

OFFICIAL NOTICE AND AGENDA

There will be a Regular meeting of the City of Stoughton Utilities Committee on Monday, February 14, 2011 to be held at 5:00 p.m. in the Edmund T. Malinowski Board Room of the Stoughton Utilities Administration Office in the Stoughton Utilities Building, 600 S. Fourth Street, Stoughton, WI 53589.

AGENDA:

Call To Order.

Stoughton Utilities Payments Due List Report. (Action.) (Page Nos. 5-12)

Stoughton Utilities Committee Consent Agenda. (All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.) **(Action.)**

- a) Draft Minutes of the January 24, 2011 Regular Stoughton Utilities Committee Meeting. (Page Nos. 13-15)
- b) Stoughton Utilities December 2010 Financial Summary. (Page Nos. 16-23)
- c) Stoughton Utilities December 2010 Statistical Information. (Page No. 24)
- d) Stoughton Utilities Communications. (Page Nos. 25-44)
- e) Stoughton Utilities Committee Annual Calendar. (Page Nos. 45-47)
- f) Stoughton Utilities January 2011 Activities Report. (Page Nos. 48-54)

BUSINESS:

1. Status of the Stoughton Utilities Committee Recommendation(s) to The Stoughton Common Council. **(Discussion.)** (Page No. 55)
2. Stoughton Utilities E. Main Street Project Status Report No. 3. **(Action.)** (Page No. 56)
3. Stoughton Utilities Vacant Water Operator II Position. **(Action.)** (Page Nos. 57-61)
4. Stoughton Utilities Bad Debt Account Write-Offs Through January 31, 2011. **(Action.)** (Page Nos. 62-63)
5. Stoughton Utilities Proposed Participation In The Rock River Total Maximum Discharge Limit (TMDL) Group. **(Action.)** (Page Nos. 64-65)
6. Stoughton Utilities Rural Development Loan And Grant Program (REDLG) Status Update No. 2. **(Discussion.)** (Page No. 66)
7. Agreement Between The City Of Stoughton And The Stoughton Craft Employees Represented By IBEW Local 965. **(Discussion.)** (Page Nos. 67-94)
8. Stoughton Utilities Monthly Report On Pumpage, Chemical Addition, And Water Level For January 2011. **(Discussion.)** (Page Nos. 95-101)
9. Stoughton Utilities Committee Future Meeting Agenda Item(s). **(Discussion.)** (Page No. 102)

ADJOURNMENT

Mayor Donna L. Olson,
Stoughton Utilities Committee Chairperson
February 8, 2011

Notices Sent To:

Mayor Donna L. Olson, Chair
Aldersperson Carl T. Chenoweth, P.E., Vice-Chair
Aldersperson Eric Hohol
Aldersperson Steve Tone
Stoughton Utilities Committee Citizen Member David Erdman
Stoughton Utilities Committee Citizen Member Jonathan Hajny
Stoughton Utilities Committee Citizen Member Angie Halverson

Stoughton Utilities Operations Superintendent Sean Grady
Stoughton Utilities Director Robert P. Kardasz, P.E.

cc: Stoughton Common Council Members
Stoughton Utilities and MEUW Southeastern Regional Safety Coordinator Christopher A. Belz
Stoughton Utilities Billing and Consumer Services Technician Erin N. Bothum
Stoughton City Media Services Director William H. Brehm
Stoughton City Attorney Matthew P. Dregne
Stoughton Utilities Wastewater System Supervisor Brian G. Erickson
Stoughton Utilities Office and Information Systems Supervisor Brian R. Hoops
Stoughton Deputy City Clerk and Confidential Secretary Maria P. (Pili) Hougan
Stoughton Utilities Finance and Administrative Manager Kim M. Jennings, CPA
Stoughton City Clerk and Personnel Director Kelly S. Michaels
Stoughton Library Administrative Assistant Debbie Myren
Stoughton Utilities Water System Supervisor Roger M. Thorson
Stoughton Utilities and WPPI Energy Services Representative Alicia VandenOever
Stoughton Utilities Electric System Supervisor Craig A. Wood
Stoughton Department Heads
Stoughton Newspapers
Wisconsin State Journal

IMPORTANT: FIVE MEMBERS ARE NEEDED FOR A QUORUM: If a Stoughton Utilities Committee member encounters a situation that may affect your scheduled participation, please contact Robert Kardasz or Sean Grady at 877-7423 or 877-7416 respectively prior to 5:00 p.m. or via e-mail at bkardasz@stoughtonutilities.com.

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at the above-mentioned meeting to gather information. No action will be taken by any such group(s) at the above-mentioned meeting other than the Stoughton Utilities Committee consisting of Mayor Donna Olson, Alderperson Carl Chenoweth, Alderperson Eric Hohol, Alderperson Steve Tone, Citizen Member David Erdman, Citizen Member Jonathan Hajny, and Citizen Member Angie Halverson.

Please note that items taken on the Consent Agenda will not be discussed. Any individual Stoughton Utilities Committee member may request an item be removed from the consent.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information or to request this service, please contact the Stoughton Utilities Director at 608.877.7423.

An expanded meeting may constitute a quorum of the Common Council.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at <http://uc.stoughtonutilities.com>.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: February 8, 2011
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E. - Stoughton Utilities Director
Subject: Recommended Actions At The February 14, 2011 Regular Stoughton Utilities Committee Meeting.

AGENDA:

- Stoughton Utilities Payments Due List Report. **(Review, approve, and recommend the approval of the Stoughton Utilities Payments Due List Report to the Stoughton Common Council on February 22, 2011.)**
- Stoughton Utilities Committee Consent Agenda.
 - a) Draft Minutes of the January 24, 2011 Regular Stoughton Utilities Committee Meeting. **(Approve the Draft Minutes of the January 24, 2011 Regular Stoughton Utilities Committee Meeting via the consent agenda approval.)**
 - b) Stoughton Utilities December 2010 Financial Summary. **(Discuss and accept the Stoughton Utilities December 2010 Financial Summary via the consent agenda approval.)**
 - c) Stoughton Utilities December 2010 Statistical Information. **(Discuss and accept the December 2010 Stoughton Utilities Statistical Information via the consent agenda approval.)**
 - d) Stoughton Utilities Communications. **(Discuss and accept the Stoughton Utilities Communications via the consent agenda approval.)**
 - e) Stoughton Utilities Committee Annual Calendar. **(Discuss and accept the Stoughton Utilities Committee Annual Calendar via the consent agenda approval.)**
 - f) Stoughton Utilities January 2011 Activities Report. **(Discuss and accept the Stoughton Utilities January 2011 Stoughton Utilities Activities Report via the consent agenda approval.)**



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com

BUSINESS:

1. Status Of The Stoughton Utilities Recommendation(s) To The Stoughton Common Council. **(Discussion.) (Review and discuss the Stoughton Utilities Committee recommendation(s) to the Stoughton Common Council.)**
2. Stoughton Utilities E. Main St. Project Status Report No. 3. **(Action.) (Review, discuss, approve and recommend the approval of the low responsive bidder of the E. Main Street Project to the Stoughton Common Council on February 22, 2011.)**
3. Stoughton Utilities Vacant Water Operator II Position. **(Action.) (Review, discuss, approve, and recommend the approval of the lateral transfer of a qualified candidate to the position of Water Operator II to the Stoughton Common Council on February 22, 2011.)**
4. Stoughton Utilities Bad Debt Account Write-Offs Through January 31, 2011. **(Action.) (Review, discuss, approve and recommend the approval of the Stoughton Utilities Bad Debt Account Write-Offs through January 31, 2011 to the Stoughton Common Council on February 22, 2011.)**
5. Stoughton Utilities Proposed Participation In The Rock River Total Maximum Discharge Limit (TMDL) Group. **(Action.) (Review, discuss, approve, and recommend the approval of Stoughton Utilities participation in Rock River TMDL Group.)**
6. Rural Development Loan And Grant Program (REDLG) Status Update No. 2. **(Discussion.) (Review and discuss the REDLG Status Update No. 2.)**
7. Agreement Between The City Of Stoughton And The Stoughton Craft Employees Represented By IBEW Local 965.) **(Discussion.) (Review and discuss the Agreement between the City of Stoughton and the Stoughton Craft Employees represented by IBEW Local 965.)**
8. Stoughton Utilities Monthly Report On Pumpage, Chemical Addition, And Water Level For January 2011.) **(Discussion.) (Review and discuss the Stoughton Utilities Monthly Report On Pumpage, Chemical Addition, and Water Level for January 2011.)**
9. Stoughton Utilities Committee Future Meeting Agenda Item(s). **(Discussion.) (Review and discuss future Stoughton Utilities Committee agenda items.)**

cc: Sean O Grady
Stoughton Utilities Operations Superintendent

Date: Monday, January 31, 2011
 Time: 11:04AM
 User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 1 of 8
 Report: 03699W.rpt
 Company: 7430

Period: - As of: 1/31/2011

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
Company: 7430					
020327	CK	1/5/2011	79.50	114 BARRY OPTICAL	Barry Optical-10 Safety glass/Barry Optical-10 Safety glass
020328	CK	1/5/2011	287.69	123 U.S. CELLULAR	US Cell-Phones/US Cell-Phones/US Cell-Phones/US Cell-Phones
020329	CK	1/5/2011	16,260.00	134 CRESCENT ELEC. SUPPLY CO.	Crescent-ID 14"/Crescent-ID 14"/Crescent-ID 14"/Crescent-ID 14"
020330	CK	1/5/2011	227.00	166 INKWORKS, INC.	Inkworks-Bill Notices/Inkworks-Bill Notices/Inkworks-Bill Notices/Inkworks-Bill Notices/Inkworks-Bill Notices
020331	CK	1/5/2011	14.69	177 DUNHAM EXPRESS CORP.	Dunham-Sample delivery charge/Dunham-Sample delivery charge
020332	CK	1/5/2011	236.40	207 L.W. ALLEN, INC.	LW Allen-Effluent sampler rep/LW Allen-Effluent sampler rep
020333	CK	1/5/2011	220.00	213 STRUCK & IRWIN FENCE, INC	Struck-Front Gate Repairs/Struck-Front Gate Repairs
020334	CK	1/5/2011	7,575.00	318 PITNEY-BOWES INC	Pitney bowes-Postage/Pitney bowes-Postage/Pitney bowes-Postage/Pitney bowes-Postage/Pitney bowes-Postage
020335	CK	1/5/2011	36.00	390 BADGER WATER LLC	Badger Water-Lab Water/Badger Water-Lab Water
020336	CK	1/5/2011	215.05	405 ROSENBAUM CRUSHING & EXCAV.	Rosenbaum-Dump Fee/Rosenbaum-Dump Fee
020337	CK	1/5/2011	375.31	482 AT & T	AT & T-Field Lines/AT & T-Field Lines/AT & T-Field Lines/AT & T-Field Lines
020338	CK	1/5/2011	5,487.00	483 DORNER PRODUCTS, INC	Dorner-Modul Valve & Install/Dorner-Modul Valve & Install
020339	CK	1/5/2011	98.05	507 WAL-MART COMMUNITY	Walmart- Supplies open house/Walmart- Supplies open house
020340	CK	1/5/2011	1,586.30	521 WESCO RECEIVABLES CORP.	Wesco-Inventory/Wesco-Inventory/Wesco-Drill/Wesco-Drill/Wesco-Cold Shrink/Wesco-Cold Shrink
020341	CK	1/5/2011	122.00	578 THE SHOE BOX	Shoe box-10 Safety Boots/Shoe box-10 Safety Boots



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020342	CK	1/5/2011	189.00	675 WI STATE LABORATORY OF HYGIENE	Wi State lab-Proficiency tests/Wi State lab-Proficiency tests
020343	CK	1/5/2011	4,330.30	781 DUNKIRK WATER POWER CO LLC	Dunkirk-Dec Dunkirk/Dunkirk-Dec Dunkirk
020344	CK	1/5/2011	81.86	838 PRESTON BAKER	P Baker-Customer Refund/P Baker-Customer Refund
020345	CK	1/5/2011	3,070.20	852 INFOSEND, INC	Infosend-Postage/Infosend-Postage/Infosend-Postage/Infosend-Postage/Infosend-Postage stage
020346	CK	1/5/2011	886.92	855 CRANE ENGINEERING SALES, INC.	Crane-DNR Fund/Crane-DNR Fund
020347	CK	1/5/2011	39.37	864 AUTO-WARES WISCONSIN INC.	Auto-Wares-Oil & Filters/Auto-Wares-Oil & Filters
020348	CK	1/10/2011	138.46	133 WISCONSIN SCTF	WI SCTF-Jan A Support/WI SCTF-Jan A Support
020349	CK	1/12/2011	30,999.90	131 CITY OF STOUGHTON	City Stoton-Jan Rent/City Stoton-Jan Rent/City Stoton-Legal Costs Oct/City Stoton-Legal Costs Nov/City Stoton-Legal Costs Nov/City Stoton-Alliance Ret Nov/City Stoton-Alliance Ret Nov/City Stoton-alliance Ret Nov/City Stoton-Jan Life Insurance/More...
020350	CK	1/12/2011	19.10	148 FASTENAL CO.	Fastenal-Supplies/Fastenal-Drill bit/Fastenal-Drill bit/Fastenal-Supplies
020351	CK	1/12/2011	346.75	166 INKWORKS, INC.	Inkworks-Envelopes/Inkworks-Envelopes/Inkworks-Envelopes/Inkworks-Envelopes
020352	CK	1/12/2011	49.97	183 MIDWEST SAFETY SUPPLY LLC	Midwest Safety-Chain/Midwest Safety-Chain
020353	CK	1/12/2011	268.56	312 STATE DISBURSEMENT UNIT	State Disb-Jan A Support/State Disb-Jan A Support
020354	CK	1/12/2011	521.00	377 GENERAL COMMUNICATIONS, INC	General comm-Annual Agreement/General comm-Annual Agreement/General comm-Annual Agreement/General comm-Annual Agreement/General comm-Annual Agreement
020355	CK	1/12/2011	190.50	400 RESCO	Resco-Supplies/Resco-Supplies
020356	CK	1/12/2011	2,366.16	451 FRONTIER FS COOPERATIVE	Frontier-Fuel/Frontier-Fuel/Frontier-Fuel/Frontier-Fuel/Frontier-Fuel

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020357	CK	1/12/2011	1,750.00	463 GREAT-WEST	Great-West Jan A Def Comp/Great-West Jan A Def Comp
020358	CK	1/12/2011	244.00	476 5 ALARM FIRE& SAFETY	5 Alarm-SCBA Ann Flow Test/5 Alarm-SCBA Ann Flow Test
020359	CK	1/12/2011	1,477.93	491 PUBLIC SVC. COMM. OF WI.	Pub Svc-Assessment/Pub Svc-Assessment
020360	CK	1/12/2011	246.84	492 HD SUPPLY WATERWORKS, LTD	HD Supply-3" meter parts/HD Supply-3" meter parts
020361	CK	1/12/2011	209.99	547 CHARTER COMMUNICATIONS	Charter-Office Internet Svc/Charter-Office Internet Svc/Charter-Office Internet Svc/Charter-Office Internet Svc/Charter-Office Internet Svc
020362	CK	1/12/2011	8,016.46	590 AUXIANT	Auxiant-Medical Admin/Auxiant-Medical Admin/Auxiant-Medical Admin/Auxiant-Medical Admin/Auxiant-Medical Admin
020363	CK	1/12/2011	908.63	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims
020364	CK	1/12/2011	150.00	731 NORTH SHORE BANK FSB	North Shore-Jan A Def Comp/North Shore-Jan A Def Comp
020365	CK	1/12/2011	32,723.73	855 CRANE ENGINEERING SALES, INC.	Crane-Insall Waste Gas Equip/Crane-Insall Waste Gas Equip/Crane-Waste Gas Equipment/Crane-Waste Gas Equipment
020366	CK	1/12/2011	278.00	862 SIEMENS WATER TECHNOLOGIES	Siemens-Wipers & Skimmers/Siemens-Wipers & Skimmers
020367	CK	1/12/2011	1,544.00	876 TNR TECHNICAL, INC.	TNR Tech-Subs Battery/TNR Tech-Subs Battery
020368	CK	1/12/2011	245.97	995 MEUW	MEUW-district dinner/MEUW-district dinner/MEUW-district dinner/MEUW-district dinner
020369	CK	1/12/2011	490.55	809 CINTAS CORPORATION #446	Cintas-10 Clothing/Cintas-10 Clothing/Cintas-10 Clothing/Cintas-10 Clothing

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020370	CK	1/12/2011	55.00	910 DANE COUNTY HIGHWAY AND	Dane Cnty-Permit/Dane Cnty-Permit
020371	CK	1/19/2011	1,000.00	131 CITY OF STOUGHTON	City of Stoton-Devel. Grant/City of Stoton-Devel. Grant
020372	CK	1/19/2011	9.93	134 CRESCENT ELEC. SUPPLY CO.	Crescent-Outdoor Lights/Crescent-Outdoor Lights
020373	CK	1/19/2011	52.78	143 DIGGERS HOTLINE, INC.	Diggers Hotline-Dec Locates/Diggers Hotline-Dec Locates
020374	CK	1/19/2011	613.76	148 FASTENAL CO.	Fastenal-Supply & hangers/Fastenal-Supply & hangers/Fastenal-Well 5 Rep material/Fastenal-Well 5 Rep material
020375	CK	1/19/2011	4,819.97	207 L.W. ALLEN, INC.	LW Allen-Repair Pri Pump/LW Allen-Repair Pri Pump/LW Allen-Transducer for Well 5/LW Allen-Scada repairs/LW Allen-Wasteburner Project/LW Allen-Scada repairs/LW Allen-Transducer for Well 5/LW Allen-Scada upgrade/LW Allen-Scada upgrade/More...
020376	CK	1/19/2011	555.35	258 OZEE CARS LLC	Ozee-Yellow car maint/Ozee-Yellow car maint
020377	CK	1/19/2011	1,605.99	309 HAWKINS, INC.	Hawkins-Fluoride & Chlorine/Hawkins-Fluoride & Chlorine
020378	CK	1/19/2011	4,628.40	316 PDC ELECTRICAL CONTRACTORS	PDC Elec-Waste Burner Project/PDC Elec-Waste Burner Project/PDC Elec-Repair Elec issue/PDC Elec-Repair Elec issue
020379	CK	1/19/2011	690.54	405 ROSENBAUM CRUSHING & EXCAV.	Rosenbaum-Dump Fee/Rosenbaum-Dump Fee/Rosenbaum-Millfab/Rosenbaum-Millfab
020380	CK	1/19/2011	842.23	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-File Cabinet/Pymt Rem Ctr-File Cabinet/Pymt Rem Ctr-Supplies/Pymt Rem Ctr-Supplies
020381	CK	1/19/2011	220.32	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-10 Clothing/Pymt Rem Ctr-10 Clothing
020382	CK	1/19/2011	149.40	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Ice Melt/Pymt Rem Ctr-Ice Melt
020383	CK	1/19/2011	596.25	727 GLS UTILITY LLC	GLS-Dec Locates/GLS-Dec Locates/GLS-Dec Locates/GLS-Dec Locates

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020384	CK	1/19/2011	448.10	975 VERMEER WISCONSIN, INC.	Vermeer-Wood Chipper Repair/Vermeer-Wood Chipper Repair
020385	CK	1/19/2011	3,625.00	995 MEUW	MEUW-Safety classes lineman/MEUW-Safety classes lineman
020386	CK	1/19/2011	120.38	108 ASLESON'S TRUE VALUE	Aslesons-Misc Hardware supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/More...
020387	CK	1/19/2011	125.81	108 ASLESON'S TRUE VALUE	Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/More...
020388	CK	1/19/2011	11,137.77	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims
020389	CK	1/19/2011	159.74	779 SARAH GOODMAN	S Goodman-Customer Refund/S Goodman-Customer Refund
020390	CK	1/19/2011	243,309.50	172 DUECO, INC.	Dueco-Trk #12/Dueco-Trk #12/Dueco-Trk #12/Dueco-Trk #12
020391	CK	1/19/2011	425.00	548 WISCONSIN RURAL WATER ASSOC.	Wf Rural Wa-Water Class/Wf Rural Wa-Water Class/Wf Rural Water-Water Class/Wf Rural Water-Water Class
020392	CK	1/19/2011	33.66	608 TOM SHEPHERD	T Shepperd-Customer Refund/T Shepperd-Customer Refund
020393	CK	1/19/2011	30.18	612 UW CREDIT UNION	Uw Credit-Customer Refund/Uw Credit-Customer Refund
020394	CK	1/19/2011	58.63	613 RANDELLA BRUMLEY	R Brumley-Customer Refund/R Brumley-Customer Refund
020395	CK	1/19/2011	138.46	133 WISCONSIN SCTF	Wf SCTF-Jan B Support/Wf SCTF-Jan B Support

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020396	CK	1/19/2011	14,216.75	191 WI. RETIREMENT SYSTEM	WI Ret-Jan Retirement/Wi Ret-Jan Retirement/Wi Ret-Jan Retirement/Wi Ret-Jan Retirement
020397	CK	1/19/2011	62.00	293 UNITED WAY OF DANE COUNTY	United Way-Jan Contribution/United Way-Jan Contribution
020398	CK	1/19/2011	268.56	312 STATE DISBURSEMENT UNIT	State Disb-Jan B Support/State Disb-Jan B Support
020399	CK	1/19/2011	1,750.00	463 GREAT-WEST	Great-West-Jan B Def Comp/Great-West-Jan B Def Comp
020400	CK	1/19/2011	485.85	549 IBEW LOCAL 965	IBEW-Jan Union dues/IBEW-Jan Union dues
020401	CK	1/19/2011	150.00	731 NORTH SHORE BANK FSB	N Shore Bank-Jan B Def comp/N Shore Bank-Jan B Def comp
020402	CK	1/19/2011	377.50	752 WISCONSIN PROFESSIONAL	WI Prof-Jan Union Dues/Wi Prof-Jan Union Dues
020403	CK	1/26/2011	636.74	482 AT & T	AT & T-Office Pri/AT & T-Office Pri/AT & T-Office Pri/AT & T-Office Pri
020404	CK	1/26/2011	1,069.80	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Voice Shot/Pymt Rem Ctr-Voice Shot/Pymt Rem Ctr-Voice Shot/Pymt Rem Ctr-Voice Shot/Pymt Rem Ctr-Voice Shot/Pymt Rem Ctr-CDW/Pymt Rem Ctr-CDW/Pymt Rem Ctr-Stoton Floral/More...
020405	CK	1/26/2011	283.75	123 U.S. CELLULAR	Us Cell-Phones/Us Cell-Phones/Us Cell-Phones/Us Cell-Phones
020406	CK	1/26/2011	14.34	194 ADVANCE AUTO PARTS	Advance Auto-Oil & filter/Advance Auto-Oil & filter
020407	CK	1/26/2011	1,230.00	335 LUBE E-Z LLC	Lube Ez-Screw pump grease/Lube Ez-Screw pump grease
020408	CK	1/26/2011	111.00	521 WESCO RECEIVABLES CORP.	Wesco-Cordless Drill/Wesco-Cordless Drill/Wesco-Hard Hat Lights/Wesco-Hard Hat Lights/Wesco-Batteries/Wesco-Batteries
020409	CK	1/26/2011	150.00	578 THE SHOE BOX	Shoe Box-11 Boots/Shoe Box-11 Boots

