

OFFICIAL NOTICE AND AGENDA

There will be a Regular meeting of the City of Stoughton Utilities Committee on Monday, April 14, 2014 to be held at 5:00 p.m. in the Edmund T. Malinowski Board Room of the Stoughton Utilities Administration Office in the Stoughton Utilities Building, 600 S. Fourth Street, Stoughton, WI 53589.

AGENDA:

Call To Order.

Stoughton Utilities Committee Consent Agenda. (All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.) **(Action.)**

- a) Stoughton Utilities Payments Due List Report.
- b) Draft Minutes of the March 17, 2014 Regular Stoughton Utilities Committee Meeting.
- c) Stoughton Utilities February 2014 Financial Summary.
- d) Stoughton Utilities February 2014 Statistical Information.
- e) Stoughton Utilities Communications.
- f) Stoughton Utilities Committee Annual Calendar.
- g) Stoughton Utilities March 2014 Activities Report.

BUSINESS:

1. Status of the Stoughton Utilities Committee Recommendation(s) to the Stoughton Common Council. **(Discussion.)**
2. Stoughton Utilities Proposed Metering Lead Lineman Reclassification. **(Action.)**
3. Stoughton Utilities Proposed Emergency Response Requirements. **(Action.)**
4. Stoughton Utilities Participation In The Yahara Wins Pilot Project. **(Discussion.)**
5. Environmental Fee Assessment For The Stoughton Utilities Wastewater Treatment Facility 2013 Effluent Discharge. **(Discussion.)**
6. Stoughton Utilities 2013 Annual Water Consumer Confidence Report (CCR) To Our Water Consumers. **(Discussion.)**
7. WPPI Energy Regional Power Dinners. **(Discussion.)**
8. Stoughton Utilities Committee Future Agenda Item(s). **(Discussion.)**

ADJOURNMENT

Mayor Donna L. Olson,
Stoughton Utilities Committee Chairperson
April 8, 2014

Notices Sent To:

Mayor Donna L. Olson, Chair
Aldersperson Eric Hohol, Vice-Chair, Common Council Liaison
Aldersperson Paul Lawrence, Alternate Liaison
Aldersperson Elvin (Sonny) Swangstu
Stoughton Utilities Committee Citizen Member David Erdman
Stoughton Utilities Committee Citizen Member Jonathan Hajny
Stoughton Utilities Citizen Member Alan Staats
Stoughton Utilities Operations Superintendent Sean Grady
Stoughton Utilities Director Robert P. Kardasz, P.E.

cc: Stoughton Common Council Members
Stoughton City Attorney Matthew P. Dregne
Stoughton Utilities Wastewater System Supervisor Brian G. Erickson
Stoughton Utilities Billing and Consumer Services Technician Erin N. Goldade
Stoughton Utilities Engineering Technician Scott S. Grady
Stoughton Utilities Office and Information Systems Supervisor Brian R. Hoops
Stoughton City Clerk Maria P. (Pili) Hougan
Stoughton Utilities Finance and Administrative Manager Kim M. Jennings, CPA
Stoughton Utilities Lead Lineman John V. McLain
Stoughton Utilities and WPPI Energy Services Representative Cory Neeley
Stoughton Leadership Team
Oregon Observer, Stoughton Newspapers and Wisconsin State Journal

IMPORTANT: FIVE MEMBERS ARE NEEDED FOR A QUORUM: If a Stoughton Utilities Committee member encounters a situation that may affect your scheduled participation, please contact Robert Kardasz or Sean Grady at 877-7423 or 877-7416 respectively prior to 5:00p.m. or via e-mail at bkardasz@stoughtonutilities.com.

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at the above-mentioned meeting to gather information. No action will be taken by any such group(s) at the above-mentioned meeting other than the Stoughton Utilities Committee consisting of Mayor Donna Olson, Aldersperson Eric Hohol, Aldersperson Paul Lawrence, Aldersperson Elvin (Sonny) Swangstu, Citizen Member David Erdman, Citizen Member Jonathan Hajny, and Citizen Member Alan Staats.

Please note that items taken on the Consent Agenda will not be discussed. Any individual Stoughton Utilities Committee member may request an item be removed from the consent.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information or to request this service, please contact the Stoughton Utilities Director at (608) 877-7423.

An expanded meeting may constitute a quorum of the Common Council.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at <http://uc.stoughtonutilities.com>.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: April 8, 2014
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E. - Stoughton Utilities Director
Subject: Recommended Actions At The April 14, 2014 Stoughton Utilities Committee Meeting.

AGENDA:

CONSENT AGENDA:

- a) Stoughton Utilities Payments Due List Report. **(Review, discuss and approve the Stoughton Utilities Payments Due List Report via the consent agenda approval.)**
- b) Draft Minutes of the March 17, 2014 Regular Stoughton Utilities Committee Meeting. **(Review, discuss and approve the Draft Minutes of the March 17, 2014 Regular Stoughton Utilities Committee Meeting via the consent agenda approval.)**
- c) Stoughton Utilities February 2014 Financial Summary. **(Review, discuss and accept the Stoughton Utilities February 2014 Financial Summary via the consent agenda approval.)**
- d) Stoughton Utilities February 2014 Statistical Information. **(Review, discuss and accept the February 2014 Stoughton Utilities Statistical Information via the consent agenda approval.)**
- e) Stoughton Utilities Communications. **(Review, discuss and accept the Stoughton Utilities Communications via the consent agenda approval.)**
- f) Stoughton Utilities Committee Annual Calendar. **(Review, discuss and accept the Stoughton Utilities Committee Annual Calendar via the consent agenda approval.)**
- g) Stoughton Utilities March 2014 Activities Report. **(Review, discuss and accept the Stoughton Utilities March 2014 Activities Report via the consent agenda approval.)**

BUSINESS:

1. Status of the Stoughton Utilities Committee Recommendation(s) to the Stoughton Common Council. **(Discussion.) (Review and discuss the Stoughton Utilities Committee recommendation(s) to the Stoughton Common Council.)**
2. Stoughton Utilities Proposed Metering Lead Lineman Reclassification. **(Action.) (Review, discuss and approve the Metering Lead Lineman reclassification.)**
3. Stoughton Utilities Proposed Emergency Response Requirements. **(Action.) (Review, discuss and approve the proposed emergency response requirements.)**
4. Stoughton Utilities Participation In The Yahara Wins Pilot Project. **(Discussion.)**
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8. Stoughton Utilities Committee Future Agenda Item(s). **(Discussion.)**

cc: Sean O Grady
Stoughton Utilities Operations Superintendent

Date: Wednesday, April 02, 2014
 Time: 10:51AM
 User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 1 of 5
 Report: 03699W.rpt
 Company: 7430

Period: - As of: 4/2/2014

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
Company: 7430					
000824	EP	3/13/2014	48,887.95	516 WELLS FARGO BANK	VO for check batch: 305683
000825	HC	3/30/2014	4,570.35	020 Wells Fargo Bank-Ach	Client Analysis-Mar Ach/Client Analysis-Mar Ach/Client Analysis-Mar Ach/Client Analysis-Mar Ach
000826	HC	3/30/2014	29,774.38	025 Payroll Federal Taxes- Ach	Federal Taxes-Mar Ach/Federal Taxes-Mar Ach/Federal Taxes-Mar Ach/Federal Taxes-Mar Ach
000827	HC	3/30/2014	1,863.05	001 Delta Dental - Ach	Delta Dental - Mar Ach/Delta Dental - Mar Ach/Delta Dental - Mar Ach
000828	HC	3/30/2014	6,057.26	008 Payroll State Taxes - Ach	State Taxes-Mar Ach/State Taxes-Mar Ach
000829	HC	3/30/2014	562,462.50	014 A T C Company - Ach	A T C Company - Mar Ach/A T C Company - Mar Ach/A T C Company - Mar Ach
000830	HC	3/30/2014	4,596.40	003 Alliant Energy - Ach	Alliant Energy - Mar Ach/Alliant Energy - Mar Ach/Alliant Energy - Mar Ach/Alliant Energy - Mar Ach/Alliant Energy - Mar Ach/Alliant Energy - Mar Ach
000831	HC	3/30/2014	18,071.52	010 WI Dept. of Revenue Taxpayment-Ach	Dept of Rev-Mar Ach/Dept of Rev-Mar Ach
000832	HC	3/30/2014	314.98	002 Employee Benefits Corp - Ach	EBC-Mar Ach/EBC-Mar Ach/EBC-Mar Ach/EBC-Mar Ach
000833	HC	3/30/2014	996,035.36	009 WPPI	WPPI-Renewable Energy/WPPI-Buy Back Solar Credit/WPPI-Shared Savings/WPPI-Large Power/WPPI-Support Services/WPPI-Support Services/WPPI-Support Services
022815	CK	3/4/2014	17.42	046 WISCONSIN DIV OF ENERGY EAP-UN	Wi Div EAP-Customer Refund
022816	CK	3/4/2014	599.73	081 DAREN JUVE	D Juve-Customer Refund/D Juve-Customer Refund/D Juve-Customer Refund/D Juve-Customer Refund
022817	CK	3/4/2014	88.47	145 HUD	Hud-Customer Refund
022818	CK	3/4/2014	36.76	189 KURT NICKEL	K Nickel-Customer Refund
022819	CK	3/4/2014	513.75	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory/Border States-Supplies

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Page: 2 of 5
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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
022820	CK	3/4/2014	183.13	400 RESCO	Resco-Grd Rod Driver
022821	CK	3/4/2014	45,071.55	448 STRAND ASSOCIATES INC.	Strand-Forton Street/Strand-Improvements/Strand-Digestion Observation/Strand-Uniroyal/Strand-Sewer & Wa mains/Strand-permit meeting/Strand-Improvements
022822	CK	3/4/2014	748.63	555 WOLF PAVING & EXCAVATING CO.	Wolf Paving-Cold Mix
022823	CK	3/4/2014	6,536.83	590 AUXIANT	Auxiant-Medical Admin/Auxiant-Medical Admin/Auxiant-Medical Admin
022824	CK	3/4/2014	17.35	607 COLONIAL SAVINGS #CS000042453	Colonial Sav-Customer Refund
022825	CK	3/4/2014	20.00	675 WI STATE LABORATORY OF HYGIENE	Lab of Hyg-Fluoride tests
022826	CK	3/4/2014	226.61	781 DUNKIRK WATER POWER CO LLC	Dunkirk-Feb Dunkirk
022827	CK	3/4/2014	282.62	785 MID-STATE TECHNICAL COLLEGE	Mid State Tech-Meter class
022828	CK	3/12/2014	48.39	076 SARA CARDINAL	S Cardinal-Customer Refund
022829	CK	3/12/2014	41,479.36	131 CITY OF STOUGHTON	City Stoton-Chipper tires/City Stoton-Auxiant Claims/City Stoton-Auxiant Claims/City Stoton-March Rent/City Stoton-March Rent/City Stoton-Restat Claims/City Stoton-Restat Claims/City Stoton-Restat Claims/City Stoton-March Rent/City Stoton-Mar Life Ins+
022830	CK	3/12/2014	757.25	166 INKWORKS, INC.	Inkworks-Office Supply/Inkworks-Office Supply/Inkworks-Office Supply/Inkworks-Office Supply
022831	CK	3/12/2014	56.00	279 STOUGHTON HOSPITAL ASSOC.	Stoton Hosp-Drug Tests
022832	CK	3/12/2014	4,491.44	362 UTILITY SERVICE CO., INC	Utiltiy Svc-Qtr Maint.
022833	CK	3/12/2014	2,539.67	405 ROSENBAUM CRUSHING & EXCAV.	Rosenbaum-Dump Fee/Rosenbaum-Dump fee
022834	CK	3/12/2014	146.09	458 FARMERS & MERCHANTS UNION BANK	Farmers-Customer Refund
022835	CK	3/12/2014	197.00	474 WOODWARD COMMUNITY MEDIA	Woodward-Ads/Woodward-Ads
022836	CK	3/12/2014	1,092.09	495 EL PATRON MEXICAN GRILL	El Patron-Customer Refund

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022837	CK	3/12/2014	10,000.00	597 N-DIMENSION SOLUTIONS	N Dimension-hardware software/N Dimension-hardware software/N Dimension-hardware software
022838	CK	3/12/2014	135.37	778 DALE FURSETH	D Furseth-Const Refund
022839	CK	3/12/2014	887.73	866 ANDREA DRINKWATER-DUNHAM	A Dunham-Customer Refund
022840	CK	3/12/2014	456.32	936 EDDA KITTLESON C/O MICHAEL RUMPF	E Kittleson-Customer Refund
022841	CK	3/12/2014	50.00	956 WI DNR	WI DNR-Operator Exams
022842	CK	3/12/2014	300.00	886 SALLY ANDERSON	S Anderson-easement
022843	CK	3/19/2014	396.73	091 ADVANCE AMERICA	Advance-Customer Refund
022844	CK	3/19/2014	188.23	096 LISA FREEMAN	L Freeman-Customer Refund
022845	CK	3/19/2014	2.10	101 PROFESSIONAL PLACEMENT SERVICES, LLC	PPS-Skip Trace fees
022846	CK	3/19/2014	144.00	102 ALERE TOXICOLOGY SERVICES, INC.	Alere-Drug Tests
022847	CK	3/19/2014	374.34	119 LAMP RECYCLERS	Lamp Recyclers-Recycling
022848	CK	3/19/2014	106.48	123 US CELLULAR	Us Cellular-Cell Phone/Us Cellular-Cell Phone
022849	CK	3/19/2014	34,449.62	131 CITY OF STOUGHTON	City Stoton-Feb Stormwater
022850	CK	3/19/2014	363.00	171 ASSOCIATED TRUST COMPANY	Assoc Bk-EI Rev Bonds
022851	CK	3/19/2014	214.80	400 RESCO	Resco-Inventory
022852	CK	3/19/2014	9,794.67	448 STRAND ASSOCIATES INC.	Strand-Ridge & Church/Strand-Ridge & Church/Strand-Ridge & Church/Strand-Ridge & Church
022853	CK	3/19/2014	1,547.73	451 FRONTIER-SERVCO FS	Frontier-Fuel/Frontier-Fuel/Frontier-Fuel
022854	CK	3/19/2014	81,726.60	464 MIRON CONSTRUCTION CO., INC.	Miron-WW Treatment Facility
022855	CK	3/19/2014	2,251.00	557 CORE BTS LEARNING SOLUTIONS	Core-Bootcamp class/Core-Bootcamp class/Core-Bootcamp class

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022856	CK	3/19/2014	48.00	584 VINING SPARKS IBG, L.P.	Vining Sparks-Safekeeping
022857	CK	3/19/2014	1,591.85	727 GLS UTILITY LLC	GLS-Feb Locates/GLS-Feb Locates/GLS-Feb Locates
022858	CK	3/19/2014	45.00	956 WI DNR	WI DNR-Wa Certificate
022859	CK	3/20/2014	32,146.96	448 STRAND ASSOCIATES INC.	Strand-KPW preliminary review/Strand-Facility improvements/Strand-Uniroyal/Strand-KPW preliminary review/Strand-KPW preliminary review
022860	CK	3/27/2014	7.70	101 PROFESSIONAL PLACEMENT SERVICES, LLC	PPS-Collection Fees
022861	CK	3/27/2014	15,952.00	131 CITY OF STOUGHTON	City Stoton-Mar Retirement/City Stoton-Mar Retirement/City Stoton-Mar Retirement
022862	CK	3/27/2014	40.00	293 UNITED WAY OF DANE COUNTY	United Way-Mar Contribution
022863	CK	3/27/2014	20.00	675 WI STATE LABORATORY OF HYGIENE	Lab of Hygiene-Fluoride tests
022864	CK	3/27/2014	175.00	899 STOUGHTON AREA EMS	Stoton Ems-Cpr Classes/Stoton Ems-Cpr Classes
022865	CK	3/27/2014	100.00	162 INDUSTRY SERVICES DIVISION	Ind Svcs-State DSPS
100859	CK	3/5/2014	3,535.00	318 PITNEY-BOWES INC	Pitney bowes-Postage/Pitney bowes-Postage/Pitney bowes-Postage/Pitney bowes-Postage
100860	CK	3/5/2014	366.75	600 DEAN HEALTH SYSTEMS	Dean-Hearing tests/Dean-Hearing tests/Dean-Hearing tests
100861	CK	3/12/2014	92.82	181 BRIAN HOOPS	B Hoops Mileage/B Hoops Mileage/B Hoops Mileage
100862	CK	3/12/2014	2,700.00	463 GREAT-WEST	Great West-Mar A Def Comp
100863	CK	3/12/2014	200.00	731 NORTH SHORE BANK FSB	N Shore Bank-Mar A Def Comp
100864	CK	3/12/2014	5,470.58	852 INFOSEND, INC	Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing
100865	CK	3/19/2014	43.00	310 HANSON PEST MANAGEMENT	Hanson Pest-Mar Maint.

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Page: 5 of 5
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100866	CK	3/19/2014	250.00	322 SUN DANCE CLEANING SVCS LLC	Sun Dance-March Cleaning/Sun Dance-March Cleaning/Sun Dance-March Cleaning
100867	CK	3/19/2014	366.75	600 DEAN HEALTH SYSTEMS	Dean-Hearing Tests/Dean-Hearing Tests/Dean-Hearing Tests
100868	CK	3/20/2014	6,645.00	157 FORSTER ELEC. ENG.,INC.	Forester-KWP Project/Forester-KWP Project
100869	CK	3/27/2014	1,631.25	157 FORSTER ELEC. ENG.,INC.	Forster-Strain insulator/Forster-Technical assist/Foster-Technical assistance/Forster-O calc review
100870	CK	3/27/2014	2,750.00	463 GREAT-WEST	Great West-Mar B Def Comp
100871	CK	3/27/2014	200.00	731 NORTH SHORE BANK FSB	N Shore Bk- Mar B Def Comp
Company Total			1,995,550.27		

Date: Thursday, March 13, 2014

Time: 11:07AM

User: SGUNSOLUS

Stoughton Utilities Posting Preview Report

Select By: {PSSPurchCard.RefNbr} = '0000000030'

Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
Import ID: 009010		Import # : 0000000030							
7430	921	000000	604	CDW GOVERNMENT	8.75	Monitor adapter for new meter test room workstation	02/03/2014	5250	-
7450	921	000000	604	CDW GOVERNMENT	3.18	Monitor adapter for new meter test room workstation	02/03/2014	5250	-
7460	851	000000	604	CDW GOVERNMENT	3.99	Monitor adapter for new meter test room workstation	02/03/2014	5250	-
7430	921	000000	604	CDW GOVERNMENT	800.51	2014 workstation replacements - ESabroff, LRada, MeterTestRoom - and cabl	02/03/2014	5250	-
7450	921	000000	604	CDW GOVERNMENT	291.09	2014 workstation replacements - ESabroff, LRada, MeterTestRoom - and cabl	02/03/2014	5250	-
7460	851	000000	604	CDW GOVERNMENT	363.89	2014 workstation replacements - ESabroff, LRada, MeterTestRoom - and cabl	02/03/2014	5250	-
7430	921	000000	352	STAPLES	19.78	Monitor stands for reception desk	02/03/2014	5250	-
7450	921	000000	352	STAPLES	7.12	Monitor stands for reception desk	02/03/2014	5250	-
7430	921	000000	352	STAPLES	9.49	MONITOR STANDS FOR RECEPTION DESK	02/03/2014	5250	-
7430	233	001099	352	STAPLES	3.17	Monitor stands for reception desk	02/03/2014	5250	-
7430	926	000000	809	CINTAS 446	79.78	Uniforms	02/03/2014	4000	-
7460	834	000000	809	CINTAS 446	15.10	Shop Supplies	02/03/2014	4000	-
7460	854	000000	809	CINTAS 446	14.55	Uniforms	02/03/2014	4000	-
7450	926	000000	809	CINTAS 446	9.70	Uniforms	02/03/2014	4000	-
7460	833	000000	108	ASLESON'S TRUE VALUE HDW	9.98	Copper fittings.	02/03/2014	8200	-
7450	675	000000	507	WAL-MART #1176	104.61	Water hoses for lateral freeze-ups Water Depart.	02/03/2014	8700	-
7430	583	000000	657	LABSOURCE	102.39	Replacement hard hats.	02/03/2014	4100	-
7430	584	000000	657	LABSOURCE	23.04	Ear Muffs. Hearing protection.	02/03/2014	4100	-
7460	833	000000	507	WAL-MART #1176	24.88	Hydraulic Jack	02/05/2014	8700	-
7460	833	003611	390	BADGER WATER	28.00	Lab Water	02/05/2014	8300	-
7450	675	000000	108	ASLESON'S TRUE VALUE HDW	4.98	Repair clamp for ground wire on Harrison St.	02/05/2014	6400	-
7450	633	000000	108	ASLESON'S TRUE VALUE HDW	2.76	Repair parts for door hinges on chemical door at Well No. 4.	02/05/2014	6400	-
7430	583	000000	403	DECKER SUPPLY CO INC	652.95	TRAFFIC SIGNS	02/06/2014	4100	-
7450	665	000000	403	DECKER SUPPLY CO INC	652.95	TRAFFIC SIGNS	02/06/2014	4100	-
7460	834	000000	087	H&H INDUSTRIES	3,081.93	Repair main building boiler, Repair garage unit heaters, Repair Make-up air un	02/06/2014	8200	-
7460	833	000000	148	FASTENAL COMPANY01	67.47	4- Gate valves	02/06/2014	8200	-
7460	833	003607	422	AMAZON.COM	320.14	2- HEAT LAMPS FOR FINAL CLARIFIERS	02/06/2014	8200	-
7430	921	000000	445	TLF STOUGHTON FLORAL	24.72	Congratulatory gift to outside party	02/06/2014	3650	-
7450	921	000000	445	TLF STOUGHTON FLORAL	8.99	Congratulatory gift to outside party	02/06/2014	3650	-
7460	851	000000	445	TLF STOUGHTON FLORAL	11.24	Congratulatory gift to outside party	02/06/2014	3650	-
7450	107	000000	974	NORTHERN LAKES SERVICE IN	153.00	UCMR3 Testst	02/06/2014	4000	130900 - 1
7450	933	000000	568	POMP'S TIRE #008	1,511.00	Rear tire replacements on the backhoe.	02/06/2014	4000	-
7430	586	000000	327	BORDER STATES ELECTRIC	1,207.46	Electric meter seals.	02/06/2014	4000	-
7430	903	000000	419	PAYFLOW/PAYPAL	29.97	Credit card processing - online E-Pay	02/06/2014	5250	-
7450	903	000000	419	PAYFLOW/PAYPAL	10.79	Credit card processing - online E-Pay	02/06/2014	5250	-
7460	840	000000	419	PAYFLOW/PAYPAL	14.38	Credit card processing - online E-Pay	02/06/2014	5250	-
7430	233	001099	419	PAYFLOW/PAYPAL	4.81	Credit card processing - online E-Pay	02/06/2014	5250	-
7430	903	000000	419	PAYFLOW/PAYPAL	35.47	Credit card processing - recurring, desktop, E-Pay by phone	02/06/2014	5250	-
7450	903	000000	419	PAYFLOW/PAYPAL	12.77	Credit card processing - recurring, desktop, E-Pay by phone	02/06/2014	5250	-
7460	840	000000	419	PAYFLOW/PAYPAL	17.02	Credit card processing - recurring, desktop, E-Pay by phone	02/06/2014	5250	-
7430	233	001099	419	PAYFLOW/PAYPAL	5.69	Credit card processing - recurring, desktop, E-Pay by phone	02/06/2014	5250	-
7430	921	000000	531	UCR - SPARE PARTS WAREHOU	122.25	REPLACEMENT PART FOR HP9000 PRINTER REPAIR	02/07/2014	5250	-

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Stoughton Utilities Posting Preview Report

Select By: {PSSPurchCard.RefNbr} = '0000000030'

Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
7450	921	000000	531	UCR - SPARE PARTS WAREHO	44.01	REPLACEMENT PART FOR HP9000 PRINTER REPAIR	02/07/2014	5250	-
7460	851	000000	531	UCR - SPARE PARTS WAREHO	58.68	REPLACEMENT PART FOR HP9000 PRINTER REPAIR	02/07/2014	5250	-
7430	233	001099	531	UCR - SPARE PARTS WAREHO	19.56	REPLACEMENT PART FOR HP9000 PRINTER REPAIR	02/07/2014	5250	-
7430	921	000000	352	STAPLES	9.89	Monitor stands for JRigdon	02/07/2014	5250	-
7450	921	000000	352	STAPLES	3.56	Monitor stands for JRigdon	02/07/2014	5250	-
7460	851	000000	352	STAPLES	4.74	Monitor stands for JRigdon	02/07/2014	5250	-
7430	921	000000	352	STAPLES	1.59	MONITOR STANDS FOR JRIGDON	02/07/2014	5250	-
7430	143	000000	281	AMARIL UNIFORM COMPANY #1	109.36	Dustin Hess. Vest.	02/07/2014	4000	-
7430	933	000000	172	DUECO INC	86.97	Hydraulic Filters for buckets.	02/07/2014	4000	-
7430	583	000000	148	FASTENAL COMPANY01	547.85	Safety supplies	02/07/2014	4000	-
7460	831	000000	148	FASTENAL COMPANY01	249.02	Safety supplies	02/07/2014	4000	-
7450	673	000000	148	FASTENAL COMPANY01	199.23	Safety supplies	02/07/2014	4000	-
7460	833	003607	148	FASTENAL COMPANY01	105.07	supplies for heat lamps	02/07/2014	8200	-
7460	852	000000	186	STAFFORD ROSENBAUM LLP	937.40	Legal services - WWTP upgrade contract	02/07/2014	3300	-
7460	833	000000	550	FIRST SUPPLY LLC #2010	215.77	BG Pump parts	02/07/2014	8700	-
7430	926	000000	114	BARRY OPTICAL	60.00	SAFETY GLASS FRAME REPLACEMENTS.	02/10/2014	6400	-
7450	633	000000	347	PAYPAL BATTERYMART	39.35	Battery pack for emergency light at Well No. 7.	02/10/2014	4100	-
7450	232	001099	550	FIRST SUPPLY LLC #2010	408.00	Stock material. 6 repair clamps.	02/10/2014	4100	-
7430	143	000000	108	ASLESON'S TRUE VALUE HDW	-3.36	Credit for tax	02/10/2014	8700	-
7430	921	000000	889	PITNEYBOWES ONLINEBILL	90.00	Quarterly postage meter rental fee	02/10/2014	3650	-
7450	921	000000	889	PITNEYBOWES ONLINEBILL	32.40	Quarterly postage meter rental fee	02/10/2014	3650	-
7460	851	000000	889	PITNEYBOWES ONLINEBILL	43.20	Quarterly postage meter rental fee	02/10/2014	3650	-
7430	233	001099	889	PITNEYBOWES ONLINEBILL	14.40	Quarterly postage meter rental fee	02/10/2014	3650	-
7430	586	000000	327	BORDER STATES ELECTRIC	532.00	2c class 320 meters	02/10/2014	4000	-
7430	926	000000	809	CINTAS 446	79.78	Uniforms	02/10/2014	4000	-
7460	834	000000	809	CINTAS 446	3.00	Shop supplies	02/10/2014	4000	-
7460	854	000000	809	CINTAS 446	14.55	Uniforms	02/10/2014	4000	-
7450	926	000000	809	CINTAS 446	9.70	Uniforms	02/10/2014	4000	-
7430	921	000000	994	MSFT ONLINE	5.50	LYNC ONLINE MONTHLY CHARGE - FIVE USERS FOR TEST PERIOD	02/10/2014	5250	-
7450	921	000000	994	MSFT ONLINE	2.00	LYNC ONLINE MONTHLY CHARGE - FIVE USERS FOR TEST PERIOD	02/10/2014	5250	-
7460	851	000000	994	MSFT ONLINE	2.50	LYNC ONLINE MONTHLY CHARGE - FIVE USERS FOR TEST PERIOD	02/10/2014	5250	-
7430	921	000000	980	TDS METROCOM	235.10	Office PRI circuit for voice	02/10/2014	5250	-
7450	921	000000	980	TDS METROCOM	84.63	Office PRI circuit for voice	02/10/2014	5250	-
7460	851	000000	980	TDS METROCOM	112.84	Office PRI circuit for voice	02/10/2014	5250	-
7430	233	001099	980	TDS METROCOM	37.63	Office PRI circuit for voice	02/10/2014	5250	-
7450	921	000000	994	ISTOCK INTERNATIONAL	19.99	STOCK PHOTOGRAPHY FOR WEBSITE - ARTICLES RELATED TO HYDRA	02/11/2014	5250	-
7430	370	003300	327	BORDER STATES ELECTRIC	1,680.00	Electric meters, 3-phase.	02/11/2014	4000	-
7430	232	001099	134	CRESCENT ELECTRIC 130	617.50	Stock material. photo cells, wildlife protection, 2 conduit.	02/11/2014	4000	-
7460	833	000000	148	FASTENAL COMPANY01	831.20	4 cases of nitro gloves	02/11/2014	8200	-
7450	675	000000	164	THE UPS STORE 3617	11.60	5/8X100 hose.	02/11/2014	5275	-
7430	933	000000	194	ADVANCE AUTO PARTS 6292	99.99	Bed liner armor kit for aluminum boxes on buckets.	02/12/2014	6800	-
7430	933	000000	626	663 STOUGHTON BUMPER TO B	4.39	Oil filter for car 10.	02/12/2014	5285	-
7430	933	000000	626	663 STOUGHTON BUMPER TO B	7.98	Oil filter for Trk Nos. 1-9-22.	02/12/2014	5285	-
7460	833	000000	108	ASLESON'S TRUE VALUE HDW	19.46	ice melt, pvc fittings	02/12/2014	8700	-

