) Stoughton Utilities Communications. **(Discuss and accept the Stoughton Utilities Communications via the consent agenda approval.)**
 - e) Stoughton Utilities Committee 12-Month Calendar. **(Discuss and accept the Stoughton Utilities Committee 12-Month Calendar via the consent agenda approval.)**
 - f) Stoughton Utilities October 2009 Activities Report. **(Discuss and accept the Stoughton Utilities October 2009 Stoughton Utilities Activities Report via the consent agenda approval.)**



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com

- g) Status of the Stoughton Utilities Committee September 14, 2009 recommendation to the Stoughton Common Council. **(Discuss and accept the status of the October 26, 2009 recommendation to the Stoughton Common Council via the consent agenda approval.)**

Stoughton Utilities Management Team Verbal Reports. **(Discuss the Stoughton Utilities Management Team verbal reports.)**

BUSINESS:

1. Stoughton Utilities Governance. **(Review and discuss Stoughton Utilities governance options.)**
2. Stoughton Utilities Land Acquisition From The Stoughton Area School District (SASD). **(Review, discuss, approve and recommend to the Stoughton Common Council on November 24, 2009 either the purchase the parcel or to suspend negotiations.)**
3. Proposed Modification To Section 74-88 Of The City Of Stoughton Municipal Code Of Ordinances. **(Review, discuss, approve and recommend the modification to the Stoughton Common Council on November 24, 2009 for a first reading.)**
4. Proposed Annexation Of The Recently Acquired Property Along The McComb Road-STH 138 Corridor. **(Review, discuss, approve, and recommend the property annexation to the Stoughton Common Council on November 24, 2009, with the waiver of all annexation and legal fees.)**
5. Revised Stoughton Utilities Policy For Commercial Deposits. **(Discussion.)**
6. Revised Stoughton Utilities Policy For Residential Deposits. **(Discussion.)**
7. Stoughton Utilities Committee Future Meeting Agenda Item(s). **(Discuss future Stoughton Utilities Committee agenda items.)**

cc: Sean O Grady
Stoughton Utilities Operations Superintendent

Date: Monday, November 02, 2009
 Time: 03:16PM
 User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 1 of 6
 Report: 03699W.rpt
 Company: 7430

Period: - As of: 11/2/2009

Check Nbr	Type	Date	Vendor ID / Name	Description	Amount Paid
Company: 7430					
000253	HC	10/30/2009	025 Payroll Federal Taxes- Ach	Pay Fed Taxes- Oct Ach/Pay Fed Taxes- Oct Ach/Pay Fed Taxes- Oct Ach/Pay Fed Taxes- Oct Ach	40,953.43
000254	HC	10/30/2009	003 Alliant Energy - Ach	Alliant Energy - Oct Ach/Alliant Energy - Oct Ach/Alliant Energy - Oct Ach/Alliant Energy - Oct Ach	509.78
000255	HC	10/30/2009	001 Delta Dental - Ach	Delta Dental - Oct Ach/Delta Dental - Oct Ach/Delta Dental - Oct Ach	1,066.92
000256	HC	10/30/2009	014 A T C Company - ACH	A T C Co - Oct Ach	6,456.00
000257	HC	10/30/2009	017 STATE OF WISCONSIN	State of Wi-Imp Fund Oct Ach	77,297.73
000258	HC	10/30/2009	015 Associated Bank-Ach	Assoc Bank-Oct Ach	47,382.50
000259	HC	10/30/2009	004 Us Cellular - Ach	Us Cellular - Oct Ach	27.30
000260	HC	10/30/2009	020 Wells Fargo Client Ana-ach	Wells Client Ana-Oct Ach/Wells Client Ana-Oct Ach/Wells Client Ana-Oct Ach	5,300.70
000261	HC	10/30/2009	010 WI DEPT OF REVENUE TAXPAYMENT	Dept of Rev- Interest ach	328.96
000262	HC	10/30/2009	010 WI DEPT OF REVENUE TAXPAYMENT	Dept of Rev-Oct Ach	40.43
000263	HC	10/30/2009	010 WI DEPT OF REVENUE TAXPAYMENT	Dept of Rev-Oct Ach	1,945.95
000264	HC	10/30/2009	010 WI DEPT OF REVENUE TAXPAYMENT	Dept of Rev-Oct Ach/Dept of Rev-Oct Ach	4,505.39
000265	HC	10/30/2009	010 WI DEPT OF REVENUE TAXPAYMENT	Dept of Rev-Oct Ach/Dept of Rev-Oct Ach	48,532.85
000266	HC	10/30/2009	010 WI DEPT OF REVENUE TAXPAYMENT	Dept of Rev-Oct Ach/Dept of Rev-Oct Ach	2,015.82
000267	HC	10/30/2009	010 WI DEPT OF REVENUE TAXPAYMENT	Dept of Rev-Oct Ach	42,370.96
000268	HC	10/30/2009	002 Employee Benefits Corp - Ach	Emp Ben Corp - Oct Ach/Emp Ben Corp - Oct Ach/Emp Ben Corp - Oct Ach	1,215.38
018773	CK	10/12/2009	131 CITY OF STOUGHTON	City Station-Economic Develop	1,000.00
018774	CK	10/14/2009	131 CITY OF STOUGHTON	City Station-Curb & Gutter	98.35

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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
018775	CK	10/14/2009	138.46	133 WISCONSIN SCTF	WI SCTF-Oct B Support
018776	CK	10/14/2009	2,377.00	166 INKWORKS, INC.	Inkworks-Office supply/Inkworks-Office supply/Inkworks-Office supply
018777	CK	10/14/2009	106.05	183 MIDWEST SAFETY SUPPLY LLC	Midwest Safety-Gloves
018778	CK	10/14/2009	268.56	312 STATE DISBURSEMENT UNIT	State Disb-Oct B Support
018779	CK	10/14/2009	654.18	448 STRAND ASSOCIATES INC.	Strand-Flow Meter
018780	CK	10/14/2009	1,500.00	463 GREAT-WEST	Great-West-Oct B Def Comp
018781	CK	10/14/2009	369.60	474 UNIFIED NEWSPAPER GROUP	Unif Newspaper-Fall Hydrant
018782	CK	10/14/2009	1,084.71	491 PUBLIC SVC. COMM. OF WI.	Pub Svc -Assessment fees
018783	CK	10/14/2009	482.93	555 WOLF PAVING & EXCAVATING CO.	Wolf Paving-Black Top
018784	CK	10/14/2009	8,525.00	593 UNITED LIQUID WASTE RECYCLING,	United Liquid-Sludge Hauling
018785	CK	10/14/2009	167.00	641 SHRED IT	Shred It-Shredding
018786	CK	10/14/2009	4,996.00	718 CGC, INC.	CGC-east side elev tank
018787	CK	10/14/2009	600.00	731 NORTH SHORE BANK FSB	N Shore Bank-Oct B Def Comp
018788	CK	10/14/2009	657.00	752 WISCONSIN PROFESSIONAL	WI Prof-Oct Union Dues
018789	CK	10/14/2009	46,182.54	762 STATE OF WISCONSIN	St of Wi-Nov Installment
018790	CK	10/14/2009	20,228.43	131 CITY OF STOUGHTON	City Stoton-Rent/City Stoton-Rent/City Stoton-Rent/City Stoton-Rent/Restat 1003512/City Stoton-Restat 999639/City Stoton-Rent/City Stoton-Rent/Restat 999639/City Stoton-Restat 1003512/City Stoton-Life Ins+
018791	CK	10/14/2009	83.42	386 JIM GRIFFIN	Griffin-Mileage
018792	CK	10/19/2009	1,118.26	733 DAVID & DONA LAZENBY	D Lazenby- Power Surge
018793	CK	10/21/2009	16.34	111 AUTO PARTS OF STOUGHTON	Auto Parts-Trk #15 Supplies

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018794	CK	10/21/2009	126.30	134 CRESCENT ELEC. SUPPLY CO.	Crescent Elec-Inventory
018795	CK	10/21/2009	301.32	143 DIGGERS HOTLINE, INC.	Diggers Hotline-Sept Locates
018796	CK	10/21/2009	681.90	148 FASTENAL CO.	Fastenal-Primary tank material/Fastenal-Blades for Wood Chip
018797	CK	10/21/2009	1,133.75	157 FORSTER ELEC. ENG.,INC.	Forster-Tech Assistance/Forster-Scada
018798	CK	10/21/2009	238.65	169 JEFFERSON FIRE & SAFETY, INC.	Jefferson Fire-Ext. Services/Jefferson Fire-Ext. Services/Jefferson Fire-Ext. Services
018799	CK	10/21/2009	119.98	194 ADVANCE AUTO PARTS	Advance Auto-Trk #3 supplies/Advance Auto-Battery replace
018800	CK	10/21/2009	1,016.81	207 L.W. ALLEN, INC.	L.W. Allen-Exhaust Fan Repair
018801	CK	10/21/2009	3,575.00	290 MID-WEST TREE & EXCAVATION, IN	Mid-West-Trenching
018802	CK	10/21/2009	126.60	400 RESCO	Resco-Inventory
018803	CK	10/21/2009	100.00	418 CHARLES ROWLEY	C Rowley-Pub Ben #15
018804	CK	10/21/2009	1,594.73	451 FRONTIER FS COOPERATIVE	Frontier-Fuel/Frontier-Fuel/Frontier-Fuel
018805	CK	10/21/2009	75.00	488 NATIONAL ARBOR DAY FOUNDATION	Natl Arbor - Tree Line
018806	CK	10/21/2009	770.00	514 D.W. NELSON INCORPORATED	D.W. Nelson-Sidwalk Repair
018807	CK	10/21/2009	100.00	541 KRISTINA CONANT & SCOTT COLLER	K Conant-Pub Ben #15
018808	CK	10/21/2009	55.00	584 VINING SPARKS IBG	Vining Sparks-Transfer Fees
018809	CK	10/21/2009	319.42	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims
018810	CK	10/21/2009	142.50	700 KROLL LABORATORY	Kroll Lab-Drug Testing
018811	CK	10/21/2009	46.51	717 HACH COMPANY	Hach Co-Lab Supplies
018812	CK	10/21/2009	3,175.00	727 GLS UTILITY LLC	GLS Utility-Sept Locates/GLS Utility-Sept Locates/GLS Utility-Sept Locates

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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
018813	CK	10/21/2009	294.37	855 CRANE ENGINEERING SALES, INC.	Crane Eng-8th St Lift Station
018814	CK	10/21/2009	50.00	994 MARK & LINDA HALE	M Hale-Pub Ben #15
018815	CK	10/21/2009	5,000.00	995 MEUW	MEUW-Safety Program/MEUW-Safety Program/MEUW-Safety Program
018816	CK	10/22/2009	4,366.32	212 STOUGHTON STREET DEPARTMENT	Stoton Streets-Refund pay req4
018817	CK	10/22/2009	482.78	809 CINTAS CORPORATION #446	Cintas-09 clothing
018818	CK	10/28/2009	43.61	108 ASLESON'S TRUE VALUE	Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply
018819	CK	10/28/2009	138.46	133 WISCONSIN SCTF	WI SCTF-Oct C Support
018820	CK	10/28/2009	18,905.33	191 WI. RETIREMENT SYSTEM	Wi Ret-Oct Retirement/Wi Ret-Oct Retirement/Wi Ret-Oct Retirement
018821	CK	10/28/2009	23,107.50	289 FOREST LANDSCAPING AND	Forrest Landscaping-Pay Req 5/Forrest Landscaping-Pay Req 5/Forrest Landscaping-Pay Req 5/Forrest Landscaping-Pay Req 5/Forrest Landscaping-Pay Req 5/Forrest Landscaping-Pay Req 5
018822	CK	10/28/2009	1,601.86	309 HAWKINS, INC.	Hawkins-Chlorine & Fluoride
018823	CK	10/28/2009	268.56	312 STATE DISBURSEMENT UNIT	State Disb-Oct C Support
018824	CK	10/28/2009	8,500.00	320 POSTMASTER OF STOUGHTON	Postmaster-Bulk Postage/Postmaster-Bulk Postage
018825	CK	10/28/2009	2,435.07	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory
018826	VC	10/28/2009	0.00	400 RESCO	Resco-Dump Fee/Resco-Dump Fee/Resco-Dump Fee
018827	CK	10/28/2009	1,500.00	463 GREAT-WEST	Great-West-Oct C Def Comp
018828	CK	10/28/2009	3,171.55	534 ATLANTIC COAST POLYMERS, INC.	Atlantic Coast-Polymer Tote

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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
018829	CK	10/28/2009	517.14	568 POMP'S TIRE SERVICE, INC.	Pomps Tire-Trk 6 Repairs
018830	CK	10/28/2009	2,570.27	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims
018831	CK	10/28/2009	419.39	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Subscription/Pymt Rem Ctr-Bldg Lighting
018832	CK	10/28/2009	211.51	717 HACH COMPANY	Hach-Lab Supplies
018833	CK	10/28/2009	600.00	731 NORTH SHORE BANK FSB	N Shore Bank-Oct C Def Comp
018834	ZC	10/28/2009	0.00	400 RESCO	Resco-To void chk 018826/Resco-Dump Fee/Resco-Dump Fee/Resco-To void chk 018826
018835	CK	10/30/2009	209.00	405 ROSENBAUM CRUSHING & EXCAV.	Rosenbaum-Dump Fee/Rosenbaum-Black Dirt
018836	CK	10/30/2009	529.09	482 AT & T	AT & T-Office Pri Circuit/AT & T-Office Pri Circuit/AT & T-Office Pri Circuit
018837	CK	10/30/2009	1,686.52	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims
018838	CK	10/30/2009	11,997.14	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Computer supply/Pymt Rem Ctr-Computer supply/Pymt Rem Ctr-Office supply/Pymt Rem Ctr-Office supply/Pymt Rem Ctr-Office supply/Pymt Rem Ctr-Conference exp/Pymt Rem Ctr-Power Week/Pymt Rem Ctr-Collections+
018839	CK	10/30/2009	71.25	700 KROLL LABORATORY	Kroll-Drug Testing
018840	CK	10/30/2009	12.77	906 ALLIANT ENERGY	Alliant-Water Tower
100242	CK	10/21/2009	741,263.93	009 WPPI	WPPI-Large Power Billing/WPPI-Large Power Billing
100243	CK	10/21/2009	33.72	175 MARTY SEFFENS	M Seffent-Meal Reimbursement
100244	CK	10/21/2009	92.00	499 ROBERT KARDASZ	R Kardasz-Hotel charge reimb
100245	CK	10/21/2009	485.95	571 USA BLUE BOOK	Usa Blue Bk-Main Repair supply
100246	CK	10/21/2009	134.12	830 NORTH CENTRAL LABORATORIES	N Central Lab-Lab Supplies

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Stoughton Utilities

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Report: 03699W.rpt
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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
100247	CK	10/21/2009	360.00	974 NORTHERN LAKE SERVICE, INC.	Northern Lake-Lab Fees
Company Total			1,215,361.61		

DRAFT SPECIAL STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, October 26, 2009 – 3:00 p.m.