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020410	CK	1/26/2011	246.15	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims
020411	CK	1/26/2011	20.00	675 WI STATE LABORATORY OF HYGIENE	Lab of Hygiene-Fluoride tests/Lab of Hygiene-Fluoride tests
100428	CK	1/5/2011	18,770.71	009 WPPPI	WPPPI-Lg Pwr Billing/WPPPI-Lg Pwr Billing/WPPPI-Lg Pwr Billing/WPPPI-Lg Pwr Billing/WPPPI-Lg Pwr Billing
100429	CK	1/5/2011	150.00	175 MARTY SEFFENS	M Seffens-10 Safety Boots/M Seffens-10 Safety Boots
100430	CK	1/5/2011	1,821.50	496 A C ENGINEERING, CO.	A C Eng-Work done/A C Eng-Work done
100431	CK	1/5/2011	397.87	571 USA BLUE BOOK	USA Blue Bk-Chlorine tests/USA Blue Bk-Chlorine tests/USA Blue Bk-protective gloves/USA Blue Bk-protective gloves
100432	CK	1/5/2011	220.92	830 NCL OF WISCONSIN, INC.	N Central Lab-Lab Chemicals/N Central Lab-Lab Chemicals
100433	CK	1/5/2011	27.79	856 GORDON FLESCH COMPANY, INC.	Gordon Flesch-Copy Mach Maint/Gordon Flesch-Copy Mach Maint/Gordon Flesch-Copy Mach Maint/Gordon Flesch-Copy Mach Maint/Gordon Flesch-Copy Mach Maint
100434	CK	1/5/2011	248.00	974 NORTHERN LAKE SERVICE, INC.	Northern Lake-Mercury Samples/Northern Lake-Mercury Samples
100435	CK	1/19/2011	72.50	153 HANSON ELECTRONICS	Hanson Elec-Pager Phone/Hanson Elec-Pager Phone
100436	CK	1/19/2011	1,959.65	259 ITRON, INC.	Ittron-Reading sys maint/Ittron-Reading sys maint
100437	CK	1/19/2011	43.00	310 HANSON PEST MANAGEMENT	Hanson Pest-Pest Maint/Hanson Pest-Pest Maint
100438	CK	1/19/2011	49.41	499 ROBERT KARDASZ	R Kardasz-Reimbursement/R Kardasz-Reimbursement
100439	CK	1/19/2011	582.66	571 USA BLUE BOOK	USA Blue Bk-Flow Meter well 4/USA Blue Bk-Flow Meter well 4

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 Company: 7430

Period: - As of: 1/31/2011

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
100440	CK	1/26/2011	979,703.06	009 WPPI	WPPI-Lg Pwr/WPPI-Lg Pwr/WPPI-Lg Pwr/WPPI-Lg Pwr/WPPI-Lg Pwr/WPPI-Lg Pwr/WPPI-W2's/WPPI-W2's/WPPI-Pub Ben #20/WPPI-Pub Ben #20/WPPI-Lg Pwr/WPPI-Lg Pwr/WPPI-Lg Pwr/WPPI-Lg Pwr
100441	CK	1/26/2011	6.85	170 CHARLES VIKE JR	C Vike-Meal Reimb/C Vike-Meal Reimb
100442	CK	1/26/2011	7.90	182 ROGER THORSON	R Thorson-Meal Reimb/R Thorson-Meal Reimb
100443	CK	1/26/2011	75.69	830 NCL OF WISCONSIN, INC.	North Lab-Supplies/North Lab-Supplies
Company Total			1,425,266.24		

DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, January 24, 2011 – 4:30 p.m.

Edmund T. Malinowski Room

Stoughton Utilities Administration Office

600 S. Fourth St.

Stoughton, Wisconsin

Members Present: Alderperson Carl Chenoweth, P.E., Citizen Member David Erdman, Citizen Member Angie Halverson, Alderperson Eric Hohol, Mayor Donna Olson, and Alderperson Steve Tone.

Excused: None.

Absent: Citizen Member Jonathan Hajny.

Others Present: Stoughton Utilities Director Robert Kardasz, P.E.

Call To Order: Stoughton Utilities Committee Chair Alderperson Mayor Donna Olson called the regular Stoughton Utilities Committee meeting to order at 4:30 p. m.

Stoughton Utilities Payments Due List: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Payments Due List. Discussion followed. Mayor Donna Olson discussed the reporting requirements for the Payments Due List. Alderperson Carl Chenoweth requested that the ordinance regarding Payments Due List action be reviewed. Motion by Citizen Member David Erdman, seconded by Alderperson Carl Chenoweth, to approve the Stoughton Utilities Payments Due List as presented and recommend its approval to the Stoughton Common Council on January 25, 2011. The motion carried unanimously.

Stoughton Utilities Committee Consent Agenda: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda Items. Discussion Followed. Motion by Alderperson Carl Chenoweth, seconded by Citizen Member David Erdman, to approve the following consent agenda items as presented: Draft Minutes of the December 20, 2010 Regular Stoughton Utilities Committee Meeting, Stoughton Utilities November 2010 Financial Summary, Stoughton Utilities November 2010 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee Annual Calendar, and the Stoughton Utilities December 2010 Activities Report. The motion carried unanimously.

Status Of The Stoughton Utilities Committee Recommendation(s) To The Stoughton Common Council: Alderperson Carl Chenoweth reported that the Stoughton Utilities Payments Due List was approved by the Stoughton Common Council on December 28, 2010. Discussion followed.

Stoughton Utilities Commercial Customers Deposits Policy: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Commercial Customers Deposits Policy. Discussion followed. Motion by Alderperson Carl Chenoweth, seconded by Citizen Member David Erdman to table the Stoughton Utilities Commercial Customers

DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, January 25, 2011 – 4:30 p.m.

Page No. 2

Stoughton, WI

Deposits Policy, that a Commercial Customers Deposits Policy Status Report be placed on the agenda of the June 20, 2011 Stoughton Utilities Committee Meeting, and the Stoughton Utilities Commercial Customers Deposits Policy be placed on the agenda of the July 18, 2011 Stoughton Utilities Committee Meeting. The Motion Carried unanimously.

Stoughton Utilities/United States Department Of Agriculture (USDA) Economic Development Revolving Loan Program Status Report No. 2.: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities/United States Department of Agriculture (USDA) Revolving Loan Program. Discussion followed.

Stoughton Utilities E. Main Street Project Status Report No. 2.: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities E. Main Street Project Status Report No. 2. Discussion followed.

Stoughton Utilities Wisconsin Pollutant Discharge Elimination System (WPDES) Permit Status Report No. 6: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Wastewater WPDES Permit Status Report No. 6. Discussion followed.

Aldersperson Steve Tone arrived at the Stoughton Utilities Committee Meeting at 5:00 p.m.

Stoughton Utilities Wastewater Monitoring Report For December 2010: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Wastewater Monitoring Report for December 2010. Discussion followed. Mayor Donna Olson expressed her appreciation, and that of the Stoughton Utilities Committee, for the competence exhibited by the Stoughton Utilities Wastewater System Division staff in the operation of the Wastewater Treatment Facility.

Stoughton Utilities Committee Future Agenda Items:

- Stoughton Utilities/United States Department of Agriculture (USDA) Economic Development Revolving Loan Program on February 14, 2011.
- Stoughton Utilities Commercial Customers Deposits Policy Status Report on June 20, 2011.
- Stoughton Utilities Commercial Customers Deposits Policy on July 18, 2011.
- Stoughton Utilities wastewater financial objectives report.
- Stoughton Utilities Investment Policy.

DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, January 25, 201 – 4:30 p.m.

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Stoughton, WI

Adjournment: Motion by Alderperson Carl Chenoweth, seconded by Citizen Member David Erdman, to adjourn the Regular Stoughton Utilities Committee Meeting at 5:10 p.m. The motion carried unanimously.

Respectfully submitted,

Robert P. Kardasz, P.E.
Stoughton Utilities Director

Stoughton Utilities

Financial Summary

December 2010-YTD

Highlights-Comparison to prior month

I have no concerns with the utility's financial status. The following items are meant to illustrate significant changes in the financial summary from prior periods.

The Electric Utility rate of return is 4.73% at December 31, 2010.
A retail rate increase is effective on January 3, 2011.

The Water Utility rate of return is 5.20% at December 31, 2010.
Staff will continue to monitor cash flow resulting from the Phase II rate adjustment that became effective on September 1, 2010. We expect that the rate of return will not meet the authorized rate of 6.50%.

The Wastewater Utility financial results for 2010 are as expected. There are no plans at this time to recommend adjustments to rates.

Submitted by:
Kim M. Jennings, CPA

Stoughton Utilities

Income Statement

December 2010-YTD

	Electric	Water	Wastewater	Total
Operating Revenue:				
Sales	\$ 14,012,468	\$ 1,535,258	\$ 1,994,670	\$ 17,542,396
Other	128,204	23,582	76,051	227,837
Total Operating Revenue:	\$ 14,140,672	\$ 1,558,840	\$ 2,070,721	\$ 17,770,233
Operating Expense:				
Purchased Power	\$ 10,952,336	\$ -	\$ -	\$ 10,952,336
Expenses	1,372,746	710,375	877,416	2,960,537
Taxes	443,622	274,717	25,226	743,565
Depreciation	768,804	231,354	649,400	1,649,558
Total Operating Expense:	\$ 13,537,508	\$ 1,216,446	\$ 1,552,041	\$ 16,305,995
Operating Income	\$ 603,164	\$ 342,394	\$ 518,680	\$ 1,464,238
Non-Operating Income	490,464	676,025	60,772	1,227,261
Non-Operating Expense	(495,815)	(244,151)	(142,512)	(882,478)
Net Income	\$ 597,813	\$ 774,268	\$ 436,940	\$ 1,809,021

Stoughton Utilities

Rate of Return

December 2010-YTD

	Electric	Water
Operating Income (Regulatory)	\$ 603,164	\$ 342,394
Average Utility Plant in Service	21,354,200	10,060,856
Average Accumulated Depreciation	(8,434,133)	(3,045,872)
Average Materials and Supplies	127,992	30,138
Average Regulatory Liability	(299,164)	(462,082)
Average Net Rate Base	\$ 12,748,895	\$ 6,583,040
Actual Rate of Return	4.73%	5.20%
Authorized Rate of Return	6.50%	6.50%

Stoughton Utilities
 Summary of Reserve Funds
 Electric Utility

Fund	Balance as of 12/31/10	Additions to or Subtractions From by the end of 2010	Estimated 12/31/10 Balance	Year of Expenditure
Capital Equipment and Replacements				
Substation - Transrupter Addition	\$ 502,000	\$ -	\$ 502,000	2010-2011
Digger Derrick	\$ 280,000		\$ 280,000	2011
Replace reclosers and regulators	\$ 338,900	\$ -	\$ 338,900	2012, 2014
Substation equipment replacement	\$ 295,300	\$ -	\$ 295,300	2012, 2014
Bucket Truck	\$ 280,000	\$ -	\$ 280,000	2013
Total Capital Equipment and Replacements	\$ 1,696,200	\$ -	\$ 1,696,200	
Restricted Bond Funds				
Redemption Fund	\$ 339,705	\$ -	\$ 339,705	
Reserve Fund	\$ 1,046,094	\$ -	\$ 1,046,094	
Depreciation Fund	\$ 25,000	\$ -	\$ 25,000	
Total Restricted Bond Funds	\$ 1,410,799	\$ -	\$ 1,410,799	
Post Retirement Sick Leave Reserve	\$ 163,637	\$ -	\$ 163,637	
Self Insurance Reserve	\$ 50,000	\$ -	\$ 50,000	
Water Utility Interfund Loan	\$ 1,000,000	\$ -	\$ 1,000,000	
Unrestricted Reserve *	\$ 2,854,032	\$ -	\$ 2,854,032	
Total Cash and Investments	\$ 7,174,668	\$ -	\$ 7,174,668	

* Unrestricted Reserve equals 2 months of electric utility operating expenditures.

Stoughton Utilities
 Summary of Reserve Funds
 Water Utility

Fund	Balance as of 12/31/10	Additions to or Subtractions From by the end of 2010	Estimated 12/31/10 Balance	Year of Expenditure
Capital Equipment and Replacements				
Main Street Project (RR to Henry) - Borrowed	\$ -	\$ -	\$ -	2011
SCADA System Upgrade	\$ 185,000	\$ -	\$ 185,000	2011
Total Capital Equipment and Replacements	\$ 185,000	\$ -	\$ 185,000	
Restricted Bond Funds				
Redemption Fund	\$ 111,922	\$ -	\$ 111,922	
Reserve Fund	\$ 349,660	\$ -	\$ 349,660	
Depreciation Fund	\$ 25,000	\$ -	\$ 25,000	
Total Restricted Bond Funds	\$ 486,582	\$ -	\$ 486,582	
Post Retirement Sick Leave Reserve	\$ 85,691	\$ -	\$ 85,691	
Self Insurance Reserve	\$ 50,000	\$ -	\$ 50,000	
Unrestricted Reserve *	\$ 896,857	\$ -	\$ 896,857	
Total Cash and Investments	\$ 1,704,130	\$ -	\$ 1,704,130	

* Unrestricted Reserve equals 5 1/2 months of water utility operating expenditures.

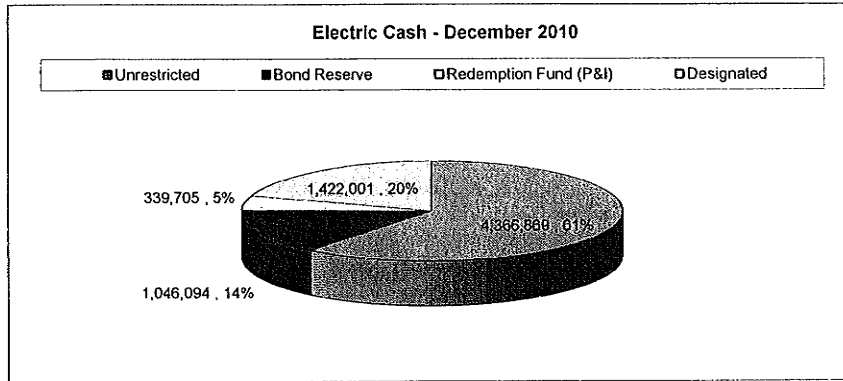
Stoughton Utilities
 Summary of Reserve Funds
 Wastewater Utility

Fund	Balance as of 12/31/10	Additions to or Subtractions From by the end of 2010	Estimated 12/31/10 Balance	Year of Expenditure
Capital Equipment and Replacements				
Main Street Project (RR to Henry)	\$ 465,735	\$ -	\$ 465,735	2011
Lift Station - Eighth Street	\$ 250,000	\$ -	\$ 250,000	2015
SCADA System Upgrade	\$ 186,430	\$ -	\$ 186,430	2011
Total Capital Equipment and Replacements	\$ 902,165	\$ -	\$ 902,165	
Restricted Bond Funds				
Redemption Fund	\$ 427,323	\$ -	\$ 427,323	
DNR Replacement Fund	\$ 1,037,836	\$ -	\$ 1,037,836	
Depreciation Fund	\$ 33,283	\$ -	\$ 33,283	
Total Restricted Bond Funds	\$ 1,498,442	\$ -	\$ 1,498,442	
Post Retirement Sick Leave Reserve	\$ 93,331	\$ -	\$ 93,331	
Self Insurance Reserve	\$ 50,000	\$ -	\$ 50,000	
Unrestricted Reserve *	\$ 762,889	\$ -	\$ 762,889	
Total Cash and Investments	\$ 3,306,827	\$ -	\$ 3,306,827	

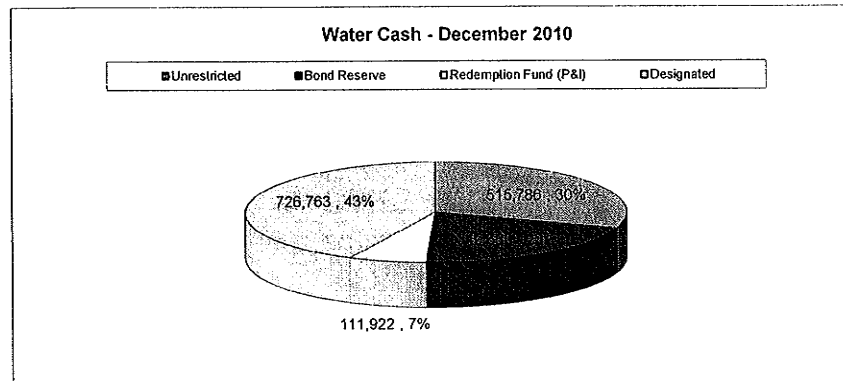
* Unrestricted Reserve equals 5 1/2 months of wastewater utility operating expenditures.

Stoughton Utilities
Cash & Investments

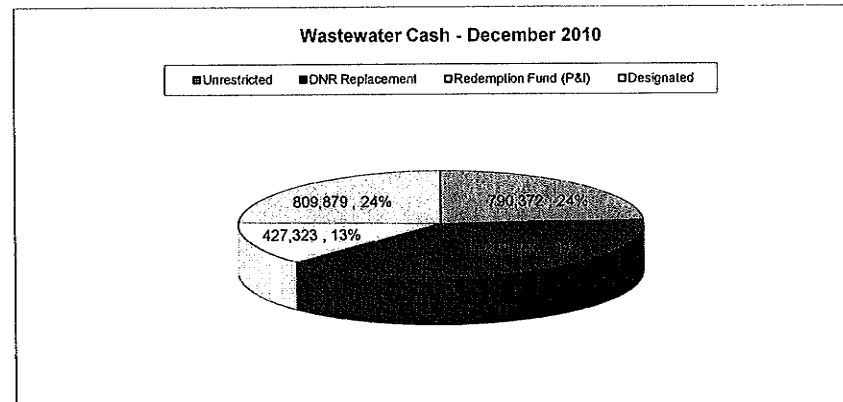
Electric	Dec-10
Unrestricted	4,366,869
Bond Reserve	1,046,094
Redemption Fund (P&I)	339,705
Designated	1,422,001
Total	7,174,668



Water	Dec-10
Unrestricted	515,786
Bond Reserve	349,660
Redemption Fund (P&I)	111,922
Designated	726,763
Total	1,704,130



Wastewater	Dec-10
Unrestricted	790,372
DNR Replacement	1,279,253
Redemption Fund (P&I)	427,323
Designated	809,879
Total	3,306,827



Stoughton Utilities

Balance Sheet

December 2010-YTD

Assets	Electric	Water	WW	Total
Cash & Investments	\$ 7,174,668	\$ 1,704,130	\$ 3,306,827	\$ 12,185,625
Customer A/R	1,611,101	193,105	(6,577)	1,797,629
Other A/R	147,354	4,414	247,736	399,504
Other Current Assets	284,745	129,454	2,471	416,670
Plant in Service	21,806,663	10,619,396	21,822,941	54,249,000
Accumulated Depreciation	(8,792,818)	(3,188,937)	(7,246,797)	(19,228,553)
Plant in Service - CIAC	2,549,172	6,019,856	-	8,569,027
Accumulated Depreciation-CIAC	(602,381)	(1,362,918)	-	(1,965,299)
Construction Work in Progress	26,682	45,331	63,757	135,770
Total Assets	\$ 24,205,186	\$ 14,163,830	\$ 18,190,358	\$ 56,559,373
Liabilities + Net Assets				
A/P	\$ 1,298,937	\$ 9,832	\$ 56,719	\$ 1,365,489
Taxes Accrued	291,922	259,162	2,626	553,710
Interest Accrued	78,955	17,520	22,747	119,222
Other Current Liabilities	251,391	127,472	126,826	505,689
Long-Term Debt	6,793,637	2,695,709	4,795,454	14,284,800
Net Assets	15,490,344	11,054,133	13,185,986	39,730,463
Total Liabilities + Net Assets	\$ 24,205,186	\$ 14,163,830	\$ 18,190,358	\$ 56,559,373

STOUGHTON UTILITIES
2010 Statistical Worksheet

Electric	Total Sales 2009 Kwh	Total Kwh Purchased 2009	Total Sales 2010 Kwh	Total Kwh Purchased 2010	Demand Peak 2009	Demand Peak 2010
January	12,528,674	12,758,970	11,313,409	12,490,465	23,808	22,951
February	10,571,338	10,791,222	10,605,387	10,853,221	22,476	21,538
March	10,411,495	10,924,959	11,051,543	10,924,733	20,628	19,872
April	9,495,456	9,712,939	9,537,605	9,718,010	18,831	18,418
May	9,562,688	9,566,446	10,423,798	11,065,367	19,032	29,494
June	10,864,926	11,370,009	11,996,858	12,234,744	31,849	28,518
July	11,178,668	11,039,571	14,795,628	14,736,565	22,759	31,542
August	10,995,140	11,799,669	13,763,913	14,414,970	25,591	32,868
September	10,105,696	10,462,828	10,484,124	10,740,930	21,873	23,844
October	10,349,669	10,361,961	10,279,291	10,531,756	18,958	19,609
November	9,899,463	10,319,121	10,545,947	10,800,790	20,903	21,978
December	13,051,859	12,327,456	13,258,906	12,878,796	23,588	23,919
TOTAL	129,015,072	131,435,151	138,056,409	141,390,347		

Water	Total Sales 2009 Gallons	Total Gallons Pumped 2009	Total Sales 2010 Gallons	Total Gallons Pumped 2010	Max Daily High 2009	Max Daily Highs 2010
January	35,308,000	38,020,000	33,859,000	39,294,000	1,412,000	1,577,000
February	32,547,000	35,089,000	33,256,000	35,907,000	1,514,000	1,405,000
March	35,418,000	38,686,000	39,191,000	41,037,000	1,448,000	1,572,000
April	35,288,000	36,844,000	34,331,000	37,386,000	1,401,000	1,502,000
May	38,050,000	37,591,000	36,955,000	42,138,000	1,484,000	1,588,000
June	34,117,000	39,112,000	39,246,000	42,591,000	1,538,000	1,918,000
July	38,823,000	39,259,000	41,633,000	43,468,000	1,479,000	1,812,000
August	33,093,000	37,175,000	39,117,000	43,894,000	1,470,000	2,016,000
September	35,868,000	39,017,000	37,872,000	41,744,000	1,471,000	1,707,000
October	35,655,000	38,448,000	42,191,000	41,130,000	1,537,000	1,609,000
November	32,526,000	36,098,000	35,523,000	38,784,000	1,373,000	1,705,000
December	37,725,000	37,796,000	38,164,000	38,191,000	1,558,000	1,582,000
TOTAL	424,418,000	453,135,000	451,338,000	485,564,000		

Wastewater	Total Sales 2009 Gallons	Total Treated Gallons 2009	Total Sales 2010 Gallons	Total Treated Gallons 2010	Precipitation 2009	Precipitation 2010
January	31,580,000	40,200,000	26,338,000	39,334,000	0.87	0.84
February	26,896,000	38,307,000	25,768,000	33,586,000	1.77	0.74
March	28,348,000	53,160,000	29,115,000	41,700,000	6.91	1.39
April	29,403,000	49,536,000	25,835,000	41,032,000	4.93	5.26
May	33,157,000	48,610,000	26,896,000	41,485,000	2.61	3.84
June	28,747,000	41,693,000	26,507,000	38,734,000	4.30	6.73
July	32,569,000	39,092,000	28,765,000	44,831,000	2.06	8.91
August	27,463,000	37,546,000	26,930,000	40,068,000	3.64	2.55
September	29,235,000	36,851,000	25,693,000	35,752,000	2.84	2.62
October	29,897,000	40,200,000	29,883,000	34,352,000	4.36	3.23
November	27,249,000	38,816,000	25,257,000	31,286,000	1.73	1.91
December	31,862,000	40,300,000	28,436,000	32,837,000	3.89	1.35
TOTAL	356,406,000	504,311,000	325,423,000	454,997,000	39.91	39.37



Stoughton Utilities

600 South Fourth Street
P.O. Box 383

Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: February 8, 2011
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E. - Stoughton Utilities Director
Subject: Stoughton Utilities Communications.