Date: Thursday, March 13, 2014

Time: 11:07AM

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Stoughton Utilities Posting Preview Report

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Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
7430	143	000000	355	STUART C IRBY	-474.99	Over charge on 10-29-13 invoice.	02/12/2014	4000	-
7430	933	000000	355	STUART C IRBY	12.60	Shipping charges.	02/12/2014	4000	-
7430	933	000000	355	STUART C IRBY	6.08	Shipping charges	02/12/2014	4000	-
7430	586	000000	952	ATT CONS PHONE PMT	244.20	Analog phone services - large power metering field locations	02/12/2014	5250	-
7450	921	000000	952	ATT CONS PHONE PMT	20.59	Analog phone services - SCADA dialers	02/12/2014	5250	-
7460	851	000000	952	ATT CONS PHONE PMT	29.43	Analog phone services - SCADA dialers and generator	02/12/2014	5250	-
7430	588	000000	373	ESRI INC	3,257.80	Annual software maintenance / support - ESRI ArcGIS	02/12/2014	5250	-
7450	665	000000	373	ESRI INC	1,184.65	Annual software maintenance / support - ESRI ArcGIS	02/12/2014	5250	-
7460	857	000000	373	ESRI INC	1,480.84	Annual software maintenance / support - ESRI ArcGIS	02/12/2014	5250	-
7430	921	000000	604	CDW GOVERNMENT	152.09	Software licensing - Adobe Acrobat for JRigdon for UC packets	02/13/2014	5250	-
7450	921	000000	604	CDW GOVERNMENT	55.30	Software licensing - Adobe Acrobat for JRigdon for UC packets	02/13/2014	5250	-
7460	851	000000	604	CDW GOVERNMENT	69.15	Software licensing - Adobe Acrobat for JRigdon for UC packets	02/13/2014	5250	-
7430	921	000000	352	STAPLES	218.34	Toner and other general office supplies	02/13/2014	5250	-
7450	921	000000	352	STAPLES	78.60	Toner and other general office supplies	02/13/2014	5250	-
7460	851	000000	352	STAPLES	104.80	Toner and other general office supplies	02/13/2014	5250	-
7430	233	001099	352	STAPLES	34.94	Toner and other general office supplies	02/13/2014	5250	-
7430	921	000000	445	TLF STOUGHTON FLORAL	35.72	Sympathy gift to outside party	02/13/2014	3650	-
7450	921	000000	445	TLF STOUGHTON FLORAL	12.99	Sympathy gift to outside party	02/13/2014	3650	-
7460	851	000000	445	TLF STOUGHTON FLORAL	16.24	Sympathy gift to outside party	02/13/2014	3650	-
7430	583	000000	601	FOSDAL BAKERY LLC	27.00	MEUW Safety School	02/13/2014	5400	-
7450	675	000000	994	CAMPING WORLD #123	164.21	POTABLE WATER HOSE.	02/14/2014	4100	-
7450	933	000000	654	BROOKS TRACTOR	290.00	STREET PADS FOR BACKHOE.	02/14/2014	4100	-
7450	675	000000	436	STOUGHTON LUMBER	44.98	1/2 hose.	02/14/2014	4100	-
7450	675	000000	108	ASLESON'S TRUE VALUE HDW	6.99	Hose mender	02/14/2014	8700	-
7450	675	000000	108	ASLESON'S TRUE VALUE HDW	14.99	Garden hose	02/14/2014	8700	-
7450	675	000000	108	ASLESON'S TRUE VALUE HDW	137.97	5/8X125 hose.	02/14/2014	7300	-
7430	933	000000	894	PONDEROSA AMOCO	61.08	FUEL FOR CAR. SCHOOL.	02/14/2014	5285	-
7430	923	000000	648	BAKER TILLY	4,682.70	Audit fees	02/14/2014	3300	-
7450	923	000000	648	BAKER TILLY	1,702.80	Audit fees	02/14/2014	3300	-
7460	852	000000	648	BAKER TILLY	2,128.50	Audit fees	02/14/2014	3300	-
7460	833	003604	253	MARSHALL BOND PUMPS	54.89	PARTS FOR PRIMARY PUMP	02/14/2014	8200	-
7430	932	000000	134	CRESCENT ELECTRIC 130	362.66	Outside LED lights on tin building. Replacements	02/14/2014	4000	-
7430	921	000000	432	CHARTER COMM	102.52	Office internet service	02/14/2014	5250	-
7450	921	000000	432	CHARTER COMM	36.89	Office internet service	02/14/2014	5250	-
7460	851	000000	432	CHARTER COMM	49.19	Office internet service	02/14/2014	5250	-
7430	233	001099	432	CHARTER COMM	16.39	Office internet service	02/14/2014	5250	-
7430	926	000000	809	CINTAS 446	79.78	uniforms	02/17/2014	4000	-
7450	926	000000	809	CINTAS 446	9.70	uniforms	02/17/2014	4000	-
7460	854	000000	809	CINTAS 446	17.55	uniforms	02/17/2014	4000	-
7460	828	000000	946	ENVIROTECH EQUIPMENT COMP	136.62	Valve for Jet-Vac	02/17/2014	8200	-
7430	920	000000	894	KALAHARI RESORTS	-110.38	Ehlers seminar - recharged without sales tax on employees own card	02/17/2014	3300	-
7450	675	000000	436	STOUGHTON LUMBER	-44.98	1/2 hose return. Wrong size.	02/17/2014	4100	-
7430	921	000000	445	TLF STOUGHTON FLORAL	31.32	Get well gift to outside party	02/17/2014	3650	-
7450	921	000000	445	TLF STOUGHTON FLORAL	11.39	Get well gift to outside party	02/17/2014	3650	-

Date: Thursday, March 13, 2014

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Stoughton Utilities Posting Preview Report

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Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
7460	851	000000	445	TLF STOUGHTON FLORAL	14.24	Get well gift to outside party	02/17/2014	3650	-
7450	675	000000	894	SUBWAY 00114082	8.55	MEAL EXPENSE. THAWING WATER SERVICES.	02/17/2014	6500	-
7450	933	000000	108	ASLESON'S TRUE VALUE HDW	23.98	Fuses for thawing machine.	02/17/2014	6500	-
7450	675	000000	436	STOUGHTON LUMBER	60.03	Insulation foam.	02/17/2014	7300	-
7450	675	000000	108	ASLESON'S TRUE VALUE HDW	13.98	Hose Mender	02/17/2014	5200	-
7430	143	000000	108	ASLESON'S TRUE VALUE HDW	0.77	Sales tax to be reimbursed	02/17/2014	5200	-
7460	833	000000	108	ASLESON'S TRUE VALUE HDW	19.98	Torch gas and stripper	02/17/2014	8700	-
7450	675	000000	108	ASLESON'S TRUE VALUE HDW	62.92	Water hose supplies for water dept.	02/17/2014	8700	-
7450	675	000000	436	STOUGHTON LUMBER	92.03	Hose supplies for water department	02/17/2014	8700	-
7450	675	000000	436	STOUGHTON LUMBER	30.02	PINK FOAM TO PROTECT THE WATER SERVICE LATERAL AT 608 SOUTH	02/17/2014	4100	-
7430	583	000000	657	LABSOURCE	46.08	Ear Muffs. Hearing protection.	02/17/2014	4100	-
7450	642	000000	108	ASLESON'S TRUE VALUE HDW	85.56	Water samples.	02/18/2014	5275	-
7450	933	000000	626	663 STOUGHTON BUMPER TO B	9.32	Spark plugs for thawing machine.	02/19/2014	6800	-
7430	920	000000	894	MCDONALD'S F14933	5.96	SCHOOL EXPENSE.	02/19/2014	5285	-
7430	921	000000	690	RADIOSHACK DEA00019513	23.99	Battery replacement for cell phone.	02/19/2014	5285	-
7430	921	000000	601	FOSDAL BAKERY LLC	4.46	Meeting expense - utilities committee	02/19/2014	3650	-
7450	921	000000	601	FOSDAL BAKERY LLC	1.62	Meeting expense - utilities committee	02/19/2014	3650	-
7460	851	000000	601	FOSDAL BAKERY LLC	2.04	Meeting expense - utilities committee	02/19/2014	3650	-
7460	833	000000	148	FASTENAL COMPANY01	158.42	Supplies	02/19/2014	8200	-
7460	833	000000	148	FASTENAL COMPANY01	146.50	1-case of degreaser	02/19/2014	8200	-
7460	850	000000	327	BORDER STATES ELECTRIC	795.00	Non FR Harness replacements WWTP.	02/19/2014	4000	-
7430	586	000000	521	WESCO - # 7862	1,116.00	Metering, current transformers.	02/20/2014	4000	-
7430	903	000000	123	U.S. CELLULAR	4.73	Cell phones	02/20/2014	4000	-
7460	833	003604	253	MARSHALL BOND PUMPS	704.52	2- NEW COMPRESSION SPRINGS FOR AOD PUMPS.	02/20/2014	8200	-
7460	833	000000	148	FASTENAL COMPANY01	187.13	Misc supplies	02/20/2014	8200	-
7430	920	000000	894	SUBWAY 00101030	9.28	SCHOOL EXPENSE.	02/20/2014	5285	-
7430	920	000000	894	COMFORT SUITES HOTEL	88.94	SCHOOL EXPENSE.	02/20/2014	5285	-
7450	933	000000	108	ASLESON'S TRUE VALUE HDW	35.97	Fuses for water thawing machine.	02/20/2014	5200	-
7450	933	000000	194	ADVANCE AUTO PARTS 6292	8.58	Oil filter for thawing machine.	02/20/2014	6800	-
7450	675	000000	894	MILIOS SANDWICHES	16.75	OT FOOD. THAWING WATER SERVICES.	02/20/2014	5400	-
7430	933	000000	598	CONANT AUTOMOTIVE INC	29.22	Both door handles were not working on truck no. 6. One side was repaired un	02/20/2014	4100	-
7430	584	000000	108	ASLESON'S TRUE VALUE HDW	24.99	9 volt batteries.	02/20/2014	4100	-
7450	232	000000	492	HD SUPPLY WATERWORKS 233	360.00	Stock Material. Curb-stop boxes.	02/20/2014	4100	-
7430	933	000000	894	KWIK TRIP 45200004523	27.16	SCHOOL EXPENSE. FUEL.	02/21/2014	5285	-
7430	920	000000	894	COMFORT SUITES HOTEL	-11.94	TAX REMOVED FROM BILL.	02/21/2014	5285	-
7430	920	000000	498	VZWRLSS PRPAY AUTOPAY	21.10	iPad 3G Service	02/21/2014	3300	-
7430	923	000000	186	STAFFORD ROSENBAUM LLP	105.10	Attorney letter for 2013 financial audit	02/21/2014	3300	-
7430	921	000000	352	STAPLES	125.88	General office supplies	02/21/2014	5250	-
7450	921	000000	352	STAPLES	45.31	General office supplies	02/21/2014	5250	-
7460	851	000000	352	STAPLES	60.42	General office supplies	02/21/2014	5250	-
7430	233	001099	352	STAPLES	20.16	General office supplies	02/21/2014	5250	-
7430	921	000000	352	STAPLES	2.92	General office supplies	02/21/2014	5250	-
7450	921	000000	352	STAPLES	1.05	General office supplies	02/21/2014	5250	-
7460	851	000000	352	STAPLES	1.40	General office supplies	02/21/2014	5250	-

Date: Thursday, March 13, 2014

Time: 11:07AM

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Stoughton Utilities Posting Preview Report

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Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
7430	233	001099	352	STAPLES	0.48	General office supplies	02/21/2014	5250	-
7430	926	000000	809	CINTAS 446	79.78	Uniforms	02/24/2014	4000	-
7460	834	000000	809	CINTAS 446	3.00	Shop supplies	02/24/2014	4000	-
7460	854	000000	809	CINTAS 446	14.55	Uniforms	02/24/2014	4000	-
7450	926	000000	809	CINTAS 446	9.70	Uniforms	02/24/2014	4000	-
7430	903	000000	123	U.S. CELLULAR	81.16	Cell phones	02/24/2014	4000	-
7450	903	000000	123	U.S. CELLULAR	29.52	Cell phones	02/24/2014	4000	-
7460	840	000000	123	U.S. CELLULAR	36.90	Cell phones	02/24/2014	4000	-
7460	833	003610	108	ASLESON'S TRUE VALUE HDW	45.96	Supplies for Polymer mixing system	02/24/2014	8700	-
7430	232	001099	492	HD SUPPLY WATERWORKS 233	605.04	Water Inventory	02/24/2014	4100	-
7430	932	000000	331	MONONA PLUMBING	658.00	1/4 fire protection test.	02/24/2014	4100	-
7430	932	000000	108	ASLESON'S TRUE VALUE HDW	5.99	Bathroom toilet lever replacement. Truck Room	02/24/2014	6800	-
7430	588	000000	994	GISCI	63.25	GISP CERTIFICATION RENEWAL FOR LRADA	02/24/2014	4300	-
7450	665	000000	994	GISCI	23.00	GISP CERTIFICATION RENEWAL FOR LRADA	02/24/2014	4300	-
7460	857	000000	994	GISCI	28.75	GISP CERTIFICATION RENEWAL FOR LRADA	02/24/2014	4300	-
7460	833	003611	830	NCL OF WISCONSIN INC	888.52	Lab supplies	02/25/2014	8300	-
7430	583	000000	327	BORDER STATES ELECTRIC	1,953.00	FR harness replacements for the line division.	02/25/2014	4000	-
7430	586	000000	134	CRESCENT ELECTRIC 130	1,072.12	Test switch for metering.	02/26/2014	4000	-
7430	921	000000	856	GORDON FLESCH COMPANY	52.04	Monthly copy machine maintenance/supplies contract	02/26/2014	5250	-
7450	921	000000	856	GORDON FLESCH COMPANY	18.73	Monthly copy machine maintenance/supplies contract	02/26/2014	5250	-
7460	851	000000	856	GORDON FLESCH COMPANY	24.97	Monthly copy machine maintenance/supplies contract	02/26/2014	5250	-
7430	233	001099	856	GORDON FLESCH COMPANY	8.34	Monthly copy machine maintenance/supplies contract	02/26/2014	5250	-
7450	921	000000	601	FOSDAL BAKERY LLC	18.00	Fitchburg Water Utility for DC thawing machine.	02/26/2014	6500	-
7430	593	000000	108	ASLESON'S TRUE VALUE HDW	1.89	1 CLAMP CONNECTOR FOR THAWING MACHINE.	02/26/2014	6500	-
7460	850	000000	113	GEMPLER 1019999086	297.14	TYPE II HARDHAT REPLACEMENTS.	02/26/2014	4100	-
7430	933	000000	240	D M SERVICE 07010168	32.00	Propane for the fork truck.	02/27/2014	5275	-
7430	933	000000	626	663 STOUGHTON BUMPER TO B	35.96	Diesel add.	02/27/2014	6500	-
7430	920	000000	994	AMAZON MKTPLACE PMTS	49.48	2012 National Electrical Safety Code book.	02/27/2014	5285	-
7460	833	003610	108	ASLESON'S TRUE VALUE HDW	36.37	PVC Fittings	02/27/2014	8700	-
7430	921	000000	352	STAPLES	9.58	General office supplies - batteries	02/27/2014	5250	-
7450	921	000000	352	STAPLES	3.48	General office supplies - batteries	02/27/2014	5250	-
7460	851	000000	352	STAPLES	4.36	General office supplies - batteries	02/27/2014	5250	-
7430	933	000000	172	DUECO INC	151.89	Hydraulic filters for 2-5-15.	02/27/2014	4000	-
7430	933	000000	172	DUECO INC	70.32	Hydraulic filters for 1216.	02/27/2014	4000	-
7460	834	000000	295	PRECISION DRIVE AND CONTR	1,294.82	TWO INVOICES ONE FOR \$298.13 INSTALL NEW MOTOR ON COMPRESS	02/28/2014	8200	-
7460	834	000000	148	FASTENAL COMPANY01	16.09	Washers and bolts	02/28/2014	8700	-
7450	920	000000	894	SPRINGVILLE EATERY & P	9.50	FOOD EXPENSE. SCHOOL	02/28/2014	7300	-
7450	920	000000	894	SPRINGVILLE EATERY & P	9.45	FOOD EXPENSE. SCHOOL	02/28/2014	7300	-
7450	673	000000	550	FIRST SUPPLY LLC #2010	71.80	REPAIR PARTS FOR VALVES.	02/28/2014	4100	-
7450	232	001099	550	FIRST SUPPLY LLC #2010	2,365.00	Stock material	02/28/2014	4100	-

Total: 48,887.95

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, March 17, 2014 – 5:00 p.m.

Edmund T. Malinowski Board Room

Stoughton Utilities Administration Office

600 S. Fourth St.

Stoughton, Wisconsin

Members Present: Citizen Member David Erdman, Citizen Member Jonathan Hajny, Alderperson Eric Hohol, Alderperson Paul Lawrence, Mayor Donna Olson, Citizen Member Alan Staats, and Alderperson Elvin (Sonny) Swangstu.

Excused: None.

Absent: None.

Others Present: Jodi Dobson, CPA, Partner with Baker Tilly, Stoughton Utilities Office and Information Systems Supervisor Brian Hoops, Stoughton Utilities Finance and Administrative Manager Kim Jennings, CPA, and Stoughton Utilities Director Robert Kardasz, P.E.

Call To Order: Mayor Donna Olson called the regular Stoughton Utilities Committee Meeting to order at 5:00 p.m.

Stoughton Utilities Committee Consent Agenda: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda items. Discussion Followed. Motion by Alderperson Elvin (Sonny Swangstu, the motion seconded by Citizen Member David Erdman, to approve the following consent agenda items as presented: Stoughton Utilities Payments Due List, Draft Minutes of the February 17, 2014 Regular Stoughton Utilities Committee Meeting, Stoughton Utilities January 2014 Financial Summary, Stoughton Utilities January 2014 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee Annual Calendar, and the Stoughton Utilities February 2014 Activities Reports. The motion carried unanimously.

Status Of The Stoughton Utilities Committee Recommendation(s) To The Stoughton Common Council: Stoughton Utilities Director Robert Kardasz presented and discussed that the following items from the Stoughton Utilities Committee were approved and placed on file by the Stoughton Common Council:

- Stoughton Utilities Payments Due List.
- Stoughton Utilities Committee January 21, 2014 Regular Meeting Minutes.
- Stoughton Utilities December 2013 Financial Summary.
- Stoughton Utilities December 2013 Statistical Worksheet.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, March 17, 2014 – 5:00 p.m.

Stoughton, WI

Page No. 2

Stoughton Utilities 2013 Audit Report and Management Letter: Jodi Dobson, CPA, Partner of Baker Tilly presented and discussed the 2013 Stoughton Utilities Audit Report and Management Letter. Discussion followed. Motion by Citizen Member David Erdman, the motion seconded by Alderperson Paul Lawrence, to accept the Stoughton Utilities 2013 Audit Report and Management Letter, and recommend the Audit and Management Letter and the adoption of the corresponding resolution to the Stoughton Common Council on April 8, 2014. The motion carried unanimously.

Stoughton Utilities Proposed Water Rate Adjustment: Stoughton Utilities Finance and Administrative Manager Kim Jennings and Stoughton Utilities Director Robert Kardasz presented and discussed the proposed water rate adjustment. Motion by Alderperson Paul Lawrence, the motion seconded by Citizen Member Jonathan Hajny, to authorize staff to file a simplified water rate adjustment. The motion carried unanimously.

Stoughton Utilities Proposed Electric And Water Tax Stabilization Dividends: Stoughton Utilities Finance and Administrative Manager Kim Jennings and Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities proposed electric and water tax stabilization dividends. Discussion followed. Motion by Alderperson Paul Lawrence, the motion seconded by Alderperson Eric Hohol, to approve the proposed electric and water tax stabilization dividends of \$19,212 and \$6,001 respectively and to recommend their acceptance by the Stoughton Common Council and the adoption of the corresponding resolution on April 8, 2014. The motion carried 5 to 2 with Citizen Members Jonathan Hajny and Alan Staats voting no.

Stoughton Utilities Bad Debt Account Write-Offs Through December 31, 2013: Stoughton Utilities Finance and Administrative Manager Kim Jennings presented and discussed the Stoughton Utilities Bad Debt Write-Offs through December 31, 2014. Discussion followed. Motion by Citizen Member David Erdman, the motion seconded by Citizen member Jonathan Hajny, to approve the Stoughton Utilities Bad Debt Write-Offs through December 31, 2013 of \$5,489.91 and recommend their approval and the adoption of the corresponding resolution by the Stoughton Common Council on March 25, 2014. The motion carried unanimously.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, March 17, 2014 – 5:00 p.m.

Stoughton, WI

Page No. 3

Stoughton Utilities Proposed Updated Position Descriptions For The Utilities Director, Utilities Operations Superintendent, Utilities Finance and Administrative Manager, Utilities Technical Operations Supervisor, and Utilities Wastewater System Supervisor: Stoughton Utilities Director Robert Kardasz presented and discussed the proposed referenced position descriptions. Discussion followed.

Wisconsin Department of Natural Resources (WDNR) February 4, 2014 Sanitary Survey of the Stoughton Utilities Waterworks: Stoughton Utilities Director Robert Kardasz presented and discussed the February 4, 2014 WDNR sanitary survey of the Stoughton Utilities Waterworks. Discussion followed.

Wisconsin Department of Natural Resources (WDNR) February 12, 2014 Evaluation of the Stoughton Utilities Wastewater Treatment Facility Laboratory: Stoughton Utilities Director Robert Kardasz presented and discussed the February 12, 2014 WDNR evaluation of the Stoughton Utilities Wastewater Treatment Facility Laboratory. Discussion followed.

Wisconsin Department of Natural Resources (WDNR) January 23, 2014 Approval of the Stoughton Utilities Annual Mercury Pollutant Minimization Program: Stoughton Utilities Director Robert Kardasz presented and discussed the January 23, 2014 approval of the Stoughton Utilities annual mercury pollutant minimization program. Discussion followed.

Stoughton Utilities Committee Future Agenda Items:

- Proposed Stoughton Utilities Management Position Descriptions.
- Stoughton Utilities Electric, Wastewater and Water Financial Forecasts.

Adjournment: Motion by Alderperson Paul Lawrence, the motion seconded by Citizen Member Jonathan Hajny, to adjourn the regular Stoughton Utilities Committee Meeting at 6:50 p.m. The motion carried unanimously.

Respectfully submitted,

Robert P. Kardasz, P.E.
Stoughton Utilities Director

Stoughton Utilities

Financial Summary

February 2014-YTD

Highlights-Comparison to prior month

I have no concerns with the utility's financial status. The following items are meant to illustrate significant changes in the financial summary from prior periods.

Financial results are as expected through February 2014.

Expenses for the water utility are higher than anticipated due to overtime and materials costs for main breaks and service freeze-ups. We are looking at the possibility of FEMA reimbursement for some of these costs.

A 3.0% water rate adjustment will be effective on June 1, 2014.
The average residential bill will increase by \$0.44.

Staff is proposing a 2.8% wastewater rate increase as a result of the WWTP electrical upgrade. Details will be presented in April.

Unrestricted cash for the wastewater utility is low due to the fact that construction costs have not yet been reimbursed through Clean Water Loan Funding. The first pay request for over \$600,000 has been submitted.