Edmund T. Malinowski Room

Stoughton Utilities Administration Office

600 S Fourth Street

Stoughton, Wisconsin

Members Present: Citizen Member David Erdman, Mayor Jim Griffin, Citizen Member Jonathan Hajny, Alderperson Paul Lawrence, Citizen Member Norval Morgan, and Alderperson Steve Tone.

Absent and Excused: None.

Absent: Alderperson Carl Chenoweth.

Others Present: Scott Acker of SBE Properties, Noli Adili, Resul Adili, Stoughton Utilities Billing and Consumer Services Technician Erin Bothum, Deb Bicksler, Jack Bicksler, Stoughton Utilities Office and Information Systems Supervisor Brian Hoops, Stoughton Utilities Finance & Administrative Manager Kim Jennings, Paul Jensen, and Stoughton Utilities Director Robert Kardasz.

Call To Order: Mayor Jim Griffin called the Special Stoughton Utilities Committee Meeting to order at 3:00 p.m.

Meet With Stoughton Utilities Staff: Stoughton Utilities Office and Information Systems Supervisor Brian Hoops and Stoughton Utilities Director Robert Kardasz presented and discussed the tax roll certification procedures and collection efforts.

Stoughton Utilities Committee Delinquent Utilities Bill Hearings: Utilities Director Robert Kardasz presented and discussed the delinquent utilities bill hearings. Mayor Jim Griffin requested Deb Bicksler and Jack Bicksler, the Stoughton Utilities Committee members and Stoughton Utilities staff to introduce themselves. Ms. Bicksler and Mr. Bicksler presented and discussed the account at 121 E. Main St. Lower. Discussion followed. Ms. Bicksler and Mr. Bicksler were informed that the committee would make a decision and Stoughton Utilities staff would contact them tomorrow with their decision. Ms. Bicksler and Mr. Bicksler were excused from the meeting. Discussion followed.

Citizen Member Jonathan Hajny arrived at 3:30 p.m.

Mayor Jim Griffin requested Paul Jensen to present and discuss the account at 800 W. South St. Water Account and Upper Unit. Discussion followed. Mr. Jensen was informed that the committee would make a decision and Stoughton Utilities staff would contact him tomorrow with their decision. Mr. Jensen was excused from the meeting. Discussion followed. Motion by Alderperson Steve Tone, seconded by Alderperson Paul Lawrence place the account for 800 W. South St. Water Account and Upper Unit on the 2009 Tax Roll List as presented. Carried unanimously.

DRAFT SPECIAL STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, October 26, 2009 – 3:00 p.m.

Stoughton, WI

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Mayor Jim Griffin requested Scott Acker to present and discuss the account at 1604 W. Main St #5. Discussion followed. Mr. Acker was informed that the committee would make a decision and Stoughton Utilities staff would contact him tomorrow with their decision. Mr. Acker was excused from the meeting. Discussion Followed. Motion by Alderperson Paul Lawrence, seconded by Citizen Member David Erdman, to place the account for 1604 W. Main St. #5 on the 2009 Tax Roll List as presented. Carried unanimously.

Citizen Member Jonathan Hajny excused himself from the meeting at 4:20 p.m.

Mayor Jim Griffin requested Noli Adili and Resul Adili to present and discuss the account at 135 W. Main St. #107. Discussion followed. Mr. Noli Adili and Mr. Resul Adili were informed that the committee would make a decision and Stoughton Utilities staff would contact them tomorrow with their decision. Mr. Noli Adili and Mr. Resul Adili were excused from the meeting. Discussion followed. Motion by Alderperson Paul Lawrence, seconded by Citizen Member Norval Morgan to place the account for 135 W. Main St. #107 on the 2009 Tax Roll List as presented. Carried unanimously.

The account for 121 E. Main St. for Deb Bicksler and Jack Bicksler was discussed. Motion by Alderperson Paul Lawrence, seconded by Citizen Member David Erdman, to place the account for 121 E. Main St., and the other listed accounts on the 2009 Tax Roll List as presented. Carried unanimously.

Adjournment: Motion by Alderperson Paul Lawrence, seconded by Citizen Member David Erdman to adjourn the Special Stoughton Utilities Committee Meeting at 4:40 p.m. Carried unanimously.

Respectfully submitted,
Robert P. Kardasz, P.E.
Stoughton Utilities Director

DRAFT REGULAR STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, October 26, 2009 – 4:43 p.m.
Edmund T. Malinowski Room
Stoughton Utilities Administration Office
600 S. Fourth St.
Stoughton, Wisconsin

Members Present: Citizen Member David Erdman, Mayor Jim Griffin, Alderperson Paul Lawrence, Citizen Member Norval Morgan, and Alderperson Steve Tone.

Absent and Excused: Citizen Member Jonathan Hajny.

Absent: Alderperson Carl Chenoweth.

Others Present: Stoughton Utilities Office and Information Systems Supervisor Brian Hoops, Stoughton Utilities Finance and Administrative Manager Kim Jennings, CPA, and Stoughton Utilities Director Robert Kardasz, P.E.

Call To Order: Mayor Jim Griffin called the regular Stoughton Utilities Committee meeting to order at 4:43 p. m.

Stoughton Utilities Policy For Commercial Customer Deposits: Stoughton Utilities Director Robert Kardasz and Stoughton Utilities Office and Information Systems Supervisor Brian Hoops presented and discussed the Stoughton Utilities policy for Commercial Customer Deposits. Discussion followed regarding the notification of landlords during the deposit solicitation process. This item was placed on the agenda of the November 16, 2009 Regular Stoughton Utilities Committee Meeting.

Stoughton Utilities Payments Due List: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Payments Due List. Motion by Citizen Member David Erdman, seconded by Alderperson Paul Lawrence, to approve the Stoughton Utilities Payments Due List as presented and recommend its approval to the Stoughton Common Council on November 10, 2009. Carried unanimously.

DRAFT REGULAR STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, October 26, 2009 – 4:43 p.m.

Stoughton, WI

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Stoughton Utilities Committee Consent Agenda: Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda Items. Discussion Followed. Motion by Citizen Member David Erdman, seconded by Alderperson Paul Lawrence, to approve the following consent agenda items as presented: Draft Minutes of the September 14, 2009 Regular Meeting, the September 22, 2009 Joint Meeting with the Stoughton Finance Committee, and the October 13, 2009 Special Meeting of the Stoughton Utilities Committee, Stoughton Utilities August 2009 Financial Summary, Stoughton Utilities August 2009 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee 12-Month Calendar, Stoughton Utilities September 2009 Activities Report and the Status of the September 14, 2009, September 22, 2009, and October 13, 2009 recommendations to the Stoughton Common Council. Carried unanimously.

Stoughton Utilities Management Team Verbal Reports:

Stoughton Utilities Finance and Administrative Manager Kim Jennings explained the following:

- A mini-audit is currently underway at Stoughton Utilities in preparation for our 2009 annual audit.

Stoughton Utilities Proposed 2010 Budget And Twenty-Year (2010-2029) Capital Projects Program: Stoughton Utilities Director Robert Kardasz presented and discussed the proposed Twenty-Year (2010-2019) Capital Projects Program, with the East Main Street Water and Sanitary Sewer Project moved from 2010 to 2011. Discussion followed. Motion by Alderperson Paul Lawrence, seconded by Citizen Member Norval Morgan, to approve the Stoughton Utilities Twenty-Year (2009) Capital Projects Program, and recommend it to the Stoughton Common Council. Carried unanimously.

Financing Summary East Elevated Water Tank Project: Stoughton Utilities Director Robert Kardasz and Stoughton Utilities Finance and Administrative Manager Kim Jennings presented and discussed the available financing opportunities. Discussion followed. Motion by Alderperson Paul Lawrence, seconded by Citizen Member David Erdman, to approve and recommend to the Stoughton Finance Committee and the Stoughton Common Council that the Stoughton Utilities borrowing for the East Water

DRAFT REGULAR STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, October 26, 2009 – 4:43 p.m.

Stoughton, WI

Page No. 3

Tower and Connecting Water Mains Project be made in a joint general obligation borrowing with the City of Stoughton in the first quarter of 2010, with the bond issuance costs and legal fees being split based on principal amounts. Carried Unanimously.

Municipal Electric Utilities Of Wisconsin (MEUW) District Meetings: Stoughton Utilities Director Robert Kardasz invited the Stoughton Utilities Committee to participate in one of the MEUW District Meetings. Discussion followed.

Labor Negotiations: Stoughton Utilities Director Robert Kardasz presented and discussed the status of the two labor union negotiations, that there would be no cost of living proposal for Stoughton Utilities non-represented employees at this time, and that a compensation adjustment proposal for the Stoughton Utilities Office and Information Systems Supervisor would be forthcoming.

Timm Smith Utility Surge Claim: Stoughton Utilities Director Robert Kardasz presented and discussed the Timm Smith Claim.

City Purchasing Fuel From Stoughton Utilities: Stoughton Utilities Director Robert Kardasz presented, discussed, and provided a tour of the Stoughton Utilities fueling station. The following pertinent facts were provided:

- The fueling station is about 10 years old.
- The facility consists of a 550-gallon unleaded gasoline tank and 1,000 gallon diesel fuel tank.
- In 2008, we paid an average of \$3.054 per gallon for unleaded gasoline and \$3.505 per gallon for diesel fuel.
- In 2009, we have paid an average of \$2.21 per gallon for unleaded gasoline and \$2.42 per gallon for diesel fuel.
- The tanks are serviced about every two weeks.
- Due to the fueling station location, our vehicles are fueled during different time windows to preserve vehicle regular ingress and egress and to minimize gate operations.
- During storm events, it is unclear if the fueling station will accommodate total needs of other Department(s).

DRAFT REGULAR STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, September 14, 2009 – 4:00 p.m.

Stoughton, WI

Page No. 4

- Some non-utility vehicles may need to back through the parking lot to the fueling station.
- Fuel use is currently closed and spread to accounts every two weeks.
- If the City elects to fill vehicles at the fueling station, seasonal use projections, vendor capabilities, and shared costs will deserve further discussion.

Stoughton Utilities Committee Future Meeting Agenda Item(s):

- November 16, 2009 Meeting:

Stoughton Utilities Governance

Stoughton Utilities Purchase of Stoughton Area School District Property.

Stoughton Utilities Commercial Customer Deposit Policy.

Stoughton Utilities Residential Customer Deposit Policy.

Wastewater Storage Vault Acceptability.

- December 14, 2009 Meeting:

Stoughton Utilities Office and Information Systems Supervisor Compensation.

Adjournment: Motion by Alderperson Paul Lawrence, seconded by Citizen Member David Erdman, to adjourn the Stoughton Utilities Committee Meeting at 5:17 p.m. Carried unanimously.

Respectfully submitted,
Robert P. Kardasz, P.E.
Stoughton Utilities Director

Stoughton Utilities

Financial Summary

September 2009-YTD

Highlights-Comparison to prior month

I have no concerns with the utility's financial status. The following items are meant to illustrate significant changes in the financial summary from prior periods.

Water Rates -

The water rate increase (phase I) was effective on October 1, 2009. The second phase will be effective upon completion of the new water tower and connecting main.

We originally planned for an electric rate increase to be effective in January, 2010. However, we are evaluating alternatives for rate structures that will promote energy conservation. It may take longer to study consumer behaviors and implement these rates. We will continue to report our progress in this area.

