

NOTICE

There will be a Regular meeting of the City of Stoughton Utilities Committee on Monday, December 14, 2009 to be held at 5:00 p.m. in the Edmund T. Malinowski Room of the Stoughton Utilities Administration Office in the Stoughton Utilities Building, 600 South Fourth St., Stoughton, WI 53589.

AGENDA:

Call To Order.

Stoughton Utilities Payments Due List. (Action.) (Page Nos. 5-11)

Stoughton Utilities Committee Consent Agenda. (All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.) **(Action.)**

- a) Draft Minutes of the November 14, 2009 Regular Stoughton Utilities Committee Meeting. (Page Nos. 12-16)
- b) Stoughton Utilities October 2009 Financial Summary. (Page Nos. 17-21)
- c) Stoughton Utilities October 2009 Statistical Information. (Page No. 22)
- d) Stoughton Utilities Communications. (Page Nos. 23-45)
- e) Stoughton Utilities 12-Month Calendar. (Page Nos. 46-48)
- f) Stoughton Utilities November 2009 Activities Report. (Page Nos. 49-54)
- g) Status of the Stoughton Utilities Committee November 14, 2009 Recommendations to the Stoughton Common Council. (Page No. 55)

Stoughton Utilities Management Team Verbal Reports.

BUSINESS:

1. WPPI Energy Presentation.(Page Nos. 56-57)
2. Resolution In Support Of WPPI Energy's Utility And Municipal Building Incentive Program. **(Action.)** (Page Nos. 58-60)
3. Stoughton Utilities Governance. **(Action.)** (Page Nos. 61-69 & Additional Packet)
4. Proposed Compensation Adjustment For The Stoughton Utilities Office And Information Systems Supervisor. **(Action.)** (Page No. 70)
5. Stoughton Utilities Committee Future Meeting Agenda Item(s). (Page No. 71)

ADJOURNMENT

Mayor Jim Griffin
Stoughton Utilities Committee Chairperson
December 10, 2009

Notices Sent To:

Mayor Jim Griffin, Chairperson
Aldersperson Carl T. Chenoweth, P.E.
Aldersperson Paul Lawrence, Vice Chairperson
Aldersperson Steve Tone
Stoughton Utilities Committee Citizen Member David Erdman
Stoughton Utilities Committee Citizen Member Jonathan Hajny
Stoughton Utilities Committee Citizen Member Norval Morgan
Stoughton Utilities Operations Superintendent Sean Grady
Stoughton Utilities Director Robert P. Kardasz, P.E.

cc: Alderperson Ross Scovotti
Common Council Members
WPPI Energy Assistant Vice President for Power Supply Resources Andy Kellen
City Clerk/Personnel Director Luann J. Alme
Stoughton Utilities/MEUW Southeastern Regional Safety Coordinator Christopher A. Belz
Stoughton Utilities Billing and Consumer Services Technician Erin N. Bothum
City Media Services Director William H. Brehm
City Attorney Matthew P. Dregne
Stoughton Utilities Wastewater System Supervisor Brian G. Erickson
Stoughton Utilities Office and Information Systems Supervisor Brian R. Hoops
Deputy City Clerk/Confidential Secretary Phili Hougan
Stoughton Utilities Finance and Administrative Manager Kim M. Jennings, CPA
Stoughton Library Administrative Assistant Debbie Myren
Stoughton Utilities/WPPI Energy Services Representative Alicia Rankin
Stoughton Utilities Water System Supervisor Roger M. Thorson
Stoughton Utilities Electric System Supervisor Craig A. Wood
Dean Sutton
City Department Heads
Stoughton Newspapers
Wisconsin State Journal

Note: If you are physically challenged and in need of assistance, please call 873-3379 during office hours of 7:30 a.m. to 4:30 p.m., prior to this meeting.

If you encounter a situation that may affect your scheduled participation, please contact Robert Kardasz or Sean Grady at 877-7423 or 877-7416 respectively prior to 5:00 p.m.

An expanded meeting may constitute a quorum of the Common Council.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: December 10, 2009

To: Stoughton Utilities Committee

From: Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Requested Actions At The December 14, 2009 Regular Stoughton Utilities Committee Meeting.

AGENDA:

- Stoughton Utilities Payments Due List. **(Review, approve, and recommend the approval of the Stoughton Utilities Payments Due List to the Stoughton Common Council on December 22, 2009.)**
- Stoughton Utilities Committee Consent Agenda.
 - a) Draft Minutes of the November 16, 2009 Regular Stoughton Utilities Committee Meeting. **(Approve the Draft Minutes of the November 16, 2009 Regular Stoughton Utilities Committee Meeting via the consent agenda approval.)**
 - b) Stoughton Utilities October 2009 Financial Summary. **(Discuss and accept the Stoughton Utilities October 2009 Financial Summary via the consent agenda approval.)**
 - c) Stoughton Utilities October 2009 Statistical Information. **(Discuss and accept the October 2009 Stoughton Utilities Statistical Information via the consent agenda approval.)**
 - d) Stoughton Utilities Communications. **(Discuss and accept the Stoughton Utilities Communications via the consent agenda approval.)**
 - e) Stoughton Utilities Committee 12-Month Calendar. **(Discuss and accept the Stoughton Utilities Committee 12-Month Calendar via the consent agenda approval.)**



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com



- f) Stoughton Utilities November 2009 Activities Report. **(Discuss and accept the Stoughton Utilities November 2009 Stoughton Utilities Activities Report via the consent agenda approval.)**
- g) Status of the Stoughton Utilities Committee November 16, 2009 recommendation to the Stoughton Common Council. **(Discuss and accept the status of the November 16, 2009 recommendation to the Stoughton Common Council via the consent agenda approval.)**

Stoughton Utilities Management Team Verbal Reports. **(Discuss the Stoughton Utilities Management Team verbal reports.)**

BUSINESS:

1. WPPI Energy Presentation. **(Discussion.)**
2. Resolution In Support Of WPPI Energy's Utility And Municipal Building Incentive Program. **(Approve and recommend the adoption of the corresponding resolution to the Stoughton Common Council on December 22, 2009.)**
3. Stoughton Utilities Governance. **(Review and discuss Stoughton Utilities governance options.)**
4. Proposed Compensation Adjustment For The Stoughton Utilities Office And Information Systems Supervisor. **(Review, discuss, approve and recommend the adjustment to the Stoughton Utilities Office and Information Systems Supervisor to the Stoughton Personnel Committee.)**
5. Stoughton Utilities Committee Future Meeting Agenda Item(s). **(Discuss future Stoughton Utilities Committee agenda items.)**

cc: Sean O Grady
Stoughton Utilities Operations Superintendent

Date: Tuesday, December 01, 2009
 Time: 11:54AM
 User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 1 of 7
 Report: 03699W.rpt
 Company: 7430

Period: - As of: 12/1/2009

Check Nbr	Type	Date	Vendor ID / Name	Description	Amount Paid
Company: 7430					
000269	HC	11/4/2009	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Office supplies/PAYMENT REMITTANCE CENTER/PAYMENT REMITTANCE CENTER/Pymt Rem Ctr-Office supplies/Pymt Rem Ctr-Office supplies/PAYMENT REMITTANCE CENTER/PAYMENT REMITTANCE CENTER/Pymt Rem Ctr-Light Bulbs	0.00
000270	HC	11/30/2009	010 WI DEPT OF REVENUE TAXPAYMENT	Wi Dep of Rev-Nov Ach/Wi Dep of Rev-Nov Ach	43,908.67
000271	HC	11/30/2009	020 Wells Fargo Client Ana-ach	Wells Fargo-Nov Ach/Wells Fargo-Nov Ach/Wells Fargo-Nov Ach	6,111.59
000272	HC	11/30/2009	001 Delta Dental - Ach	Delta Dental - Nov Ach/Delta Dental - Nov Ach/Delta Dental - Nov Ach	904.72
000273	HC	11/30/2009	002 Employee Benefits Corp - Ach	Emp Benefits Corp - Nov Ach/Emp Benefits Corp - Nov Ach/Emp Benefits Corp - Nov Ach/Emp Benefits Corp - Nov Ach	428.46
000274	HC	11/30/2009	004 Us Cellular - Ach	Us Cellular - Nov Ach	21.97
000275	HC	11/30/2009	023 Ameri. Enterprise Inv. Service	Ame Ent Inv. Svc-Nov Ach/Ame Ent Inv. Svc-Nov Ach	608,018.00
000276	HC	11/30/2009	023 Ameri. Enterprise Inv. Service	Ame Ent Inv. Svc-Nov Ach/Ame Ent Inv. Svc-Nov Ach	495,006.00
000277	HC	11/30/2009	003 Alliant Energy - Ach	Alliant Energy - Nov Ach/Alliant Energy - Nov Ach/Alliant Energy - Nov Ach/Alliant Energy - Nov Ach	1,243.10
000278	HC	11/30/2009	025 Payroll Federal Taxes- Ach	Pay Fed Taxes- Nov Ach/Pay Fed Taxes- Nov Ach/Pay Fed Taxes- Nov Ach/Pay Fed Taxes- Nov Ach	31,525.05
018841	CK	11/4/2009	111 AUTO PARTS OF STOUGHTON	Auto Parts-Trk 32 Degreaser/Auto Parts-Trk #2 wiper blades	19.96
018842	CK	11/4/2009	123 U.S. CELLULAR	US Cell-Phones	226.32
018843	CK	11/4/2009	154 R & K AND SONS CONSTRUCTION3	R & K-Sewer work	16,475.00
018844	CK	11/4/2009	184 CAPITAL CITY INTL. , INC	Capital City-Trk #12 maint	3,178.31
018845	CK	11/4/2009	205 GIESE CONCRETE & LANDSCAPING	Giese-Sidewalk repairs/Giese-Sidewalk repairs	496.07

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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
018846	CK	11/4/2009	21,529.02	327 BORDER STATES ELECTRIC SUPPLY	Border States-Transformer/Border States-Transformers
018847	CK	11/4/2009	268.65	379 HI-LINE	HiLine-Oh tools
018848	CK	11/4/2009	400.66	400 RESCO	Resco-Inventory items/Resco-Inventory items
018849	CK	11/4/2009	9,257.36	448 STRAND ASSOCIATES INC.	Strand-Lateral inspection/Strand-East side elev tank/Strand-Engineering services/Strand-Engineering fees/Strand-Engineering costs/Strand-Engineering costs/Strand-Engineering fees/Strand-Engineering costs/Strand-Engineering costs+
018850	CK	11/4/2009	6.60	507 WAL-MART COMMUNITY	Walmart-Public Power
018851	CK	11/4/2009	292.50	521 WESCO RECEIVABLES CORP.	Wesco-Lineman tools
018852	CK	11/4/2009	4,271.44	781 DUNKIRK WATER POWER CO LLC	Dunkirk-Oct usage
018853	CK	11/4/2009	990.40	831 BURMEISTER	Burmeister-Inventory items
018854	CK	11/4/2009	45.42	417 JOHN KINDER	J Kinder-Customer refund
018855	CK	11/4/2009	6,611.74	590 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims
018856	CK	11/4/2009	5.90	679 EMILY WEITERS	E Weiters-Customer Refund
018857	VC	11/12/2009	0.00	516 WELLS FARGO BANK	Wells Fargo-Land Purchase/Wells Fargo-Land Purchase
018858	CK	11/10/2009	259.90	591 AUXIANT	Auxiant-Medical claims/Auxiant-Medical claims/Auxiant-Medical claims
018859	CK	11/10/2009	33.74	111 AUTO PARTS OF STOUGHTON	Auto parts-Oil & Filter
018860	CK	11/10/2009	13.87	172 DUECO, INC.	Dueco-Safety Kit Labels
018861	CK	11/10/2009	306.61	184 CAPITAL CITY INTL., INC	Capital-Trk #15 Maint
018862	CK	11/10/2009	259.04	209 WEST PENETONE	West Penetone-Equipment clean

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018863	CK	11/10/2009	237.54	210 POWER/MATION DIVISION	Powermation-Cables
018864	CK	11/10/2009	551.33	290 MID-WEST TREE & EXCAVATION, IN	Midwest Tree-Trenching/Midwest Tree-Trenching
018865	CK	11/10/2009	416.05	379 HI-LINE	Hi-Line-Battery Holder/Hi-Line-4' Lanyard/Hi-Line-Tool & Spray/Hi-Line-Battery Holder
018866	CK	11/10/2009	10.00	390 BADGER WATER LLC	Badger Water-Lab Water
018867	CK	11/10/2009	156.28	400 RESCO	Resco-inventory/Resco-inventory
018868	CK	11/10/2009	444.11	482 AT & T	AT & T-Analog Lines/AT & T-Dsl Internet/AT & T-Dsl Internet/AT & T-Analog Lines/AT & T-Dsl Internet
018869	CK	11/10/2009	396.00	521 WESCO RECEIVABLES CORP.	Wesco-Lamp
018870	CK	11/10/2009	734.73	555 WOLF PAVING & EXCAVATING CO.	Wolf Paving-blacktop
018871	CK	11/10/2009	1,280.00	600 DEAN HEALTH SYSTEMS	Deans-Breath & Resp tests/Deans-Breath & Resp tests/Deans-Breath & Resp tests
018872	CK	11/10/2009	239.67	831 BURMEISTER	Burmeister-inventory/Burmeister-Supplies
018873	CK	11/10/2009	1,300.00	940 WASTEWATER TRAINING SOLUTIONS	WW Training-Lab Class
018874	CK	11/10/2009	138.46	133 WISCONSIN SCTF	WI SCTF-Nov A Support
018875	CK	11/10/2009	268.56	312 STATE DISBURSEMENT UNIT	St Disb-Nov A Support
018876	CK	11/10/2009	500.00	463 GREAT-WEST	Great West-Nov A def comp
018877	CK	11/10/2009	600.00	731 NORTH SHORE BANK FSB	N Shore Bank-Nov A Def Comp
018878	ZC	11/12/2009	0.00	516 WELLS FARGO BANK	Wells Fargo-to void ck 018857/Wells Fargo-Land Purchase
018879	CK	11/12/2009	342,871.15	516 WELLS FARGO BANK	Wells Fargo-Land Purchase
018880	CK	11/12/2009	1,000.00	899 STOUGHTON AREA EMS	Stoton Area Ems-Comm cont

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018893	CK	11/18/2009	358.40	474 UNIFIED NEWSPAPER GROUP	Unif Newspaper-ads/Unif Newspaper-ads
018894	CK	11/18/2009	697.58	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Office supply/Pymt Rem Ctr-Office supply/Pymt Rem Ctr-Office supply/Pymt Rem Ctr-Computer supply/Pymt Rem Ctr-Computer supply
018895	CK	11/18/2009	1,429.84	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Meals/Pymt Rem Ctr-Room exp/Pymt Rem Ctr-Meal exp/Pymt Rem Ctr-Amm probe
018896	CK	11/18/2009	102.14	979 EFI	EFI-Lightwiz pb #11
018897	CK	11/25/2009	287.84	143 DIGGERS HOTLINE, INC.	Diggers Hotline-Oct locates
018898	CK	11/25/2009	357.50	147 ELLSWORTH WELDING	Ellsworth Weld-Heater rebuild
018899	CK	11/25/2009	14.37	177 DUNHAM EXPRESS CORP.	Dunham-Delivery Charges
018900	CK	11/25/2009	130.00	229 SAFETYFIRST	Safetyfirst-Calibrations/Safetyfirst-Calibrations
018901	CK	11/25/2009	10.00	405 ROSENBAUM CRUSHING & EXCAV.	Rosenbaum-Dump Fees
018902	CK	11/25/2009	954.75	491 PUBLIC SVC. COMM. OF WI.	Pub Svc Comm-Assessments
018903	CK	11/25/2009	1,523.00	550 FIRST SUPPLY MADISON	First Supply-Inventory
018904	CK	11/25/2009	1,205.46	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims
018905	CK	11/25/2009	2,241.60	674 NORTHERN SEWER EQUIP. CO. INC	N Sewer Equip-Camera parts
018906	CK	11/25/2009	2,375.00	727 GLS UTILITY LLC	GLS Utility-Oct Locates/GLS Utility-Oct Locates/GLS Utility-Oct Locates
018907	CK	11/25/2009	462.25	809 CINTAS CORPORATION #446	Cintas-09 clothing
018908	CK	11/25/2009	261.50	889 PITNEY BOWES	Pitney Bowes-Rental Fees/Pitney Bowes-Rental Fees
018909	CK	11/25/2009	87.00	146 STOUGHTON ELECTRIC UTIL.	Stoton Elec-Petty cash
018910	CK	11/25/2009	656.51	148 FASTENAL CO.	Fastenal-Chipper blades/Fastenal-Fitting supplies