Submitted by:
Kim M. Jennings, CPA

Stoughton Utilities

Income Statement
February 2014-YTD

	Electric	Water	Wastewater	Total
Operating Revenue:				
Sales	\$ 2,675,958	\$ 276,759	\$ 326,140	\$ 3,278,858
Other	47,574	6,693	3,396	57,663
Total Operating Revenue:	\$ 2,723,532	\$ 283,452	\$ 329,537	\$ 3,336,521
Operating Expense:				
Purchased Power	\$ 2,098,231	\$ -	\$ -	\$ 2,098,231
Expenses	284,140	165,849	167,969	617,958
Taxes (Including PILOT)	66,666	63,666	-	130,332
Depreciation	158,334	65,834	120,834	345,002
Total Operating Expense:	\$ 2,607,371	\$ 295,349	\$ 288,803	\$ 3,191,523
Operating Income	\$ 116,161	\$ (11,897)	\$ 40,734	\$ 144,998
Non-Operating Income	170,051	(5,063)	5,094	170,082
Non-Operating Expense	(25,837)	(13,337)	(23,334)	(62,508)
Net Income	\$ 260,375	\$ (30,297)	\$ 22,494	\$ 252,572

Stoughton Utilities

Rate of Return

February 2014-YTD

	Electric	Water
Operating Income (Regulatory)	\$ 116,161	\$ (11,897)
Average Utility Plant in Service	23,398,995	11,984,953
Average Accumulated Depreciation	(10,959,043)	(3,940,193)
Average Materials and Supplies	137,943	36,354
Average Regulatory Liability	(210,524)	(325,170)
Average Customer Advances	(5,514)	
Average Net Rate Base	\$ 12,361,857	\$ 7,755,944
Actual Rate of Return	0.94%	-0.15%
Authorized Rate of Return	6.50%	6.50%

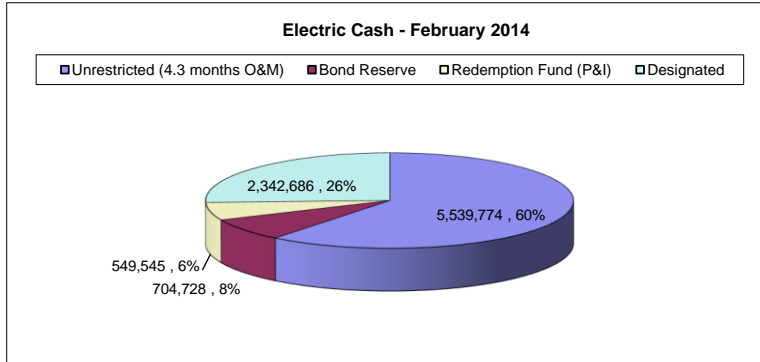
Stoughton Utilities

Cash & Investments

Electric

Feb-14

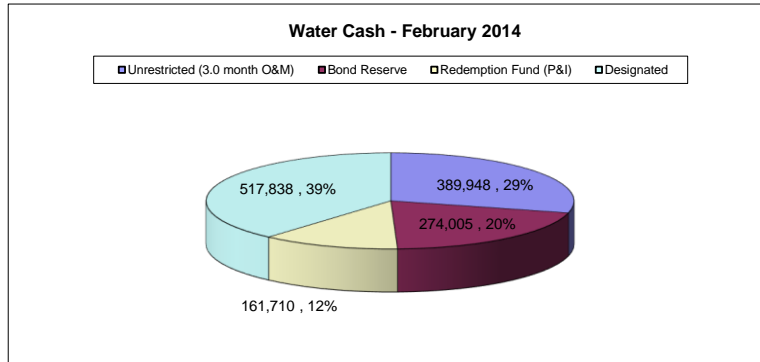
Unrestricted (4.3 months O&M)	5,539,774
Bond Reserve	704,728
Redemption Fund (P&I)	549,545
Designated	2,342,686
Total	9,136,733



Water

Feb-14

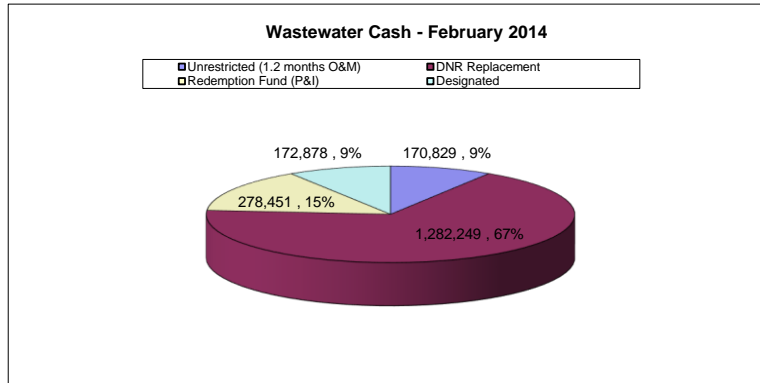
Unrestricted (3.0 month O&M)	389,948
Bond Reserve	274,005
Redemption Fund (P&I)	161,710
Designated	517,838
Total	1,343,501



Wastewater

Feb-14

Unrestricted (1.2 months O&M)	170,829
DNR Replacement	1,282,249
Redemption Fund (P&I)	278,451
Designated	172,878
Total	1,904,407



Stoughton Utilities

Balance Sheet

February 2014-YTD

Assets	Electric	Water	WW	Total
Cash & Investments	\$ 9,136,733	\$ 1,343,501	\$ 1,904,407	\$ 12,384,641
Customer A/R	423,500	41,301	47,012	511,813
Other A/R	65,916	8,517	17,215	91,648
Other Current Assets	650,660	61,542	21,159	733,360
Plant in Service	23,929,747	12,091,953	23,965,445	59,987,145
Accumulated Depreciation	(11,190,138)	(4,037,532)	(9,183,475)	(24,411,146)
Plant in Service - CIAC	2,717,678	6,115,456	-	8,833,133
Accumulated Depreciation-CIAC	(867,691)	(1,671,694)	-	(2,539,386)
Construction Work in Progress	21,705	49,724	714,301	785,731
Total Assets	\$ 24,888,110	\$ 14,002,767	\$ 17,486,063	\$ 56,376,940
Liabilities + Net Assets				
A/P	\$ 1,153,502	\$ 15,428	\$ 17,700	\$ 1,186,629
Taxes Accrued	447,250	425,486	-	872,736
Interest Accrued	69,359	27,213	36,444	133,016
Other Current Liabilities	339,842	125,275	112,238	577,355
Long-Term Debt	5,593,704	2,171,851	2,903,455	10,669,010
Net Assets	17,284,454	11,237,514	14,416,226	42,938,194
Total Liabilities + Net Assets	\$ 24,888,110	\$ 14,002,767	\$ 17,486,063	\$ 56,376,940

STOUGHTON UTILITIES
2014 Statistical Worksheet

Electric	Total Sales 2013 kWh	Total kWh Purchased 2013	Total Sales 2014 kWh	Total kWh Purchased 2014	Demand Peak 2013	Demand Peak 2014
January	12,980,664	12,941,309	13,572,114	13,885,322	24,115	25,674
February	11,093,150	11,375,749	11,612,838	12,255,028	21,962	23,798
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
TOTAL	24,073,814	24,317,058	25,184,952	26,140,350		

Water	Total Sales 2013 Gallons	Total Gallons Pumped 2013	Total Sales 2014 Gallons	Total Gallons Pumped 2014	Max Daily High 2013	Max Daily Highs 2014
January	41,148,000	42,597,000	39,159,000	41,904,000	1,736,000	1,621,000
February	35,083,000	37,233,000	36,656,000	41,813,000	1,525,000	2,034,000
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
TOTAL	76,231,000	79,830,000	75,815,000	83,717,000		

Wastewater	Total Sales 2013 Gallons	Total Treated Gallons 2013	Total Sales 2014 Gallons	Total Treated Gallons 2014	Precipitation 2013	Precipitation 2014
January	28,637,000	34,646,000	28,250,000	34,801,000	2.80	1.17
February	24,392,000	31,119,000	25,179,000	30,873,000		
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
TOTAL	53,029,000	65,765,000	53,429,000	65,674,000	2.80	1.17



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: April 8, 2014

To: Stoughton Utilities Committee

From: Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Stoughton Utilities Communications.

February 2014	WPPI Energy newsletter “things you should KNOW.”
February 5, 2014	Letter from American Public Power Association (APPA) Senior Vice President of Engineering Services Michael J. Hyland regarding Stoughton Utilities’ fifth consecutive RP3 designation.
March 2014	Customers First Coalition newsletter “the Wire.”
March 2014	Letter from WPPI Energy President and CEO Mike Peters regarding Stoughton Utilities participation in WPPI Energy.
March 2014	WPPI Energy newsletter “things you should KNOW.”
March 10, 2014	Stoughton Utilities news release regarding the ending winter moratorium.
March 20, 2014	Stoughton Utilities news release regarding the Tree Power program.
March 20, 2014	Stoughton Utilities news release regarding the APPA Legislative Rally.
March 20, 2014	Stoughton Utilities news release regarding National Lineman Appreciation Day.
March 25, 2014	Letter from National Arbor Day Foundation (NADF) Vice President of Programs Dan Lambe regarding Stoughton Utilities 13 th consecutive Tree Line USA designation.
March 25, 2014	NADF news release regarding Stoughton Utilities’ Tree Line USA designation.
April 2014	Customers First Coalition newsletter “the Wire.”
April 2014	Municipal Electric Utilities of Wisconsin (MEUW) newsletter “Live Lines” article regarding the APPA Legislative Rally.

April 2014 MEUW newsletter “Live Lines” article noting that Stoughton Utilities will be recognized with a 2013 Safety Achievement Award.

April 2014 Stoughton Utilities individualized 2014 Home Energy Report.

April 2014 Stoughton Utilities individualized 2013 Business Energy Report.

April 2014 Stoughton Utilities individualized 2013 Business Demand Energy Report.

April 3, 2014 Stoughton Utilities news release regarding the NADF Tree Line USA designation.

April 4, 2014 WPPI Energy letter regarding Stoughton Utilities’ in the APPA Legislative Rally.

April 7, 2014 Stoughton Utilities news release regarding our APPA RP3 designation.

April 8, 2014 APPA daily news service “Public Power Daily” article regarding 94 municipal utilities nationally, including Stoughton Utilities, that achieved RP3 status.

Encl.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent

February 2014

Things You Should Know is my monthly wrap-up for members of all things related to WPPI Energy. As always, I welcome your feedback. Hearing directly from you is critical to our ability to serve our members. If you have any questions, comments or concerns, please contact me at 608-834-4557 or mpeters@wppienergy.org.

Meetings provide direction on greenhouse gas rules. Recent meetings with EPA officials, APPA leaders, and U.S. Sen. Tammy Baldwin gave us some new insights into the new greenhouse gas (GHG) rules on existing generation resources. On Feb. 11, WPPI Energy Chair Jeff Feldt, Dan Ebert and I started off our round of meetings with the two lead people within EPA on developing GHG regulations: Senior Counsel Joseph Goffman and Acting Assistant Administrator Janet McCabe, both with the EPA's Office of Air and Radiation (OAR). The office has primary responsibility for developing national programs and policies for controlling air pollution. While we advocated for an approach that allocates GHG emission allowances to load-serving entities, the EPA staff said they are not planning to prescribe any particular approach. Unlike the 2009 and '10 debates in Congress that lead to passage of the Waxman-Markey bill on GHG regulations in the U.S. House, this time the EPA is limited to what it can accomplish under the Clean Air Act and states can decide how best to comply the guidelines. The EPA staff said they would likely write the guidelines in such a way that a state would not be precluded from developing an emission-trading program or even a regional trading program, and under that program allowances could be allocated to load-serving entities. Originally the proposed rules for existing plants were planned to be release in June 2014, but we fully anticipate that date to slip by several months.

At our next meeting – with APPA CEO Mark Crisson, CEO-Elect Sue Kelly and staff members Joe Nipper, Desmarie Waterhouse and Theresa Pugh – we encouraged APPA to push EPA to be as accommodating as possible in drafting GHG regulations for existing power plants. APPA agrees that the more flexibility states have, the lower the cost of compliance for electric utility customers. We ended the day by meeting with Sen. Baldwin, who serves on the Senate Energy and Natural Resources Committee. We took the opportunity to talk with Sen. Baldwin on the status of the pending regulations and our approach in general. She said that she will stay engaged in the process. As our member utility staff and local leaders head back to D.C. for the annual APPA Legislative Rally, March 10-12, these recent meetings will provide additional direction for our conversations on this important topic.

Telling our story at the state Capitol. Presenting a unified voice on legislative issues is one of the key benefits of events like the Wisconsin Municipal Utilities Legislative Day. Sixteen mayors, utility commissioners and managers from nine WPPI Energy member communities traveled to the state Capitol in Madison on Feb. 18. Together, they shared their perspective with legislators and staff, some of whom may not be familiar with the benefits of public power and joint action. In all, 47 people attended the annual event, which is sponsored by Municipal Electric Utilities of Wisconsin and water utility

associations. In addition to the legislator meetings, speakers included Sen. Paul Farrow, chair of the Senate Committee on Government Operations, Public Works and Telecommunications; Ellen Nowak, commissioner at the Wisconsin Public Service Commission (PSC); Jeff Stone, administrator for the Division of Water, Compliance & Consumer Affairs at the PSC; and Pat Stevens, administrator for the Division of Air, Waste and Remediation & Redevelopment at the state Department of Natural Resources.

Alternative rates under discussion. Rates were the focus of conversation during a recent informal WPPI meeting with Bob Norcross, administrator of the Natural Gas and Energy Division at the Wisconsin PSC, and members of his staff. Generally speaking, PSC staff is not opposed to possible changes to customer rates – mostly residential and small commercial – to make them more reflective of changes within the industry, such as increased distributed generation and third-party ownership of PV systems behind the customer’s meter. To address these shifts in the industry, it is important that our members are able to recover more of their fixed costs through fixed charges. This would require higher monthly customer charges for residential and small commercial customers. In addition, at least one WPPI member that is collecting interval data through advanced metering infrastructure (AMI) could have time-of-use rates implemented as the standard residential rate by the third quarter of this year if it is approved in their rate case.

MISO shows shortfall in capacity for 2016, according to recent survey. The Midcontinent Independent System Operator (MISO)’s North/Central region – which includes Wisconsin, Michigan and Iowa – shows a shortfall of approximately 2 GW needed to meet reserve margin requirements for 2016, according to a recent survey of load-serving entities. The survey asked questions about demand, resources and merchant generation to better assess the potential impacts of environmental regulations and other factors. It shows that Zone 1, which includes part of Wisconsin, has a projected surplus of 1.6 GW for 2016, which includes demand of 600 MW less and retirements of 210 MW less capacity than MISO previously reported in its Long Term Reliability Assessment. At the same time, there is an expected shortfall of 0.5 GW in Zone 2 (which includes Eastern Wisconsin and Michigan’s Upper Peninsula) and a 0.1 GW shortfall in Zone 3 (which includes Iowa). The real driver for the overall shortfall within MISO is Zone 7 (which includes Michigan, except for the U.P.). Zone 7 has a projected shortfall of 3.1 GW. These survey results are not necessarily cause for concern, as WPPI has resources in place to meet members’ demand and ensure price stability. Overall, if not adequately addressed, any shortfalls would likely lead to higher capacity prices. Stay tuned.

Plan now to attend a Regional Power Dinner. Every other year, WPPI Energy hosts regional dinner meetings throughout April, May and June to provide an update on key issues and get important feedback from elected officials and utility leaders in our member communities. Please plan on joining us on one of the following dates: April 16 in Dubuque; May 1 in Mount Horeb; May 8 in Mazomanie; June 11 in Okauchee Lake; June 12 in Iron River; June 19 in River Falls; and June 26 in Green Bay. For more information, contact Lauri Isaacson at lisaacson@wppienergy.org.

Metering and billing videos now available to members. WPPI Energy’s new metering and billing “best practices” videos are now available as a follow up to last year’s popular workshops, which more than 200 utility staff members attended. These nine recorded workshop presentations are a supplement

to the “best practices” manual and a set of five videos that were previously delivered as a product of last year’s member task force.

Ranging in length from six to 30 minutes, the new videos feature WPPI staff explaining the most significant components of the metering and billing process. They start with utility industry background information that every employee involved in the metering and billing process should understand. Next, the videos cover the key areas where errors can occur and recommended approaches for correcting errors when they occur. Finally, they cover best practices to avoid errors, such as establishing a billing accuracy team to manage this important work for the utility. The videos are available for members’ staff to view any time, from any computer or tablet, at <http://mywppi.wppienergy.org> (password required).

I am always open to suggestions and feedback from WPPI members. If you have any questions, comments or concerns about WPPI or the updates I’ve provided here, contact me at 608-834-4557 or mpeters@wppienergy.org.

Robert Kardasz

From: Dean, Monica [mdean@publicpower.org]
Sent: Wednesday, February 05, 2014 4:31 PM
To: Robert Kardasz
Cc: Hyland, Mike; Hofmann, Alex; Islam, Tanzina
Subject: Congratulations on receiving RP3® designation!
Attachments: Stoughton Utilities_2013 RP3 Scorecard.pdf



February 5, 2014

Dear Robert Kardasz:

Congratulations on receiving RP₃® designation!

Your utility will be recognized during the first general session of the 2014 APPA Engineering & Operations Conference in Oklahoma City, Oklahoma on Monday, April 7th (for us to recognize your utility you must [submit a photograph](#), see instructions below). We encourage you to send a representative to the E&O Conference to accept your RP₃ Award and attend the subsequent reception. During the reception, you will have the opportunity to discuss your application and achievement with other RP₃ designated utilities and the Review Panel. Visit PublicPower.org/EandO to register for the conference and make hotel arrangements.

To attain the full benefits of your RP₃ designation, please review the following items which we have also made available on the [RP₃ Designee Webpage](#):

- Your scorecard is attached to this email
- To order your free RP₃ designation plaque, please fill out an [electronic request](#) form
- Please submit a photograph of your utility to be shown during the awards ceremony at the E&O Conference on our [upload page](#): Photographs should be in the highest resolution possible and jpeg file format. Photographs should be of your utility logo, your RP₃ team with your logo, or your utility's staff with your utility's logo.
- [Electronic press release](#), for your use in publicizing your award locally
- RP₃ merchandise is available in our [store](#)
- Electronic version of the [RP₃ logo](#), for optional use on your utility letterhead, business cards, website, etc.
- Additional information can be found in the [resources section](#) of the RP₃ website

Your designation will be valid for three years, from May 1, 2014 to April 30, 2017. For more information about your RP₃ designation, please contact us at RP3@PublicPower.org or 202.467.2900.

Please note that any press release must be embargoed until April 7, 2014.

I hope to see you this April in Oklahoma City and again, congratulations.

Sincerely,

A handwritten signature in black ink that reads 'Michael J. Hyland'. The signature is written in a cursive, flowing style.

Michael J. Hyland

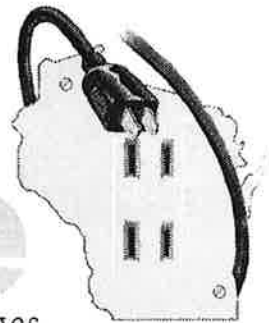


A Coalition
to preserve
Wisconsin's
Reliable and
Affordable
Electricity

Customers First!

the Wire

Plugging you in to electric industry changes



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Weighing in on San Jose

It wasn't garden-variety vandalism, but was it the act of disgruntled employees or a full-blown terrorist attack? Whoever shot up a Silicon Valley substation last spring, utility, law enforcement, and national security officials are trying to figure out how to keep it from happening again, and how to cope if it does.

Like cybersecurity issues, the physical security challenges faced by electric utilities are especially difficult to report on because officials who would like to be able to reassure people that appropriate measures are being taken can't risk disclosing much about what they're doing: Information that makes the rest of us feel safer might help bad people plan a successful attack.

That difficulty may be reflected in part by the fact that the Silicon Valley incident occurred in April 2013 but wasn't widely reported until this February. The rest of the world didn't find out about it in the intervening 10 months because no big power outage resulted from the destruction of 17 transformers at a Pacific Gas and Electric substation outside San Jose. Power was rerouted to bypass the disabled facility, local generators stepped up their output, and a black-out was averted.

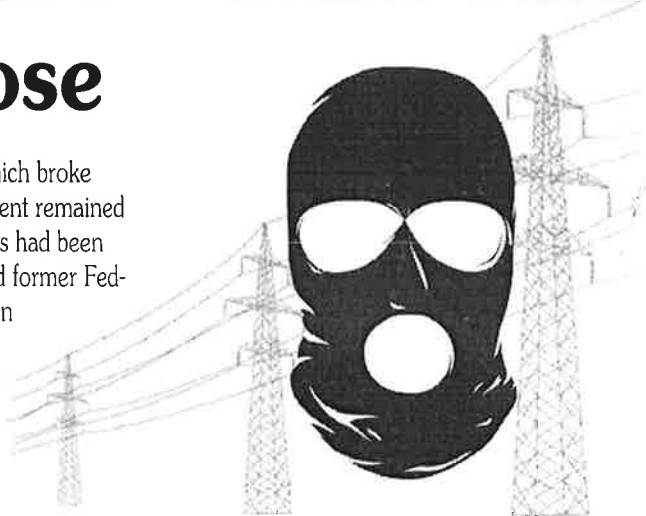
What is known is that unidentified persons cut telecommunications cables at about midnight last April 16 and shortly afterward someone unleashed a barrage of AK-47 fire into a nearby substation, causing more than 50,000 gallons of coolant oil to leak from transformers, whereupon they overheated and ceased functioning.

What isn't known—or hasn't been disclosed—is whether this was the work of unusually sophisticated vandals, disgruntled employees of a utility or the area's high-tech companies, a flat-out terrorist attack, or something even bigger, like a dress rehearsal for wider, coordinated attacks aimed at taking down extensive areas of the power grid.

The Wall Street Journal, which broke the story, said last month the incident remained under investigation and no suspects had been identified. *The Journal* also quoted former Federal Energy Regulatory Commission (FERC) Chairman Jon Wellinghoff calling the attack "the most significant incident of domestic terrorism involving the grid that has ever occurred."

The Wire asked around and found that cyber attacks present "far and away the greatest threat to local electric infrastructure," in the words of one utility official. This has to do with the interconnectedness of the system and the fact that malicious hackers or agents of a hostile organization or government can probe for ways to interfere with system controls without exposing themselves to physical danger.

This has resulted in broad, coordinated efforts by utilities and regulatory entities to stay ahead of threats that change along with the



telecommunications and computer network that supports the power grid.

Where physical attacks are concerned, utility officials point out that facilities where an attack could potentially cause widespread or prolonged loss of service are comparatively few in relation to the number of installations across the vast, sprawling grid. Among other things, that makes them easier to watch.

It seems clear enough that people are watching. We just hope they're mostly the good guys. 💡

Cramping capacity

Among other things strained by the harsh winter, count electric generation capacity.

Power prices have spiked in parts of the country as a result of heightened natural gas demand, so much so that the Pennsylvania-New Jersey-Maryland (PJM) regional wholesale market is seeking to have the thousand-dollar per megawatt-hour pricing cap lifted.

Near the end of January, PJM asked federal regulators for permission to exceed the price cap on power furnished by gas-fired plants, lest some of those power producers be hit with "untenable" financial losses, as reported by *Energy Wire*.

Skyrocketing demand for natural gas as home heating fuel drove production costs for some power generators to more than \$1,200 per megawatt-hour, and PJM petitioned the Federal Energy Regulatory Commission saying, "Generators cannot lawfully be required to buy fuel at a cost of many millions of dollars for the purpose of generating power and selling it at a loss," *Energy Wire* reported.

Continued on page 2...

THE WIRE is a monthly publication of the *Customers First!* Coalition—a broad-based alliance of local governments, small businesses and farmers, environmental groups, labor and consumer groups, retirees and low-income families, municipal electric utilities, rural electric cooperatives, wholesale suppliers, and an investor-owned utility. *Customers First!* is a coalition dedicated to preserving Wisconsin's reliable and affordable electricity.

If you have questions or comments about THE WIRE or the *Customers First!* Coalition, please call 608/286-0784.



KEEPING CURRENT

With CFC Executive Director Matt Bromley



A few months back this column shared concerns that Wisconsin electricity customers may have to foot a big chunk of the bill to keep a power plant operating in Michigan's Upper Peninsula. At that time we didn't know how high the cost would be. Now we know, and it's not good news.

On January 31, the Midcontinent Independent System Operator (MISO) filed a System Support Resource (SSR) request with the Federal Energy Regulatory Commission (FERC) to authorize \$52 million, plus fuel costs, to keep the 5 unit Presque Isle Power Plant in Marquette, Mich., operating for one year. MISO seeks an SSR designation for a power plant when the plant is deemed too important to the grid's reliability to close down. We Energies owns the plant, but asked to mothball it when the utility's biggest customers — including two huge Michigan iron ore mines — chose to purchase power from an alternative supplier. Michigan's deregulated electric choice law generally allows a limited number of customers to choose a different supplier than their incumbent utility.

MISO said We Energies must keep the plant running to keep power flowing in the U.P., including to the same retail customers who "on paper" left We Energies. The grid operator also said operating costs should be divvied up among utilities in the transmission footprint of the American Transmission Company (ATC) where the plant is located. Wisconsin utilities make up about 90 percent of the ATC footprint and under the allocation formula will be required to pay most of the SSR costs.

The situation is unfair on many levels. Wisconsin customers neither caused the need for, nor will receive the benefits of, the SSR. The retail customers (i.e. the mines) that left We Energies will still physically receive their energy from Presque Isle, but their cost will be subsidized by Wisconsin ratepayers. And, without a permanent solution to the U.P.'s reliability problems in sight, it's likely that the one-year SSR will be extended.

The *Customers First!* Coalition submitted comments to FERC objecting to the SSR as proposed. We asked that FERC reject the proposed rate schedule and direct MISO to come up with something more fair and equitable. Other Wisconsin ratepayer groups, energy providers, and the Public Service Commission of Wisconsin have weighed-in too. Hopefully, our collective voice will persuade federal regulators that Wisconsin customers deserve something better. 💡



Bromley

Cramping capacity

Continued from page 1...

The crisis was considered temporary, but the generators most severely affected would be the ones relied on to ensure adequate power supplies at peak demand periods.

Meanwhile the regional wholesale market for New England (New England Independent System Operator, or ISO,) said power prices are "exploding," largely because of numerous power plant retirements scheduled over the coming three years.

Because of the retirements, according to the ISO (as reported by *Forbes* the first week in February), an annual capacity auction for generators to meet future power needs resulted in

a deficit of 155 megawatts for 2017 and 2018, compared with significant surpluses in annual auctions conducted over the previous seven years.

About 10 percent of the region's power plants are set to retire, contributing to a rapid change from surplus capacity and relatively low prices to capacity shortages and high prices, the ISO said.

Forbes quoted Gordon van Welie, the organization's CEO, saying the crunch is "a clear signal to the marketplace that the region needs more power generation and demand reduction capacity." 💡

First things first

The bitter winter's stress on natural gas transmission and some electric generation systems may not have been quite enough to suit our friends at Exelon: Gas has become a serious competitor with nuclear generation, and the Chicago-based owner of the nation's largest nuclear fleet is talking about closing nukes in the interest of its profit margins.

Early last month, the *Chicago Tribune* reported that Exelon is fighting rivals on two fronts: "continu[ing] to lobby for energy policies that would end the subsidization of renewables and help drive more closures of coal-fired power plants," to protect its nukes against becoming net money-losers.

Exelon's profits climbed 31 percent in the fourth quarter of last year, but the company says it's being "pummeled" by lower, natural gas-driven power prices and attributes the increased profits to higher capacity prices for locking in future power supplies, according to the *Tribune*.

Six of the company's 10 nuclear plants are in Illinois, and two of those, Clinton and Quad Cities, have been mentioned as candidates for retirement if prices don't rise on the broader wholesale electricity market. 💡

If at first you don't succeed...

Sometimes even to us, electric restructuring seems like a last-century concern for Wisconsin customers, but every so often someone floats another trial balloon. Last month, CFC's Matt Bromley spelled out the need to stay on guard at a gathering of electric cooperative leaders.

Meeting in Madison for a legislative conference, co-op directors and management personnel heard Bromley describe recent efforts to revive enthusiasm for restructuring in several states—including Wisconsin, where energetic preparations to restructure electricity markets fell by the wayside in the late 1990s amid system reliability and power supply concerns, along with the instructional value of California's calamitous retail choice experiment.

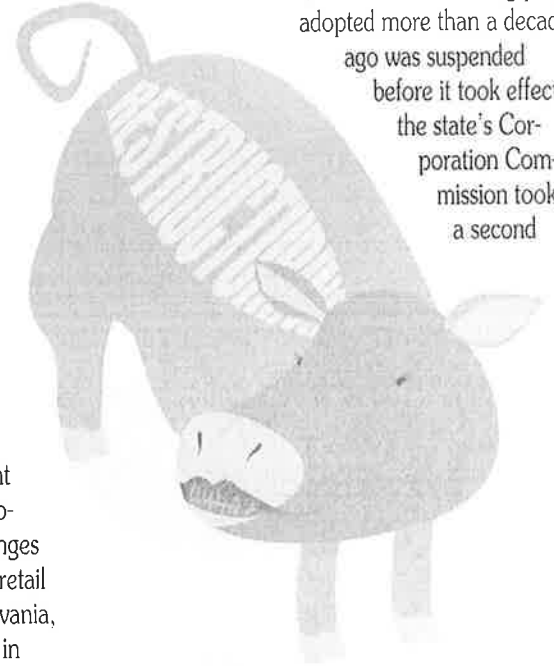
The past couple of years have brought fresh talk about restructuring plans in Arizona, Indiana, and Michigan, and policy changes are under consideration in the established retail choice states of Illinois, Ohio, and Pennsylvania, with the goal of involving more customers in their programs, Bromley said.

Michigan, he said, has been the scene of lobbying for several years to lift a statutory cap limiting retail competition to 10 percent of any utility's total load, and Wisconsin has heard rumblings from The Compete Coalition, made up primarily of energy marketers and high-volume power users who would be prime candidates

for attractive deals if marketers were allowed to cherry-pick the most desirable customers.

"Well-heeled interest groups are putting lipstick on the pig, but it's still a pig," Bromley said.

In Arizona, where a restructuring plan adopted more than a decade ago was suspended before it took effect, the state's Corporation Commission took a second



look last year. After a few months examining the issue—largely at the behest of Arizonans for Electric Choice and Competition, a group whose biggest affiliates were out-of-state energy marketers—the commission concluded the changes under consideration were probably unconstitutional and dropped the project.