Submitted by:

Kim M. Jennings, CPA

Stoughton Utilities

Income Statement
September 2009-YTD

	Electric	Water	Wastewater	Total
Operating Revenue:				
Sales	\$ 8,350,400	\$ 832,206	\$ 1,398,400	\$ 10,581,006
Unbilled Revenue	976,906	104,989	176,879	1,258,774
Other	114,912	3,099	65,902	183,913
Total Operating Revenue:	\$ 9,442,218	\$ 940,294	\$ 1,641,181	\$ 12,023,693
Operating Expense:				
Purchased Power	\$ 7,044,607	\$ -	\$ -	\$ 7,044,607
Expenses	935,959	442,085	549,720	1,927,763
Taxes	297,522	182,119	17,896	497,538
Depreciation	600,003	247,500	450,000	1,297,503
Total Operating Expense:	\$ 8,878,091	\$ 871,704	\$ 1,017,616	\$ 10,767,411
Operating Income	\$ 564,127	\$ 68,591	\$ 623,565	\$ 1,256,282
Non-Operating Income	333,876	130,885	26,420	491,180
Non-Operating Expense	(241,552)	(88,903)	(120,330)	(450,785)
Net Income	\$ 656,450	\$ 110,573	\$ 529,655	\$ 1,296,678

Stoughton Utilities

Rate of Return

September 2009-YTD

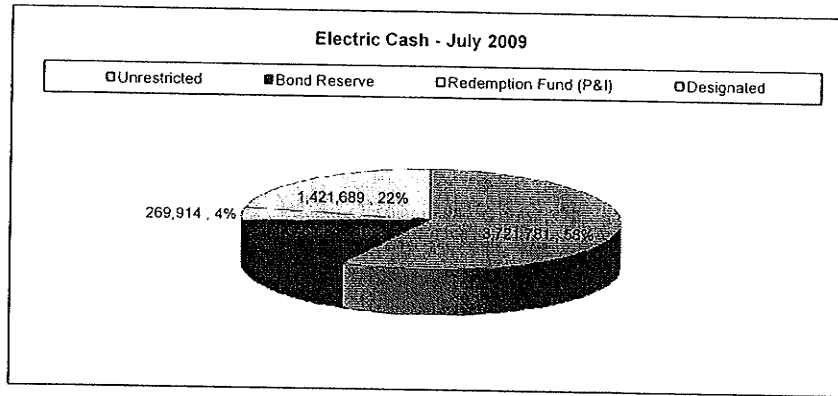
	Electric	Water
Operating Income (Regulatory)	\$ 564,127	\$ 68,591
Average Utility Plant in Service	19,909,386	8,962,599
Average Accumulated Depreciation	(7,785,826)	(3,137,076)
Average Materials and Supplies	161,345	38,081
Average Regulatory Liability	(332,404)	(513,424)
Average Net Rate Base	\$ 11,952,501	\$ 5,350,181
Actual Rate of Return	4.72%	1.28%
Authorized Rate of Return	6.50%	6.50%

Stoughton Utilities
Cash & Investments

Electric

Jul-09

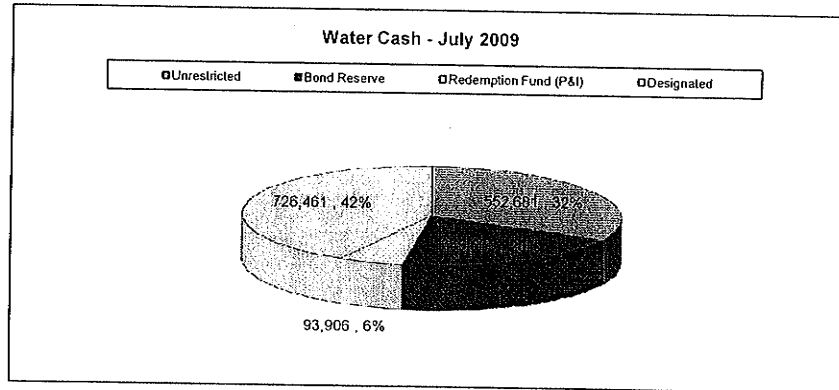
Unrestricted	3,721,781
Bond Reserve	1,046,094
Redemption Fund (P&I)	269,914
Designated	1,421,689
Total	6,459,478



Water

Jul-09

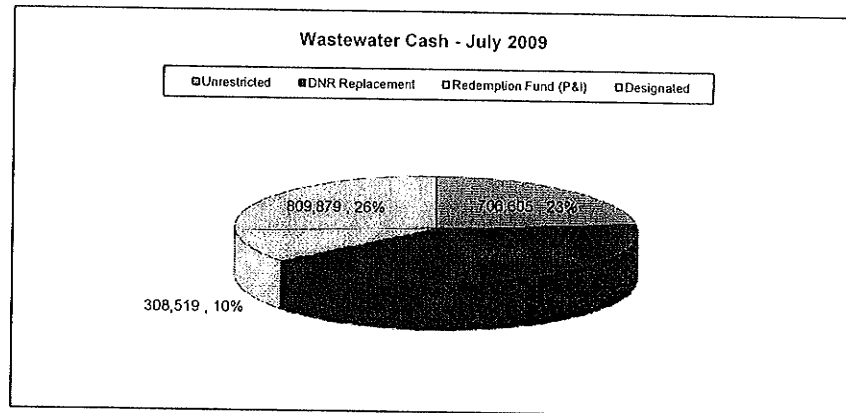
Unrestricted	552,681
Bond Reserve	349,660
Redemption Fund (P&I)	93,906
Designated	726,461
Total	1,722,708



Wastewater

Jul-09

Unrestricted	706,605
DNR Replacement	1,277,104
Redemption Fund (P&I)	308,519
Designated	809,879
Total	3,102,108



Stoughton Utilities

Balance Sheet

September 2009-YTD

Assets	Electric	Water	WW	Total
Cash & Investments	\$ 6,459,478	\$ 1,722,708	\$ 3,102,108	\$ 11,284,293
Customer A/R	1,293,677	133,056	170,302	1,597,034
Other A/R	191,836	2,801	80,294	274,931
Other Current Assets	554,270	247,583	4,216	806,069
Plant in Service	20,038,358	9,020,129	20,799,794	49,858,280
Accumulated Depreciation	(8,181,237)	(2,943,654)	(6,420,625)	(17,545,516)
Plant in Service - CIAC	2,287,060	5,405,945	-	7,693,005
Accumulated Depreciation-CIAC	(435,727)	(1,178,523)	-	(1,614,251)
Construction Work in Progress	1,529,054	464,811	595,637	2,589,501
Total Assets	\$ 23,736,768	\$ 12,874,854	\$ 18,331,725	\$ 54,943,347
Liabilities + Net Assets				
A/P	\$ 45,331	\$ 436	\$ 58	\$ 45,824
Taxes Accrued	206,253	168,750	5,659	380,662
Interest Accrued	1,678	39,363	62,609	103,650
Other Current Liabilities	212,293	83,432	100,636	396,361
Long-Term Debt	7,319,255	2,221,135	5,389,112	14,929,503
Net Assets	15,951,958	10,361,739	12,773,650	39,087,347
Total Liabilities + Net Assets	\$ 23,736,768	\$ 12,874,854	\$ 18,331,725	\$ 54,943,347

STOUGHTON UTILITIES
2009 Statistical Worksheet

Electric	Total Sales 2008 Kwh	Total Kwh Purchased 2008	Total Sales 2009 Kwh	Total Kwh Purchased 2009	Demand Peak 2008	Demand Peak 2009
January	12,814,174	12,877,726	12,528,674	12,758,970	24,290	23,808
February	11,830,563	11,874,353	10,571,338	10,791,222	23,339	22,476
March	10,497,385	11,598,139	10,411,495	10,924,959	21,724	20,628
April	10,368,260	10,558,531	9,495,456	9,712,939	20,329	18,831
May	10,367,375	10,292,490	9,562,688	9,566,446	19,182	19,032
June	11,436,709	11,946,296	10,864,926	11,370,009	26,831	31,849
July	13,582,833	13,947,963	11,178,668	11,039,571	30,650	22,759
August	12,650,529	12,672,459	10,995,140	11,799,669	27,669	25,591
September	10,561,417	11,181,395	10,105,696	10,462,828	29,139	21,873
October						
November						
December						
TOTAL	104,109,245	106,949,352	95,714,081	98,426,613		

Water	Total Sales 2008 Gallons	Total Gallons Pumped 2008	Total Sales 2009 Gallons	Total Gallons Pumped 2009	Max Daily High 2008	Max Daily Highs 2009
January	34,438,000	40,449,000	35,308,000	38,020,000	1,622,000	1,412,000
February	33,172,000	37,487,000	32,547,000	35,089,000	1,467,000	1,514,000
March	32,675,000	40,071,000	35,418,000	38,686,000	1,487,000	1,448,000
April	33,928,000	39,643,000	35,288,000	36,844,000	1,492,000	1,401,000
May	41,380,000	45,678,000	38,050,000	37,591,000	1,760,000	1,484,000
June	33,761,000	46,730,000	34,117,000	39,112,000	2,064,000	1,538,000
July	41,201,000	49,518,000	38,823,000	39,259,000	1,902,000	1,479,000
August	40,883,000	47,515,000	33,093,000	37,175,000	1,934,000	1,470,000
September	36,283,000	53,365,000	35,868,000	39,017,000	2,163,000	1,471,000
October						
November						
December						
TOTAL	327,721,000	400,456,000	318,512,000	340,793,000		

Wastewater	Total Sales 2008 Gallons	Total Treated Gallons 2008	Total Sales 2009 Gallons	Total Treated Gallons 2009	Precipitation 2008	Precipitation 2009
January	27,441,000	44,790,000	31,580,000	40,200,000	1.79	0.87
February	26,715,000	40,004,000	26,896,000	38,307,000	3.22	1.77
March	26,903,000	50,539,000	28,348,000	53,160,000	1.90	6.91
April	27,760,000	56,925,000	29,403,000	49,536,000	7.00	4.93
May	31,013,000	50,727,000	33,157,000	48,610,000	2.81	2.61
June	28,661,000	63,984,000	28,747,000	41,693,000	9.57	4.30
July	33,629,000	52,606,000	32,569,000	39,092,000	4.42	2.06
August	33,431,000	45,810,000	27,463,000	37,546,000	1.86	3.64
September	28,519,000	44,902,000	29,235,000	36,851,000	3.89	2.84
October						
November						
December						
TOTAL	264,072,000	450,287,000	267,398,000	384,995,000	36.46	29.93



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: November 12, 2009

To: Stoughton Utilities Committee

From: Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Stoughton Utilities Communications.

- WPPI Energy Fall Renewable (Energy) Report newsletter.
- October Customers First newsletter "The Wire."

Encl.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com



RENEWABLE ENERGY REPORT

AN UPDATE FOR SUPPORTERS OF RENEWABLE ENERGY

ISSUE 13, FALL 2009

From the customer-owned utilities serving:

- Algoma
- Black River Falls
- Boscobel
- Cedarburg
- Columbus
- Cuba City
- Eagle River
- Evansville
- Florence
- Hartford
- Hustisford
- Independence, IA
- Jefferson
- Juneau
- Kaukauna
- Lake Mills
- Lodi
- Menasha
- Mount Horeb
- Muscoda
- New Glarus
- New Holstein
- New London
- New Richmond
- Oconomowoc
- Oconto Falls
- Plymouth
- Prairie du Sac
- Reedsburg
- Richland Center
- River Falls
- Slinger
- Stoughton
- Sturgeon Bay
- Sun Prairie
- Two Rivers
- Waterloo
- Waunakee
- Waupun
- Westby
- Whitehall

Jefferson Area Business Center installs solar PV system



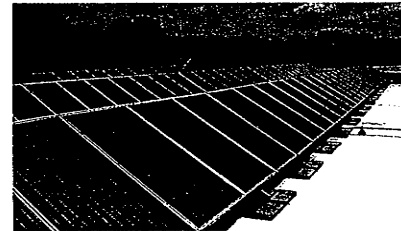
Jefferson Mayor Gary Myers, owner Steve Lewis, WPPI Energy CEO Roy Thilly, and Bruce Folbrecht of Jefferson Utilities (l. to r.) mark the commissioning of the solar photovoltaic (PV) rooftop system at the Jefferson Area Business Center.

In Jefferson, Wis., local officials, business tenants and neighbors gathered this summer at the Jefferson Area Business Center (JABC) to celebrate the commissioning of the largest commercial solar photovoltaic (PV) renewable energy system in the county. Owner Steve Lewis installed a 20-kilowatt solar PV system on the rooftop of the JABC.

"The best part of this project has been watching the system produce electricity, performing up to and exceeding expectations," said Lewis. "When you make a commitment to support green energy you become more conscious of your daily energy use and strive to be a model for others."

The PV installation consists of 99 rooftop solar panels arrayed on the JABC rooftop. The system is anticipated to generate approximately 24,800 kilowatt-hours of energy per year, equivalent to approximately 12 percent of the building's annual energy use.

The JABC, located at 218 Wisconsin Drive, offers shipping and receiving, copying, computer and conference room access, and other



The rooftop PV installation at the JABC is expected to generate approximately 24,800 kilowatt-hours of energy per year, equivalent to approximately 12 percent of the building's annual energy use.

professional business services. The building also features commercial rental space.

Jefferson Utilities and WPPI Energy are purchasing the energy produced by the JABC system and provided funding in the form of a \$72,000 up-front payment for the purchase of 10 years worth of energy from the system. The JABC also qualified for \$35,000 in funding through Focus on Energy and will be eligible for tax credits. For more information, visit www.jeffersonabc.com.

Local utilities increase green power purchases

To date, 16 leaders in WPPI Energy member communities have conducted renewable energy challenges, encouraging residents to increase their support for green power through their local public power utility. With campaigns including personal invitations, appeal letters, and a strong call to action, mayors and other chief executives have motivated citizens in their communities to purchase blocks of renewable energy. As a result,

residential participation in the communities' Renewable Energy Program has grown substantially. Wisconsin communities that have conducted challenges include Columbus, Cuba City, Evansville, Juneau, Lake Mills, Lodi, Muscoda, Oconomowoc, Oconto Falls, Plymouth, River Falls, Stoughton, Sun Prairie, Waunakee and Westby, as well as Independence, Iowa.



According to the American Wind Energy Association's annual wind industry report for the year ending in 2008, WPPI Energy was ranked in the top 10 of municipal utilities supplying wind power in the United States. WPPI Energy ranked seventh overall for total wind power capacity.

WPPI Energy is continually striving to diversify its renewable energy portfolio and balance its resources. WPPI Energy has entered into a purchase power agreement with Kaukauna Utilities to buy the entire output of the refurbished John Street Hydroelectric project, a purchase that will help meet renewable requirements. The facility, located in Kaukauna, Wis. will provide enough energy each year to power 402 homes. WPPI Energy continues to promote renewable energy generation and the positive environmental impacts it provides in member communities.

WPPI Energy's 2009 Stewardship Report, themed "Ahead of the Curve," details the various sustainability initiatives undertaken in the past year by WPPI Energy and its 51 member utilities in Wisconsin, Upper Michigan and Iowa. The report is available online at www.wppienergy.org.

Prefer to read the Renewable Report online?

If you would prefer to receive this newsletter electronically, simply send your request and e-mail address to renewablereport@wppienergy.org. We also welcome your comments, questions or story ideas. Your e-mail address will not be sold or distributed to any other party, and will be used solely for distribution of the Renewable Report.

Stoughton homeowners pursue net zero energy status



Through WPPI Energy's GreenMax Home initiative, homeowners John and Rebecca Scheller are constructing one of the region's first net zero energy homes – one that produces as much energy as it uses – in Stoughton, Wis. The couple will work with Stoughton Utilities and WPPI Energy to achieve net zero energy status, while monitoring and efficiently managing their home energy use to ensure they meet their net zero energy goal.

The GreenMax Home initiative encourages homeowners to build or remodel homes that incorporate high levels of energy efficiency and

renewable energy technologies through advanced construction techniques. The Schellers' home will raise awareness of the net zero energy home concept while demonstrating affordable, practical ways for any homeowner to save energy and use renewable resources at home. The Schellers expect to complete construction this winter and will host several open houses in the spring.