- Fall and Winter Wisconsin Water Association magazine article acknowledging Stoughton Utilities Director as a recipient of a Life Member Award from the American Water Works Association Center.
- November 22, 2011 news release regarding Stoughton Utilities donations to the Stoughton Food Pantry, Stoughton Holiday Fund, and the Stoughton Youth Center.
- January 11, 2011 news release regarding Stoughton Utilities RoundUp Program donation to the Stoughton Wellness Coalition.
- January 11, 2011 letter of thanks from the Stoughton Wellness Coalition for the Stoughton Utilities RoundUp Program donation.
- January 12, 2010 news release regarding Stoughton Utilities RoundUp Program donation to the Stoughton Holiday Fund.
- January 24, 2011 note of thanks from Eileen Curtis regarding the assistance rendered by Stoughton Utilities staff.
- January 31, 2011 thank you card from St. Ann School to Stoughton utilities for what we do.
- January 2011 Leading By Example mailing from WPPI Energy regarding Stoughton's commitment to energy efficiency improvements.
- February 4, 2011 news release regarding Stoughton Utilities contribution of \$1,000 to the City of Stoughton for economic development.
- January-February 2011 American Public Power Association magazine "Public Power."
- February 2011 Customers First Coalition newsletter "The Wire."



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com



News Release

Stoughton Utilities

November 22, 2010

Contact Person: Brian Hoops – Office & Information Systems Supervisor

Stoughton Utilities donates \$1,500 to Stoughton Organizations

Brian Hoops, Utilities Office & Information Systems Supervisor, recently presented three checks totaling \$1,500 to City of Stoughton Mayor, Donna Olson. These donations included \$500 to the Stoughton Holiday Fund, \$500 to the Stoughton Food Pantry, and \$500 to the Stoughton Youth Center.

These donations are part of Stoughton Utilities Community Development Grant Program which donates \$1,500 annually to various organizations that provide services directly benefitting Stoughton residents.



2010 Gold Drop Award - Lifetime Achievement Award - Life Member Award

Gold Drop Award

The AWWA honored **Victor Pfeiffer, Floyd Hohenstein and O. Fred Struve** with the Gold Drop Award for 50 years of dedicated service to the drinking water industry.

Lifetime Achievement Award

This award was established in 1996 to perpetuate the



AWWA National Representative Robert Walters presented the award to Joe Gehin

memory of those living and deceased who have made significant contributions to the field of public water supply in Wisconsin.

This year's award was presented to **Joe Gehin**. Joe retired in December 2009 after 30 years of services to the citizens of Wausau. Joe was Utility Director for **Wausau Water Works** from 1979 to 2004 when he was promoted to Director of Public Works/Utilities. A position he held until his retirement. Joe was very active in the WWA and served as Section Chair and International Director. Joe was both a Fuller and Leon Smith Awardee.

Life Member Award

The Life Member Award is an AWWA award for members who have given 30 years of dedicated service to the water industry. The 2010 honorees are **John Allen (AECOM), Richard Jones (City of Racine), Michael Rau (City Water LLC)** and **Robert Kardasz (Stoughton Utilities)**. ♦

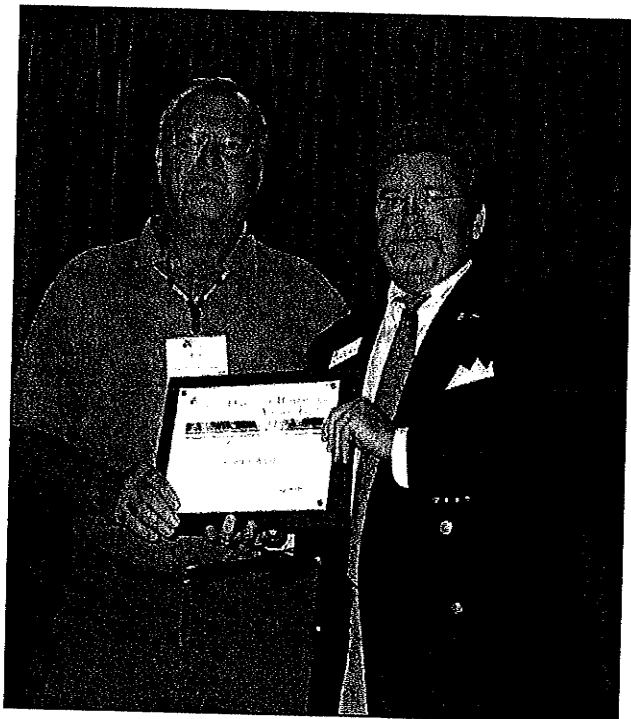
2010 Operator Meritorious

James Kell was honored with the Operator Meritorious Award. The honor is reserved for an Operator who is working in the capacity of shift supervisor or superintendent, and has distinguished him or herself with work performance.

Jim has worked for the **West Bend Water Utility** for 38 years and has served as Superintendent for the last 19 years. His knowledge and leadership has consistently gained high regards from Wisconsin regulatory agencies and his peers. His attention to detail, project follow thru, and communication skills have been invaluable in new project implementation and in daily routine activities.

He has been a member of AWWA/WWA since 1989 and is actively involved in the following professional organizations: Wisconsin Rural Water Association; Tri-County Water Association; Moraine Park Technical College Water Technical Advisory Committee; and SEWRPC Water Resource Advisory Committee.

Outside the Utility, he served as a paid on call fire fighter for 33 years from 1973 until his retirement in 2006 and is an active member of St John's Lutheran Church. ♦



Jim Kell receiving the Operator Meritorious award from Robert Walters



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

January 11, 2011

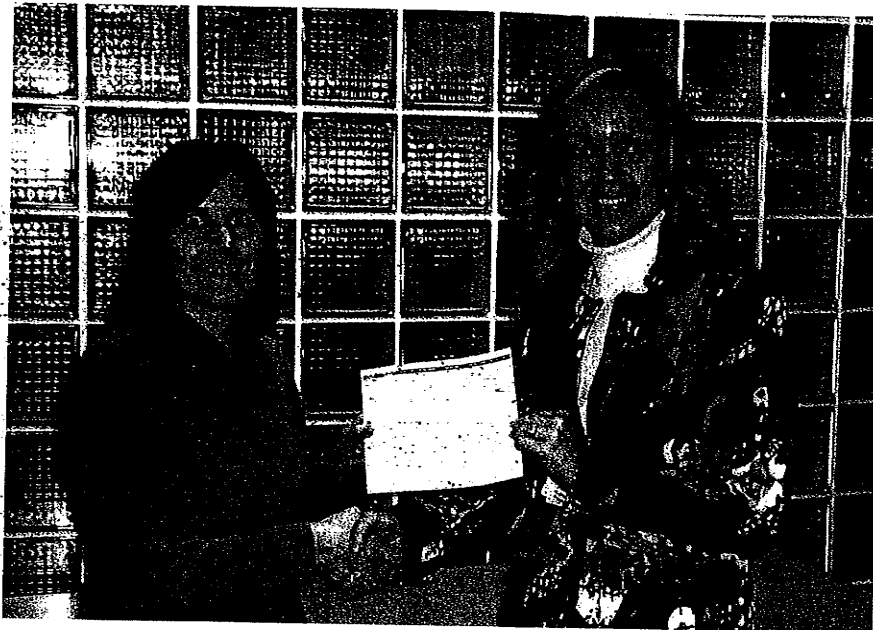
Contact: Brian Hoops, Utilities Office & Information Systems Supervisor

Stoughton Utilities RoundUp Program Donates \$550 to Stoughton Wellness Coalition

Jane McGuire of the Stoughton Wellness Coalition recently accepted a check for \$550 from Kim Jennings, Utilities Finance & Administrative Manager. This donation is part of Stoughton Utilities' RoundUP program, a voluntary program that 'rounds up' customers' utility bills to the next whole dollar. All proceeds are distributed to and benefit local community organizations.

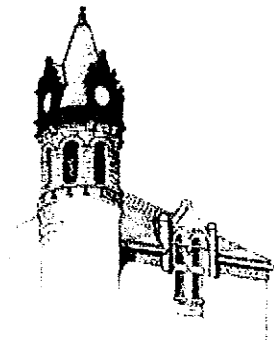
The Stoughton Wellness Coalition was formed in 2006, through collaborative efforts of Stoughton Hospital, the Stoughton School District and the City of Stoughton. The coalition promotes a collaborative approach to personal and community wellness through health promotion, educational programming and service to the Stoughton Area Community.

Customers wishing to participate in the RoundUP program may sign up online at roundup.stoughtonutilities.com or by calling Stoughton Utilities customer service at (608) 873-3379.



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Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area; and wastewater and water customers in Stoughton.



January 11, 2011

Stoughton Utilities Round-Up Program
Bob Kardasz, Utilities Director

RE: Donation to Wellness Coalition

Dear Stoughton Area Community Foundation:

The Stoughton Wellness Coalition would like to thank you for your recent grant and support which helps us with our programming that promotes personal and community wellness in our area. Your considerate and generous donation helps to make our Medication Disposal and Sharps Collection events successful to improve our ground water environment and reduce the risk of untoward events from unused medications.

We look forward to hosting this event and other wellness initiatives in the future and we hope to rely on your continued support.

Sincerely,

Terry Brenny, President/CEO
Stoughton Hospital

Tim Onsager, Superintendent
Stoughton Area School District

Donna Olson, Mayor
City of Stoughton

The Stoughton Wellness Coalition was formed in 2006, through collaborative efforts of Stoughton Hospital, the Stoughton Area School District and the City of Stoughton. The coalition promotes a collaborative approach to personal and community wellness through health promotion, educational programming and service to the Stoughton Area Community.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

January 12, 2011

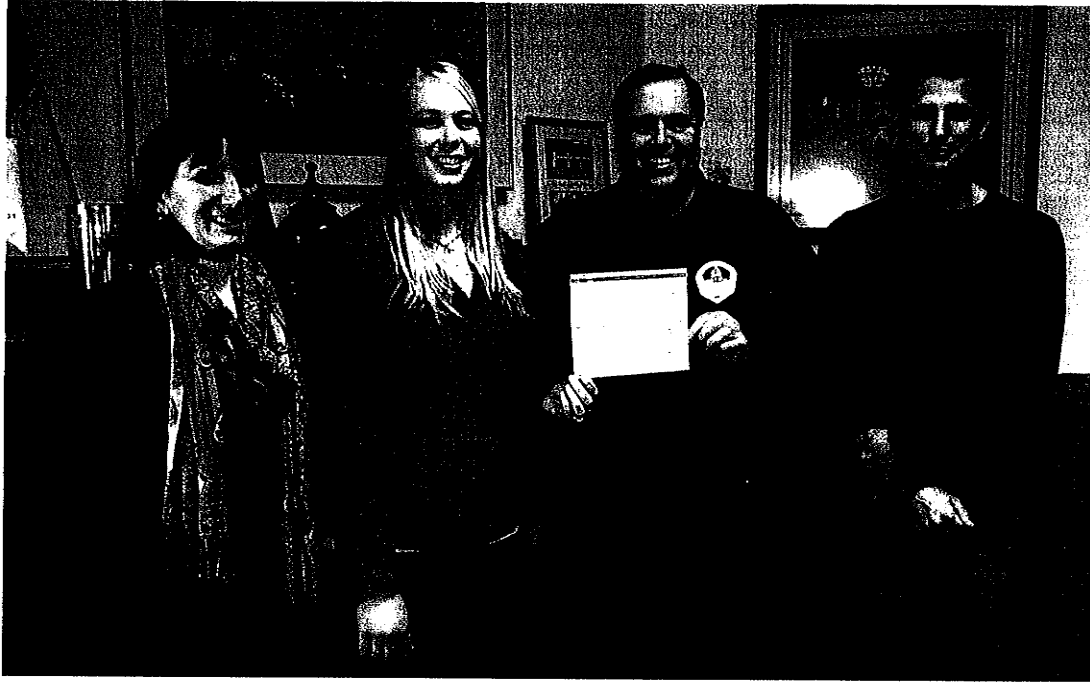
Contact: Brian Hoops, Utilities Office & Information Systems Supervisor

Stoughton Utilities RoundUp Program Donates \$550 to Stoughton Holiday Fund

Mayor Donna Olson and Scott Wegner of the Stoughton Holiday Fund Committee recently accepted a check for \$550 from Erin Bothum and Brian Hoops of Stoughton Utilities. This donation is part of Stoughton Utilities' RoundUP program, a voluntary program that 'rounds up' customers' utility bills to the next whole dollar. All proceeds are distributed to and benefit local community organizations.


The Stoughton Holiday Fund, began in 1982 as a non-profit entity to provide assistance to needy families in the Stoughton Area School District primarily during the holiday season. It was started by the United Methodist Church in Stoughton, and in 1992 its treasury was transferred to the City of Stoughton. The main goal of the SHF is to provide an on-time delivery of food, toys, clothing certificates (when available), and miscellaneous certificates just prior to Christmas. This endeavor is coordinated by the SHF committee and by the hundreds of volunteers during a two-day event.

Customers wishing to participate in the RoundUP program may sign up online at roundup.stoughtonutilities.com or by calling Stoughton Utilities customer service at (608) 873-3379.



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Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area; and wastewater and water customers in Stoughton.




Century 21
AFFILIATED

1222 Highway 51
Stoughton, Wisconsin 53589
Voice Mail 608.205.1330
Office 608.873.1626
Fax 608.873.1722
E-Mail eileencurtis@c21affiliated.com

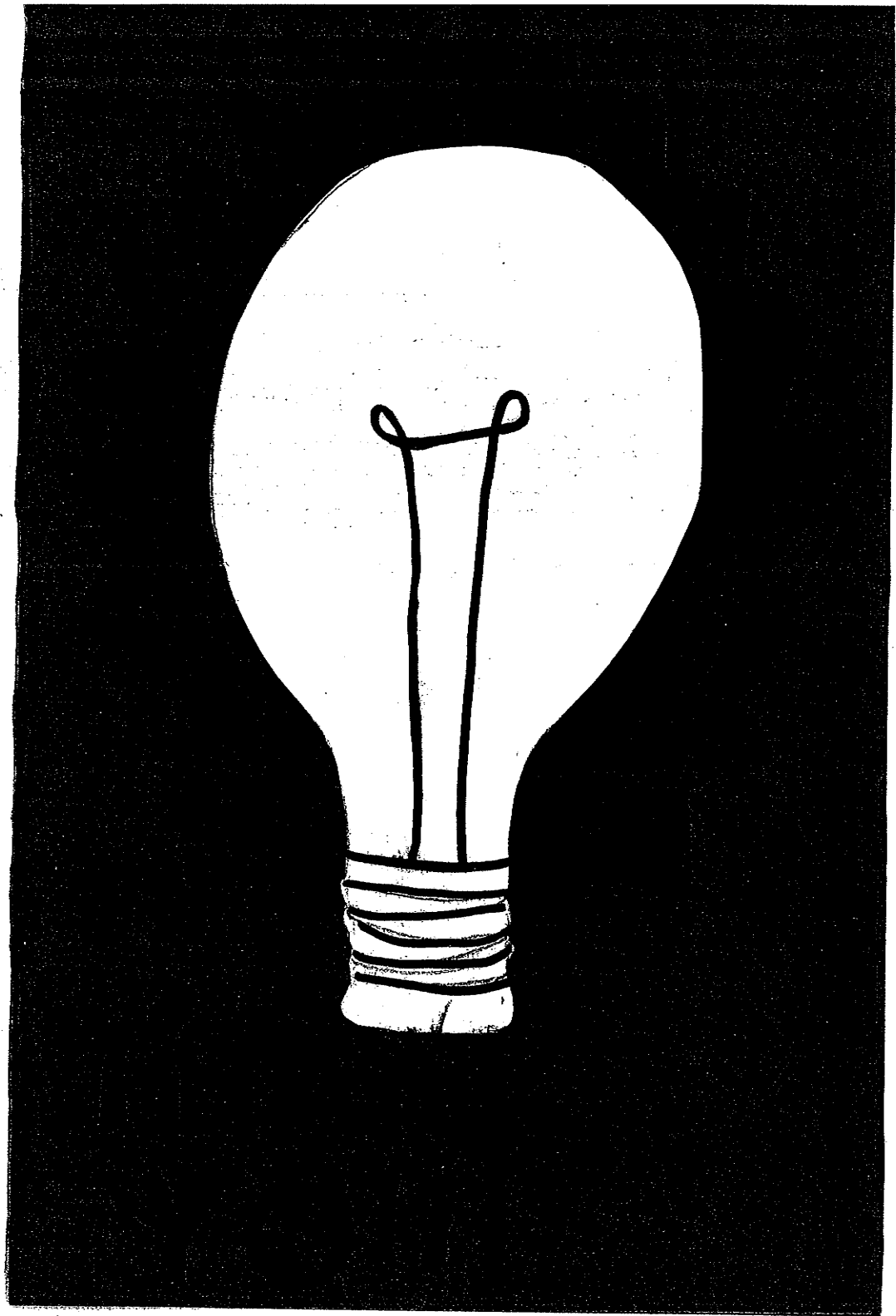
Eileen Curtis
Sales Associate
REALTOR®

Each office is independently owned and operated



Hi Everyone at Stoughton Utilities,
I just wanted to say you all have
been great to work with. Always friendly
and willing to help (even when I was
frayed.) you all are great examples
of what friendly service is. I look
forward to working with you again.

Eileen Curtis



From Anna, Gina,

Rebekah
Shae, Lilly,

Patricia

Nicki B

Nic
Justin
24/2/04

Maya
Mrs. Puck

Henry

Angie

Thank you,
from St. Ann School

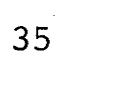
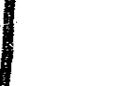
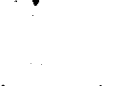
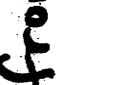
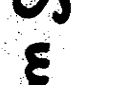
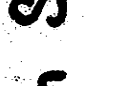
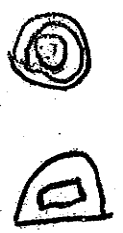
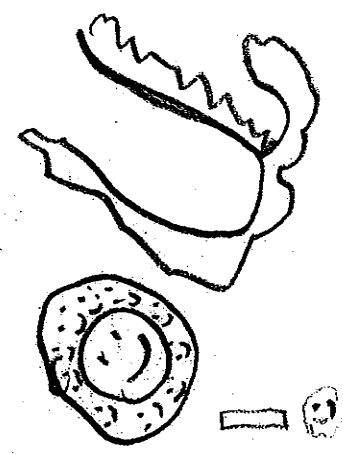
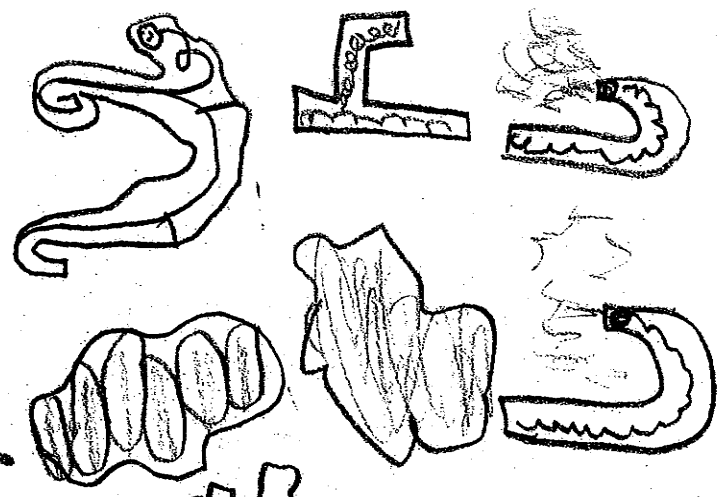
John

Jackson
Anthony

A

Trevor

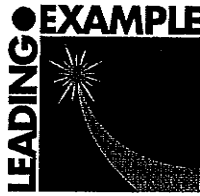
Z





**Stoughton
is moving energy
forward.**

WPPI Energy is pleased to confer the *Leading by Example* award to the City of Stoughton.



This award recognizes Stoughton for making energy efficiency improvements that will save energy and money, and for demonstrating a commitment to the use of renewable energy.

These practices, now in use in municipal facilities throughout Stoughton, also serve to demonstrate that consumers can take similar steps in their homes and businesses. A variety of programs — including energy efficiency rebates, technical assistance to businesses, voluntary green power purchase programs and much more — are available to customers of Stoughton Utilities who want to reduce their energy costs, support

renewable energy and conserve energy resources for tomorrow.

Stoughton is one of the first 11 WPPI Energy member communities to be honored for its leadership and its foresight. The investments made in energy sustainability today will benefit all taxpayers, lowering the municipality's energy costs over the long term.





We congratulate Stoughton for lighting the spark that will inspire others to support a better energy future.



WPPI energy

The way energy should be

Communities that have been recognized by WPPI Energy for *Leading by Example* have completed the following:

-  Put in place a policy or resolution to pursue energy efficiency.
-  Identified and carried out energy-saving projects.
-  Installed a community-based renewable energy project.
-  Purchased green power to offset some or all of the energy used in one or more utility or municipal buildings.



**Get on the road to
energy savings**


We hope you'll follow Stoughton's lead in your own business or home. Every step you take, no matter how small, can reduce your energy costs, help protect the environment and contribute to a sustainable energy future.

For more information about available energy efficiency, conservation and renewable energy programs, contact Stoughton Utilities.



Stoughton Utilities

608-873-3379 www.stoughtonutilities.com

Shared strength through  WPPI Energy

WPPI Energy is a regional power company serving 51 customer-owned electric utilities, including Stoughton Utilities. For more information, visit www.wppienergy.org.



WPPI Energy
1425 Corporate Center Drive
Sun Prairie WI 53590

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*Congratulations,
Stoughton.
You're on your way!*



Stoughton Utilities

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Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

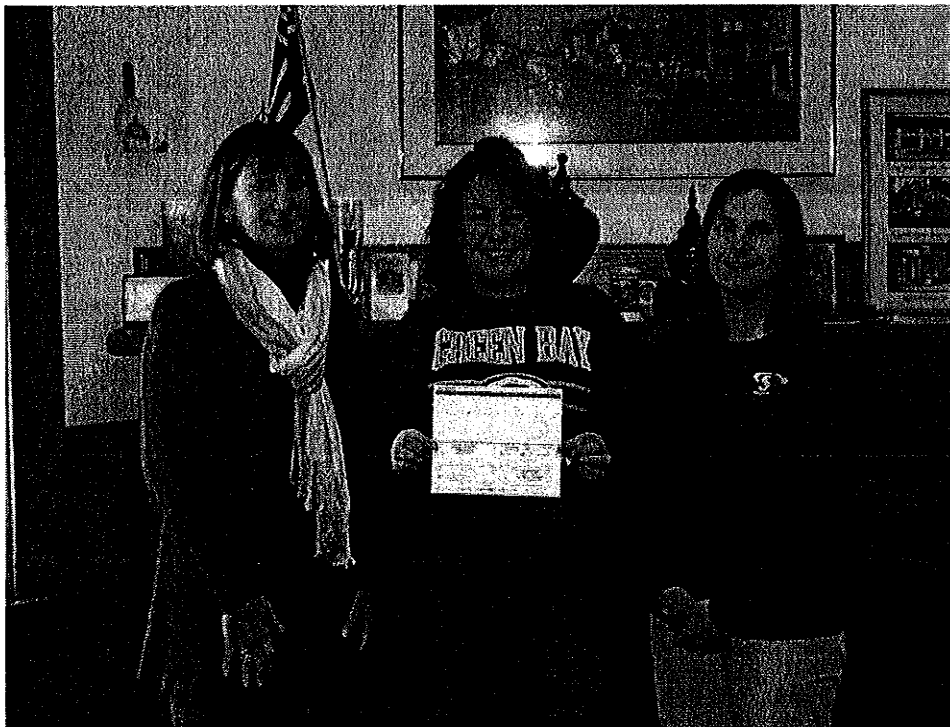
FOR IMMEDIATE RELEASE

February 4, 2011

Contact: Brian Hoops, Utilities Office & Information Systems Supervisor

Stoughton Utilities Donates to Stoughton Economic Development Program.

Mayor Donna Olson and Finance Director Laurie Sullivan of the City of Stoughton recently accepted a check for \$1,000 from Kim Jennings of Stoughton Utilities. This donation is part of Stoughton Utilities' Community Economic Development Program and is a cooperative donation from Stoughton Utilities and its power provider, WPPI Energy.

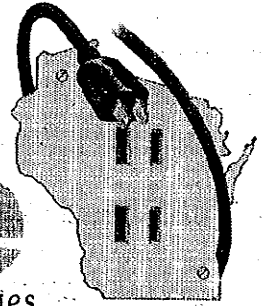


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Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area; and wastewater and water customers in Stoughton.

A Coalition
to preserve
Wisconsin's
Reliable and
Affordable
Electricity

Customers First! the Wire



Plugging you in to electric industry changes

608/286-0784 • P.O. Box 54 • Madison, WI 53701 • www.customersfirst.org • FEBRUARY 2011 • Vol. 16, No. 2

Wind rule update

Another trip through the Legislature

When December action by a legislative oversight committee was called off at the last minute, statewide wind energy-siting standards looked ready to become effective automatically this year.


But early in January they were pulled back into the legislative arena as part of a broader package of revisions to administrative rulemaking procedures on a special-session agenda. They've since been introduced separately as Special Session Senate Bill and Assembly Bill 9, and for the second time in two months, by the time you read this, the action might be over.

There seems to be no doubt that there will be a set of statewide standards, and probably very soon. But wind energy advocates weren't pleased to see the change being proposed to the administrative rules finalized at the end of last year.

The Public Service Commission's rule prescribes a setback of 1,250 feet or 3.1 times turbine height, whichever is less, from a non-participant's occupied dwelling or community building, and 1.1 times turbine height from a participant's residence or a non-participant's property line.

Real estate interests were seeking a setback

of one-third of a mile, or 1,760 feet, and the special session bill drafts call for a full 1,800 feet based on property lines rather than buildings, meaning the actual separation from an occupied structure could be greater.

The American Wind Energy Association said it would effectively send wind development away from Wisconsin to other states. 

Nuke plant uprate challenged

The Citizens Utility Board (CUB) and Clean Wisconsin have filed documents with federal regulators in hopes of dissuading them from authorizing the Florida-based owners of the Point Beach nuclear plant north of Two Rivers to boost its output.

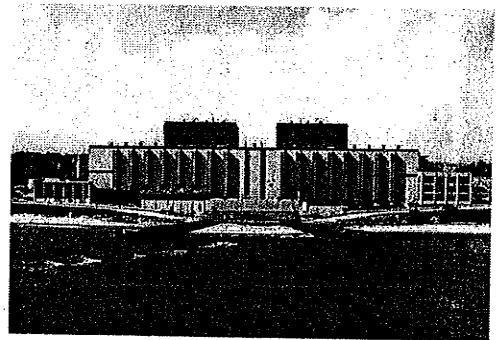
The proposed modification, called an "uprate" in industry jargon, got an apparent boost last December when the Nuclear Regulatory Commission said it anticipated no significant environmental impact would result. But in their January filing, CUB and Clean Wisconsin say the change is unneeded because Wisconsin currently has a surplus of generation capacity.

The two Point Beach units are now rated at a total of 1,023 megawatts capacity and the NRC's Draft Environmental Assessment (DEA) said the proposed 17 percent additional output would be needed to meet statewide electricity demand growth of about 2 percent annually.

But the two groups criticize that estimate and multiple other citations in the DEA, saying they're based on outdated information. Demand growth has been cut in half by the prolonged recession, they noted.

The DEA cites a Public Service Commission (PSC) 2007 Strategic Energy Assessment in saying the uprate is needed for "maintaining a robust energy planning reserve margin of 18 percent." However, CUB and Clean Wisconsin point out that a PSC Order issued in October 2008 reduced the reserve margin to 14.5 percent.

At the time, the state's major utilities questioned cutting back the margin based on standards favored by the Midwest Independent System Operator rather than those of the longer-established



Save the date!

Mark your calendar and plan on attending the Customers First! Coalition's annual Spring POWER Breakfast. It's set for Wednesday, April 6, at the Madison Concourse hotel.

Attendees will hear from energy experts on current issues facing electricity customers and the power industry in a half-day session from 8 a.m. until 12 noon.

Registration information and event details will be coming soon. For more information, contact Customers First! Executive Director Matt Bromley by e-mail at mbromley@customersfirst.org or phone 608-286-0784.

Continued on page 2...

THE WIRE is a monthly publication of the *Customers First!* Coalition—a broad-based alliance of local governments, small businesses and farmers, environmental groups, labor and consumer groups, retirees and low-income families, municipal electric utilities, rural electric cooperatives, wholesale suppliers, and an investor-owned utility. *Customers First!* is a coalition dedicated to preserving Wisconsin's reliable and affordable electricity.

If you have questions or comments about THE WIRE or the *Customers First!* Coalition, please call 608/286-0784.



KEEPING CURRENT

With CFC Executive Director Matt Bromley

Wisconsin electric utilities and cooperatives continue to meet their renewable energy obligations according to information from the Public Service Commission. Under the state's renewable portfolio standard (RPS) law, all electric providers are required to file data with the commission that describes the total amount of renewable energy the provider sold to its customers or members over the course of a year. These annual compliance reports track the utilities' progress towards achieving the statewide goal of having 6 percent of all electric energy consumed in the state being renewable energy by 2010 and 10 percent by 2015.

Using utility-provided data from 2009, the commission's most recent compliance report shows that more than 66 million megawatt-hours (MWh) of electricity were sold to Wisconsin customers in 2009, and more than 4 million MWh, or 6.29 percent, came from renewable resources, up from 4.9 percent in 2008. Individually, all utilities complied with their renewable energy requirements for 2009 with many already meeting their 2010 target and a few overachievers at or above their expected 2015 RPS requirement.

Along with the total renewable energy percentages, the report also breaks down renewable sales by type and state of origin. Wind power led the way by generating 47 percent of renewable energy sold in the state in 2009, followed by hydroelectric power at 36 percent. Biomass contributed around 10 percent of renewable sales ahead of municipal solid waste/landfill gas, biogas, and solar. Of the total renewable energy sold to Wisconsin customers, 63 percent was generated from Wisconsin-based facilities, mostly wind farms and hydroelectric dams. Although most renewable energy sold in Wisconsin was home-grown in 2009, we could see this percentage drop significantly if policies are enacted to curtail the development of wind farms in the state.

Those of us—prominently including the *Customers First!* Coalition—who supported 2005 Wisconsin Act 141, which established the current RPS and secured greater investment in energy efficiency and conservation, should look favorably on the progress the state has made in achieving the goals set forth in the act, as evidenced by the recent compliance report. A diversified mix of generation resources reduces the need for traditional fossil fuel-based plants and helps mitigate the impact of volatile fuel prices. It's an important part of a balanced approach to provide reliable, economical electricity to Wisconsin customers. 💡



Bromley

Nuke uprate

Continued from page 1...

regional reliability councils.

But CUB and Clean Wisconsin also faulted a DEA statement that the uprate would help reduce Wisconsin's reliance on power imports from Illinois through a congested transmission system. They cite multi-billion-dollar transmission upgrades undertaken by the American Transmission Company and a statement in the PSC's draft Strategic Energy Assessment released for public comment last October, which said in part that "many congestion and loss issues have been relieved."

Moreover, the two groups contended that the environmental impact of a \$173 million transmission upgrade needed to provide a path

into the grid for the additional Point Beach output should be considered.

Wisconsin's electricity demand growth was highest during the first half of the 1990s, averaging 3 percent annually. It exceeded 2 percent from 1995-2000 and from then until 2007 averaged a little more than 1 percent annually.

U.S. Department of Energy (DOE) figures reflecting the impact of the recession show Wisconsin electricity sales (by kilowatt-hour) actually dropping 1.7 percent in 2008 and another 6 percent in 2009. Full-year figures for 2010 were not yet available, but data released in mid-January by the DOE's Energy Information Administration showed Wisconsin kilowatt-hour sales volume through last October was 4.7 percent higher than at the same point in 2009. 💡

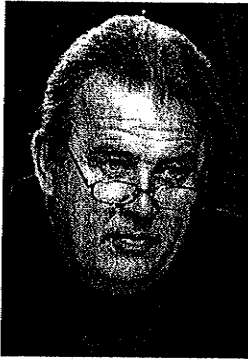
Nuclear moratorium may fall

It's not at the top of the to-do list for the Legislature's new Republican majorities but there's a high probability they'll repeal the Wisconsin law that has effectively ruled out regulatory approval for any new nuclear plant during the past 28 years.

Higher legislative priorities were attached to business-friendly tax changes and regulatory- and tort-reform proposals on a special session agenda.

After that comes what promises to be an extraordinarily difficult state budget, taking center stage later this month.

But by the time a budget is passed or close to it, there will be a separate proposal to do away with the nuclear plant restrictions. Asked in January about his timetable for a repeal measure, the new chairman of the Assembly Com-



Honadel

mittee on Energy and Utilities, State Rep. Mark Honadel (R-South Milwaukee) answered, "You'll see a bill in four to six months."

Honadel and other legislative leaders presented their views before a gathering of electric cooperative leaders in Madison.

Current law does not prohibit building a nuclear plant but forbids the Public Service Commission to approve one unless a federally licensed facility would be available to store all the spent fuel from all Wisconsin plants. As a practical matter, that means the Yucca Mountain project in Nevada, still unfinished 13 years past its congressionally mandated opening date and marked for extinction by the Obama administration.

Last month Honadel expressed frustration that Wisconsin energy consumers, through a small additional assessment on the monthly bills of nuclear-owning utilities, have paid "hundreds of millions of dollars to build Yucca Mountain and we can't store one ounce of spent uranium fuel there."

Instead, spent fuel remains in storage at reactor sites across the country and the Nuclear

Regulatory Commission has indicated it would be content to leave it there indefinitely.

The nuclear moratorium has been a target for several years. Former State Rep. Mike Huebsch (then R-West Salem and now secretary of the Department of Administration) introduced a repeal bill in four consecutive sessions. In one session it passed the Assembly. Had it gone farther, a veto by then-Governor Jim Doyle was a certainty until last year.

The veto threat evaporated in 2010 when easing the moratorium was folded into the recommendations of Doyle's Task Force on Global Warming, but the moratorium survived as the resulting bill died when the Legislature's Democratic majorities declined to take it up.

Even if the law is repealed this year or next, no one will be seeing a new nuclear plant built in Wisconsin any time soon. Even the nation's biggest utilities have made it clear they are unwilling to take on the expense without multiple partners, and once a commitment is made a decade's lead time would be a modest estimate.



Cowles

State Senate

Energy Committee Chairman Robert Cowles (R-Green Bay), while not opposing repeal, said Wisconsin's current excess generating capacity is an important part of the picture. "Right now we've got a surplus of energy—15 or 20 percent?—Do you want to spend the money [for new nuclear generation]?" Cowles asked.

Considering the lengthy lead time and difficulty of winning permits for a new plant site, he said, installing additional turbines at Wisconsin's two existing nuclear plants could be a much easier call.

"That might make sense in 10 years," Cowles said. 💡

Consultants predict many coal-plant retirements

With new federal environmental regulations on the way, consulting firms that specialize in the energy industry say one-fifth or more of the nation's coal-fired electric generation may become economically non-viable within the next few years.

The past year brought multiple reports along these lines. The two most recent came in December and January, from the Brattle Group of Cambridge, Massachusetts, and from ICF International of Fairfax, Virginia.

Brattle economists analyzed economic factors presumably affecting the choice of retrofitting or retirement for every coal plant currently operating in the U.S. They anticipate new regulations will force installation of costly new control equipment for sulfur dioxide, nitrogen oxides, particulates, and hazardous emissions like mercury, along with changes in cooling water systems such as construction of cooling towers. The economists estimate that mandating scrubbers and selective catalytic reduction equipment by 2015 for all coal units would make a compelling argument for retirement of 40,000 to 55,000 megawatts of capacity. An additional 11,000 to 12,000 megawatts of retirements could be expected if cooling towers are also mandated, the Brattle study said.

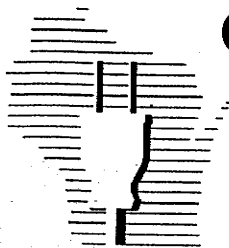
Looking at the same set of regulatory changes, the ICF study projects "nearly one-fifth of the U.S. coal fleet could retire in response to new air, waste, and water regulations over the next 10 years."

If there are many coal-plant retirements as these and other studies suggest, it follows that there will be greater reliance on natural gas for electric generation.

ICF sees natural gas price volatility persisting for several years as supply and demand seek a new equilibrium. It also sees shale-gas production as "a game-changer" for North American gas markets, reducing costs and increasing the growth of supply. 💡

Energy saver tip

Being hit with a big heating bill or the worry that you may be getting one is a part of every Wisconsin winter but it doesn't have to take over your household budget. Check with your utility about billing plans that spread out costs and you can reduce the worry about falling behind. 💡

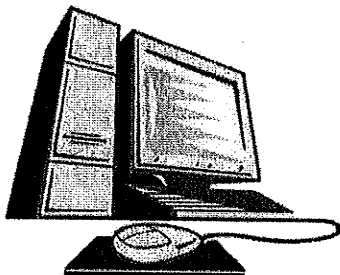


Customers First!

P.O. Box 54
Madison, WI 53701

A **Coalition**
to preserve
Wisconsin's
Reliable
and Affordable
Electricity

Be sure
to check out the
Customers First!
website at



www.customersfirst.org



Quotable Quotes

"To the extent the bill looks like the one they introduced last session, that's not good for consumers. It would reduce ComEd's risk and put it on the backs of consumers. We believe consumers would be stuck with higher rates than they would otherwise."

—David Kolata, executive director of the Illinois Citizens Utility Board, commenting on automatic rate increase legislation advocated by Commonwealth Edison, in *Crain's Chicago Business*, January 14, 2011

Help us share our messages with others. If you know of businesses or organizations that would like to learn more about protecting Wisconsin's reliable and affordable electricity, please feel free to copy and share with them all or part of this newsletter, or you can call 608/286-0784 to arrange an informational meeting.

Customers First!
Plugging Wisconsin In





Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Date: February 8, 2011 *Serving Electric, Water & Wastewater Needs Since 1886*
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E. - Stoughton Utilities Director
Subject: Stoughton Utilities Committee Annual Calendar.

The following calendar is provided for information and discussion.

February 14, 2011	Regular Meeting - E. Main Street Project recommendation to the Common Council
February 22, 2011	Common Council – Award the E. Main Street Project
February 28-March 3, 2011	American Public Power Association Legislative Rally in Washington, D.C.
March 14, 2011	Regular Meeting - Declaration(s) of Official Intent - Stoughton Utilities 2010 Annual Audit and Management Letter Presentation discussion, approval and recommendation to the Common Council - Stoughton Utilities Tax Stabilization Dividends discussion, approval, and recommendation to the Common Council - Customer Collections Status Report - Review Wisconsin Public Service Commission Annual Electric and Water Reports
March 22, 2011	Common Council - Stoughton Utilities 2010 Audit and Management Letter Presentation and Approval - Accept Stoughton Utilities Tax Stabilization Dividends Recommendation
April 18, 2011	Regular Meeting - Annual Meeting at the wastewater treatment facility - Review Drinking Water Consumer Confidence Report (CCR) - Annual Stoughton Utilities Goals Discussion and Approval - Discuss Stoughton Utilities 2010 Accomplishments- Approve Declarations of Official Intent(s)



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com

May 1-7, 2011	Drinking Water Week
May 4, 2011	WPPI Energy Orientation Meeting in Sun Prairie
May 16, 2011	Regular Meeting - First Regular Meeting after the Common Council Reorganization Meeting - Elect Committee Chair and Vice Chair - Annual Studies Discussion - Tour Stoughton Utilities Building
June 8-10, 2011	Municipal Electric Utilities of Wisconsin (MEUW) Annual Conference in Appleton
June 20, 2011	Regular Meeting - Approve and recommend the Wastewater Compliance Maintenance Annual Report (CMAR) and Resolution to the Common Council - Approve and recommend the write-offs to the Common Council - Stoughton Utilities RoundUp Donation
June 24, 2011	Municipal Electric Utilities of Wisconsin (MEUW) Sixth Annual Lineman's Rodeo in Oconomowoc
June 28, 2011	Common Council Meeting - Approve Compliance Maintenance Annual Report (CMAR) and adopt the corresponding resolution - Approve write-offs
July 18, 2011	Regular Meeting
August 15, 2011	Regular Meeting - Tour East Electric Substation
September 14-16, 2011	American Water Works Association Annual Conference in Milwaukee
September 15-16, 2011	WPPI Energy (WPPI) Annual Conference in Madison
September 18-24, 2011	Stoughton Utilities Public Power Week
September 21, 2010	Stoughton Utilities Public Power Week Open House
September 26, 2011	Regular Meeting - Approve the Stoughton Utilities 2011 Budget and Ten-Year (2011-2020) Capital Projects Program and recommend them to the Stoughton Common Council - Approve the Stoughton Utilities Non-Represented employees wage adjustments and recommend them to the Stoughton Personnel Committee and the Stoughton Common Council Customer - Collections Status Report

October 4, 2011 WPPI Energy Orientation Meeting in Sun Prairie

October 6, 2011 Municipal Electric Utilities of Wisconsin (MEUW) District Dinner Meeting

October 24, 2011 Special Meeting - Conduct hearings for the 2010 Tax Roll Nomination

October 24, 2011 Regular Meeting

October 26-28, 2011 Wisconsin Wastewater Operators Association (WWOA) Annual Conference in Wisconsin Dells

November 14, 2011 Regular Meeting - Tour Well No. 7 - WPPI Energy Presentation

December 15, 2011 Stoughton Utilities Holiday Open House

December 19, 2011 Regular Meeting - Stoughton Utilities RoundUp Donation

January 17, 2011 Regular Meeting

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



Stoughton Utilities Activities Reports

January 2011

ADMINISTRATION – Utilities Director Robert P. Kardasz, P.E.

Seasonal activities including tree maintenance, sanitary sewer collection system televising and cleaning, and well station maintenance continued. Office staff continues to work with customers fulfilling their financial obligations. Planning efforts are continuing for projects scheduled for 2011.

I participated in meetings with: American Public Power Association Joint Action Workshop, B & G Foods Pretreatment, Baker Tilly, Common Council, Council Policy - Community Affairs, CVMIC, Department Head, Elvan Sted Preconstruction, GFOA Budgeting, Municipal Electric Utilities of Wisconsin – Rural Electric Cooperatives Joint Superintendents, Utilities Committee, Wisconsin Office of Energy Independence, and WPPI Energy Board of Directors.

ACCOUNTING – Utilities Accounting and Administrative Manager Kim M. Jennings, CPA

Accomplishments:

- 2010 financial audit.
- 2010 single audit (ARRA funds).
- Quarterly report to WI Clean Transportation.
- 2011 Gross License Fee report.
- Financial statement preparation including Management Discussion and Analysis.
- Research on imputed income to employees with health insurance coverage for adult children.
- Assist with and review year end payroll procedures and reporting.
- Investment sales/purchases and income tracking.
- Monthly account reconciliation, reporting and billing statistics for December 2010.

In Progress:

- Financial statements review, Baker Tilly.
- Research – USDA Rural Economic Development Loans and Grants program.
- Monthly account reconciliation and reporting for January 2011.

CUSTOMER SERVICES AND INFORMATION TECHNOLOGIES DIVISION – Utilities Office and Information Systems Supervisor Brian R. Hoops

Activities & Accomplishments:

- Staff processed 8,341 payments totaling \$1,533,573, including 5,371 checks, 374 credit cards, 590 online E-Pay payments, 1,853 automated bank withdrawals, and \$14,857 in cash. The total number of payments increased by 10%, and the total amount collected increased by just under 20% over December 2010. The quarter-million dollar increase can be attributed to our increased collections efforts, including issuing notices of disconnection for water service for accounts greater than one month past-due.
- Staff mailed 1,037 residential past-due notices. 106 notices of pending disconnection for customers with water services were mailed to accounts with balances over \$275; 12 disconnections were performed, all of which were reconnected after addressing their balances within 48 hours.
- A limited amount of federal funds were made available to help prevent residential service disconnections. SU staff worked with Dane County Human Services to provide the required information so that five customers were able to receive \$100 grants.
- Staff mailed 80 notices of pending disconnection for commercial and industrial services. All accounts were paid prior to the extended date due, and no electrical disconnections occurred.
- Staff processed utility billing and collections, accounts payable, payroll, and daily cash deposits throughout the month.
- No customer inquiries/complaints were lodged with the Wisconsin Public Service Commission during the month of December.
- Several donations were made throughout the month from our RoundUp program. Recipients were the Stoughton Wellness Coalition and the Stoughton Holiday Fund.
- January was our second month using the Infosend bill printing and mailing service. All the issues that occurred during December's billing were worked out in time and everything went off without a hitch. The only things left to work out are an e-billing service and neighborhood comparisons on the graphs.

- Brian Hoops continued to work to redesign the back-end of the Stoughton Utilities private administration portal for staff. At this point, approximately 90% of the full site has been upgraded and tested. Once complete, a new homepage frontend design is planned that utilizes the current backend code and data structure.
- Enecia Sabroff continues to collect the outstanding commercial deposits originally requested in November. Of the original 36 requests, all have either paid in full or made partial payments and created a deferred payment arrangement.
- Enecia Sabroff continues to prepare information for future residential deposit requests for customers who have not been paying since the winter moratorium began. Now that the 80-day period has passed, all customer accounts that have remained delinquent since the end of October will be assessed a 4-month deposit.
- Enecia Sabroff has been continuing to work with our contracted collection agency to collect balances for final accounts and outstanding invoices. We will be requesting they increase their small-claims filings. In addition, once tax returns start being filed in February, it is anticipated that the Tax Refund Intercept Program filings will begin to have an impact on our success rate.
- Erin Bothum completed the monthly utility billing as well as issued 95 final billing statements for customers who have moved from their prior addresses.

ELECTRIC DIVISION AND PLANNING DIVISION – Utilities Operations
Superintendent Sean O Grady

Wisconsin Clean Cities-Southeast Area Inc.: Staff helped develop an informational Best Practice Guide for owner/operators of Neighborhood Electric Vehicles. This guide will provide information on laws governing the use on public streets, maintenance, and hazards to avoid.

Wastewater and Water Supervisory Control and Data Acquisition (SCADA) Systems: Staff has prepared a bid package and is working under an engineering agreement with Strand and Associates. This project will be advertised next winter with a tentative completion time in November of 2011.

American Transmission Company (ATC): Staff is scheduled to receive annual “Hold Card Training” at our office. This training gives SU staff the ability to operate switches owned by ATC. Double locks will be placed on all Stoughton switches. These double locks will give staff the ability to operate the designated switches in an emergency. An emergency is determined when a contract employee from ATC is not available or in the area to operate the switch or switches providing transmission service to Stoughton.

Tower No. II: We are currently working with our maintenance contractor on repairing/replacing the deteriorating insulation located on the riser and discharge pipes located inside the tank on Furseth Road. We also have a minor leak on the mud valve that is scheduled to be repaired in January.

North Substation: We lost one of five electronic feeder control panel inside the substation. This failure caused an electrical service outage for approximately 400 customers on the Northwest side of the City. Crews were able to restore power within one hour to the affected area by picking up the load from another feeder until repairs could be scheduled. The failed control panel was replaced and the feeder placed back in service approximately two weeks later.

Substation Fusing Project: This project is one of our high priority projects and will be carried over into 2011. Some equipment has been ordered and we continue to review/revise the construction drawings with our vendors. Our plan is to make the final order in January and begin construction with our staff in late winter/early spring. Our goal is to have this project completed before the summer construction season begins.

East Main Street Project: Existing underground facilities along the construction route have been identified and shared with Strand and Associates. These locations are crucial in providing uninterrupted service interruptions as well as minimizing construction changes orders after the project is awarded.

Hybrid Bucket Truck: A pre-paint inspection and delivery of the second unit took place this month. Anyone interested in seeing how these units operate or would like to see the differences between a conventional unit versus a hybrid unit can contact me for a demonstration.

2011 Annual Line Clearance Contract: We are currently advertising for our 2011 line clearance work. We hope to have an award of contract in January with crews starting late winter early spring. We anticipate between 9-10 week's worth of work.

Mill-Fab: A step-down transformer serving the Mill-Fab property failed and required immediate replacement. Crews restored power in approximately seven hours with the assistance from Mark Rosenbaum's staff and crane used to lift and set the step-down transformer.

Winter Blizzard: Two Crews started restoration work around midnight on December 11, 2010 and worked into the following evening restoring mostly wind related outages throughout the service territory.

Customer Work Orders: 2010 brought a busier construction season than 2009. We processed 10 temporary electric services, 25 new services, 35 upgrades, 4 relocations, and 23 service repair work orders.

Fall/Winter Reconstruction Projects: Three crews have started working on our annual line clearance work.

WASTEWATER DIVISION – Utilities Wastewater System Supervisor Brian G. Erickson

Sanitary Sewer Collection System: We continue to televise the collection system throughout the winter months. 2011 Sanitary sewer projects continue to move forward. We are experiencing a lot of sewer calls in the collection system. We are finding that root intrusions from private laterals are causing issues in the sewer mains as well as laterals.

Projects: Continuing to work with Strand on our SCADA system upgrade for 2011. E. Main Street project is moving along. Slip lining project will be going out for bids in February.

DNR lab audit took place this month. Phil Linnerud spent the day with the DNR lab auditor to review lab records, procedures, equipment, calculations and plant operations. We are waiting for the written report from the DNR. However Phil reported that the audit went very well.

DNR / EPA updates: Rock River TMDL committee met last month. The group consists of twelve municipalities, legal counsel and engineers. The committee feels that the rules are not consistent or fair for local municipalities.

The precipitation for the month was 0.90 inches, year to date precipitation total 0.90 inches.

The wastewater treatment facility processed an average flow of 1.03 million gallons per day with a monthly total of 32 million gallons.

WATER DIVISION – Utilities Water System Supervisor Roger M. Thorson

Even with the frost depth in the roadway somewhere between three to four feet, we have had very few cold weather related problems. We had no water main breaks which are rare for any January.

We attended a couple all day training sessions presented by the Wisconsin Rural Water Association. One session was an overview of state & federal drinking water regulations and updates on current and upcoming regulations to stay in compliance. The other session was on Cross Connection Control. We went over the new revised regulations and reporting items in Wisconsin on Cross Connection Control and how it applies to residential and commercial water customers. The class provided hands-on experience in identifying Cross Connection Control hazards and proper backflow preventer installations.

Busy working with our Utilities Accountant on figures for our year-end reports for the Public Service Commission and yearly audit.

Staff is busy performing routine maintenance on our well houses and pumping equipment.

Water Utility staff participated in the following safety session this past month: Confined Space Entry refresher training.

Total water pumped for the month of January was 40,757,000 gallons

ENERGY SERVICES SECTION OF THE PLANNING DIVISION – Stoughton Utilities/WPPI Energy Energy Services Representative Alicia VandenOever

Customer Account Activities

Commercial Accounts

- Visited CITGO on Main Street to provide guidance on energy usage reduction.
- Provided incentive funding information to the Stoughton Garden Center for a potential lighting upgrade.

City of Stoughton: Utility staff met with the Mayor to discuss funding municipal energy efficiency projects. A meeting is scheduled with the Director of Planning and Development in February.

Wastewater Treatment Plant: Toured the plant with Focus on Energy representatives to assess the HVAC system. Focus on Energy will be providing a report with findings and suggestions for energy use reduction.

Public Library: Met with the Library Director to discuss potential energy efficiency projects for 2011.

Youth Center: Conducted a lighting audit of the youth center. Findings will be incorporated into my February discussion with the City Planning and Development Director.

Energy Services Administration

2011 Action Plan: Completed WPPI Energy 2011 Energy Services Action Plan for Stoughton Utilities.

Dates at Stoughton Utilities in January: 13, 20, 27

SAFETY COMPLIANCE SECTION OF THE PLANNING DIVISION – Stoughton Utilities/Municipal Electric Utilities of Wisconsin Southeastern Regional Safety Coordinator Christopher Belz

Accomplishments

Training

- Trained on the topic of Confined Space Entry

Audits/Inspections

- Completed a Forklift compliance inspection
- Completed an inspection of the Water Crew

Compliance/Risk Management

- Finished revising Confined Space written program
- Revised Personal Protective Equipment written program
- Continued revising the General Safety Rules
- Filed Continuing Education Credits
- Filed safety training records (electronically and paper)
- Completed Accident Report
- Updated incident logs and filed incident reports
- Completed MSDS update
- Completed APPA Safety Award Application

Goals & Objectives

Training

- Complete Control of Hazardous Energy (LO/TO) training
- Complete Powered Industrial Truck Training
-

Audits/Inspections

- Inspect Crews for proper Work Zone set ups and Personal Protective Equipment
- Perform facility inspections in all Stoughton Utilities facilities

Compliance/Risk Management

- Complete MEUW Safety Award Application
- Post Department of Commerce Summary

Scheduled dates MEUW SCRSC Safety Coordinator, Chris Belz, was at Stoughton Utilities: January 10 and 24

Please visit us on our website at www.stoughtonutilities.com to view current events, follow project schedules, view meeting notices and minutes, review our energy conservation programs, pay your utilities bill via the internet, or to learn more about your Stoughton Utilities Electric, Wastewater and Water services.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: February 8, 2011

To: Stoughton Utilities Committee

From: Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Status Of The Stoughton Utilities Committee Recommendation(s) To The
Stoughton Common Council.

An elected member of the Stoughton Utilities Committee is scheduled to provide a verbal report in lieu of a written report prepared for the meeting packet.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



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Fax 608-873-4878
stoughtonutilities.com





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Serving Electric, Water & Wastewater Needs Since 1886

Date: February 8, 2011

To: Stoughton Utilities Committee

From: Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Stoughton Utilities E. Main Street Project Status Report No. 3.

The project was advertised on January 20 and 27, 2011 and bids will be opened on February 10, 2011. It is anticipated that we will have a recommendation for Stoughton Utilities Committee action on February 14, 2011. The project budget is \$995,735.10.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent

Brian G. Erickson
Stoughton Utilities Wastewater System Supervisor

Kim M. Jennings, CPA
Stoughton Utilities Finance and Administrative Manager

Roger M. Thorson
Stoughton Utilities Water System Supervisor



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Serving Electric, Water & Wastewater Needs Since 1886

Date: February 8, 2011
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Vacant Water Operator II Position.

It is becoming increasingly apparent that the United States Environmental Protection Agency (U.S. EPA) response to the recent amendments to the Safe Drinking Water Act and the Wisconsin Department of Natural Resources (WDNR) changes to their priorities are becoming more burdensome for our Water System Division. In an effort to more properly address these evolving requirements, it is proposed to fill the vacant Water Operator to position by reorganizing existing staff positions from a pool of qualified candidates in-house. Our intention is to not create any new vacancies by filling the Water Operator II position. In doing so, we will be able to address these evolving drinking water requirements with increased staff training and without a financial impact.

Accordingly, I am requesting that the Stoughton Utilities Committee approve the lateral transfer of a qualified candidate to the position of Water Operator II, and recommend such lateral transfer to the Stoughton Common Council.

Encl.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent

Roger M. Thorson
Stoughton Utilities Water System Supervisor

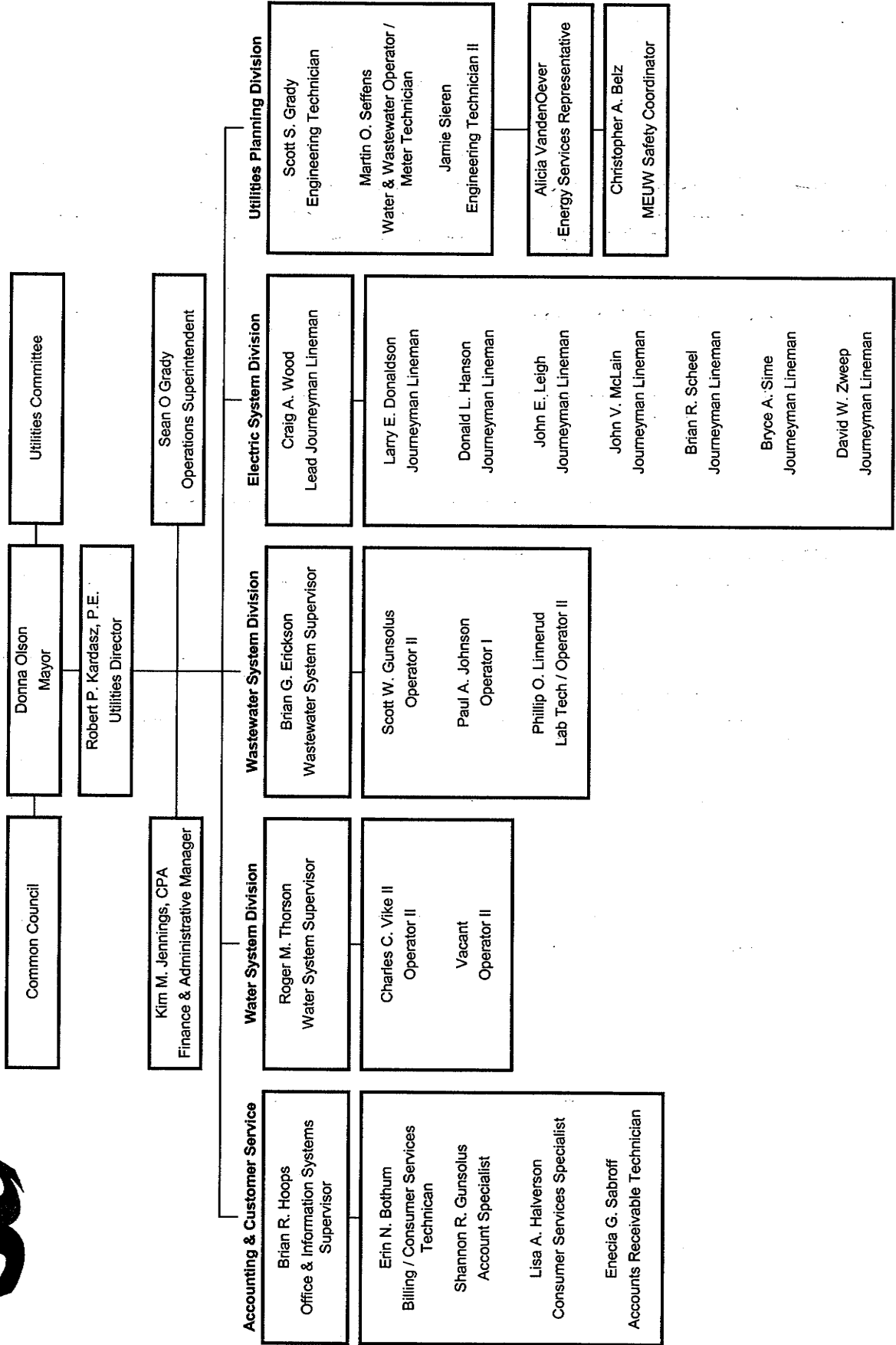


Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com

January 13, 2011



STOUGHTON UTILITIES



Common Council

Donna Olson
Mayor

Utilities Committee

Robert P. Kardasz, P.E.
Utilities Director

Kim M. Jennings, CPA
Finance & Administrative Manager

Sean O Grady
Operations Superintendent

Accounting & Customer Service
Brian R. Hoops
Office & Information Systems
Supervisor

Erin N. Bothum
Billing / Consumer Services
Technician

Shannon R. Gunsolus
Account Specialist

Lisa A. Halverson
Consumer Services Specialist

Enecia G. Sabroff
Accounts Receivable Technician

Water System Division
Roger M. Thorson
Water System Supervisor

Charles C. Vike II
Operator II

Vacant
Operator II

Wastewater System Division
Brian G. Erickson
Wastewater System Supervisor

Scott W. Gunsolus
Operator II

Paul A. Johnson
Operator I

Phillip O. Linnerud
Lab Tech / Operator II

Electric System Division
Craig A. Wood
Lead Journeyman Lineman

Larry E. Donaldson
Journeyman Lineman

Donald L. Hanson
Journeyman Lineman

John E. Leigh
Journeyman Lineman

John V. McLain
Journeyman Lineman

Brian R. Scheel
Journeyman Lineman

Bryce A. Sime
Journeyman Lineman

David W. Zweep
Journeyman Lineman

Utilities Planning Division
Scott S. Grady
Engineering Technician

Martin O. Seffens
Water & Wastewater Operator /
Meter Technician

Jamie Sieren
Engineering Technician II

Alicia VandenOever
Energy Services Representative

Christopher A. Belz
MEUW Safety Coordinator

**City of Stoughton
Position Description**

Name: _____ **Department:** Stoughton Utilities – Water System Division

Position Title: Water Operator 2 **Pay Grade :** _____ **FLSA:** N

Date: February, 2004 **Reports To:** Water System Supervisor

Purpose of Position

The purpose of this position is to maintain and operate the water pumping, storage and distribution systems for the City of Stoughton.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Extracts water samples on scheduled basis and submits samples for testing. Monitors correct chlorine and fluoride residuals.
- Controls distribution. Monitors and records well pump operations and storage tank volume and make appropriate adjustments.
- Performs routine maintenance to pumps, motors, valves, flow meters and distribution system components. Repairs broken water mains, pumps, valves and hydrants. Replaces old water services and hydrants. Repairs mains, valves, curb stops, water services, etc.
- Prepares monthly pumpage report and submits to the WDNR. Prepares water meter change program report and submits to Public Service Commission.
- Operates a variety of machines and equipment such as jackhammers, backhoe, dump truck, sewer jet machine, meter test bench, mowers, compactors, portable pumps, black top roller, voltmeter, floor jacks, mechanics and carpenter hand tools.
- Changes water meters according to PSC guidelines and installs new meters.
- Installs and maintains water and wastewater service connections.
- Field notifies customers regarding construction and disconnection of service.
- Receives and responds to customer inquiries and complaints and recommends and performs corrective action in response to customer inquires and complaints.
- Maintains records and prepares reports as required.
- Recommends material purchases.

Water Operator 2

- Maintains material inventories.
- Complies with all Stoughton Municipal Utilities Safety Programs.
- Monitors, records and makes adjustments to the water/wastewater SCADA system.
- Assists with the wastewater and electric operations as required.
- Assists with the continuing property records/CAD programs.
- Performs plumbing tasks throughout the Stoughton Municipal Utilities Facilities. Replaces pipes and valves. Performs carpentry tasks as needed.
- Serves on call status for the water/wastewater operations.
- Paints surfaces
- Removes ice and snow from walkways and drives.
- Carry out directions without direct supervision.

Minimum Training and Experience Required to Perform Essential Job Functions

High School diploma or equivalent and required WDNR certification for the Stoughton Water Works and commercial driver's license with tanker and airbrakes certification with three to five years plumbing or water utility experience, or any combination of education and experience that provides equivalent knowledge, skills, and abilities.

Language Ability and Interpersonal Communication

- Ability to analyze and categorize data and information in order to determine the relationship of the data with reference to established criteria/standards. Ability to compare, count, differentiate, measure and/or sort data, as well as assemble, copy, records and transcribe data. Ability to classify, compute and tabulate data.
- Ability to explain, demonstrate and clarify to others within well established policies, procedures and standards, as well as the ability to follow specific instructions and respond to simple requests.
- Ability to utilize a variety of advisory data and information such as well readings, meter records, DNR reports and bulletins, water samples, distribution equipment reports, charts, policy manuals, maintenance records, WDNR rules and regulations, vehicle manuals, equipment manuals, water main diagrams and maps.
- Ability to communicate effectively with Department personnel, customers, contractors, engineers, City employees, law enforcement, and WDNR statistical reports.

Mathematical Ability

- Ability to add, subtract, multiply and divide; calculate percentages, fractions and decimals. Ability to interpret basic descriptive statistical reports.

Judgment and Situational Reasoning Ability

Water Operator 2

- Ability to use functional reasoning in performing diversified work activities.
- Ability to exercise judgment, decisiveness and creativity required in situations involving the evaluation of information against sensory and/or judgmental criteria.

Physical Requirements

- Ability to operate equipment and machinery requiring monitoring multiple conditions and making multiple, complex and rapid adjustments, such as backhoe, dump truck, end loaders, sewer jet machine, meter test bench, air hammers, blacktop rollers, compactors, saws, hand tools, generators, portable pumps, chemical pumps, mowers, freezing/thawing machines, voltmeter, locators, jacks, shovels, picks, axes, etc. Ability to repair complex equipment and machinery.
- Ability to coordinate eyes, hands, feet and limbs in performing skilled movements involved in repair of water distribution equipment.
- Ability to exert heavy physical effort in moderate to heavy work, typically involving some combination of climbing, balancing, stooping, kneeling, crouching, crawling, lifting, and carrying, pushing and pulling over 100 pounds.
- Ability to operate SCBA equipment as required in the Stoughton Municipal Utilities Facilities.
- Ability to recognize and identify degrees of similarities and differences between characteristics of color, sound, taste, texture and odor associated with job-related objects, materials and ingredients.