In Wisconsin, Bromley noted, not much has been heard since Compete Coalition comments filed with the Public Service Commission in 2012 failed to generate much excitement. 💡

Ooh, that smarts!

Some customers of Exelon Corp.'s Chicago affiliate Commonwealth Edison don't want smart meters installed at their homes. The Illinois Commerce Commission (ICC) acknowledged last month that those customers are free to make that choice, which is not the same as saying the commission is in any way sympathetic.

In a February 5 order, the ICC directed that ComEd will charge customers who refuse smart-meter installation an extra \$21.53 per month.

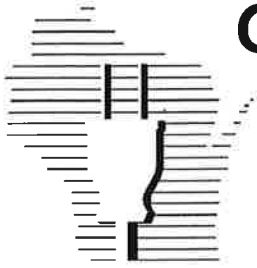
The smart meters send information about customer usage back to the utility electronically, meaning ComEd doesn't have to spend money sending people to read meters. The ICC concluded the additional fee was appropriate, given the extra cost of employing meter readers.

ComEd argued that the charge should be higher, according to the *Chicago Tribune*.

Under a 2011 law, ComEd is required to install smart meters for all of its customers by 2022. According to the *Tribune*, the ICC order said if customers decline to accept a smart meter now "and incur monthly charges associated with this choice, it should be with full knowledge that this refusal is simply delaying the inevitable." 💡

Energy saver tip

The bitter cold of January and February delivered a one-two punch as natural gas and propane demand spiked, driving up electric generation costs and tightening supplies of home heating fuel. To hedge your bets against a repeat next winter, it might be helpful to consult with your energy provider about a level payment program that would smooth out the spikes and make budgeting more predictable. 💡



Customers First!

P.O. Box 54
Madison, WI 53701

A Coalition

to preserve
Wisconsin's
Reliable
and Affordable
Electricity



Be sure
to check out
the *Customers First!*
website at

www.customersfirst.org



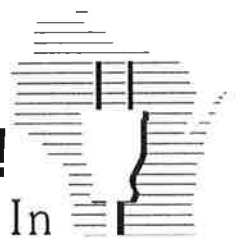
Quotable Quotes

"The prices are much higher now than two weeks ago. Why? That is an interesting question. We're not in a position to speculate on that."

—Craig Glazer, vice-president of the Pennsylvania-New Jersey-Maryland regional grid operator, commenting on power prices spiking while all generators were able to obtain adequate natural gas supplies, quoted in *Environment & Energy Daily*, January 24, 2014

Help us share our messages with others. If you know of businesses or organizations that would like to learn more about protecting Wisconsin's reliable and affordable electricity, please feel free to copy and share with them all or part of this newsletter, or you can call 608/286-0784 to arrange an informational meeting.

Customers First!
Plugging Wisconsin In





1425 Corporate Center Drive
Sun Prairie, WI 53590
P: 608.834.4500 F: 608.837.0274
www.wppienergy.org

March 2014

Bob Kardasz
Stoughton Utilities
600 S. Fourth St.
Stoughton, WI 53589

Dear Bob:

Stoughton Utilities has been a member of WPPI Energy since 2002, adding value to both organizations in many ways.

We believe that each member utility, and the community it serves, is more secure through our collective strength. The involvement of all 51 of our member utilities generates benefits for each. On a broad level, these benefits include owning generation facilities and transmission assets to meet your customers' energy needs reliably and competitively; keeping up with changing technology; offering a variety of cost-saving programs to your customers; and advocating for sound energy policy decisions.

On a day-to-day basis, your participation in WPPI Energy offers assistance with the increasing complexities facing your utility. Through joint action, you're directly connected with 50 other utility managers who can serve as valuable resources. In addition, you have immediate access to our staff, whose expertise can complement that of your staff.

Thank you for your utility's long history of involvement and leadership. We appreciate your participation in the Distribution Services Advisory Group, Sean Grady on the Energy Services Advisory Group, Brian Hoops on the Information Technology Advisory Group; and Kim Jennings on the Rates & Delivery Service Advisory Group and her leadership with work order processing in Dynamics. You and your staff provided useful input throughout the year, and during the business plan process, in key areas such as how we can better meet the evolving technology and support needs of our most progressive members and improve IT/IS support. We really value hearing from you.

Congratulations on the well-deserved recognition you've earned this past year, including the APPA Safety Award of Excellence and the National Renewable Energy Laboratory award for customer participation in renewable energy.

In 2013, WPPI Energy worked with Stoughton Utilities to:

- Setup, configure, and promote eBilling.
- Pilot the new WPPI Support Center with help from Kim.
- Pilot the new Request for Quote (RFQ) module with help from Scott.

- Train staff at the Metering & Billing Best Practices Workshops.
- Provide an update to city leaders through a presentation at the January 2013 City Council meeting.
- Deliver energy efficiency programs that reduced your customers' energy usage by 1,201 megawatt-hours, saving a total of \$110,323. Cory's customer service efforts helped maintain positive and productive relationships.
- Fund community donations, high school scholarships, economic development contributions and value of public power messaging to help maintain a solid connection with customers. In 2013 your utility distributed \$4,835 in Community Relations Funds and utilized \$25,326 in Wholesale Commitment to Community dollars.

The enclosed Member Dividend Report highlights many other joint action benefits that WPPI Energy delivered in 2013.

As we carry out the priorities outlined in the 2014-16 WPPI Energy Business Plan, we will rely upon your continued support. Part of being better together is making sure that your customers, governing body officials, and other key opinion leaders in your communities understand why Stoughton is a member of WPPI Energy and what value that ownership brings.

I hope you'll share this mailing with your governing body. We'll follow up with you to see if you may be interested in a customized presentation in your community by a member of our senior staff or me.

I look forward to seeing you at the Regional Power Dinner on May 1 in Mount Horeb or May 8 in Mazomanie and the Board of Directors meeting on May 16 at WPPI.

Sincerely,



Mike Peters
President/CEO

Enclosure

Bob,
Thanks for your support for and
service to WPPI over the years.
It is greatly appreciated.



MEMBER DIVIDEND REPORT FOR 2013

As a not-for-profit power supplier, WPPI Energy secures and maintains a reliable and flexible power supply portfolio to meet the needs of 51 diverse communities. By having members rather than shareholders, our joint action organization can offer economies of scale to make it easier to keep up with technological advancements in the industry; jointly owned generation resources and grid investments that help offset rising transmission costs; and services and staff support to navigate increasing regulatory burdens and changing customer expectations. The many “dividends” that go back to members and their customers are proof that through joint action, we’re stronger together.

Governance

As a joint action agency, WPPI Energy was organized so that all members have the opportunity to participate fully in decision-making regarding the organization.

75

Individuals from member communities who serve on the Board of Directors, the Executive Committee, other committees and advisory groups

Power Supply

WPPI Energy members rely upon a steady supply of reliable, affordable electricity each day. A diverse, up-to-date fleet of owned generation assets, combined with our purchased power resources, position WPPI and members well for the many proposed environmental regulations to address clean air, water and carbon emissions initiatives.

31

Percentage decrease in our carbon emissions since 2005

14

Percentage of our power supply that comes from renewable energy

15

Percentage of our power supply that comes from nuclear energy

106

Megawatts of baseload generation we own at Elm Road Generating Station, one of the cleanest and most efficient coal-fired power plants in the U.S.

\$180 million

Bonds sold to raise money for required environmental upgrades at the Boswell 4 plant, our investment in the CapX2020 La Crosse transmission line and refunding approximately \$67 million in outstanding bonds. The result is affordable baseload power, a way to offset transmission costs, and lower future debt service costs.

Member Services

WPPI Energy makes available an array of services and staff support aimed at helping members continue to operate successfully in a changing industry and to enhance the value of member utilities and WPPI Energy in their communities.

4,336

Requests for technical support or assistance fulfilled by WPPI Energy’s Business & Technology Solutions staff

18

WPPI Energy staff members – 17 energy services representatives and one key account manager – working in member communities to support customer services

228

Individuals from member and non-member utilities who attended the WPPI Energy Metering & Billing Best Practices Workshops

1,200

Items available in the WPPI Energy joint purchasing catalog, which members use to lower costs, improve lead times and reduce inventories of items on hand

42

Members who used the joint purchasing catalog in 2013

5

Members currently using the new Request for Quote (RFQ) module for joint purchasing, with more to be added in 2014

228

Members’ large power customers whose meters are read by WPPI Energy

39

Members who use one of two WPPI Energy partner billing systems

6

Members who are using shared meter data management (MDM) services for advanced metering

Customer Programs

Retail customer programs provide the technical support and financial incentives to members and their customers to make energy efficiency projects accessible to all homes and businesses. When combined with incentives from other programs such as Focus on Energy and Efficiency United, these programs help local businesses stay competitive, reduce overall demand on the WPPI Energy system and drive down future costs.

\$5.9 million

Dollars returned to members' customers for investments in energy efficiency

\$6.5 million

Dollars in electricity costs collectively saved by members' customers through their energy efficiency efforts in 2013 – money that remained within local economies

\$339,410

Dollars in low-interest Shared Savings financing for 17 efficiency projects in 12 member communities

Government Relations

Advocacy for member interests continues to grow in importance as the utility industry faces increasing challenges. Through joint action and in coordination with our national and state associations, members develop stronger relationships with elected officials at the state and federal levels.

43

Local leaders from member communities who attended the APPA Legislative Rally in Washington, D.C.

30+

State and federal legislative advocacy meetings conducted by members with WPPI Energy's support.

31

Number of Wisconsin representatives and senators who co-sponsored state legislation (Act 25) to proactively protect the privacy of municipal utility customers, signed into law July 2013

Community Relations & Education

A strong network of support maintains an important connection between members and their communities. Marketing and communications materials help utilities promote local programs available to residential and commercial customers and showcase the value of public power.

\$243,084

Dollars administered in WPPI Energy-funded Community Relations Funds that members contributed back to their communities for college and technical school scholarships, economic development, local charitable contributions and public power events

10

WPPI Energy scholarships available for member employees to attend various American Public Power Association (APPA) conferences for training and professional development

200+

Marketing pieces such as bill inserts and advertisements available to members, customized with logos and local photos

271

Local news articles about member utilities and/or WPPI Energy or resulting from WPPI Energy media relations support

Rate Design & Financial Modeling

Driven by the need to help members keep retail rates competitive, WPPI Energy offers support in the development of revenue requirement studies, cost-of-service analyses and innovative rate designs.

12

Rate cases prepared at no additional cost to members

51

Operational and financial benchmark studies prepared for members

44

Five-year revenue and purchased power projections completed at members' request

125+

Large customer rate comparisons that WPPI Energy analyzes to help members evaluate their competitive position

March 2014

Things You Should Know is my monthly wrap-up for members of all things related to WPPI Energy. As always, I welcome your feedback. Hearing directly from you is critical to our ability to serve our members. If you have any questions, comments or concerns, please contact me at 608-834-4557 or mpeters@wppienergy.org.

A Successful Legislative Rally. One of the four key objectives of WPPI's business plan for 2014-2016 is to protect and enhance the interests of the membership in legislative, regulatory and industry forums. Active WPPI member participation in our legislative advocacy is by far our most effective tool for building and maintaining our influence with policymakers.



I'm pleased to report that this month 37 individuals, including 12 chief executives from 19 WPPI member communities, attended another successful American Public Power Association Legislative Rally in Washington, D.C. The group participated in meetings with U.S. Senator Tammy Baldwin (pictured above) and others in our congressional delegation to discuss important energy policy issues for WPPI member communities, including:

- The U.S. Environmental Protection Agency's new greenhouse gas regulations
- The preservation of tax-exempt municipal bond financing, and
- The physical and cyber security of our nation's electric grid.

When it comes to advocating for the policies that matter to our communities, WPPI members are secure in the knowledge that they're not alone. Together, the WPPI membership is 51 voices strong, and that

shared strength is incredibly effective for outreach opportunities such as the APPA Legislative Rally. Thank you to all who attended.

Upcoming Market Research: ACTION REQUESTED. WPPI has historically administered customer feedback studies every other year on behalf of members. Funds are budgeted in 2014 to conduct this market research covering the residential customer segment, as well as commercial/industrial accounts.

Based on feedback from members and discussions with the WPPI Board of Directors' Energy Services Advisory Group (ESAG), alternative research methods are being considered to address several issues and improve the overall research approach and information collected.

Therefore, in an effort to gather better results and insights, WPPI is participating in the E Source Large Business Gap and Priority Benchmark Study on behalf of all members. Participation in this survey allows segmentation of "managed accounts" from the rest of the business sector. Managed accounts represent about 170 large power customers across the WPPI system, each resulting in more than \$250,000 per year in electric revenues. This segmentation approach will give us an opportunity to assess customer satisfaction and expectations among the customers that have regular and direct interaction with the utility via the utility's energy services representative (ESR).

The E Source Large Business Gap and Priority Benchmark Study is available to us through our E Source membership at no additional cost.

Specific deliverables include:

- ***Benchmark rank.*** This will show the WPPI system compared to all other utility participants, but will not rank individual WPPI member utilities.
- ***Key performance indicators (KPIs) for customer satisfaction and value.*** KPIs for both the utility and the account management team.
- ***Industry benchmark report and web conference.*** Best practices and trends from throughout the industry highlighted.
- ***Individualized report with gap and priority analysis.*** E Source will prioritize the issues to focus on and make recommendations for aligning the resources of the account management team, our ESRs, with customers' expectations.
- ***Account representative response summaries.*** Each ESR will receive a summary of their customers' responses, with specific ways to increase satisfaction.
- ***Survey response data set.*** To help with account planning, we will get individual customer information as well as raw survey response data. Customers have the option to remain anonymous, but we will still receive their generic response data.

The survey is expected to take place in April and May. The study is conducted via email notification and web survey instrument, with the initial email signed by a representative from the utility (most likely the utility manager, DPW or superintendent). Survey length is about 15 minutes.

The E Source Large Business Gap and Priority Benchmark Study will replace the traditional commercial/industrial feedback survey scheduled for 2014. Staff is working with the ESAG on addressing research with residential and small business customers in the near future.

Survey opt-out option. If your utility would like to opt out of the Large Business Gap and Priority Benchmark Study, please contact Kelanie Davis by **Tuesday, April 8** at 608-834-4519 or kdavis@wppienergy.org.

Member Governing Body Visits in 2014. As we did last year, members of the WPPI senior staff and I will make it our priority to speak this year with the governing bodies all 51 WPPI member utilities. Our purpose in doing so is two-fold: to keep our membership informed of WPPI activities and initiatives, and most importantly, to learn from our members about the challenges they face as utilities and the role they see WPPI playing to help them address those challenges. These visits are very important to our success as a member-owned organization.

Planning for our 2014 visits is underway now, and we will soon be in touch to schedule a visit in your community. As always, if you have questions, suggestions, or particular topics or issues you would like WPPI to cover with your governing body, your feedback is welcomed and encouraged. For more information, contact Lauri Isaacson at 608-834-4571 or lisaacson@wppienergy.org.

Reminder: Plan Now to Attend a Regional Power Dinner. Every other year, WPPI Energy hosts regional dinner meetings throughout April, May and June to provide an update on key issues and get important feedback from elected officials and utility leaders in our member communities. Please plan on joining us on one of the following dates: April 16 in Dubuque; May 1 in Mount Horeb; May 8 in Mazomanie; June 11 in Okauchee Lake; June 12 in Iron River; June 19 in River Falls; and June 26 in Green Bay. For more information, contact Lauri Isaacson at 608-834-4571 or lisaacson@wppienergy.org.

I am always open to suggestions and feedback from WPPI members. If you have any questions, comments or concerns about WPPI or the updates I've provided here, contact me at 608-834-4557 or mpeters@wppienergy.org.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

March 10, 2014

Contact: Brian Hoops, Utilities Office & Information Systems Supervisor

Stoughton Utilities Cautions Against Electric Service Disconnections as Winter Moratorium ends

Stoughton Utilities is advising electric and water customers who are behind on their bills to immediately pay any delinquent balances, or make payment arrangements with the utility to avoid service disconnection.

Wisconsin's Winter Emergency Period, often referred to as the moratorium on residential service disconnection, ends April 15. After that date, utilities statewide may begin to disconnect service to customers who are past due on payment of their electric bills for any period of time, including the winter months. Stoughton Utilities will disconnect electric service to all delinquent accounts on April 16.

“The end of the winter moratorium on disconnections is fast approaching,” said Brian Hoops, Office & Information Systems Supervisor. “Unpaid bills drive up costs for the whole community. It is Stoughton Utilities' goal to do what we can to collect unpaid bills and to help customers avoid service disruptions for nonpayment.

The Public Service Commission of Wisconsin established the annual moratorium—from November 1 to April 15—to protect customers from service disconnection during harsh Wisconsin winters.

According to Hoops, more than 1,650 utility customers have overdue bills totaling over \$293,000. Despite these figures, over 82 percent of customers pay their bills on time each month.

“We understand that situations can arise, making it difficult for customers to pay their bills,” said Hoops. “However, to avoid disconnection, we are urging customers to make the appropriate payment arrangements. We would like to help these customers make suitable arrangements to avoid shutting off their service.”

Customers can contact Stoughton Utilities to establish a deferred payment arrangement. The utility will negotiate payment options with each customer based upon their unique financial situation, however will require a down-payment of at least one-third the past-due balance. All deferred payment arrangements must be made in-person at the Stoughton Utilities office, so customers should not wait until the last minute.

Various low-income assistance programs are offered to Stoughton Utilities customers through our Commitment to Community program, as well as other area resources. To apply for energy assistance, customers should immediately call 1-866-HEATWIS (432-8947). An appointment is necessary, and assistance payments may take up to six weeks to be received. Under the eligibility requirements, customers at or below 60 percent of the state’s median income may qualify for WHEAP assistance, including:

- A single person earning up to \$24,692 per year;
- A family of four with an annual income of up to \$47,484

Customers can review their account balances and make payments online at www.stoughtonutilities.com. To make payment arrangements or to explore payment options with the utility, customers can contact Stoughton Utilities at (608) 873-3379 during normal business hours of 8:00 a.m. to 4:00 p.m., Monday through Friday.

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Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

March 20, 2014

Contact: Robert Kardasz, Utilities Director

Plant a Tree This Spring, Save Energy Later

Utility Offers "Tree Power" Rebate

Planting a shade tree this spring will add beauty to a yard and eventually keep a home cooler during warmer weather. Stoughton Utilities' Tree Power program helps homeowners with the upfront cost, providing cash-back rebates equal to 50 percent of the cost of a new shade tree, up to \$50 per tree for a total maximum rebate of \$150 per household.

"As a not-for-profit, locally owned utility, we invest in projects that improve our community and help our customers use energy wisely," said Stoughton Utilities Director, Robert Kardasz. "Tree Power is just one of several programs we offer that saves customers money and provides other benefits, too."

Tips for successful shade tree planting include:

- Plant trees after the ground thaws and before the buds begin to swell in the spring.
- Choose deciduous trees to provide shade for east-facing walls and windows from 7 to 11 a.m. and for west-facing areas from 3 to 7 p.m. in June, July and August.

- Place smaller deciduous or evergreen trees with lower limbs northwest and northeast of a home or building to provide late afternoon and early morning shade.
- Leave a space of 10 to 20 feet from the house, sidewalk or driveway for a tree that has a mature height of 25 feet in height.
- Be sure to plant trees or bushes an adequate distance from power lines, padmount transformers and utility meters.
- Call the national Diggers Hotline by dialing 811 on your phone at least three working days before planting a tree, shrubs or a garden; building a new patio; installing a fence; or starting any yard project that involves digging. A technician will mark underground lines in the work area according to color (yellow for natural gas lines; red for electric lines). Homeowners should dig at least 18 inches away from the marks to avoid personal danger or damage to buried lines.
- For more information on types of trees and shrubs to plant, see Landscape Plants of the Upper Midwest at www.midwestlandscapeplants.org.

For more information, call Stoughton Utilities at 873-3379 or download an application form online at www.stoughtonutilities.com.

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Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area; and wastewater and water customers in Stoughton.



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Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

March 20, 2014

Contact: Robert Kardasz, Utilities Director

Local Leaders Discuss Energy Policy in Washington D.C.

New rules to limit carbon dioxide emissions from power plants should not unfairly burden customers of municipal utilities like Stoughton Utilities.

That's the message that local officials and utility managers delivered in person to members of Congress on March 10-12 in Washington, D.C., during the American Public Power Association's Legislative Rally. Stoughton Utilities Director, Robert Kardasz, participated in the event, which is sponsored by community power supplier WPPI Energy.

Kardasz met with Senators Tammy Baldwin and Ron Johnson, as well as Congressman Mark Pocan during his visit.

As the U.S. Environmental Protection Agency develops new rules for carbon emissions, the agency should take into account efforts that have been made to date, local leaders said.

"We shared with local policy makers that the WPPI Energy membership has already taken proactive steps to reduce emissions by 31% since 2005. That's considered a significant accomplishment in our industry," said Kardasz.

Preserving the tax exemption for municipal bonds and maintaining a balanced approach to cybersecurity regulations for electric utilities were among the other topics of conversation. Local governments rely on tax-exempt financing for building critical infrastructure, including electric and gas upgrades, attendees told lawmakers.

Limiting or eliminating the income tax exemption for interest from municipal bonds would reduce investments in vital infrastructure across the country and increase the cost of electricity for public power customers. The bill is currently in committee and being studied. If the surtax is added, it would directly affect Stoughton Utilities and the City of Stoughton, as well as the utility's rate payers.

“This event provides an opportunity for a face-to-face discussion with members of Congress in order to raise awareness of the impacts of federal policy on municipal electric utilities. Through the years, this interaction has proved invaluable to our efforts in protecting the interests of our customers,” said Kardasz.



Local officials and utility managers meet with Congressman Mark Pocan during the APPA Legislative Rally in Washington, D.C.

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News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

March 20, 2014

Contact: Robert Kardasz, Utilities Director

Stoughton Utilities Recognizes Lineworkers for Service, Safety

Line workers have a vital role in the community, working in harsh weather and sometimes hazardous conditions to keep electricity flowing year-round and to restore power immediately during an outage. In honor of National Lineman Appreciation Day on April 18, Stoughton Utilities commends its lineworkers' commitment to service and safety.

“Our linemen are on call twenty-four hours a day, seven days a week, and they have to be ready for any situation. They're often the first responders during storms, making the scene safe for other public safety workers. We value the work they do every day to maintain reliable service to homes and businesses,” said Stoughton Utilities Director, Robert Kardasz.

The utility recently earned the American Public Power Association's national Electric Utility Safety Award, receiving a first place award for its outstanding safety record, including that of the lineman crew. It also received a Safety Achievement Award issued by the Municipal Electric Utilities of Wisconsin.

Stoughton Utilities' lineworkers also participate in a national mutual aid system to send crews where needed in the event of an emergency, such as Hurricane Sandy in 2012 when three Stoughton linemen traveled to eastern Pennsylvania for provide assistance for more than two weeks.

There continues to be a strong demand for highly trained lineworkers, Kardasz said. Learning the trade often involves completing a technical college program, followed by an apprenticeship. It's challenging but rewarding profession that requires significant training, knowledge, attention to detail and physical stamina, he explained.

Each year, the utility awards a \$1,000 Lineworker Training Scholarship to a high school senior who plans to attend a Wisconsin technical college that offers the Electrical Power Distribution Program.

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Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area; and wastewater and water customers in Stoughton.



Arbor Day Foundation®

211 N. 12th St. • Lincoln, NE 68508 • 888-448-7337 • arborday.org

March 25, 2014

We inspire people to plant, nurture, and celebrate trees.

Bob Kardasz
Utilities Director
Stoughton Utilities
520 Business Park
Stoughton, WI 53589

Dear Mr. Kardasz,

On behalf of the Arbor Day Foundation, I write to congratulate Stoughton Utilities on earning recognition as a Tree Line USA for the thirteenth year in a row.

Tree Line USA is a national program recognizing public and private utilities for practices that protect and enhance America's urban forests. A collaboration of the Foundation and the National Association of State Foresters, Tree Line USA promotes the dual goals of delivering safe and reliable electricity while maintaining healthy community trees.

As a result of your commitment to effective urban forest management, your customers are already enjoying the numerous benefits of community trees, including cleaner air and water, higher property values and improved quality-of-life. Trees also conserve energy and reduce peak demand, a crucial benefit to customers and providers alike.

Your success in meeting Tree Line USA standards — training employees in quality tree-care practices, educating the public about planting trees for energy conservation and helping homeowners plant appropriate trees near utility lines — not only helps provide beautiful trees for the future, but also yields long-term savings for customers.

State foresters are responsible for Tree Line USA materials and administration, and the Foundation will forward recognition materials to the appropriate contact. It would be especially appropriate to announce your Tree Line USA award during a local Arbor Day celebration.

Again, congratulations on your well-deserved recognition.

Best regards,

Dan Lambe
Vice President of Programs

For more information, contact:
Anthony Marek, 402-473-9563
amarek@arborday.org



FOR IMMEDIATE RELEASE

Stoughton Utilities Named 2014 Tree Line USA by Arbor Day Foundation

Nebraska City, Neb. (March 25, 2014) – The Arbor Day Foundation has named Stoughton Utilities a 2014 Tree Line USA in honor of its commitment to proper tree pruning, planting and care in the provider’s service area.

Tree Line USA, a partnership between the Foundation and the National Association of State Foresters, recognizes public and private utilities for pursuing practices that protect and enhance America's urban trees. Tree Line USA promotes the dual goals of delivering safe and reliable electricity while maintaining healthy community forests.

“Trees are a critical part of urban landscapes all across the United States,” said John Rosenow, founder and chief executive of the Arbor Day Foundation. “Service providers like Stoughton Utilities show that taking care of urban trees is good for business, good for customers and good for the community.”

Stoughton Utilities achieved Tree Line USA by meeting five program standards. Utilities must follow industry standards for quality tree care; provide annual worker training in best tree-care practices; sponsor a tree-planting and public education program; maintain a tree-based energy conservation program; and participate in an Arbor Day celebration.

More information about Tree Line USA can be found at www.arborday.org/TreeLineUSA.

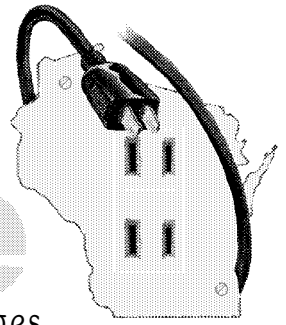
About Arbor Day Foundation: The Arbor Day Foundation is a million member nonprofit conservation and education organization with the mission to inspire people to plant, nurture and celebrate trees. More information on the Foundation and its programs can be found at arborday.org.

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A Coalition
to preserve
Wisconsin's
Reliable and
Affordable
Electricity

Customers First!

the Wire



Plugging you in to electric industry changes

608/286-0784 • P.O. Box 54 • Madison, WI 53701 • www.customersfirst.org • APRIL 2014 • Vol. 19, No. 4

Power grid: Security through silence

The Wall Street Journal rolled out another scary story last month about the physical security of the U.S. electricity grid. Some energy officials say the scariest part is the risk of divulging information that could prove helpful to an attacker.

The Journal story was its second in recent months to sound alarms about the physical security of the U.S. power grid. The first, noted here last month, detailed a near year-old incident in which attackers still unknown shot up a substation near San Jose, California. They succeeded in disabling the substation but no blackout resulted because loads were shifted to other infrastructure in the area.

The second story, in mid-March, claimed that a physical assault disabling the right combination of nine crucial substations nationwide could shut down the U.S. electric grid for months, and perhaps longer than a year.

The Journal did not identify any of the critical infrastructure. On the other hand, it has to be assumed that anyone capable of planning and executing an attack that could accomplish what was described in the *Journal's* scenario would also be capable of figuring out what to attack.

The bright side: A former chairman of the Federal Energy Regulatory Commission maintains that the number of critical installations is comparatively small, and physically protecting them is neither an insurmountable nor an extraordinarily expensive task, especially given the stakes.