To monitor the Schellers' progress and learn more about their GreenMax Home, visit www.greenmaxhome.com.

Five easy and affordable ways you can save energy right now

- 1 Set your computer's operating system to power down or go into sleep mode when not in use. A monitor in sleep mode can consume less than 10 percent of full operating energy. Also, avoid using screen savers because they waste energy and modern color monitors don't need them.
- 2 When replacing appliances, buy ENERGY STAR®-labeled appliances and look for new rebates to be released in late 2009 or early 2010.
- 3 To lower heating costs, use a programmable thermostat to lower the temperature in your home while you sleep or are away from home. For each degree the set temperature is reduced over an eight-hour period, you can save one percent on energy costs.
- 4 Use small kitchen appliances whenever possible. Microwaves, toaster ovens and slow cookers can use 75 percent less energy than a large electric oven.
- 5 If you have a second refrigerator or freezer, consider getting rid of it and consolidating your food items. A spare refrigerator can add up to \$200 to your energy bill every year.

For more energy-saving tips, visit www.energysavers.gov.

Renewable Energy Program
c/o WPPI Energy
1425 Corporate Center Drive
Sun Prairie WI 53590

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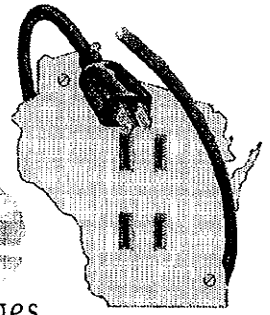


ROBERT KARDASZ
STOUGHTON UTILITIES
600 S 4TH ST
PO BOX 383
STOUGHTON WI 53589-0383

A Coalition
to preserve
Wisconsin's
Reliable and
Affordable
Electricity

Customers First!

the Wire



Plugging you in to electric industry changes


608/286-0784 • P.O. Box 54 • Madison, WI 53701 • www.customersfirst.org • NOVEMBER 2009 • Vol. 14, No. 11

Carbon-capture success reported

An experimental project at a southeastern Wisconsin power plant has succeeded in removing 90 percent of carbon dioxide from the plant's smokestack emissions, according to WE Energies and its French partner Alstom.

A statement released in October by WE Energies said the success was recorded in a pilot project testing an advanced chilled ammonia process. Testing has been underway since early last year and will conclude by the end of this year, company officials said.

The company said its experiments have confirmed the predicted performance of the technology at an operating power plant and have "demonstrated the fundamental viability of the carbon capture technology in real-world conditions such as changes in temperature and humidity, the inevitable starts and stops of a large power plant, and the environmental hurdles that go along with using any chemical process."

Alstom is involved in 10 demonstration projects in six different countries. 

Few to choose from, few choose

A recent headline in a newsletter that cheerleads for electric utility restructuring caught our eye by proclaiming a few hundred Pennsylvania residents had joined the ranks of those shopping for retail electricity. We hadn't checked on Pennsylvania for a while.

Continued on page 3...

Rates spawn unrest south of the border

Remember Ameren Illinois, one of the two utilities that had to give big refunds to customers a couple of years ago to cool off an Illinois Legislature furious over rate increases? It's back for another rate hike and drawing heavy fire.

Ameren is asking regulators for a \$226 million rate increase. Consumer groups and members of the Illinois Legislature have turned out to protest.

We last heard of the company here when it, along with the Commonwealth Edison division of Exelon, agreed to roughly a billion dollars in refunds to customers as part of a deal to keep the Legislature from re-imposing caps on retail rates that had been in place for 10 years.

When those caps expired in 2007, utilities came along with massive rate hikes that triggered a political firestorm in Illinois.

Now Ameren says it's trying a strategy of smaller rate hikes


occurring more often, and cites the increased cost of materials as the necessity driving the current proposal. The company obtained a \$162 million rate increase last year.

The Illinois Citizens Utility Board (CUB) isn't going along. CUB Communications Director Jim Chilsen was quoted in the *Peoria Jour-*

nal Star saying, "Somebody needs to tell Ameren executives that Illinois consumers are not their own personal ATM."

At the end of September CUB rolled out a study performed by a Madison utility consultant, ranking the efficiency of Ameren's operations among 115 utilities nationwide.

The study examined two major areas of 2008 operations and maintenance costs, administrative and general expenses, and distribution and customer-care expenses. It measured each utility's costs in those areas against what other utilities spent, based on average annual cost benchmarks over the three prior years.

Of the 115 utilities examined, Ameren's efficiency ranked in the bottom third. State regulators are expected to make their decision on the rate hike next spring. 



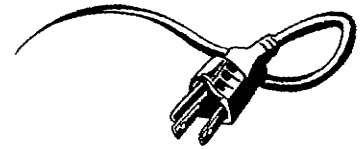
THE WIRE is a monthly publication of the *Customers First!* Coalition—a broad-based alliance of local governments, small businesses and farmers, environmental groups, labor and consumer groups, retirees and low-income families, municipal electric utilities, rural electric cooperatives, wholesale suppliers, and an investor-owned utility. *Customers First!* is a coalition dedicated to preserving Wisconsin's reliable and affordable electricity.

If you have questions or comments about THE WIRE or the *Customers First!* Coalition, please call 608/286-0784.



KEEPING CURRENT

With CFC Executive Director Matt Bromley



Two years ago, governors from Midwestern states and the premier of Manitoba held a summit in Milwaukee in which they agreed to work together on a strategy that "maximizes the energy resources and economic advantages of Midwestern states while reducing emissions of atmospheric CO₂ and other greenhouse gas emissions." A significant part of this event was an agreement to pursue a regional cap-and-trade system to help curb emissions. Fed up with inaction at the federal level, the governors said at the time that it was important for states to move ahead and take the lead on crafting their own cap-and-trade system and other responses to climate change.


Since the 2007 summit, several advisory groups have been working to develop policy recommendations to carry out the objectives agreed upon in Milwaukee. The recommendations were presented last month at a forum in Detroit sponsored by the Midwestern Governors Association, but none included a regional cap-and-trade program. At the forum, Governor Doyle explained that plans for a regional cap-and-trade system are not as urgent as two years ago because Congress and the current administration are moving ahead with a national program.



Bromley

Even without cap-and-trade, the "Energy Roadmap," as the recommendations are collectively called, offers some ambitious goals and strategies for the Midwest states to consider. For example, an energy efficiency standard is recommended that would achieve 2 percent annual savings in electricity use and 1.5 percent annual reduction in natural gas use by 2015 and continue with these reductions every year thereafter. To help energy providers meet these targets, the Roadmap recommends that state regulations be changed to remove the financial disincentives involved when utilities see sales decrease from energy efficiency measures. There are also recommendations that states adopt residential and commercial building codes that meet or exceed the national model energy codes and require state government buildings to reduce energy consumption by 15 percent by 2015, 20 percent by 2020, and 25 percent by 2025.

In the area of renewable energy, the Roadmap recommends that states enact renewable energy standards so that 10 percent of electricity consumed in the region comes from renewable sources by 2015 and 30 percent by 2030. In addition, studies and efforts to coordinate investment and planning of a regional transmission system should continue so that the excellent wind resources in the Midwest can efficiently and cost-effectively be integrated into the grid. Recommendations were also made to spur the development of carbon capture and storage and enhance the use of biomass and other low carbon fuels.

More information about these recommendations and the energy initiatives of the Midwest Governors Association can be found at <http://www.midwesterngovernors.org/Energy.htm>. 


Watts brewing

It isn't a question, really. The City Brewery in La Crosse has figured out how to generate electricity with gas it recovers from pretreatment of wastewater from the brewing process. As of October, the energy has been helping to power operations at two area medical facilities.

Gunderson Lutheran, a major provider of medical services in the area, owns the system that captures methane from the wastewater treatment system—gas that had previously been burned off as waste.

The plan is to use various techniques to

make Gunderson Lutheran energy independent within five years. It's anticipated the facility at City Brewery will contribute about three million kilowatt-hours annually—roughly 8 percent of the electricity used at Gunderson Lutheran facilities in La Crosse and nearby Onalaska.

The system purifies biogas that's a by-product of the brewery's wastewater pretreatment. The purified product, methane, is then recycled to fuel the treatment process and the electricity produced is sold into the Xcel Energy power grid that serves the area. 

Report: Generation plummeted Since '08

The U.S. Energy Information Administration (EIA) reported last month it had recorded a twelfth consecutive month of net U.S. electric generation being less than the corresponding calendar month the preceding year.

Statistics released late in October by the EIA show net U.S. electricity generation for July dropped 7.6 percent compared with July 2008.

Two factors were identified: a 13.1-percent drop in industrial production compared with the same month last year (reported by the Federal Reserve) and the National Oceanic and Atmospheric Administration's (NOAA) residential energy demand temperature index showing consumption more than 13 percent below average.

The EIA said NOAA attributed the low energy consumption to "temperatures that were cooler than average in the northeast."

July is the latest month for which statistics are available from the EIA, a division of the U.S. Department of Energy.

The report showed consumption of coal for power generation in July was down 13.8 percent compared with the same month in 2008. The only fuel type listed as seeing increased use was petroleum coke, up 2.2 percent but a minor component of the electric generation fuel mix. 💡

Few choose

Continued from front page...

so we took a look.

Pennsylvania has been the object of continuing interest because it was one state where retail electric competition actually got off to a quick start back in the 1990s. After a while, however, rising fuel prices and the usual political interventions to make the results of restructuring appear economically favorable for customers took their toll.

The state's Office of Consumer Advocate helpfully makes quarterly statistics available, so when we saw in October that some 400 Pennsylvanians had become active electricity shoppers during the preceding quarter, we consulted the long-term record to put things in perspective.

On October 1, 1999, there were 479,000 Pennsylvania electricity customers being served by an alternative supplier they had chosen on the

History lessons

Customer anger over pending Ameren rate hikes is focusing attention on renewed efforts to spark retail competition in Illinois residential markets. Will it be a rehash of old mistakes, or have lessons been learned?

According to a story in the St. Louis *Post-Dispatch* (Ameren is based in Missouri), some Illinois lawmakers and energy providers think the competition for residential electricity customers' business that never really materialized as a result of the state's 1997 restructuring law is just around the corner.

Illinois State Rep. Thomas Holbrook (D-Belleveille), who serves on energy-related committees, says things should kick off within a year, according to the *Post-Dispatch*.

Bills passed two years ago sought to stimulate competition for residential accounts. One requires the incumbent utility to handle billing of customers who buy their actual electricity from someone else and also retain the incumbent's responsibility for collecting past-due bills and disconnecting customers when collections fail.



Kolata

More recent legislation allows local municipalities to aggregate residents and buy power on their behalf through the Illinois Power Agency, a relatively new entity formed initially to buy power on behalf of investor-owned utilities—which, as is typical in restructured states, don't get to own generation facilities.

Four electricity providers are registered with the state to compete in the Ameren service area, but only one, BlueStar of Chicago, has made indications that it might soon enter the market, and company officials won't say definitively whether that will happen.

Much of the problem stems from earlier legislative efforts to make all customers feel like winners. Rate caps imposed in 1997 held retail prices below wholesale prices, for all practical purposes mandating financial losses and driving alternative suppliers away from the market.

Oddly enough, an idea CUB Executive Director David Kolata says could offer customers some hope of getting a price break is a program offered by Ameren itself: an hourly pricing plan that lets customers use power in off-peak hours when it doesn't cost the utility as much to obtain.

"Studies have shown small reductions in peak usage can lead to big cuts in prices," Kolata said, according to the *Post-Dispatch*. 💡

open market. Five years later there were 426,000 and five years after that, October 1, 2009, the number of Pennsylvania customers exercising their right to choose an alternative power provider had shrunk to 164,000. That, of course, includes the 400 recently trumpeted by the restructuring advocates.

The numbers include commercial and industrial customers but throughout the 10-year period the percentage of residential accounts reflected in the shopping numbers has hovered within a point or two of 80.

One thing on the horizon might stimulate more people to go shopping in the near future.

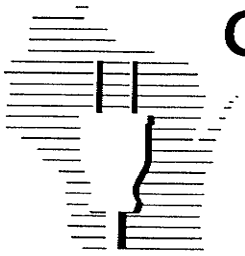
Allentown-based PPL has announced its residential rates will shoot up 30 percent in 2010, something the company has long predicted would coincide with the expiration of legislated rate caps. Allentown's *Morning Call* reported last month that a typical home would end up paying almost \$380 more for electricity

next year, compared with 2009.

One company, Virginia's Dominion Energy, has announced it will undercut PPL's rates by 10 percent for the first 5,000 customers who sign up. Two other companies have state authorization to provide power in the PPL service area, but they say they haven't decided whether to enter the market or not. 💡

Energy saver tip

It's November: Time to start thinking about cooking big turkeys—but not everything needs your largest appliance and there are energy savings to be had by using a toaster oven or microwave instead of a standard-size oven. And planning a few days ahead can allow for thawing some frozen items (*not vegetables!*) slowly in the refrigerator with zero additional energy use and a better-finished product in the bargain. 💡



Customers First!

P.O. Box 54
Madison, WI 53701

A Coalition
to preserve
Wisconsin's
Reliable
and Affordable
Electricity

Be sure
to check out the
Customers First!
web site at



www.customersfirst.org



Quotable Quotes

"Ameren has misused our money, and now, at the worst possible time for a rate hike, wants consumers to foot the bill for its bad decisions."

—Illinois Citizens Utility Board Executive Director David Kolata announcing a study that claims Ameren Illinois is among the nation's "most wasteful" power companies, as quoted in a CUB news release September 30, 2009

Help us share our messages with others. If you know of businesses or organizations that would like to learn more about protecting Wisconsin's reliable and affordable electricity, please feel free to copy and share with them all or part of this newsletter, or you can call 608/286-0784 to arrange an informational meeting.

Customers First!
Plugging Wisconsin In





Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: November 12, 2008
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Committee 12-Month Calendar.

The following calendar is provided for information and discussion.