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018911	CK	11/25/2009	2,632.50	157 FORSTER ELEC. ENG. INC.	Forster-Subs maint
018912	CK	11/25/2009	1,244.00	166 INKWORKS, INC.	Inkworks-Inserts/Inkworks-envelopes-notices/Inkworks-envelopes-notices
018913	CK	11/25/2009	133.38	183 MIDWEST SAFETY SUPPLY LLC	Midwest Safety-Cleaning supply/Midwest Safety-Gloves/Midwest Safety-Cleaning supply/Midwest Safety-Cleaning supply
018914	CK	11/25/2009	3,984.00	207 L.W. ALLEN, INC.	L.W. Allen-DNR Replacements
018915	CK	11/25/2009	182.94	236 GRAINGER	Grainger-Fuses
018916	CK	11/25/2009	311.15	281 AMARIL UNIFORM COMPANY	Amaril-09 clothing/Amaril-09 clothing
018917	CK	11/25/2009	5,060.00	290 MID-WEST TREE & EXCAVATION, IN	Mid-west Trenching-Trenching
018918	CK	11/25/2009	595.74	324 ELEC. TESTING LAB., LLC.	Elec Testing-Gloves
018919	CK	11/25/2009	333.14	327 BORDER STATES ELECTRIC SUPPLY	Border States-Fuse Links
018920	CK	11/25/2009	530.74	482 AT & T	AT & T-Office Pri Circuit/AT & T-Office Pri Circuit/AT & T-Office Pri Circuit
018921	CK	11/25/2009	922.50	521 WESCO RECEIVABLES CORP.	Wesco-Inventory/Wesco-Clevis thimble
018922	CK	11/25/2009	45.00	584 VINING SPARKS IBG	Vining sparks-Safekeeping
018923	CK	11/25/2009	11.53	906 ALLIANT ENERGY	Alliant-Water tower
018924	CK	11/25/2009	50.51	983 C & M HYDRAULIC TOOL SUPPLY	C & M Hydraulic-Lineman tools
018925	CK	11/19/2009	1,347.92	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Batteries el car
018926	CK	11/23/2009	138.46	133 WISCONSIN SCTF	WI SCTF-Nov B Support
018927	CK	11/23/2009	14,698.74	191 WI. RETIREMENT SYSTEM	WI. Ret sys-Nov Retirement/WI. Ret sys-Nov Retirement/WI. Ret sys-Nov Retirement
018928	CK	11/23/2009	82.45	201 THAYER PUBLISHING	Thayer-Cards/Thayer-Cards/Thayer-Cards
018929	CK	11/23/2009	268.56	312 STATE DISBURSEMENT UNIT	State Disbursement-Nov B Sup

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018930	CK	11/23/2009	1,500.00	463 GREAT-WEST	Great-West-Nov B Def comp
018931	CK	11/23/2009	600.00	731 NORTH SHORE BANK FSB	N Shore Bank-Nov B Def Comp
018932	CK	11/23/2009	401.50	752 WISCONSIN PROFESSIONAL	Wi Prof-Nov Union Dues
018933	CK	11/23/2009	8.63	863 CHSS INVESTMENTS LLC	CHSS Investments-refund
100248	CK	11/4/2009	6,043.49	009 WPPI	WPPI-lg power billing/WPPI-Pub Ben #20/WPPI-Pub Ben #26/WPPI-Pub Ben #3
100249	CK	11/4/2009	144.55	125 CHAMPION, INC.	Champion-Harness
100250	CK	11/4/2009	166.59	571 USA BLUE BOOK	Usa Blue Book-hour meter
100251	CK	11/4/2009	34.00	685 LAWRENCE SCHEEL	L Scheel-Weit #6 timer
100252	CK	11/4/2009	105.23	830 NORTH CENTRAL LABORATORIES	N Central Lab-Lab Supplies
100253	CK	11/13/2009	26.00	310 HANSON PEST MANAGEMENT	Hanson-WW pest maint.
100254	CK	11/13/2009	34.73	856 GORDON FLESCH COMPANY, INC.	Gordon Flesch-Copy Mach. Main.
100255	CK	11/18/2009	19.99	153 HANSON ELECTRONICS	Hanson-Cell Phone
100256	CK	11/18/2009	42.00	310 HANSON PEST MANAGEMENT	Hanson Pest-Pest Maint
100257	CK	11/18/2009	147.00	685 LAWRENCE SCHEEL	L Scheel-Thermostat/L Scheel-Thermostat
100258	CK	11/20/2009	688,946.60	009 WPPI	WPPI-Lg power billing/WPPI-Lg power billing/WPPI-Lg power billing
100259	CK	11/20/2009	200.00	061 DAVID ZWEEP	D Zweep-09 glasses
100260	CK	11/20/2009	138.99	684 LARRY DONALDSON	L Donaldson-09 boots
100261	CK	11/23/2009	142.41	170 CHARLES VIKE JR	C Vike-09 Boots
100262	CK	11/23/2009	400.00	199 SHANNON GUNSOLUS	S gunsolus-09 Glasses
				Company Total	
					2,376,373.88

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DRAFT REGULAR STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, November 16, 2009 – 5:00 p.m.

Council Chambers

Stoughton Public Safety Building

321 S. Fourth St.

Stoughton, Wisconsin

Members Present: Alderperson Carl Chenoweth, Citizen Member David Erdman, Mayor Jim Griffin, Citizen Member Jonathan Hajny, Alderperson Paul Lawrence, Citizen Member Norval Morgan, and Alderperson Steve Tone.

Absent and Excused: None.

Absent: None.

Others Present: Stoughton Utilities Billing and Consumer services Technician Erin Bothum, City Attorney Matthew Dregne, Stoughton Utilities Office and Information Systems Supervisor Brian Hoops, Stoughton Utilities Finance and Administrative Manager Kim Jennings, CPA, and Stoughton Utilities Director Robert Kardasz, P.E., Alderperson Tim Carter, Alderperson Greg Jensen, Alderperson Ron Christianson, Stoughton Director of Planning & Development Rodney Scheel, Dean Sutton of 3235 STH 138, and Rob and Amy Hostrawser of 3191 Mc Comb Road, and Laura Burno of 1343 Veek Road.

Call To Order: Mayor Jim Griffin called the regular Stoughton Utilities Committee meeting to order at 5:00 p. m.

Stoughton Utilities Payments Due List: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Payments Due List. Motion by Citizen Member David Erdman, seconded by Alderperson Carl Chenoweth, to approve the Stoughton Utilities Payments Due List as presented and recommend its approval to the Stoughton Common Council on November 24, 2009. Carried unanimously.

DRAFT REGULAR STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, November 16, 2009 – 5:00 p.m.

Stoughton, WI

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Stoughton Utilities Committee Consent Agenda: Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda Items. Discussion Followed. Motion by Alderperson Paul Lawrence, seconded by Citizen Member David Erdman, to approve the following consent agenda items as presented: Draft Minutes of the October 26, 2009 Regular and Special Stoughton Utilities Committee Meetings, Stoughton Utilities September 2009 Financial Summary, Stoughton Utilities September 2009 Statistical Information, Stoughton Utilities Committee 12-Month Calendar, Stoughton Utilities October 2009 Activities Report and the Status of the October 26, 2009 recommendations to the Stoughton Common Council. Consent Agenda item D: Stoughton Utilities Communications was moved to a separate agenda item. Carried unanimously.

Stoughton Utilities Management Team Verbal Reports:

Stoughton Utilities Finance and Administrative Manager Kim Jennings explained the following:

- Stoughton Utilities received a grant through the American Recovery and Reinvestment Act for \$632,000 for the East Side Water Tower Project. This will reduce the phase II rate adjustment increase for Stoughton Utilities water customers. The remaining 50% of this project funding will come from the Safe Drinking Water Loan Program.

Stoughton Utilities Office and Information Systems Supervisor Brian Hoops explained the following:

- We have now moved into the winter moratorium (November 1st through April 15th) which concludes electric disconnections. We will be continuing to complete electric disconnection for commercial customers.
- We have also begun collecting/requesting deposits from residential customers who have not paid over the winter months and/or had a disconnected meter within the last year. So far, deposit requests total \$48,000. More deposit requests will follow.

DRAFT REGULAR STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, November 16, 2009 – 5:00 p.m.

Stoughton, WI

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Stoughton Utilities Consent Agenda Item D: Stoughton Utilities Communications:

Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda item D. Discussion Followed. Motion by Alderperson Carl Chenoweth, seconded by Alderperson Paul Lawrence, to approve the consent agenda item D. Carried Unanimously.

Proposed Modification To Section 74-88 Of The City Of Stoughton Municipal Code Of Ordinances: Stoughton Utilities Director Robert Kardasz presented and discussed the modification. Discussion followed. Motion by Alderperson Carl Chenoweth, seconded by Alderperson Paul Lawrence, to approve modification to Section 74-88 of the City of Stoughton Municipal Code of Ordinances and recommend the adoption of the resolution to the Stoughton Common Council. Carried unanimously.

Stoughton Utilities Governance: Stoughton Utilities Director Robert Kardasz and City Attorney Matthew Dregne presented and discussed the Stoughton Utilities Governance options. Discussion followed. Motion by Alderperson Carl Chenoweth, seconded by Alderperson Paul Lawrence to request City Attorney Matthew Dregne to prepare a draft ordinance to recommend to the Stoughton Common Council that Stoughton Utilities Committee be renamed to the Stoughton Utilities Commission, that the citizen members be appointed officers of the City of Stoughton, and that the draft ordinance be considered at the December 14, 2009 Stoughton Utilities Committee Meeting. Carried Unanimously.

Stoughton Utilities Land Acquisition From The Stoughton Area School District (SASD): Motion by Alderperson Paul Lawrence, seconded by Alderperson Steve Tone to remove this item from table. Carried unanimously. Stoughton Utilities Director Robert Kardasz presented and discussed the land acquisition from the SASD. Discussion followed. Motion by Alderperson Paul Lawrence, seconded by Alderperson Carl Chenoweth to not purchase the land from the Stoughton Area School District and recommend it to the Stoughton Common Council on November 24, 2009. Carried unanimously.

DRAFT REGULAR STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, November 16, 2009 – 5:00 p.m.

Stoughton, WI

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Proposed Annexation Of The Recently Acquired Property Along The McComb Road-STH 138 Corridor: Stoughton Utilities Director Robert Kardasz presented and discussed the recommendation to annex the recently acquired property along the McComb Road-STH 138 Corridor. Discussion followed. Motion by Alderperson Paul Lawrence, seconded by Citizen Member Dave Erdman, to approve the annexation of the recently acquired property along the McComb Road-STH 138 corridor, including the waiving of annexation and legal fees, and recommend the annexation to the Stoughton Common Council. Discussion followed. Motion to amend the original motion by Alderperson Steve Tone, seconded by Paul Lawrence to pay fees to the city associated with property annexation. Amendment to the original motion carried 4 to 3 with Citizen Members Norval Morgan, Jon Hajny and Dave Erdman voting no. Original motion to recommend annexation, including the annexation and legal fees to the Stoughton Common Council failed 3 to 4 with Citizen Members Norval Morgan, Jon Hajny and Dave Erdman and Alderperson Carl Chenoweth voting no.

Rob Hostrawser and Dean Sutton discussed the property. Mayor Griffin explained that public comment opportunities regarding the property use would be available during rezoning and site plan actions.

Revised Stoughton Utilities Policy For Commercial Deposits: Stoughton Utilities Director Robert Kardasz and Stoughton Utilities Office and Information Systems Supervisor Brian Hoops presented and discussed the revised Stoughton Utilities Policy for Commercial Deposits. Discussion followed. Motion by Alderperson Paul Lawrence, seconded by Citizen Member David Erdman, to approve the revised Stoughton Utilities policy for Commercial deposits. Carried unanimously.

Revised Stoughton Utilities Policy For Residential Deposits: Stoughton Utilities Director Robert Kardasz and Stoughton Utilities Office and Information Systems Supervisor Brian Hoops presented and discussed the revised Stoughton Utilities policy for commercial deposits. Discussion followed. Motion by Alderperson Paul Lawrence, seconded by Citizen Member David Erdman, to approve the revised Stoughton Utilities Policy for residential customers. Carried unanimously.

**DRAFT REGULAR STOUGHTON UTILITIES COMMITTEE MEETING
MINUTES**

Monday, November 16, 2009 – 5:00 p.m.

Stoughton, WI

Page No. 5

Stoughton Utilities Committee Future Meeting Agenda Item(s):

- Stoughton Utilities Office and Information Systems Supervisor Compensation.
- City Attorney's revised ordinance to change the name from "Committee" to "Commission" and have all the citizen members be recognized as "Officers".
- Assistant Vice President of WPPI Energy Power Supply Resources is scheduled to make a presentation.

Adjournment: Motion by Alderperson Paul Lawrence, seconded by Citizen Member Jon Hajny, to adjourn the Stoughton Utilities Committee Meeting at 7:06 p.m. Carried unanimously.

Respectfully submitted,

Erin N. Bothum

Stoughton Utilities Billing and Consumer Services Technician

Stoughton Utilities

Financial Summary

October 2009-YTD

Highlights-Comparison to prior month

I have no concerns with the utility's financial status. The following items are meant to illustrate significant changes in the financial summary from prior periods.

Water Rates -

The water rate increase (phase I) was effective on October 1, 2009. The second phase will be effective upon completion of the new water tower and connecting main. As a result of the ARRA grant award for 50% of the tower project, we will be seeking a rate decrease for Phase II of the water rate increase. A public hearing is not required.

We originally planned for an electric rate increase to be effective in January, 2010. However, we are evaluating alternatives for rate structures that will promote energy conservation. It may take longer to study consumer behaviors and implement these rates. We will continue to report our progress in this area.

Submitted by:

Kim M. Jennings, CPA

Stoughton Utilities

Income Statement
October 2009-YTD

	Electric	Water	Wastewater	Total
Operating Revenue:				
Sales	\$ 9,329,245	\$ 937,308	\$ 1,573,561	\$ 11,840,114
Unbilled Revenue	932,328	120,878	180,171	1,233,377
Other	117,733	3,400	71,653	192,787
Total Operating Revenue:	\$ 10,379,306	\$ 1,061,586	\$ 1,825,385	\$ 13,266,278
Operating Expense:				
Purchased Power	\$ 7,735,787	\$ -	\$ -	\$ 7,735,787
Expenses	1,044,622	507,731	631,565	2,183,918
Taxes	371,503	202,839	20,908	595,250
Depreciation	666,670	275,000	500,000	1,441,670
Total Operating Expense:	\$ 9,818,583	\$ 985,570	\$ 1,152,473	\$ 11,956,626
Operating Income	\$ 560,723	\$ 76,017	\$ 672,912	\$ 1,309,652
Non-Operating Income	328,357	138,502	29,787	496,647
Non-Operating Expense	(268,341)	(96,894)	(133,700)	(498,935)
Net Income	\$ 620,739	\$ 117,625	\$ 569,000	\$ 1,307,364

Stoughton Utilities

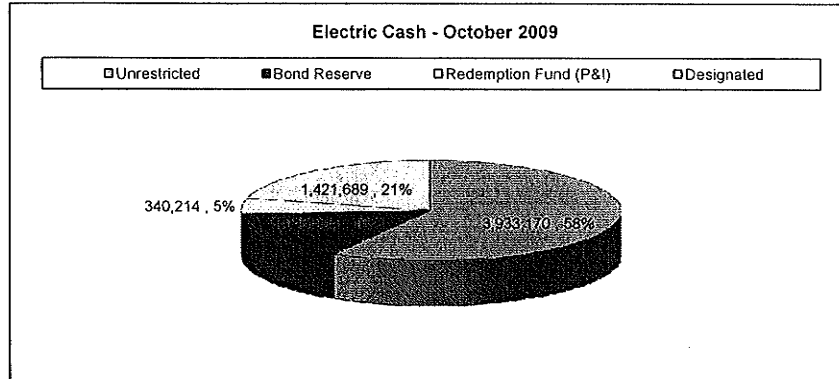
Rate of Return

October 2009-YTD

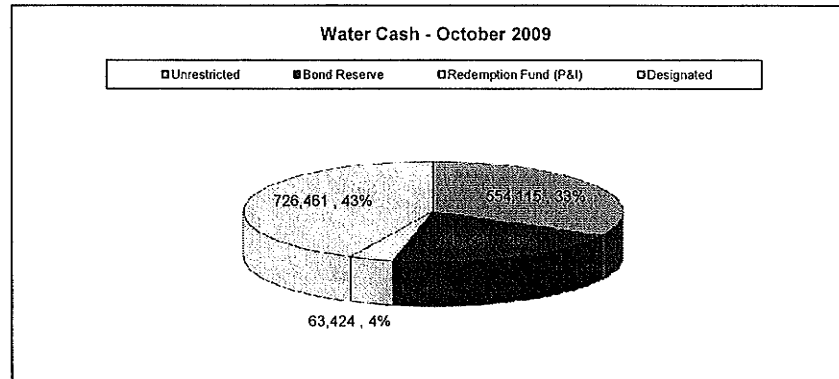
	Electric	Water
Operating Income (Regulatory)	\$ 560,723	\$ 76,017
Average Utility Plant in Service	19,920,151	8,962,599
Average Accumulated Depreciation	(7,821,824)	(3,151,276)
Average Materials and Supplies	158,067	37,919
Average Regulatory Liability	(332,404)	(513,424)
Average Net Rate Base	\$ 11,923,990	\$ 5,335,819
Actual Rate of Return	4.70%	1.42%
Authorized Rate of Return	6.50%	6.50%

Stoughton Utilities
Cash & Investments

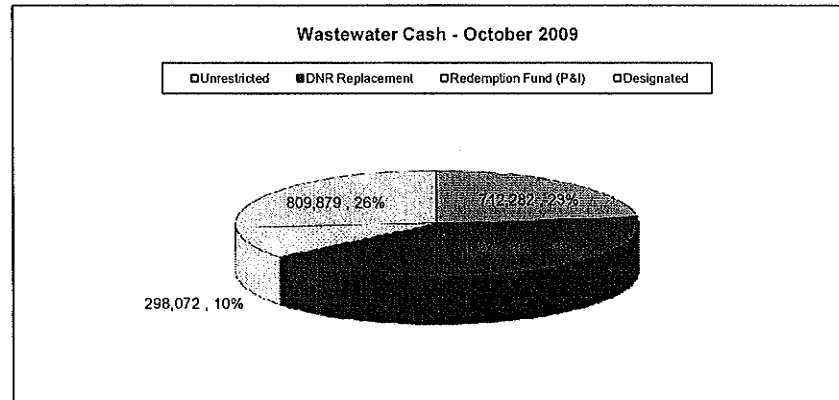
Electric	Oct-09
Unrestricted	3,933,170
Bond Reserve	1,046,094
Redemption Fund (P&I)	340,214
Designated	1,421,689
Total	6,741,167



Water	Oct-09
Unrestricted	554,115
Bond Reserve	349,660
Redemption Fund (P&I)	63,424
Designated	726,461
Total	1,693,659



Wastewater	Oct-09
Unrestricted	712,282
DNR Replacement	1,277,104
Redemption Fund (P&I)	298,072
Designated	809,879
Total	3,097,336



Stoughton Utilities

Balance Sheet

October 2009-YTD

Assets	Electric	Water	WW	Total
Cash & Investments	\$ 6,741,167	\$ 1,693,659	\$ 3,097,336	\$ 11,532,162
Customer A/R	1,151,173	148,626	173,594	1,473,393
Other A/R	56,516	1,193	63,744	121,452
Other Current Assets	518,137	249,026	4,590	771,753
Plant in Service	20,059,887	9,020,129	20,799,794	49,879,809
Accumulated Depreciation	(8,253,233)	(2,972,054)	(6,470,625)	(17,695,912)
Plant in Service - CIAC	2,287,060	5,405,945	-	7,693,005
Accumulated Depreciation-CIAC	(435,727)	(1,178,523)	-	(1,614,251)
Construction Work in Progress	1,618,037	491,267	633,051	2,742,354
Total Assets	\$ 23,743,016	\$ 12,859,267	\$ 18,301,483	\$ 54,903,766
Liabilities + Net Assets				
A/P	\$ 106,909	\$ (1,087)	\$ 58	\$ 105,879
Taxes Accrued	229,170	187,500	-	416,670
Interest Accrued	28,231	(29)	(1,318)	26,884
Other Current Liabilities	196,829	79,208	100,636	376,674
Long-Term Debt	7,319,255	2,221,135	5,389,112	14,929,503
Net Assets	15,862,621	10,372,540	12,812,995	39,048,157
Total Liabilities + Net Assets	\$ 23,743,016	\$ 12,859,267	\$ 18,301,483	\$ 54,903,766

STOUGHTON UTILITIES
2009 Statistical Worksheet

Electric	Total Sales 2008 kWh	Total kWh Purchased 2008	Total Sales 2009 kWh	Total kWh Purchased 2009	Demand Peak 2008	Demand Peak 2009
January	12,814,174	12,877,726	12,528,674	12,758,970	24,290	23,808
February	11,830,563	11,874,353	10,571,338	10,791,222	23,339	22,476
March	10,497,385	11,598,139	10,411,495	10,924,959	21,724	20,628
April	10,368,260	10,558,531	9,495,456	9,712,939	20,329	18,831
May	10,367,375	10,292,490	9,562,688	9,566,446	19,182	19,032
June	11,436,709	11,946,296	10,864,926	11,370,009	26,831	31,849
July	13,582,833	13,947,963	11,178,668	11,039,571	30,650	22,759
August	12,650,529	12,672,459	10,995,140	11,799,669	27,669	25,591
September	10,561,417	11,181,395	10,105,696	10,462,828	29,139	21,873
October	10,719,301	10,620,156	10,349,669	10,361,961	19,637	18,958
November						
December						
TOTAL	114,828,546	117,569,508	106,063,750	108,788,574		

Water	Total Sales 2008 Gallons	Total Gallons Pumped 2008	Total Sales 2009 Gallons	Total Gallons Pumped 2009	Max Daily High 2008	Max Daily Highs 2009
January	34,438,000	40,449,000	35,308,000	38,020,000	1,622,000	1,412,000
February	33,172,000	37,487,000	32,547,000	35,089,000	1,467,000	1,514,000
March	32,675,000	40,071,000	35,418,000	38,686,000	1,487,000	1,448,000
April	33,928,000	39,643,000	35,288,000	36,844,000	1,492,000	1,401,000
May	41,380,000	45,678,000	38,050,000	37,591,000	1,760,000	1,484,000
June	33,761,000	46,730,000	34,117,000	39,112,000	2,064,000	1,538,000
July	41,201,000	49,518,000	38,823,000	39,259,000	1,902,000	1,479,000
August	40,883,000	47,515,000	33,093,000	37,175,000	1,934,000	1,470,000
September	36,283,000	53,365,000	35,868,000	39,017,000	2,163,000	1,471,000
October	39,844,000	55,010,000	35,655,000	38,448,000	2,125,000	1,537,000
November						
December						
TOTAL	367,565,000	455,466,000	354,167,000	379,241,000		

Wastewater	Total Sales 2008 Gallons	Total Treated Gallons 2008	Total Sales 2009 Gallons	Total Treated Gallons 2009	Precipitation 2008	Precipitation 2009
January	27,441,000	44,790,000	31,580,000	40,200,000	1.79	0.87
February	26,715,000	40,004,000	26,896,000	38,307,000	3.22	1.77
March	26,903,000	50,539,000	28,348,000	53,160,000	1.90	6.91
April	27,760,000	56,925,000	29,403,000	49,536,000	7.00	4.93
May	31,013,000	50,727,000	33,157,000	48,610,000	2.81	2.61
June	28,661,000	63,984,000	28,747,000	41,693,000	9.57	4.30
July	33,629,000	52,606,000	32,569,000	39,092,000	4.42	2.06
August	33,431,000	45,810,000	27,463,000	37,546,000	1.86	3.64
September	28,519,000	44,902,000	29,235,000	36,851,000	3.89	2.84
October	33,508,000	44,012,000	29,897,000	40,200,000	2.19	4.36
November						
December						
TOTAL	297,580,000	494,299,000	297,295,000	425,195,000	38.65	34.29



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: December 10, 2009
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Communications.

- WPPI Energy Fiscal Year 2009 Third Quarter Highlights.
- November 10, 2009 letter from Focus On Energy regarding a \$4,250 grant to Stoughton Utilities for energy savings associated with the air blower project.
- November 16, 2009 letter from the State of Wisconsin Office of the Commissioner of Insurance regarding a \$16,306 declared dividend to Stoughton Utilities.
- November 17, 2009 announcement from WPPI Energy regarding a \$1,000 grant to the Stoughton Area School District for Stoughton Utilities customers' support for renewable energy.
- November 18, 2009 news release regarding Stoughton Utilities customers' support for renewable energy.
- November 20, 2009 news release regarding WPPI Energy's and Stoughton Utilities' donation of \$1,000 to the Stoughton EMS for a carbon monoxide detection unit.
- November 23, 2009 WPPI Energy Typical Electric Bill Comparison Summary.
- December 4, 2009 letter from Department of Natural Resources Chief State Forester Paul J. DeLong regarding Stoughton Utilities' application for a Tree Line USA designation from the National Arbor Day Foundation.
- December 9, 2009 e-mail from Pat Weeden.
- December Customers First Coalition newsletter "The Wire."

Encl.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com



Fiscal Year 2009 Third Quarter Highlights

.....

Financial Highlights

Energy sales to members were 1,305,676 megawatt-hours (MWh) in the third quarter of 2009. This is 69,756 MWh or 5.1% less than the same period a year ago. Included in the energy sales to members in the third quarter of 2009 are sales to three new members totaling 25,906 MWh.

Total operating revenues for the third quarter of 2009 were \$95,109,856 which was 4.0% less than the same period a year ago. Total operating expenses for the third quarter of 2009 were \$93,283,458 or 3.4% less than the same period a year ago. The decrease in both operating revenues and expenses was primarily a result of reduced energy sales into the MISO market and lower megawatt-hour sales to members.

Power Supply Update

In the third quarter of 2009, WPPI Energy's 20% share of Boswell 4 generated a total of 181,852 MWh at an average capacity factor of 77%. Unit 4 was offline for three days in July to repair a tube leak and for three days in August for a maintenance outage. This compares to generation of 204,826 MWh and an average capacity factor of 86.7% in the third quarter of 2008.

News Highlights

WPPI Energy's 2009 Stewardship Report, themed "Ahead of the Curve," details the various sustainability initiatives undertaken in the past year by WPPI Energy and its 51 member utilities in Wisconsin, Upper Michigan and Iowa. The report is available online at www.wppienergystewardship.org.

WPPI Energy achieved a major milestone as of April 2009, when it had the resources in place to meet Wisconsin and Michigan requirements that at least 10 percent of electricity purchased by retail customers be supplied from renewable resources. Laws in both states require that utilities achieve the 10 percent standard by 2015. WPPI Energy is ahead of the curve, meeting this goal six years early, in 2009.

Company Profile

WPPI Energy is a regional power company serving 51 customer-owned electric utilities. Through WPPI Energy, these public power utilities share resources and own generation facilities to provide reliable, affordable electricity to more than 192,000 homes and businesses in Wisconsin, Upper Michigan and Iowa.

Financial Statements

STATEMENT OF NET ASSETS (Unaudited)

September 30

ASSETS

Current assets
 Non-current assets
 Deferred costs
 Electric plant, equipment and land, net
 Construction work in progress

Total assets

LIABILITIES AND NET ASSETS

Current liabilities
 Deferred credits and other liabilities:
 Operating reserves and accrued liabilities
 Rate stabilization
 Total deferred credits and other liabilities
 Long-term debt, net
 Net assets

Total liabilities and net assets

2009	
6,686	
89,285	
1,211	
16,258	
1,221	
106,461	
167	
798	
1,280	
3,220	
621	
1,648	
106,461	

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS (Unaudited)

Quarter ended September 30

Fiscal-to-date

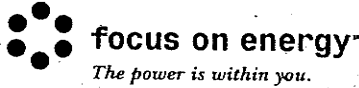
Operating revenues
 Operating expenses:
 Purchased power
 Fuel expense
 Other power production
 Administration and general
 Depreciation and amortization
 Taxes
 Total operating expenses
Operating income
 Investment income
 Interest expense
 Other non-operating revenues (expenses), net
Change in net assets

Quarter ended September 30	Fiscal-to-date
1,024	
3,082	
1,766	
1,004	
1,597	
1,084	
1,890	
1,344	
749	
620	
1,174	
1,020	

*Certain 2008 financial statement amounts have been reclassified to conform with the 2009 presentation.

WPPI Energy is the power supplier for the following customer-owned utilities:

Wisconsin: Algoma . Black River Falls . Boscobel . Brodhead . Cedarburg . Columbus . Cuba City . Eagle River . Evansville . Florence . Hartford . Hustisford . Jefferson . Juneau . Kaukauna . Lake Mills . Lodi . Menasha . Mount Horeb . Muscodia . New Glarus . New Holstein . New London . New Richmond . Oconomowoc . Oconto Falls . Plymouth . Prairie du Sac . Reedsburg . Richland Center . River Falls . Slinger . Stoughton . Sturgeon Bay . Sun Prairie . Two Rivers . Waterloo . Waunakee . Waupun . Westby . Whitehall .
Michigan: Alger Delta CEA . Baraga . Crystal Falls . Gladstone . L'Anse . Negaunee . Norway .
Iowa: Independence . Maquoketa . Preston .



November 10, 2009

Stoughton Utilities
Brian Erickson
600 S 4th St
Stoughton WI 53589-2465

Wisconsin Focus on Energy would like to take this opportunity to thank you for installing or performing the following technology or service:

- Bonus, for VFD promotion
- Variable speed drive

We are certain you will appreciate the reduction in your energy bill due to the energy savings associated with this project. In addition to the energy savings, you are reducing your carbon footprint and contributing to a greener environment.

We have the program evaluated by a third party and use the information to ensure that it continues to meet our customers' needs. You may be contacted by Itron or KEMA, two third-party research firms we use, and be asked for a site evaluation and/or to complete a survey. If you are contacted, we hope you will take time to provide your feedback.

If you have any questions please contact Peggy Bockenstedt at (888) 509-3247, extension 234.

Sincerely,

Focus on Energy
Business Programs Office
431 Charmany Drive
Madison, WI 53719

Be sure to visit www.focusonenergy.com for information on other energy efficiency financial incentives available through Focus on Energy!



State of Wisconsin / OFFICE OF THE COMMISSIONER OF INSURANCE

Local Government Property Insurance Fund
125 South Webster Street • P.O. Box 7873
Madison, Wisconsin 53707-7873
Phone: (608) 264-6226 • Fax: (608) 264-6220
E-Mail: dan.bubolz@oci.state.wi.us
Web Address: oci.wi.gov

Jim Doyle, Governor
Sean Dilweg, Commissioner

Wisconsin.gov

November 16, 2009

COPY

Kim Jennings
Stoughton Utilities
PO Box 383
Stoughton, WI 53589

Name of Insured: Stoughton Utilities
Policy: # 180047
Policy Renewal Date: 2/1/2010
Amount of Your Dividend Credit: \$16,306

Declared Dividend of \$12 million to Fund Policyholders of Record, as of September 1, 2009

Dear Fund Insured:

The Local Government Property Insurance Fund is pleased to announce a one-time \$12 million dividend credit to be applied to renewal premium for Fund renewals occurring during calendar year 2010.

The dividend amount is calculated based on the Fund earned premium for each local governmental unit from Fiscal Year 2005 through Fiscal Year 2009, as a percentage of the total Fund earned premiums during that same five year period, multiplied by \$12 million. The dividend shall be credited against the premiums otherwise charged to Fund insureds for their policy renewals beginning with January 1, 2010 renewals and continuing through December 31, 2010 renewals.

The 2010 renewal dividend credit for your entity is \$16,306

It is based on your entity's total earned premium over the five year period of \$150,078 divided by total Fund earned premium of \$110,447,841.

Please contact the Fund administrator, ASU Group, at 877-229-0009 if you have any questions on this calculation, or you may contact me if questions remain.

Sincerely,

Danford Bubolz (handwritten signature)

Danford Bubolz, CPCU
Insurance Program Manager
Local Govt Property Insurance Fund
Office of the Commissioner of Insurance
125 South Webster Street
Madison, Wisconsin 53703-3474
Tel: 608-264-6226
email: Dan.Bubolz@Wisconsin.gov



The way energy should be

1425 Corporate Center Drive
Sun Prairie, WI 53590

P: 608.834.4500 F: 608.837.0274

www.wppienergy.org

**Building Community Connections Workshop
November 17, 2009**

Stoughton Utilities

Congratulations! Through their participation in the Renewable Energy Program, your customers have demonstrated their support of renewable energy at a level significantly higher than the national average for similar programs. As part of our strategy to keep our program growing, WPPI Energy is pleased to present your community with a donation in the amount of \$1,000 in recognition of this commitment.

This contribution will be made in the name of Stoughton Utilities to the Stoughton School District to support environmental education activities.

Again, congratulations, and keep up the great work!

Beth Carlson
Renewable Energy Program Coordinator



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

November 18, 2009

Contact: Brian Hoops, Stoughton Utilities Office and Information Systems Supervisor
(608) 877-7412

Stoughton Utilities customers recognized for participation milestone

Customers of Stoughton Utilities were recently rewarded for their dedication to leading by example and working together to preserve the environment. WPPI Energy, the nonprofit power supplier for Stoughton Utilities, recently donated \$1,000 to the Stoughton Area School District for environmental education activities in recognition of Stoughton reaching a milestone of customer participation in its Renewable Energy Program. More than five percent of Stoughton Utilities' residential customers now purchase renewable energy through the program.

Stoughton Utilities was recognized at WPPI Energy's annual Building Community Connections workshop on Tuesday, Nov. 17, 2009. WPPI Energy presented a check to Utilities Director Robert Kardasz and Utilities Accounts Receivable Technician Enecia Sabroff to be used in Stoughton.

"Through the voluntary use of renewable energy, everyone can contribute to a better energy future," said Kardasz. "As a community, our contribution is only as strong as we make it. I commend the citizens of Stoughton for working together to support the use of cleaner energy sources."



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com



Stoughton Utilities customers in and around Stoughton voluntarily purchase electricity from clean, green sources through the utility's Renewable Energy Program. Customers pay \$3.00 per month for blocks of renewable energy equal to some or all of their monthly electric usage. A block is the equivalent of 300 kilowatt-hours of electricity. The electricity generated for Stoughton Utilities' Renewable Energy Program is provided by WPPI Energy and comes from a combination of wind, biogas and solar.

Renewable energy sold through Stoughton Utilities' program is Green-e Energy certified. Established by the nonprofit Center for Resource Solutions to provide an objective standard for consumers to compare renewable energy options, Green-e Energy guarantees the quality of the renewable energy used in certified products.

Three WPPI Energy member communities, including Lake Mills, Stoughton and Waunakee, were recognized for participation levels exceeding five percent.

"Our customers continue to understand the importance of taking action now for the benefit of our children and grandchildren," said Kardasz. "We all share a responsibility for the long-term economic and environmental health of our community, and we will continue to do our part."

The community's exemplary participation level is due, in large part, to an impressive response by local citizens to a recent challenge from Mayor Jim Griffin encouraging residents to subscribe to the program. During the course of the challenge, citizens increased their Renewable Energy Program purchases by 12 percent.

Customers seeking more information about the Renewable Energy Program can call the utility at (608) 873-3379 or visit www.stoughtonutilities.com.

###



News Release

Stoughton Utilities

November 20, 2009

Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Contact: Alicia Rankin, Energy Services Representative
608-219-6130

Stoughton Utilities donates to local EMS for equipment

The Stoughton Area Emergency Medical Services received a \$1,000 donation from Stoughton Utilities. The money will be used to purchase a carbon monoxide detection unit that first responders will use for clients.

The donation came from Stoughton Utilities and their power provider, WPPI Energy, as part of their Community Contributions program, through which the utility is able to make charitable contributions to the community it serves. Stoughton Utilities chose to make this donation because it will directly benefit the citizens of Stoughton and customers of the utility.

Pictured from left to right are Kim Jennings, Stoughton Utilities, Cathy Rigdon, Stoughton Area EMS, and Alicia Rankin of Stoughton Utilities.



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com

Robert Kardasz

From: crigdon@ci.stoughton.wi.us
Sent: Thursday, November 12, 2009 2:18 PM
To: Robert Kardasz
Cc: Jim Griffin
Subject: Wow! What a surprise!!!!

Bob ~

Sorry I missed you earlier this a.m. – I was at a meeting.

Thank you so much for the donation of \$1,000 to be applied toward the purchase of a Rad-57 Carbon Monoxide detector. What a surprise!!!!

I appreciate your support. A formal thank you will be coming in a hard copy.

Cathy



*Cathy J. Rigdon, Director
Stoughton Area EMS
381 E. Main Street
Stoughton, WI 53589
608-873-6500 ext. 670
crigdon@ci.stoughton.wi.us*

STOUGHTON UTILITIES

MEMORANDUM

NOV 25 2009

RECEIVED
STOUGHTON, WI

TO: WPPI Energy Member Managers

CC: Andy Kellen, Anne Rodriguez, Bev Lindquist, Dan Ebert, Jake Oelke, Lauri Isaacson, Mallory Stanford, Marty Dreischmeier, Melanie Juedes, Mike Stuart, Nicole Guld, Pat Connors, Peggy Jesion, Phil Hansen, Roy Thilly, Tim Ament, Tom Hanrahan, Tom Paque, WPPI Energy ESRs

FROM: Tammy Freeman

DATE: November 23, 2009

SUBJECT: *Typical Bill Comparison Summary*

Attached is a summary of the current typical bill comparison for WPPI members. It compares members' current electric rates to comparable rates of the investor-owned utilities for standard usage of residential, commercial and large power/industrial customers. Actual January through September 2009 wholesale power cost information was applied in the comparison with budgeted information for October through December to estimate your average annual PCAC, if applicable. Your actual monthly PCAC will vary from this average annual estimate.

Iowa Members

This comparison applies the current approved rates for Interstate Power & Light Co. and MidAmerican Energy Company. All associated surcharges or credits are also applied. At this time, we do not have a summary of IOU rate activity. We will include this in future typical bill comparison memos.

Michigan Members

This comparison applies the current approved rates for Detroit Edison Company, Marquette Board of Power & Light, UPPCO, WE Energies, WPS and XCEL. All associated surcharges or credits are also applied. At this time, we do not have a summary of IOU rate activity. We will include this in future typical bill comparison memos.

Wisconsin Members

This comparison applies the current approved rates for Alliant, MG&E, WE Energies, WPS and XCEL. All associated fuel surcharges or credits are also applied. The table below summarizes the most recent approved rate activity for the IOUs.

Investor-Owned Utility	Percent Change	Effective Date
Alliant Energy (fuel cost surcharge)	1.60%	4/25/08
(2009 rate adjustment)	0.00%	1/1/09
Madison Gas & Electric (MG&E) (fuel cost surcharge)	2.35%	5/6/08
(2009 rate adjustment)	(0.74%)	1/1/09
(fuel cost adjustment)	(1.88%)	5/9/09
WE Energies (fuel cost surcharge)	5.10%	7/8/08
(Point Beach sales credit adj.)	3.20%	1/1/09
(fuel cost surcharge reduced)	(2.90%)	5/1/09
Wisconsin Public Service (WPS) (final fuel cost surcharge)	5.10%	7/4/08
(2009 rate adjustment)	0.00%	1/1/09
XCEL Energy (fuel cost surcharge)	3.00%	5/6/08
(2009 rate adjustment)	0.00%	1/1/09

Currently, there are eight IOU rate proceedings pending at the PSC.

Investor-Owned Utility	Percent Change	Filed Date
Alliant Energy (2010 rate adjustment) (fuel cost review)	9.20%	3/25/09 8/28/09
MG&E (2010 rate adjustment)	4.50%	4/28/09
WE Energies (2010 rate adjustment)	2.80%	3/13/09
WPS (Limited Reopener to increase rates) (fuel cost review)	5.00%	5/1/09 4/23/09
XCEL Energy (2010 rate adjustment) (fuel cost review)	5.70%	4/29/09 4/21/09

In addition, Alliant, WPS and XCEL all received no increase in rates for 2009. To accomplish this, the PSC rolled each respective utility's fuel surcharge into based rates and eliminated the fuel surcharges.

We anticipate rates for WPPI members, in general, will become more competitive in 2010 pending the outcome of IOU rate cases. We also believe that additional progress will be made on the retail rate competitiveness front in 2011.

If you have any questions regarding this comparison, please let me know.

**STOUGHTON ELECTRIC UTILITY
ELECTRIC RATE COMPARISON - BASED ON 2009 ESTIMATES
MONTHLY BILL CALCULATION**

RATES	Stoughton (1)	WE Energies (2)	Percent Above or Below	Wisconsin Public Service (3)	Percent Above or Below	Alliant Energy (4)	Percent Above or Below	XCEL Energy (5)	Percent Above or Below	Madison Gas & Electric (6)	Percent Above or Below
RESIDENTIAL											
100 kWh	\$17.04	\$18.73	9.9%	\$17.44	2.3%	\$18.16	6.6%	\$17.81	4.5%	\$21.29	24.9%
500 kWh	\$55.20	\$63.26	14.6%	\$64.40	16.7%	\$60.10	8.9%	\$57.05	3.3%	\$71.66	29.8%
750 kWh	\$79.05	\$91.08	15.2%	\$93.74	18.6%	\$86.32	9.2%	\$81.57	3.2%	\$103.13	30.5%
1,000 kWh	\$102.90	\$118.91	15.6%	\$123.09	19.6%	\$112.53	9.4%	\$106.09	3.1%	\$134.61	30.8%
2,000 kWh	\$198.30	\$230.22	16.1%	\$240.48	21.3%	\$217.39	9.6%	\$204.18	3.0%	\$260.52	31.4%
GENERAL SERVICE											
4 kW 500 kWh (1-phase)	\$55.20	\$63.26	14.6%	\$64.92	17.6%	\$60.10	8.9%	\$57.05	3.3%	\$71.66	29.8%
16 kW 2,000 kWh (1-phase)	\$198.30	\$230.22	16.1%	\$237.93	20.0%	\$217.39	9.6%	\$204.18	3.0%	\$260.52	31.4%
30 kW 6,000 kWh (3-phase)	\$586.40	\$683.07	16.5%	\$702.29	19.8%	\$644.71	9.9%	\$622.84	6.2%	\$770.36	31.4%
40 kW 10,000 kWh (3-phase)	\$968.00	\$1,128.31	16.6%	\$1,163.65	20.2%	\$1,064.15	9.9%	\$924.87	(4.3%)	\$1,147.90	18.6%
SMALL POWER SERVICE											
150 kW 60,000 kWh (secondary)	\$4,957.50	\$5,336.95	7.7%	\$4,725.87	(4.7%)	\$4,801.90	(3.1%)	\$4,560.42	(8.0%)	\$5,695.60	14.9%
LARGE POWER TOD SERVICE (7)											
300 kW 120,000 kWh (secondary)	\$10,036.80	\$10,627.41	5.9%	\$9,421.23	(6.1%)	\$9,776.00	(2.6%)	\$9,469.36	(5.7%)	\$11,005.29	9.6%
500 kW 200,000 kWh (primary)	\$16,269.84	\$16,283.99	0.1%	\$15,356.72	(5.6%)	\$15,655.19	(3.8%)	\$15,228.90	(6.4%)	\$17,936.16	10.2%
1,000 kW 400,000 kWh (primary)	\$32,273.28	\$31,851.00	(1.3%)	\$28,662.04	(11.2%)	\$31,077.09	(3.7%)	\$30,243.95	(6.3%)	\$34,439.92	6.7%

- (1) STOUGHTON ELECTRIC UTILITY bills estimated using rates effective 1/2/07 and a projected 2009 PCAC of \$ 0.0131 per kWh
- (2) WE Energies bills based on their approved 2008 rates and includes a Point Beach sales credit which varies by rate class. Also included is a fuel surcharge which varies by rate class.
- (3) WPSC based on their approved 2009 rates and includes a fuel surcharge of \$ - per kWh
- (4) Alliant Energy based on their approved 2009 rates and includes a fuel surcharge of \$ - per kWh
- (5) XCEL Energy based on their approved 2009 rates and includes a fuel surcharge of \$ - per kWh
- (6) MG&E based on their approved 2009 rates and includes a proposed fuel surcharge of \$ (0.00204) per kWh
- (7) For TOU rates, on- and off-peak energy splits are adjusted to match the billing periods of each utility.



State of Wisconsin \ DEPARTMENT OF NATURAL RESOURCES

Jim Doyle, Governor
Matthew J. Frank, Secretary

101 S. Webster St.
Box 7921
Madison, Wisconsin 53707-7921
Telephone 608-266-2621
FAX 608-267-3579
TTY Access via relay - 711

December 4, 2009

STOUGHTON UTILITIES

Stoughton Utilities
Bob Kardasz
Utilities Director
600 S. 4th St.
Stoughton WI 53589

DEC 07 2009

RECEIVED
STOUGHTON, WI

Subject: Tree Line USA

Dear Mr. Kardasz:

This letter confirms that your application for Tree Line USA recognition has been received and is complete.

The application has been reviewed by your regional, DNR Urban Forestry Coordinator and at their request I have approved and forwarded your nomination to the National Arbor Day Foundation. They will conduct the final review and approval of nominations. Awards will be distributed by NADF in time for Arbor Day 2010.

Congratulations on your outstanding urban forestry program. Your efforts contribute greatly to the quality of the urban forest and the quality of life in Wisconsin. Tree Line USA is an excellent program to recognize and make the public aware of your utility's efforts.

Sincerely,

Paul J. DeLong
Chief State Forester
Division of Forestry

cc. Craig Wood-Electric System Sup.
Todd Fossum-Consultant
Jeff Roe-SCR, WDNR, Regional Urban Forestry Coordinator

Robert Kardasz

From: Brian Hoops
Sent: Thursday, December 10, 2009 7:30 AM
To: Sean Grady; Craig Wood; Robert Kardasz
Subject: FW: Thanks!
Attachments: DSC_5441.jpg; DSC_5451.jpg; DSC_5445.jpg; DSC_5448.jpg

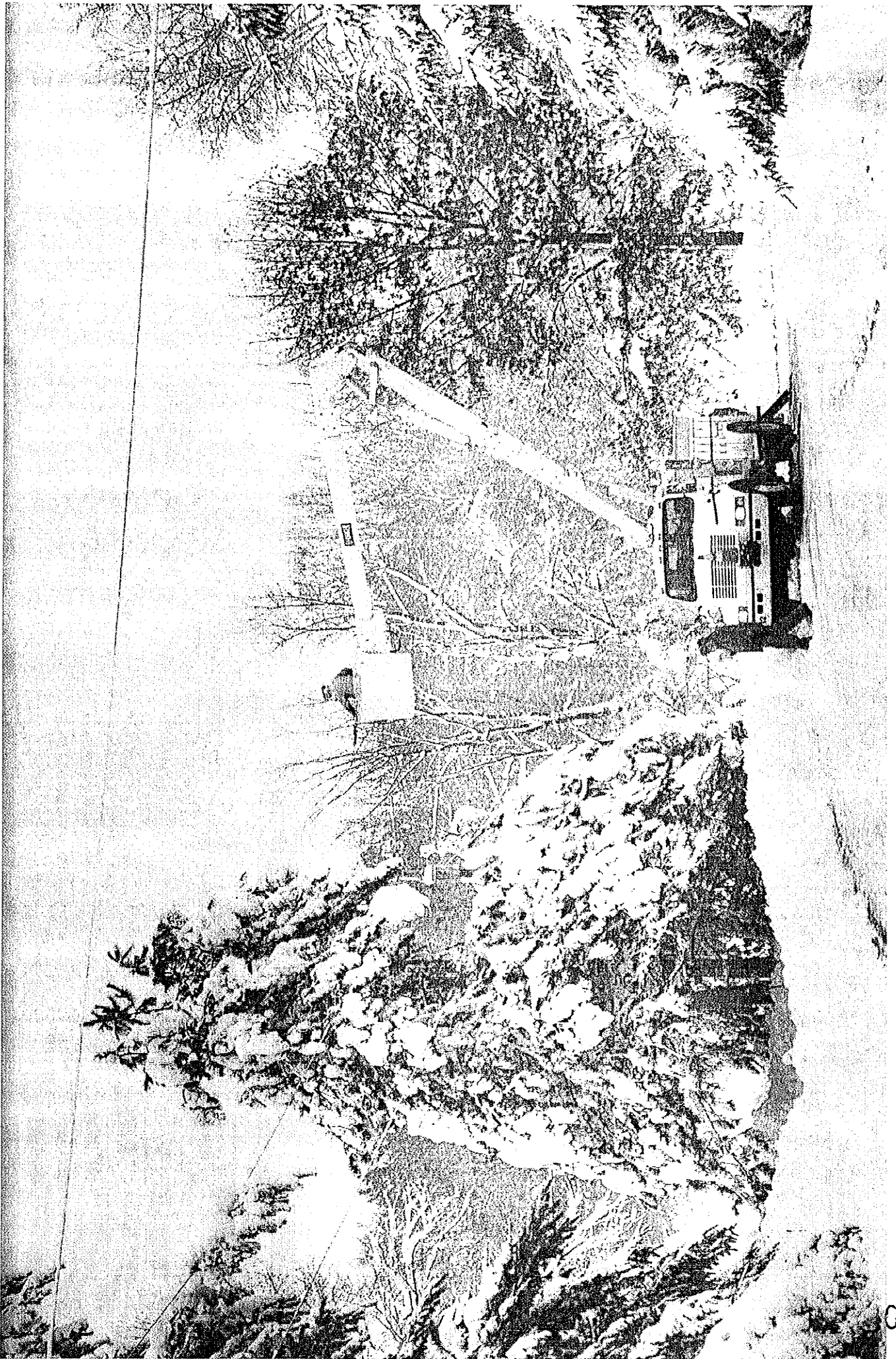
FYI...

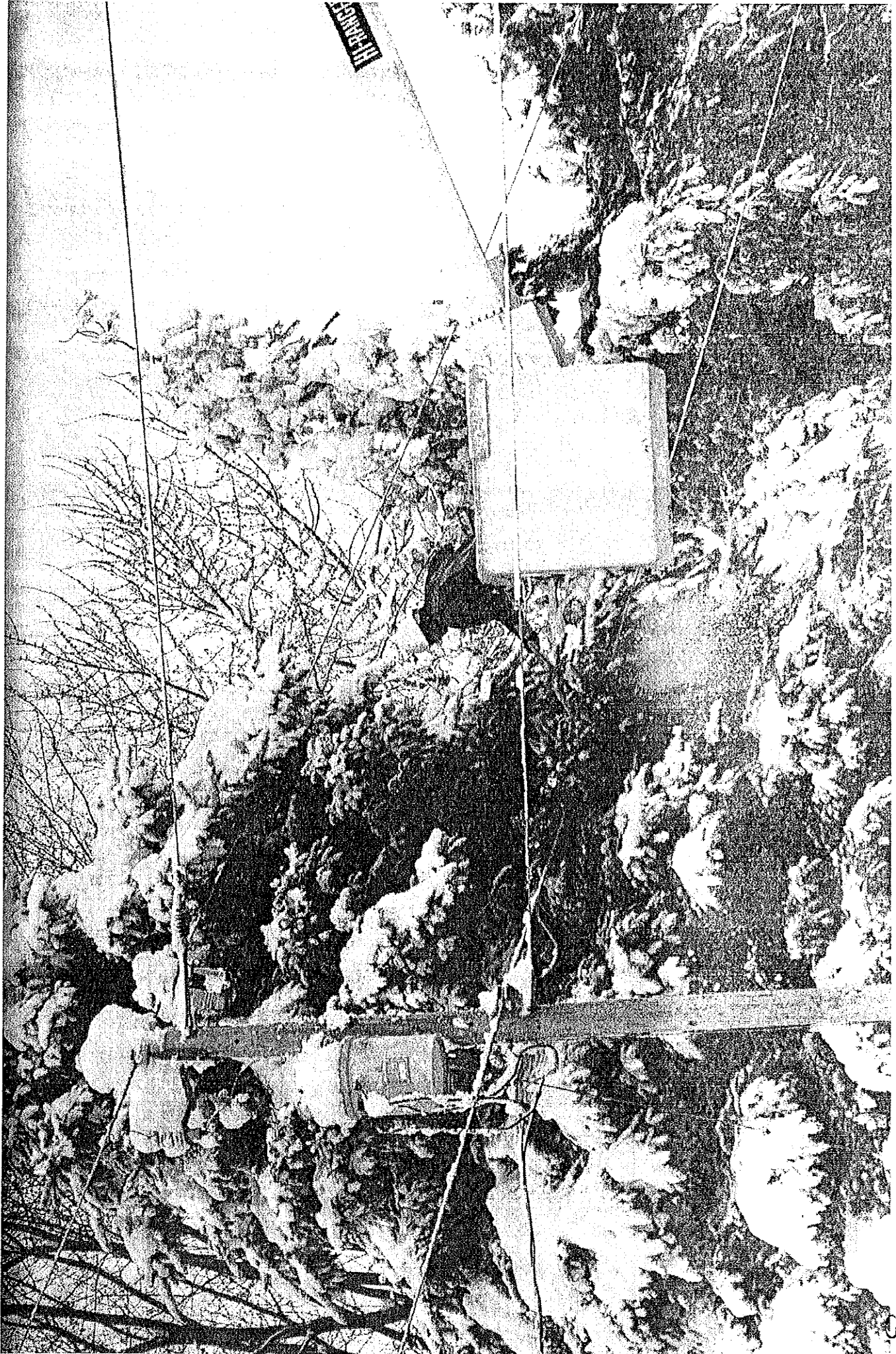
-----Original Message-----

From: Pat Weeden [mailto:pweeden@weedengraphics.com]
Sent: Wednesday, December 09, 2009 9:33 PM
To: SU Customer Service
Subject: Thanks!

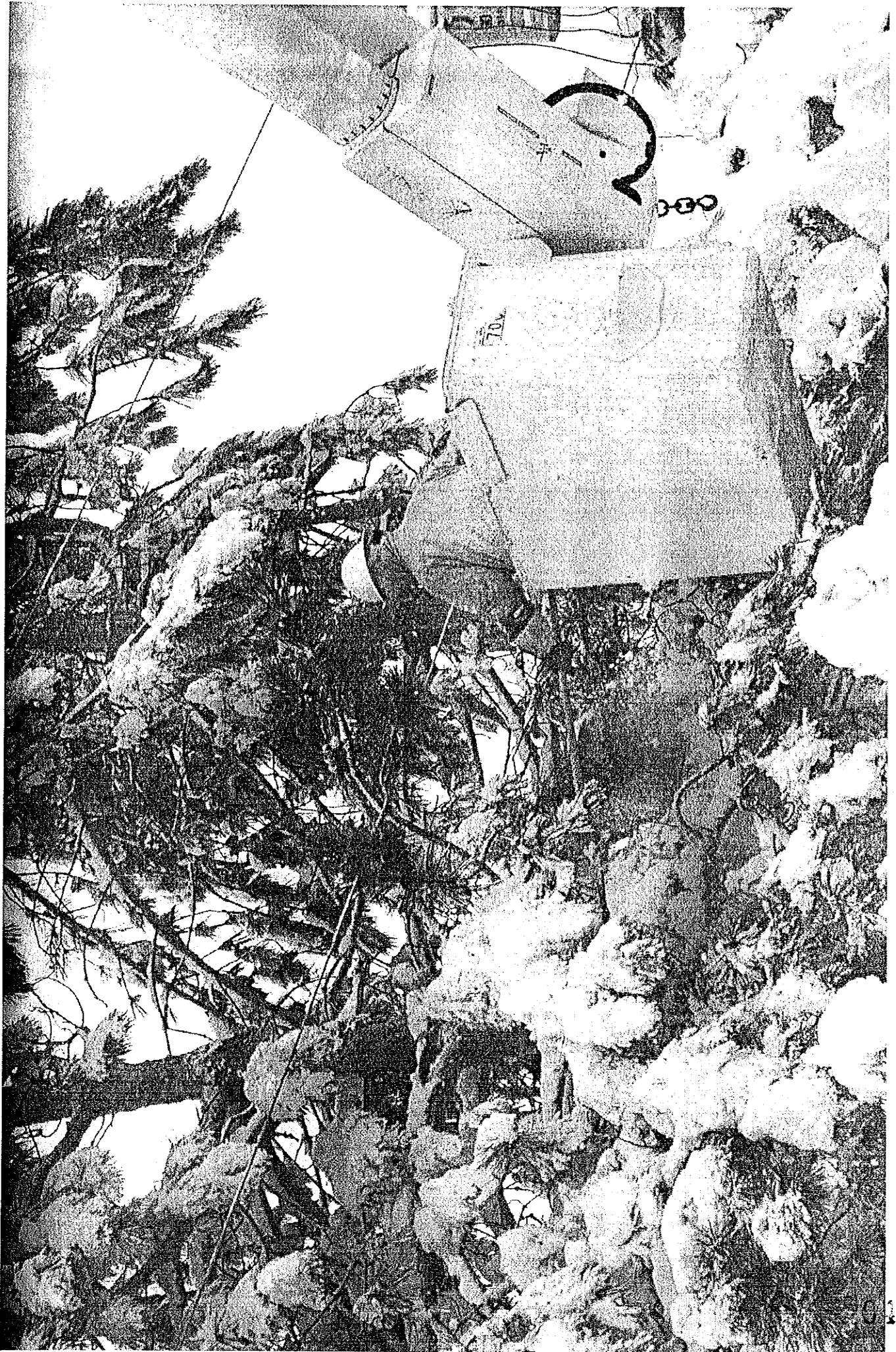
Thanks to your electric crews who worked throughout the day on Wednesday to get our power back. Here are some pictures from Wilnor Drive northwest of Stoughton.

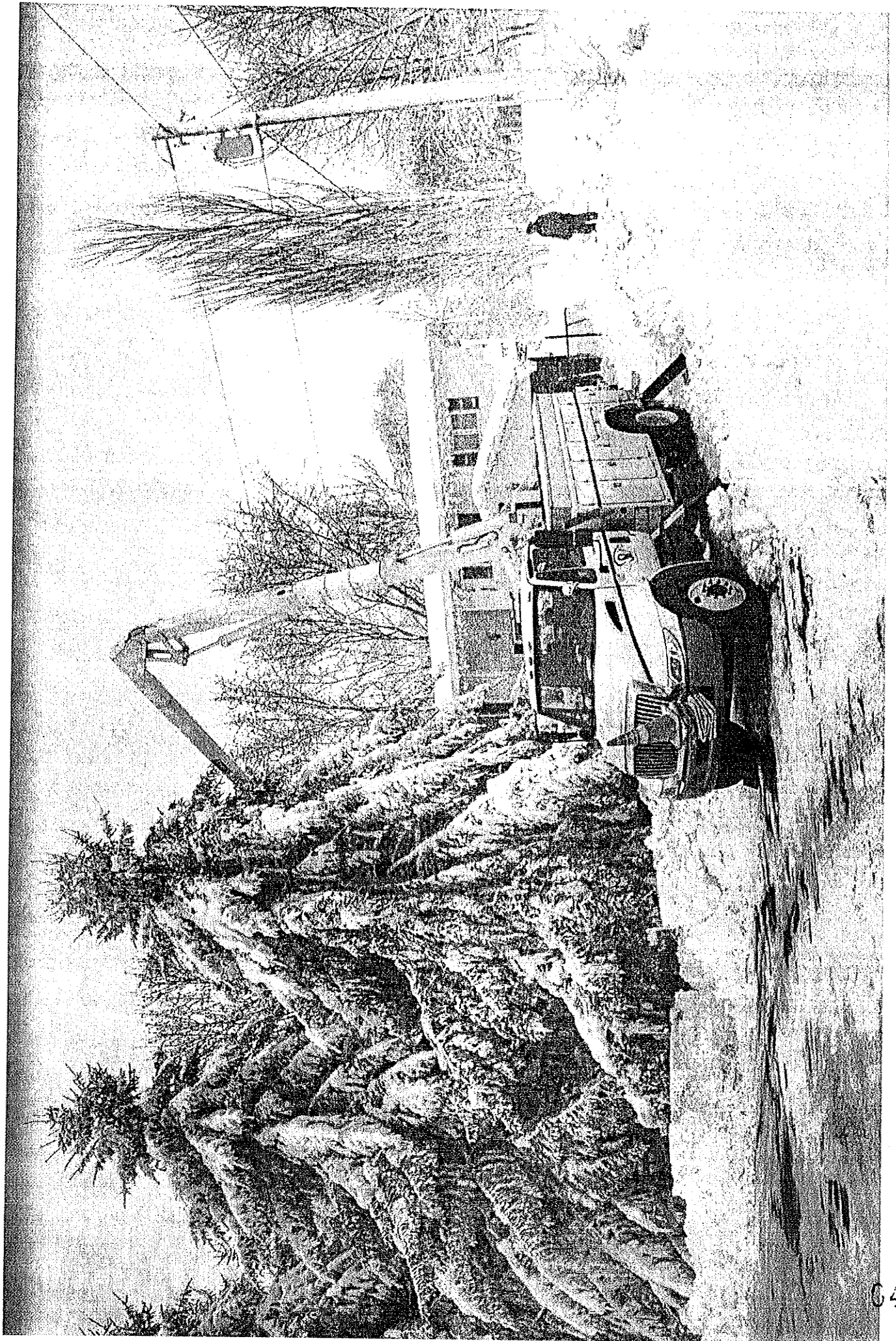
Pat Weeden





11-10-1964

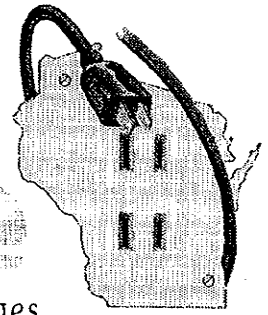




A Coalition
to preserve
Wisconsin's
Reliable and
Affordable
Electricity

Customers First!

the Wire



Plugging you in to electric industry changes

608/286-0784 • P.O. Box 54 • Madison, WI 53701 • www.customersfirst.org • DECEMBER 2009 • Vol. 14, No. 12

Save the date!

Mark your calendars for the *Customers First! Power Breakfast* on February 3 at Madison's Concourse Hotel. Hear experts share insights on major federal and state energy-policy initiatives. Program details and registration information available soon at www.customersfirst.org.

ATC still planning long- term buildout

Wisconsin has added major upgrades to its electric transmission network since the 1990s, but the company that builds, owns, and operates most of the system says the work is nowhere near done. An additional \$2.5 billion should be spent over the next 10 years upgrading

Wisconsin's transmission networks, the American Transmission Company (ATC) said this fall.

The figure is down slightly from ATC's 10-year assessment of transmission needs as released last year, but along with its most current projections the company included a caveat: "The current forecast may change due to regional initiatives to build transmission infrastructure to support renewable generation."

The total projected expenditures break down to \$1 billion for transmission network upgrades and \$1.5 billion for interconnection and asset renewal projects, infrastructure replacement and relocation, and smaller network reliability improvements, ATC said.

The \$1 billion for new infrastructure would include 131 miles of new transmission lines and

Continued on page 3...

APPA wants pricing probe

Electricity prices are rising, vast numbers of customers are behind on their power bills, and the nation's community-owned electric utilities want to know if federal regulators are doing enough to keep prices fair.

The American Public Power Association (APPA, the trade association for community-owned electric utilities) is asking Congress and the Federal Energy Regulatory Commission (FERC) to investigate what's causing high and rising energy prices.

APPA and other groups joining in the call acknowledge that a number of factors are at work, but they say the impact is being felt most sharply in states that authorized full retail competition among electricity providers and obtain wholesale electricity through regional transmission organizations (RTOs).

In those states, retail electricity rates average 55 percent higher than in states that stayed with the traditional model of utility regulation and the gap is widening, the APPA said, citing statistics from the federal Energy Information Administration. More than 40 million retail electricity customers reside in the affected states, according to APPA.

"The promises of deregulation—competition and lower prices—have not been kept," said APPA President Mark Crisson. "While energy costs across the country have risen, the electric rates in deregulated markets have climbed faster than the rates in regulated areas."

The National Association of Regulatory Utility Commissioners discovered that one-fifth of more than 40 million electricity customers covered in a recent survey had past-due electricity bills.

The APPA and others have previously asked the FERC to investigate rate disparities and escalating prices in areas served by RTOs, but in a statement released last month the groups said FERC "has taken little action." The FERC is the federal agency assigned to regulate wholesale power markets and ensure that rates charged to customers are fair and reasonable. 💡

Watching the watchdogs

Concerns about regulatory vigilance aren't limited to the Federal Energy Regulatory Commission as described in the article nearby.

Railroad shipping customers have had a hard time getting results at the Surface Transportation Board (STB), and state regulators in Texas have been criticized recently for turning a deaf ear to consumer complaints.

In October, *The Dallas Morning News* expressed deep doubt about state regulatory commissioners sticking up for customers in an editorial that noted more than 54,000 customer complaints against electricity providers over a span of seven years, resulting in just 34 attempts by the Public Utility Commission to seek sanc-

tions on customers' behalf.

Nationally, the STB's reluctance to address exorbitant rail shipping rates inspired the *Customers First!* Coalition to become active a few years ago in CURE (Consumers United for Rail Equity) when it became obvious that retail electricity customers ended up paying the tab for railroads overcharging utilities to deliver power-plant fuel.

With reform legislation making progress in both houses of Congress, the STB has shown signs of becoming more responsive to customer concerns. 💡



THE WIRE is a monthly publication of the *Customers First!* Coalition—a broad-based alliance of local governments, small businesses and farmers, environmental groups, labor and consumer groups, retirees and low-income families, municipal electric utilities, rural electric cooperatives, wholesale suppliers, and an investor-owned utility. *Customers First!* is a coalition dedicated to preserving Wisconsin's reliable and affordable electricity.

If you have questions or comments about THE WIRE or the *Customers First!* Coalition, please call 608/286-0784.



KEEPING CURRENT

With CFC Executive Director Matt Bromley



I love my programmable thermostat. It's really not much to look at, and it doesn't help with chores around the house, but this little device is my best friend when it comes to saving money on my home heating bill. Simply, a programmable, set-back, or smart thermostat is an electronic calendar and clock that allows you to tell the furnace (or air conditioner) when to kick in. You can adjust the thermostat's schedule so that it automatically reduces heating and cooling in your home when no one is there, like when you're at work or away on vacation.

Now, I'll admit that my lifestyle and habits make it convenient for me to benefit from one of these energy-saving gadgets. Families with ever-changing schedules or differing needs for comfort may not get as much out of smart thermostats, nor will those who fail to properly install or program them. But if they are used properly and diligently, the Department of Energy estimates that the average household can save about \$180 a year on energy bills.



Bromley

Smart thermostats are an example of how consumers can prepare themselves now for the continuing rise in energy costs. The depressed economy may have eased the pressure on energy prices somewhat over the last year, but as the economy rebounds and global demand for oil, natural gas, and other energy resources increases, prices will undoubtedly move higher.

Even with the certainty of rising energy costs, it can be difficult to convince people to adopt a more energy-efficient lifestyle. Realizing that it takes more than just economic incentives to motivate people, energy experts are exploring more behavior-based approaches that look at psychological, social, and other factors that influence how we choose. In fact, a behavior-based model developed by the American Council for an Energy Efficient Economy was included as part of the Energy Center of Wisconsin's energy efficiency potential study recently completed for the state.

The modeling suggests that programs that influence people's behaviors so that they turn off lights, wash in cold water, and air-dry clothes, for example, have the potential to save as much as 1,700 GWh of electricity and 323 million therms of natural gas by 2012. Some of the savings identified can, and are being achieved through the traditional economic incentive approach, but the research suggests that a lot more can be done with the addition of behavior-based programs. It makes sense to see how the two approaches can work together. 💡

Michigan grappling with competition cap

State lawmakers in Michigan are still looking for ways to make the retail electric competition they thought they were creating in the 1990s turn into something real.

During that madcap decade, the Michigan Legislature adopted language saying retail electricity would be open to competition. But as usual there were limits, and the Legislature has since decided only 10 percent of retail customers could participate. In other words, retail competition is good for consumers—until 10 percent get involved.

Utilities wanted the 10-percent competition cap to make sure they kept a solid customer

base—not exactly a heroic display of free-market principles, but at least more logical than the Legislature's have-it-both-ways decision.

But rates have been rising and now there's talk about lifting the 10-percent cap to some unspecified higher number, to be negotiated, thus demonstrating that the main objective is less to identify what works for customers than to figure out what it will take to make an annoying political problem go away.

Meanwhile, states that held onto the traditional utility model have also held onto lower (though admittedly rising) retail rates.

Check back in another decade. 💡

Nine states falling short of renewable-energy goals

With a nationwide renewable portfolio standard (RPS) likelier than any other energy policy choice to be included in federal climate legislation, a newspaper survey has found many states—not including Wisconsin—failing to meet their own RPS goals.

In October, *USA Today* reported that it found nine states where efforts to boost reliance on renewable energy were not making the grade. Thirty-five states have adopted some form of RPS.

Some states, the story noted, require utilities that don't produce or purchase enough renewable energy to pay fees to finance renewable projects. That system allows utilities to comply with program requirements without necessarily adding renewable generation capacity.

States that have already missed or are expected to miss all or part of their mandated targets include Arizona, California, Delaware, Maryland, Massachusetts, New Jersey, New Hampshire, New York, and Ohio.

In aggregate, Wisconsin utilities currently obtain roughly 4 percent of their power from renewable sources, against a current-law target of 10 percent by 2015. 💡

The Julius Caesar Substation?

What's the U.S. have in common with ancient Gaul? Well...where electricity is concerned, we're divided into three parts. Now a plan's being floated to build a kind of super-substation linking the three and reducing barriers to the flow of alternative and renewable energy nationwide.

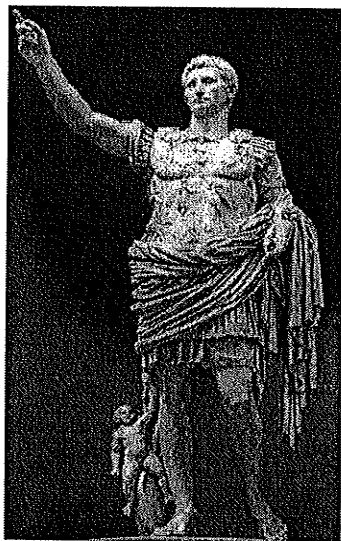
As presently constituted, the U.S. electricity grid consists of one network connecting almost everything east of the Rocky Mountains, another connecting areas west of the Rockies, and a third that serves most of Texas, all unto itself.

These three transmission networks are known as the East, West, and Texas Interconnections and the point where all three come nearest one another is at Clovis, New Mexico. Energy officials now have plans, announced this fall, to build a huge substation—to be called the Tres Amigas SuperStation—on a 22-square-mile site at Clovis.

What's planned is a triangular configuration of superconductor pipelines buried underground and forming a transmission hub that allows electricity to be transferred from one interconnection to another. Among its virtues

would be an enhanced ability to move renewable energy from the typically remote sites where it's most easily generated to the distant population centers where the biggest volumes of electricity are used.

The initial phase of construction is expected to cost about \$600 million and could start next year or in 2012, with operational status achievable about two years later, pending regulatory approval from the Federal Energy Regulatory Commission and the state jurisdictions involved. 💡



Constellation deal finally closes

More than once we thought we were nearing the end of the Maryland electric restructuring saga. Now with half of a major utility holding company's nuclear operations under French ownership, things may at last be winding down. Early last month, Constellation Energy Group, parent company of Baltimore Gas and Electric (BGE), announced it would waste no time closing its \$4.5 billion deal to sell half its nuclear energy assets to Electricite de France. Maryland utility regulators leveraged a \$110 million rebate to BGE customers as a condition of approving the deal.

A 57 percent rate increase for BGE customers at the beginning of 2006 has kept Maryland politics in turmoil since then and arguably tilted the outcome of a gubernatorial election.

Current Governor Martin O'Malley campaigned on the issue of getting a break for BGE customers and moving Maryland back toward traditional utility regulation. Earlier this year, the state Legislature declined to adopt a re-regulation proposal and the \$110 million payback might be as close as they ever get.

For Maryland retail electricity customers, aside from the rebate checks they'll be getting one of these days, there's at least the comfort of knowing there don't seem to be a lot of things left to happen. 💡

Energy saver tip

For your decorative holiday lighting this year, you may want to consider switching over to new LEDs. Light-emitting diodes produce attractive light with intense color and consume far less power than conventional incandescent bulbs. Also, a number of retailers are offering rebates if you trade in a set of old, conventional lights, proving the opportunity to save a few bucks along with significant amounts of energy. 💡

ATC buildout

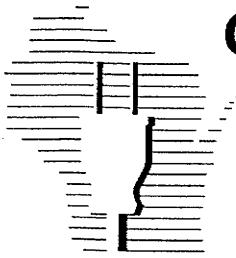
Continued from front page...

upgrades to 400 miles of existing lines, plus 21 new transformers and 29 new capacitor banks.

At a Madison forum on energy issues in September, Public Service Commission Chair Eric Callisto noted that \$2.3 billion had been spent on Wisconsin utilities' transmission systems since 1990, leaving the state "in a very good place" where system reliability is concerned.

In releasing its annual 10-year assessment, ATC said the system is performing well in terms of reliability, but the company is now taking a more detailed look ahead at how to manage risks associated with aging infrastructure.

Projects undertaken by ATC since 2001 have resulted in construction of 476 miles of new transmission line and 1,400 miles of upgrades. Those changes can be credited with eliminating the equivalent of 15.3 million megawatt hours of energy losses systemwide and averting the need for an additional 122 megawatts of generation capacity to serve peak demand, ATC said. 💡



Customers First!

P.O. Box 54
Madison, WI 53701

A Coalition
to preserve
Wisconsin's
Reliable
and Affordable
Electricity

Be sure
to check out the
Customers First!
web site at



www.customersfirst.org



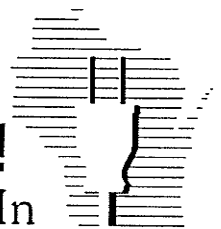
Quotable Quotes

“At a time when consumers are facing extreme hardships from rising electricity costs and growing numbers face shut-offs, [federal regulators] must assure electric rates are just and reasonable.”

—American Public Power Association (APPA) President Mark Crisson, asking for an investigation of rising utility costs and quoted in a November 2009 statement from APPA

Help us share our messages with others. If you know of businesses or organizations that would like to learn more about protecting Wisconsin's reliable and affordable electricity, please feel free to copy and share with them all or part of this newsletter, or you can call 608/286-0784 to arrange an informational meeting.

Customers First!
Plugging Wisconsin In





Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: December 10, 2008
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Committee 12-Month Calendar.

The following calendar is provided for information and discussion.

December 14, 2009	Regular Meeting - Governance Discussion
December 17, 2009	Stoughton Utilities Holiday Open House
January 20, 2010	Regular Meeting at the wastewater treatment facility - Approve Declarations of Official Intent(s)
February 17, 2010	Regular Meeting - Discuss Stoughton Utilities 2009 Accomplishments
February 22-25, 2010	American Public Power Association Legislative Rally in Washington, D.C.
March 15, 2010	Regular Meeting - Stoughton Utilities Tax Stabilization Dividends Discussion and Approval
March 23, 2010	Common Council - Accept Stoughton Utilities Tax Stabilization Dividends Recommendation
March 24-26, 2010	Wisconsin Rural Water Association Annual Conference in Green Bay



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com



April 19, 2010	Regular Meeting - Stoughton Utilities 2009 Annual Audit and Management Letter Presentation - Review Drinking Water Consumer Confidence Report (CCR) - Annual Stoughton Utilities Goals Discussion and Approval - Review Wisconsin Public Service Commission Annual Electric and Water Reports
April 22, 2010	GreenMax Home Open House on the 40 th Anniversary of Earth Day
April 27, 2010	Common Council Meeting - Stoughton Utilities 2010 Annual Audit Presentation and approval
May 2-8, 2010	Drinking Water Week
May 5, 2010	WPPI Energy Orientation Meeting
May 17, 2010	Regular Meeting - First Regular Meeting after the Common Council Reorganization Meeting - Elect Committee Chair and Vice Chair - Annual Studies Discussion and Presentation - Tour Stoughton Utilities Building
June 9-11, 2010	Municipal Electric Utilities of Wisconsin (MEUW) Annual Conference in Green Bay
June 14, 2010	Regular Meeting - Discussion Approve and recommend the proposed non-represented employee compensation adjustments to the Personnel Committee and the Common Council - Approve and recommend the Wastewater Compliance Maintenance Annual Report (CMAR) and Resolution to the Common Council - Stoughton Utilities Green Energy Discussion
June 22, 2010	Common Council Meeting - Approve Compliance Maintenance Annual Report (CMAR) and adopt corresponding resolution
July 19, 2010	Regular Meeting
August 16, 2010	Regular Meeting - Tour East Electric Substation
September 8-9, 2010	Municipal Electric Utilities Of Wisconsin (MEUW) Fifth Annual Lineman's Rodeo in Kaukauna

September 13, 2010	Regular Meeting - Approve and Recommend the Proposed Stoughton Utilities 2011 Budget to the Common Council - Approve and recommend the Twenty-Year (2011-2030) Stoughton Utilities Capital Projects Program to the Common Council - Tour Well No. 5 and Reservoir
September 16-17, 2010	WPPI Energy (WPPI) Annual Conference in Green Lake
October 5, 2010	WPPI Orientation
October 6-8, 2010	Wisconsin Wastewater Operators Association (WWOA) Annual Conference in Green Bay
October 17, 2010	Special Meeting - Conduct Hearings for the 2009 Tax Roll Nomination
October 17, 2010	Regular Meeting
November 9, 2010	Common Council Meeting - Approve 2011 Budget and Twenty-Year (2011-2030) Capital Projects Program
November 15, 2010	Regular Meeting

cc: Sean O Grady
 Stoughton Utilities Operations Superintendent



Stoughton Utilities Activities Reports November 2009

ADMINISTRATION – Utilities Director Robert P. Kardasz, P.E.

Seasonal activities continued on the electric and water distribution systems, the sanitary sewer collection system, and in the office where your staff continues to work with customers fulfilling their financial obligations. The moratorium on electric service disconnections started at the beginning of the month. Electric system projects in one rural subdivision, shallow water service abatement, valve replacement and flushing continued. Sanitary sewer flushing and televising also continued. Projects also moved forward at the wastewater treatment facility on schedule. The East Water Storage Tank Foundation Project proceeded on schedule. The 2010 Budget and Twenty-Year Capital Improvements Projects (CIP) Program were approved and labor negotiations are underway.

ACCOUNTING – Kim M. Jennings, CPA

Accomplishments:

- Work order processing and closing.
- System review for construction estimates.
- Investment sales/purchases and income tracking. New account with Ameriprise Financial.
- Monthly account reconciliation, reporting and billing statistics for October 2009.

In Progress:

- Preparing 2009 audit schedules.
- Reviewing reporting requirements for American Recovery and Reinvestment Act (ARRA) funding recipients.
- Reviewing internal control procedures for billing, accounting, information systems and customer service.
- Developing financial statement report format including notes and supplemental schedules for year-end reporting.
- Monthly account reconciliation and reporting for November/December 2009.

CUSTOMER SERVICES AND INFORMATION TECHNOLOGIES DIVISION – Utilities
Office and Information Systems Supervisor Brian R. Hoops

Activities & Accomplishments:

- Staff completed the 2009 tax-roll process and submitted 95 accounts for 65 parcels totaling \$31,808 to City Hall for placement on property taxes.
- Staff continues to request residential payment deposits from customers who have shown their payments to be unreliable. This includes those that choose not to pay over the winter months, those that have submitted worthless checks, and those that have been disconnected in the past. To date, 75 deposits totaling \$42,423 have been requested from customers who did not pay over the course of last winter and 63 deposits totaling \$18,511 have been requested from customers who had their service disconnected for non-payment during 2009.
- Staff issued 10-day disconnect notices and performed electric service disconnections on delinquent commercial accounts. New deposits will be required for all commercial customers that had a disconnection performed.
- Staff continues to look forward to exploring various new methods of collection of delinquent accounts over the winter months. Options include small-claims court, Wisconsin Department of Revenue Tax Intercept Refund Program (TRIP), and working with a new collections agency. Staff has been submitting delinquent final-billed customer accounts to our new collection agency, Professional Placement Services, LLC (PPS). PPS will continue to attempt to collect the balances owed on these accounts, and will submit the customer to the Wisconsin D.O.R. TRIP program as necessary.
- Since we are within the cold-weather disconnection moratorium period, staff continues to monitor all accounts that are currently disconnected. Staff has been attempting to contact the property owner and all residents of all disconnected properties, not only to verify the resident's well-being, but also to attempt to make arrangements to reconnect the service. Twenty nine accounts, all but one of which are vacant residences, remain disconnected. Staff has also been following the Public Service Commission (PSC) reporting mandates of such dwellings.
- Staff processed utility billing and collections, accounts payable, payroll, and daily cash deposits.
- Erin Bothum attended training for our Cognos Reporting software. This will allow her to create detailed reports and custom letters, as well as perform in-depth searches of our Northstar customer database. This training will prove to be very useful during her daily activities.
- Erin Bothum attended the WPPI Energy Harris Users Group Meeting and brought back lots of useful information, including helpful knowledge gained from other Northstar software users. WPPI Energy also presented several new software add-ons that may be available in the near future.
- Enecia Sabroff and Robert Kardasz attended the 2009 Building Community Connections workshop put on by WPPI Energy. This workshop not only proved to be very informative and helpful, but Stoughton Utilities was also recognized for reaching 5% renewable energy participation.

LINE DIVISION AND PLANNING DIVISION – Utilities Operations Superintendent
Sean O Grady

East Side Elevated Water Tank Project: A preconstruction meeting was held at our office and underground work is scheduled to commence during the first week of December.

Substation Maintenance: AC Engineering was awarded our substation equipment/distribution capacitor maintenance contract for this year. The work should be completed before year end.

West Substation Property: The Utilities officially took ownership of the land in November. We are currently in the process of annexing this property into the City of Stoughton.

Strand and Associates: Staff continues to work with staff at Strand's office updating and automating some of our property records. This enhancement/update will facilitate the reconciliation of our property records data base to the general ledger.

Building Remodeling Project: We have made tremendous headway with the efficient operation of our HVAC system. We continue to apply pressure on suppliers and contractors in an effort to close this project out this year.

CTH N Bridge Replacement Project: Our overhead electric distribution lines were re-routed and de-energized over the river to facilitate the deck replacement. This bridge remains out of service.

MTE: All underground projects should be wrapped up by the first half of next month.

RP3: Staff has received a request for additional information from the American Public Power Association for our application submitted last month for our RP3 designation. We should hear something back from this national organization by the end of this calendar year.

Black Hawk Credit Union: Temporary electric service has been installed for construction. Staff is currently working with the developer on design and costs for extending electrical service.

441 Business Park Circle: Temporary electric service has been installed to the site for construction. Electric service requirements for this site will be similar to that of a standard residential home.

NFPA 70E: Faith Technologies is currently on site at our production wells and at our WWTP working on field verifications. When this project is completed, staff and contractors will know exactly what breaker operates what piece of equipment and will have informational stickers placed at each disconnect advising staff/contractors what PPE and staff clearance are required to work on such equipment.

Universal Silencer: Staff has had some general conversations with Universal Silencer engineers regarding their interest in developing a joint action venture installing and testing scrubber equipment on our stand-by generator at our WWTP. This equipment would reduce our carbon footprint.

Green Max Home: This home construction was completed ahead of Shaw Building and Design's schedule by approximately a month. The owners were able to move in the week before Thanks giving. An opening ceremony with all the subcontractors was held at the site and the house was tested for efficiencies by Focus on Energy. The house tested out to be extremely energy efficient and the overall design was impeccable.

WASTEWATER DIVISION – Utilities Wastewater System Supervisor Brian G. Erickson

Staff completed the 2009 sanitary sewer system maintenance program. Staff spent most of the year cleaning and making repairs to 35 miles of sewer mains. Winter months will be spent televising the sewer system to assist us with future projects and create files for the sanitary sewer system.

We had five employees participate in taking the DNR exams to become certified in water and wastewater operations.

United Liquid Waste Recycling hauled out roughly 590,000 gallons of sludge this fall. A total of 1.1 million gallons of sludge was hauled to farmer's fields for fertilizer in 2009. This included two of our digesters drained and hauled. The 1.1 million gallons of sludge produced in 2009 is typical from past years.

The Wastewater Division received a \$4250.00 incentive check from Focus on Energy for the blower project that was completed in September of this year.

The precipitation for the month was 1.73 inches.

The wastewater treatment facility processed an average flow of 1.294 million gallons per day with a monthly total of 38.8 million gallons.

WATER DIVISION – Utilities Water System Supervisor Roger M. Thorson

Staff continues working on water system maintenance. Repaired a couple of service leaks, replaced several broken water main valve boxes and replaced three fire hydrants. We will continue system upgrades until winter shuts us down.

We replaced a fire hydrant on the corner of Division St. and Washington St. that was severely damaged by a hit and run driver. When the hydrant was struck by the vehicle, several pieces of the vehicle were left behind from the impact, which included the license plate. Case closed.

Started working on year-end project closeouts.

Working on water system map upgrades and additions.

For the month of November, we pumped a total of 36,098,000 gallons of water.

ENERGY SERVICES SECTION OF THE PLANNING DIVISION – Stoughton Utilities/WPPI Energy Energy Services Representative Alicia Rankin

November Activities

- Submitted a bid application to WPPI Energy's RFP Program for Stoughton Trailers for a compressed air upgrade project. Bids will be awarded in December.
- SU donated \$1,000 to the EMS for a CO detector through WPPI Energy's Community Contributions Program. Funds came from WPPI Energy. A news release was submitted to the Hub.
- Conducted residential energy audit.
- Ordered and sent holiday cards.
- Attended GreenMax home ENERGY STAR testing.
- Signed residential customer up for solar PV interconnection and buy-back rate.
- Attended WPPI Energy BCC meeting.

December Objectives

- Meet with developer regarding a multifamily housing project in Stoughton to determine if SU can support energy efficiency initiatives.
- Work with the City to incorporate energy efficiency into several potential lighting projects.
- Hold meeting with Utility staff to discuss new program marketing materials from WPPI Energy and Marketing Coordinator role.
- Complete 2010 Energy Services Action Plan.

Dates at Stoughton Utilities in November: 5, 12, 16, 25

SAFETY COMPLIANCE SECTION OF THE PLANNING DIVISION – Stoughton Utilities/Municipal Electric Utilities of Wisconsin Southeastern Regional Safety Coordinator Christopher Belz

Accomplishments

Training

- Prepare for Respiratory Protection Training
- Prepare for Respiratory Fit testing

Audits/Inspections

- Conducted facility inspection on Stoughton Utilities Substations
- Conducted facility inspection on Stoughton Utilities Operations Building Large Truck Room, Small Truck Room and Storage Area
- Audited safety training records for RP₃ submittal

Compliance/Risk Management

- Reviewed/filed Confined Space Entry Permits
- Reviewed/filed Excavation/Trenching Forms
- Enter CE's into database
- Complete write up from Substations Inspection
- Completed write up from Operations Building Inspection
- Completed necessary revisions on Hearing Conservation Written Program
- Reviewed SPCC plan for American Transmission Company equipment on Stoughton Utilities property

Goals & Objectives

Training

- Complete all DCOMM regulated training topics

Audits/Inspections

- Inspect all Crews periodically to ensure safety compliance
- Perform facility inspections in all Stoughton Utilities facilities

Compliance/Risk Management

- Audit Energy Control Procedures in the Control of Hazardous Energy Procedure
- Review and update Stoughton Utilities Written Safety Programs

Scheduled dates MEUW SCRSC Safety Coordinator, Chris Belz, was at Stoughton Utilities: November 2, 9 and 23

Please visit us on our website at www.stoughtonutilities.com to view current events, follow project schedules, view meeting notices and minutes, review our energy conservation programs, pay your utilities bill via the internet, or to learn more about your Stoughton Utilities Electric, Wastewater and Water services.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: December 10, 2009
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Status Of Stoughton Utilities Committee November 16, 2009
Recommendations To The Stoughton Common Council.

November 24, 2009 Stoughton Common Council Meeting

- Approved the Stoughton Utilities Committee recommendation to approve the Payments Due List.
- Approved the Stoughton Utilities Committee recommendation to not purchase the Stoughton Area School District property.

December 8, 2009 Stoughton Common Council Meeting

- Approved the Stoughton Utilities Committee recommendation to amend Section 74-88 of the Municipal Code of Ordinances.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



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Stoughton Utilities

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Serving Electric, Water & Wastewater Needs Since 1886

Date: December 10, 2009
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: WPPI Energy Presentation.

WPPI Energy Assistant Vice President for Power Supply Resources Andy Kellen is scheduled to address the Stoughton Utilities Committee on December 14, 2009.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent

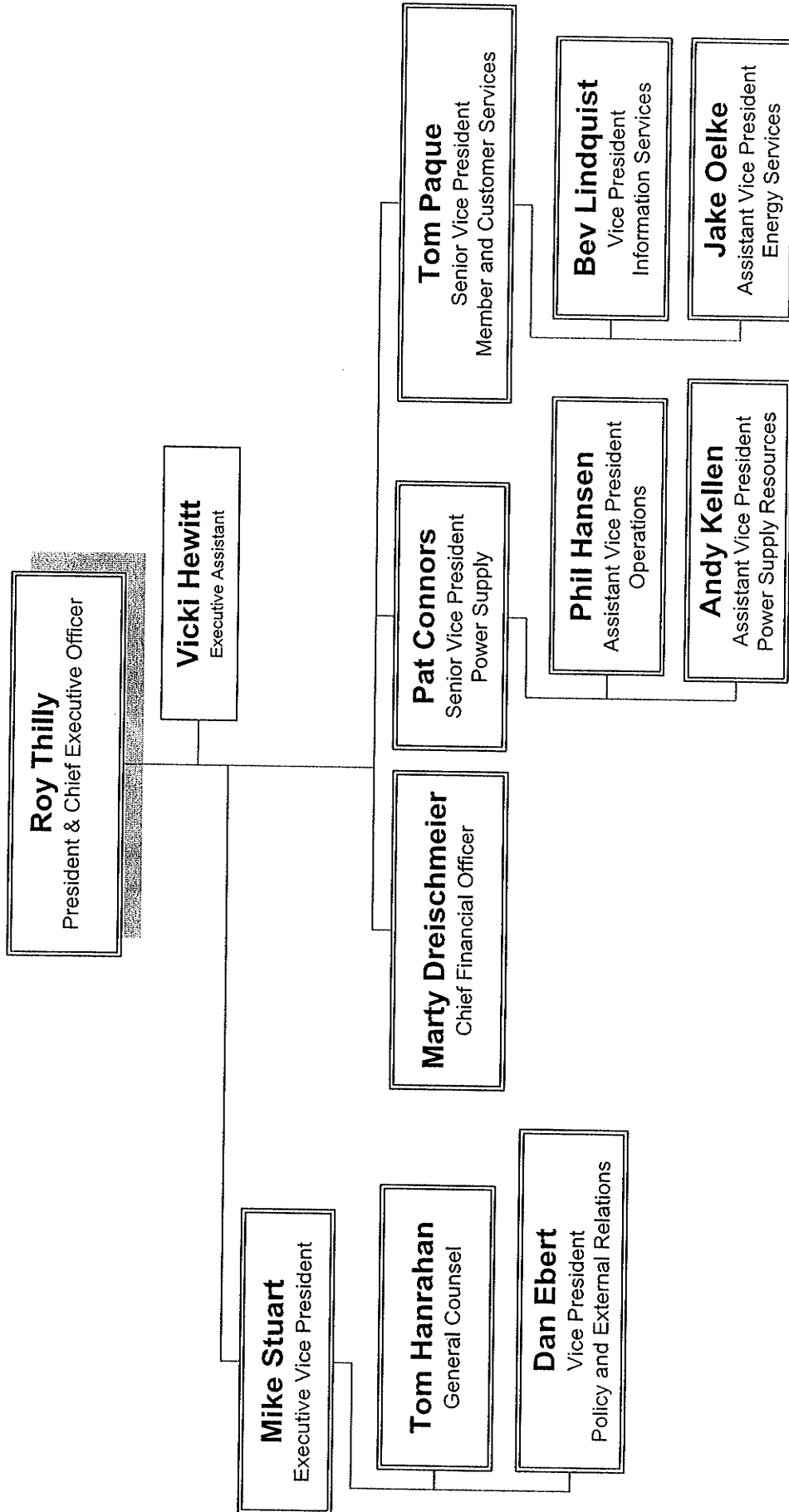


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WPPI Energy Senior Staff

September 25, 2009





Stoughton Utilities

600 South Fourth Street
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Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: December 10, 2009

To: Stoughton Utilities Committee

From: Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Resolution In Support Of WPPI Energy's Utility And Municipal Building Incentive Program.

The enclosed December 3, 2009 memorandum from Energy Services Representative Alicia Rankin explains that the City of Stoughton Departments and Stoughton Utilities will qualify for double the standard incentives for energy efficiency projects, if the corresponding resolution is adopted.

It is recommended that the Stoughton Utilities Committee approve the corresponding resolution and recommend its adoption by the City of Stoughton Common Council on December 22, 2009.

Encl.

cc: Alicia Rankin
Stoughton Utilities and WPPI Energy Services Representative

Sean O Grady
Stoughton Utilities Operations Superintendent



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038

MEMORANDUM

TO: Robert Kardasz
CC:
FROM: Alicia Rankin
DATE: December 3, 2009
SUBJECT: Energy Efficiency Resolution

WPPI Energy's Utility and Municipal Buildings Incentive Program was developed to encourage WPPI Energy members to implement energy saving measures in utility and city-owned facilities and to lead by example in energy efficiency. In order to qualify for the enhanced efficiency improvement incentives available through this program, the City has to pass an energy efficiency resolution that contains a quantifiable energy reduction goal. The purpose of passing a resolution is to promote the importance of energy efficiency for the community and to make a commitment to reducing energy waste in municipally-owned facilities. It will also establish accountability for the energy reduction effort.

If a resolution is passed, WPPI Energy will double the amount of a standard incentive for any qualifying energy efficiency project that the City or Utility implements. All City departments will be eligible for these incentives. I have attached a draft of a resolution for the City of Stoughton to consider passing.

Resolution No. R- - 09
Implementing Municipal-Wide Energy Management Policy

WHEREAS, the City of Stoughton and Stoughton Utilities are committed to being an environmentally responsible community and municipally owned and operated utility dedicated to improving global and local quality of life through active environmental stewardship; and

WHEREAS, it is more cost-effective to use less electricity and natural gas than it is to generate and/or purchase electricity and natural gas for the operation of the City and Utility facilities; and

WHEREAS, Stoughton Utilities and WPPI Energy have developed and implemented mutually beneficial energy efficiency, conservation and renewable energy programs, projects and educational activities designed to increase community energy efficiency, promote clean air and water and reduce waste; and

WHEREAS, Stoughton Utilities already promotes these initiatives through its Commitment to Community programs and partnership with WPPI Energy and Focus on Energy; and

WHEREAS, implementing a municipal-wide energy management policy will require that the City of Stoughton and Stoughton Utilities make a commitment of financial and human resources toward initiatives that save energy and money for the long-term.

NOW, THEREFORE, BE IT RESOLVED, that the City of Stoughton and Stoughton Utilities will set a goal to curb use of electricity, water, and natural gas in municipal facilities by 1% from levels measured in 2009 within five years.

BE IT FURTHER RESOLVED, that the City of Stoughton and Stoughton Utilities will demonstrate the effectiveness of energy efficiency, conservation and renewable resource development and further seek to instill a strong conservation ethic within the community that will help establish the City as a leader in these areas.

The above and foregoing resolution was duly adopted by the Common Council of the City of Stoughton at a regular meeting held on the 22nd day of December, 2009.

APPROVED:

Vote:

Ayes:

Noes:

Adopted:

James S. Griffin, Mayor

ATTEST:

Luann J. Alme, City Clerk



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: December 10, 2009

To: Stoughton Utilities Committee

From: Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Stoughton Utilities Governance.

At the November 16, 2009 Stoughton Utilities Committee Meeting, City Attorney Matthew Dregne was requested to prepare a draft ordinance to be recommended to the Stoughton Common Council, consisting of the following:

- The Stoughton Utilities Committee be renamed the Stoughton Utilities Commission.
- The Citizen Members be appointed Officers of the City of Stoughton.

Encl.

cc: Matthew P. Dregne
City Attorney

Sean O Grady
Stoughton Utilities Operations Superintendent



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Fax 608-873-4878
stoughtonutilities.com



**CITY OF STOUGHTON
ORDINANCE NO. _____**

AN ORDINANCE AMENDING SECTIONS 2-526, 2-527, 2-528, 2-529, 2-530, 74-3
AND 74-4 OF THE MUNICIPAL CODE
OF THE CITY OF STOUGHTON, DANE COUNTY, WISCONSIN
RELATED TO MANAGEMENT OF THE ELECTIC, WATER
AND WASTEWATER UTILITIES

The City Council of the City of Stoughton, Dane County, Wisconsin, do ordain that the Municipal Code of the City of Stoughton, Wisconsin is amended as follows:

The title of Chapter 2, Division 11 is amended to read:

DIVISION 11. UTILITIES COMMISSION

Sections 2-526 through 2-530 are amended as follows:

Sec. 2-526. Composition.

The utilities commission is created pursuant to Wis. Stat. § 66.0805(6), and shall consist of the mayor, three at large members of the common council appointed annually by the mayor and confirmed by the council and three city residents appointed by the mayor and confirmed by the council for three-year staggered terms, one for one year, one for two years, one for three years, and thereafter for three y-year terms. The commission will elect an alderperson to be the liaison and an alternate liaison with the city council annually at its first regularly scheduled meeting after the council reorganization meeting. Citizen members shall serve with such compensation as determined by the city council by resolution from time to time. Citizen members shall be deemed to be city officers, pursuant to Wis. Stat. § 62.09(1)(a).

Sec. 2-527. Organization.

The utilities commission shall annually at its first regularly scheduled meeting after the council reorganization choose a chair and vice chair from its members. The commission shall meet regularly once a month and at such times within the month as the commission shall determine.

Sec. 2-528. Rules.

The city council may make the rules for the government and conduct of business by the utilities commission.

Sec. 2-529. Record; Report.

The utilities commission shall keep a public record of its proceedings. The utilities commission shall report to the city council each month.

Sec. 2-530. Responsibilities, powers and duties.

The utilities commission, under the direction of the council, shall have oversight of all public electric, water and wastewater utilities and be vested with all powers and charged with all duties prescribed by statute and the city council.

Sections 74-3 and 74-4 are amended as follows:

Sec. 74-2. Management of utilities.

- (a) The electric utility, the wastewater utility, and the water utility shall be separate utilities, all of which shall be under the supervision and operated by the utilities committee which shall have all of the powers of officers appointed to operate public utilities pursuant to § 66.0805(6), Wis. Stats.
- (b) The utilities commission shall choose from among their number a chair and vice-chair. They may command the services of the utilities director and fix the compensation of such subordinates as shall be necessary. They may make rules for their own proceedings and for the government of their department. They shall keep books of account, in the manner and form prescribed by the public service commission, which shall be open to the public.

Sec. 74-4. Utilities director.

The utilities director shall have charge of the electric utility, wastewater utility and the water utility. The utilities director shall be appointed by the utilities commission subject to confirmation by the common council.

The foregoing ordinance was duly adopted by the City Council of the City of Stoughton at a meeting held on _____, _____.

CITY OF STOUGHTON

Jim Griffin, Mayor


(seal)

Luann Alme, City Clerk

ENACTED: _____

PUBLISHED: _____

To Mayor Jim Griffin
Common Council
Robert Kardasz, Utilities Director
Laurie Sullivan, Finance Director/Treasurer

From Matt Dregne, City Attorney 

Date November 13, 2009

Re Options for Management of Stoughton Utilities

As requested by the City, I write to discuss several issues relating to the legal framework for management and control of the City's electric, water and wastewater utilities. Wisconsin law provides a number of options the City may choose among to manage its utilities. This memorandum discusses those options, and describes the division of management authority that exists between the common council and a utility commission or other utility managing entity. In my review, I have determined that there was a technical defect relating to the creation of the utilities committee to manage the utilities. I recommend that the City carefully consider, adopt and implement the lawful management structure it deems most appropriate.

1. MANAGEMENT OF THE CITY'S UTILITIES UNDER WISCONSIN LAW.
 - A. *The City's Utilities May Be Managed by a Nonpartisan Commission, or By the Board of Public Works, or by Another Officer or Officers, Including the City Council.*

The Wisconsin legislature has established the City's options for managing the City's utilities. The applicable statutes provide as follows:

Except as provided in sub. (6), the governing body of a city shall ... provide for the nonpartisan management of a public utility by creating a commission under this section. The board of commissioners, under the general control and supervision of the governing body, shall be responsible for the entire management of and shall supervise the operation of the utility. The governing

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body shall exercise general control and supervision of the commission by enacting ordinances governing the commission's operation. Wis. Stat. § 66.0805(1).

* * *

In a 2nd, 3rd or 4th class city ... the council ... may provide for the operation of a public utility or utilities by the board of public works or by another officer or officers, in lieu of the commission provided for in this section. Wis. Stat. § 66.0805(6).

A city with a population between 10,000 and 39,000, such as Stoughton, is a city of the 3rd class. The common council therefore may provide for management of the City's utilities by a nonpartisan commission, or may provide for the operation of the City's utilities by the board of public works, or by one or more officers of the City. The common council could also provide that it would manage one or more of the City's utilities, either by constituting itself as the board of public works, or by designating the members of the common council as the officers responsible for operating the utilities. See: Wis. Stat. § 62.14(1) (relating to board of public works); Wis. Stat. § 62.09(1) (enumerating city officers); and *Rice Lake v. United States F. & G. Co.*, 216 Wis. 1 (1934) (common council as board of public works).

- B. *A Commission Has Substantial Authority and Autonomy to Manage the Utilities, But Is Ultimately Subordinate to the Common Council. A Board of Public Works, or Another Officer or Officers Authorized to Operate the Utilities, Would Likely Have the Same Authority and Autonomy That a Commission Would Have.*

Under the statutes, a commission "shall be responsible for the entire management of and shall supervise the operation of the utility." Under the same statute, the common council may exercise "general control and supervision" of the commission. The common council is required to exercise its general control and supervision of the commission "by enacting ordinances governing the commission's operation." Wis. Stat. § 66.0805(1).

In addition to this general division of authority, the statutes expressly empower the commission to appoint and establish the compensation of a manager, and to "employ and fix the compensation of subordinates as necessary." The Wisconsin Supreme Court has recognized that a commission has the authority to establish wages for utility employees. *Schroeder v. City of Clintonville*, 90 Wis. 2d 457 (1979).

The *Clintonville* case is currently the only case that provides guidance regarding the division of authority between a commission and a common council, and that case is limited to the question of establishing wages. To the extent a common council intervenes in particular decisions relating to the management and operation of a commission-managed utility, the council risks exceeding its authority. On the other hand, the scope of

a commission's authority to act that is based only on the general grant of authority to manage the utility is not well-defined, and is limited by the common council's general supervisory authority, which is also not well-defined.

There are numerous decisions that must be made, and that relate to the operation of a utility, where the division of authority between a commission and the common council is not clearly specified by Wis. Stat. § 66.0805. Several examples include the decisions to buy or sell property, to approve a contract to borrow money, or to engage in litigation. The City has not asked me to provide an opinion on the division of authority on these or other questions a municipal utility might face. The basic point, however, is that it will frequently not be clear whether it is the commission or the common council that has the authority.

An evaluation of the scope of a commission's authority must consider that the common council has the authority to abolish the commission. Thus, as a practical matter, the division of authority between a commission and the common council will not ultimately be determined as a legal question. Instead, it will ultimately be determined politically, based on the relations between and decisions made by the members of the common council and the utility commission.

The last question is, what is the division of authority when a common council provides for the operation of a utility by a board of public works or another officer or officers "in lieu of the commission." Does this officer or body provided "in lieu of" a commission have the same authority that a commission would have? If not, what authority does it have? If it has no authority, and acts only in an advisory capacity, it is unclear how it would "operate" the utilities. In my view, the more reasonable reading of the statute is that the board of public works, or an officer or officers designated by the common council to operate the utilities, would have the same authority a commission would have.

2. CURRENT CITY ORDINANCES PROVIDE FOR OPERATION OF THE CITY'S UTILITIES BY A COMMITTEE THAT DOES NOT MEET THE TECHNICAL REQUIREMENTS UNDER WIS. STAT. § 66.0805.

Section 74-3(a) of the Code provides for operation of the City's utilities by a committee called the "utilities committee," as follows:

The electric utility, the wastewater utility, and the water utility shall be separate utilities, all of which shall be under the supervision and operated by the utilities committee which shall have all of the powers of the utility commission provided for by § 66.0805(6), Wis. Stats. Section 74-3(a).

This section expressly provides for the operation of the City's utilities by the utilities committee, and grants the utilities committee all the powers of a utility commission.

Section 2-526 of the Code describes the utilities committee as follows:

The utilities committee shall consist of the mayor, three at large members of the common council appointed annually by the mayor and confirmed by the council and three city residents appointed by the mayor and confirmed by the council for three-year staggered terms

The utilities committee provided for by current City ordinance does not meet the requirements of Wis. Stat. § 66.0805. It is not a commission under the statute, because the composition of the utilities committee is different from the required composition of a utility commission under the statute.¹

The only other options for management of the utilities are the board of public works, or "another officer or officers." The utilities committee does not appear to qualify as a board of public works. Under state law, a board of public works shall consist of the city attorney, city comptroller and city engineer. Wis. Stat. § 62.14(1). However, the council may establish a different composition for the board of public works (including a composition like the current utilities committee), by a two-thirds vote. Also by a two-thirds vote, the council may dispense with a board of public works, in which case the duties and powers shall be exercised "by the council or a committee thereof, or by such officer, officers or boards as the council designates." *Id.*

The utilities committee also does not appear to qualify as "another officer or officers." The utilities committee includes three city residents who are not currently designated as city officers. This technical defect could be cured by adopting an ordinance providing that the resident members of the utilities committee are city officers. Such an ordinance may be adopted under Wis. Stat. § 62.09(1).

3. RECOMMENDATIONS.

The common council should carefully consider what management structure would best serve the City's interests, and amend the City's ordinances to provide for that management structure.

It is not the purpose of this memorandum to set forth the advantages and disadvantages of one management structure over another. As this process moves forward, all concerned parties need to recognize the unique and complicating aspects of owning and operating

¹ "The commission shall be elected by the [common council] for a term, beginning on the first day of October, of as many years as there are commissioners" Wis. Stat. § 66.0805(2).

municipal utilities. A municipal utility is part of the City, is owned by the City, and is ultimately subject to the decisions of the common council. Unlike other City departments, however, a municipal utility is a regulated business enterprise whose financial, accounting and other practices need to meet its regulatory and business and service requirements. That is one reason the state authorizes nonpartisan management by a somewhat independent commission.

I look forward to discussing these issues further with you.



Stoughton Utilities

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Serving Electric, Water & Wastewater Needs Since 1886

Date: December 10, 2009
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E. - Stoughton Utilities Director
Subject: Proposed Compensation Adjustment For The Stoughton Utilities Office And Information Systems Supervisor.

On December 10, 2009, our Utilities Office and Information Systems Supervisor successfully completed his one-year probationary period. On January 1, 2010, his compensation will increase from \$24.57 to \$25.18. The incumbent did not receive a compensation adjustment upon assuming his supervisory responsibilities on December 10, 2008 because he had received a market adjustment on January 1, 2008. I am proposing that he be granted a market adjustment consistent with similar positions' 2010 compensations at the following municipal utilities:

Kaukauna	\$33.46
Marshfield	\$26.55
River Falls	\$28.79
Sun Prairie	\$25.80
Two Rivers	\$27.51
Wisconsin Rapids	\$30.51

Removing the municipal utility high compensation and the low compensation, yields a 2010 compensation average of \$28.34. As past practice was to offer up to a 10% adjustment for existing positions, such adjustment shall yield a five-step compensation of:

<u>Start</u>	<u>1-Year</u>	<u>2-Year</u>	<u>3-Year</u>	<u>Maximum</u>
\$27.70	\$28.39	\$29.10	\$29.83	\$30.58

If one forgoes the 10% maximum adjustment criteria because no increase was offered with the promotion, such adjustment would yield a five-step compensation of:

\$28.34	\$29.05	\$29.77	\$30.52	\$31.28
---------	---------	---------	---------	---------

It is recommended that the Stoughton Utilities Committee approve the 2010 Utilities Office and Information Systems Supervisor five-step compensation schedule and the Step 1 selected compensation effective January 1, 2010, and recommend it to the Stoughton Personnel Committee.



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Serving Electric, Water & Wastewater Needs Since 1886

Date: December 10, 2009
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Committee Future Agenda Item(s).

This item appears on all agendas of Committees of the City of Stoughton.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



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