A not-uncommon view is that cyber attacks pose a greater threat than physical assaults. In February 2013 we noted the delayed report that a U.S. power plant nobody would identify was shut down for three weeks during the fall of 2012 by a cyber attack that planted a virus in computers controlling the utility's turbine control system.


Last May the Department of Homeland Security warned critical industries to step up cybersecurity protections in the wake of hackers successfully attacking systems at several U.S. facilities.

Last fall, more than 2,000 utility-related companies reportedly learned about their vulnerability to cyber and physical attacks in a two-day North American Electric Reliability Corporation drill.

Unsurprisingly, no one has had much to say about details; however, in mid-March, Jo Ann Emerson, CEO of the National Rural Electric Cooperative Association, issued a statement

in reply to the *Journal* stories, saying her affiliates "continually assess, improve and update our network to protect our systems from potential threats," adding, "There is no 'one-size fits all' approach to security for any utility."

Emerson's organization also called public identification of grid vulnerabilities "extraordinarily dangerous."

A well-informed Wisconsin utility source told *The Wire* details of security planning are not widely shared even within the industry. "It's all so closely held" because of the risk of divulging sensitive information that might be acted upon by persons with ill intent, he said. 



The Pennsylvania Polka

Pennsylvania used to look like a possible success story for retail electric competition. That was in the 1990s. Since then, restructuring advocates have danced around declining participation, reduced choices, and higher prices caused by market volatility. But with this past winter's price spikes, they can't dance any more, and the Legislature may be overhauling rate structures.

On March 12, the lead paragraph in a report from *Energy Choice Matters*—a publication in no way hostile to retail competition—read as follows:

"Runaway wholesale electric prices have doomed another attempt to expand electric choice, this time in Pennsylvania — a state which increasingly looks more and more like New York, Connecticut, and dare we say it, Maryland, thanks to unchecked and uncompetitive wholesale pricing."

Continued on page 2...

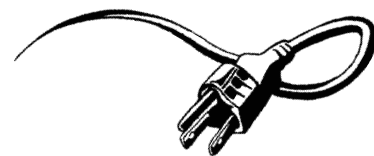
THE WIRE is a monthly publication of the *Customers First!* Coalition—a broad-based alliance of local governments, small businesses and farmers, environmental groups, labor and consumer groups, retirees and low-income families, municipal electric utilities, rural electric cooperatives, wholesale suppliers, and an investor-owned utility. *Customers First!* is a coalition dedicated to preserving Wisconsin's reliable and affordable electricity.

If you have questions or comments about THE WIRE or the *Customers First!* Coalition, please call 608/286-0784.



KEEPING CURRENT

With CFC Executive Director Matt Bromley



Illinois has had a checkered history with electric deregulation and it looks like the pattern will continue. It started in 1997 when the legislature passed a law gradually allowing customers to buy electricity from providers other than their utility. Worried that a leap into the competitive market would trigger drastically higher electric rates, lawmakers imposed rate caps. These kept rates in check for a while, but they also effectively discouraged electricity suppliers from entering the market.

When the caps expired, electric rates skyrocketed by as much as 50 percent, and with few competitive suppliers to choose from, customers continued to rely on their incumbent utilities ComEd and Ameren for their power supply. The utilities, though, no longer had any generation of their own, having sold off their power plants as required under the deregulation law. Lawmakers had to step in once again and in 2007 created a government agency to purchase power on behalf of the utilities. Illinois' experiment with electric deregulation was a complete disaster.

It wasn't until 2009 when lawmakers passed a measure permitting a city or county to negotiate and secure power on behalf of its residents that Illinois' residential retail electricity market began to take off. Municipal aggregation, as it's called, allows consumers to join together for greater purchasing power and more leverage negotiating lower prices with competitive energy suppliers. Hundreds of communities in Illinois jumped at the opportunity and secured power supply contracts on behalf of their residents.

Initially, many of the contracts municipalities signed with suppliers saved consumers money. Most contracts, though, were short-term, and the sharp swings in the wholesale power market earlier this year have made sweet deals harder to come by. Chicago, for example, recently signed a new power contract that will increase electricity bills for Chicago residents and small businesses by 14 to 18 percent. The power supplier for another Illinois community isn't even waiting until its contract expires before trying to squeeze more out of customers. *Crain's* recently reported that Nordic Energy Services is demanding that village officials in suburban Chicago renegotiate their power contract because Nordic had to pay extra-high prices for electricity on the open market due to this past winter's unusually cold weather.

Despite these challenges, municipal aggregation seems like a prudent option for consumers because they at least have the force of the city on their side. But, as we are seeing, even city leaders are finding it hard to navigate the complexity and risks inherent in a deregulated environment. 💡



Bromley

Pennsylvania Polka

Continued from page 1...

Issues aired at a mid-March legislative hearing included marketing tactics such as signing up customers at a fixed rate without making clear that it would apply only for one, 30-day billing cycle, after which a variable rate would kick in.

"People have no idea what they were getting into on the 31st day," said House Consumer Affairs Committee Chair Robert Godshall, according to a report in the *Allentown Morning Call*.

Energy Choice Matters had earlier quoted State Sen. John Gordner, the majority caucus

chair, saying he'd introduce legislation prohibiting variable rate contracts for residential customers. "What we've seen in the last four to six weeks was unconscionable," Gordner said. "Nobody who signed up for a variable rate was expecting their rate to quadruple or quintuple."

Slick marketing didn't cause this past winter's prolonged bitter cold, the real driver of skyrocketing energy demand. But combine slick marketing and market volatility with extreme winter cold—or a summer heat wave—and customers are in for a wild ride they would not have experienced in states that have maintained the traditional utility business and regulatory model. 💡

Shop 'til you drop

Okay, electricity is not natural gas. But the similarities when it comes to buying, selling, and distributing the stuff are not to be dismissed. And now *Midwest Energy News* has come up with perhaps the most meaningful similarity of all: Retail customers who shop around for an alternative gas provider seldom benefit.

Back in February, the *News* pointed out that in a lot of deregulated states, most customers aren't even aware that they can shop around for a gas supplier. In this case, what they don't know apparently won't hurt them. In Illinois, for instance, a Citizens Utility Board (CUB) analysis found that 88 percent of gas customers who switched providers actually ended up losing money, the *News* reported.

And the losses weren't small, averaging close to \$600 on an annual basis, according to CUB's Gas Market Monitor. The *News* quoted CUB executive director David Kolata saying "There has been a consistent pattern that the vast majority [of gas deals] are money-losers for consumers, and in some cases really big money losers, so it's really not a market that's working well for consumers so far. That could change." One possible reason for a change would be the chill of winter hanging around a bit longer or the next winter matching the frigid severity of the one just ending. That would drive gas demand higher, taking prices along with it. If that happens, a greater price differential between one provider and another becomes likelier, and customers might find more advantage in shopping around. 💡



Kolata



Coal may not be expensive, but getting it is. That's a finding of the American Chemistry Council, in a study that shows coal is the most expensive commodity to ship by rail. The upshot is higher costs for electricity producers, covered ultimately by ratepayers; and groups like *Customers First!* campaigning for closer regulatory scrutiny of railroad rate-setting practices.

According to research funded by the Council (ACC) and released in mid-March, "the premium on rail shipments soared by 90 percent from 2005 to 2011, despite a drop in demand, as market forces all but vanished from the freight rail system for most rail traffic."

The ACC added that "many domestic producers who depend on rail transportation are affected by high rates—and the problem is getting worse."

"This new research underscores the dramatic impact that the lack of access to competitive freight rail service can have on American producers. Basic economics classes teach the link between supply and demand. However, the freight rail industry has continued increasing rates and achieving record profits during a large economic downturn because of the lack of competition," said Steve Sharp, president of Consumers United for Rail Equity (CURE), of which the *Customers First!* Coalition is a member and the clearinghouse for CURE's state-level activities in Wisconsin.

Using data provided to federal regulators by railroad companies, the research determined that more than half of all rail rates (57 percent) exceeded 180 percent of the carrier's revenue-to-variable-cost ratio. The 180 percent figure is significant in that it represents a threshold for potential Surface Transportation Board regulatory action to determine whether the rate is excessive.

The commodity groups found to have paid the largest total rate premiums were coal, followed by chemicals and plastics, and transportation equipment. All told, rate premiums paid by commodity shippers in 2011 topped \$16 billion, the research found. 💡

Offshore obstruction

The nation's first offshore wind farm, so far more than 12 years in the making, hit another obstacle in federal court last month, but the developers say it's a small one and that their project will move forward.

In a March 14 decision, Judge Reggie Walton of the U.S. District Court for the District of Columbia rejected nearly all the claims by plaintiffs in several consolidated cases, but found the performance of two federal agencies wanting in their environmental review of the Cape Wind project.

Cape Wind would place 130 turbines in the waters of Nantucket Sound. The plaintiffs

argued that the U.S. Fish and Wildlife Service (FWS) and the National Marine Fisheries Service (NMFS) both violated the Endangered Species Act by failing to issue required documents.

The Act requires the FWS to make an independent determination that "feathering"—turning turbine blades edge-on into the wind to stop their rotation—would be an appropriate method to reduce the killing of endangered sea birds that migrate through the area. Instead of making its own determination, the FWS relied on findings from another federal agency, the Bureau of Ocean Energy Management.

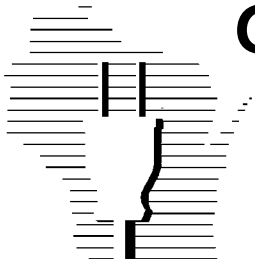
Also required by the Act is an "incidental take statement" from the NMFS concerning the possibility—evidently agreed to be remote—that endangered right whales could be killed or injured by collisions with seagoing vessels related to wind farm operations. The NMFS dismissed the likelihood of such collisions but failed to issue the required statement.

Walton remanded the issues to the agencies to remedy the deficiencies.

Cape Wind is expected to turn out an average electricity production of 174 megawatts from a 25-square mile area of the Sound. 💡

Energy saver tip

Spring is here and so—we can hope—is favorable weather for major outdoor home maintenance projects. If you've been thinking about a new roof or coat of paint, think light. Light colors are more reflective. Light colors on the roof and exterior walls will reflect summer heat away from your house, saving energy and reducing your cooling costs. 💡



Customers First!

P.O. Box 54
Madison, WI 53701

A Coalition
to preserve
Wisconsin's
Reliable
and Affordable
Electricity



Be sure
to check out
the *Customers First!*
website at

www.customersfirst.org



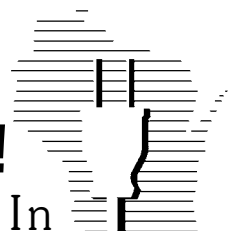
Quotable Quotes

"In 1996 when we deregulated the industry, nobody ever foresaw this. We should have. We should have been prepared for this and had a cap on this. It's time the PUC steps up to the plate and do what they have to do immediately."

—Pennsylvania State Legislator Peter Daley, in a March 20 legislative hearing on variable electric rates that doubled and even tripled electric bills during the harsh winter, quoted in a WHTM-TV (Harrisburg) news report, March 20, 2014

Help us share our messages with others. If you know of businesses or organizations that would like to learn more about protecting Wisconsin's reliable and affordable electricity, please feel free to copy and share with them all or part of this newsletter, or you can call 608/286-0784 to arrange an informational meeting.

Customers First!
Plugging Wisconsin In



INSIDE THIS ISSUE:

Under the Dome	2
Executive Directors Corner	3
Safety Corner	4
MEUW Safety Award Recipients	5
Member News and Tidbits	6
Coming Events	7
MCP - Session F Wrap Up	7
MEUW Customer Service Roundtables	8
2014 MEUW Award Nominations	8
JT&S Sessions	9
Overhead/Underground Workshop	10
Classifieds	10
WUSA Advertisers	13

Public Power Well-Represented at Annual Legislative Rally in D.C.

Public power leaders from across the country gathered in Washington, D.C. March 10-12 for the 2014 American Public Power Association (APPA) Legislative Rally. MEUW members once again participated in the event as an opportunity to learn more about legislative issues impacting the industry and to share their insights first-hand with federal lawmakers and staff.

Wisconsin's contingent ranks among the largest annually, and this year was no exception. Nearly 60 attended the Rally as part of the MEUW/WPPI group, with 24 member communities represented from across the state. The MEUW/WPPI contingent met with a total of eight congressional offices including: Congressman Duffy, Kind, Petri, Pocan, Ribble and Ryan, and Senators Baldwin and Johnson.



Wisconsin members of the 6th Congressional District meet with Congressman Petri (center).



Wisconsin members of the 8th Congressional District meet with Congressman Ribble (center).

Wisconsin attendees also participated in the APPA Legislative & Resolutions Committee proceedings and networked and interacted with public power advocates from around the country over the three-day event.

The APPA Rally provides a valuable
...continued on page 3



Wisconsin local officials and utility managers meet with Senator Baldwin (center) to discuss industry issues of importance to municipal electric utilities.

UPCOMING MEUW EVENTS:

- April 29 - May 1**
Overhead/Underground Design Workshop
Greenbay, WI
- May 13, 14, 15, 20, 21**
Customer Service Roundtables
- June 4-6**
Annual Conference



Municipal Electric Utilities of Wisconsin
725 Lois Drive, Sun Prairie, WI 53590
Phone: 608-837-2263; Website: www.meuw.org

The Municipal Electric Utilities of Wisconsin's mission is to lead, unify, advance, and protect the interests of Wisconsin's municipally owned utilities. Since 1928, MEUW has been the trade association for Wisconsin's 82 public power communities, and is affiliated with the American Public Power Association, www.publicpower.org

MEUW Executive Director's Corner

By Zak Bloom, MEUW Executive Director

As we reported in the September issue of Live Lines, third-party ownership of renewable energy generation is an important policy issue for the state of Wisconsin. The test case at that time was the city of Monona. Falcon Energy Systems installed solar arrays on four municipal buildings and will sell renewable energy credits back to the city at 13 cents per kilowatt-hour.

Fast-forward seven months and the landscape has changed. State Rep. Gary Tauchen, R-Bonduel, has proposed legislation that creates an exemption from the definition of public utility for a person that owns, operates, manages or controls equipment that generates electricity from renewable resources. As you know, third-party ownership of distributed generation is currently illegal in Wisconsin because only regulated utilities may sell power directly to customers. Rep. Tauchen's interest in this legislation is primarily related to bio-digestors.

In addition, the city of Milwaukee has entered the arena due to an 87 percent increase in electricity costs for its municipal buildings since 2003. According to www.dailyreporter.com, the city of Milwaukee will explore generating energy to power the city's facilities. Part of their exploration will include a discussion of third-party ownership, as referenced in a recent article by Lisa Kaiser on www.expressmilwaukee.com.

MEUW has been very active in this area in recent months. This issue was the main topic on our issues list presented to our state legislators in conjunction with the Municipal Utilities Legislative Day in February. We also partnered with the Wisconsin Utilities Association (WUA) and the Wisconsin

Electric Cooperatives Association (WECA) on two letters to the PSC and Wisconsin Legislature. Our collective talking points have centered on one key issue - we support energy policy that makes renewable energy available at a fair cost, to the greatest number of people in the communities we serve.

The most critical policy issue for the PSC and our members to address is that of fixed costs in rates. Distributed generation customers effectively avoid paying costs to maintain and operate the grid because their bills typically net to zero or they receive a credit, and the customer charge rarely reflects the full fixed costs to operate and provide reliable service. Every MEUW member needs to push for greater rate transparency in future electric rate cases. The monthly fixed charge for residential customers should be increased to include the full cost of electric system operation and maintenance costs. Typical residential customer monthly fixed charges range between \$7 and \$8. Raising them to \$14 - \$16 is an important step towards ensuring that all users of the system pay their fair share for costs associated with operation and reliability.

This week the legislature adjourns for the year. However, we anticipate more discussion from a range of opinion leaders on this topic in coming weeks and months. We look forward to working with regulators and legislators to address these key policy issues, and we will remain unified with our friends from WUA and WECA.

Please do not hesitate to contact me with any questions, comments or concerns about MEUW. You can reach me at 608-837-2263 or zbloom@meuw.org.

APPA Legislative Rally...continued

opportunity for public power to be engaged in the legislative process. The benefit for MEUW member utilities and MEUW as an organization is stronger relationship building with staff and congressional representatives; which in turn increases influence. The main topics covered on the hill were tax-exempt financing, the impacts of the U.S. Environmental Protection Agency's (EPA) regulation of carbon dioxide from existing power plants and creating a balanced approach to physical and cyber security regulations for utilities.

Next year the APPA Legislative Rally is scheduled for March 9-11, 2015.



Wisconsin local officials and utility managers meet with Senator Johnson (center) to discuss industry issues of importance to municipal electric utilities.



Wisconsin members of the 2nd Congressional District meet with Congressman Pocan (third from right).



Wisconsin members of the 5th Congressional District meet with Congressman Sensenbrenner (head of table).

HOME ENERGY REPORT



Stoughton Utilities

600 S. Fourth Street
Stoughton, WI 53589

Your resource
for helping you save
energy, water & money.



Stoughton Utilities is providing this Home Energy Report as a way to help you understand how you use electricity and water in your home. We're also providing information and tips on how you can save on your energy costs.

In order to make changes that will lower your energy bill, you first need to know how much electricity and water you use, and when you use it. On the next page, you'll find detailed information on electric and water usage specific to your home. The chart provides monthly usage for the past year, and the graph shows how your usage compares to your usage in 2012. We've also provided you with your total annual usage. In 2013, you were billed for **X,XXX** kWh of electricity and **X,XXX** cubic feet of water. The cost of these utilities was **\$X.XX** per day for electricity and **\$X.XX** per day for water.

When it comes to using energy wisely, there are many opportunities to find new ways to save. Some involve modest changes in the way you use energy that don't cost anything, and some might involve replacing old and inefficient appliances and other equipment around your home. Inside this report you'll find tips on how to save energy. You'll also find information on how you can receive financial incentives to help offset the cost of making energy-efficient upgrades.

If you wish to learn more about how your home uses energy, you can use our online resource, Home Energy Suite. Using this tool, you can evaluate the potential energy and dollar savings of implementing various energy efficiency measures in your home. By entering details about your home, appliances and lifestyle, you can learn how to reduce energy costs - from simple lifestyle changes to home improvements. Find the link to Home Energy Suite on our website, www.stoughtonutilities.com.

Your local utility, Stoughton Utilities, is a resource for helping you save energy, water and money.

You can reach us during our normal business hours (8:00 a.m. - 4:00 p.m. Monday - Friday) if you'd like to find out more. Our website is available anytime, and there you'll find a lot of information to help you save. Find us at www.stoughtonutilities.com.

We hope you find this Home Energy Report a useful tool for understanding your energy use.

Sincerely,

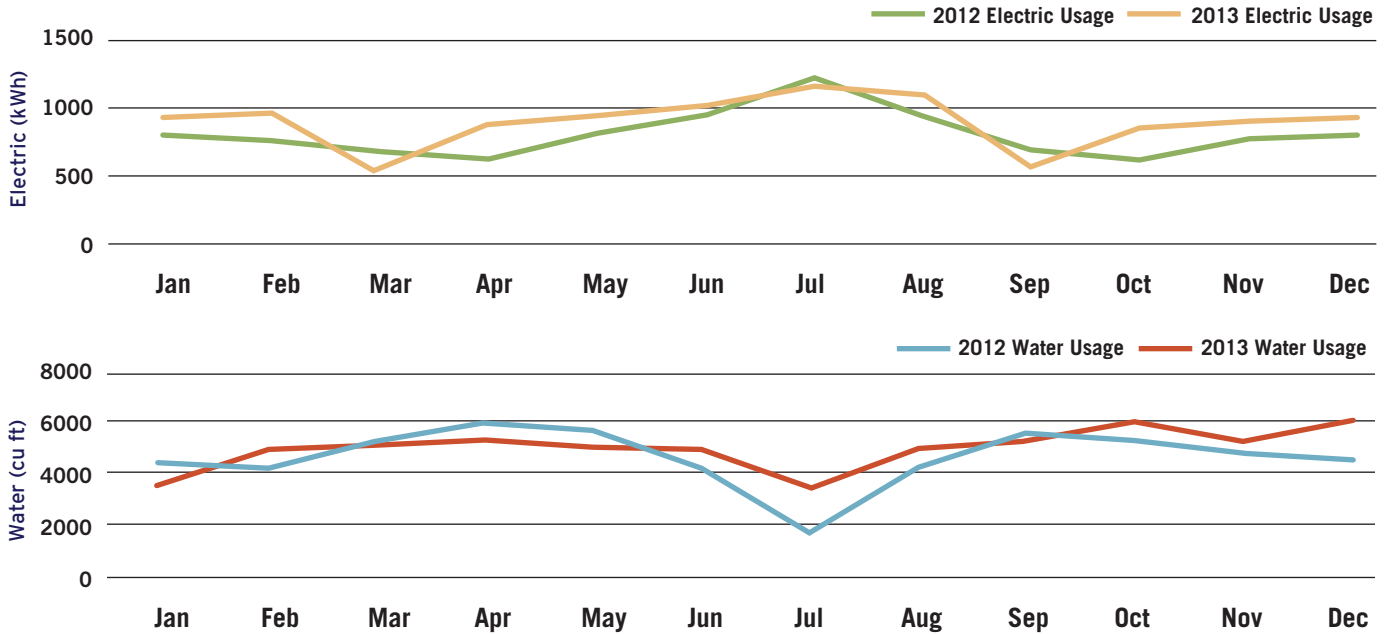
Robert Kardasz
Utilities Director

PERSONAL UTILITY DATA FOR: [XXX]

Bill Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Electric Usage (kWh)	x	x	x	x	x	x	x	x	x	x	x	x
Amt Billed for Electricity	x	x	x	x	x	x	x	x	x	x	x	x
Water Usage (cu ft)*	x	x	x	x	x	x	x	x	x	x	x	x
Amt Billed for Water	x	x	x	x	x	x	x	x	x	x	x	x
Avg Daily Temp (°F)	x	x	x	x	x	x	x	x	x	x	x	x

*1 cu ft = 7.5 gallons

YOUR UTILITY USAGE HISTORY



.POWERFUL. INFORMATION

The graphs above compare your home's utility usage over a twelve month period. Many things affect how a home uses energy and water – the home's age, type of heating system and number of occupants are just a few.

If you'd like to examine your home's energy use in more detail, check out the Home Energy Suite on our website.



HOW DOES YOUR USAGE COMPARE?

Your Electricity Usage
XXX kWh

YOUR 2013 TOTALS

Your Water Usage
XXX cu ft

AVERAGE ANNUAL USAGE IN YOUR COMMUNITY

Home Size	Electricity (kWh)	Water (cu ft)
<1,000 sq ft	X	X
1,001-1,250 sq ft	X	X
1,251-1,500 sq ft	X	X
1,501-1,750 sq ft	X	X
1,751-2,000 sq ft	X	X
>2,000 sq ft	X	X

IF YOU ARE LOWER THAN AVERAGE...

Good job! You're on the right track. Read on for more tips and valuable incentives!

IF YOU ARE HIGHER THAN AVERAGE...

There may be items in your house that cause your usage to be higher such as electric water heaters, electric space heaters, etc. Check out the Home Energy Suite at www.stoughtonutilities.com to learn how to reduce your usage.

CASH-BACK REWARDS AVAILABLE

Energy-saving measure

Appliance Recycling
 Natural Gas Boiler
 Furnace with ECM, 95% AFUE
 Air Source Heat Pump
 Furnace blower ECM replacement
 Attic insulation
 Compact fluorescent lighting
 ENERGY STAR qualified clothes washer
 Central air conditioner tune-up
 Tree Power shade tree rebate

Reward

\$40
 \$300-400
 \$225-\$320
 \$300
 \$125
 Up to \$300
 Up to \$1.50/bulb
 \$50
 \$50
 Up to \$50/tree

Offered by

Focus on Energy
 Focus on Energy
 Focus on Energy
 Focus on Energy
 Focus on Energy
 Focus on Energy
 Participating Retailers
 Participating Retailers
 Stoughton Utilities
 Stoughton Utilities

NOTE: Each program and measure has specific equipment qualifications and limits on incentives, and may be subject to change. Stoughton Utilities offers cash-back rewards throughout the year. Contact us for details.

SAVE MORE AND WORRY LESS

Discover a ton of great ways to save energy dollars without making sacrifices through our partnership with Focus on Energy. Best of all, Focus offers many other ways, big and small, that can help. Like practical tips for a more efficient home, to cash-back rewards on energy-efficient products, and more. Now, you can save more and worry less. For more information on Focus on Energy programs, call **800.762.7077** or visit focusonenergy.com today.



focus on energy™

Partnering with Wisconsin utilities

800.762.7077 focusonenergy.com

LOOKING TO REDUCE YOUR USAGE?

Recycle your second appliance. It costs up to \$120 per year to operate an additional refrigerator or freezer. Call 855-398-5226 to have Focus on Energy remove and recycle that extra appliance and receive \$40!

Reduce water flow. Low-flow showerheads and faucet aerators can save water and energy. Less hot water use reduces the energy needed for water heating.

Install a programmable thermostat. By properly setting and maintaining thermostat settings, you can save up to \$180 per year.

Use power management settings on your computer and monitor. When your computer and monitor are set to go into low power mode while not in use, you could save up to \$50 per year in energy costs.

Consider LED lighting. LED lighting uses 10 times less energy and lasts up to 50 times longer than incandescent lighting.

Don't rinse dishes before loading the dishwasher. It's unnecessary with today's models and detergents and wastes water and energy. Just scrape food off prior to loading.

LOCAL PROGRAMS CAN HELP YOU SAVE

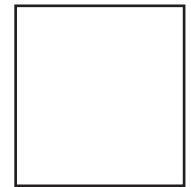


Did you know that your central air conditioner may lose up to 5% of its original efficiency every year? That can increase your utility bills, shorten the life of your equipment and reduce the comfort level in your home.

A simple tune-up and inspection of your central air conditioner can keep it running efficiently and save you money. For a limited time, we're offering \$50 cash back to customers who have their central A/C units tuned up by a professional service technician.

Visit www.stoughtonutilities.com for program requirements and other local program offerings to help you save energy and money.

Shared strength through  WPPI Energy



Shared strength through  WPPI Energy



**LOOK INSIDE TO FIND
OUT HOW YOU CAN
SAVE ENERGY AND
MONEY AT [XXX].**



WE ARE PUBLIC POWER

Public power means homes and businesses run on the electricity Stoughton Utilities provides as a not-for-profit, locally owned utility. Because we are not-for-profit, Stoughton Utilities is able to focus solely on serving you (our local customers), helping you save money and strengthening Stoughton and the local economy.

The strength of public power – local control, excellent service, a responsive staff and deep commitment to community – brings value to our local community, making public power communities great places to live and work. You can learn about how local, not-for-profit utilities, like Stoughton Utilities serve our customers in a manner that is uniquely beneficial for local community members, and pick up a few energy-saving tips and information as well, at our new online resource, www.whypublicpower.org.



Additional resources

Stoughton Utilities

stoughtonutilities.com

Find energy- and money-saving tips as well as information about cash incentives.

Focus on Energy

focusonenergy.com

Learn more about energy efficiency and renewable energy as well as available cash incentives.

Energy Savers

energysavers.gov

Find lots of energy-saving tips for every area of your home.

ENERGY STAR

energystar.gov

Get information on the latest energy-saving appliances and more.

MEUW to Recognize Safety Achievements For 2013

Congratulations to the 2013 MEUW Safety Award winners for their safety achievements earned from Jan. 1 through Dec. 31, 2013.