November 16, 2009	Regular Meeting - Governance Discussion
December 10, 2009	Stoughton Utilities Holiday Open House
December 14, 2009	Regular Meeting at the wastewater treatment facility - Approve and recommend the proposed non-represented employee compensation adjustments to the Personnel Committee and the Common Council Authorize payment of December bills - Tour wastewater treatment facility
January 20, 2010	Regular Meeting - Approve Declarations of Official Intent(s)
February 17, 2010	Regular Meeting - Discuss Stoughton Utilities 2009 Accomplishments
February 22-25, 2010	American Public Power Association Legislative Rally in Washington, D.C.
March 15, 2010	Regular Meeting - Stoughton Utilities Tax Stabilization Dividends Discussion and Approval
March 23, 2010	Common Council - Accept Stoughton Utilities Tax Stabilization Dividends Recommendation



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March 24-26, 2010	Wisconsin Rural Water Association Annual Conference in Green Bay
April 19, 2010	Regular Meeting - Stoughton Utilities 2009 Annual Audit and Management Letter Presentation - Review Drinking Water Consumer Confidence Report (CCR) - Annual Stoughton Utilities Goals Discussion and Approval - Review Wisconsin Public Service Commission Annual Electric and Water Reports
April 22, 2010	GreenMax Home Open House on the 40 th Anniversary of Earth Day
April 27, 2010	Common Council Meeting - Stoughton Utilities 2010 Annual Audit Presentation and approval
May 2-8, 2010	Drinking Water Week
May 5, 2010	WPPI Energy Orientation Meeting
May 17, 2010	Regular Meeting - First Regular Meeting after the Common Council Reorganization Meeting - Elect Committee Chair and Vice Chair - Annual Studies Discussion and Presentation - Tour Stoughton Utilities Building
June 9-11, 2010	Municipal Electric Utilities of Wisconsin (MEUW) Annual Conference in Green Bay
June 14, 2010	Regular Meeting - Approve and recommend the Wastewater Compliance Maintenance Annual Report (CMAR) and Resolution to the Common Council - Stoughton Utilities Green Energy Discussion
June 22, 2010	Common Council Meeting - Approve Compliance Maintenance Annual Report (CMAR) and adopt corresponding resolution
July 19, 2010	Regular Meeting
August 16, 2010	Regular Meeting - Tour East Electric Substation
September 8-9, 2010	Municipal Electric Utilities Of Wisconsin (MEUW) Fifth Annual Lineman's Rodeo in Kaukauna

September 13, 2010	Regular Meeting - Approve and Recommend the Proposed Stoughton Utilities 2011 Budget to the Common Council - Approve and recommend the Twenty-Year (2011-2030) Stoughton Utilities Capital Projects Program to the Common Council - Tour Well No. 5 and Reservoir
September 16-17, 2010	WPPI Energy (WPPI) Annual Conference in Green Lake
October 5, 2010	WPPI Orientation
October 6-8, 2010	Wisconsin Wastewater Operators Association (WWOA) Annual Conference in Green Bay
October 17, 2010	Special Meeting - Conduct Hearings for the 2009 Tax Roll Nomination
October 17, 2010	Regular Meeting
November 8, 2010	Common Council Meeting - Approve 2011 Budget and Twenty-Year (2011-2030) Capital Projects Program

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



Stoughton Utilities Activities Reports

October 2009

ADMINISTRATION – Utilities Director Robert P. Kardasz, P.E.

Seasonal activities continued on the electric and water distribution systems, the sanitary sewer collection system, and in the office where your staff continues to work with customers fulfilling their financial obligations. The moratorium on electric service disconnections started at the end of the month. Electric system projects in one rural subdivision, shallow water service abatement, valve replacement and flushing continued. Sanitary sewer flushing and televising also continued. Projects also moved forward at the wastewater treatment facility on schedule. The East Water Storage Tank Project Contract was awarded and plans are now progressing for the 2010 construction projects. Foundation work is scheduled for November. The 2010 Budget and Twenty-Year Capital Improvements Projects (CIP) Program moved closer towards approval while labor negotiations are underway.

ACCOUNTING – Kim M. Jennings, CPA

Accomplishments:

- Work order processing and closing.
- Assist with system changes to incorporate new water rates.
- Investment sales/purchases and income tracking.
- Monthly account reconciliation, reporting and billing statistics for October 2009.

In Progress:

- Reviewing internal control procedures for billing, accounting, information systems and customer service.
- Developing financial statement report format including notes and supplemental schedules for year-end reporting.
- Monthly account reconciliation and reporting for November 2009.

**CUSTOMER SERVICES AND INFORMATION TECHNOLOGIES DIVISION – Utilities
Office and Information Systems Supervisor Brian R. Hoops**

Accomplishments:

- Staff issued approximately 800 10-day disconnection notices and 294 24-hour notices to customers with delinquent accounts. Field disconnection staff disconnected 29 accounts that remained unpaid – 4 of these remain disconnected.
- Staff participated in the October 1 Public Power Week open house. Information on our various billing and payment offerings were shared and numerous Renewable Energy signups were obtained.
- Enecia Sabroff attended the 2009 Tax Refund Intercept Program (TRIP) training held by the Wisconsin Department of Revenue. This training proved to be very informative and helpful.
- Staff processed the 2009 tax-roll list, letters, and hearings.
- Staff continues to look forward to exploring various new methods of collection of delinquent accounts over the winter months. Options include small-claims court, Wisconsin Department of Revenue TRIP, and working with a new collections agency.
- Staff has begun to request residential payment deposits from customers who have shown their payments to be unreliable. This includes those that choose not to pay over the winter months, those that have submitted worthless checks, and those that have been disconnected in the past.
- As the November 1 start of the winter moratorium approaches, staff is working diligently to resolve all delinquent balances.
- Fifteen residences currently remain disconnected for non-payment. The majority of these are vacant properties, and staff continues to attempt to make contact with the owners/tenants to inform them of their payment options. Staff has also been following the PSC reporting mandates of such dwellings.
- Staff processed utility billing and collections, accounts payable, payroll, daily cash deposits.

**LINE DIVISION AND PLANNING DIVISION – Utilities Operations Superintendent
Sean O Grady**

East Side Elevated Tank Project: A preconstruction meeting is scheduled for the first week in November.

Substation Maintenance: Bids have been received and project award will occur in November.

West Substation Property: The Utilities will officially take ownership of the land in November.

Forster Electrical Engineering Inc: Staff has been authorized to close our Certificate of Authority (CA) with the Wisconsin Public Service Commission. We are also included in the process of closing an existing docket with the American Transmission Company (ATC) for a loop thru transmission tap at our South Substation.

Strand and Associates, Inc.: Staff is currently working with Strand to update and automate some of our property records. This enhancement/update will facilitate the reconciliation of our property records data base to the general ledger.

Building Remodeling Project: Heating, Ventilation, and Air Conditioning (HVAC) system continues to be a challenge. Installers, suppliers, and manufactures continue to trouble shoot the system.

CTH N Bridge Replacement Project: Our overhead electric distribution lines were re-routed and de-energized over the river to facilitate the deck replacement. This bridge will be out of service until mid November.

Midwest Tree Experts (MTE): Our underground contractor will be wrapping up restoration projects and replacing/installing underground service laterals and secondary cables in November.

Tree Line City USA: An application was filed with the Wisconsin Department of Natural Resources and the National Arbor Day Foundation for this annual designation.

RP3: Staff completed the application for the American Public Power Association RP3 designation. This prestigious award is given to utilities with exceptional services and individual commitments to Safety, Training, Reliability, and System Improvements. We should hear something back from this National organization by the end of this calendar year.

Chargepoint Networked Charging Station: Utilities staff along with the Mayor participated in a demonstration on central charging stations for electric cars. This service would be similar to a parking meter, only you would be paying for electricity to charge an electric vehicle while parked.

Wellness Fair: Staff participated in the first annual Wellness Fair for seniors at the Stoughton Wellness and Athletic Center. Our booth was well received and provided an opportunity for staff to network with some of our customers as well as providing educational opportunities on energy efficiencies that can be installed by the home owner to reduce energy consumption. We also provide information on Green Power and payment options for utility bills.

WASTEWATER DIVISION – Utilities Wastewater System Supervisor Brian G. Erickson

In August of this year, we installed a new blower that supplies air to our aeration basin. The blowers account for about 60 percent of our electrical use at the plant. The installation of the new blower in August has dropped our electrical usage by about 11,000 KWH a month or 132,000 KWH a year. This savings equals about two months of electrical usage per year at the plant.

Wisconsin Wastewater Operators Association (WWOA) Conference was held in Green Bay this year. Phil Linnerud, Sean Grady and I attended the three day conference. This year a lot of emphasis was placed on energy usage at treatment plants. There is

allot of new technology that is coming into the wastewater industry. And of course, the new Wisconsin Department of Natural Resources (WDNR) regulations that are in the works that could change the way many plants operate.

We shut down the disinfection system for the season. Staff is winterizing equipment and repairing two pieces of equipment that failed.

Staff continues to clean sewers, repair manholes and televise the collection system.

The precipitation for the month was 4.36 inches.

The wastewater treatment facility processed an average flow of 1.29 million gallons per day with a monthly total of 40.2 million gallons.

WATER DIVISION – Utilities Water System Supervisor Roger M. Thorson

We completed our Fall Flushing Program of water mains and fire hydrants. We found a few hydrants that were in need of some minor repairs. These repairs have been made.

Staff continues working on water system maintenance. We are replacing broken water main valve boxes and blacktopping road patches where we had made repairs to water mains and water services.

We continue sharing of personnel with the Wastewater Division. This allows us to maintain timely responses to customer requests, construction projects and helps our performance of maintenance to our water system, while scheduled staff leaves take place.

We shut the water off to all City Parks for the winter months.

For the month of October, we pumped a total of 38,000,000 gallons of water.

ENERGY SERVICES SECTION OF THE PLANNING DIVISION – Stoughton Utilities/WPPI Energy Energy Services Representative Alicia Rankin

October Activities

- Discussed applying for stimulus grant funding for City energy efficient lighting projects with Planning Director.
- Four schools are signed up to participate in the 2010 National Theatre for Children tour.
- Stoughton Trailers will be submitting a bid application to WPPI Energy's RFP Program for a compressed air upgrade project.
- Stoughton Utilities' Shared Savings tariff was approved by the PSC. I have contacted St. Vincent de Paul regarding a lighting upgrade they would like to do under the Shared Savings program.
- Conducted lighting audit for Shaw Building & Design.
- Conducted residential energy audit.

- Handed out energy efficiency items at Stoughton Utilities' Public Power Week Open House and at the Senior Fair.
- Encouraged Chamber Executive to attend WPPI Energy's Economic Development Workshop in November.
- Stoughton Utilities donated \$1,000 to the City of Stoughton for Economic Development as part of WPPI Energy's Community Relations Program. Funds came from WPPI Energy.

November Objectives

- Residential energy audit scheduled.
- Order and send holiday cards.
- Attend WPPI Energy's Building Community Connections Workshop.

Dates at Stoughton Utilities in October: 1, 8, 15, 21, 29

SAFETY COMPLIANCE SECTION OF THE PLANNING DIVISION – Stoughton Utilities/Municipal Electric Utilities of Wisconsin Southeastern Regional Safety Coordinator Christopher Belz

Accomplishments

Audits/Inspections

- Conducted facility inspection on Stoughton Utilities Substations
- Audited safety training records

Compliance/Risk Management

- Completed Incident Investigation and reports
- Completed Equipment Damage Investigation/report
- Develop/Distribute WDNR Credits from Safety Training
- Enter CE's into database
- Reviewed results and filed respirator medical evaluations for all Confined Space Rescue employees
- Complete write up from Well House Inspection
- Completed necessary revisions on Respiratory Protection Written Program
- Completed necessary revisions on Blood Borne Pathogens Written Program
- Completed necessary revisions on Fall Protection Written Program
- Updated MSDS book with new MSDS's
- Updated new MSDS's in Hazard Communication Access Data Base

Goals & Objectives

Training

- Complete all DCOMM regulated training topics

Audits/Inspections

- Inspect all Crews periodically to ensure safety compliance
- Perform facility inspections in all Stoughton Utilities facilities

Compliance/Risk Management

- Audit Energy Control Procedures in the Control of Hazardous Energy Procedure
- Review and update Stoughton Utilities Written Safety Programs

Scheduled dates MEUW SCRSC Safety Coordinator Chris Belz was at Stoughton Utilities: October 5, 12, 19 and 22

Please visit us on our website at www.stoughtonutilities.com to view current events, follow project schedules, view meeting notices and minutes, review our energy conservation programs, pay your utilities bill via the internet, or to learn more about your Stoughton Utilities Electric, Wastewater and Water services.



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Serving Electric, Water & Wastewater Needs Since 1886

Date: November 12, 2009

To: Stoughton Utilities Committee

From: Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Status Of Stoughton Utilities Committee October 26, 2009
Recommendations To The Stoughton Common Council.

November 10, 2009 Stoughton Common Council Meeting

- Approved the Stoughton Utilities Payments Due List.
 - Approved the Stoughton Utilities Twenty-Year Capital Projects Program.
 - Approved the Stoughton Utilities 2010 Budget recommended on September 14, 2009.
- cc: Sean O Grady
Stoughton Utilities Operations Superintendent



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Date: November 12, 2009
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Governance.

Aldersperson Carl Chenoweth has requested that this item be placed on the Stoughton Utilities Committee agenda. City Attorney Matthew Dregne has been scheduled to address this matter.

Encl.

cc: Matthew P. Dregne
City Attorney

Sean O Grady
Stoughton Utilities Operations Superintendent



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MORE INFORMATION IS COMING FROM CITY ATTORNEY DREGNE.

Encl.

cc: Matthew P. Dregne
City Attorney

Sean O Grady
Stoughton Utilities Operations Superintendent



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66.0729 MUNICIPAL LAW

(6) This section does not preclude a city, village or town from using any other lawful method to compel a railroad corporation to pay its proportionate share of a street, alley or public highway improvement.

History: 1977 c. 72; 1993 a. 246; 1999 a. 150 ss. 210, 555, 556, 558, 560; Stats. 1999 s. 66.0729.