Environmental Adaptability

- Ability to work under moderately unsafe and uncomfortable conditions where exposure to environmental factors such as temperature variations, odors, toxic agents, noise, vibrations, wetness, dusts, disease, machinery, explosives, gas and electrical currents may cause discomfort where there is a risk of injury.

The City of Stoughton is an Equal Opportunity Employer. In compliance with the American with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature

Supervisor's Signature

Date

Date



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: February 8, 2011
To: Stoughton Utilities Committee
From: Kim M. Jennings, CPA
Stoughton Utilities Finance and Administrative Manager
Subject: Stoughton Utilities Bad Debt Account Write-Offs through January 31, 2011.

The following accounts totaling \$22,916.50 are requested to be written off as uncollectible as of January 31, 2011.

The attached delinquent balances are from bankruptcy filings or unsuccessful collection efforts of at least six months in duration. The accompanying list indicates the account balances determined to be uncollectible and the reason for the proposed write-offs. These accounts will be listed in our "bad account" file. If and when customers that return to our service territory have previously incurred a bad debt on their account, we require a deposit to insure payment for future service. Where the write-off did not result from a bankruptcy, we will also insist on payment of the old balance as a condition of receiving service.

We are requesting that the Utilities Committee approve the Stoughton Utilities Bad Debt Account Write-offs through January 31, 2011 and recommend the Common Council approve the write-offs on February 22, 2011.

Encl.

cc: Brian R. Hoops – Stoughton Utilities Office and Information Systems Supervisor
Sean O Grady - Stoughton Utilities Operations Superintendent
Robert P. Kardasz, P.E. - Stoughton Utilities Director
Enecia G. Sabroff - Stoughton Utilities Accounts Receivable Technician
Shannon Gunsolus - Stoughton Utilities Account Specialist



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com

Write Off Customer List

Jan-11

Excel/acctshared/monthend/write offs

8609-13	1/22/2010	Kenneth Cull	\$221.91	Bankruptcy
4137-10	5/21/2010	Brian Bowman-Jamaica Pettit	\$5,673.10	Bankruptcy
2710-10	12/10/2009	Dennis & May Thurber	\$119.45	Bankruptcy
6350-14	6/8/2010	Carol Jean Schmidt	\$425.58	Bankruptcy
8058-16	7/21/2010	Lyle & Karen Koehler	\$818.25	Bankruptcy
6060-11	7/21/2010	Lyle & Karen Koehler	\$1,035.64	Bankruptcy
2698-10	8/23/2010	James Howard Nelson	\$904.52	Bankruptcy
5034-19	9/13/2010	John & Tammy Andruss	\$125.11	Bankruptcy
3663-13	10/19/2010	Christopher & Adrienne McGee	\$607.04	Bankruptcy
3664-13	10/19/2010	Christopher & Adrienne McGee	\$166.94	Bankruptcy
9429-11	10/19/2010	Christopher & Adrienne McGee	\$469.66	Bankruptcy
3095-14	4/16/2010	Scott & Tracy Huggett	\$1,916.88	Bankruptcy
7557	5/9/2006	Norm Monsen	\$428.65	In Collections
8049	6/3/2008	Kelsey Frickelton	\$783.18	In Collections
8097	8/20/2008	Richard Long	\$177.35	In Collections
8171	12/31/2008	Michael Culbertson	\$201.89	In Collections
8172	12/31/2008	Rawhide Tree Service	\$233.08	In Collections
8229	4/30/2009	Richard Selgua	\$702.48	In Collections
8277	7/13/2009	Walt Olson	\$34.54	In Collections
10053	12/17/2009	Jeffrey Comstock	\$845.25	In Collections
10054	12/17/2009	Megumi Hahn	\$228.06	In Collections
7872-15	6/29/2009	Ryan Baker	\$259.71	In Collections
8080-12	10/16/2009	Darlene Schultz	\$385.69	In Collections
8296-17	1/5/2010	Steve Hohnberger	\$204.45	In Collections
8296-16	6/24/2009	Richard Seluga	\$106.21	In Collections
8642-13	1/12/2010	Cheyann Sherwood	\$366.76	In Collections
8947-12	10/20/2009	Rachel Phillips	\$314.63	In Collections
8948-13	9/22/2009	Monique Allen	\$407.01	In Collections
9169-15	4/14/2009	Richard Lawrence	\$262.73	In Collections
9353-13	10/26/2009	Diana Martin	\$614.43	In Collections
10210-10	6/3/2009	Nelson General Cont	\$200.84	In Collections
7874-12	10/22/2009	Laurie Streiff	\$181.74	In Collections
8196-10	4/20/2010	Ron Ursino	\$1,554.85	In Collections
8516-15	6/3/2010	Amanda Marks	\$117.39	In Collections
8621-13	5/27/2010	Torrie Carlson	\$1,370.14	In Collections
9004-14	6/29/2010	Adam Bernier	\$175.21	In Collections
8841-10	8/16/2010	Tom Barber South	\$22.23	Rural
8624-12	9/14/2009	Karen Tester	\$253.92	In Collections

Total \$ 22,916.50

Supervisor Signature: _____

Date: _____



Stoughton Utilities

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Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: February 8, 2011

To: Stoughton Utilities Committee

From: Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Stoughton Utilities Proposed Participation In The Rock River Total Maximum Discharge Limit (TMDL) Group.

Wastewater treatment facilities serving Beloit, Fitchburg, Fort Atkinson, Hustisford, Janesville, Johnson Creek, Lisbon, Madison Metropolitan Sewerage District, Marshall, Oconomowoc, Slinger, the Walworth County Metropolitan Sewerage District, Watertown and Whitewater discharge to the Rock River Drainage Basin and presently participate in the Rock River TMDL Group. As the Group's mission is to address proposed more stringent phosphorus limits and sediment loads for the Rock River Drainage Basin, than those required by the Wisconsin Department of Natural Resources elsewhere in the State, more wastewater treatment facilities are anticipated to pursue participation.

In an effort to mitigate such stringent limits in our future Wisconsin Pollutant and Discharge Elimination System (WPDES) Permit, I am requesting that the Stoughton Utilities Committee recommend to the Stoughton Common Council that Stoughton Utilities become a member of the Rock River TMDL Group for a fee of \$1,000. Funds are available for such participation.

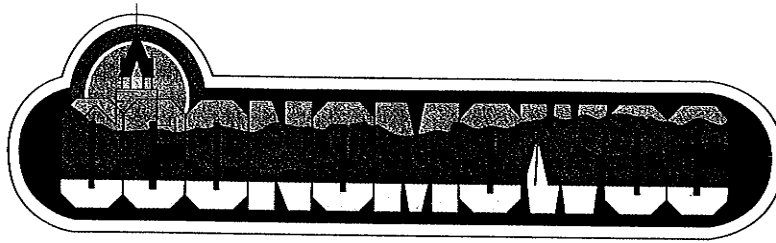
Encl.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent

Brian G. Erickson
Stoughton Utilities Wastewater System Supervisor



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com



December 14, 2010

To Whom It May Concern:

As you may be aware, the Wisconsin DNR and the EPA have been engaged in the development of a Total Maximum Daily Load Report for the Rock River Watershed since 2006. **A draft of that report has just been released by DNR. The report proposes to set stringent phosphorus limits and sediment loads for every wastewater plant and municipal stormwater permittee in the Rock River basin. In many cases these requirements are more stringent than the new NR 217 phosphorus limits and the NR 151 stormwater requirements. These requirements could impact permits as early as next year.**

In 2006, a group of municipalities in the Rock River watershed joined efforts to monitor and give input to the study process and TMDL development. This group of 14 municipalities organized their efforts under the name of the Rock River TMDL Group, and was formed and operates in accordance with Wis. Stat. 66.0301.

At a meeting on December 10, 2010, the group was informed that additional municipalities may be interested in joining to gain additional knowledge on the TMDL process as it nears completion, and to have a voice in directing the final outcome. As a result, we are contacting you and other cities, towns, and villages within the Rock River watershed, who are not currently members of the RRTMDL to offer them membership.

Like most worthwhile efforts, our scope of work comes with a cost. During the formation of the original RRTMDL Group in 2006, an estimate of costs that the group would incur for engineering and legal purposes was developed. To pay for these costs, members contributed according to a four tier fee schedule between \$3,000 and \$5,000 per government unit. **Because this effort is in the final stages of the original scope of work, we are offering any new members the opportunity to join the group at a discounted rate of only \$1,000 each.**

On December 16th, the WDNR will conduct a public information hearing on the draft TMDL. At this hearing, the RRTMDL Group plans to offer formal comment on several aspects of the report. We also plan to meet with key DNR personnel in early January so that we can prepare our formal written comment prior to the January 21, 2011 comment deadline.

Adding your voice to our group will make our comments even more effective, and participating will give you the benefit of comments from our team for your facility. Should you determine that membership in the RRTMDL would be advantageous for your community, please complete the attached form and send your payment to me at the address on the form. If you have any questions regarding the RRTMDL Group, please feel free to call me at 262-569-2192.

Sincerely,

Thomas R. Steinbach
Operations Manager- City of Oconomowoc WTF
Rock River TMDL Group President

cc: Paul Kent

Jane Carlson

Jim Bachhuber

Rock River TMDL Group members



Stoughton Utilities

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Stoughton, WI 53589-0383

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Date: February 8, 2011
To: Stoughton Utilities Committee
From: Kim M. Jennings, CPA
Stoughton Utilities Finance and Administrative Manager
Subject: Rural Development Loan and Grant Program (REDLG) Status Update #2

Utility staff recently submitted a "request for eligibility determination" to USDA. If eligibility requirements are met, Stoughton Utilities could apply to receive grant and/or loan funds that would in turn be used as a revolving loan fund to support economic development projects. Eligible projects may include business start-ups and expansion, community development, business incubators, medical and training programs, and feasibility studies. Stoughton Utilities could provide zero interest loans to ultimate recipients for these purposes.

Utility staff received a response from the United States Department of Agriculture Rural Development Program. Stoughton Utilities is eligible to apply for assistance under the Electric Program of the USDA Rural Development Utility Programs. Staff is currently reviewing the specific criteria and requirements of the program including any requirements for match funding.

At the March Utilities Committee Meeting, staff will present a summary of program requirements and ideas for potentially eligible projects within our service area.

Encl.

cc: Sean O Grady - Stoughton Utilities Operations Superintendent

Brian R. Hoops - Stoughton Utilities Office and Information Systems Supervisor

Robert P. Kardasz, P.E. - Stoughton Utilities Director



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Date: February 8, 2011

To: Stoughton Utilities Committee

From: Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Agreement Between The City Of Stoughton And The Stoughton Craft
Employees Represented By IBEW Local 965.

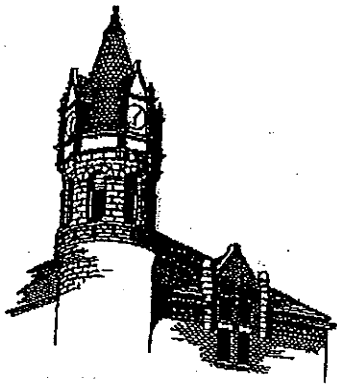
I served on the City negotiating team for the referenced agreement. It is provided for discussion purposes.

Encl.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com



AGREEMENT BETWEEN
CITY OF STOUGHTON
&
STOUGHTON CRAFT EMPLOYEES

REPRESENTED BY

IBEW LOCAL 965

JANUARY 1, 2011
TO
DECEMBER 31, 2013

AGREEMENT

THIS AGREEMENT, made and entered into at the City of Stoughton, Wisconsin, by and between the CITY OF STOUGHTON, a municipal corporation, as municipal employer, and IBEW Local 965 (the "Union") representing certain craft employees employed by the City of Stoughton in its Utilities Department.

ARTICLE 1— RECOGNITION

The municipal employer recognizes the Union as the exclusive collective bargaining representative of all full-time and permanent part-time craft employees employed by the City of Stoughton, excluding managerial, supervisory, confidential, professional and police department employees, as certified by the Wisconsin Employment Relations Commission, Decision No. 32875-A, Case 34, No. 69132, ME-4218 (November 11, 2009).

ARTICLE 2 — DUES DEDUCTION

Section 1. Membership in the Union is not compulsory. An employee may join the Union and maintain membership therein consistent with its Constitution and Bylaws. No employee will be denied membership because of race, color, creed, age or sex. This Article is subject to the duty of Wisconsin Employment Relations Commission to suspend the application of this Article whenever the Commission finds that the Union has denied an employee membership because of race, color, creed, age or sex.

Section 2. The Union will represent all of the employees in the bargaining unit, members and non-members, fairly and equally and therefore all employees shall pay their proportionate share of the costs of the collective bargaining process and contract administration by paying an amount to the Union equivalent to the uniform dues required of members of the Union.

Section 3. The Employer agrees to deduct the amount of dues certified by the Union as the amount uniformly required of its members from earnings of the employees affected by this Agreement and pay the amount so deducted to the Union on or before the end of the month in which such deduction is made.

Section 4. The Union shall indemnify and save the Employer harmless against any and all claims, demands, suits or other forms of liability which

may arise out of any action taken or not taken by the Employer for the purpose of complying with the provisions of this Article.

ARTICLE 3 – MANAGEMENT RIGHTS

Section 1. The Union recognizes the prerogatives of the City of Stoughton to operate and manage its affairs in all respects in accordance with its responsibility and powers of authority which the City has not officially abridged, delegated or modified by this Agreement and such powers or authority are retained by the City. These management rights include, but are not limited to the following: the rights to plan, direct and control the operation of the work force, determine the size and composition of the work force, to hire, to layoff, to discipline or discharge for just cause, to subcontract after notifying the Union, to establish and enforce reasonable rules of conduct, to introduce new or improved methods of operation, to determine and uniformly enforce minimum standards of performance subject to the provisions of this Agreement.

ARTICLE 4 – RIGHT TO REPRESENTATION

Section 1. If an employee is under investigation or interviewed for any reason which could reasonably lead to disciplinary action, such employee shall have the right to be represented by an Union steward of the employee's choice who may be present at all times during any interview of such employee.

Section 2. If an employee is sued for actions related to the performance of assigned job duties, such employee shall have the right to be represented by a City attorney at no cost to the employee. The City shall have no duty to provide an attorney where the lawsuit is brought by or on behalf of the City or the actions of the employee where not done in the course of the employee's employment.

ARTICLE 5 – SCOPE OF THE AGREEMENT

Section 1. This agreement is intended to cover all matters relating to wages, hours, and all other items and conditions of employment for employees in the bargaining unit, even though the same are not specifically mentioned herein. Each of the parties releases and relinquishes to the other the right to require bargaining during the term of the Agreement regarding

matters which the Agreement is intended to cover and matters which might have been included in the Agreement, but were not.

ARTICLE 6 — GRIEVANCE AND ARBITRATION PROCEDURE

Section 1. A grievance is defined as a complaint by an employee as to the meaning or application of this Agreement. Grievances shall be processed according to the following steps:

- a) The employee or the Union shall present a grievance in writing using a standard form supplied by the Union to the supervisor or his/her designee within seven (7) calendar days from the time the employee knew or should have known of the event giving rise to the grievance, or such grievance shall be time barred, unless said time is extended in writing by mutual consent of the parties. The supervisor or his/her designee shall respond to the grievance in writing within seven (7) calendar days.
- b) If the grievance is not settled in Step (a) above, the grievance shall be appealed in writing to the Mayor within seven (7) calendar days of receipt of the supervisor's (or his/her designee's) answer to the grievance in Step (a) above or such grievance shall be barred, unless said time is extended in writing by mutual consent of the parties.
- c) If the Employer and the Union are unable to adjust the grievance within fourteen (14) calendar days after submission of the written grievance to the Mayor, and unless said time is extended in writing by mutual agreement, then within the next fourteen (14) calendar days either party may make a written request using a WERC standard form (a copy of which shall be delivered to the other party) to the Wisconsin Employment Relations Commission for appointment of an arbitrator pursuant to its rules. Grievances not timely submitted for arbitration as provided above shall be barred even though the parties continue to discuss said grievances after they are barred from arbitration. There may be no waiver of this provision unless it is mutually agreed in writing.
- d) Any grievance involving monetary liability of the Employer must be submitted to the Personnel Director within thirty (30) days of the event.

Section 2. The parties shall equally share the expenses of the arbitrator and court reporter; however, a party need not agree to the court reporter.

Section 3. It is agreed that the decision or award of any arbitrator shall be final and binding upon the parties. The authority of the arbitrator shall be limited to determining questions arising under this Agreement. The arbitrator shall have no authority to modify or change any of the terms of this Agreement or to change existing wage rates or to establish a new wage rate. Each party shall bear the expense of preparing and presenting its own case, including its own attorney's fees and witness fees.

Section 4. It is understood that any employee shall have the right at any time to present grievances to the Employer in accordance with the procedure set forth in this Article.

Section 5. The grievance procedure set forth herein shall be the exclusive remedy for any complaint of any employee or the Association as to any matter involving the interpretation or application of this Agreement.

ARTICLE 7 — COMPENSATION

Section 1. Wages. Wage rates for all employees shall be pursuant to the attached wage scales. It is mutually agreed that said wage scales and the contents thereof shall constitute a part of this Agreement.

Section 2. The normal workweek shall be forty (40) hours per week, Monday through Friday, with the regular workday scheduled between 5:00 a.m. and 6:00 p.m. The Employer may utilize either a four (4) day or five (5) day work week, with the days being consecutively scheduled. The Employer shall post the work schedule monthly. Except in cases of emergency, changes to the work schedule may be made on not less than seven (7) calendar days notice. Changes shall not be made to the work schedule solely for the purpose of avoiding overtime. This section shall not be construed as a guarantee of pay, hours or work.

Section 3. Overtime. Employees shall receive time and one-half (1-1/2) their straight time hourly rate for all hours in excess of forty (40) hours in any one (1) week, or for all hours in excess of the scheduled workday. There shall be no pyramiding of overtime.

All Saturday and Sunday work shall be paid at time and one-half (1-1/2).

Overtime shall be payable for the pay period in which it is earned.

Employees will be required to work overtime as the necessities of the City demand.

Overtime shall not be paid where the schedule is adjusted for the convenience of the employee, except to the extent required by applicable state or federal law.

Section 4. Compensatory Time. Compensatory time credits may be earned at the request of the employee and at the approval of both the supervisor and the department head as follows:

- a) Fourteen (14) hours (straight time) for standby status during the workweek.
- b) Eight (8) hours (straight time) for standby status on the days the holidays listed in Article 8, Section 1 are observed by the City as provided in Article 8, Section 2.
- c) One and one-half (1-1/2) hours (time and one-half) for each overtime hour worked.
- d) When compensatory time credits have been earned by an employee, such credits shall be scheduled and used prior to January 1. Any compensatory time credits not scheduled or used prior to January 1 shall be paid to the employee at his/her straight time hourly rate in effect December 31 of the year earned.
- e) Compensatory time credits are scheduled by the employee and the Supervisor with approval of both the Supervisor and the Department Head.
- f) A maximum of sixty (60) hours of compensatory time credits may be earned in any calendar year.
- g) Cash payments may be made in lieu of granting compensatory time credits with the approval of the Supervisor and Department Head.

Section 5. Recall to Work. The employees shall respond to a recall to work outside of their regularly scheduled hours by the City. A minimum of two (2) hours of time at the overtime rate shall be granted for any recall,

excepting that this provision shall not apply to hours worked consecutively prior to or subsequent to the employee's regular schedule of hours.

Section 6. Pay Period. Pay shall be bi-weekly.

ARTICLE 8 – HOLIDAYS AND TIME OFF

Section 1. Holidays. All full-time employees shall be granted the following holidays off with pay:

New Year's Day
Martin Luther King Jr. Day
Memorial Day
Independence Day

Labor Day
Thanksgiving Day
Day after Thanksgiving
Christmas Day

Section 2. If any of the holidays fall on Sunday, then Monday shall be observed as the holiday. If any of the holidays fall on Saturday, then Friday shall be observed as the holiday.

To receive holiday pay, an employee must have worked or be on an authorized leave with pay, the days preceding and following the holiday.

If one of the holidays falls during an employee's vacation, the employee shall be granted an additional day of leave to use as vacation.

Section 3. Employees required to work on a named holiday listed in Section 1 shall receive in addition to the holiday pay, double time for all hours worked. For purposes of this provision, the holiday shall be the calendar day on which it actually falls, not the observed day under Section 2. (E.g., work performed on December 25, 2011 (Christmas Day), which falls on a Sunday, will be compensated at double time, even though Christmas Day will be observed on Monday, December 26, 2011. Work performed on December 26, 2011 shall not be compensated at double time.)

Section 4. In addition to the named holidays listed in Section 1, all full-time employees shall receive the following paid days off:

The Afternoon of Christmas Eve (4 hours)
The Afternoon of New Year's Eve (4 hours)
Employee's Birthday
Two (2) Floating Holidays

To be eligible for the above paid days off, the employee must satisfy the eligibility requirements set forth in Section 2.

Floating holidays must be approved in advance.

An employee required to work on his/her paid day off shall receive in addition to the pay for that day, overtime at the rate of time and one-half for all hours actually worked.

ARTICLE 9 – LEAVES OF ABSENCE

Section 1. Funeral Leave. Each full-time employee shall be entitled to up to three (3) days off with regular pay when there is a death in his or her family. For purposes of this provision, immediate family means the employee's: spouse, children, mother, father, grandfather, grandmother, stepparent, aunts, uncles, foster parents, stepchildren, grandchildren, foster children, brothers and their spouses and children, and sisters and their spouses and children. Immediate family shall also include the following relatives of the employee's spouse: mother, father, child, grandmother, grandfather, brothers and sisters.

Funeral or Pallbearer (other than immediate family)—Maximum of four (4) hours to attend (must be approved by department head), and may, at the option of the employee, be classed as sick leave, comp time, vacation or leave without pay.

Section 2. Military Leave. Employees shall be granted a leave of absence for military service in accordance with applicable state and federal laws.

Employees on military leave shall be paid their regular City pay for up to twenty (20) working days in any twelve (12) month period. The employee shall remit to the City the employee's military pay, but not to exceed the employee's regular wages, for the period of paid leave. Thereafter, the leave shall be unpaid, except to the extent the employee elects to use accrued vacation. An employee must return to work before qualifying for a new period of paid military leave.

Section 3. Family and Medical Leave. Eligible employees may take family or medical leave to the extent allowed by State and Federal FMLA laws.

Section 4. Other Medical Leaves. An employee requiring leave beyond that available as FMLA leave due to his or her own medical condition may request a medical leave of absence. All such requests are subject to the approval of the Employer. Such leaves shall generally not exceed ninety (90) calendar days.

Section 5. All leave of absence requests shall be made to the supervisor or the department head as far in advance as possible. Leave of absence requests must be approved by the department head and the Personnel Committee. During the first thirty (30) calendar days of an approved leave of absence, the City will continue to pay the hospitalization and life insurance premiums. Thereafter, except as otherwise provided by state or federal FMLA laws, hospitalization and life insurance may be continued during a leave of absence provided that the City is reimbursed for the insurance premium. Vacation leave, holiday leave, sick leave and longevity bonus, and any other benefit shall not be earned during a leave of absence, except as provided by applicable state or federal law.

ARTICLE 10 — JOB POSTING

Section 1. Whenever there is a permanent job opening within the bargaining unit, either as a result of a termination, promotion or creation of a new position, the City shall post a notice on all designated bulletin boards used by the bargaining unit and such other places as the City decides. Such notice shall remain posted for five (5) working days. The City may decide not to fill a vacancy and shall notify the Union of such intentions. If no qualified employee applies for the job, the City may fill such vacancy from outside the bargaining unit. The City shall determine the minimum qualifications for the position which determination shall not be arbitrary. The minimum qualifications shall be included within the body of, or attached to, the posting notice.

Section 2. The City agrees to provide the Union with written notice upon the creation of any new job titles for permanent part-time positions of at least twenty (20) hours per week and for all full-time positions within the bargaining unit, excluding managerial, supervisory and confidential employees. The parties shall, within ten (10) days of such notice, enter into negotiations to establish a wage rate for the new position(s). In the event an agreement cannot be reached, either party may submit the dispute to an arbitrator. The arbitrator shall be limited to accepting the proposed wage rate of one (1) of the parties.

Section 3. In filling permanent vacancies in the bargaining unit, the City shall select the most qualified candidate. Where, in the opinion of the City, the qualifications and abilities of the candidates are reasonably equal, the more senior candidate shall be selected. Current, qualified bargaining unit employees shall be given the first opportunity to fill any such vacancy.

ARTICLE 11 – CONTINUING EDUCATION

Section 1. All employees shall be granted time, without loss of pay, for the purpose of taking examinations required for their appropriate State Certification, if the possession of such license becomes a condition of employment. Such compensation shall be for no more than two (2) attempts. The employee shall provide the results of the examination to the supervisor upon notification.

Section 2. All employees shall be reimbursed for the examination and licensing fee where the possession of such license is a condition of employment.

Section 3. Other continuing education requests must be related to the employee's job description, are subject to approval by the Department Head, and such approval must be obtained in advance.

Section 4. When sent for classes or additional schooling, if a City or Utility vehicle is available, employees will use the Utility vehicle or shall be paid mileage as allowed by the City Council in the Work Rules.

ARTICLE 12 – VACATIONS

Section 1. All full-time employees shall be granted vacation with pay as follows:

One (1) week - after one (1) full year of service, but less than two (2) years of service;

Two (2) weeks - with more than two (2) years of service, but less than six (6) full years of service;

Three (3) weeks - with more than six (6) full years of service;

Four (4) weeks - with more than ten (10) years of service; and one additional day of vacation for each additional year of service thereafter until reaching a maximum of five (5) weeks.

Section 2. Vacation leave shall not be cumulative and employees shall take their vacation following the year earned, except that the City Council or the Mayor may allow earned vacation time to accumulate if an employee gets prior consent, and it is determined to be in the best interest of the City.

Section 3. Employees when separated from City employment, will be compensated at their regular salary for earned and unused vacation accumulated to their credit.

Section 4. Vacation may be taken one (1) day at a time, provided the supervisor agrees.

Section 5. Part-time employees who are assigned to a regular full-time position (without a break in continuous employment) will receive pro rata credit toward full-time vacation service levels, for part-time service.

ARTICLE 13 – INSURANCE

Section 1. The City will maintain the current health, dental, eyeglasses, and life insurance programs, and pay the premiums (to the extent the City insures such programs). The City may change carriers or methods of providing the benefits provided that the plan contains the following provisions:

- a) an annual deductible of Three Hundred Dollars (\$300.00) for single and Six Hundred Dollars (\$600.00) for family;
- b) a maximum of thirty (30) chiropractic visits per family per year, such services to be provided by an M.D. or Chiropractor;
- c) a Thirty Dollar (\$30.00) per physician office visit co-payment (no cap) (includes urgent care, but excludes annual physical exam);
- d) a Seventy-Five Dollar (\$75.00) emergency room visit co-payment (no cap);
- e) employees will be responsible for the following drug co-payments:

Fifteen Dollars (\$15.00) for generic;
Twenty-Five Dollars (\$25.00) for brand names; and
Thirty-Five Dollars (\$35.00) for non-formulary.

Employee out-of-pocket expenses may be run through a flexible spending plan.

Section 2. Full-time employees who elect health and dental insurance shall pay the following monthly premiums:

Single coverage: \$15 per month
Family coverage: \$30 per month

Such payments shall be by payroll deduction.

Section 3. Employees, and dependents living at home, shall be entitled to a pair of prescription glasses, not to exceed Two Hundred Dollars (\$200.00), once every two (2) years. In lieu of prescription glasses, the employee (and dependents living at home) may submit a claim, up to a total amount of Two Hundred Dollars (\$200.00), for contact lenses once every two (2) years, which claim may include multiple purchases. Sunglasses are not included.

Section 4. The City agrees to offer participation in Wisconsin Public Employer's Group Income Continuation Program to all eligible employees. The City's share of the premium shall be based on the 90-day waiting period. The 60 or 30-day waiting period is available with the employee paying the cost of the difference between the 90-day waiting period and the period selected.

ARTICLE 14 — RETIREMENT

Section 1. The Employer shall pay the full cost per month toward each regular full-time employee's share of employee retirement fund payments to the Wisconsin Retirement System.

ARTICLE 15 — SICK LEAVE

Section 1. All full-time employees shall earn and shall be granted sick leave with pay at the rate of twelve (12) days per year. All sick leave shall be on an hours earned basis. There is no cap on sick leave accumulation. Sick leave cannot be used until earned.

Section 2. In order to be granted sick leave with pay, the employee must adhere to the following:

- a) Report reason for absence from work promptly.
- b) Keep employer informed on one's condition.
- c) Permit the City to make such medical inquiry as it may determine necessary.
- e) Submit medical certificate for any absence of more than three (3) working days certifying as to inability to work.

Section 3. When an insufficient sick leave balance remains to cover the absence of an employee, the remainder shall be charged either to accumulated vacation or leave without pay, at the employee's option.

Section 4. When an employee is on paid sick leave, the accrual of sick leave and vacation leave benefits shall continue during the period of convalescence. Employees shall be allowed to use sick leave if they become ill while on vacation. (A doctor's certificate or other evidence to support this sickness may be required.)

Section 5. Willful misuse of sick leave or the willful making of false reports regarding illness shall subject the employee to disciplinary action and shall be considered just cause for suspension, demotion or discharge.

Section 6.

- a) **Accrued Sick Leave Credit for Retiring Employee.** All full-time employees who actually retire from City service and apply (within 60 days of last day paid) for a retirement annuity from the Wisconsin Retirement System, which annuity must exceed \$10.00 per month, shall have their sick leave credits, up to 130 days (at the time of their retirement) converted to monetary value (hours of credit times normal hourly rate of pay received immediately prior to retirement) which shall be available toward the payment of health insurance premiums for the employee and his/her dependents, or, at the employee's option, paid out in monthly installments equal to the applicable monthly health insurance premium should the employee not elect to continue his/her health insurance coverage.
- b) **Accrued Sick Leave Credit for Surviving Spouse.** In the event that an employee covered by this Agreement dies during the course of his employment and is survived by a spouse, their accrued sick leave credits, up to 130 days, at the time of death,

shall be converted to a monetary value (hours of credit times normal hourly rate of pay received immediately prior to death) which shall be available toward the payment of health insurance premiums for the surviving spouse. In the event that the retired employee shall precede his spouse in death and there remains at that time to his credit a balance, such balance shall be used to purchase health insurance for the surviving spouse so long as the spouse is alive and there remains a balance in the fund, or, should the spouse not elect to continue his/her coverage, paid monthly to the spouse in an amount equal to the applicable monthly health insurance premium.

- c) Except as provided in paragraph (d), an employee may take up to forty-five (45) days of accrued sick leave as a lump sum payment upon death or retirement as defined above. Such forty-five (45) days shall be applied against the 130 day cap.
- d) Employees hired or transferred into the bargaining unit on or after January 1, 2005, are not eligible for the forty-five day lump sum option.
- e) There is no other payment of accrued but unused sick leave.
- f) Effective January 1, 2005, employees' sick leave dollar balances, used to calculate an employee's sick leave benefit at retirement or death, shall be converted to hourly balances based on the employee's wage rate as of January 1, 2005. Thereafter, the employee's sick leave balance for purposes of post-retirement or death benefits shall be stated in hours accrued, not dollars. At retirement or death, the balance in such account shall be calculated by multiplying the total hours in the account by the employee's ending wage rate.
- g) An employee whose converted hours balance is in excess of 130 days (1040 hours) as of December 31, 2004 shall retain that cap, rather than 130 days (1040 hours) for purposes only of the retirement or death benefit.

Section 7. The City shall comply with the applicable provisions of the state and federal Family and Medical Leave Acts.

Section 8. Sick leave may be used by an employee for illness in the employee's immediate family or person living in the employee's household.

ARTICLE 16 — LENGTH-OF-SERVICE PAYMENT

Section 1. A length-of-service payment shall be provided to all full-time unit employees. To be eligible for the length-of-service payment, the employee must have completed three (3) years of continuous city employment during the calendar year in which the payment is made.

Section 2. The amount of the length-of-service payment shall be based upon the date of hire.

Section 3. The first length-of-service payment (after completing three years) shall be One Hundred Fifty Dollars (\$150.00).

Section 4. Subsequent length-of-service payments shall be increased by Fifty Dollars (\$50.00) for each additional years of continuous employment.

Section 5. Continuous employment shall include sick leave status, approved military service, and periods of Worker's Compensation status while a City employee.

Section 6. A leave of absence shall not be considered as continuous employment.

Section 7. Length-of-service payments to eligible employees shall be prorated according to the number of paid work hours during the period for which the payment is being paid, excluding any overtime hours worked.

Section 8. Eligible employees who retire, die or terminate shall receive a prorated length-of-service payment.

Section 9. Payment of length-of-service to be made on the payday closest to December 1st.

ARTICLE 17 — JURY DUTY

Section 1. An employee called to jury duty shall draw regular City pay, but the employee's jury pay is to be paid to the City. Travel allowances will be retained by the employee.

ARTICLE 18 – SAFETY

Section 1. Joint Safety and Health Committee. The City and the Union agree to establish and maintain a Joint Safety and Health Committee composed of equal numbers of employee representatives and management representatives. The guidelines and procedures for the conduct of the Joint Safety and Health Committee shall be jointly negotiated and mutually agreed to by the parties.

Section 2. Dangerous Conditions. Under no circumstances will an employee be required or assigned to engage in any activity involving dangerous conditions of work, or danger to person or property or in violation of any applicable statute or court order, or in violation of a government regulation relating to safety of person or equipment. Dangerous work shall include any unsafe condition, changed from the normal hazards inherent in the City's operation, causing the employee apprehension of death or injury of such a nature that a reasonable person, under the circumstances then confronting the employee, would conclude that there is a real danger of death or injury.

Section 3. No unqualified employee shall be allowed to work as part of the electric crew on energized circuits. An additional ground person may be added provided two (2) qualified climbing personnel are also present while climbing on the job, consistent with past practice.

ARTICLE 19 – UNIFORMS AND EQUIPMENT

Section 1. The City will pay up to One Hundred Fifty Dollars (\$150.00) toward the cost of one (1) pair of safety shoes, per year, when required by the City.

Section 2. The City shall provide uniforms to all employees required to wear them. If the City rents uniforms, the uniforms shall be cleaned through a rental service at no cost to the employee.

Section 3. The City shall provide prescription safety glasses for all employees required to wear them through a provider designated by the City. The City agrees to replace glasses as the prescription changes or if damaged in the line of work (carelessness or loss is not included).

Section 4. All employees required to work in inclement weather shall be provided by the City with a pair of rubber rain boots which shall be

replaced at the discretion of the supervisor. Approval of replacement boots shall not be unreasonable denied.

Section 5. The Employer agrees to provide one (1) set of either one or two piece insulated winter coveralls for each employee regularly assigned to work outdoors in inclement weather. Replacement of such item as a result of normal wear and tear shall be with the prior approval of the Department Head.

Section 6. The City shall provide uniforms to all employees if the City rents uniforms, the uniforms shall be cleaned through a rental service at no cost to the employee. The City shall provide eleven (11) sets of uniforms.

Section 7. Except to the extent already expressly provided in this article, the Employer will provide all required protective equipment and/or clothing.

ARTICLE 20 — MISCELLANEOUS

Section 1. All newly hired employees shall serve a probationary period of one (1) years of active employment. The Employer may extend the probationary period to cover any absence of thirty (30) calendar days or more.

Section 2. All full-time employees shall be given two (2) fifteen (15) minutes paid breaks or one (1) thirty (30) minute paid break per eight (8) hour day scheduled by supervision.

Section 3. All full-time employees shall be required to take an unpaid lunch period at a time and for a duration not to be less than one-half (1/2) hour nor exceeding one (1) hour, at the discretion of the supervisor.

Section 4. In the event an employee is required to work four (4) or more consecutive hours overtime, and is released from work eight (8) uninterrupted hours shall elapse before he/she returns to work without loss of straight time pay for any basic scheduled hours missed. In the event an employee is released after working four (4) or more consecutive hours of overtime and is called back to work before eight (8) hours elapse, or continues to work straight through, the employee shall receive time and one-half for each hour worked. The provision shall only apply to overtime which commences after the end of the employees regular shift that day and before the start of the employees regular shift that day.

Section 5. Warning letters shall not remain in effect more than eighteen (18) months from date of issue. Copies of all warning letters shall be sent to the Union and provided to the steward at the time of issuance to the affected employee.

Section 6. When employees covered by this Agreement are sent home because of severe weather and are paid for the lost time, then employees covered by this Agreement who are required to remain on duty because of severe weather shall receive in addition to compensation for actual hours worked, an amount of pay or comp time equivalent to the lost time paid to such other employees sent home.

Section 7. The City shall pay the supplemental cost of obtaining CDL's, including renewal fees, for employees required by the Employer to hold such a license.

Section 8. Upon the Department Head's receipt of satisfactory documentation of completion of all requirements to attain Journeyman status, an Apprentice Lineman shall be paid at the Journeyman rate effective the start of the next payroll period.

Section 9. The terms City and Utility are agreed to be interchangeable.

ARTICLE 21— PART-TIME EMPLOYEES BENEFITS

Regular part-time employees (20 hours or more per week) are eligible for the following benefits:

Section 1. Health Insurance. Effective day after hire, employee will pay their share of the health insurance premium according to the hours they are normally scheduled to work per week (example: an employee scheduled to work 20 hours per week will pay 1/2 of the imputed premium; an employee scheduled to work 30 hours per week shall pay 1/4 of the imputed premium).

Section 2. Dental Insurance. Effective day after hire, employee will pay their share of the dental insurance premium according to the hours they are normally scheduled to work per week (example: an employee scheduled to work 20 hours per week will pay 1/2 of the imputed premium; an employee scheduled to work 30 hours per week will pay 1/4 of the imputed premium).

Section 3. Retirement. The Employer will pay the full cost per month toward the employee's share of the retirement payments to the Wisconsin Retirement Plan.

Section 4. Sick Leave. Earned per month based on employee's normally scheduled hours per week.

Section 5. Life Insurance. City pays full cost for basic premium. Premium based on salary and age. Each employee will receive \$1,000 insurance for each portion of \$1,000 in earnings the previous year. An employee must be employed for six (6) months before becoming eligible for life insurance. Coverage for spouse and dependents is available, as an employee deduction.

Section 6. Income Continuation Insurance. City offers the 90-day waiting period without cost to employee. The 60 or 30-day waiting period is available with the employee paying the cost of the difference between the 90-day waiting period and the period selected.

Section 7. Vacation. One (1) week after one full year of service, but less than 2 years of service. Two (2) weeks after more than 2 full years of service, but less than 6 full years of service. Three (3) weeks after six full years of service. Four (4) weeks after more than 10 full years of service; and one additional day of vacation for each additional year of service thereafter until reaching a maximum of five (5) weeks. Vacation is based on the employee's normally scheduled work week. Vacation is effective as of January 1st each year.

Section 8. Employee is eligible for the listed paid holidays based on the employee's normal scheduled hours of work per week.

Section 9. Funeral Leave. May take up to three (3) days based on the employee's normal scheduled hours of work per week.

Section 10. Military Leave. Benefit based on the employee's normal scheduled hours of work per week.

Section 11. Length of Service Payment (longevity). Longevity for regular part-time employees (20 hours per week or more) will be prorated based on the employee's normally scheduled work week. If an employee works 20 hours per week, they will earn \$25.00 per year longevity. The first payment for longevity will be made after the employee has completed three full years of continuous permanent part-time employment.

Section 12. Glasses. The City will pay up to a prorated amount, based on the employee's normally scheduled hours of work, of \$200, in a 2-year period, toward one pair of prescription lenses or contact lenses (new or changed — proof of prescription is required) per immediate family member living in the employee's household as a dependent. This benefit does not include sunglasses. Example: an employee scheduled to normally work 20 hours per week will receive up to 1/2 the cost of the prescription lenses or contact lenses, limited to \$100.

Section 13. The employee payments for health, dental, life and income continuation insurance will be via payroll deduction.

Section 14. For each four (4) consecutive hours worked, the employee shall be entitled to take a fifteen (15) minute break to be scheduled with the approval of the employee's supervisor.

Section 15. Except as provided above, regular part-time employees' participation in fringe benefits shall otherwise be on the same terms as for regular full-time employees.

ARTICLE 22 — PROMOTIONS AND LATERAL TRANSFERS

Section 1. Definitions

- a) Promotions. The advancement of an employee to a higher pay grade as outlined in the bargaining unit agreement.
- b) Transfer. The lateral movement of an employee from one job title to another in the same or another department or into another department with the same pay range.
- c) Trial Period. The thirty (30) day period following the date of promotion, transfer or non-disciplinary demotion.
- d) Non-disciplinary Demotion. The voluntary movement of an employee from one job title to another in the same or another department with a lower pay range.
- e) Reclassification. Means the position has changed and requires reevaluation and negotiation of the pay range.

Section 2. An employee who is appointed to a non-bargaining unit position with the City shall retain his/her original seniority provided the

employee returns to a bargaining unit position within six (6) months of his/her appointment. Such employee may voluntarily return to his/her former bargaining unit position within thirty (30) days of his/her appointment.

ARTICLE 23 – SENIORITY

Section 1. Accumulated Seniority. Newly hired probationary employees shall acquire or accumulate seniority upon completion of the probationary period and shall have their anniversary date established as their more recent date of hire.

Loss of Seniority. An employee shall cease to have seniority if he/she:

- a) Quits;
- b) Is discharged for just cause;
- c) Fails to return to work upon expiration of a leave of absence; or
- d) Is laid off for a period exceeding one (1) year.

Seniority List. The City shall be required to maintain a listing of seniority. Such list shall include the names, classification, rates of pay and dates of hire of all bargaining unit employees. Such list shall be provided, upon request by the Union, two (2) times annually.

ARTICLE 24 – LAYOFF AND RECALL

Section 1. The principle of seniority shall be taken into account when the Employer decides to layoff and recall employees. Layoff and recall shall be by job classification. Seniority shall control in cases of layoff or recall where, in the judgment of the Employer, the factors of skill, demonstrated ability and other pertinent factors regarding performance of available work are relatively equal.

Section 2. The Employer agrees to notify the Union in writing of all layoff and recall notices. This provision shall not be construed to require any advance notice of such action(s).


ARTICLE 25 – TERMINATION

Section 1. This Agreement shall become effective as of January 1, 2011 and shall remain in full force and effect until and including December 31, 2013. If there is no notice given by either the City or the Union prior to October 1st of 2013 to amend, add, or delete any item in this Agreement, then this Agreement shall automatically be renewed for another calendar year. Such notice must be in writing and received prior to October 1, 2013.

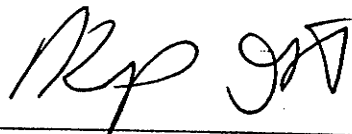
IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this 14 day of December, 2010.

CITY OF STOUGHTON

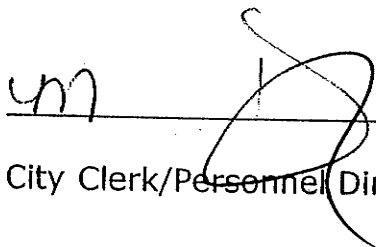
IBEW LOCAL 965



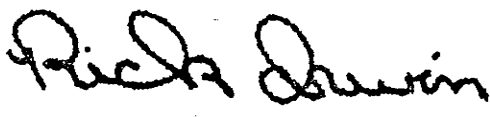
Donna L. Olson
Mayor



Kemp Grutt
Assistant Business Manager



City Clerk/Personnel Director



Rick Irwin
IBEW President

APPENDIX A — Wage Rates

	1/1/2011	7/1/2011	1/1/2012	1/1/2013
Lineman	\$30.91	\$31.41	\$32.20	\$33.01
Lineman Apprentice				
Minimum	\$26.79	\$27.29	\$27.97	\$28.67
Year 1	\$27.49	\$27.99	\$28.69	\$29.41
Year 2	\$28.15	\$28.65	\$29.37	\$30.10
Year 3	\$28.79	\$29.29	\$30.02	\$30.77
Year 4	\$29.46	\$29.96	\$30.71	\$31.48

Note: wage rates reflect the following increases:

- 1/1/2011 75¢/hr.
- 7/1/2011 50¢/hr.
- 1/1/2012 2.5%
- 1/1/2013 2.5%

MEMORANDUM OF UNDERSTANDING

It is agreed by and between the City of Stoughton and IBEW Local 965 as follows:

1. Any employee whose current position requires him/her to have a valid Commercial Driver's License ("CDL") shall immediately inform his/her Department Head and the City's Personnel Director of any revocation, loss or suspension of their CDL license.

2. Upon the revocation, loss or suspension of the CDL license, the employee shall not operate any vehicle of the City which requires such licensure.

3. The City may, in its sole discretion, temporarily reclassify an employee who loses his/her CDL license to the status of CDL exempt. Reclassification to the status of CDL exempt shall be based upon the following factors:

- a. The availability of suitable and necessary work within the employee's current Department.
- b. The employee's overall employment history, included but not limited to skill set, disciplinary record, and attendance record.

The City's application of these factors shall not be arbitrary or capricious.

4. While temporarily reclassified as CDL exempt, the employee's wage rate shall be adjusted accordingly:

- a. 90% of employee's former pay rate during the duration of the employee's CDL exempt status.

5. An employee's CDL exempt status shall not exceed three hundred sixty-five (365) days. Such exempt status may be terminated at any time by the City for good cause.

6. The CDL exempt classification is not to be construed as a permanent position and will only apply during periods of CDL suspensions.

7. An employee placed on CDL exempt status will be expected to perform all of their regular job duties except those requiring a CDL.

8. The opportunity for continued employment during a CDL suspension or revocation will only be afforded to an employee once during their employment with the City.

9. If a second CDL suspension or revocation is imposed upon an employee, they will be deemed unqualified to continue in their position and will be subject to dismissal.

10. An employee whose CDL licensure is revoked or suspended as a result of a work-related incident or other operation of a City vehicle is not eligible for CDL exempt status and is subject to immediate discharge.

11. As a condition to being placed on CDL exempt status, the employee agrees to participate in and comply with reasonable and necessary driving or substance abuse programs which may be established as a condition of reinstatement of his/her CDL licensure and to provide to the City, upon request, proof of compliance with such programs.

12. This memorandum shall remain in effect through December 31, 2013.

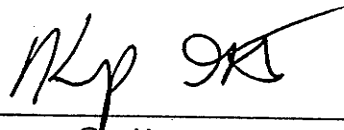
IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this 14 day of December, 2010.

CITY OF STOUGHTON

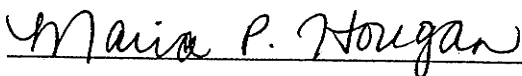
IBEW LOCAL 965



Donna L. Olson
Mayor



Kemp Grutt
Assistant Business Manager



City Clerk/Personnel Director



Rick Irwin
IBEW President

MEMORANDUM OF UNDERSTANDING

It is agreed by and between the City of Stoughton (the "Employer") and IBEW Local 965 (the "Union"), as follows:

1. Effective January 1, 2011, the positions of Lead Lineman and Engineering Technician II will be added to the bargaining unit.
2. The Lead Lineman wage rate shall be \$1.50 per hour above the Lineman rate.
3. The wage rate for the Engineering Technician II position shall be as follows:

	1/1/11	1/1/12	1/1/13
Start	\$26.00	\$26.65	\$27.32
1 Year	\$26.68	\$27.35	\$28.03
2 Year	\$27.39	\$28.07	\$28.77
3 Year	\$28.11	\$28.81	\$29.53
4 Year	\$28.84	\$29.56	\$30.30

4. The wage rate for current incumbent in the Lead Lineman position, Craig Wood, shall be red-circled at \$33.23 until such time as his wage rate is \$1.50 per hour above that of the Lineman. As such, Wood's wage rate, while in the position of Lead Lineman, and during the term of the 2011-2013 Agreement, shall be as follows:

1/1/11	\$33.23
7/1/11	\$33.23
1/1/12	\$33.70
1/1/13	\$34.51

5. The wage rate for the current incumbent in the Engineering Technician II position, Jamie Sieren, shall be at the 4 year step of the wage scale.

6. The Employer reserves the right to start any new Engineering Technician II at such step in the wage scale as it determines appropriate based upon the person's relevant training and experience.

7. This Memorandum of Understanding shall remain in effect for the duration of the 2011-2013 Agreement.

Dated this 14 day of December, 2010.

CITY OF STOUGHTON

IBEW LOCAL 965

Donna Olson

Donna L. Olson
Mayor

Kemp Grutt

Kemp Grutt
Assistant Business Manager

Maia P. Horgan

City Clerk / Personnel Director

Rick Irwin

Rick Irwin
IBEW President



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: February 8, 2011
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Monthly Report On Pumpage, Chemical Addition,
And Water Level For January 2011.

The Stoughton Utilities Water Monthly Report on Pumpage, Chemical Addition, and Water Level Report for January 2011 that was transmitted to the Wisconsin Department of Natural Resources (WDNR) on February 4, 2011 and is provided for discussion purposes.

Encl.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent

Roger M. Thorson
Stoughton Utilities Water System Supervisor



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com

MONTHLY REPORT ON PUMPAGE, CHEMICAL ADDITION AND WATER LEVEL

s. NR 811.05(2), Wis. Adm. Code
Representative of Form 3300-1, Rev. 12-93

Note: The certified waterworks operator should fill in the report as completely as possible. Reports should be sent to the District Office of the Department of Natural Resources on or before the tenth of the following month. Water level measurements should be made weekly.

This form is authorized by ss.NR 108.06(4)(a) and NR 811.05(2), Wis. Adm. Code. Completion of this form is mandatory. Failure to submit a completed form to the Department is punishable by a forfeiture of no less than \$10 or more than \$5,000; or by a fine of not less than \$10 or more than \$100 or imprisoned not less than 30 days, or both. Each day of continued violation is a separate offense (ss.144.99 and 162.06,

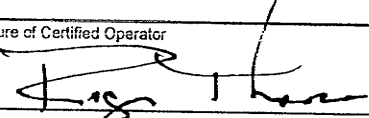
Month
January, 2011

Personally identifiable information on this form will be used for no other purpose.

Name of Waterworks Stoughton, Wisconsin	Location Stoughton, Wisconsin
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Station or Well WELL NO. 4					Station or Well WELL NO. 4					Station or Well DISTRIBUTION SYSTEM				
Chemical Name CHLORINE			Dilution Ratio		Chemical Name FLUORIDE			Dilution Ratio		Chemical Name CHLORINE		Chemical Name FLUORIDE		
DATE	PUMPAGE (KGAL)	CHEMICAL USED (LBS)	CALCULATED DOSAGE (PPM)	RESIDUAL TEST (PPM)	PUMPAGE (KGAL)	CHEMICAL USED (LBS)	CALCULATED DOSAGE (PPM)	RESIDUAL TEST (PPM)		RESIDUAL TEST (PPM)		RESIDUAL TEST (PPM)	DATE	
1	400	9	0.33		400	20	1.19					1.10	1	
2	400	9	0.33		400	19	1.13					1.20	2	
3	267	7	0.39		267	12	1.07					1.10	3	
4	524	12	0.34		524	22	1.00					1.00	4	
5	0	0	0.00		0	0	0.00			0.11		1.20	5	
6	519	15	0.43		519	25	1.14			0.06		1.20	6	
7	262	6	0.34		262	12	1.09			0.06		1.20	7	
8	291	6	0.31		291	14	1.14					1.10	8	
9	298	7	0.35		298	14	1.11					1.10	9	
10	584	12	0.30		584	25	1.01			0.15		1.10	10	
11	331	7	0.31		331	14	1.00			0.21		1.00	11	
12	147	3	0.30		147	7	1.13			0.13		1.00	12	
13	144	3	0.31		144	7	1.15					1.10	13	
14	277	6	0.32		277	12	1.03			0.09		1.00	14	
15	292	6	0.30		292	13	1.06					1.10	15	
16	150	3	0.30		150	7	1.11					1.10	16	
17	283	5	0.26		283	12	1.00					1.20	17	
18	457	8	0.26		457	21	1.09					1.10	18	
19	556	8	0.21		556	25	1.07			0.01		1.00	19	
20	294	5	0.25		294	13	1.05			0.01		1.10	20	
21	476	7	0.22		476	21	1.05			0.03		1.10	21	
22	422	7	0.25		422	19	1.07					1.10	22	
23	455	8	0.26		455	22	1.15					1.20	23	
24	500	8	0.24		500	21	1.00					1.10	24	
25	403	6	0.22		403	18	1.06			0.10		1.00	25	
26	386	6	0.23		386	17	1.04					1.10	26	
27	430	5	0.17		430	19	1.05			0.03		1.10	27	
28	345	5	0.21		345	15	1.03			0.10		1.00	28	
29	390	5	0.19		390	17	1.03					1.10	29	
30	468	7	0.22		468	20	1.01					1.10	30	
31	440	6	0.20		440	19	1.02					1.10	31	
TOT	11191	207	8.36		11191	502	32.05			1.09		34.00	TOT	
AVG	373	7	0.28		373	17	1.07			0.08		1.10	AVG	

DATE	HR REST	STATIC	PUMPING
6	14.4	21.0	98.0
12	21.9	22.0	99.0
17	20.0	22.0	98.0
21	17.3	21.0	98.0
26	18.6	21.0	99.0

Signature of Certified Operator


MONTHLY REPORT ON PUMPAGE, CHEMICAL ADDITION AND WATER LEVEL

s. NR 811.05(2), Wis. Adm. Code
Representative of Form 3300-1, Rev. 12-93

Note: The certified waterworks operator should fill in the report as completely as possible. Reports should be sent to the District Office of the Department of Natural Resources on or before the tenth of the following month. Water level measurements should be made weekly.

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Personally identifiable information on this form will be used for no other purpose.

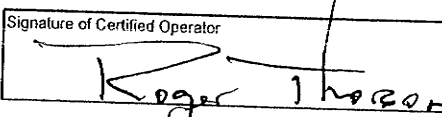
Month January, 2011

Name of Waterworks Stoughton, Wisconsin	Location Stoughton, Wisconsin
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Station or Well WELL NO. 5					Station or Well WELL NO. 5					Station or Well				
Chemical Name CHLORINE			Dilution Ratio		Chemical Name FLUORIDE			Dilution Ratio		Chemical Name		Chemical Name		
DATE	PUMPAGE (KGAL)	CHEMICAL USED (LBS)	CALCULATED DOSAGE (PPM)	RESIDUAL TEST (PPM)	PUMPAGE (KGAL)	CHEMICAL USED (LBS)	CALCULATED DOSAGE (PPM)	RESIDUAL TEST (PPM)						DATE
1	277	14	0.75		277	14	1.20							1
2	155	8	0.76		155	7	1.07							2
3	404	18	0.66		404	20	1.17							3
4	374	17	0.67		374	18	1.14							4
5	193	9	0.69		193	9	1.11							5
6	404	18	0.66		404	20	1.17							6
7	244	12	0.73		244	12	1.17							7
8	161	7	0.64		161	7	1.03							8
9	182	9	0.73		182	8	1.04							9
10	271	12	0.66		271	13	1.14							10
11	568	25	0.65		568	27	1.13							11
12	593	26	0.65		593	30	1.20							12
13	634	27	0.63		634	29	1.08							13
14	407	19	0.69		407	18	1.05							14
15	119	5	0.62		119	6	1.19							15
16	361	16	0.66		361	16	1.05							16
17	343	15	0.65		343	15	1.04							17
18	712	29	0.60		712	33	1.10							18
19	624	26	0.62		624	29	1.10							19
20	338	14	0.61		338	15	1.05							20
21	0	0	0.00		0	0	0.00							21
22	271	11	0.60		271	12	1.05							22
23	168	8	0.70		168	8	1.13							23
24	421	17	0.60		421	19	1.07							24
25	431	17	0.58		431	19	1.04							25
26	493	20	0.60		493	22	1.06							26
27	331	13	0.58		331	16	1.15							27
28	355	15	0.63		355	18	1.20							28
29	0	0	0.00		0	0	0.00							29
30	0	0	0.00		0	7	0.00							30
31	385	16	0.62		385	17	1.05							31
TOT	10219	443	18.24		10219	484	30.97							TOT
AVG	365	16	0.65		365	17	1.11							AVG

WATER LEVELS

DATE	HR REST	STATIC	PUMPING
3	16.9		197.0
14	16.7	98.0	
19	12.7		197.0
26	15.2	98.0	
31	17.1		197.0

Signature of Certified Operator


MONTHLY REPORT ON PUMPAGE, CHEMICAL ADDITION AND WATER LEVEL

s. NR 811.05(2), Wis. Adm. Code
Representative of Form 3300-1, Rev. 12-93

Note: The certified waterworks operator should fill in the report as completely as possible. Reports should be sent to the District Office of the Department of Natural Resources on or before the tenth of the following month. Water level measurements should be made weekly.

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Month
January, 2011

Name of Waterworks
Stoughton, Wisconsin

Location
Stoughton, Wisconsin

Station or Well WELL NO. 6					Station or Well WELL NO. 6				Station or Well			
Chemical Name CHLORINE			Dilution Ratio		Chemical Name FLUORIDE		Dilution Ratio		Chemical Name		Chemical Name	
DATE	PUMPAGE (KGAL)	CHEMICAL USED (LBS)	CALCULATED DOSAGE (PPM)	RESIDUAL TEST (PPM)	PUMPAGE (KGAL)	CHEMICAL USED (LBS)	CALCULATED DOSAGE (PPM)	RESIDUAL TEST (PPM)				DATE
1	222	8	0.53		222	10	1.07					1
2	118	5	0.63		118	6	1.21					2
3	231	7	0.45		231	11	1.13					3
4	250	9	0.53		250	12	1.14					4
5	365	12	0.49		365	16	1.04					5
6	243	8	0.49		243	11	1.07					6
7	227	8	0.52		227	11	1.15					7
8	253	8	0.47		253	12	1.12					8
9	259	9	0.51		259	11	1.01					9
10	251	8	0.47		251	11	1.04					10
11	179	7	0.58		179	9	1.19					11
12	128	4	0.46		128	6	1.11					12
13	184	7	0.56		184	8	1.03					13
14	240	8	0.49		240	11	1.09					14
15	255	8	0.46		255	11	1.02					15
16	130	5	0.57		130	6	1.09					16
17	246	8	0.48		246	12	1.16					17
18	211	7	0.49		211	9	1.01					18
19	135	5	0.55		135	6	1.05					19
20	445	14	0.47		445	19	1.01					20
21	475	15	0.47		475	20	1.00					21
22	236	8	0.50		236	10	1.00					22
23	253	7	0.41		253	11	1.03					23
24	143	5	0.52		143	7	1.16					24
25	400	12	0.44		400	18	1.07					25
26	286	9	0.47		286	14	1.16					26
27	519	16	0.46		519	23	1.05					27
28	122	4	0.49		122	6	1.17					28
29	248	8	0.48		248	12	1.15					29
30	259	8	0.46		259	12	1.10					30
31	248	8	0.48		248	11	1.05					31
TOT	7761	255	15.37		7761	352	33.67					TOT
AVG	250	8	0.50		250	11	1.09					AVG

WATER LEVELS

DATE	HR REST	STATIC	PUMPING
3	20.3		124.1
12	21.9	51.3	
19	21.8		125.5
26	19.3	51.0	
31	20.0		123.8

Signature of Certified Operator

[Handwritten Signature]

MONTHLY REPORT ON PUMPAGE, CHEMICAL ADDITION AND WATER LEVEL

s. NR 811.05(2), Wis. Adm. Code
Representative of Form 3300-1, Rev. 12-93

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Month
January, 2011

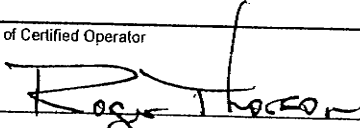
Personally identifiable information on this form will be used for no other purpose.

Name of Waterworks Stoughton, Wisconsin	Location Stoughton, Wisconsin
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Station or Well WELL NO. 7					Station or Well WELL NO. 7				Station or Well				
Chemical Name CHLORINE			Dilution Ratio		Chemical Name FLUORIDE		Dilution Ratio		Chemical Name		Chemical Name		
DATE	PUMPAGE (KGAL)	CHEMICAL USED (LBS)	CALCULATED DOSAGE (PPM)	RESIDUAL TEST (PPM)	PUMPAGE (KGAL)	CHEMICAL USED (LBS)	CALCULATED DOSAGE (PPM)	RESIDUAL TEST (PPM)					DATE
1	141	3	0.31		141	7	1.18						1
2	245	7	0.42		245	11	1.06						2
3	411	8	0.29		411	19	1.10						3
4	314	6	0.28		314	16	1.21						4
5	519	11	0.31		519	24	1.10						5
6	246	6	0.36		246	12	1.16						6
7	409	8	0.29		409	19	1.10						7
8	383	8	0.31		383	18	1.11						8
9	419	9	0.32		419	19	1.07						9
10	255	6	0.35		255	12	1.12						10
11	446	9	0.30		446	20	1.06						11
12	596	12	0.30		596	27	1.07						12
13	630	14	0.33		630	29	1.09						13
14	473	10	0.31		473	22	1.10						14
15	389	8	0.30		389	17	1.04						15
16	465	10	0.32		465	21	1.07						16
17	498	10	0.30		498	22	1.05						17
18	231	5	0.32		231	10	1.03						18
19	144	3	0.31		144	7	1.15						19
20	455	10	0.33		455	21	1.09						20
21	480	11	0.34		480	22	1.09						21
22	238	5	0.31		238	12	1.19						22
23	255	6	0.35		255	11	1.02						23
24	310	7	0.33		310	14	1.07						24
25	354	7	0.29		354	15	1.00						25
26	338	7	0.31		338	15	1.05						26
27	304	7	0.34		304	14	1.09						27
28	527	10	0.28		527	23	1.03						28
29	342	7	0.30		342	15	1.04						29
30	412	8	0.29		412	18	1.04						30
31	310	6	0.29		310	15	1.15						31
TOT	11539	244	9.79		11539	527	33.73						TOT
AVG	372	8	0.32		372	17	1.09						AVG

WATER LEVELS

DATE	HR REST	STATIC	PUMPING
4	19.0	82.0	170.0
14	16.5	82.9	172.0
21	16.3	83.0	173.0
27	19.2	82.9	174.6
31	19.1	83.2	172.0

Signature of Certified Operator


**CITY OF STOUGHTON
MONTHLY PUMPAGE REPORT**

January, 2011

DATE	WELL 4 FLOW (KGAL)	WELL 5 FLOW (KGAL)	WELL 6 FLOW (KGAL)	WELL 7 FLOW (KGAL)	DAILY TOTALS (KGAL)
1	400	277	222	141	1040
2	400	155	118	245	918
3	267	404	231	411	1313
4	524	374	250	314	1462
5	0	193	365	519	1077
6	519	404	243	246	1412
7	262	244	227	409	1142
8	291	161	253	383	1088
9	298	182	259	419	1158
10	584	271	251	255	1361
11	331	568	179	446	1524
12	147	593	128	596	1464
13	144	634	184	630	1592
14	277	407	240	473	1397
15	292	119	255	389	1055
16	150	361	130	465	1106
17	283	343	246	498	1370
18	457	712	211	231	1611
19	556	624	135	144	1459
20	294	338	445	455	1532
21	476	0	475	480	1431
22	422	271	236	238	1167
23	455	168	253	255	1131
24	500	421	143	310	1374
25	403	431	400	354	1588
26	386	493	286	338	1503
27	430	331	519	304	1584
28	345	355	122	527	1349
29	390	0	248	342	980
30	468	0	259	412	1139
31	440	385	248	310	1383
TOT	11191	10219	7761	11539	40710
MAX	584	712	519	630	1611
AVG	373	365	250	372	1313
MIN	0	0	118	141	918

CITY OF STOUGHTON
MONTHLY PUMP REPORT

January, 2011

DATE	WELL 4		WELL 5		WELL 6		WELL 7		BOOSTER 6		BOOSTER 7	
	RTM	STRTS	RTM	STRTS	RTM	STRTS	RTM	STRTS	RTM	STRTS	RTM	STRTS
1	5.8	3	4.9	2	3.5	2	2.3	1	1.8	1	1.9	1
2	5.8	3	2.7	1	1.9	1	3.9	2	0.0	0	2.0	1
3	3.8	2	7.1	3	3.7	2	6.6	4	3.0	2	3.2	1
4	7.6	4	6.7	2	4.0	3	5.0	3	1.0	1	2.6	1
5	0.0	0	3.4	1	5.8	4	8.2	4	2.4	1	0.0	0
6	9.7	6	7.2	2	3.9	4	3.9	2	2.3	1	3.2	1
7	3.7	2	4.3	2	3.6	4	6.5	3	0.0	0	2.9	1
8	4.0	2	2.9	1	4.0	2	6.1	3	2.1	1	0.0	0
9	4.2	2	3.2	1	4.2	2	6.6	3	0.0	0	2.5	1
10	8.2	4	4.8	2	4.0	2	4.1	2	3.2	1	1.0	1
11	4.7	3	10.1	3	2.8	2	7.0	3	3.3	1	4.3	2
12	2.0	1	10.8	3	2.1	1	9.5	4	3.8	1	3.7	2
13	2.0	1	11.4	3	2.9	3	10.0	5	3.8	1	4.3	2
14	3.9	2	7.3	2	3.8	5	7.5	4	2.1	1	1.5	1
15	4.1	2	2.1	1	4.1	3	6.1	3	0.0	0	2.1	1
16	2.1	1	6.5	3	2.1	3	7.4	3	2.9	1	2.6	1
17	4.0	2	6.2	2	3.9	2	7.9	4	3.2	1	0.9	1
18	6.4	2	12.8	3	3.4	2	3.6	14	3.2	1	5.0	2
19	7.8	4	11.3	3	2.1	7	2.3	5	3.3	2	4.6	2
20	4.1	3	6.0	2	7.1	15	7.2	12	3.1	2	1.1	1
21	6.7	8	0.0	0	7.6	10	7.7	8	0.0	0	2.0	1
22	6.0	4	4.8	2	3.7	3	3.7	2	2.1	1	0.0	1
23	6.3	3	3.0	1	4.1	5	4.1	2	0.0	0	2.3	1
24	7.1	2	7.5	3	2.3	4	5.1	10	3.2	2	2.2	1
25	5.6	2	7.7	3	6.4	8	5.6	2	4.4	2	2.1	1
26	5.5	3	8.8	3	4.6	8	5.4	3	1.4	2	3.4	2
27	6.0	7	5.9	2	8.2	11	4.8	3	2.5	1	2.5	1
28	4.8	2	6.4	2	2.0	2	8.4	3	3.6	1	0.0	0
29	5.5	3	0.0	0	4.0	8	5.4	3	0.0	0	0.0	0
30	6.6	4	0.0	0	4.1	3	6.5	4	0.0	0	0.0	0
31	6.1	3	6.9	3	3.9	6	4.9	2	2.0	1	4.4	2
TOT	160	90	183	61	124	137	183	126	64	29	68	33
MAX	10	8	13	3	8	15	10	14	4	2	5	2
AVG	5	3	7	2	4	4	6	4	3	1	3	1
MIN	0	0	0	0	2	1	2	1	0	0	0	0



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: February 8, 2011
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Committee Future Agenda Item(s).

This item appears on all agendas of Committees of the City of Stoughton.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com