In its fourteenth year, the MEUW Safety Achievement Award is a voluntary reporting system that MEUW developed to recognize safety achievement, and to encourage proactive safety activities. This year we had 41 entries, 34 safety awards, six honorable mentions and only one utility who did not receive an award. We encourage all MEUW members to participate each year, even if injuries have occurred. It helps us track injury trends, which then allows us to target particular training areas in the future. It takes hard work and commitment from the employees on the job site watching out for one another, following safety rules and safe work practices. It also takes commitment from the utility management and governing board to provide the employees with the equipment they need to do the job safely, the training to maintain or improve their skills, and the knowledge, time, and effort to promote proactive safety practices through regular participation in the MEUW Safety Program, seminars and workshops. When employees are safely doing their jobs each day, there are real benefits to the utilities. These benefits include employee morale, reduction or elimination of work related injuries, and monetary savings for the utilities. The MEUW Safety Achievement Award winners will be recognized during the MEUW Annual Conference in Manitowoc, June 4-6. Registration materials for the conference will be available soon.

MEUW SAFETY AWARD RESULTS	
Arcadia	Winner
Black River Falls	Winner
Boscobel	Winner
Brodhead	Winner
Cedarburg	Honorable Mention
Columbus	Winner
Eagle River	Winner
Elkhorn	Winner
Elroy	Winner
Evansville	Honorable Mention
Fennimore	Winner
Hartford	Honorable Mention
Hustisford	Winner
Juneau	Winner
Kaukauna	Winner
Kiel	Winner
Lodi	Winner
Manitowoc	Winner
Marshfield	Winner
Medford	Winner
Muscoda	Honorable Mention
New Holstein	Winner
New Richmond	Honorable Mention
Oconomowoc	Winner
Reedsburg	Winner
Rice Lake	Winner
Richland Center	Winner
River Falls	Winner
Sauk City	Winner
Shawano	Winner
Slinger	Honorable Mention
Stoughton	Winner
Sturgeon Bay	Winner
Sun Prairie	Winner
Two Rivers	Winner
Waterloo	Winner
Waunakee	Winner - High Score!
Waupun	Winner
Whitehall	Winner
Wisconsin Rapids	Winner

Did You Know...

For those members that participate in the Regional Safety Management Program (RSMP), your employees who hold operator certifications in water, wastewater, landfill, incinerator or septage can use up to six hours of MEUW provided safety training per license for their continuing education credit renewal requirements with the Wisconsin Department of Natural Resources. MEUW is approved as a training provider for these credits, and they can be issued by staff at no additional cost for the training you already participate in as a RSMP participant. Need more information? Ask your regional safety coordinator today!

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PSE is a **full-service consulting firm**. Our services include:

- Communications, IT, and Automation Planning and Design
- Economics, Rates, and Business Planning
- Electrical Engineering Planning and Design
- Procurement, Contracts, and Deployment

PSE Power System Engineering, Inc.

www.powersystem.org 866-825-8895



- Construction
- Electrical Testing and Maintenance
- SF6 Processing and Testing
- Asset Management and Software Systems

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 Fax: 920.632.7928
 24 HR Emergency: 800.928.6960
www.energisinc.com

Offices in Green Bay, WI and
 Waukesha, WI
info@energisinc.com

BUSINESS ENERGY UPDATE



Stoughton Utilities

600 S. Fourth Street
Stoughton, WI 53589

Your resource
for helping you save
energy, water & money.



Stoughton Utilities is providing this Business Energy Update as a way to help you understand how you use electricity and water in your business. We're also providing information and tips on how you can save on your energy costs.

In order to make changes that will lower your energy bill, you first need to know how much electricity and water you use, and when you use it. On the next page, you'll find detailed information on electric and water usage specific to your business. The chart provides monthly usage for the past year, and the graph shows how your usage compares to your usage in 2012. We've also provided you with your total annual usage. In 2013, you were billed for **\$X.XX** kWh of electricity and **\$X.XX** cubic feet of water. The cost of these utilities was **\$X.XX** per day for electricity and **\$X.XX** per day for water.

When it comes to using energy wisely, there are many opportunities to find new ways to save. Some involve modest changes in the way you use energy that don't cost anything, and some might involve replacing old and inefficient equipment around your business. Inside this report you'll find tips on how to save energy. You'll also find information on how you can receive financial incentives to help offset the cost of making energy-efficient upgrades.

If you wish to learn more about how your business uses energy, or would like to find out how you can save energy and lower your monthly electric bill, we can help. Our Energy Services Representative, Cory Neeley, can review your usage with you and help to identify possible energy-saving opportunities within your business. Please contact him at 608-213-1520 or at cneeley@stoughtonutilities.com

Your local utility, Stoughton Utilities, is a resource for helping you save energy, water and money.

You can reach us during our normal business hours (8:00 a.m. - 4:00 p.m. Monday - Friday) if you'd like to find out more. Our website is available anytime, and there you'll find a lot of information to help you save. Find us at www.stoughtonutilities.com.

We hope you find this Business Energy Update a useful tool for understanding your energy use.

Sincerely,

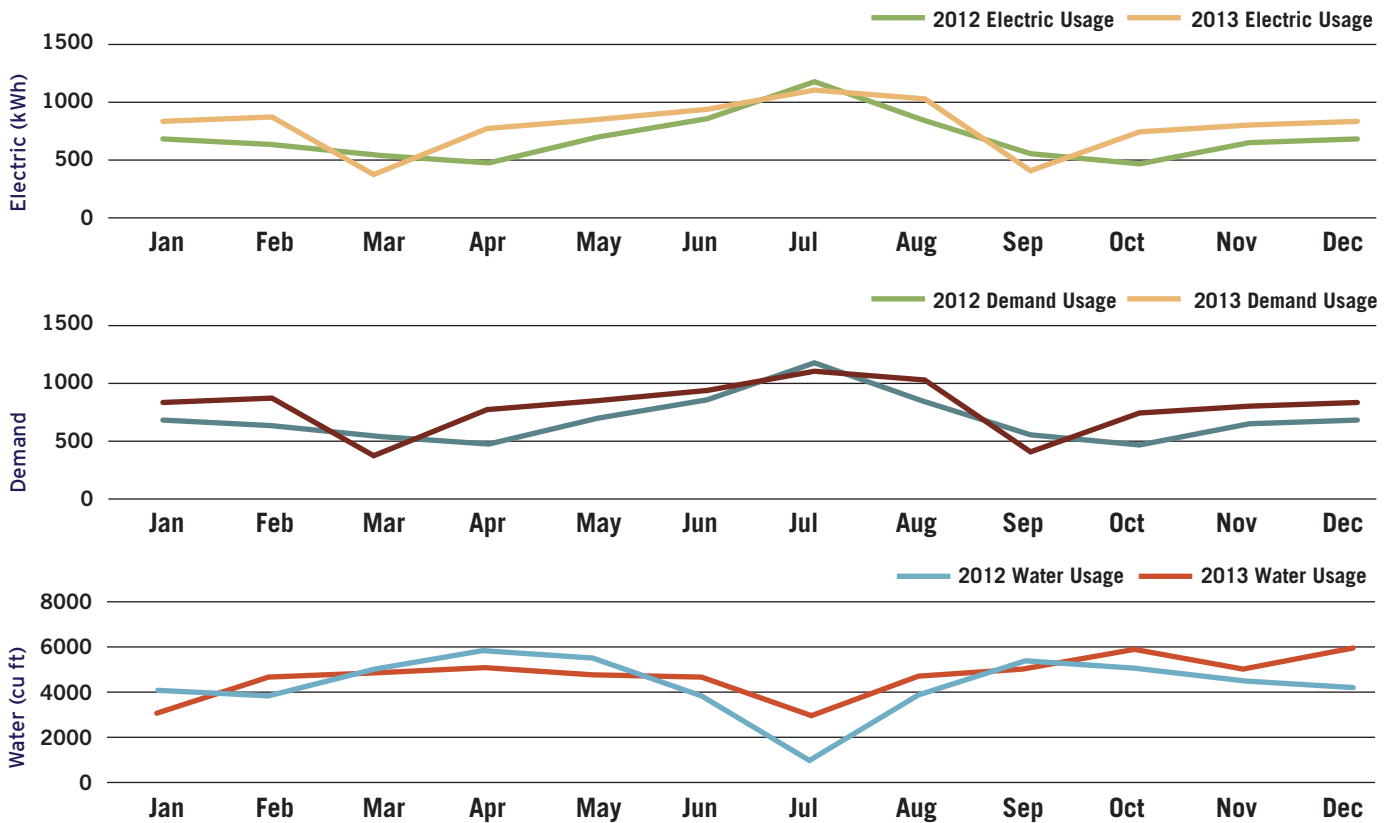
Robert Kardasz
Utilities Director

BUSINESS UTILITY DATA FOR: [XXX]

Bill Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Electric Usage (kWh)	x	x	x	x	x	x	x	x	x	x	x	x
Amt Billed for Electricity	x	x	x	x	x	x	x	x	x	x	x	x
Demand (kw)	x	x	x	x	x	x	x	x	x	x	x	x
Amt Billed for Demand	x	x	x	x	x	x	x	x	x	x	x	x
Water Usage (cu ft)*	x	x	x	x	x	x	x	x	x	x	x	x
Amt Billed for Water	x	x	x	x	x	x	x	x	x	x	x	x
Avg Daily Temp (°F)	x	x	x	x	x	x	x	x	x	x	x	x

*1 cu ft = 7.5 gallons

YOUR UTILITY USAGE HISTORY



.POWERFUL. INFORMATION

The graphs above compare your business's utility usage over a twelve month period. Many things affect how a business uses energy and water: building age, type of business, equipment in use, operating hours, business practices and heating and cooling systems can all have an effect on your business's energy and water usage profile.

If you'd like to examine your business's energy use in more detail, give your Energy Services Representative a call for a complete energy assessment.

SHOW YOUR CUSTOMERS HOW YOU CARE FOR THE ENVIRONMENT

66%

OF SOCIALLY-CONSCIOUS CONSUMERS IDENTIFIED ENVIRONMENTAL SUSTAINABILITY AS A CAUSE COMPANIES SHOULD SUPPORT

*NIELSEN REPORT, 2012

CONSIDER OFFSETTING YOUR ENERGY USAGE by participating in the Green Power for Business Program. Purchase renewable energy for \$3 per block each month. Each \$3 block of renewable energy you buy is added to your monthly electric bill and ensures 300 kWh of electricity is generated by a renewable resource.

Join the 100% Club. Several businesses in Stoughton purchase 100% renewable energy to run their businesses and receive special incentives.

Contact us to get started.

CASH-BACK REWARDS AVAILABLE

Energy-saving measure

4' Linear Fluorescent T8 Retrofit

8' T12 to 4' T8 Retrofit

HID Lighting Retrofit

LED Lamps

LED Lighting Fixtures

Furnace, 90% or Greater AFUE w/ECM

Cooling Equipment Tune-Up

Rooftop Unit Optimization measures

Walk-In Cooler/Freezer Fan Motor Retrofit

Refrigeration Equipment Tune-Up

Reward

\$3-7/fixture

\$5-40/fixture

\$35-100/fixture

Up to \$10/lamp

Up to \$30/fixture

Up to \$275

Up to \$50

Up to \$400

Up to \$60/motor

Up to 50% of cost

Offered by

Focus on Energy

Focus on Energy

Focus on Energy

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Focus on Energy

NOTE: Each program and measure has specific equipment qualifications and limits on incentives, and may be subject to change. Contact Focus on Energy for details.

SAVE MORE AND WORRY LESS

Discover a ton of great ways to save energy dollars without making sacrifices through our partnership with Focus on Energy. The above table is only a sample of incentives from Focus on Energy that are available to your business. Focus on Energy helps Wisconsin businesses lower operational costs and improve bottom lines through energy efficiency and renewable energy projects. Participating in Focus' business programs can help your organization manage energy costs, control energy demand, protect the environment and promote in-state economic development. For more information on Focus on Energy programs, call **800.762.7077** or visit **focusonenergy.com** today.



LOOKING TO REDUCE YOUR USAGE?

Replace incandescent bulbs with CFL or LED lamps.

They'll last much longer than incandescent lamps and will save a significant amount of energy over their lifetime. Your business may qualify to receive free or reduced-cost lamps and other valuable energy-saving items; contact Focus on Energy at 800.762.7077 and ask to speak with a representative for the Small Business Program.

Set computers to sleep after 30 minutes of inactivity and turn them off at night along with printers and copiers. The EPA estimates this could save you up to \$150 per year for each device.

Buy ENERGY STAR® qualified products for your business. ENERGY STAR® qualified products are available when purchasing computers, printers, copiers, appliances, thermostats, commercial kitchen equipment, ceiling fans, televisions and more.

Use a programmable thermostat to adjust temperature settings when your business is closed.

LOCAL PROGRAMS CAN HELP YOU SAVE

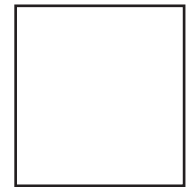
Focus on Energy's Small Business Program

provides free assessments that pinpoint exactly how to make your business more energy efficient. In addition, the program helps you start saving energy and money right away with immediate installation of free energy-saving products for the small business owner. Receive up to \$3,500 in products, such as lighting and faucet aerators, and installation services.

For more information, call Focus on Energy at 800.762.7077 to speak with a representative of the Small Business Program.



Shared strength through  WPPI Energy



Shared strength through  WPPI Energy



LOOK INSIDE TO FIND OUT HOW YOU CAN SAVE ENERGY AND MONEY AT [BUSINESS NAME].



WE ARE PUBLIC POWER

Public power means homes and businesses run on the electricity Stoughton Utilities provides as a not-for-profit, locally owned utility. Because we are not-for-profit, Stoughton Utilities is able to focus solely on serving you (our local customers), helping you save money and strengthening Stoughton and the local economy.

The strength of public power - local control, excellent service, a responsive staff and deep commitment to community - brings value to our local community, making public power communities great places to live and work. You can learn about how local, not-for-profit utilities, like Stoughton Utilities serve our customers in a manner that is uniquely beneficial for local community members, and pick up a few energy-saving tips and information as well, at our new online resource, www.whypublicpower.org.



Additional resources

Stoughton Utilities

stoughtonutilities.com

Find energy- and money-saving tips as well as information about cash incentives.

Focus on Energy

focusonenergy.com

Learn more about energy efficiency and renewable energy as well as available cash incentives.

Technical Training

Through Stoughton Utilities' partnership with WPPI Energy, the Energy Center of Wisconsin, and Focus on Energy, we are able to offer our commercial customers unique training opportunities around energy management and efficiency. We also offer scholarships to help you cover the cost of training courses. Go to www.stoughtonutilities.com for more information.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

April 3, 2014

Contact: Robert Kardasz, Utilities Director

Stoughton Utilities Named 2014 Tree Line USA By Arbor Day Foundation

The Arbor Day Foundation has named Stoughton Utilities a 2014 Tree Line USA in honor of its commitment to proper tree pruning, planting and care in the provider's service area.

Tree Line USA, a partnership between the Foundation and the National Association of State Foresters, recognizes public and private utilities for pursuing practices that protect and enhance America's urban trees. Tree Line USA promotes the dual goals of delivering safe and reliable electricity while maintaining healthy community forests.

"Trees are a critical part of urban landscapes all across the United States," said John Rosenow, founder and chief executive of the Arbor Day Foundation. "Service providers like Stoughton Utilities show that taking care of urban trees is good for business, good for customers and good for the community."

Stoughton Utilities achieved Tree Line USA by meeting five program standards. Utilities must follow industry standards for quality tree care; provide annual worker training in best tree-care

practices; sponsor a tree-planting and public education program; maintain a tree-based energy conservation program; and participate in an Arbor Day celebration.

Stoughton Utilities' Tree Power encourages homeowners to plant a shade tree to not only add beauty to a yard, but also to eventually keep a home cooler during warm summer weather. The Tree Power program helps homeowners with the upfront cost of purchasing and planting shade trees, by providing cash-back rebates equal to 50 percent of the cost, up to \$50 per tree for a total maximum rebate of \$150 per household.

More information about Tree Line USA can be found at www.arborday.org/TreeLineUSA.

For more information about the honor, or about its Tree Power program, call Stoughton Utilities at 873-3379 or download an application form online at www.stoughtonutilities.com.

###

About Stoughton Utilities: Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area; and wastewater and water customers in Stoughton.

About Arbor Day Foundation: The Arbor Day Foundation is a million member nonprofit conservation and education organization with the mission to inspire people to plant, nurture and celebrate trees. More information on the Foundation and its programs can be found at www.arborday.org.

April 4, 2014

Bob Kardasz
Stoughton Utilities
600 S. 4th St.
P.O. Box 383
Stoughton, WI 53589-0383

Dear Bob:

I want to thank you for taking time out of your busy schedule to attend the 2014 APPA Legislative Rally. As you know, it is extremely important that both WPPI and its members maintain a strong presence with our elected officials in Washington D.C. Your participation in the rally helps to remind them how the legislative, environmental, and energy issues they face in Congress impact everyone back home in Wisconsin. This year is no different!

In upcoming months, your Senators and Representative will have to make decisions and vote on many important things, including the issues you shared with them on the trip – the preservation of tax-exempt financing, the upcoming EPA regulations on existing power plants, and taking a balanced approach to grid security – issues that could have enormous impacts on public power communities across Wisconsin.

I hope you will consider attending the 2015 Rally!

Sincerely,



Mike Peters
President & CEO

Thanks for all you do Bob!



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

April 7, 2014

Contact: Robert Kardasz, Utilities Director, (608) 877-7423
Tobias Sellier, APPA, (202) 467-2927

Stoughton Utilities receives national recognition for reliable electric operations

Stoughton Utilities was recently honored as one of 94 public power utilities to earn the 2014 Reliable Public Power Provider (RP₃[®])¹ recognition from the American Public Power Association (APPA) for providing consumers with the highest degree of reliable and safe electric service.

Stoughton Utilities has consistently been awarded this biennial designation during each selection period since 2006. This was Stoughton Utilities first time receiving the Diamond award, the highest possible designation.

Out of the more than 2,000 public power utilities in the nation, less than 10% are recognized as Reliable Public Power Providers.

The RP₃ designation recognizes public power utilities that demonstrate proficiency in four key disciplines: reliability, safety, workforce development and system improvement. Criteria within

¹ RP₃[®] is a registered service mark of APPA.

each category are based on sound business practices and represent a utility-wide commitment to safe and reliable delivery of electricity.

Brent McKinney, chair of APPA's RP₃ Review Panel, presented the designees on April 7 during the association's annual Engineering & Operations Technical Conference held in Oklahoma City, OK.

"RP₃ utilities are providing a high level of service to communities all over the country," said McKinney. "These utilities stand out as models of safe, reliable and forward-thinking utility operations."

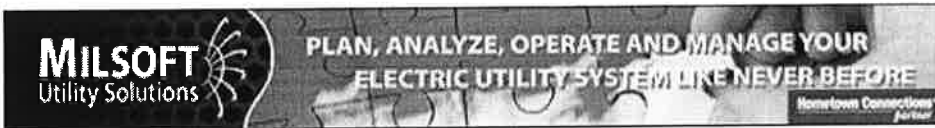
"We are honored to receive the RP₃ designation," said Robert Kardasz, Utilities Director of Stoughton Utilities. "Our utility staff puts in a lot of hard work to serve this community. RP₃ represents a much appreciated recognition of this hard work. Stoughton Utilities continues to lead by example and is dedicated to providing a high degree of reliable and safe electric service to our customers."

For more information on the RP₃ award or to review the selection criteria, please visit RP3.stoughtonutilities.com.

###

Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area; and wastewater and water customers in Stoughton.

APPA is the national organization representing more than 2,000 not-for-profit, community- and state- owned electric utilities. It is located in Washington, D.C.



94 utilities receive APPA Reliable Public Power Provider award at E&O Conference in Oklahoma

Ninety-four public power utilities were awarded Reliable Public Power Provider (RP3) recognition from the American Public Power Association for providing consumers with the highest degree of reliable and safe electric service. Brent McKinney, manager of electric transmission and distribution at City Utilities of Springfield, Mo., and chair of APPA's RP3 Review Panel, presented the utilities with their awards yesterday during the association's annual Engineering & Operations Technical Conference in Oklahoma City.

The RP3 designation recognizes public power utilities that demonstrate proficiency in four key disciplines: reliability, safety, workforce development, and system improvement. Criteria within each category are based on sound business practices and represent a utility-wide commitment to the safe and reliable delivery of electricity. The RP3 designation now lasts for three years (up from two), so the 94 utilities that earned the designation this year join the 90 that received it last year.

"RP3 utilities are providing a high level of service to communities all over the country," said McKinney, "These 94 designees stand out as models of safe, reliable, and forward-thinking utility operations."

This is the ninth year that the RP3 designation has been offered. For more information and a full list of the designees, see the [RP3 section of the APPA website](#).

Share



Video shows the action at Public Power Lineworkers Rodeo

See highlights from APPA's 14th Annual Public Power Lineworkers Rodeo on this [video](#) made by host, Edmond Electric, the city-owned electric utility for Edmond, Okla. Rodeo winners are listed on our [website](#).

Share



EVENTS CALENDAR

[2014 Engineering and Operations Technical Conference](#)
Oklahoma City, Okla.
April 6-9

[Webinar](#) – The Management of Successful Customer Service Operations
April 8

[Webinar](#) – Investing in Intellectual Capital: How to Capture, Mentor and Retain Critical Knowledge and Skillsets

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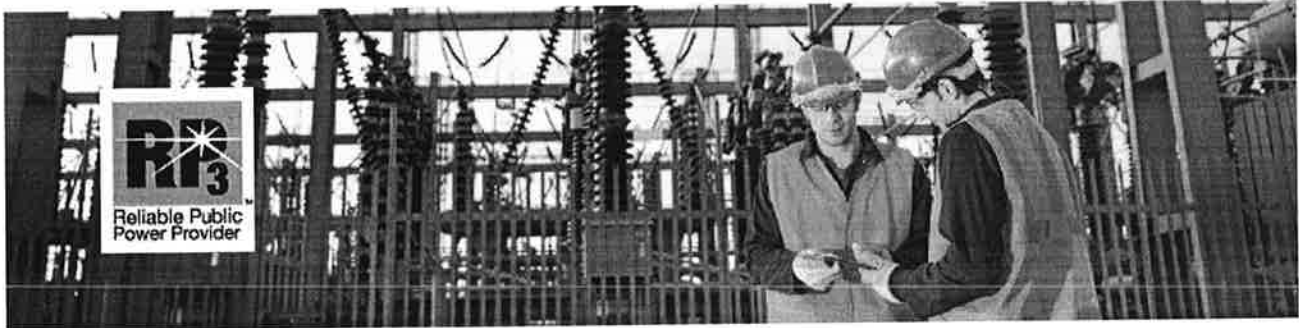
AMI for Volt/VAR Control

[Download article](#)

BLACK & VEATCH



APPA >Programs > Reliable Public Power Provider (RP3) > Utilities



2014 (Year 10) RP3 Utilities

A list of Diamond, Platinum, and Gold Level award recipients from APPA's Reliable Public Power Provider Program.

Diamond Level

- Beaches Energy Services, FL
- Bowling Green Municipal Utilities, KY
- Bryan Texas Utilities, TX
- Carthage Water & Electric Plant, MO
- City of Fort Collins Utilities, CO
- City of Princeton, IL
- City of Riverside Public Utilities, CA
- City of Rocky Mount Public Utilities, NC
- City of Wapakoneta, OH
- Cleveland Utilities, TN
- Colorado Springs Utilities, CO
- Cuyahoga Falls Electric System, OH
- Glendale Water and Power, CA
- Jackson Energy Authority, TN
- JEA, FL
- Kaukauna Utilities, WI
- Lafayette Utilities System, LA
- Lansing Board of Water & Light, MI
- Longmont Power & Communications, CO

- Marietta Power, GA
- Marquette Board of Light & Power, MI
- Mason County PUD No. 3, WA
- Morristown Utility Commission, TN
- Muscatine Power & Water, IA
- Nashville Electric Service, TN
- Santee Cooper, SC
- Springfield Utility Board, OR
- Stoughton Utilities, WI
- Westfield Gas and Electric Light Dept, MA

Platinum Level

- Alameda Municipal Power, CA
- Anaheim Public Utilities, CA
- Borough of Chambersburg, PA
- Brownsville Public Utilities Board, TX
- Cedar Falls Utilities, IA
- City of Danville-Utilities Department, VA
- City of Dover Electric Department, DE
- City of Fulton, MO
- City of Hamilton Electric Department, OH
- City of Manassas Department of Utilities, VA
- City of Mesa Electric Utility, AZ
- City of Monroe, NC
- City of St. George Energy Services Dept, UT
- City Utilities of Springfield, MO
- City Water, Light & Power, IL
- Clark Public Utilities, WA
- Clarksville Department of Electricity, TN
- Conway Corporation, AR
- Crawfordsville Electric Light and Power, IN
- Edmond Electric, OK
- Emerald People's Utility District, OR
- Greer Commission of Public Works, SC
- Harlan Municipal Utilities, IA
- Hillsdale Board of Public Utilities, MI

- Hutchinson Utilities Commission, MN
- Independence Power & Light, MO
- Indianola Municipal Utilities, IA
- Keys Energy Services, FL
- Lassen Municipal Utility District, CA
- Lawrenceburg Municipal Utilities, IN
- Marshall Municipal Utilities , MN
- Marshall Municipal Utilities , MO
- Massena Electric Department, NY
- Menasha Utilities, WI
- New River Light & Power Company, NC
- North Attleboro Electric Department, MA
- Painesville Municipal Electric, OH
- Princeton Electric Plant Board, KY
- PUD #1 of Clallam County, WA
- Richmond Power & Light, IN
- Roseville Electric, CA
- Village of Minster, OH
- Westerville Electric Division, OK

Gold Level

- Abbeville Public Utilities, SC
- Alexandria Light and Power, MN
- Bolivar Energy Authority, TN
- City of Ames Electric Services, IA
- City of Nixa, MO
- City of Seaford Electric Department, DE
- City of Statesville, NC
- City of Tipp City Electric, OH
- Cookeville Electric Department, TN
- Elk River Municipal Utilities, MN
- Gaffney Board of Public Works, SC
- Hastings Utilities, NE
- Marshall Electric Department, MI
- Oberlin Municipal Light & Power System, OH
- Paducah Power System, KY

- PUD No.1 of Grays Harbor County Washington, WA
- Rockwood Electric Utility, TN
- Scottsboro Electric Power Board, AL
- Town of Benson, NC
- Town of Cornelius, NC
- Town of Huntersville, NC
- Town of Tarboro Electric Utility, NC

Previous RP3 Designees

[2006 \(Year 2\)](#)

[2007 \(Year 3\)](#)

[2008 \(Year 4\)](#)

[2009 \(Year 5\)](#)

[2010 \(Year 6\)](#)

[2011 \(Year 7\)](#)

[2012 \(Year 8\)](#)

[2013 \(Year 9\)](#)

[2014 \(Year 10\)](#)



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: April 8, 2014
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Committee Annual Calendar.

The following calendar is provided for information and discussion.