66.0731 Reassessment of invalid condemnation and public improvement assessments. (1) If in an action, other than an action under s. 66.0703 (12), involving a special assessment, special assessment certificate, bond or note or tax certificate based on the special assessment, the court determines that the assessment is invalid for any cause, it shall stay all proceedings, frame an issue and summarily try the issue and determine the amount that the plaintiff justly ought to pay or which should be justly assessed against the property in question. That amount shall be ordered to be paid into court for the benefit of the parties entitled to the amount within a fixed time. Upon compliance with the order judgment shall be entered for the plaintiff with costs. If the plaintiff fails to comply with the order the action shall be dismissed with costs.

(2) If the common council, village board or town board determines that any special assessment is invalid for any reason, it may reopen and reconsider the assessment as provided in s. 66.0703 (10).

History: 1983 a. 532; 1987 a. 378; 1999 a. 150 s. 547; Stats. 1999 s. 66.0731.

66.0733 Repayment of assessments in certain cases. If a contract for improvements entered into by a governmental unit authorized to levy special assessments is declared void by a court of last resort, the governing body may provide that all persons who have paid all or any part of any assessment levied against the abutting property owners because of the improvement may be reimbursed the amount of the assessment, paid from the fund, that the governing body determines. This section applies to contracts for improvements that are void for any of the following reasons:

(1) There was insufficient authority to make the contract.

(2) The contract was made contrary to a prohibition against contracting in other than a specified way.

(3) The contract was prohibited by statute.

History: 1993 a. 246; 1999 a. 150 s. 501; Stats. 1999 s. 66.0733.

SUBCHAPTER VIII

PUBLIC UTILITIES

66.0801 Definitions; effect on other authority. (1) In this subchapter:

(a) "Municipal public utility" means a public utility owned or operated by a city, village or town.

(b) "Public utility" has the meaning given in s. 196.01 (5).

(2) Sections 66.0803 to 66.0825 do not deprive the office of the commissioner of railroads, department of transportation or public service commission of any power under ss. 195.05 and 197.01 to 197.10 and ch. 196.

History: 1999 a. 150.

66.0803 Acquisition of public utility or bus transportation system. (1) (a) A town, village or city may construct, acquire or lease any plant and equipment located in or outside the municipality, including interest in or lease of land, for furnishing water, light, heat or power, to the municipality or its inhabitants; may acquire a controlling portion of the stock of any corporation owning private waterworks or lighting plant and equipment; and may purchase the equity of redemption in a mortgaged or bonded waterworks or lighting system, including cases where the municipality in the franchise has reserved right to purchase. The character or duration of the franchise, permit or grant under which any public utility is operated does not affect the power to acquire the public utility under this subsection. Two or more public utilities

owned by the same person or corporation, or 2 or more public utilities subject to the same lien or charge, may be acquired as a single enterprise. The board or council may agree with the owner or owners of any public utility or utilities on the value of the utility or utilities and may contract to purchase or acquire at that value, upon those terms and conditions mutually agreed upon between the board or council and the owner or owners.

(b) A resolution, specifying the method of payment and submitting the question to a referendum, shall be adopted by a majority of all the members of the board or council at a regular meeting, after publication at least one week previous in the official paper.

(c) The notice of the referendum shall include a general statement of the plant and equipment proposed to be constructed, acquired or leased and of the manner of payment.

(d) Referenda under this section may not be held oftener than once a year, except that a referendum held for the acquisition, lease or construction of any of the types of property enumerated in par. (a) does not bar the holding of one referendum in the same year for the acquisition and operation of a bus transportation system by the municipality.

(e) The provisions of pars. (b) to (d) do not apply to the acquisition of any plant, equipment or public utility for furnishing water service when the plant, equipment or utility is acquired by the municipality by dedication or without monetary or financial consideration. After a public utility is constructed, acquired or leased under this subsection, pars. (b) to (d) do not apply to any subsequent construction, acquisition or lease in connection with that public utility.

(2) (a) A city, village or town may by action of its governing body and with a referendum vote provide, acquire, own, operate or engage in a municipal bus transportation system where no existing bus, rail or other local transportation system exists in the municipality. A city, village or town in which there exists any local transportation system by similar action and referendum vote may acquire, own, operate or engage in the operation of a municipal bus transportation system upon acquiring the local transportation system by voluntary agreement with the owners of the system, or pursuant to law, or upon securing a certificate from the department of transportation under s. 194.23.

(b) A street motor bus transportation company operating pursuant to ch. 194 shall, by acceptance of authority under that chapter, be deemed to have consented to a purchase of its property actually used and useful for the convenience of the public by the municipality in which the major part of the property is situated or operated.

(c) A city, village or town providing or acquiring a motor bus transportation system under this section may finance the construction or purchase in any manner authorized for the construction or purchase of a public utility.

History: 1977 c. 29 s. 1654 (9) (f); 1981 c. 347 ss. 13, 80 (2); 1985 a. 187; 1993 a. 16, 246; 1999 a. 150 ss. 172 to 174; Stats. 1999 s. 66.0803.

This section is not a restriction upon the authority granted to the department of natural resources by s. 144.025 (2) (r) [now s. 281.19 (5)] to order the construction of a municipal water system, but constitutes merely an alternative by which a municipality may voluntarily construct or purchase a water utility. *Village of Sussex v. DNR*, 68 Wis. 2d 187, 228 N.W.2d 173 (1975).

Section 66.065 [now s. 66.0803], which requires a municipality to obtain voter approval through a referendum prior to the construction or acquisition of a waterworks, does not apply when a municipality is ordered to construct a public water supply system pursuant to s. 144.025 (2) (r) [now s. 281.19 (5)]. 60 Atty. Gen. 523.

66.0805 Management of municipal public utility by commission. (1) Except as provided in sub. (6), the governing body of a city shall, and the governing body of a village or town may, provide for the nonpartisan management of a municipal public utility by creating a commission under this section. The board of commissioners, under the general control and supervision of the governing body, shall be responsible for the entire management of and shall supervise the operation of the utility. The governing body shall exercise general control and supervision of the commission by enacting ordinances governing the commission's operation. The board shall consist of 3, 5 or 7 commissioners.

Text from the 2007-08 Wis. Stats. database updated by the Legislative Reference Bureau. Only printed statutes are certified under s. 35.18 (2), stats. Statutory changes effective prior to 1-1-09 are printed as if currently in effect. Statutory changes effective on or after 1-1-09 are designated by NOTES. Report errors at (608) 266-3581, FAX 264-6948, <http://www.legis.state.wi.us/rsb/stats.html>

(2) The commissioners shall be elected by the governing body for a term, beginning on the first day of October, of as many years as there are commissioners, except that the terms of the commissioners first elected shall expire successively one each year on each succeeding first day of October.

(3) The commission shall choose a president and a secretary from its membership. The commission may appoint and establish the compensation of a manager. The commission may command the services of the city, village or town engineer and may employ and fix the compensation of subordinates as necessary. The commission may make rules for its proceedings and for the government of the department. The commission shall keep books of account, in the manner and form prescribed by the department of transportation or public service commission, which shall be open to the public.

(4) (a) The governing body of the city, village or town may provide that departmental expenditures be audited by the commission, and if approved by the president and secretary of the commission, be paid by the city, village or town clerk and treasurer as provided by s. 66.0607; that the utility receipts be paid to a bonded cashier appointed by the commission, to be turned over to the city, village or town treasurer at least once a month; and that the commission have designated general powers in the construction, extension, improvement and operation of the utility. Actual construction work shall be under the immediate supervision of the board of public works or corresponding authority.

(b) If water mains have been installed or extended in a municipality and the cost of installation or extension has been in some instances assessed against the abutting owners and in other instances paid by the municipality or a utility, the governing body of the municipality may provide that all persons who paid the assessment against any lot or parcel of land may be reimbursed the amount of the assessment regardless of when such assessment was made or paid. Reimbursement may be made from such funds or earnings of the municipal utility or from such funds of the municipality as the governing body determines.

(5) Two or more public utilities acquired as a single enterprise may be operated under this section as a single enterprise.

(6) In a 2nd, 3rd or 4th class city, a village or a town, the council or board may provide for the operation of a public utility or utilities by the board of public works or by another officer or officers, in lieu of the commission provided for in this section.

History: 1977 c. 29 s. 1654 (9) (g); 1981 c. 347 s. 80 (2); 1983 a. 207 ss. 23, 93 (1); 1983 a. 538; 1993 a. 16, 246; 1999 a. 150 ss. 179, 181, 183, 236; Stats. 1999 s. 66.0805.

When a city council creates a board under sub. (1), the council is prohibited by sub. (3) from fixing the wages of the utility's employees. *Schroeder v. City of Clintonville*, 90 Wis. 2d 457, 280 N.W.2d 166 (1979).

66.0807 Joint operation of public utility or public transportation system. (1) In this section, "privately owned public utility" includes a cooperative association organized under ch. 185 or 193 for the purpose of producing or furnishing utility service to its members only.

(2) A city, village or town served by a privately owned public utility, motor bus or other systems of public transportation rendering local service may contract with the owner of the utility or system for the leasing, public operation, joint operation, extension and improvement of the utility or system by the municipality; or, with funds loaned by the municipality, may contract for the stabilization by municipal guaranty of the return upon or for the purchase by installments out of earnings or otherwise of that portion of the public utility or system which is operated within the municipality and any territory immediately adjacent and tributary to the municipality; or may contract for the accomplishment of any object agreed upon between the parties relating to the use, operation, management, value, earnings, purchase, extension, improvement, sale, lease or control of the utility or system property. The provisions of s. 66.0817 relating to preliminary agreement and approval by the department of transportation or public service

commission apply to the contracts authorized by this section. The department of transportation or public service commission shall, when a contract under this section is approved by it and consummated, cooperate with the parties in respect to making valuations, appraisals, estimates and other determinations specified in the contract to be made by it.

History: 1977 c. 29 s. 1654 (9) (g); 1981 c. 347 s. 80 (2); 1985 a. 187; 1993 a. 16, 246; 1999 a. 150 ss. 171, 237; Stats. 1999 s. 66.0807; 2005 a. 441.

66.0809 Municipal public utility charges. (1) Except as provided in sub. (2), the governing body of a town, village or city operating a public utility may, by ordinance, fix the initial rates and shall provide for this collection monthly, bimonthly or quarterly in advance or otherwise. The rates shall be uniform for like service in all parts of the municipality and shall include the cost of fluorinating the water. The rates may include standby charges to property not connected but for which public utility facilities have been made available. The charges shall be collected by the treasurer or other officer or employee designated by the city, village or town.

(2) If, on June 21, 1996, it is the practice of a governing body of a town, village or city operating a public utility to collect utility service charges using a billing period other than one permitted under sub. (1), the governing body may continue to collect utility service charges using that billing period.

(3) Except as provided in subs. (4) and (5), on October 15 in each year notice shall be given to the owner or occupant of all lots or parcels of real estate to which utility service has been furnished prior to October 1 by a public utility operated by a town, city or village and payment for which is owing and in arrears at the time of giving the notice. The department in charge of the utility shall furnish the treasurer with a list of the lots or parcels of real estate for which utility service charges are in arrears, and the notice shall be given by the treasurer, unless the governing body of the city, village or town authorizes notice to be given directly by the department. The notice shall be in writing and shall state the amount of arrears, including any penalty assessed pursuant to the rules of the utility; that unless the amount is paid by November 1 a penalty of 10 percent of the amount of arrears will be added; and that unless the arrears, with any added penalty, are paid by November 15, the arrears and penalty will be levied as a tax against the lot or parcel of real estate to which utility service was furnished and for which payment is delinquent. The notice may be served by delivery to either the owner or occupant personally, or by letter addressed to the owner or occupant at the post-office address of the lot or parcel of real estate. On November 16 the officer or department issuing the notice shall certify and file with the clerk a list of all lots or parcels of real estate, giving the legal description, for which notice of arrears was given and for which arrears remain unpaid, stating the amount of arrears and penalty. Each delinquent amount, including the penalty, becomes a lien upon the lot or parcel of real estate to which the utility service was furnished and payment for which is delinquent, and the clerk shall insert the delinquent amount and penalty as a tax against the lot or parcel of real estate. All proceedings in relation to the collection of general property taxes and to the return and sale of property for delinquent taxes apply to the tax if it is not paid within the time required by law for payment of taxes upon real estate. Under this subsection, if an arrearage is for utility service furnished and metered by the utility directly to a manufactured home or mobile home unit in a licensed manufactured and mobile home community, the notice shall be given to the owner of the manufactured home or mobile home unit and the delinquent amount becomes a lien on the manufactured home or mobile home unit rather than a lien on the parcel of real estate on which the manufactured home or mobile home unit is located. A lien on a manufactured home or mobile home unit may be enforced using the procedures under s. 779.48 (2). This subsection does not apply to arrearages collected using the procedure under s. 66.0627. In this subsection,



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
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Date: November 12, 2009
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Land Acquisition From The Stoughton Area School District (SASD).

On October 13, 2009, the Stoughton Utilities Committee and the Stoughton Common Council tabled the proposal to acquire the 0.67-acre parcel for \$80,480. The parcel is located on a former landfill site and may have been exposed to a petroleum leak from the SASD fueling facilities. Acquisition expenditures to date include the following:

Appraisal	\$2,000.
Certified survey map preparation	\$4,000.
City Attorney	<u>\$1,317.</u>
Total:	\$7,317.

As our cost to perform Phase I and Phase II Environmental Studies are estimated to be \$2,700 and \$10,000 respectively, the parcel purchase price will be over \$100,000.

A number of construction projects have occurred at the wastewater treatment plant situated on the same landfill without a WDNR order to remediate the site. However, there is no assurance that after the Phase I and Phase II studies, the WDNR may not order such remediation on the SASD parcel and the wastewater treatment facility site. As it is not prudent to place such potential costs on the Stoughton Utilities wastewater customers, I recommend that if the Stoughton Utilities Committee shall require the Phase I and Phase II studies, we suspend further negotiations on this parcel at this time.

Encl.

cc: Luann J. Alme - City Clerk/Personnel Director
Matthew P. Dregne - City Attorney
Sean O Grady - Stoughton Utilities Operations Superintendent
Brian G. Erickson - Stoughton Utilities Wastewater System Supervisor
Kim M. Jennings, CPA - Stoughton Utilities Finance and Administrative Manager



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Stoughton Utilities

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Date: November 12, 2009

To: Stoughton Utilities Committee

From: Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Proposed Modification To Section 74-88 Of The City Of Stoughton
Municipal Code Of Ordinances.

The Stoughton Fair Association is proposing to construct a swine building Mandt Parkway and adjacent to the Stoughton Utilities Wastewater Treatment Facility. They propose to construct a vault to collect the animal wastes and facilitate its conveyance offsite. The City of Stoughton Municipal Code of Ordinances currently precludes such construction.

Due to the high strengths of the animal wastes, and the close proximity of the proposed vault to the Stoughton Utilities Wastewater Treatment Facility, I am recommending that the Stoughton Utilities Committee approve the modification to Section 74-88 of the City of Stoughton Municipal Code of Ordinances and recommend its adoption to the Stoughton Common Council for a first reading on November 24, 2009.

Encl.

cc: Robert White, Member
Stoughton Fair Association

Matthew P. Dregne
City Attorney

Sean O Grady
Stoughton Utilities Operations Superintendent

Brian G. Erickson
Stoughton Utilities Wastewater System Supervisor



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ORDINANCE NO. _____
CITY OF STOUGHTON

AN ORDINANCE TO AMEND SECTION 74-88
RELATED TO THE REQUIREMENT TO CONNECT
TO AVAILABLE PUBLIC SEWERS

City Council of the City of Stoughton, Dane County, Wisconsin, does ordain as follows:

ORDINANCE

1. Section 74-88 of the Municipal Code of the City of Stoughton is amended to add section 74-88(f) as follows:

Sec. 74-88. Private wastewater disposal.

(a) Where a public wastewater or sanitary sewer is not available under the provisions of subsection 74-63(d), any existing building sewer shall be connected to a private wastewater disposal system complying with the provisions of this article.

(b) Before commencement of the construction of a private wastewater disposal system or additions to an existing private wastewater disposal system, the owner shall first obtain a written permit from the building inspector's office.

(c) The type, capacity, location and layout of a private wastewater disposal system shall comply with all requirements of the state department of health and the state department of commerce.

(d) The owner shall operate and maintain the private wastewater disposal facilities in a sanitary manner at no expense to the city.

(e) When a public wastewater or sanitary sewer becomes available to a property served by a private wastewater disposal system, as provided in subsection 70-63(d), the building sewer shall be connected to such wastewater or sanitary sewer within 90 days and the private wastewater disposal system shall be cleaned of sludge and filled with sand, gravel or similar material.

(f) Notwithstanding subsection 74-88(e), the utilities director may, at his or her discretion, grant an exception to the requirement to connect a building sewer to a

public wastewater or sanitary sewer and allow an owner to maintain a private wastewater disposal system if all of the following circumstances are met:

- (1) The building is not used for residential purposes;
- (2) The building is used to house animals;
- (3) The building's private wastewater disposal system is used to dispose of animal as well as human waste; and
- (4) The private wastewater disposal system will achieve total treatment or facilitate waste removal within one week of use.

The above ordinance was duly adopted by a majority vote of the elected members of the City Council of the City of Stoughton at a regular meeting held on _____, 2009.

CITY OF STOUGHTON

By _____
Jim Griffin, Mayor

ATTEST:

Luann Alme, City Clerk

APPROVED: _____

PUBLISHED: _____



Stoughton Utilities

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Date: November 12, 2009

To: Stoughton Utilities Committee

From: Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Proposed Annexation Of The Recently Acquired Property Along The McComb Road – STH 138 Corridor.

The property closing is scheduled for November 13, 2009. Annexation of this parcel will increase Stoughton Utilities' Payment in Lieu of taxes (PILOT) to the City of Stoughton by \$5,400.

I recommend that the Stoughton Utilities Committee approve and recommend to the Stoughton Common Council on November 24, 2009 that the annexation of the acquired property proceed, with the waiver of all annexation and legal fees.

Encl.

cc: Matthew P. Dregne
City Attorney

Sean O Grady
Stoughton Utilities Operations Superintendent

Rodney J. Scheel
Stoughton Director of Planning and Development



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Date: November 12, 2009
To: Stoughton Utilities Committee
From: Brian R. Hoops - Stoughton Utilities Office and Information Systems Supervisor
Robert P. Kardasz, P.E. - Stoughton Utilities Director
Subject: Revised Stoughton Utilities Policy for Commercial Deposits.

At the request of the Stoughton Utilities Committee, Stoughton Utilities (SU) has revised its policy for deposits on commercial accounts in order to enhance communications with property owners. Section 3.8 details the information that shall be provided to the property owner. This policy remains in conformance with the restrictions set forth in Wisconsin Public Service Commission Administrative Code (PSC 113.0403).

- 3.1 *Stoughton Utilities (SU) shall require a cash deposit as a condition for a new commercial customer account when the customer has negative or no commercial payment history with SU. SU shall consider proof of established credit in lieu of a deposit. Such proof of established credit shall include the following:*
 - A. *Credit information from credit reporting services, or*
 - B. *Letter of credit from a financial institution or another utility, or*
 - C. *Audited assets and financial condition report of the business.*
- 3.2 *For existing commercial customers, Stoughton Utilities shall require a cash deposit as a condition of continuation of service if any of the following circumstances apply:*
 - A. *The customer's service has been disconnected within the last 12-month period for non-payment or violation of SU's utility rules and regulations,*
 - B. *The customer's initial application for service was falsified,*
 - C. *The customer has the ability to pay, but accrues a balance over the winter months that is 80 days or more past due, or*
 - D. *The customer has not made prompt payment of all bills within the last 24 months.*
- 3.3 *SU shall notify the customer in writing of the following customer rights:*
 - A. *The customer shall be given 30 days to provide the deposit or establish a deferred payment agreement.*
 - B. *An explanation of why SU is requiring a deposit.*
 - C. *The customer can appeal any deposit request or amount required to the Public Service Commission.*
- 3.4 *For deposits required on new accounts, SU will use consumption data from a similar existing business to determine a reasonable deposit amount. If after 12 months of service, the deposit amount is greater than necessary based on actual consumption, the customer may request a refund of the difference between the amounts.*

For existing customers, the amount of deposit required shall generally be equal to 2 months average bills over the previous 12-month period. For deposits required under section 3.2(c) the deposit shall equal 4 months average bills over the previous 12-month period.
- 3.5 *Deposits shall accrue interest from the date a deposit is made to the date it is applied to an account balance or is refunded. SU uses the annual interest rate determined by the Public Service Commission for calculating payable interest.*



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- 3.6 *If SU deducts an arrearage from a customer deposit, we shall require the customer to bring the deposit up to its original amount, and that amount shall be held for 12 months.*
- 3.7 *SU will refund the deposit of a customer for any of the following reasons:*
- A. The customer makes 24 consecutive prompt payments.*
 - B. Upon termination of service and after satisfying all arrearages.*

Refunds will be made by check or account credit if the customer has another active account with a balance due.

- 3.8 *If a customer is renting their commercial space, SU shall inform the property owner in writing if any of the following events occur:*
- A. SU has requested a deposit from a new or existing commercial customer. The deposit amount shall be provided to the property owner.*
 - B. SU has accepted proof of established credit in lieu of a cash deposit. Financial details received by the accountholder shall not be shared, nor shall this decision be overturned by the property owner.*
 - C. SU has deducted an arrearage from the customer deposit and is requesting the accountholder to bring the deposit to its original amount.*
 - D. SU has disconnected the customer's service as a result of the customer failing to comply with any request for deposit.*
 - E. SU has refunded the deposit as set forth in 3.7.*

Encl.



Stoughton Utilities

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P.O. Box 383
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June 18, 2009

Mr. John Doe
1234 S. Main St.
Stoughton, WI 53589

Dear Mr. Doe:

In accordance with the rules set forth by the Wisconsin Public Service Commission (PSC) in Chapter PSC 113 of the Wisconsin Administrative Code (Service Rules for Electric Utilities), Stoughton Utilities is requiring a cash deposit as a condition for new commercial electric service.

Wisconsin Administrative Code PSC 113.0403(1) states the following:

If the credit of an applicant for commercial and farm service has not been established satisfactorily the utility, the utility may require the applicant to post deposit.

Your deposit amount has been calculated as \$499.00. This is the combined total of the January and February 2009 billings for the previous account at this location. Wisconsin Administrative Code PSC 113.0403(8)(a) specifies the process to calculate the amount of the commercial deposit as:

The maximum deposit for a new commercial or farm account shall not exceed the highest estimated gross bill for any 2 consecutive billing periods selected by the utility. If after a 12-month period the deposit amount is shown to be greater than warranted based on actual consumption, the utility shall at the customer's request refund the difference between the 2 amounts, plus interest.

Rules Governing Customer Deposits

- You have the right to appeal the dollar amount of this deposit request to the Wisconsin Public Service Commission. The Wisconsin Public Service Commission will review the requested amount to verify that it has been calculated correctly, however is unable to waive the deposit.
- In determining whether you have satisfactorily established credit, Stoughton Utilities shall consider various factors as outlined in Wisconsin Administrative Code PSC 113.0403(2).



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- A utility must pay you interest on your deposit. Each year the PSC sets a new interest rate. Your deposit and any earned interest will be refunded to you after 12 consecutive months of prompt payment with no late payment penalties.
- A deposit may be used by the utility only to satisfy an arrearage occurring after the deposit was made. Should we elect to deduct an arrearage from a customer deposit, we shall require the customer to replenish the deposit to its original amount. Failure to do so within 20 days of the mailing of a request for replenishment is grounds for service disconnection.
- This deposit must be posted to your account within 30 days of receipt of this notice. Failure to pay the required deposit may result in the disconnection of your electric and/or water service.

If you have any questions, please contact me during regular business hours of 7:30am to 4:30pm, Monday thru Friday at (608) 877-7411 or at esabroff@stoughtonutilities.com.

Sincerely,
STOUGHTON UTILITIES

Enecia G. Sabroff
Accounts Receivable Technician

cc: Brian R. Hoops
Utilities Office and Information Systems Supervisor

Jane Smith
Property Owner



Stoughton Utilities

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P.O. Box 383
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June 18, 2009

Mr. John Doe
1234 S. Main St.
Stoughton, WI 53589

Dear Mr. Doe:

In accordance with the rules set forth by the Wisconsin Public Service Commission (PSC) in Chapter PSC 113 of the Wisconsin Administrative Code (Service Rules for Electric Utilities), Stoughton Utilities is now requiring a cash deposit as a condition of continued commercial electric service.

A review of your Stoughton Utilities commercial account number 1234-10 showed that payment was not received by the billing statement due-date and late-payment penalties were applied during the months of August, September, and October 2009. Wisconsin Administrative Code PSC 113.0403(5)(a) states the following:

The utility may require an existing commercial or farm customer to furnish a deposit if the customer has not made prompt payment of all bills within the last 24 months.

Your deposit amount has been calculated as \$499.00. This is the combined total of your January and February 2009 billings. Wisconsin Administrative Code PSC 113.0403(8)(b) specifies the process to calculate the amount of the commercial deposit as:

The maximum deposit for an existing commercial or farm account shall not exceed the highest actual gross bill for any 2 consecutive months within the preceding 12 months review period, as determined by the utility.

Rules Governing Customer Deposits

- You have the right to appeal the dollar amount of this deposit request to the Wisconsin Public Service Commission. The Wisconsin Public Service Commission will review the requested amount to verify that it has been calculated correctly, however is unable to waive the deposit.
- A utility must pay you interest on your deposit. Each year the PSC sets a new interest rate. Your deposit and any earned interest will be refunded to you after 12 consecutive months of prompt payment with no late payment penalties.



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- A deposit may be used by the utility only to satisfy an arrearage occurring after the deposit was made. Should we elect to deduct an arrearage from a customer deposit, we shall require the customer to replenish the deposit to its original amount. Failure to do so within 20 days of the mailing of a request for replenishment is grounds for service disconnection.
- This deposit must be posted to your account within 30 days of receipt of this notice. Failure to pay the required deposit may result in the disconnection of your electric and/or water service.

If you have any questions, please contact me during regular business hours of 7:30am to 4:30pm, Monday thru Friday at (608) 877-7411 or at esabroff@stoughtonutilities.com.

Sincerely,
STOUGHTON UTILITIES

Enecia G. Sabroff
Accounts Receivable Technician

cc: Brian R. Hoops
Utilities Office and Information Systems Supervisor

Jane Smith
Property Owner



Stoughton Utilities

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June 18, 2009

Mr. John Doe
1234 S. Main St.
Stoughton, WI 53589

Dear Mr. Doe:

In accordance with the rules set forth by the Wisconsin Public Service Commission (PSC) in Chapter PSC 113 of the Wisconsin Administrative Code (Service Rules for Electric Utilities), Stoughton Utilities is now requiring a cash deposit as a condition of continued commercial electric service.

A review of your Stoughton Utilities commercial account number 1234-10 showed that your electrical service was disconnected on May 18, 2009 for non-payment. Wisconsin Administrative Code PSC 113.0403(5)(a) states the following:

The utility may require an existing commercial or farm customer to furnish a deposit if the customer has not made prompt payment of all bills within the last 24 months.

Your deposit amount has been calculated as \$499.00. This is the combined total of your January and February 2009 billings. Wisconsin Administrative Code PSC 113.0403(8)(b) specifies the process to calculate the amount of the commercial deposit as:

The maximum deposit for an existing commercial or farm account shall not exceed the highest actual gross bill for any 2 consecutive months within the preceding 12 months review period, as determined by the utility.

Rules Governing Customer Deposits

- You have the right to appeal the dollar amount of this deposit request to the Wisconsin Public Service Commission. The Wisconsin Public Service Commission will review the requested amount to verify that it has been calculated correctly, however is unable to waive the deposit.
- A utility must pay you interest on your deposit. Each year the PSC sets a new interest rate. Your deposit and any earned interest will be refunded to you after 12 consecutive months of prompt payment with no late payment penalties.



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- A deposit may be used by the utility only to satisfy an arrearage occurring after the deposit was made. Should we elect to deduct an arrearage from a customer deposit, we shall require the customer to replenish the deposit to its original amount. Failure to do so within 20 days of the mailing of a request for replenishment is grounds for service disconnection.
- This deposit must be posted to your account within 30 days of receipt of this notice. Failure to pay the required deposit may result in the disconnection of your electric and/or water service.

If you have any questions, please contact me during regular business hours of 7:30am to 4:30pm, Monday thru Friday at (608) 877-7411 or at esabroff@stoughtonutilities.com.

Sincerely,
STOUGHTON UTILITIES

Enecia G. Sabroff
Accounts Receivable Technician

cc: Brian R. Hoops
Utilities Office and Information Systems Supervisor

Jane Smith
Property Owner



Stoughton Utilities

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June 18, 2009

Mr. John Doe
1234 S. Main St.
Stoughton, WI 53589

Dear Mr. Doe:

A review of your Stoughton Utilities commercial account number 1234-10 indicated that your account was delinquent as payment was not received for the most recent billing statement. In accordance with the rules set forth by the Wisconsin Public Service Commission (PSC) in Chapter PSC 113 of the Wisconsin Administrative Code (Service Rules for Electric Utilities), Stoughton Utilities has deducted \$1,234.56 from your customer deposit and applied it to your account as payment of the arrears. Wisconsin Administrative Code PSC 113.0403(13)(a) states the following:

A deposit may be used by the utility only to satisfy an arrearage occurring after the deposit was made.

As a result of this deduction, we are now requiring \$1,234.56 be paid to bring your customer deposit back to its original amount. Failure to do so will result in disconnection of your electric and/or water service. Wisconsin Administrative Code PSC 113.0403(13)(b) states:

If the utility deducts an arrearage from a customer deposit, it may require the customer to bring the deposit up to its original amount. Failure of the customer to do so within 20 days of mailing a written request for payment is a ground for disconnection.

If you have any questions, please contact me during regular business hours of 7:30am to 4:30pm, Monday thru Friday at (608) 877-7411 or at esabroff@stoughtonutilities.com.

Sincerely,
STOUGHTON UTILITIES

Enecia G. Sabroff
Accounts Receivable Technician

cc: Brian R. Hoops
Utilities Office and Information Systems Supervisor

Jane Smith
Property Owner



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Stoughton Utilities

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June 18, 2009

Mr. John Doe
1234 S. Main St.
Stoughton, WI 53589

Dear Mr. Doe:

This letter is to confirm that we have received documentation that satisfactorily establishes credit for your new commercial electric application.

In accordance with the rules set forth by the Wisconsin Public Service Commission (PSC) in Chapter PSC 113(2) of the Wisconsin Administrative Code (Service Rules for Electric Utilities), Stoughton Utilities has waived the requirement to post a cash deposit as a condition for new commercial electric service.

If you have any questions, please contact me during regular business hours of 7:30am to 4:30pm, Monday thru Friday at (608) 877-7411 or at esabroff@stoughtonutilities.com.

Sincerely,
STOUGHTON UTILITIES

Enecia G. Sabroff
Accounts Receivable Technician

cc: Brian R. Hoops
Utilities Office and Information Systems Supervisor

Jane Smith
Property Owner



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Stoughton Utilities

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Date: November 12, 2009
To: Stoughton Utilities Committee
From: Brian R. Hoops - Stoughton Utilities Office and Information Systems Supervisor
Robert P. Kardasz, P.E. - Stoughton Utilities Director
Subject: Revised Stoughton Utilities Policy for Residential Deposits.

At the request of the Stoughton Utilities Committee, Stoughton Utilities (SU) has revised its policy for deposits on residential accounts in order to enhance communications with property owners. Section 2.8 details the information that shall be provided to the property owner. This policy remains in conformance with the guidelines and restrictions set forth in Wisconsin Public Service Commission Administrative Code (PSC 113.0403).

- 2.1 *Stoughton Utilities (SU) will not require a cash deposit as a condition of new residential service unless we can prove that the customer has an outstanding balance with another Wisconsin electric utility.*
- 2.2 *For existing residential customers, Stoughton Utilities shall require a cash deposit as a condition of continuation of service if any of the following circumstances apply:*
 - A. *The customer's service has been disconnected within the last 12-month period for non-payment or violation of SU's utility rules and regulations.*
 - B. *The customer's initial application for service was falsified.*
 - C. *The customer has the ability to pay, but accrues a balance over the winter months that is 80 days or more past due.*
 - D. *A new customer accrues charges that become 60 or more days past due within the first 8 months of service.*

A deposit under this section shall not be required if the customer provides information showing that his/her gross quarterly income is at or below 200% of the federal income poverty guidelines.
- 2.3 *SU shall notify the customer in writing of the following customer rights:*
 - A. *The customer shall be given 30 days to provide the deposit or establish a deferred payment agreement.*
 - B. *An explanation of why SU is requiring a deposit.*
 - C. *The customer can appeal any deposit request or amount required to the Public Service Commission.*
- 2.4 *The amount of deposit required shall generally be equal to 2 months average bills over the previous 12-month period. For deposits required under section 2.2(C) the deposit shall equal 4 months average bills over the previous 12-month period.*
- 2.5 *Deposits shall accrue interest from the date a deposit is made to the date it is applied to an account balance or is refunded. SU uses the annual interest rate determined by the Public Service Commission for calculating payable interest.*
- 2.6 *If SU deducts an arrearage from a customer deposit, we shall require the customer to bring the deposit up to its original amount, and that amount shall be held for 12 months.*



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- 2.7 *SU will refund the deposit of a customer for any of the following reasons:*
- A. *The customer makes 12 consecutive prompt payments.*
 - B. *Upon termination of service and after satisfying all arrearages.*

Refunds will be made by check or account credit if the customer has another active account with a balance due.

- 2.8 *If a customer is listed as a tenant, SU shall inform the property owner in writing if any of the following events occur:*
- A. *SU has requested a deposit from a residential customer. The deposit amount shall be provided to the property owner.*
 - B. *SU has been provided documentation that shows the customer's income falls below the guidelines and the deposit has been waived. Financial details received by the accountholder shall not be shared, nor shall this decision be overturned by the property owner.*
 - C. *The original deposit request or amount has been modified by the Public Service Commission. The new deposit amount shall be provided to the property owner.*
 - D. *SU has deducted an arrearage from the customer deposit and is requesting the accountholder to bring the deposit to its original amount.*
 - E. *SU has disconnected the customer's service as a result of the customer failing to comply with any request for deposit.*
 - F. *SU has refunded the deposit as set forth in 2.7.*

Encl.



Stoughton Utilities

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June 18, 2009

Mr. John Doe
1234 S. Main St.
Stoughton, WI 53589

Dear Mr. Doe:

In accordance with the rules set forth by the Wisconsin Public Service Commission (PSC) in Chapter PSC 113 of the Wisconsin Administrative Code (Service Rules for Electric Utilities), Stoughton Utilities is now requiring a cash deposit as a condition of continued residential electric service.

A review of your Stoughton Utilities account number 1234-10 showed that your electrical service was disconnected on May 18, 2009 for non-payment. Wisconsin Administrative Code PSC 113.0402(4)(a) states the following:

A utility may require a cash deposit or other guarantee as a condition of residential service if ... the utility has disconnected the customer's service within the last 12-month period for violation of the utility's filed rules or for nonpayment of a delinquent service account not currently in dispute.

Your deposit amount has been calculated as \$499.00. This is the combined total of your January and February 2009 billings. Wisconsin Administrative Code PSC 113.0402(7)(b) specifies the process to calculate the amount of the residential deposit as:

The maximum deposit for an existing residential account shall not exceed the highest actual gross bill for any 2 consecutive months within the preceding 12 month review period, as determined by the utility.

Rules Governing Customer Deposits

- You have the right to appeal the dollar amount of this deposit request to the Wisconsin Public Service Commission. The Wisconsin Public Service Commission will review the requested amount to verify that it has been calculated correctly, however is unable to waive the deposit.
- A utility must pay you interest on your deposit. Each year the PSC sets a new interest rate. Your deposit and any earned interest will be refunded to you after 12 consecutive months of prompt payment with no late payment penalties.



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com



- You are exempt from the deposit requirement if you can document that your gross quarterly income is at or below 200 percent of the federal income poverty guidelines and provide such documentation to Stoughton Utilities.
- A deposit may be used by the utility only to satisfy an arrearage occurring after the deposit was made. Should we elect to deduct an arrearage from a customer deposit, we shall require the customer to replenish the deposit to its original amount. Failure to do so within 20 days of the mailing of a request for replenishment is grounds for service disconnection.
- This deposit must be posted to your account within 30 days of receipt of this notice. Failure to pay the required deposit may result in the disconnection of your electric and/or water service.

If you have any questions, please contact me during regular business hours of 7:30am to 4:30pm, Monday thru Friday at (608) 877-7411 or at esabroff@stoughtonutilities.com.

Sincerely,
STOUGHTON UTILITIES

Enecia G. Sabroff
Accounts Receivable Technician

cc: Brian R. Hoops
Utilities Office and Information Systems Supervisor

Jane Smith
Property Owner



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

June 18, 2009

Mr. John Doe
1234 S. Main St.
Stoughton, WI 53589

Dear Mr. Doe:

In accordance with the rules set forth by the Wisconsin Public Service Commission (PSC) in Chapter PSC 113 of the Wisconsin Administrative Code (Service Rules for Electric Utilities), Stoughton Utilities is now requiring a cash deposit as a condition of continued residential electric service.

A review of your Stoughton Utilities account number 1234-10 showed that during recent months your account was in arrears with a balance that was 80 or more days past due. Wisconsin Administrative Code PSC 113.0402(4)(a) states the following:

A utility may require a cash deposit or other guarantee as a condition of residential service if ... the customer has the ability to pay for the utility service but, during the cold weather disconnections rules period, had an arrears amount incurred during that period that was 80 days or more past due. The utility may request a deposit under this section even if the customer's service has not been disconnected.

Your deposit amount has been calculated as \$799.00. This is the combined total of your November 2008 through February 2009 billings. Wisconsin Administrative Code PSC 113.0402(7)(c) specifies the process to calculate the amount of the residential deposit as:

If, during the cold weather disconnection rules period, a customer had an arrears amount incurred during this period that was 80 days or more past due and had the ability to pay for utility service, the deposit may not exceed the highest actual gross bills for any 4 consecutive months within the preceding 12 months review period, as determined by the utility.

Rules Governing Customer Deposits

- You have the right to appeal the dollar amount of this deposit request to the Wisconsin Public Service Commission. The Wisconsin Public Service Commission will review the requested amount to verify that it has been calculated correctly, however is unable to waive the deposit.



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- A utility must pay you interest on your deposit. Each year the PSC sets a new interest rate. Your deposit and any earned interest will be refunded to you after 12 consecutive months of prompt payment with no late payment penalties.
- You are exempt from the deposit requirement if you can document that your gross quarterly income is at or below 200 percent of the federal income poverty guidelines and provide such documentation to Stoughton Utilities.
- A deposit may be used by the utility only to satisfy an arrearage occurring after the deposit was made. Should we elect to deduct an arrearage from a customer deposit, we shall require the customer to replenish the deposit to its original amount. Failure to do so within 20 days of the mailing of a request for replenishment is grounds for service disconnection.
- This deposit must be posted to your account within 30 days of receipt of this notice. Failure to pay the required deposit may result in the disconnection of your electric and/or water service.

If you have any questions, please contact me during regular business hours of 7:30am to 4:30pm, Monday thru Friday at (608) 877-7411 or at esabroff@stoughtonutilities.com.

Sincerely,
STOUGHTON UTILITIES

Enecia G. Sabroff
Accounts Receivable Technician

cc: Brian R. Hoops
Utilities Office and Information Systems Supervisor

Jane Smith
Property Owner



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

June 18, 2009

Mr. John Doe
1234 S. Main St.
Stoughton, WI 53589

Dear Mr. Doe:

A review of your Stoughton Utilities commercial account number 1234-10 indicated that your account was delinquent as payment was not received for the most recent billing statement. In accordance with the rules set forth by the Wisconsin Public Service Commission (PSC) in Chapter PSC 113 of the Wisconsin Administrative Code (Service Rules for Electric Utilities), Stoughton Utilities has deducted \$123.45 from your customer deposit and applied it to your account as payment of the arrears. Wisconsin Administrative Code PSC 113.0402(14)(a) states the following:

A deposit may be used by the utility only to satisfy an arrearage occurring after the deposit was made.

As a result of this deduction, we are now requiring \$123.45 be paid to bring your customer deposit back to its original amount. Failure to do so will result in disconnection of your electric and/or water service. Wisconsin Administrative Code PSC 113.0402(14)(b) states:

If the utility deducts an arrearage from a customer deposit, it may require the customer to bring the deposit up to its original amount. Failure of the customer to do so within 20 days of mailing a written request for payment is a ground for disconnection.

If you have any questions, please contact me during regular business hours of 7:30am to 4:30pm, Monday thru Friday at (608) 877-7411 or at esabroff@stoughtonutilities.com.

Sincerely,
STOUGHTON UTILITIES

Enecia G. Sabroff
Accounts Receivable Technician

cc: Brian R. Hoops
Utilities Office and Information Systems Supervisor

Jane Smith
Property Owner



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Stoughton Utilities

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Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

June 18, 2009

Mr. John Doe
1234 S. Main St.
Stoughton, WI 53589

Dear Mr. Doe:

This letter is to confirm that we have received acceptable documentation that shows your quarterly household income to be less than 200% of the federal income poverty guidelines.

In accordance with the rules set forth by the Wisconsin Public Service Commission (PSC) in Chapter PSC 113 of the Wisconsin Administrative Code (Service Rules for Electric Utilities), Stoughton Utilities has waived the requirement to post a cash deposit as a condition for residential electric service.

If you have any questions, please contact me during regular business hours of 7:30am to 4:30pm, Monday thru Friday at (608) 877-7411 or at esabroff@stoughtonutilities.com.

Sincerely,
STOUGHTON UTILITIES

Enecia G. Sabroff
Accounts Receivable Technician

cc: Brian R. Hoops
Utilities Office and Information Systems Supervisor

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Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: November 12, 2009
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Committee Future Agenda Item(s).

This item appears on all agendas of Committees of the City of Stoughton.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com