April 14, 2014	Regular Meeting - Review Drinking Water Consumer Confidence Report (CCR)
May 1, 2014	WPPI Energy District Meeting in Mount. Horeb
May 3-9, 2014	Drinking Water Week
May 19, 2014	Regular Meeting - First Regular Meeting after the Common Council Reorganization Meeting - Elect Committee Chair and Vice Chair - Elect Committee Liaison and Alternate Liaison - Establish Meeting Time and Monthly Meeting Date Annual Stoughton Utilities Goals Discussion and Approval - Review Wisconsin Public Service Commission (WPSC) Annual Electric and Water Reports - Declaration(s) of Official Intent - Discuss Stoughton Utilities 2013 Accomplishments
June 6, 2014	WPPI Energy Orientation Meeting in Sun Prairie
June 9-13, 2014	American Water Works Association (AWWA) National Conference
June 16-20, 2014	American Public Power Association (APPA) National Conference

June 16, 2014	Regular Meeting - Approve and recommend the Wastewater Compliance Maintenance Annual Report (CMAR) and Resolution to the Common Council on June 24, 2014 - Approve Stoughton Utilities Ten Year (2015-2024) Capital Projects Program and recommend it to the Stoughton Common Council - Stoughton Utilities RoundUp Donation
June 24, 2014	Common Council Meeting - Approve the CMAR
June 26-27, 2014	Municipal Electric Utilities of Wisconsin (MEUW) Annual Conference in Manitowoc
July 14, 2014	Regular Meeting - Approve the Stoughton Utilities 2015 Budget including the Non-Represented employees wage adjustments and recommend to the Stoughton Common Council - Tour Stoughton Utilities Building
August 18, 2014	Regular Meeting - Annual Stoughton Utilities Studies Discussion - Tour the Wastewater Treatment Facility
September 10, 2014	WPPI Energy (WPPI) Annual Conference in Wisconsin Dells
September 13-19, 2014	Public Power Week
September 15, 2014	Regular Meeting - Tour the East Electric Substation
September 17-20, 2014	Wisconsin Water Federation (AWWA) Annual Conference in Wisconsin Dells
September 17, 2014	Stoughton Utilities Public Power Week Celebration
October 20, 2014	Regular Meeting - Well No. 5 Tour
October 22-24, 2014	Wisconsin Wastewater Operators Association Annual Conference in Stevens Point
October 22, 2014	WPPI Energy Orientation Meeting in Sun Prairie
November 11, 2014	Common Council action on the Stoughton Utilities 2015 Budget and CIP
November 13, 2014	Municipal Electric Utilities of Wisconsin (MEUW) District Dinner Meeting in Waunakee
November 18, 2014	Regular Meeting

December 15, 2014	Regular Meeting
January 14-16, 2015	Municipal Electric Utilities of Wisconsin (MEUW) Superintendents Conference in Wisconsin Dells
January 20, 2015	Regular Meeting - Stoughton Utilities RoundUp Donation
February 17, 2015	Regular Meeting
March 8-12, 2015	American Public Power Association (APPA) Legislative Rally in Washington, D.C.
March 16, 2015	Regular Meeting - Stoughton Utilities 2013 Annual Audit and Management Letter presentation, discussion, approval and recommendation to the Common Council - Stoughton Utilities Tax Stabilization Dividends discussion, approval, and recommendation to the Common Council - Write Off's discussion, approval and recommendation to the Common Council
March 24, 2015	Common Council Meeting - Approve Write-Off's - Approve 2014 Annual Audit and Management Letter - Accept Tax Stabilization Dividends
March 25-27, 2015	Wisconsin Rural Water Association (WRWA) Annual Conference in Green Bay
April 6-10, 2014	American Public Power Association (APPA) Engineering and Operations Conference in Oklahoma City, OKLA

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



Stoughton Utilities Activities Report

March 2014

ADMINISTRATION – Utilities Director Robert P. Kardasz, P.E.

Electric crews continued vegetative management (Tree trimming) efforts for rural customers and along one circuit within the City, but continued to work with water crews, wastewater crews and office staff in responding to weather related issues within the water distribution system. Unprecedented frost depths caused some water lateral challenges and water main failures. Staff cross-training along with a common goal of exemplary customer service was evident throughout the month. Numerous utilities-lead projects progressed. And efforts on working with customers to meet their electric, wastewater and water financial obligations continued with service disconnections utilized when necessary.

During March, the Utilities Director hosted and participated in the following meetings: Risk Management Committee, Utilities Committee, and five projects meetings; hosted and participated in two interviews for a Wastewater Operator I and an Apprentice Electric Line Worker, conducted background checks, extended two offers, and hired two employees; participated in one Common Council Meeting, Municipal Electric Utilities of Wisconsin (MEUW) CPR, AED, first aid, and blood borne pathogens safety training, a status meeting with the Mayor, several meetings at the American Public Power Association (APPA) Legislative Rally in Washington, D.C. to preserve tax-exempt financing, establish a power plant emissions strategy, and develop cyber and facility security standards; and facilitated two Cities and Villages Mutual Insurance Company (CVMIC) City-wide safety training meetings.

ACCOUNTING – Utilities Accounting and Administrative Manager Kim M. Jennings, CPA

Accomplishments:

- Prepared 2013 financial statements and MD&A.
- Prepared electric and water PSC Annual Reports
- Attended Ehlers Finance Seminar – February 13-14
- Prepared first pay request for WI DNR Clean Water Fund Loan
- A/P, CCER, payroll and treasury management approvals
- Investment sales/purchases and income tracking.
- Monthly account reconciliation, reporting and billing statistics for January 2014

In Progress:

- Dynamics Fixed Asset and Human Resources Modules – Training and Implementation

- Simplified water rate application
- Monthly account reconciliation and reporting for February 2014

**CUSTOMER SERVICES AND INFORMATION TECHNOLOGIES DIVISION – Utilities
Office and Information Systems Supervisor Brian R. Hoops**

Activities & Accomplishments:

- Staff processed 9,530 payments totaling \$1.71 million, including 1,994 checks, 2,483 lockbox payments, 633 credit cards, 1,032 online E-Pay payments, 1,875 automated bank withdrawals, 673 direct bank payments, and over \$16,000 in cash.
- Staff pursued electric service disconnections of all delinquent commercial accounts and water service disconnections for all severely delinquent residential accounts.

As of March 1, there were 1,653 active accounts carrying delinquent balances totaling just under \$294,000, and 85 final-billed accounts carrying delinquent balances totaling \$18,500. Of the total amount delinquent, \$118,300 was 30 or more days past-due.

- On March 12, we mailed out 10-day notices of pending disconnection to 459 customers. We also mailed out past-due notices to 384 customers that we are unable to disconnect over the winter months.
- On March 24, we made 153 automated phone calls to customers warning them of impending disconnection and delivered printed tags to an additional ten customers.
- Nine water services were disconnected due to continued nonpayment.

We ended the month of March with \$122,800 remaining 30 or more days past-due, of which \$18,800 was being carried by inactive accounts.

March was the final month for water service disconnections. On April 16 we will resume residential electric service disconnections for all delinquent accounts.

- Staff processed weekly extractions of Energy Assistance payments from the State of Wisconsin for low-income customers to assist with their home heating expenses. A total of \$10,300 in benefits was applied to 44 accounts.
- No customer complaints were reported to the Wisconsin Public Service Commission (PSC) during the month of March. As always, staff continues to do an excellent job working with customers to resolve their billing and collections concerns without the need for PSC intervention. As the end of the moratorium approaches, it is expected that PSC complaints will increase as severely delinquent customers find themselves with limited options to avoid service disconnection.
- Office & Information Systems Supervisor Brian Hoops spent the month working on information technology improvements. Our two domain controllers were virtualized along with all of our application servers. Our new Hypervisor host was received and configured, and all virtual machines were moved over to it.

In addition, all server operating systems were upgraded to Microsoft Server 2012 R2, and our existing Exchange 2007 environment was upgraded to Exchange 2013.

Brian also attended a five-day Cisco CCNA training course, and applied the skills learned to our network in the following weeks. Numerous configuration changes were made on our switch and router configurations to adhere to best practices, and our new Cisco ASA firewall was configured to replace our 11-year old Pix.

In addition, Brian also participated in a WPPI Energy information technology advisory group (ITAG) meeting; continued our pilot Lync Server deployment using Office 365 for corporate messaging; worked on various IT issues as they arose; made numerous updates to our website, including a cross-connection informational page with online appointment reservations; assisted WPPI Energy with removal of their mail server's IP address from numerous ISP blacklists; assisted Engineering Technician Scott Grady with the creation of the 2013 water consumer confidence report (CCR) and handled electronic and physical distribution; modified the billing system code that generates our E-Billing email notices to include customer account and balance information; and oversaw general billing and collections supervision.

- Billing Technician Erin Goldade applied 131 credits to auto-pay customers that enrolled in E-Billing, worked on calculating and issuing proper credits to water customers that ran their water at our request to avoid frozen services in February and March, completed the pre and post processing of the automatic meter reading system to obtain the current month's readings, processed and calculated the monthly utility billing and submitted the data to Infosend for mailing, calculated and mailed 103 final billing statements for customers who have moved from their prior addresses, worked with WPPI Energy on several Northstar CIS issues, selected and edited our monthly statement insert and messages, packaged and distributed the Utilities Committee package and trained Customer Service Technician Jennifer Rigdon on the process, and issued notices to properties for which the current owner/occupant is unknown.
- Accounts Specialist Shannon Gunsolus kept busy with the balancing and updating, and general accounting tasks, including payroll, accounts payable, accounts receivable, customer account billing corrections, daily cash deposits, and general customer service.
- G.I.S. Technician Louis Rada worked with POSM software to establish relationships between our sewer televising database with the utility GIS database. The observed lateral points were also migrated into the database along with their recorded attributes and past observations.

As we continue to plan for our summer deployment of electronic mapping devices to our field staff using ESRI ArcGIS Server and ArcOnline, Lou continued to finalize the software and training requirements. We are on schedule for a summer roll-out of devices to field staff for a pilot program.

Lou also created maintenance maps for the water staff, including visual representations of frozen services and water main breaks. Maps were also created for our Digger's Hotline locating contractor as well as Strand Associates, Inc. to assist with several road work projects.

- Customer Service Technician Jennifer Rigdon worked with Erin Goldade to finalize the E-Billing credits to auto-pay customers as well as calculation and review of credits for those customers that ran water to avoid frozen services. Letters were created and mailed soliciting phone contact information for those customers in our database that had blank or outdated data. Jennifer also performed numerous administrative tasks, actively participated in the various collections processes throughout the month, and general customer service.
- Accounts Receivable Technician Enecia Sabroff continued submitting delinquent accounts to the Wisconsin Department of Revenue's State Debt Collection Initiative, submitting 53 accounts with balances totaling \$22,600. To date, the DOR has collected just under \$3,000 from seven customers.

She also continued submitting final-billed accounts to the Wisconsin Department of Revenue's State Debt Collection Initiative. 32 accounts have been submitted with balances totaling \$11,400. The DOR has collected just under \$2,000 to date.

Enecia also continued to notify customers that have not made any payments over the winter months of their new mandatory customer deposit requirements. These customers have all gone 80+ days without making a single payment, and as a result are required to post a deposit totaling four-months average billings. 95 customers have been notified of deposits totaling over \$42,300, which will be held until the customer either moves out of our service territory, or makes prompt monthly payments for 12-months. SU is currently holding 202 customer deposits totaling over \$150,300.

- Enecia also continued to process responses from our recent letter soliciting opt-ins from property owners to continue receiving tenant delinquency notices, with a 53% response rate; acted as the main point of contact for all customers with delinquent accounts, mailed monthly notices to delinquent customers, negotiated numerous deferred payment arrangements with customers, issued disconnect warnings and collected payments from customers that issued checks returned by their bank, and monitored/invalidated deferred payment arrangements where the customer defaulted on their scheduled payments.

ELECTRIC DIVISION, PLANNING DIVISION AND WATER DIVISION – Utilities Operations Superintendent Sean O Grady

Substation Maintenance: AC Engineering, based in Milwaukee, WI will be on site next month performing preventative maintenance testing on all equipment and taking oil samples at our three substations. This work is done once every five years.

Hybrid Bucket Truck No. 12. The battery pack that drives the hydraulic system failed and was replaced this month. The cost for the replacement was paid for by Wisconsin Clean Cities. The upgrade cost \$20,000.

Electric Division: Crews are working on line clearance work in the Townships of Dunn, Rutland and Dunkirk. We will begin the construction season in late April to early May.

Electric Work Order System: Staff has been working with WPPI Energy in implementing a new work order system that is much more user friendly up front and as well for the end user. So far, everyone seems to be working well and staff has embraced the change.

Electric Trouble Calls For The Month: We had five trouble calls for the month. Two underground electric services failed, one street light transformer in the rural area knocked off line, one animal contact that affected one customer, and a piece of siding pulled loose from a house and was hung on the service drop.

Power Quality Issues: One customer is having issues with her heat pump. When the system turns on, the initial voltage draw is large enough to draw down the voltage on our transformer and causes her heat pump to kick off line. We'll continue to work with this customer until we find a solution.

Water Main Breaks: We had two water main breaks this month. One at the intersection of Water and Jefferson St. and one in front of 100 E. Taft St.

Frozen Fire Hydrant: A seal on a fire hydrant leaked over the winter and froze inside the barrel causing it to crack and fail. It was taken out of service and the Fire Department was contacted. Staff will replace the hydrant in April.

Running Water: Some customers were advised to run water over the past two months to prevent potential water laterals from freezing were notified they could stop running water on the last day of this month.

Industrial Customer: We had a customer located in the Business Park call to report a possible water main break behind their building. Upon arrival, staff noticed the water was actually coming off an adjacent farm field.

Frozen internal Pipes and Meters: Property owners are finding vacant properties left over the winter have frozen pipes and busted water meters. Remember, unless you turn off the water and drain your internal pipes they will freeze and cost you a lot more money to repair than it would be for you to do a little preventative maintenance work up front.

Rusty Water Information: Customer information was created to help end users understand where rusty water comes from, how to trouble shoot their water systems, health effects, and how they can attempt to clear their private water line. This information is also posted on our website.

Fluoride Testing Equipment: A new analyzing machine was purchased to monitor the fluoride concentration in our drinking water. The new machine is digital and replaces an analog system that was over 30 years old and no longer reliable.

Service Truck: A new ½ ton pick-up truck was ordered from the State Contract and is scheduled to be delivered in June. The vehicle being replaced is 16 years old and served us well.

Hydrant Painting: We are scheduled to paint approximately 100 fire hydrants this year. Giant Maintenance and Restoration, Inc. has been hired and we are waiting to hear back from them on their schedule for this year.

Ground Storage Reservoir: Our 600,000-gallon ground storage reservoir will be removed from service next month for preventative maintenance. Draining and inspections of water storage facilities is required to be completed once every five years as mandated by the WDNR.

Statistical numbers for the month:

New Customers-5
Temporary Services-1
Service Upgrades-1
Service Relocations-0

WASTEWATER DIVISION – Utilities Wastewater System Supervisor Brian G. Erickson

2013-2014 WWTP projects: We continue to move forward on the major plant improvements project that will include all of the plant electrical equipment and digester mixing equipment. Contractors are installing new conduit and wire throughout the plant. The new electrical building is being constructed and equipment is arriving.

Digester Project: Staff and contractors drained one of two digesters. The digester will be inspected and new mixing equipment will be installed in May. We will bring this digester back into service and take down number two digester for inspection and new mixing equipment.

Yearly calibrations: Flow meters, lab equipment, gas monitors and backflow preventers were inspected and calibrated.

WPPI Generator Capacity Testing: WPPI ran their yearly test on our back-up generator at the wastewater plant. The test determines the amount of money we receive to have it on stand-by for their emergency load shedding program.

Cory Sailing was hired to fill our vacant Operator I position at the wastewater plant. Cory will be graduating from college on May 18 and will start working with us on May 19. We are looking forward to have Cory join our staff.

Safety Training: Staff attended CPR, AED, first aid, blood Borne Pathogens, and fork lift training.

Water Division: Staff continues to assist the Water Division with main breaks.

2014 Sewer projects: Working with Strand Associates, Inc. on our 2014 sanitary sewer projects.

Staff continues to work on plant maintenance projects throughout the plant.

The wastewater treatment facility processed an average flow of 0.975 million gallons per day with a monthly total of 30.211 million gallons.

ENERGY SERVICES SECTION OF THE PLANNING DIVISION – Stoughton Utilities and WPPI Energy Services Representative (ESR) Cory Neeley:

- I met with a commercial customer at the business park who was having issues with his bill. We went over the usage and took a look at the possible energy loads in his shop that could have been causing the higher bills.
- We will be sending out the Home Energy Report and Business Energy Report for Stoughton this next month. Our staff has worked with WPPI to personalize this report for our customers and should get a lot of customers thinking about ways to reduce their energy use. I hope that this will serve as a great point of entry for commercial businesses to talk with the utility about ways to utilize energy efficient products. I have attached the copies of the report that have yet to be customized for each customer.
- I completed the Renewable Energy reporting for the EPA Green Power Partnership and we came out at 2.96% renewable energy.
- We are working with the Stoughton Area School District (SASD) to try to find energy efficiency projects that can be funded in part with WPPI Energy Schools Program money. Right now the staff at SASD are updating the Energy Star rating information and working on getting a report ready for the school board in order to qualify for up to \$500 in funding for projects at each of the district schools or one larger grant for a project that benefits all of the districts.
- Focus on Energy contacted us about doing another run of the Express Energy Efficiency program in Stoughton. Two years ago we had the program come through and about 600 residential customers participated in the program. Annual water savings were estimated at 2.7 million gallons and annual electric savings were estimated at 283,000 kWh.
- The deadline for the RFP for energy efficiency with WPPI came and went without an application from Stoughton Hospital. We were hoping that we would be able to get an application in before the deadline and we worked with Focus on Energy

Representative Alex Dodd to get information on the potential savings for the HVAC system upgrade, and the numbers were not what we needed to qualify for a grant. We simply ran out of time to find another project to couple with the HVAC upgrade, but we hope to find one in time for the next round of applications.

- We had a customer that contacted us about possibly setting up a larger solar array and asking about the possibility of selling panels to the system to other people as a sort of community solar project. The customer is looking at putting up to a 20kW system on his property and already has a solar buyback agreement in place with WPPI and Stoughton Utilities for the solar installation that is on his property. This new system would be separate from that agreement and would likely be a net metered arrangement. I let him know that any additional costs for serving this new system would likely be passed along to him directly.

Dates in Stoughton in March: 4,6,7,11,13,17, 21 and 27

SAFETY COMPLIANCE SECTION OF THE PLANNING DIVISION – Stoughton Utilities and Municipal Electric Utilities of Wisconsin South Central Region Safety Coordinator Andrew Paulson:

Accomplishments

Training

- CPR/First Aid/AED/Blood Borne Pathogens
- Fork Truck Classroom
- Fork Truck Road

Audits/Inspections

- Field Inspection (Tree Trimming)
- Fork Truck Inspection
- BBP Kits
- Completed Two Incident Reports

Compliance/Risk Management

- Reviewed BBP Written Program
- Reviewed Fork Truck Written Program – Must Update
- Reviewed Harness's Purchased
- Reviewed Eliminating Confined Space Rescue Team

Goals & Objectives

Training

- Emergency Action Plan
- Blood Bourne Pathogens
- Active Shooter

Audits/Inspections

- Field Inspection
- Well Inspection
- Distribute PPE Hazard Assessment (Linemen)
- WWTP Hazard Assessment

Compliance/Risk Management

- Review Emergency Action Plan Written Program
- Continue To Update SDS's

Scheduled dates MEUW SCRSC Safety Coordinator, Andrew Paulson, was at Stoughton Utilities: March 6, 19, and 25.

Please visit us on our website at www.stoughtonutilities.com to view current events, follow project schedules, view meeting notices and minutes, review our energy conservation programs, pay your utilities bill via the internet, or to learn more about your Stoughton Utilities Electric, Wastewater and Water services.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: April 8, 2014

To: Stoughton Utilities Committee

From: Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Status Of The Stoughton Utilities Committee Recommendation(s) To The Stoughton Common Council.

The following items from the March 17, 2014 Regular Stoughton Utilities Committee Meeting were placed on file by the Common Council:

Consent Agenda:

- Stoughton Utilities Payments Due List.
- Stoughton Utilities Committee February 17, 2014 Regular Meeting Minutes.
- Stoughton Utilities January 2014 Financial Summaries.
- Stoughton Utilities January 2014 Statistical Worksheet.

Business:

- Stoughton Utilities Bad Debt Write-Offs Through December 31, 2013.
- Stoughton Utilities 2013 Audit Report and Management Letter.
- Stoughton Utilities Proposed Electric and Water Tax Stabilization Dividends.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: April 8, 2014

To: Stoughton Utilities Committee

From: Sean O Grady
Stoughton Utilities Operations Superintendent

Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Stoughton Utilities Proposed Metering Lead Lineman Reclassification.

Journeyman Lineman Bryce A. Sime will complete his three-year Metering Technician indentureship with the Wisconsin Department of Workforce Development Employment and Training Division on June 6, 2014. On that date, it is proposed to reclassify Mr. Sime to the position of Lead Lineman at an increased hourly compensation from \$33.67 to \$35.20.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: April 8, 2014
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Proposed Emergency Response Requirements.

Upon consideration of the number of Stoughton Utilities field employees serving on standby service as follows:

Electric: 1 from a pool of 6 with 2 more in training
Water and Wastewater: 1 from a pool of 5 and 1 more in training

it is proposed to remove “Stoughton Municipal Utilities Non-Represented and Represented Employees (Employees serving on, and being compensated for, standby service): 15 minutes.” language in the Work Rules and replace it with the Streets and Parks Department language as follows:

“Stoughton Utilities: 20 mile radius of the City limits of Stoughton.”

It is my considered opinion that this change will not negatively impact our response to our customers.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent

Brian G. Erickson
Stoughton Utilities Wastewater System Supervisor



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: April 8, 2014

To: Stoughton Utilities Committee

From: Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Stoughton Utilities Participation In The Yahara Wins Pilot Project.

Stoughton Utilities is a partner in the Yahara Wins Pilot Project to address phosphorus reduction in our watershed. Our annual assessment is \$4,700.for 2013 through 2015.

The pilot project accomplishments are addressed in the 2013 Yahara Wins Annual Report Executive Summary which is attached.

Encl.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



Background

The *Yahara WINS Pilot Project* is testing a new, innovative and collaborative compliance approach called Watershed Adaptive Management in order to meet regulatory requirements for phosphorus reduction in the Yahara Watershed in a cost-effective manner. Over thirty entities are participating in the pilot project, including wastewater treatment plants, industry, cities, villages, towns and numerous other partners.

2013 was the first, complete year for the pilot project. During 2013, *Yahara WINS* funded research, water quality monitoring, installation of phosphorus reducing practices, baseline inventories of agricultural land and other initiatives. By its completion in 2015, the pilot project will provide the data needed to help *Yahara WINS* participants make informed decisions relating to the use of adaptive management to meet the Rock River TMDL reduction requirements related to phosphorus and total suspended sediment.

Key Accomplishments in 2013

- Phosphorus reductions were quantified for the period from 2008 thru 2012. These reductions can be credited against reductions required under the Rock River TMDL. In the pilot watershed, this amounts to a reduction of 4653 pounds per year, or about 42% of the reduction goal for the pilot project.
- The Dane County Land Conservation Department completed background inventory work on 7,625 acres or 70% of the agricultural land base in the pilot watershed project area.
- Phosphorus loads were calculated for all four major tributaries to Lake Mendota. This load data shows that 75,000 pounds of phosphorus was delivered to Lake Mendota during water-year 2013.
- *Yahara WINS* provided funding to Yahara Pride Farms that helped producers test phosphorus reducing practices on almost 3,000 acres of land. Preliminary estimates are that these practices provide 3,000 pounds per year of phosphorus reduction.
- Dane County awarded \$1.5 million in Urban Water Quality Grants throughout the watershed which are expected to reduce phosphorus losses by over 1,100 pounds per year.
- The Rock River Coalition's Citizen Water Quality Monitoring program placed 21 volunteer monitors at sites throughout the watershed.
- With funding from *Yahara WINS*, the UW Water Resources Management Practicum identified pilot project area sites where phosphorus containing sediment accumulates and developed potential mitigation approaches which could cost-effectively control phosphorus.
- The *Yahara CLEAN SWAT* model was expanded to include the entire Yahara Watershed, which will help improve phosphorus reduction estimates associated with a full-scale adaptive management project.
- The *Yahara WINS* website was updated: <http://www.madsewer.org/Programs-Initiatives/Yahara-WINS>

Yahara WINs 2013 Budget

During 2013, *Yahara WINs* funds were collected from each of the partners. These funds supported a variety of activities aimed at helping the pilot project succeed and are detailed below:

Adaptive Management Revenue & Expenses through 12/31/2013

Revenue

Carryover from 2012	\$55,341.48	
Sand County Foundation - Additional Contributions	\$79,000.00	
Annual Assessment to Other MOU Participants	\$431,000.00	
Total Revenue		\$565,341.48

Expenses

MMSD Lab Services for Water Quality Analysis	\$33,375.10	
USGS Gaging Stations-Installation & O&M	\$108,300.00	
Phosphorous Reduction Practices & Mgmt.	\$79,500.00	
Yahara Pride Farms Inc.	\$70,000.00	
Inventory Payments	\$9,500.00	
Dane County Land & Water Resources Dept.	\$174,729.72	
UW Water Resources Management	\$6,546.06	
City of Madison Leaf Study	\$20,000.00	
Citizen Monitoring Program	\$20,006.00	
Montgomery Associates - SWAT Model	\$16,122.50	
Misc.	\$1,753.73	
Total Expenses		\$460,333.11
Committed in 2013 but not paid until 2014		
UW WRM Practicum	\$2,453.94	
Montgomery Associates Resource Solutions	\$18,877.50	
City of Madison Reverse Auction	\$10,000.00	
City of Monona Reverse Auction	\$9,000.00	
		\$40,331.44
Unencumbered 2013 carryover to 2014		\$64,676.93

Yahara WINs Partners

Yahara WINs has maintained all partners and continues to add interested parties. The current list of participants includes:

- **Towns:** Blooming Grove, Bristol, Burke, Cottage Grove, Dunn, Middleton, Westport, Windsor
- **Villages:** Arlington, Cottage Grove DeForest, Maple Bluff, McFarland, Oregon, Shorewood Hills, Waunakee
- **Cities:** Fitchburg, Madison, Middleton, Monona, Stoughton
- **Others:** Clean Lakes Alliance, Clean Wisconsin, Dane County, Madison Gas & Electric, MMSD, Sand County Foundation, Stoughton Utilities, U.S. Geological Survey, Yahara Pride Farms, Wisconsin DNR
- **Interested Parties:** Capital Area Regional Planning Commission (CARPC), Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP), The River Alliance of Wisconsin, U.S. Environmental Protection Agency (USEPA), Yahara Lakes Association, Rock River Coalition, Friends of Badfish Creek

2014 Outlook

A new Memorandum of Understanding is being developed with Wisconsin DNR to document areas of agreement which will help guide a full-scale adaptive management project. *Yahara WINS* will continue to fund phosphorus reducing practices and will test funding delivery mechanisms, with the goal of targeting low-cost practices. Water quality monitoring efforts will be expanded, working both with United States Geological Services (USGS) and the Rock River Coalition's Citizen Monitoring program. Dane County Land Conservation Department will complete inventories on remaining farmland in the pilot project area and will be working with landowners on a new initiative to install harvestable buffers along stream corridors. *Yahara Pride Farms* will work with farmers interested in testing phosphorus reducing practices, with the goal of increasing the number of acres in the test program by 50% relative to 2013. Cost projections associated with a full-scale adaptive management project will be improved using information generated through the pilot project, which will help *Yahara WINS* partners make informed decisions regarding participation in a full-scale adaptive management.

2014 Budget

The 2014 Budget which was recommended for approval by the Strategic Planning Workgroup and approved by the Executive Committee follows:

2014 Yahara WINS Proposed Budget

Income

Unencumbered carryover from 2013	\$64,677
Sand County Foundation additional contribution	\$50,000
Annual Assessment to MOU Participants	\$431,200
Total Income	\$545,877

Proposed Expenditures

USGS gaging stations-annual cost for 4 pilot project gages	\$77,500
USGS monitoring-additional monitoring services	\$20,000
Rock River Coalition-citizen volunteer monitoring program	\$14,348
MMSD-laboratory services for water quality analysis	\$35,000
Dane County-providing conservation practice support and technical services	\$150,000
Farm producer inventory payments	\$20,000
Phosphorus reduction practices and demonstrations-urban and rural	\$211,029
Miscellaneous	\$3,000
Contingency and potential unencumbered carryover to 2015	\$15,000
Total expenses	\$545,877

More Information is available

Visit our project website: <http://www.madsewer.org/Programs-Initiatives/Yahara-WINS>

Contact Yahara WINS: kathyl@madsewer.org or 608-222-1201 ext. 278



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: April 8, 2014

To: Stoughton Utilities Committee

From: Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Environmental Fee Assessment For The Stoughton Utilities Wastewater Treatment Facility 2013 Effluent Discharge.

An annual fee is paid to the Wisconsin Department of Natural Resources for the phosphorus and suspended solids discharged from the wastewater treatment facility to the Yahara River. The \$4,427.84 fee for 2013 is directly related to the influent flows from the customers and the treatment proficiency.

Encl.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



State of Wisconsin \ DEPARTMENT OF NATURAL RESOURCES

Scott Walker, Governor
Cathy Stepp, Secretary

STOUGHTON UTILITIES

101 S. Webster St.
Box 7921
Madison, Wisconsin 53707-7921
Telephone 608-266-2621
FAX 608-267-3579
TTY Access via relay-711

MAR 13 2014

RECEIVED
STOUGHTON, WI

March 3, 2014

Robert P Kardasz , Utilities Director
Stoughton Wastewater Treatment Facility
600 South Fourth Street PO Box 383
Stoughton, WI 53589

RE : Notification of Environmental Fee to be Assessed for WPDES WI - 0020338

Dear Permittee,

Enclosed is a wastewater summary report for you to review and correct, if necessary. Section 299.15 of the Wisconsin Statutes and chapter NR101 of the Wisconsin Administrative Code require this report to collect accurate data for assessing wastewater fees based on your wastewater discharges in 2013 . Section 299.15 establishes the wastewater fee program to recover the annual cost of the Department's water pollution control functions from holders of WPDES permits.

This summary report contains an estimate of the wastewater fees based on your WPDES Discharge Monitoring Reports (DMR) data. The average flow and concentration values used in the calculations are calculated by the DNR database based on the individual sample results reported. The results may not mirror the summary values reported on the DMRs due to the manner in which our database addresses significant figures to the right of the decimal point. **THIS IS NOT A BILLING STATEMENT!** The Environmental Fee statements will be mailed out at the end of May.

Provisions of S. 299.15, Statutes provide for calculating fees by using a five year rolling average and freezing the annual adjustment factor at the 1999 level. The rolling average is prospective in nature and began with the calculation of the 2000 fees. This change makes the wastewater fees program a performance based system. Fees should be reduced when treatment is improved. The summary report shows our calculations for each billable substance by sample point. The following formulas and definitions are used:

Pounds = Monthly Average Concentration (mg/l) X Monthly Average Flow (MGD) X 8.34

Amount Due = Pounds X Rate per Pound X Days X Adjustment Factor

5-year rolling average - The average of data from the current year, plus the previous 4 years of data available since the beginning of calendar year 2000. Where 5 years of data is not available, the 5-year rolling average means the average of data from the current year plus any available data from the previous 4 years.

Rate - The inverse of the lowest limit in effect for the month (i.e., 1 / limit).

The number of days in each month is used for this estimate. If your facility doesn't discharge every day, you should correct the number to the actual number of operating days . The adjustment factor for municipalities is 2.4510 and 5.0492 for industries. Phosphorus fees are calculated using a set rate of \$0.34 per pound.

The wastewater fee is the greater of the sum of discharge fees calculated as above, or a base fee of \$250 for minor permits, or \$500 for major permits.

WHAT DO YOU NEED TO DO?

You should confirm that our calculated monthly numbers from your DMR's are accurate. Any changes or corrections should be made by writing the new number directly above the old number. Please verify that we have used the right number of discharge days and confirm that the pollutants listed in the summary have a limit in effect during each month listed.

If you report monthly maximum values on your DMR's and not monthly averages, you should calculate the monthly average discharges and enter those numbers on the report. If we have not included a month when discharges occurred and limits were in effect, you must add in the pounds, rate, and number of days.

You should be aware that S. NR 101, Wis. Adm. Code allows any individual analytical value which is less than the level of quantification (LOQ) for that substance to be treated as a zero. The test method used must be according to current standards. These zeros should be incorporated into the monthly average. You may need to recalculate the monthly averages to include any zero values. If the calculated average is below the LOQ, you will be billed. The Department expects a reporting limit of 2 mg/L for LOD and LOQ for BOD5 and TSS.

Dischargers are allowed to deduct the amount of substances present in the influent to the facility. The influent for municipal facilities is the drinking water source serving the municipality. Dischargers who use surface water as an influent source may benefit from this deduction, which is discussed in S. NR101.12 (7), Wis. Adm. Code.

The Administrative Code allows the Department to bill the permitted facilities that discharge to land disposal systems for the excess nitrogen applied to land. We continue to have difficulty loading land application data from the previous year in a timely manner and so will not be including this information in the wastewater fee program. The Department will evaluate the timing of the receipt of this reported data and identify the available options. The amount of revenue collected from this source would be minor since the codes require the permitted facility to match the nitrogen applied to the needs of the crop.

After you have completed noting any changes, please sign the report and provide us with a phone number and email address so we can contact you in the event of any questions. Indicate the reason for any changes using the check options at the end of the report. Make a copy for your files, then send the original summary pages back to us in the envelope provided, or to DNR, Keri Behm - WT/3, PO Box 7921, Madison WI 53707-7921. **YOU MUST RETURN THE SUMMARY BY APRIL 1, 2014, EVEN IF NO CHANGES ARE MADE.**

The Environmental Fee statements, containing the wastewater fees and any other applicable fees, will be mailed out at the end of May 2014. You will then have thirty days to pay the entire fee.

If you would like to discuss the summary, please call Keri Behm at (608) 266-3291 (keri.behm@wisconsin.gov) or me at (608) 266-2666 (michael.lemcke@wisconsin.gov).

Sincerely,



Michael D. Lemcke, Section Chief
Permits Section

**WISCONSIN DEPARTMENT OF NATURAL RESOURCES
2013 NR 101 WASTEWATER REPORT**

Permit # : 0020338

FORM 3200 - 18

Stoughton Wastewater Treatment Facility

REV.01/03

THIS REPORT OF YOUR 2013 WPDES DISCHARGE MONITORING REPORT DATA IS PROVIDED UNDER SECTION 299.15, WIS. STATS AND CHAPTER NR 101 WIS. ADMIN. CODE. THIS REPORT PROVIDES AN OPPORTUNITY TO REVIEW AND CORRECT THE RECORDED RESULTS FOR YOUR FACILITY, IF NECESSARY. TO CORRECT A VALUE, WRITE THE NEW VALUE ABOVE THE OLD AND CHECK THE REASON FOR THE CORRECTION AT THE END OF THE REPORT. YOU MUST RETURN THE REPORT BY APRIL 1, 2014, EVEN IF YOU MADE NO CHANGES, OR ELSE BE IN VIOLATION OF 299.15(4), WHERE THE AUTHORITY TO ASSESS A MONETARY PENALTY OF UP TO \$10,000 IS PROVIDED. RETURN USING THE ENVELOPE PROVIDED OR SEND TO DNR, KERI BEHM - WT/3, P.O BOX 7921, MADISON WI - 53707-7921. PERSONALLY IDENTIFIABLE INFORMATION WILL BE USED FOR THE PURPOSE OF THE NR 101 WASTEWATER FEE PROGRAM.

TOTALS FOR THE CURRENT YEAR WILL BE USED IN THE CALCULATION OF FEES DUE BASED ON THE FIVE YEAR PROSPECTIVE ROLLING AVERAGE METHOD. THE ADJUSTMENT FACTOR USED IN THIS ESTIMATE IS 2.451.
CONTACT KERI BEHM AT (608) 266-3291 OR MICHAEL LEMCKE AT (608) 266-2666 IF YOU HAVE QUESTIONS.

Sample Point : 001 388 Phosphorus, Total

	Avg Flow(MGD)	Avg Conc.(mg/L)	Pounds	Rate(\$)	Days	Adj. Factor	Amount Due	
JAN,2013	0.8925	0.4727	3.5185	0.34	31	2.451	\$90.90	
FEB,2013	0.8871	0.6667	4.9325	0.34	28	2.451	\$115.09	
MAR,2013	0.9581	0.8208	6.5586	0.34	31	2.451	\$169.43 ✓	
APR,2013	1.2279	0.65	6.6564	0.34	30	2.451	\$166.41	
MAY,2013	1.0328	0.7708	6.6393	0.34	31	2.451	\$171.52	
JUN,2013	1.1827	0.4958	4.8904	0.34	30	2.451	\$122.26	
JUL,2013	1.0843	0.4907	4.4374	0.34	31	2.451	\$114.63 ✓	
AUG,2013	0.9515	0.4483	3.5575	0.34	31	2.451	\$91.90	
SEP,2013	0.917	0.8177	6.2536	0.34	30	2.451	\$156.34	
OCT,2013	0.9234	0.6429	4.9511	0.34	31	2.451	\$127.90 ✓	
NOV,2013	0.9615	0.33	2.6462	0.34	30	2.451	\$66.16	
DEC,2013	0.9179	0.3979	3.046	0.34	31	2.451	\$78.69	
Total Annual Pounds of	Phosphorus, Total 1765						Parameter Total:	\$1,471.23

Sample Point : 001 457 Suspended Solids, Total

	Avg Flow(MGD)	Avg Conc.(mg/L)	Pounds	Rate(\$)	Days	Adj. Factor	Amount Due	
JAN,2013	0.8925	7.4	54.8	0.033	31	2.451	\$137.40	
FEB,2013	0.8871	8.6	63.5	0.033	28	2.451	\$143.81 ✓	
MAR,2013	0.9581	9.8	78.6	0.033	31	2.451	\$197.08	
APR,2013	1.2279	10.5	107.5	0.033	30	2.451	\$260.85	
MAY,2013	1.0328	7.2	61.6	0.033	31	2.451	\$154.45	
JUN,2013	1.1827	7.2	70.7	0.033	30	2.451	\$171.55 ✓	
JUL,2013	1.0843	4.4	39.8	0.033	31	2.451	\$99.79	
AUG,2013	0.9515	4.8	38.4	0.033	31	2.451	\$96.28	
SEP,2013	0.917	6.6	50.6	0.033	30	2.451	\$122.78	
OCT,2013	0.9234	6	46.2	0.033	31	2.451	\$115.84	
NOV,2013	0.9615	4.1	32.7	0.033	30	2.451	\$79.35 ✓	
DEC,2013	0.9179	4.9	37.7	0.033	31	2.451	\$94.53	
Total Annual Pounds of	Suspended Solids, Total 20693						Parameter Total:	\$1,673.71

Sample Point : 001 649 CBOD5

	Avg Flow(MGD)	Avg Conc.(mg/L)	Pounds	Rate(\$)	Days	Adj. Factor	Amount Due
JAN,2013	0.8925	3.9	29.2	0.04	31	2.451	\$88.75
FEB,2013	0.8871	3.8	28.4	0.04	28	2.451	\$77.96 ✓

Sample Point : 001

649

CBOD5

	Avg Flow(MGD)	Avg Conc.(mg/L)	Pounds	Rate(\$)	Days	Adj. Factor	Amount Due
MAR,2013	0.9581	6.3	49.9	0.04	31	2.451	\$151.66 ✓
APR,2013	1.2279	5.8	59.9	0.04	30	2.451	\$176.18
MAY,2013	1.0328	5.1	43.5 ✓	0.04	31	2.451	\$132.21 ✓
JUN,2013	1.1827		40.9	0.04	30	2.451	\$120.30
JUL,2013	1.0843	3.6	32.2 ✓	0.04	31	2.451	\$97.86 ✓
AUG,2013	0.9515		33.1	0.04	31	2.451	\$100.60
SEP,2013	0.917	4.1	32.2 ✓	0.04	30	2.451	\$94.71 ✓
OCT,2013	0.9234		27.2	0.04	31	2.451	\$82.67
NOV,2013	0.9615	2.9	23.4	0.04	30	2.451	\$68.82
DEC,2013	0.9179	3.9	30 ✓	0.04	31	2.451	\$91.18 ✓

Total Annual Pounds of CBOD5 13085

Parameter Total: \$1,282.90

Facility Subtotal: \$4,427.84

Reasons for changing summary data (Check any that apply)

- The limit was not in effect for any part of the year (Strike out the data for that substance)
- The number of days shown is not the actual number of discharge days.
- An influent deduction reduced the pounds. (Provide supporting documentation)
- Other, please explain

Values based on actual discharge					
Parameter Description	2009	2010	2011	2012	2013
CBOD5	2129.63	1667.78	1517.71	1114.11	1282.9
Phosphorus, Total	2773.18	2474.02	1943.17	1232.06	1471.23
Suspended Solids, Total	2340.87	1864.85	1864.41	1169.21	1673.71
Total	\$7,243.68	\$6,006.65	\$5,325.29	\$3,515.38	\$4,427.84
Values based on rolling average					
Parameter Description	2009	2010	2011	2012	2013
CBOD5	2576.49	2307.37	2039.06	1741.43	1542.43
Phosphorus, Total	2288.98	2351.77	2317.74	2090.87	1978.73
Suspended Solids, Total	2376.81	2243.63	2168.73	1912.77	1782.61
Estimated Total	\$7,242.28	\$6,902.77	\$6,525.53	\$5,745.07	\$5,303.77
Minimum Base Fee	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
Estimated Total due	\$7,242.28	\$6,902.77	\$6,525.53	\$5,745.07	\$5,303.77

NOTE: ESTIMATE ONLY - DO NOT PAY AT THIS TIME

NAME OF PERSON COMPLETING THE FORM

Brian Erickson

PHONE NUMBER

608-877-7421

E-MAIL ADDRESS

berickson@stoughtonutilities.com



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: April 8, 2014

To: Stoughton Utilities Committee

From: Scott S. Grady
Stoughton Utilities Engineering Technician

Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Stoughton Utilities 2013 Annual Water Consumer Confidence Report (CCR) To Our Water Consumers.

Amendments to the Safe Drinking Water Act require that Water Utilities provide information to their consumers annually and certify to the Wisconsin Department of Natural Resources (WDNR) that a “good faith” effort to provide this information to all consumers is made. We have completed our required monitoring and have placed the 2013 CCR on the Stoughton Utilities website. No significant changes to our water quality were noted in our monitoring efforts.

Encl.

cc: Erin N. Goldade - Stoughton Utilities Billing and Consumer Services Technician
Sean O Grady - Stoughton Utilities Operations Superintendent
Shannon R. Gunsolus - Stoughton Utilities Account Specialist
Brian R. Hoops - Stoughton Utilities Office and Information Systems Supervisor
Kim M. Jennings, CPA - Stoughton Utilities Finance & Administrative Manager
Jenifer A. Rigdon - Stoughton Utilities Customer Services Technician
Enecia G. Sabroff - Stoughton Utilities Accounts Receivable Technician

What is this report?

To comply with state and U.S. Environmental Protection Agency (US EPA) regulations, Stoughton Utilities issues an annual report providing the details of the quality of your drinking water. The purpose of this report is to raise your understanding of drinking water sources and its potential contaminants. This report provides an overview of last year's (2013) drinking water quality.

Backflow prevention:

In accordance with the WDNR Administrative Code, 810.15 and the Safe Drinking Water Act, Stoughton Utilities has an established Cross-Connection Control program. All backflow prevention assemblies shall be tested annually to ensure protection from cross-connections and the backflow of contaminants into the water distribution system.

Be prepared for an emergency:

In the event of a prolonged power outage, or a disaster such as a tornado or chemical spill, water service may be disrupted or water rationing imposed. Be prepared by ensuring that you and your family have an ample supply of clean water. A recommended amount is one gallon per person per day, for at least 3 days. Remember to include water for your family pets.

Did you know?

Water is the original sports drink, containing no fat, calories, or cholesterol.

60% of an adult's body is water. In newborn children, that amount is 78%.

Less than 1% of the world's fresh-water supplies are available for human consumption.

Drinking water pipelines have an average life expectancy of 75 years. Replacement of aging pipelines is essential for us to continue providing reliable, high quality water to our customers and ensure adequate flow for firefighting activities.

While the daily recommended amount of water is eight cups per day, not all of this water must be consumed in the liquid form. Nearly every food or drink item provides some water to the body.

The average person in the United States uses anywhere from 80 to 100 gallons of water per day. Flushing the toilet actually makes up the largest amount of this water.

If you drink your daily recommended 8 glasses of water per day from the tap, it will cost you about 50 cents per year. If you choose to drink bottled water instead, it can cost you up to \$1,400 per year.

Ongoing system improvement efforts:

Like most water systems across the country, Stoughton Utilities has underground infrastructure that is aging, and some critical elements have exceeded their service lifespan and are scheduled for repair or replacement.

Stoughton Utilities' water main replacement project is an ongoing program to replace aged pipelines each year. Each year, the new larger water mains that are installed improve fire-fighting capabilities, deliver more water, and help to avoid potential flood damage to homes, businesses and streets.

In 2014, scheduled projects include Forton Street, from Page Street to Division Street; Ridge Street, east of Hillside Avenue; Church Street, from Main Street to Giles Street; and Well 6 rehabilitation.

Security of our drinking water system:

We want you to rest assured that we are doing everything in our power to provide the highest level of security for our system and your safety. The security of our water facilities and distribution system and cyber security are our highest priority.

We also urge our customers to be vigilant, and even overly cautious, as to any suspicious occurrences or persons claiming to be Stoughton Utilities staff. If you're ever in question, request identification of any person claiming to be Stoughton Utilities personnel before allowing entrance to your home or business. All Stoughton Utilities personnel wear identification badges and will never require an immediate in-person payment for services. If you have any questions or concerns in this matter, please feel free to contact us to voice your questions or concerns.

If you should ever witness any suspicious activity, please do not hesitate to call 911.

How do I report a water problem?

If you experience any problems with your drinking water, or if you witness anything suspicious at our facilities, please call the emergency line for our customer service department anytime, 24 hours a day, seven days a week, at (608) 873-3379.

How to contact us:

We welcome you to attend the monthly Stoughton Utilities Committee meetings at our administrative office located at 600 South Fourth Street. Meeting notices, agendas, and past minutes are available at stoughtonutilities.com.

If you have, any questions concerning this report, your water utility, or Stoughton Utilities in general, please contact Robert Kardasz, P.E., at (608) 877-7423 or at stoughtonutilities.com.

If you have a water emergency, please contact our office anytime, 24-hours per day, at (608) 873-3379.



2013 Drinking Water Quality Report

For more information on:

- Automatic payment plans
- Billing inquiries
- Budget-billing program
- Credit card payments
- Online E-Pay
- Paperless E-Billing
- RoundUP community donations
- Water conservation
- Water, wastewater and electric rates

600 South Fourth Street
Stoughton, WI 53589

(608) 873-3379
www.stoughtonutilities.com

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Stoughton, WI 53589



Introduction:

Once again, the employees of Stoughton Utilities are pleased to provide you with this year's annual Drinking Water Quality Report. We are proud to announce that we continue to meet or surpass all state and federal water quality standards under the Safe Drinking Water Act.

We want you to understand the efforts we make continually to improve water quality and protect our water resources. We are committed to ensuring the quality of your water remains at the highest possible level.

Discussion:

Again, please note that the Stoughton Utilities drinking water complies with all state and federal regulations, as shown in Table A.

All sources of drinking water are subject to potential contamination by constituents that are naturally occurring or are manmade. Those constituents can be microbes, organic or inorganic chemicals, or radioactive materials.

Information from the EPA:

All drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that the water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the EPA's Safe Drinking Water Hotline at (800) 426-4791.

MCLs are set at very stringent levels. To understand the possible health effects described for many regulated constituents, a person would have to drink 2 liters of water at MCL level, every day for a lifetime, to have a one-in-a-million chance of having the described health effect.

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons, such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly adults, and infants can be particularly at risk from infections.

These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by cryptosporidium and other microbiological contaminants are available from the Safe Drinking Water Hotline at (800) 426-4791.

Water quality testing and results:

Stoughton Utilities routinely monitors for constituents in your drinking water in accordance with state and federal laws.

The following Table A shows the results of our monitoring for the period from January 1, 2013, through December 31, 2013 (unless otherwise noted). Please note that only water parameters that had a detect are listed. If you would like to see the other constituents that were tested for, but did not have any detects, please contact us.

In this table, you will find many terms and abbreviations you might not be familiar with. To help you understand these terms, we have provided the following definitions:

- **Parts per million (ppm) or Milligrams per liter (mg/l):** One part per million corresponds to one minute in two years, or a single penny in \$10,000.
- **Parts per billion (ppb) or Micrograms per liter:** One part per billion corresponds to one minute in 2,000 years, or a single penny in \$10,000,000.
- **Picocuries per liter (pCi/l):** Picocuries per liter is a measure of the radioactivity in water.
- **Action Level (AL):** The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
- **Maximum Contaminant Level (MCL):** "Maximum Allowed" is the highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
- **Maximum Contaminant Level Goal (MCLG):** The "Goal" is the level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
- **TCR: Total Coliform Rule**

Stoughton Utilities draws its water from four wells located throughout the city and pumps directly into the distribution system and three storage facilities. The water is treated with chlorine and fluoride as it leaves the wells and storage facilities. In 2013, Stoughton Utilities pumped 508,403,000 gallons of water.

Stoughton Utilities is nonprofit and is owned directly by the City of Stoughton. All operations are funded entirely by the water, electric, and wastewater rates paid for our services by Stoughton Utilities' customers.

In lieu of taxes for 2013, Stoughton Utilities paid \$742,404 to the City of Stoughton, making it the city's largest tax payer.

TABLE A:

Disinfection Byproducts:

Contaminant (units):	MCL:	MCLG:	Level Found:	Range:	Sample Date: (if prior to 2013)	Source of Contaminant:
TTHM (ppb)	80	0	6.2	3.9 – 6.2		Byproduct of drinking water chlorination.
HAA5 (ppb)	60	60	1.0	n/d – 1.0		Byproduct of drinking water chlorination.

Inorganic Contaminants:

Contaminant (units):	MCL:	MCLG:	Level Found:	Range:	Sample Date: (if prior to 2013)	Source of Contaminant:
Barium (ppm)	2	2	0.035	0.019 - 0.035	3/2/2011	Drilling waste; erosion of natural deposits.
Chromium (ppb)	100	100	1	n/d - 1	3/2/2011	Erosion of natural deposits.
Copper (ppm)	AL=1.3	1.3	.15	0 of 30	9/16/2011	Corrosion of household plumbing; erosion of natural deposits.
Fluoride (ppm)	4	4	1.1	0.1 – 1.1	3/2/2011	Water additive; erosion of natural deposits.
Lead (ppb)	AL=15	0	8.40	1 – 30	9/16/2011	Corrosion of household plumbing; erosion of natural deposits.
Nickel (ppb)	100	n/a	3.2000	1.5000 – 3.2000	3/2/2011	Naturally occurring in soils and ground / surface waters.
Nitrate (NO3-N)(ppm)	10	10	5.10	n/d - 5.10		Fertilizer use; erosion of natural deposits.
Sodium (ppm)	n/a	n/a	12.00	2.80 – 12.00	3/2/2011	n/a

Radioactive Contaminants:

Contaminant (units):	MCL:	MCLG:	Level Found:	Range:	Sample Date: (if prior to 2013)	Source of Contaminant:
Gross Alpha excl. (pCi/l)	15	0	5.3	3.8 – 5.3	3/2/2011	Erosion of natural deposits.
Gross Alpha incl. (pCi/l)	n/a	n/a	5.3	3.8 – 5.3	3/2/2011	Erosion of natural deposits.
Radium (pCi/l)	5	0	3.9	1.9 – 3.9	3/2/2011	Erosion of natural deposits.
Gross Beta Particle (pCi/l)	n/a	n/a	1.2	1.2	3/25/2009	Decay of natural and manmade deposits.

Unregulated Contaminants:

Contaminant (units):	MCL:	MCLG:	Level Found:	Range:	Sample Date: (if prior to 2013)	Source of Contaminant:
Trimethylbenzene (ppb)	n/a	n/a	0.11	0.11	9/16/2010	n/a
Hexavalent Chromium (ppb)	n/a	n/a	1.1	1.1		n/a
Chlorate (ug/L)	n/a	n/a	40	40 – 1400		n/a
Strontium (ug/L)	n/a	n/a	68	68 – 89		n/a
Vanadium (ug/L)	n/a	n/a	0.35	0.35 – 0.38		n/a
Sulfate (ppb)	n/a	n/a	25.00	15.00 – 25.00	3/2/2011	n/a

Systems exceeding a lead and/or copper action level must take actions to reduce lead and/or copper in the drinking water. The lead and copper values represent the 90th percentile of all compliance samples collected. If you would like to review information on the number of sites or the actions taken to reduce these levels, please contact Stoughton Utilities.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: April 8, 2014

To: Stoughton Utilities Committee

From: Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: WPPI Energy Regional Power Dinners.

WPPI Energy is extending an invitation for you to participate in a regional power dinner. Mayor Olson and your Stoughton Utilities Senior Staff will be participating in the May 1, 2014 power dinner in Mount Horeb.

Please let me know if you want me to register you for one of the meetings. A mileage reimbursement is available.

Encl.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent

YOU ARE CORDIALLY INVITED TO



2014 REGIONAL POWER DINNERS

WPPI Energy will host seven dinner meetings this spring and summer for our member utility staff, local elected officials and utility governing bodies. This is an opportunity to network with other member community leaders and learn more about electric industry issues and key initiatives within the organization.

WE HOPE YOU'LL BE ABLE TO JOIN US!

Evening Events

Cocktails 5:30 p.m.

Dinner 6:00 p.m.

Program 6:45 p.m. – 7:30 p.m.

Dates and Locations

Wednesday, April 16

Dubuque, IA

L-May Eatery

1072 Main Street

www.lmayeatery.com

Thursday, May 8

Mazomanie

The Old Feed Mill

114 Cramer Street

www.oldfeedmill.com

Thursday, June 19

River Falls

West Wind Supper Club

709 North Main Street

www.thewestwind.com

Thursday, May 1

Mount Horeb

Tyrol Basin

3487 Bohn Road

www.tyrolbasin.com

Wednesday, June 11

Okauchee Lake

Golden Mast Inn

W349 N5293 Lacy's Lane

www.goldenmastinn.com

Thursday, June 26

Green Bay

Brett Favre Steakhouse

1004 Brett Favre Pass

www.brettfavresteakhouse.com

Thursday, June 12

Iron River, MI

George Young Recreational Complex

159 Young's Lane

www.georgeyoung.com

RSVP

Please sign us up to attend the following Regional Power Dinner:

[Check (✓) the dinner meeting location of your choice below]

- April 16** – Dubuque, IA
- May 1** – Mount Horeb
- May 8** – Mazomanie
- June 11** – Okauchee Lake
- June 12** – Iron River, MI
- June 19** – River Falls
- June 26** – Green Bay

Member community: _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

**Please return this form
two (2) weeks prior to your
regional event to:**

Kay Schaub via:

Email: kschaub@wppienergy.org

Fax: 608-837-0274

Individuals may register online:
www.wppienergy.org/powerdinners

If you have any questions, contact
Kay at 608-834-4538 or
Lauri Isaacson at 608-834-4571



WISCONSIN

- Algoma
- Black River Falls
- Boscobel
- Brodhead
- Cedarburg
- Columbus
- Cuba City
- Eagle River
- Evansville
- Florence
- Hartford
- Hustisford
- Jefferson

- Juneau
- Kaukauna
- Lake Mills
- Lodi
- Menasha
- Mount Horeb
- Muscoda
- New Glarus
- New Holstein
- New London
- New Richmond
- Oconomowoc
- Oconto Falls
- Plymouth

- Prairie du Sac
- Reedsburg
- Richland Center
- River Falls
- Slinger
- Stoughton
- Sturgeon Bay
- Sun Prairie
- Two Rivers
- Waterloo
- Waunakee
- Waupun
- Westby
- Whitehall

MICHIGAN

- Alger Delta CEA
- Baraga
- Crystal Falls
- Gladstone
- L'Anse
- Negaunee
- Norway

IOWA

- Independence
- Maquoketa
- Preston



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: April 8, 2014

To: Stoughton Utilities Committee

From: Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Stoughton Utilities Committee Future Agenda Item(s).

This item appears on all agendas of Committees of the City of Stoughton.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent