



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Utilities Committee will hold a regular meeting on the date and at the time and location given below.

Meeting of: **CITY OF STOUGHTON UTILITIES COMMITTEE**
Date/Time: Monday, June 15, 2020 at 5:30 p.m.
Location: Online Attendance: [GoToMeeting ID 657-442-725](#).
Members: Citizen Member David Erdman (Chair), Alderperson Ben Heili (Vice-Chair), Alderperson Regina Hirsch, Alderperson Greg Jenson, Citizen Member John Kallas, Mayor Tim Swadley, Citizen Member Dustin Thoren

AGENDA:

CALL TO ORDER

CONSENT AGENDA

(All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.)

- a. Draft Minutes of the May 15, 2020 Regular Utilities Committee Meeting
- b. Stoughton Utilities May Payments Due List Report
- c. Stoughton Utilities April Financial Summary
- d. Stoughton Utilities April Statistical Report
- e. Stoughton Utilities May Activities Report
- f. Communications

OLD BUSINESS

1. Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council **(Discussion)**

NEW BUSINESS

2. Stoughton Utilities 2019 Annual Water Consumer Confidence Report (CCR) **(Discussion)**
3. Status Update: Lead Service Line Replacement Programs **(Discussion)**
4. Fiber Optic Communications to Stoughton Utilities Remote Facilities and Equipment **(Discussion)**
5. Replacement of Public Water Lead Service Lines on West Main Street in Coordination with the Wisconsin Department of Transportation (WDOT) Road Construction Project **(Discussion)**
6. Determining that Threatened Damage to the Public Water Service Lines by a WDOT Construction Project Has Created an Emergency in Which the Public Health or Welfare of the City is Endangered **(Action)**
7. Reallocation of 2020 Water Capital Improvement Project Funding **(Action)**
8. Award of 2020 Water Service Line Replacement Construction Contract 5-2020 to Parisi Construction Co., Inc. **(Action)**
9. Revised Agreement with WDOT for USH 51 Rehabilitation from Page Street to Hoel Avenue **(Action)**
10. Utilities Committee Future Agenda Item(s) **(Discussion)**

ADJOURNMENT

Notices Sent To:

Stoughton Utilities Committee Members
Stoughton Utilities Director Jill M. Weiss, P.E.
Stoughton Utilities Assistant Director Brian Hoops

cc: Stoughton Assistant Director of Finance & City Treasurer Ryan Wiesen
Stoughton City Attorney Matthew Dregne
Stoughton Common Council Members
Stoughton City Clerk Holly Licht
Stoughton Deputy Clerk Candee Christen
Stoughton Leadership Team
Stoughton Utilities Electric System Supervisor Bryce Sime
Stoughton Utilities Operations Superintendent Sean Grady
Stoughton Utilities Water System Supervisor Kent Thompson
Stoughton Utilities Wastewater System Supervisor Brian Erickson
Unified Newspaper Group – Stoughton Courier Hub

CONNECTION INSTRUCTIONS: Please join the meeting from your computer, tablet or smartphone using the following URL:

<https://global.gotomeeting.com/join/657442725>

You can also dial in using your phone at (866) 899-4679 using access code: 657-442-725.

ATTENTION COMMITTEE MEMBERS: Two-thirds of members are needed for a quorum. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please contact Brian Hoops via telephone at (608) 877-7412, or via email at BHoops@stoughtonutilities.com.

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at this meeting to gather information. No action will be taken by any such group(s) at this meeting other than the Stoughton Utilities Committee consisting of the members listed above. An expanded meeting may constitute a quorum of the Common Council.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information, or to request such assistance, please contact Stoughton Utilities at (608) 873-3379.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at <http://stoughtonutilities.com/uc>.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, May 18, 2020 – 5:30 p.m.

Stoughton, WI

Page No. 1

Location: Online Attendance: GoToMeeting ID 346-296-565.

Members Present: Citizen Member David Erdman (Chair), Alderperson Ben Heili (Vice-Chair), Alderperson Regina Hirsch, Alderperson Greg Jenson, Citizen Member John Kallas, Mayor Tim Swadley, Citizen Member Dustin Thoren

Excused: None

Absent: None

Others Present: Ms. Megan Cahill of Baker Tilly Virchow Krause, LLP, Stoughton Director of Finance & Comptroller Jamin Friedl, Stoughton Utilities Assistant Director Brian Hoops, Stoughton Utilities Water System Supervisor Kent Thompson, Stoughton Utilities Director Jill Weiss

Call to Order: Stoughton Utilities Director Jill Weiss called the regular Stoughton Utilities Committee Meeting to order at 5:30 p.m.

Utilities Committee Consent Agenda: Stoughton Utilities staff presented and discussed the Stoughton Utilities Committee consent agenda items.

Motion by Erdman, the motion seconded by Heili, to approve the following consent agenda items as presented:

- a. Draft Minutes of the April 13, 2020 Regular Utilities Committee Meeting
- b. Draft Minutes of the April 27, 2020 Special Utilities Committee Meeting
- c. Draft Minutes of the May 11, 2020 Special Utilities Committee Meeting
- d. Stoughton Utilities April Payments Due List Report
- e. Stoughton Utilities February Financial Summary
- f. Stoughton Utilities March Financial Summary
- g. Stoughton Utilities March Statistical Report
- h. Stoughton Utilities March Activities Report
- i. Stoughton Utilities April Activities Report
- j. Communications

The motion carried unanimously 7 to 0.

Election of the Utilities Committee Chairperson and Vice-Chairperson: Motion by Jenson to nominate Citizen Member David Erdman to the position of Stoughton Utilities Committee Chairperson, the motion seconded by Kallas. Discussion followed. The motion carried unanimously 7 to 0.

Motion by Jenson to nominate Alderperson Ben Heili to the position of Stoughton Utilities Committee Vice-Chairperson, the motion seconded by Hirsch. Discussion followed. The motion carried unanimously 7 to 0.

Election of the Utilities Committee Liaison and Alternate Liaison to the Stoughton Common Council: Motion by Hirsch to nominate Alderperson Greg Jenson to the position of Utilities Committee Liaison to the Stoughton Common Council, the motion seconded by Heili. Discussion followed. The motion carried unanimously 7 to 0.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, May 18, 2020 – 5:30 p.m.

Stoughton, WI

Page No. 2

Motion by Jenson to nominate Alderperson Regina Hirsch to the position of Alternate Liaison to the Stoughton Common Council, the motion seconded by Heili. Discussion followed. The motion carried unanimously 7 to 0.

Selection of the Utilities Committee Date and Time: Motion by Erdman, the motion seconded by Jenson, to designate the monthly meeting date to remain the Monday after the first regularly scheduled meeting of the Stoughton Common Council, and the meeting time to be set as 5:30 p.m.

Status of the Utilities Committee recommendation(s) to the Stoughton Common Council: Stoughton Utilities staff presented and discussed the following items from the Stoughton Utilities Committee that were approved and/or placed on file by the Stoughton Common Council:

Consent Agenda:

1. Draft Minutes of the February 17, 2020 Regular Utilities Committee Meeting
2. Stoughton Utilities February Payments Due List Report
3. Stoughton Utilities March Payments Due List Report
4. Stoughton Utilities January Financial Summary
5. Stoughton Utilities January Statistical Report
6. Stoughton Utilities February Statistical Report

Business:

1. Bid Award of 2020 Street and Utility Construction Contract 1-2020 to Parisi Construction Co., Inc.
2. Recommendation to Rebid 1-2020 Alternate Bid No. 1 for Sanitary Sewer Work as a Separate Contract
3. Approval of a Communication Cabinet Easement Located at Stoughton Utilities Well No. 4 at 921 North Van Buren Street
4. Authorizing and directing the proper City official(s) to enter into an agreement with Globe Contractors, Inc. for the 2020 Sanitary Sewer Replacement Construction Contract 4-2020

Discussion followed.

Stoughton Utilities 2019 Audit Reports and Management Letter: City of Stoughton staff introduced Ms. Megan Cahill from Baker Tilly Virchow Krause, LLP, who presented the Stoughton Utilities 2019 Audit Reports and Management Letter. Discussion followed.

Motion by Jenson, the motion seconded by Hirsch, to acknowledge receipt of the Stoughton Utilities 2019 audit reports and management letter and recommend the Stoughton Common Council accept receipt of the audit reports and management letter, and adopt the accompanying resolution at their May 26, 2020 meeting. The motion carried 7 to 0.

Stoughton Electric Utility Annual Report filed with the Public Service Commission of Wisconsin: Stoughton Utilities and City of Stoughton staff presented and discussed the Stoughton Electric Utility Annual Report filed with the Public Service Commission of Wisconsin. Discussion followed.

Stoughton Water Utility Annual Report filed with the Public Service Commission of Wisconsin: Stoughton Utilities and City of Stoughton staff presented and discussed the Stoughton Water Utility Annual Report filed with the Public Service Commission of Wisconsin. Discussion followed.

Stoughton Wastewater Utility 2020 Rate Adjustment: Stoughton Utilities and City of Stoughton staff presented and discussed a proposed rate adjustment affecting customers of the wastewater utility. The last

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, May 18, 2020 – 5:30 p.m.

Stoughton, WI

Page No. 3

wastewater rate adjustment occurred on December 31, 2014. The proposed rate adjustment amounts to an average increase of retail rates by 4.78%, bringing the total wastewater bill for an average residential customer to \$28.59 per month, a monthly increase of \$1.55. The proposed adjustment date is effective for consumption on or after June 1, 2020. Discussion followed.

Wastewater rates are solely governed by the Stoughton Common Council and changes in rates require a revision to Section 74 of the Stoughton Municipal Code of Ordinances.

Motion by Hirsch, the motion seconded by Heili, to approve the Wastewater Utility 2020 rate adjustment and adopt modification to Subsections 74-112 and 74-113 of the City of Stoughton Municipal Code of Ordinances, and recommend approval rate adjustment and adoption of the ordinance revisions to the Stoughton Common Council at their May 26, 2020 meeting. The motion carried unanimously 7 to 0.

Waiver of Additional Committee Approval of Payables Greater Than \$5,000: Stoughton Utilities and City of Stoughton staff presented and discussed the historical practice of providing the Utilities Committee with a monthly packet of all payables in excess of \$5,000 that were generated during the prior month, and the review and approval by two members of the Utilities Committee.

This review is conducted in addition to the committee's review and approval of the monthly Payments Due List Report included in the meeting consent agenda. Staff is unable to find any documented policy requirement for this procedure, and this appears to be a process that began prior to the electronic presentation of the Payments Due List Report. There is no known City of Stoughton governance requirement for this practice, and Stoughton Utilities is the only city department that has maintained this process following the move to electronic packet presentation. Discussion followed.

Motion by Kallas, the motion seconded by Hirsch, to discontinue the practice of receiving a packet of payables greater than \$5,000 for physical signature. The motion carried unanimously 7 to 0.

Ordinance to Create Section 74-17 of the City of Stoughton Code of Ordinances, Relating to Replacement of Lead Water Service Lines: Stoughton Utilities staff presented and discussed a draft ordinance that declares lead service lines as a public nuisance and specifies a procedure for the mandatory removal of all lead service lines connected to the public water system. Discussion followed.

Motion by Heili, the motion seconded by Jensen, to approve the creation of Section 74-17 of the City of Stoughton Code of Ordinances, relating to replacement of lead water service lines, and recommend approval of the adopting ordinance to the Stoughton Common Council. The motion carried unanimously 7 to 0.

Customer Collections Status Report: Stoughton Utilities staff presented and discussed the current status of customer collections during the COVID-19 public health crisis, and the status of current customer delinquencies.

Although it is too early at this time to draw any firm conclusions on the impact of the COVID-19 public health crisis on customer delinquencies, the payment history data available at this time appears to indicate that although customer balances are increasing, these balances are being accrued by the same customers that also do not make payment whenever collection efforts are suspended, including annually during the winter cold-weather disconnection moratorium. Discussion followed.

At the committee's request, staff will provide continuing updates on customer delinquencies and cash flow on a quarterly basis.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, May 18, 2020 – 5:30 p.m.

Stoughton, WI

Page No. 4

Utilities Committee Future Agenda Items: Staff informed the committee that upcoming meeting topics include quarterly updates on customer collections, the annual drinking water consumer confidence report (CCR), the annual wastewater collection system maintenance annual report (CMAR), and updates on the lead service line replacement program. Discussion followed.

Adjournment: Being no further business before the committee, the Chair adjourned the regular Stoughton Utilities Committee Meeting at 6:52 p.m.

Respectfully submitted

Brian R. Hoops

Stoughton Utilities Assistant Director

DRAFT

Date: Wednesday, June 03, 2020
 Time: 09:56AM
 User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 1 of 5
 Report: 03699W.rpt
 Company: 7430

Period: - As of: 6/3/2020

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
Company: 7430					
001991	EP	5/6/2020	40,506.13	516 WELLS FARGO BANK	VO for check batch: 309713
001992	HC	5/14/2020	670,560.28	009 WPPI	WPPI-Renewable Energy/WPPI-Buy Back Solar Credit/WPPI-Large Power/WPPI-Support Services/WPPI-Support Services/WPPI-Support Services/WPPI-Support Services
001993	HC	5/30/2020	1,113.20	003 Alliant Energy - Ach	Alliant Energy - May Ach/Alliant Energy - May Ach/Alliant Energy - May Ach/Alliant Energy - May Ach/Alliant Energy - May Ach/Alliant Energy - May Ach
001994	HC	5/30/2020	30.52	421 FIRST DATA CHARGES	First Data-May Ach/First Data-May Ach/First Data-May Ach/First Data-May Ach
001995	HC	5/30/2020	551.72	001 Delta Dental - Ach	Delta Dental - May Ach/Delta Dental - May Ach/Delta Dental - May Ach
001996	HC	5/30/2020	769.06	004 Us Cellular - Ach	Us Cellular - May Ach/Us Cellular - May Ach/Us Cellular - May Ach
001997	HC	5/30/2020	1,000.70	002 Employee Benefits Corp - Ach	EBC - May Ach/EBC - May Ach/EBC - May Ach/EBC - May Ach
001998	HC	5/30/2020	126.85	856 GORDON FLESCH COMPANY, INC.	Gordon Flesch-May Ach/Gordon Flesch-May Ach/Gordon Flesch-May Ach/Gordon Flesch-May Ach
001999	HC	5/30/2020	428.03	547 Charter Communications-Ach	Charter - May Ach/Charter - May Ach/Charter - May Ach/Charter - May Ach
002000	HC	5/30/2020	482.84	007 TDS Metrocom - Ach	TDS Metrocom-May Ach/TDS Metrocom-May Ach/TDS Metrocom-May Ach/TDS Metrocom-May Ach
002001	HC	5/30/2020	161.60	952 AT&T	AT&T-May Ach/AT&T-May Ach
002002	HC	5/30/2020	34,857.64	010 WI Dept. of Revenue Taxpayment-Ach	Dept of Rev-May Ach
002003	HC	5/30/2020	7,725.75	318 PITNEY-BOWES INC-PURCHASE POWER	Pitney Bowes-May Ach/Pitney Bowes-May Ach/Pitney Bowes-May Ach/Pitney Bowes-May Ach
002004	HC	5/30/2020	10,282.66	008 Payroll State Taxes - Ach	State Taxes-May Ach/State Taxes-May Ach/State Taxes-May Ach

Date: Wednesday, June 03, 2020
 Time: 09:56AM
 User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 2 of 5
 Report: 03699W.rpt
 Company: 7430

Period: - As of: 6/3/2020

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
002005	HC	5/30/2020	52,316.35	025 Payroll Federal Taxes- Ach	Federal Taxes-May Ach/Federal Taxes-May Ach/Federal Taxes-May Ach/Federal Taxes-May Ach
002006	HC	5/30/2020	14,191.30	010 WI Dept. of Revenue Taxpayment-Ach	Dept of Rev-May Ach/Dept of Rev-May Ach
002007	HC	5/30/2020	9,585.61	020 Wells Fargo Bank-Ach	Client Analysis-May Ach/Client Analysis-May Ach/Client Analysis-May Ach/Client Analysis-May Ach
026862	CK	5/6/2020	147.13	231 ROBERT KNIGHT & KELSEY SOUTH	R Knight-Customer Refund
026863	CK	5/6/2020	33.83	522 ELIZABETH KOSS	E Koss-Customer Refund
026864	CK	5/6/2020	2,673.06	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory/Border States-Inventory/Border States-Supplies/Border States-Inventory/Border States-Inventory/Border States-Supplies
026865	CK	5/6/2020	2,163.23	400 RESCO	Resco-Inventory/Resco-Supplies/Resco-Transformer
026866	CK	5/6/2020	768.06	491 PUBLIC SVC. COMM. OF WI.	PSC-Assessments
026867	CK	5/6/2020	920.00	084 HARVEST FARMS, LLC	Harvest Farms-2217 Markens Gat/Harvest Farms-1016 Hoel Ave
026868	CK	5/6/2020	650.00	186 STAFFORD ROSENBAUM LLC	Stafford-Easements/Stafford-Easements
026869	CK	5/6/2020	1,708.55	290 MID-WEST TREE & EXCAVATION, INC	Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching
026870	CK	5/6/2020	231.52	931 THE WILSON BOHANNAN PADLOCK CO.	Wilson Boh-Padlocks
026871	CK	5/6/2020	107,936.39	131 CITY OF STOUGHTON	City Stoton-Stormwater
026872	CK	5/6/2020	3,805.25	324 ELECTRICAL TESTING LAB., LLC.	Elec Test-Equipment Tests
026873	CK	5/6/2020	69.82	437 CHRISTINE CLARK	C Clark-Customer Refund
026874	CK	5/6/2020	113.34	664 OIL EQUIPMENT CO., INC	Oil Equip-Station Hose/Oil Equip-Station Hose/Oil Equip-Station Hose

Date: Wednesday, June 03, 2020
 Time: 09:56AM
 User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 3 of 5
 Report: 03699W.rpt
 Company: 7430

Period: - As of: 6/3/2020

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
026875	CK	5/6/2020	61.25	791 D'ORAZIO CLEANING SUPPLY, LLC	Dorazio-Disinfectant/Dorazio-Disinfectant/Dorazio-D isinfectant
026876	CK	5/6/2020	58,613.00	881 MUNICIPAL PROPERTY INSURANCE CO.	Mun Property-Insurance/Mun Property-Insurance/Mun Property-Insurance
026877	CK	5/6/2020	74,136.61	131 CITY OF STOUGHTON	City Stoton-May Health ins/City Stoton-Mar Legal Shield/City Stoton-April Health ins/City Stoton-April Health ins/City Stoton-JF Mar Wages/City Stoton-May Health ins/City Stoton-May Health ins/City Stoton-JF Mar Wages/City Stoton-April Health ins+
026878	CK	5/6/2020	456.77	133 WISCONSIN SCTF	WI SCTF-May A support
026879	CK	5/6/2020	317.74	166 INKWORKS, INC.	Inkworks-Inserts
026880	CK	5/6/2020	691.00	290 MID-WEST TREE & EXCAVATION, INC	Midwest-Trenching/Midwest-Trenching
026881	CK	5/6/2020	12,936.72	373 E S R I INC.	E S R I - Online License/E S R I - Maint.
026882	CK	5/6/2020	121.54	474 WOODWARD COMMUNITY MEDIA	Woodward-Ads
026883	CK	5/6/2020	18,339.75	593 UNITED LIQUID WASTE RECYCLING, INC	United Liquid-Sludge Haul
026884	CK	5/6/2020	603.50	559 TABBY AND JACKS	Tabby-Deposit Refund
026885	CK	5/21/2020	347.95	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory/Border States-Supplies/Border States-Supplies
026886	CK	5/21/2020	480.00	926 SVA CONSULTING	SVA Const-Maint plan/SVA Const-Maint plan/SVA Const-Maint plan
026887	CK	5/21/2020	456.77	133 WISCONSIN SCTF	WI SCTF-May B Support
026888	CK	5/21/2020	750.00	290 MID-WEST TREE & EXCAVATION, INC	Midwest-Trenching/Midwest-Trenching/Midwest Tree-Trenching
026889	CK	5/21/2020	54.00	584 VINING SPARKS IBG, L.P.	Vining Sparks-Safekeeping
026890	CK	5/21/2020	1,319.88	781 DUNKIRK WATER POWER CO LLC	Dunkirk Water-Solar Credit
026891	CK	5/21/2020	53,666.08	131 CITY OF STOUGHTON	City Stoton-Stormwater

Date: Wednesday, June 03, 2020
 Time: 09:56AM
 User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 4 of 5
 Report: 03699W.rpt
 Company: 7430

Period: - As of: 6/3/2020

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
026892	CK	5/21/2020	8,998.22	400 RESCO	Resco-Transformers/Resco-Inventory/Resco-Supplies
026893	CK	5/21/2020	367.25	491 PUBLIC SVC. COMM. OF WI.	PSC - Assessments
026894	CK	5/21/2020	67.94	695 CAPITAL NEWSPAPERS	Capital Newspaper-Ads
026895	CK	5/21/2020	525.00	436 STOUGHTON LUMBER CO., INC.	Stoton Lumber-Supplies
026896	CK	5/21/2020	1,153.00	746 ELSTER SOLUTIONS, LLC	Elster-Meters/Elster-Meters
026897	CK	5/21/2020	14,204.90	727 GLS UTILITY LLC	GLS Utility-April Locates/GLS Utility-April Locates/GLS Utility-April Locates
026898	CK	5/21/2020	2,311.29	927 WS US SALES COMPANY	WS US Sales-wiper holder
101948	CK	5/4/2020	2,244.85	463 GREAT-WEST	Great West-May A Def Comp
101949	CK	5/4/2020	5,410.16	603 SEERA-WIPFLI LLP	Seera-CTC funds
101950	CK	5/4/2020	450.00	731 NORTH SHORE BANK FSB-DEFERRED COMP.	N Shore BK-May A Def Comp
101951	CK	5/4/2020	3,466.83	852 INFOSEND, INC	Infosend- Billing & Mailing/Infosend- Billing & Mailing/Infosend- Billing & Mailing/Infosend- Billing & Mailing
101952	CK	5/19/2020	1,746.09	463 GREAT-WEST	Great West-May B Def Comp
101953	CK	5/19/2020	10,806.24	603 SEERA-WIPFLI LLP	Seera-CTC Funds
101954	CK	5/19/2020	450.00	731 NORTH SHORE BANK FSB-DEFERRED COMP.	N Shore Bank-May B Def Comp
101955	CK	5/28/2020	5,318.65	157 FORSTER ELEC. ENG.,INC.	Forster-Dist Along Glacier/Forster-Pole Attachment/Forster-Line Design/Forster-OH Const/Forster-Tech Assistance/Forster-Tech Assistance/Forster-Tech Assistance/Forster-Tech Assistance
101956	CK	5/28/2020	1,619.85	463 GREAT-WEST	Great West-May C Def Comp
101957	CK	5/28/2020	450.00	731 NORTH SHORE BANK FSB-DEFERRED COMP.	N Shore Bk-May C Def Comp
101958	CK	5/28/2020	3,472.72	852 INFOSEND, INC	Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing

Date: Wednesday, June 03, 2020
Time: 09:56AM
User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 5 of 5
Report: 03699W.rpt
Company: 7430

Period: - As of: 6/3/2020

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
Company Total			1,252,325.97		

Date: Wednesday, May 06, 2020

Time: 01:34PM

User: SGUNSOLUS

Stoughton Utilities Posting Preview Report

Select By: {PSSPurchCard.RefNbr} = '0000000111'

Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
Import ID: 009010		Import # : 0000000111							
7460	850	000000	548	WVOA	-154.00	REFUNDED CLASS	04/06/2020	8200	-
7430	926	000000	994	RED WINGS SHOES #474	-327.04	SAFETY BOOTS	04/27/2020	6960	-
7430	920	000000	557	AA CPR & FIRST AID INC	19.94	CPR TRAINING	04/02/2020	6940	-
7430	920	000000	557	AA CPR & FIRST AID INC	19.94	CPR TRAINING	04/02/2020	5400	-
7460	840	000000	740	FACEBK K6NCSS69Q2	62.68	SOCIAL MEDIA OUTREACH - FLUSHABLE WIPES	04/03/2020	3680	-
7460	840	000000	740	FACEBK 99NBKTN8Q2	17.44	SOCIAL MEDIA OUTREACH - FLUSHABLE WIPES	04/09/2020	3680	-
7450	642	000000	422	AMZN MKTP US QD6WK31H3	59.99	TORCH FOR WATER DEPARTMENT	04/15/2020	3680	-
7450	642	000000	824	UPS 1ZG194WT0308086558	10.72	SHIPPING OF WATER SAMPLES TO LAB	04/17/2020	3680	-
7430	906	000000	740	FACEBK N5HN8TJ8Q2	75.00	SOCIAL MEDIA OUTREACH - LINEMAN HIRING	04/23/2020	3680	-
7450	642	000000	824	UPS 1Z17Y6230399813352	10.72	SHIPPING OF WATER SAMPLES TO LAB	04/24/2020	3680	-
7430	143	000001	994	CULVER S OF STOUGHTON #12	90.00	LINEMAN APPRECIATION COLOR CONTEST PARTICIPATION COUPONS	04/29/2020	3680	-
7430	107.14	000000	106	NASCO FORT ATKINSON	194.32	COVID 19 - GLOVES	04/08/2020	1025	200069XX - 1
7450	107.14	000000	106	NASCO FORT ATKINSON	70.66	COVID 19 - GLOVES	04/08/2020	1025	200906XX - 1
7460	107.14	000000	106	NASCO FORT ATKINSON	88.34	COVID 19 - GLOVES	04/08/2020	1025	200304XX - 1
7430	107.14	000000	441	SP DENALIHOMECOLLECT	652.78	COVID-19 MASKS	04/23/2020	1025	200069XX - 1
7450	107.14	000000	441	SP DENALIHOMECOLLECT	237.37	COVID-19 MASKS	04/23/2020	1025	200906XX - 1
7460	107.14	000000	441	SP DENALIHOMECOLLECT	296.73	COVID-19 MASKS	04/23/2020	1025	200304XX - 1
7430	107.14	000000	422	AMZN MKTP US Y92HW9N13	50.01	COVID 19 - THERMOMETERS	04/28/2020	1025	200069XX - 1
7450	107.14	000000	422	AMZN MKTP US Y92HW9N13	18.18	COVID 19 - THERMOMETERS	04/28/2020	1025	200906XX - 1
7460	107.14	000000	422	AMZN MKTP US Y92HW9N13	22.74	COVID 19 - THERMOMETERS	04/28/2020	1025	200304XX - 1
7430	920	000000	969	PAYPAL PRESTIGEPA	104.00	APPA Plaque - Safety Award	04/01/2020	5250	-
7430	921	000000	604	CDW GOVT #XKV0627	475.14	SOFTWARE LICENSING - ACRONIS MOBILE - ANNUAL MAINTENANCE AT	04/02/2020	5250	-
7450	921	000000	604	CDW GOVT #XKV0627	172.78	SOFTWARE LICENSING - ACRONIS MOBILE - ANNUAL MAINTENANCE AT	04/02/2020	5250	-
7460	851	000000	604	CDW GOVT #XKV0627	215.98	SOFTWARE LICENSING - ACRONIS MOBILE - ANNUAL MAINTENANCE AT	04/02/2020	5250	-
7430	921	000000	836	MSFT E0400AME97	5.50	SOFTWARE LICENSING - O365 - ONEDRIVE MONTHLY	04/06/2020	5250	-
7450	921	000000	836	MSFT E0400AME97	2.00	SOFTWARE LICENSING - O365 - ONEDRIVE MONTHLY	04/06/2020	5250	-
7460	851	000000	836	MSFT E0400AME97	2.50	SOFTWARE LICENSING - O365 - ONEDRIVE MONTHLY	04/06/2020	5250	-
7430	903	000000	419	PAYFLOW/PAYPAL	65.32	Credit card processing - Online MyAccount	04/06/2020	5250	-
7450	903	000000	419	PAYFLOW/PAYPAL	23.51	Credit card processing - Online MyAccount	04/06/2020	5250	-
7460	840	000000	419	PAYFLOW/PAYPAL	31.35	Credit card processing - Online MyAccount	04/06/2020	5250	-
7430	233	001099	419	PAYFLOW/PAYPAL	10.47	Credit card processing - Online MyAccount	04/06/2020	5250	-
7430	921	000000	836	MSFT E0400AMGOV	28.60	SOFTWARE LICENSING - O365 - SKYPE MONTHLY - TIER 1	04/06/2020	5250	-
7450	921	000000	836	MSFT E0400AMGOV	10.40	SOFTWARE LICENSING - O365 - SKYPE MONTHLY - TIER 1	04/06/2020	5250	-
7460	851	000000	836	MSFT E0400AMGOV	13.00	SOFTWARE LICENSING - O365 - SKYPE MONTHLY - TIER 1	04/06/2020	5250	-
7430	903	000000	419	PAYFLOW/PAYPAL	48.47	Credit card processing - Desktop and Recurring	04/06/2020	5250	-
7450	903	000000	419	PAYFLOW/PAYPAL	17.45	Credit card processing - Desktop and Recurring	04/06/2020	5250	-
7460	840	000000	419	PAYFLOW/PAYPAL	23.26	Credit card processing - Desktop and Recurring	04/06/2020	5250	-
7430	233	001099	419	PAYFLOW/PAYPAL	7.77	Credit card processing - Desktop and Recurring	04/06/2020	5250	-
7450	920	000000	957	OPC WISCONSIN RURAL WTR	100.00	Training Expense - Registration - CCCP Tester	04/15/2020	5250	-
7450	920	000000	957	OPC MSC SERVICE FEE 024	4.95	Training Expense - Registration - Processing Fee - CCCP Tester	04/15/2020	5250	-
7430	921	000000	507	WALMART.COM 8009666546	8.65	Mobile device chargers for field users	04/16/2020	5250	-
7450	921	000000	507	WALMART.COM 8009666546	3.14	Mobile device chargers for field users	04/16/2020	5250	-

Date: Wednesday, May 06, 2020

Time: 01:34PM

User: SGUNSOLUS

Stoughton Utilities Posting Preview Report

Select By: {PSSPurchCard.RefNbr} = '0000000111'

Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
7460	851	000000	507	WALMART.COM 8009666546	3.94	Mobile device chargers for field users	04/16/2020	5250	-
7430	921	000000	854	DISCOUNTASP.NET	9.83	SU Website - Disk Space Upgrade	04/22/2020	5250	-
7450	921	000000	854	DISCOUNTASP.NET	3.53	SU Website - Disk Space Upgrade	04/22/2020	5250	-
7460	851	000000	854	DISCOUNTASP.NET	4.71	SU Website - Disk Space Upgrade	04/22/2020	5250	-
7430	233	001099	854	DISCOUNTASP.NET	1.59	SU Website - Disk Space Upgrade	04/22/2020	5250	-
7430	921	000000	994	FS TECHSMITH	28.95	Software Licensing - SnagIt Desktop - x2	04/29/2020	5250	-
7450	921	000000	994	FS TECHSMITH	10.52	Software Licensing - SnagIt Desktop - x2	04/29/2020	5250	-
7460	851	000000	994	FS TECHSMITH	13.17	Software Licensing - SnagIt Desktop - x2	04/29/2020	5250	-
7450	920	000000	557	AA CPR & FIRST AID INC	14.99	CPR TRAINING	04/02/2020	8700	-
7450	652	000000	571	USA BLUE BOOK	909.58	FOOT VALVES	04/08/2020	8700	-
7450	675	000000	148	FASTENAL COMPANY 01WISTG	97.35	GRINDER WHEELS	04/10/2020	8700	-
7460	831	000000	571	USA BLUE BOOK	85.87	MANHOLE HOOKS	04/10/2020	8700	-
7460	832	000000	436	STOUGHTON LUMBER CO	87.30	LANDSCAPE RESTORATION AT NS LIFT STATION	04/29/2020	8700	-
7460	832	000000	436	STOUGHTON LUMBER CO	11.92	LIFT STATION TOPSOIL	04/30/2020	8700	-
7460	850	000000	557	AA CPR & FIRST AID INC	14.99	CPR TRAINING	04/02/2020	8740	-
7460	850	000000	969	PAYPAL WWOA WWOA	5.50	ACTIVATED SLUDGE TRAINING	04/30/2020	8740	-
7450	920	000000	557	AA CPR & FIRST AID INC	14.99	CPR TRAINING	04/02/2020	5275	-
7450	107.14	000000	354	HYDRO DESIGNS	693.57	CROSS CONNECTIONS	04/01/2020	7400	200900XX - 1
7450	642	000000	974	NORTHERN LAKE SERVICE- IN	2,148.00	REGULATORY SAMPLING	04/01/2020	7400	-
7450	642	000000	675	WI STATE HYGIENE LAB	26.00	SAMPLING	04/02/2020	7400	-
7450	641	000000	309	HAWKINS INC	1,414.04	CHEMICALS	04/13/2020	7400	-
7430	107.14	000000	566	HALLMAN LINDSAY PAINTS -	21.89	COVID-19 DISINFECTION SUPPLIES	04/14/2020	7400	200069XX - 1
7450	107.14	000000	566	HALLMAN LINDSAY PAINTS -	7.96	COVID-19 DISINFECTION SUPPLIES	04/14/2020	7400	200906XX - 1
7460	107.14	000000	566	HALLMAN LINDSAY PAINTS -	9.95	COVID-19 DISINFECTION SUPPLIES	04/14/2020	7400	200304XX - 1
7430	593	000000	422	AMZN MKTP US G31HB7GF3	19.95	WIRE NUTS	04/09/2020	5200	-
7430	593	000000	422	AMZN MKTP US Z291Y8YN3	140.00	SOCKET SETS AND ADAPTERS	04/09/2020	5200	-
7430	593	000000	994	FRSAFETY.COM	257.27	NECK COVERING	04/10/2020	5200	-
7430	593	000000	422	AMZN MKTP US C32O066V3	60.44	MISC LINE SUPPLIES	04/10/2020	5200	-
7430	920	000000	557	AA CPR & FIRST AID INC	14.99	CPR TRAINING	04/16/2020	5200	-
7430	593	000000	422	AMZN MKTP US 6L8ZW1FT3	49.96	BINOCULARS	04/23/2020	5200	-
7460	850	000000	557	AA CPR & FIRST AID INC	14.99	CPR TRAINING	04/02/2020	8710	-
7460	828	000000	626	663 STOUGHTON BUMPER TO B	57.08	PARTS FOR TRUCK 7	04/28/2020	8710	-
7460	850	000000	969	PAYPAL WWOA WWOA	5.50	VIRTUAL WEBINAR	04/30/2020	8710	-
7430	934	000000	184	LAKESIDE INTERNATIONAL	4,450.84	Truck No. 12 Odometer Repair	04/02/2020	4000	-
7430	920	000000	557	AA CPR & FIRST AID INC	14.99	CPR TRAINING	04/03/2020	4000	-
7430	932	000000	322	IN SUNDANCE BIOCLEAN, IN	280.50	JANITORIAL	04/15/2020	4000	-
7450	932	000000	322	IN SUNDANCE BIOCLEAN, IN	102.00	JANITORIAL	04/15/2020	4000	-
7460	834	000000	322	IN SUNDANCE BIOCLEAN, IN	127.50	JANITORIAL	04/15/2020	4000	-
7430	920	000000	557	AA CPR & FIRST AID INC	19.94	CPR TRAINING	04/02/2020	6930	-
7430	920	000000	557	AA CPR & FIRST AID INC	19.94	CPR TRAINING	04/02/2020	5296	-
7450	920	000000	557	AA CPR & FIRST AID INC	14.99	CPR TRAINING	04/02/2020	8400	-
7430	920	000000	557	AA CPR & FIRST AID INC	19.94	CPR TRAINING	04/02/2020	6980	-
7460	831	000000	526	BATTERIES PLUS #0583	41.90	BATTERIES FOR CAMERA TRUCK	04/01/2020	8200	-
7460	831	000000	763	SPECIALIZED PRODUCTS CO.	152.85	FLASH LIGHT FOR JET VAC AND TELEVISION	04/01/2020	8200	-

Date: Wednesday, May 06, 2020

Time: 01:34PM

User: SGUNSOLUS

Stoughton Utilities Posting Preview Report

Select By: {PSSPurchCard.RefNbr} = '0000000111'

Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
7460	850	000000	557	AA CPR & FIRST AID INC	14.99	CPR TRAINING	04/02/2020	8200	-
7460	323	000000	454	IOWA PUMP WORKS INC	2,888.00	BARBERRY PUMP REPLACEMENT	04/06/2020	8200	-
7460	323	000000	454	IOWA PUMP WORKS, INC. CON	86.64	BARBERRY PUMP REPLACEMENT	04/06/2020	8200	-
7430	143	000000	377	GENERAL COMMUNICATIONS, I	304.70	PAID TWICE	04/06/2020	8200	-
7450	143	000000	377	GENERAL COMMUNICATIONS, I	110.80	PAID TWICE	04/06/2020	8200	-
7460	143	000000	377	GENERAL COMMUNICATIONS, I	138.50	PAID TWICE	04/06/2020	8200	-
7460	831	000000	528	JET VAC ENVIRONMENTAL	394.50	CAMERA REPAIR	04/14/2020	8200	-
7460	831	000000	528	JET VAC ENVIRONMENTAL	1,129.14	PARTS FOR CAMERA TRACTOR	04/14/2020	8200	-
7460	831	000000	528	JET VAC ENVIRONMENTAL	1,026.22	CAMERA REPAIR	04/21/2020	8200	-
7460	831	000000	969	PAYPAL SASS CHRIS EBAY S	29.29	VIDEO AMPLIFIER FOR TELEVISIONING TRUCK	04/21/2020	8200	-
7460	850	000000	969	PAYPAL WWOA WWOA	5.50	WVO VIRTUAL CLASS	04/30/2020	8200	-
7460	833	000000	390	BADGER WATER	137.80	SAMPLING WATER	04/01/2020	8300	-
7460	850	000000	557	AA CPR & FIRST AID INC	14.99	CPR TRAINING	04/02/2020	8300	-
7460	833	000000	974	NORTHERN LAKE SERVICE- IN	268.10	MERCURY SAMPLING	04/03/2020	8300	-
7460	833	000000	937	SPEE-DEE DELIVERY SERVICE	17.46	SAMPLING DELIVERY	04/13/2020	8300	-
7460	833	000000	974	NORTHERN LAKE SERVICE- IN	43.00	SAMPLING	04/17/2020	8300	-
7430	920	000000	557	AA CPR & FIRST AID INC	14.99	CPR TRAINING	04/02/2020	6960	-
7430	143	000000	994	RED WINGS SHOES #474	12.07	OVER \$300 LIMIT	04/20/2020	6960	-
7430	926	000000	994	RED WINGS SHOES #474	287.93	SAFETY BOOTS	04/20/2020	6960	-
7430	926	000000	994	RED WINGS SHOES #474	309.99	SAFETY BOOTS	04/21/2020	6960	-
7430	593	000000	355	STUART C IRBY	12.70	SLING	04/02/2020	4100	-
7430	593	000000	422	AMZN MKTP US JW3LV7KU3	14.99	MAKITA DC CHARGER	04/03/2020	4100	-
7430	594	000000	422	AMZN MKTP US JW3LV7KU3	15.00	MAKITA DC CHARGER	04/03/2020	4100	-
7430	232	001099	355	STUART C IRBY	1,943.00	ELECTRIC INVENTORY	04/06/2020	4100	-
7430	594	000000	355	STUART C IRBY	65.00	LAG SCREWS	04/06/2020	4100	-
7430	593	000000	422	AMZN MKTP US B80EG9J43	178.80	TOOL TRAYS	04/07/2020	4100	-
7430	594	000000	422	AMZN MKTP US B80EG9J43	178.80	TOOL TRAYS	04/07/2020	4100	-
7430	232	001099	521	WESCO - # 7855	11,000.00	ELECTRIC INVENTORY	04/09/2020	4100	-
7450	232	001099	816	CORE & MAIN LP 233	1,381.50	WATER INVENTORY	04/09/2020	4100	-
7430	594	000000	355	STUART C IRBY	1,510.00	GROUND TENTS	04/14/2020	4100	-
7430	232	001099	134	CRESCENT ELECTRIC 087	66.81	ELECTRIC INVENTORY	04/14/2020	4100	-
7430	232	001099	134	CRESCENT ELECTRIC 087	61.47	ELECTRIC INVENTORY	04/14/2020	4100	-
7430	934	000000	994	CAPITAL EQUIPMENT	69.00	FORKLIFT MAINTENANCE	04/20/2020	4100	-
7430	232	001099	134	CRESCENT ELECTRIC 087	116.27	ELECTRIC INVENTORY	04/21/2020	4100	-
7430	593	000000	327	BORDER STATES ELECTRIC	340.03	FLASH LIGHTS FOR BUCKET TRUCK	04/21/2020	4100	-
7430	594	000000	327	BORDER STATES ELECTRIC	340.03	FLASH LIGHTS FOR BUCKET TRUCK	04/21/2020	4100	-
7430	232	001099	134	CRESCENT ELECTRIC 087	1,111.90	ELECTRIC INVENTORY	04/28/2020	4100	-
7450	232	001099	550	FIRST SUPPLY WFPG MAD	335.10	WATER INVENTORY	04/28/2020	4100	-
7430	594	000000	422	AMZN MKTP US GG9VT7WX3	134.85	CURABLE REPAIR PATCH	04/30/2020	4100	-

Total: 40,506.13

Stoughton Utilities

Financial Summary

April 2020 YTD

Overall Summary:

YTD 2020 operating income is \$361,500, up \$92,600 from 2019. The increase in operating income is due to a sharper decrease in operating expenses compared to operating revenues. The lower expenses are due to lower payroll costs and possible expense recording delays from COVID-19 interruptions. However, there are \$54,300 of expenditures from the COVID-19 response that is not yet expense to the income statement, including \$35,100 for electric, \$9,600 for water and \$9,600 for wastewater.

Electric Summary:

2020 operating income was \$168,900, up \$98,300 from the prior year YTD. Most of the additional operating income comes from \$70,100 of lower non-power expenses. Payroll operating expenses are \$26,000 lower year-to-date due mostly to vacancies. The remainder of the reduced operating expenses are likely from timing issues (COVID-19 related and normal timing issues).

Operating revenues were down \$291,400 but were offset by \$319,700 in reduced power costs. The public hearing was held on May 27th for the electric rate case. No public comments were made at the hearing. Stoughton Utilities requested a July 1st implementation date.

The rate of return is currently 1.07% compared to 0.45% at this point in time in 2019. Unrestricted cash balances are \$5.4 million (5.2 months of sales).

Water Summary:

Operating revenues were up \$2,500, or 0.3%, from prior YTD 2019 at \$764,600. Total gallons sold YTD are about 0.4% lower than 2019.

Operating expenses were down \$14,100, or 2.2%, compared to the prior year. The reduced expenses are due to abnormally high 2019 technology and special assessment expenses that will not be incurred in 2020.

The rate of return is currently 1.22% compared to 1.16% at this point in time in 2019. Unrestricted cash balances are \$0.68 million (3.6 months of sales).

Wastewater Summary:

2020 operating revenue was \$681,400 and down \$1,700, or 0.3%, from 2019. Regular sales were up \$30,900 but surcharge revenues were down \$32,700. Operating expenses were \$624,800, which was up \$20,600, or 3.4%, from the prior year. \$18,500 of the increased expenses is from the timing of sludge disposal expenses. Unrestricted cash balances were \$0.9 million (5.5 months of sales).

Submitted by: Ryan Wiesen

STOUGHTON UTILITIES

Balance Sheets
As of April 30, 2020

	<u>Electric</u>	<u>Water</u>	<u>Wastewater</u>	<u>Combined</u>
Assets				
Cash & Investments	\$ 6,217,434	\$ 2,034,655	\$ 2,215,259	\$ 10,467,348
Customer A/R	1,302,006	248,973	220,411	1,771,390
Other A/R	92,060	158	(1,217)	91,001
Other Assets	733,442	133,117	23,207	889,766
Plant in Service	30,478,890	16,817,420	31,556,312	78,852,621
Accumulated Depreciation	(14,756,505)	(5,634,172)	(12,527,926)	(32,918,603)
Plant in Service - CIAC	3,779,400	7,962,587	-	11,741,987
Accumulated Depreciation-CIAC	(1,945,735)	(2,359,487)	-	(4,305,223)
Construction Work in Progress	333,275	49,568	52,419	435,261
GASB 68 Deferred Outflow	1,042,969	354,076	431,889	1,828,934
Total Assets	<u>\$ 27,277,235</u>	<u>\$ 19,606,894</u>	<u>\$ 21,970,354</u>	<u>\$ 68,854,483</u>
Liabilities + Net Assets				
Accounts Payable	\$ 281,851	\$ 64,335	\$ 45,059	\$ 391,246
Payable to City of Stoughton	210,388	148,000	-	358,388
Interest Accrued	5,294	(1,538)	(2,238)	1,518
Other Liabilities	430,942	86,747	97,342	615,031
Long-Term Debt	3,826,286	3,716,302	3,658,266	11,200,854
Net Assets	21,787,500	15,343,580	17,907,072	55,038,151
GASB 68 Deferred Inflow	734,974	249,468	264,852	1,249,294
Total Liabilities + Net Assets	<u>\$ 27,277,235</u>	<u>\$ 19,606,894</u>	<u>\$ 21,970,354</u>	<u>\$ 68,854,483</u>

STOUGHTON UTILITIES

Year-to-Date Combined Income Statement

April 30, 2020

	Electric	Water	Wastewater	Total
<i>Operating Revenue:</i>				
Sales	\$ 4,159,222	\$ 743,248	\$ 668,942	\$ 5,571,412
Other	70,502	21,304	12,440	104,246
<i>Total Operating Revenue:</i>	\$ 4,229,723	\$ 764,552	\$ 681,382	\$ 5,675,657
<i>Operating Expense:</i>				
Purchased Power	2,966,981	-	-	2,966,981
Expenses (Including Taxes)	528,340	310,014	334,786	1,173,140
PILOT	157,000	148,000	-	305,000
Depreciation	408,468	170,580	290,000	869,048
<i>Total Operating Expense:</i>	\$ 4,060,789	\$ 628,594	\$ 624,786	\$ 5,314,169
<i>Operating Income</i>	\$ 168,934	\$ 135,958	\$ 56,595	\$ 361,488
Non-Operating Income	194,496	13,482	21,492	229,470
Non-Operating Expense	(34,330)	(28,994)	(32,768)	(96,092)
<i>Net Income</i>	\$ 329,100	\$ 120,446	\$ 45,320	\$ 494,866

STOUGHTON UTILITIES

Year-to-Date Combined Income Statement

April 30, 2019

	Electric	Water	Wastewater	Total
<i>Operating Revenue:</i>				
Sales	\$ 4,473,407	\$ 740,437	\$ 638,023	\$ 5,851,866
Other	47,731	\$ 21,629	\$ 45,092	114,453
<i>Total Operating Revenue:</i>	\$ 4,521,138	\$ 762,066	\$ 683,115	\$ 5,966,319
<i>Operating Expense:</i>				
Purchased Power	3,286,651	-	-	3,286,651
Expenses (Including Taxes)	613,956	327,150	317,509	1,258,614
PILOT	153,332	146,000	-	299,332
Depreciation	396,600	169,588	286,668	852,856
<i>Total Operating Expense:</i>	\$ 4,450,539	\$ 642,738	\$ 604,177	\$ 5,697,453
<i>Operating Income</i>	\$ 70,599	\$ 119,328	\$ 78,939	\$ 268,866
Non-Operating Income	252,300	22,946	47,070	322,316
Non-Operating Expense	(38,488)	(15,332)	(37,000)	(90,820)
<i>Net Income</i>	\$ 284,411	\$ 126,942	\$ 89,009	\$ 500,362

STOUGHTON UTILITIES

Rate of Return

Year-to-Date April 30, 2020

	<u>Electric</u>	<u>Water</u>
Operating Income (Regulatory)	\$ 168,934	\$ 135,958
Average Utility Plant in Service	30,008,133	16,691,060
Average Accumulated Depreciation	(14,367,591)	(5,458,320)
Average Materials and Supplies	256,323	40,472
Average Regulatory Liability	(77,564)	(119,802)
Average Customer Advances	(40,235)	-
Average Net Rate Base	\$ 15,779,066	\$ 11,153,410
April 2020 Rate of Return	1.07%	1.22%
April 2019 Rate of Return	0.45%	1.16%
December 2019 Rate of Return	2.87%	4.65%
Authorized Rate of Return	5.00%	5.00%

STOUGHTON UTILITIES
Cash and Investments Summary
As of April 30, 2020

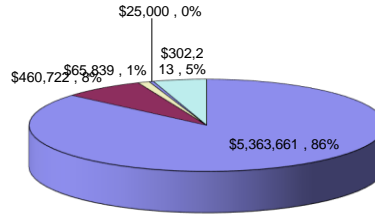
Electric

April 2020

Unrestricted (5.2 months sales)	\$	5,363,661
Bond Reserve	\$	460,722
Redemption Fund (P&I)	\$	65,839
Depreciation	\$	25,000
Designated	\$	302,213
Total	\$	6,217,435

Electric Cash - April 2020

■ Unrestricted (5.2 months sales) ■ Bond Reserve ■ Redemption Fund (P&I) ■ Depreciation ■ Designated



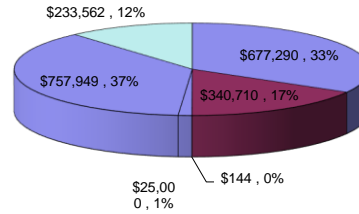
Water

April 2020

Unrestricted (3.6 months sales)	\$	677,290
Bond Reserve	\$	340,710
Redemption Fund (P&I)	\$	144
Depreciation	\$	25,000
Construction	\$	757,949
Designated	\$	233,562
Total	\$	2,034,655

Water Cash - April 2020

■ Unrestricted (3.6 months sales) ■ Bond Reserve ■ Redemption Fund (P&I) ■ Depreciation ■ Construction ■ Designated



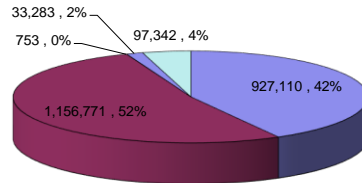
Wastewater

April 2020

Unrestricted (5.5 months sales)		927,110
DNR Replacement		1,156,771
Redemption Fund (P&I)		753
Depreciation		33,283
Designated		97,342
Total		2,215,259

Wastewater Cash - April 2020

■ Unrestricted (5.5 months sales) ■ DNR Replacement ■ Redemption Fund (P&I) ■ Depreciation ■ Designated



STOUGHTON UTILITIES
2020 Statistical Worksheet

Electric	Total Sales 2019 kWh	Total kWh Purchased 2019	Total Sales 2020 kWh	Total kWh Purchased 2020	Demand Peak 2019	Demand Peak 2020
January	12,752,096	13,363,141	11,728,250	12,391,530	26,165	21,586
February	11,560,908	11,896,849	11,129,324	11,416,153	23,038	21,887
March	11,641,186	11,972,418	10,906,593	11,186,342	23,235	19,372
April	10,254,850	10,595,041	9,621,965	9,951,790	19,359	18,601
May						
June						
July						
August						
September						
October						
November						
December						
TOTAL	46,209,040	47,827,449	43,386,132	44,945,815		

Water	Total Sales 2019 Gallons	Total Gallons Pumped 2019	Total Sales 2020 Gallons	Total Gallons Pumped 2020	Max Daily High 2019	Max Daily Highs 2020
January	36,143,000	39,813,000	34,224,000	40,776,000	1,466,000	1,719,000
February	33,948,000	36,797,000	34,338,000	36,978,000	1,443,000	1,424,000
March	36,020,000	38,991,000	37,037,000	41,146,000	1,419,000	1,468,000
April	34,264,000	37,730,000	34,240,000	39,015,000	1,465,000	1,513,000
May						
June						
July						
August						
September						
October						
November						
December						
TOTAL	140,375,000	153,331,000	139,839,000	157,915,000		

Wastewater	Total Sales 2019 Gallons	Total Treated Gallons 2019	Total Sales 2020 Gallons	Total Treated Gallons 2020	Precipitation 2019	Precipitation 2020
January	24,591,000	36,827,000	25,995,000	33,824,000	3.10	1.92
February	23,125,000	33,032,000	25,176,000	30,702,000	3.19	1.18
March	25,549,000	43,136,000	26,467,000	39,457,000	0.96	3.00
April	24,363,000	34,347,000	26,045,000	35,649,000	3.24	3.25
May						
June						
July						
August						
September						
October						
November						
December						
TOTAL	97,628,000	147,342,000	103,683,000	139,632,000	10.49	9.35



Stoughton Utilities Activities Report

May 2020

Director's Report

Jill M. Weiss, P.E.
Stoughton Utilities Director

This month has been one of the busiest months since I have been with Stoughton Utilities. Throughout the month, we have continued to maintain our COVID-19 Response Plan while continuing to provide our customers with the same safe and reliable services that our customers demand, with the same speed and efficiency the utility has always prided ourselves on. Electric, water, and wastewater maintenance and construction operations continue in the field, while administrative, planning, customer service, and billing services continue in the office through a remote work environment.

Construction projects and planning continue to require a significant effort and dedication of resources. The preconstruction meetings for a number of construction projects were held, while plans continue to be reviewed, and customer outreach and response continues for both public and customer driven projects. In addition, I have met with a number of customers to discuss and address project concerns.

I continue to attend regular meetings of the Board of Directors for both WPPI Energy and the Municipal Electric Utilities of Wisconsin (MEUW). Together, the utilities of Wisconsin continue to focus on our industry opportunities and navigate the challenges created by the COVID-19 public health crisis. Stoughton is fortunate to be a member of both boards so that we can help shape the future of our industry, and continue our long tradition of being Wisconsin industry leaders. A member of the WPPI Energy Executive Committee asked to nominate me for his opening on the Committee and I have accepted the generous opportunity. If elected, I look forward to serving in this capacity for the membership of WPPI Energy.

Capital improvement project planning efforts have begun, with a significant focus on the 2021 construction year. Regular meetings have been held with Public Works Director Hebert and Planning Director Scheel. We have worked to establish a weighting system so that all aspects of a project are evaluated in the common goal that the projects with the greatest need are prioritized, determined by pavement rating, underground utility infrastructure needs, and high traffic volumes.

Significant steps have been taken to create processes to improve our knowledge of the condition of our sanitary sewer collection system. Work has been completed to create applications to collect data regarding the manholes and piping, which will help in prioritizing CIP projects and maintenance projects, and increase the overall system health. The ultimate goal is to reduce the potential for sewer backups and the treatment of clear water at the wastewater treatment plant.

Lead service line replacement efforts continued during the month. May's efforts included the development of an ordinance declaring private lead service lines as a public nuisance and mandating their removal, ongoing public education programs, creation of pre-qualification plumber list, lead service line replacement program development, regulatory reporting, and ongoing efforts to identify existing service line materials.

Also ongoing is work with TDS, including ongoing coordination negotiations, pole attachment applications, pole condition analysis, and preparation of pricing estimates for make-ready work. We continue to discuss the inclusion of a secure fiber optic communication network for the utility as part of the system build-out. Further pole attachment contract aspects continue to demand time and resources to facilitate their requests.

Technical Operations Division

Brian R. Hoops
Assistant Utilities Director

Choose Renewable Program: Customer Service Technician Brandi Yungen continued to promote our optional Choose Renewable program, running a marketing campaign throughout the month. During this time, all new subscribers were entered into a drawing to win a new Ecobee Smart Thermostat.

Choose Renewable allows SU customers to make the decision to power their home with up to 100% renewable power sources such as solar and wind, without the need for any upfront costs to install systems on their homes.

Customer Payments: Staff processed 8,605 payments totaling \$1.35M, including 1,384 checks, 1,584 lockbox payments, 221 credit cards, 1,513 *My Account* online payments, 3,204 AutoPay payments by credit card and bank withdrawal, 712 direct bank payments, and \$717 in cash.

Total payments for the month of May is down about 1.5\$ over May 2019, and YTD down 7.5%, primarily due to the suspension of electric service disconnections and the inability to recover delinquent amounts accrued over the winter disconnection moratorium.

Delinquent Collections: As of May 1, there were 1,670 active accounts carrying delinquent balances totaling \$352,990, and 57 closed accounts carrying delinquent balances totaling \$27,100. Of the total amount delinquent, \$97,600 was 30 or more days past due.

During the month of May, all collection efforts were suspended. We did not mail out any notices of pending disconnection or past-due notices.

We ended the month of May with \$159,396 remaining 30 or more days past-due. For comparison, 30+ day delinquencies are 75% higher than this time last year (\$39,400).

Although it remains too early at this time to draw any firm conclusions on the impact of the COVID-19 public health crisis on customer delinquencies, the payment history data available at this time appears to indicate that although customer balances are increasing, these balances are being accrued by the same customers that also do not make payment whenever collection efforts are suspended, including annually during the winter cold-weather disconnection moratorium.

Drinking Water Consumer Confidence Report: Stoughton Utilities issues an annual report describing the quality of the community's drinking water. Staff worked on the 2019 Consumer Confidence Report (CCR) throughout the month of May. This year's report will be presented in an entirely new format that enables us to provide more background and educational information, in an attractive and professional layout that should attract more readers. A large portion of the report focuses on lead, and what SU is doing to create a program to remove lead service lines.

Printed copies of the CCR will be posted in several public places and delivered to numerous community organizations. An electronic copy of the report will be published online.

Notifications that the CCR is available to be viewed online will be delivered to consumers through the Stoughton Courier Hub, temporary and permanent messages on the utility billing statements, temporary and permanent messages on the Stoughton Utilities website homepage, and email messages to those customers enrolled in paperless E-Billing.

Education & Customer Outreach: Customer Service Technician Brandi Yungen continued to utilize our social media presence to provide important and timely information to our customers.

Topics during May included information about electric reliability and our national recognition from APPA for exceptional reliability, National Drinking Water Week and National Electric Safety Month, award of the winners from the Lineman Appreciation Day Coloring Contest, customer scam prevention, and our Choose Renewable Smart Thermostat promotion

On the topic of COVID-19, posts included energy saving tips for working at home, social distancing tips (five fire department widths apart), and flushing information for private plumbing systems in preparation for reopening businesses.

On the topic of lead service lines, topics included an announcement of the pending ordinance declaring lead a public nuisance and mandating the removal of private service lines and service line flushing.

Energy Assistance: During the month of May, energy assistance (EA) payments totaling \$4,800 were received from the State of Wisconsin Public Benefits Program and applied to 18 customer accounts to assist these customers with their seasonal home heating expenses.

The State of Wisconsin will continue to accept applications for funding assistance through the end of September. Income eligibility requirements have also been relaxed to allow more households that might be affected by COVID to qualify for funding assistance.

Collections Technician Carol Cushing has been proactively reaching out to significantly delinquent accounts to notify them of the increased availability of energy assistance funding and encourage them to schedule an appointment to apply for benefits. Customer response to this outreach has been generally positive.

Geographic Information System (GIS) Projects: Numerous updates were made to our mobile GIS applications to facilitate field operations. Applications that received updates in May included water curb stop exercising, water system valve exercising, and wastewater televising inspection. Modifications were made to our electric system mapping system to allow for infrastructure alignment and differentiation between different cross arm materials.

Our GPS system hardware configuration was reviewed to facilitate staff locating newly installed field infrastructure. Updates were made to our water system inventory records to reflect updated service line materials uncovered during field potholing operations of suspected LSL locations.

GPS Automatic Vehicle Location (AVL) System: The AVL hardware that was ordered in January was received, following delays related to the COVID-19 crisis, first with manufacturing in China, and then with system implementation in the US. Nearly all SU vehicles are now equipped with AVL hardware, in preparation for our outage management system (OMS) development and deployment planned for the future. AVL will help facilitate automated dispatch as well as provide information and status updates to our customers during outage response situations.

Lead Service Line Replacement Program: Staff completed the process of drafting an ordinance that declares lead water service lines (LSL) a public nuisance and mandates their removal and replacement with copper service lines. The draft ordinance was presented to and approved by the Utilities Committee with a very positive response from committee members, and advanced to the Stoughton Common Council where it was also met with a very positive response during the first reading. We anticipate adoption of the ordinance in early June.

Efforts have begun to create a list of prequalified plumbing contractors that are authorized to complete the replacement of private-side LSLs in a manner that will ensure property owners are eligible for DNR grant funding reimbursement should such funding become available in 2021. Staff is working on completing this well ahead of any 2021 in order to ensure that home owners in the street and utility reconstruction project areas can complete replacement of their LSLs in coordination with the utility reconstruction project.

SU is in the process of preparing for a 2021 system-wide LSL replacement program in order to create a lead-free Stoughton. In preparation for this program, we have been proactively informing customers of the proposed ordinance, as well as providing information about possible grant funding opportunities, and education information about the dangers of lead as well as how homeowners can determine if they have an LSL

Public Service Commission Billing Audit: After more than one year since we submitted our initial response to the Wisconsin Public Service Commission's (WPSC) first electric utility billing audit data request, we have been notified by the PSC that the billing audit has concluded.

PSC staff determined that SU's billing and collections policies and procedures only had one deficiency, which was that our billing statements for municipal street lighting does not provide a listing of the quantity and type of each street and security light and pole being billed. This is a requirement that our Customer Information System (CIS) is currently unable to meet, and SU will work with the software provider to make updates.

Staff is glad to see the audit finally conclude, and is very proud that no significant deficiencies or code violations exist that would affect our retail customers or result in incorrect billings.

Billing & Metering Specialist Erin Goldade will prepare and submit a correction active plan to the PSC to address the streetlight billing detail requirement, at which time the audit will officially conclude.

Residential Customer Incentive Programs: Our two primary residential customer incentive programs for 2020 remain popular. The two programs are:

- ENERGY STAR® appliance incentives are being offered to customers who purchase new efficient appliances, up to two \$25 incentives per account.
- We are again collaborating with Focus on Energy to enhance their existing Smart Thermostat incentive, adding an additional \$25 on top of their \$75 incentive, for a total incentive of \$100 towards the purchase of a new smart thermostat. Combined, these incentives can lower the cost of a smart thermostat by up to 60%.

Both incentives are provided in the form of a bill credit, and are funded through SU's Commitment to Community program. Incentive details and forms can be found at stoughtonutilities.com/incentives.

Retail Rate Reviews – Electric & Wastewater: Staff has been reviewing current retail rates for both the electric and wastewater utilities. Following an analytical review, increases were recommended for both utilities.

Electric retail rates are regulated by the Wisconsin Public Service Commission (PSC). The PSC completed their review of our rate review application, and scheduled a public hearing prior to final approval of the revised rates. Technical Operations staff reviewed the PSC's final submittals prior to the hearing, posted public notices informing customers of the public hearing, and attended the public hearing.

Wastewater retail rates are regulated by the Stoughton Common Council via ordinance. Staff presented the recommended retail rates to the Stoughton Utilities Committee at their May meeting, where they were approved and recommended to council to be adopted in early June. Staff provided customers with a notice of the revised rates on the utility billing statements, and have also provided public notification via social media.

Electric Division and Planning Division

Sean O Grady
Operations Superintendent

Bryce A. Sime
Electric System Supervisor

Business Park North Expansion Project: Two new street lights were installed on Progress Lane to facilitate the expansion of the business park. We are tentatively scheduled to begin work in June to install new primary cables and street lights along the newly-constructed Glacier Moraine Drive.

Underground primary cable and two junction pedestals have been installed along Progress Lane.

The electric service for the new Exclusively Roses facility will be completed upon the installation of a concrete transformer pad on the site by the owner.

Once we have dry conditions, hopefully early in June, we can begin the first phase of the electric service installation for the Grosso Flex Buildings site, including the temporary electric service.

County Road N Bridge Replacement Project: Taking advantage of the dry soil conditions, linemen wasted no time removing the abandoned overhead lines and poles that traverse a very low and wet area. Due to the location, this work was all completed by hand, without the use of bucket trucks or digger derricks.

Electric Service Installations: During the month of May we installed three new underground services, two overhead service upgrades, one temporary service for new construction, one overhead to underground service upgrade, one underground service relocation, and one meter socket upgrade.

Electric System Trouble Calls: Staff responded to a total of 11 trouble calls and outages, including two tree contacts, as well as one call for each of the following: wildlife contact, broken cutout, T-link failure, contractor vs underground primary cable, secondary bushing failure, pole-mounted transformer failure, tree branch vs overhead service drop wire, service mast failure, and an open line fuse opened.

Hyland Street Secondary Pole: We discovered a utility pole located in a backyard rear lot line that was leaning, resulting in a broken pole anchor. A crew was able to get a truck in the yard, straighten the pole, add a new pole anchor, and then raise the customer's service drop wires.

Overhead Line Inspections: Staff is working on overhead pole, infrastructure, and line inspections. These inspections are mandated by the Wisconsin Public Service Commission with a five-year inspection schedule. The COVID-19 public health emergency has provided us with an excellent opportunity to complete these inspections, as the work can be completed independently without the need for a partner.

Pole Replacements: Staff replaced rotten poles on Gallagher Lane and West Milwaukee Street.

We have been working to replace a pole along USH 51 East, however this has been a long, drawn out project for us. This pole has primary metering equipment installed on it for an industrial customer, which poses challenges including the requirement to schedule an outage to complete the work. In addition, the pole locations along this stretch of highway are located well off the highway shoulder, and require dry conditions to allow access.

Pleasant Springs Sanitary District: We have been working diligently with the sanitary district and their electrician, scheduling disconnects and providing secondary fault currents for each site, as they work to replace and upgrade control equipment at each site. The district anticipates this effort will continue through the beginning of July.

Roby Road Roundabout Project: Our underground trenching and boring contractor continues to directionally bore new underground conduits along Nygaard Street. We should be ready to pull in cables and restore this area in June.

Linemen installed a new pole which will be used in a later stage of the project.

We have received the permits from the Wisconsin DOT to perform work in the highway right-of-way, and this stage of the project should be in mid to late June.

Wastewater Division

Brian G. Erickson
Stoughton Utilities Wastewater System Supervisor

The wastewater treatment facility processed an average daily flow of 1.290 million gallons with a monthly total of 39.983 million gallons. The total precipitation for the month was 4.50 inches.

Collection System Construction Projects: The Wastewater Utility will be participating in construction projects in five different locations in the city throughout the upcoming summer months. Project sites include the Wisconsin DOT Main Street project, Forrest Street, Prospect Street, Taft Street, and various street overlay projects. have five projects moving forward this year.

Collection System Preventative Maintenance: Wastewater Operators have been busy working in the collection system, completing flushing operations, televising inspections, and manhole inventor and inspection. We are looking into utilizing Water Operators to assist us with collection system maintenance tasks throughout the summer months as we look to perform maintenance operations and complete records documenting these efforts.

Collection System Televising Records: The Wastewater System Division has been working with administrative staff to review and update our televising record keeping systems.

Employee Continuing Education: Wastewater Operators Mark Bakken and Phil Zweep, and I attended an online webinar regarding long-term collection system strategic planning.

Plant Maintenance: The replacement flow meter for our return activated sludge (RAS) pumping system was received and installed in April, however the new meter is not working correctly and we need to send it back to the manufacturer.

We experienced a plug in the waste gas burner line, and wastewater operators disassembled the line to clean and clear the plug.

After experiencing a failure of the influent wash press, we ordered new parts with overnight delivery, and staff was able to restore operations the following day.

We experienced failures of both digester recirculation pumps due to a buildup of struvite. Staff disassembled the piping and pumps for cleaning, which restored operations.

Potholing Excavations: Wastewater operators continue to work with the Electric System and Water System Divisions to complete various potholing projects utilizing the jet-vac truck.

Reissuance of WPDES Permit: The Department of Natural Resources has issued our revised WPDES Permit. The new permit will remain effective through April 1, 2025. Staff has been reviewing the details of the permit and determining operational, procedural, and reporting modifications that will be required for compliance. WE have also had our consulting engineer review the permit and provide us with comments to be submitted to the DNR

Stormwater Main Televising: Staff has been completing televising operations on city storm sewers for the Department of Public Works.

Water Division

Kent F. Thompson
Water System Supervisor

2019 Reconstruction Review: Water operators reviewed the water system reconstruction work completed in 2019, checking the operation of every valve, hydrant, and service curb stop along Lowell, South Monroe and Patterson Streets. Proper alignment, functionality, and elevation was reviewed, and a list of deficiencies was prepared for the construction contractor to address before the project is closed out.

Curb Stop Exercising: Water Operators began the process of operating publicly-owned curb stop valves to verify proper operation. Functioning curb stops will be required to facilitate private lead service line replacements in the future.

Lead Service Line Potholing: Wastewater Operators assisted Water Operators in completing service material inspections on over 20 service laterals during May. Inspections were completed in the areas of the reconstruction project on Prospect Street and the resurfacing project on Main Street. Visual inspections of the public and private side service materials is conducted, and materials are recorded for use during our lead service line replacement program.

Lead Service Line Replacement: One public-side lead water line was replaced on South Madison Street. The publicly-owned line extends from the water main in the street to the curb stop in the terrace. This replacement occurred in coordination with the property owner's efforts to replace the private-side lead water line.

Sanitary Manhole Inspections: Water Operators continued to work with the Wastewater System Division to conduct manhole inspections throughout the entire sanitary sewer collection system. Approximately 1,800 sanitary manholes have been inspected and we are nearing the end of this collaborative effort.

Service Abandonments: Three water services were abandoned at the main by the contractor that completed the demolition of the former Department of Public Works buildings. Water operators completed the inspections of these abandonments to ensure that the corporation valves at the main were entirely off, and the trench was backfilled with suitable granular material to protect the main.

Service Leaks: Two service leaks occurred during the month of May at residential properties. An estimated 259,000 gallons of water was lost from the leaks before operators were able to complete repairs.

Water Tower II Paint Renovation: Tower II, located on Furseth Road, was drained and taken out of service for paint renovations. The entire tower exterior was pressure washed and repainted, and interior spot repairs were completed. Renovations will be completed and the tower placed back into service in early June.

Energy Services Section of the Planning Division

Cory Neeley

Stoughton Utilities and WPPI Energy Services Representative (ESR)

COVID-19 Operations: Remote work continued through May, as WPPI Energy continued to have all employees work from home. During this time, I have spoken with numerous Stoughton customers by phone, and have scheduled video conferences with a large electric customer to discuss their future energy efficiency plans.

COVID-19 Outreach: Throughout the month, I reached out to Stoughton's key electric customer to provide them with information about online training opportunities to assist them with their own COVID-19 response efforts. Amongst the training opportunities shared were updated HVAC recommendations for building operators, to not only help prevent the spread of the virus, but to also help as business that were shut down resume operations as they reopen to customers.

Rooftop Solar Installations: We have been fielding a lot of interconnection applications this year for new rooftop solar systems, a sign that residential solar is strong in Stoughton.

Please visit our website at www.stoughtonutilities.com to view current events, follow project schedules, view Utilities Committee meeting notices, packets and minutes, review our energy conservation programs, or to learn more about your Stoughton Utilities electric, water, and wastewater services. You can also view your current and past billing statements, update your payment and billing preferences, enroll in optional account programs, and make an online payment using *My Account* online.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: June 9, 2020
To: Stoughton Utilities Committee
From: Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Communications

May 15, 2020 Spring 2020 Renewable Report, a direct mailing from Stoughton Utilities and WPPI Energy sent to all customers who participate in our *Choose Renewable* program.

May 20, 2020 Thank you card received from a participant in Stoughton Utilities' 2020 Lineman Appreciation Day Coloring Contest. All participants received a token for a free scoop of frozen custard at Culvers in Stoughton.

May 29, 2020 Stoughton Utilities press release regarding the award of the annual \$1,000 Public Power Scholarship

SPRING 2020

Renewable report

Shared strength through  WPPI Energy


Stoughton Utilities
www.stoughtonutilities.com
608.873.3379

RE100: Extending the Influence of Renewables

The growing number of companies worldwide that have committed to using 100% renewable energy are using their influence to speed the transition to green power.

RE100 is a global corporate initiative consisting of more than 230 companies that have committed to using 100% renewable energy. To achieve this goal, companies must match 100% of the electricity used across their global operations with electricity produced from renewable sources, either purchased or self-produced.

MAKING AN IMPACT IN OUR COMMUNITIES

Several RE100 companies have a presence in WPPI Energy communities.

Grupo Bimbo, the largest baking company in the world and the parent company of Bimbo Bakeries in Oconomowoc, Wis., plans to go 100% renewable in the U.S. this year.

Nestlé, when announcing its environmental commitments in 2015, said the move was “simply good business sense” and that it had been influenced by its leading investors. WPPI Energy community Jefferson, Wis., is home to Nestlé Purina PetCare Co., while Kauakauna, Wis. counts Nestlé Pizza and Nestlé Dryers Ice Cream as community businesses.

QBE Insurance Group, an Australian-based company with offices in Sun Prairie, joined RE100 last June. The company became carbon neutral in 2018 and plans to reduce its overall energy use by 15% by 2021. QBE also seeks to source renewable electricity locally wherever possible.

Walmart, with locations in 11 WPPI communities, is using its global scale and influence to advance three core objectives: development of new renewable energy projects at scale, driving down the cost of renewable energy and securing cost-effective, stable renewable energy pricing.

“To date, we have found the Power Purchase Agreement to be a highly effective model for Walmart to leverage our scale and buying power to accelerate the overall growth of renewables,” the company said.

STRONG GROWTH IN RENEWABLES

No matter the approach each company takes, their decisions will have a positive impact on the future growth of renewables throughout the world. Membership in RE100 has grown by more than 30 percent in the last year alone, ranking its collective scale of renewable energy demand 21st in the world, just below that of Australia and above South Africa.

230
COMPANIES
GLOBALLY

RE 100





Stoughton Utilities is 1 of 45 utilities throughout Wisconsin, Michigan and Iowa that offer the Renewable Energy Program through WPPI Energy. Together we support sustainable, green power for our communities.



COMMUNITY SPOTLIGHT: PRAIRIE DU SAC, WIS.

It doesn't take long to see what Prairie du Sac is best known for. Whether walking downtown, crossing the Highway 60 bridge by car, or biking on the Great Sauk State Trail, the beautiful bluffs along the Wisconsin River create a scenic backdrop for those who want to be on the water or just near it.

Only here, in this village of 4,378 people, can visitors test their moo-scles by

throwing cow manure. The Wisconsin State Cow Chip Throw & Festival is Sept. 4-5 this year. Start practicing now - the current state record is 248 feet! Or just come for the food and drink. Prairie du Sac is home to the original Culver's restaurant, the company's headquarters and its Blue Spoon Café, as well as many other local eateries. The Wollersheim Winery and Distillery are here, too, offering both tours and samples.

A commitment to sustainability is part of the culture of the community, as the Wisconsin River has been generating electricity here via a hydroelectric dam since 1914. The Village of Prairie du Sac also installed solar panels on two of its municipal buildings in 2018. In 2019, it celebrated the solar panels' one-year anniversary with a birthday party—complete with cake, balloons and kids' activities!



PO Box 383
600 S 4th St
Stoughton, WI 53589-0383

PRSR STD
US POSTAGE
PAID
MADISON, WI
PERMIT NO. 1121

*****AUTO**5-DIGIT 53511



STOUGHTON UTILITIES
PO BOX 383
STOUGHTON, WI 53589-0383

T4
895



**READ THE RENEWABLE
REPORT ONLINE**

To receive this newsletter via email, contact us at RenewableReport@wppienergy.org. We also welcome your comments, questions or story ideas. Your e-mail address will be used solely for distribution of the *Renewable Report*.



In 2019, participants in the Choose Renewable program purchased enough renewable energy to power nearly

4200 HOMES

Thanks!



Thank you for holding
the coloring contest &
for rewarding participants
w/ a scoop of culvers!

My daughter enjoyed the
activity ... & the
reward 😊

Sincerely,
The Hulls



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

May 29, 2020

Contact: Jill Weiss, Utilities Director

Stoughton Utilities Awards Public Power Scholarship

Stoughton Utilities recently awarded a \$1,000 scholarship to Stoughton Class of 2020 graduate Gabriel Dickens. Mr. Dickens was selected to receive the utility's Public Power Scholarship based on his essay submission about energy conservation and sustainability in Stoughton. He plans to attend UW – Stevens Point and will pursue a degree in Chemistry with a focus on environmental related issues.

“The scholarship program is a way for our locally owned, not-for-profit utility to invest back into the community,” says Stoughton Utilities Director Jill Weiss. “We are very pleased to be able to reward the accomplishments of Stoughton’s youth, and provide them with support as they pursue further educational opportunities.”

Stoughton Utilities congratulates Mr. Dickens and the entire Stoughton High School graduating class of 2020.

Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area, and wastewater and water customers in Stoughton.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: June 9, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council

The following items from prior Stoughton Utilities Committee Meeting(s) were presented to and/or acted upon by the Stoughton Common Council at their May 26, 2020 meeting:

Consent Agenda:

1. Draft Minutes of the April 13, 2020 Regular Utilities Committee Meeting
2. Draft Minutes of the April 27, 2020 Special Utilities Committee Meeting
3. Draft Minutes of the May 11, 2020 Special Utilities Committee Meeting
4. Stoughton Utilities April Payments Due List Report
5. Stoughton Utilities February Financial Summary
6. Stoughton Utilities March Financial Summary
7. Stoughton Utilities March Statistical Report

Business:

1. Stoughton Utilities 2019 Audit Reports and Management Letter (Action)
2. Stoughton Wastewater Utility 2020 Rate Adjustment
3. Ordinance to Create Section 74-17 of the City of Stoughton Code of Ordinances, Relating to Replacement of Lead Water Service Lines



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: June 9, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Brian R. Hoops
Stoughton Utilities Assistant Director

Subject: Stoughton Utilities 2019 Annual Water Consumer Confidence Report

The United States Environmental Protection Agency (US EPA) specifies in the Safe Drinking Water Act that community water systems be required to deliver educational information on water quality to their consumers. This Consumer Confidence Reports (CCR) provides Americans with important information about their local drinking water quality.

The CCR provides information concerning water quality for the previous monitoring year, and must be distributed to consumers annually prior to July 1. The report identifies detected contaminants, compliance with drinking water rules, and educational language, and is based on information reported to the Wisconsin Department of Natural Resources (WDNR).

We have completed all required water quality monitoring, sampling, and testing, and no significant changes to the quality or safety of our drinking water were noted.

Stoughton Utilities certifies that a “good faith” effort to provide this information to all consumers is made, as per the standards and requirements set forth by the WDNR. Copies of the CCR will be posted in several public places, delivered to numerous community organizations, and published online. Notifications that the CCR is available to be viewed online are delivered to consumers through the Stoughton Tower Times, temporary and permanent messages on the utility billing statements, temporary and permanent messages on the Stoughton Utilities website homepage, and email messages to those customers that are enrolled in paperless E-Billing.

PWS ID:
11300784

2019

Drinking Water Quality Report



stoughtonutilities.com • (608) 873-3379

Introduction

The employees of Stoughton Utilities are pleased to provide you with this year's annual Drinking Water Quality Report. We are required to regularly monitor Stoughton's drinking water for specific contaminants to ensure that it meets all health and safety standards. The purpose of this report is to inform our water customers of the findings from this water quality monitoring.

We want you to understand the efforts we make continually to improve water quality and protect our water resources. We are committed to ensuring the quality of your water remains at the highest possible level.

If you would like to know more about the information contained in this report, please contact Stoughton Utilities Customer Service at (608) 873-3379.



About Stoughton Utilities

Stoughton Utilities' water comes from four wells located throughout the city and is pumped directly into the water distribution system and three storage facilities. The water is treated with chlorine and fluoride as it leaves the wells. In 2019, Stoughton Utilities pumped a total of 490,534,000 gallons of water.

Sources of Water			
Source ID	Source	Depth (in Feet)	Status
Well No. 4	Groundwater	969	Active
Well No. 5	Groundwater	1113	Active
Well No. 6	Groundwater	1137	Active
Well No. 7	Groundwater	1040	Active

Stoughton Utilities is nonprofit and is owned directly by the City of Stoughton. All operations are funded entirely by the water, electric, and wastewater rates paid for our services by customers. In lieu of taxes for 2019, Stoughton Utilities paid \$855,940 to the City of Stoughton, making it the largest taxpayer in the city.

Drinking Water FAQ's

What is the hardness of the Stoughton's water?
Stoughton's water is 18.0 grains of hardness.

What is the PH level of Stoughton's water?
The PH level of the water supply ranges from 7.4 – 8.5.

How much iron is in Stoughton's water?
The average iron content in our water supply is 0.17 parts per million (ppm). This amount will vary between 0.00 ppm and 0.26 ppm based on your location within the city.

Educational Information

The sources of drinking water - whether it is obtained from the tap or store bought - include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals and from human activity.

Contaminants that may be present in source water include:

- Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
- Inorganic contaminants, such as salts and metals, which can be naturally occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.
- Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.
- Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems.
- Radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, the United States Environmental Protection Agency (EPA) prescribes regulations that limit the amount of certain contaminants in water provided by public water systems. Food and Drug Administration (FDA) regulations establish limits for contaminants in bottled water, which shall provide the same protection for public health.

What is Added to Stoughton's Water?

Stoughton Utilities disinfects our water with chlorine, which is a step in the water treatment and distribution process to ensure the biological safety of water. We add different amounts of chlorine throughout the year to help combat possible contaminants that may become problematic in water with the elevated temperatures.

Stoughton Utilities fluoridates the water that leaves our wells. Fluoridated water keeps teeth

strong and reduces cavities by about 25% in children and adults.

Community water fluoridation is recommended by nearly all public health, medical, and dental organizations. It is recommended by the American Dental Association, American Academy of Pediatrics, US Centers for Disease Control and Prevention, US Public Health Service, and World Health Organization

Outdoor Water Use

When using water outdoors for watering lawns and gardens or refilling your pool, please keep in mind that Stoughton Utilities does not offer sewer or wastewater billing credits unless you have already installed a secondary “water-only” meter to measure the usage that goes only to your outside faucets.



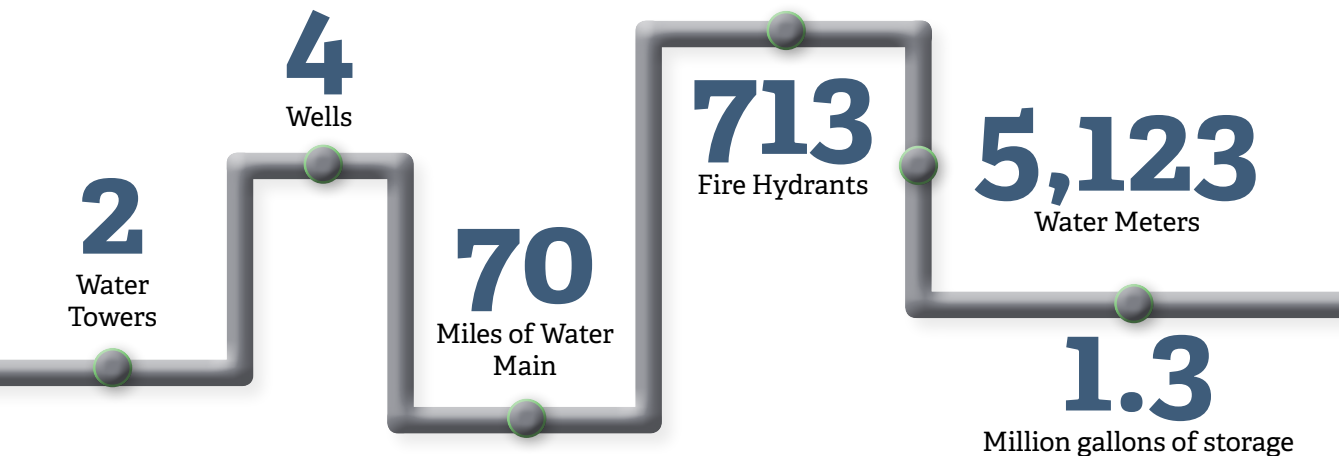
To have a water-only meter, you will first need to work with a plumber to complete in-house piping revisions to create a separate water line to your outside faucets and/or sprinkler system. Once that is complete, Stoughton Utilities will install a second meter in your home. Your primary meter will measure all water consumed inside the home, and standard wastewater charges will apply to its measured usage. The second meter will only measure all water consumed outside the home, and wastewater charges will not apply since it's known that this water is not going down the drain. Water-only meters must remain in place throughout the year, and must be installed for a minimum of 12-months.

In addition to your plumbing costs, Stoughton Utilities charges a one-time installation fee of \$40.00 to set and activate the second meter. After that, there is a \$9.00 monthly charge

that is in addition to your current monthly charges, and any metered usage is billed at \$2.82 per every 1,000 gallons of water used.

You should consume at least 22,000 gallons of water annually through your outside faucets and/or sprinkler systems in order to offset the additional monthly charges, and therefore benefit from a water-only meter.

Water System Overview



Information From the EPA

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's safe drinking water hotline at (800) 426-4791.

Maximum Contaminant Levels (MCLs) are the highest level of a contaminant that is allowed in drinking water. MCLs are set at very stringent levels. To understand the possible health effects described for many regulated constituents, a person would have to drink 2 liters of water every day at MCL level for a lifetime to have a one-in-a-million chance of having the described health effect.

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons, such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections.

These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by cryptosporidium and other microbiological contaminants are available from the EPA's Safe Drinking Water Hotline at (800) 426-4791.

Water Quality Testing and Results

Stoughton Utilities routinely monitors for constituents in your drinking water in accordance with state and federal laws. All sources of drinking water are subject to potential contamination by constituents that are naturally occurring or are man-made. Those constituents can be microbes, organic or inorganic chemicals, or radioactive materials.

The following Table A. shows the results of our monitoring for the period from January 1, 2019, through December 31, 2019 (unless otherwise noted). Please note that only water parameters that had a detect are listed. If you would like to see the other constituents that were tested for, but did not have any detects, please contact us.

Conserve Water by Finding and Fixing Leaks

According to the Environmental Protection Agency (EPA), the average household can waste nearly 10,000 gallons of water per year due to water leaks.

Save water and money by finding and fixing water leaks throughout your home or business. Check for leaking or running toilets, dripping faucets, and outside hose bibs. Water softeners that run low on salt or that are programmed incorrectly can also waste water.



Table A.

Contaminant (units)	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2019)	Typical Source of Contamination
Disinfection Byproducts						
HAA5 (site 19) (ppb)	60	60	1	1		By-product of drinking water chlorination
TTHM (site 20)(ppb)	80	0	5.6	5.6		By-product of drinking water chlorination
HAA5 (site 20)(ppb)	60	60	1	1		By-product of drinking water chlorination
TTHM (site 20)(ppb)	80	0	11.6	11.6		By-product of drinking water chlorination
Inorganic Contaminants						
Barium (ppm)	2	2	0.035	0.019 - 0.035	4/26/2017	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits
Chromium (ppb)	100	100	1	0 - 1	4/26/2017	Discharge from steel and pulp mills; Erosion of natural deposits
Fluoride (ppm)	4	4	0.6	0.1 - 0.6	4/26/2017	Erosion of natural deposits; Water additive which promotes strong teeth; Discharge from fertilizer and aluminum factories
Nickel (ppb)	100		1.5000	0.5000 - 1.5000	4/26/2017	Nickel occurs naturally in soils, ground water and surface waters and is often used in electroplating, stainless steel and alloy products.
Nitrate (NO3-N) (ppm)	10	10	3.80	0.00 - 3.80		Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits
Sodium (ppm)	n/a	n/a	15.00	2.90 - 15.00	4/26/2017	n/a
Radioactive Contaminants						
Gross Alpha, Excl. R & U (pCi/l)	15	0	3.1	2.2 - 3.1	5/2/2017	Erosion of natural deposits
Radium, (226 + 228) (pCi/l)	5	0	4.3	3.9 - 4.3	5/2/2017	Erosion of natural deposits
Gross Alpha, Incl. R & U (n/a)	n/a	n/a	3.1	2.2 - 3.1	5/2/2017	Erosion of natural deposits
Unregulated Contaminants						
Sulfate (ppm)	n/a	n/a	17.0	12.00 - 17.00	5/31/2017	n/a
Manganese (ppb)	n/a	n/a	11.0	0.77 - 17.00	3/6/2018 and 9/11/2018	n/a
Bromide (ppb)	n/a	n/a	47.0	47.00 - 49.00	3/6/2018 and 9/11/2018	n/a
Dichloroacetic Acid (ppb)	n/a	n/a	0.27	0.20 - 0.32	3/6/2018 and 9/11/2018	n/a

Unregulated Contaminants

Unregulated contaminants are those for which EPA has not established drinking water standards. The purpose of unregulated contaminant monitoring is to assist EPA in determining the occurrence of unregulated contaminants in drinking water and whether future regulation is warranted. EPA required us to participate in this monitoring. A summary of these contaminants is included in Table A. The following Table B. shows the individual results of this testing. Only contaminants that were detected are shown.

Table B.

Contaminant (units)	Facility Name	Sample Point Name	Collection Date	MRL	Analytical Result Value
Other Detected Contaminants					
HAA5 (ppb)	Distribution System	Well No. 5	3/6/2018	n/a	0.306
		Well No. 7	3/6/2018	n/a	0.200
			9/11/2018	n/a	0.318
HAA9 (ppb)	Distribution System	Well No. 5	3/6/2018	n/a	0.306
		Well No. 7	3/6/2018	n/a	0.200
			9/11/2018	n/a	0.318
Manganese (ppb)	KW617	Entry Point to Dist. System	9/11/2018	0.4	16.895
			3/6/2018	0.4	16.280
	BF566	Entry Point to Dist. System	9/11/2018	0.4	14.182
			3/6/2018	0.4	13.901
	HR527	Entry Point to Dist. System	9/11/2018	0.4	12.844
			3/6/2018	0.4	12.561
	BF551	Entry Point to Dist. System	3/6/2018	0.4	0.933
			9/11/2018	0.4	0.774

Definitions

AL - Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

MCL - Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

MCLG - Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

MRL - Minimum Reporting Level: The minimum concentration that can be reported by a laboratory as a quantitated value for a method analyte in a sample following analysis.

pCi/l - picocuries per liter (a measure of radioactivity)

ppm - parts per million, or milligrams per liter (mg/l)

ppb - parts per billion, or micrograms per liter (ug/l)

TCR - Total Coliform Rule

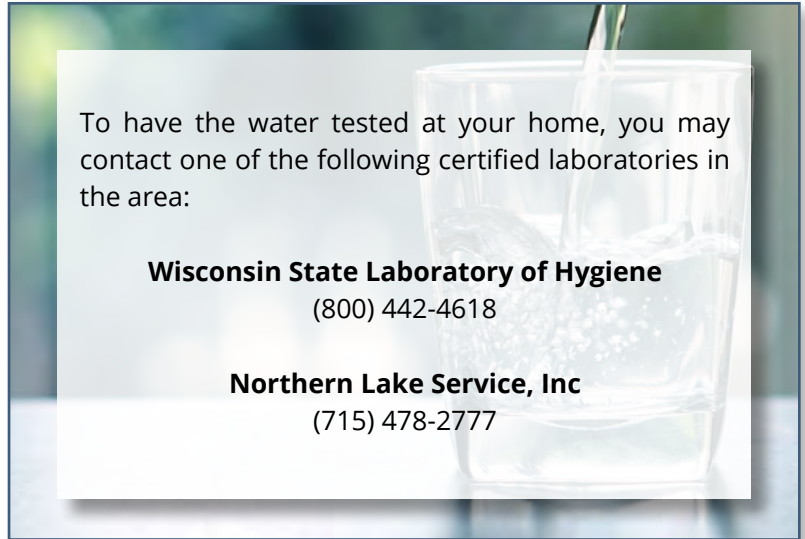
Lead & Copper

In addition to the contaminants in Table A. and Table B., we also regularly test for lead and copper in drinking water. Lead and copper are naturally occurring metals that can be found in the environment and sometimes make their way into our drinking water. Both metals can be toxic if ingested in large quantities. The following Table C. shows the results of our lead and copper monitoring for the period from January 1, 2019, through December 31, 2019.

Although the majority of lead exposure comes from sources around the home and in the environment, the Environmental Protection Agency (EPA) estimates that between 10 - 20% of lead exposure comes from drinking water.

Stoughton's water does not have lead present when it leaves our wells, but can be contaminated as it travels through lead service pipes that have started to corrode over time.

There are a number of factors that can contribute to the amount of lead that enters your drinking water, including the corrosivity of the water, the temperature of the water as it passes through the pipes, and the length of time the water stays in the pipes. Hot water and water that has been sitting in pipes for long periods of time are more likely to pick up contaminants from the pipes and fixtures.



To have the water tested at your home, you may contact one of the following certified laboratories in the area:

Wisconsin State Laboratory of Hygiene
(800) 442-4618

Northern Lake Service, Inc
(715) 478-2777

Table C.

Contaminant (units)	Action Level	MCLG	90th Percentile Level Found	# of Results	Typical Source of Contaminant
Copper (ppm) ¹	AL =1.3	1.3	0.2300	0 of 30 results were above the action level.	Corrosion of household plumbing systems; Erosion of natural deposits; Leaching from wood preservatives
Lead (ppb) ¹	AL=15	0	18.00	6 of 30 results were above the action level.	Corrosion of household plumbing systems; Erosion of natural deposits

¹ Systems exceeding a lead and/or copper action level must take actions to reduce lead and/or copper in the drinking water. The lead and copper values represent the 90th percentile of all compliance samples collected. If you want information on the number of sites or the actions taken to reduce these levels, please contact Stoughton Utilities.

How to Identify a Lead Water Service Line

You can easily determine if your water service line is lead by inspecting the water line entering your home from the street, usually located in the basement.

Using a key or flathead screwdriver, carefully scratch the water pipe entering your home, prior to the water meter. If the scratch turns a shiny silver color, the pipe could be made of lead or steel. Try placing a strong kitchen magnet on the water line entering your home to determine if it is magnetic. Magnets will not stick to lead.



Lead Pipe



Copper Pipe



Galvanized Steel Pipe

If you're still unsure if your home has a lead service line, you should contact a plumber to have your water lines and fixtures inspected for lead.

Health Information

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children.

Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Stoughton Utilities is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 2 minutes before using water for drinking or cooking.

If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline at www.epa.gov/safewater/lead.

Nitrate in drinking water at levels above 10 ppm is a health risk for infants of less than 6 months of age. High nitrate levels in drinking water can cause blue baby syndrome. Nitrate level may rise quickly for short periods because of rainfall or agricultural activity. If you are caring for an infant, you should ask advice from your health care provider.

Infants and children who drink water containing lead in excess of the action level could experience delays in their physical or mental development. Children could show slight deficits in attention span and learning abilities. Adults who drink this water over many years could develop kidney problems and or high blood pressure.

Lead Service Line Replacement

If you determine that your home has a lead water service line, the best way to ensure that you continue to have safe drinking water is to replace the privately-owned portion of the line with copper, iron, or plastic pipe. Stoughton Utilities will replace the publicly-owned portion at the same time.

Stoughton Utilities is currently in the process of creating an ordinance that will declare lead service lines as a public nuisance, and mandate the removal of all lead service lines in the City of Stoughton. If passed, the ordinance will enable Stoughton Utilities to eliminate lead contamination in the city's drinking water, as well as to potentially qualify for grant funding to cover homeowners' expenses associated with lead service line replacement.

Stoughton Utilities hopes to secure grant funding through the Wisconsin Department of Natural Resources that would reduce or eliminate the cost of replacing privately owned lead service lines for property owners. This grant opportunity is the first available that doesn't determine program eligibility based on the community's average income, which has hindered our ability to secure this kind of grant in the past. If grant funding is obtained, Stoughton Utilities plans to replace all 776 known lead service lines in the city, making Stoughton completely lead free by the end of 2021.





Household Faucet Aerators:

The Wisconsin Department of Natural Resources (DNR) suggests homeowners remove and clean the aerators on all household faucets used for drinking or cooking monthly. Over time, mineral sediment can build up inside the aerator, and potentially contaminate drinking water.

What Causes Rusty Water?

Customers occasionally ask us, “what causes dirty or rusty water, and is it safe to drink?” Rusty water may look and taste unpleasant, and possibly stain sinks and clothing, but it is not a health concern.

Rust is oxidized iron, and is introduced to tap water from the corrosion of the water mains under the street and/or the plumbing inside your home, apartment, or business. Tap water can turn brown, red, orange, or yellow due to the iron particles that break free from corroded iron or steel pipes.

Rust and sediment is always present at the bottom of water mains, and regularly mixes with drinking water in microscopic amounts. Certain events can stir up the sediment in the water mains, causing discoloration as the particulates become visible to the naked eye, including water main breaks during the winter, water main replacement during construction projects, vehicular accidents involving a fire hydrant, fire fighting efforts with high water use, or other disturbances that cause a significant change in water flow.

Stoughton Utilities flushes our 70 miles of water mains at least once per year, which allows us to not only remove any sediment that has accumulated in the mains, but to also verify the proper operation of hydrants and valves, and maintain firefighting capabilities. Although this flushing is essential to provide high water quality and prevent long-term sedimentation and discoloration issues, it can cause short-term discoloration as the sediment is disturbed due to the higher water flows.

When sediment gets stirred up in the water system, the resulting discoloration will typically last approximately 2-4 hours or less. After this time, the sediment will settle back out and the water will become clear. You can speed up the process by turning on the cold water tap at full pressure nearest where the water enters your home, such as a basement laundry tub, or a first-floor sink, and allowing the water to run until it is clear. During these periods, it's important to try to avoid using hot water, as the sediment can be drawn into your hot water heater's water tank, which could require you to have to flush the tank later.

Ongoing System Improvements

Like most water systems across the country, Stoughton Utilities has aging underground infrastructure, and some critical elements have exceeded their service lifespan. When possible, this infrastructure is scheduled for repair or replacement.

The Stoughton Utilities Water Main Replacement Project is an ongoing program to replace aged pipelines each year. New water main is sized to best service the community now and into the future, and to provide adequate fire flow. New water main provides reliable service, and reduces the likelihood of water main breaks that have the potential to damage homes and businesses.

In 2020, scheduled infrastructure rehabilitation and water main replacement projects include:

- Grant Street, from Prospect Street to Taft Street
- Prospect Street, from Page Street to McKinley Street
- Fire hydrant, service valve, and system valve replacements as needed throughout the distribution system
- System valve adjustments to facilitate improvements to street pavement conditions on West Main Street and throughout the city

In 2021, Stoughton Utilities is planning the system-wide replacement of all publicly and privately-owned lead service lines, contingent upon available grant funding offered by the Wisconsin Department of Natural Resources.

Call or Click Before You Dig

Did you know that you must contact Diggers Hotline before any project that involves any digging in your yard? State law requires you to contact Diggers Hotline any time the soil is disturbed. If you do not contact Diggers Hotline and you damage any underground infrastructure while digging, you will be held liable for all repair costs and other damages.

At least three days before you dig, you can contact Diggers Hotline simply by calling (800) 242-8511, or dial 811. You can also submit your request online at www.DiggersHotline.com.

How to Contact Us

We welcome you to attend the monthly Stoughton Utilities Committee meetings. Meeting dates, locations, notices, agendas, and past meeting minutes are available at stoughtonutilities.com.

If you have, any questions concerning this report, your drinking water utility, or Stoughton Utilities in general, please contact us at (608) 873-3379 or at customerservice@stoughtonutilities.com.

If you have a water emergency, please contact us anytime, 24-hours per day and seven days per week, at (608) 873-3379.





600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: June 9, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Status Update: Lead Service Line Replacement Programs

Stoughton Utilities staff continues to work on developing a lead service line replacement program for both public and privately-owned lead service lines.

Discussions continue with the Wisconsin Department of Natural Resources and the City of Stoughton Finance Director to discuss potential public financial assistance programs for privately-owned lead service lines, as well as for utility funding of the publicly-owned lead service lines.

Staff continues to identify lead service lines through daylighting service lines and performing visual inspections of the public and private side pipe material. A map of known and predicted lead service lines is available to be viewed by the general public online.

Staff has developed a draft ordinance that was reviewed by the Stoughton Utilities Committee at their May 18, 2020, and recommended to the Stoughton Common Council for approval. The first reading of the ordinance was held on May 26, 2020, and final approval and ordinance enactment is anticipated to occur on June 9, 2020.

Currently under development is a Request for Qualifications (RFQ) for licensed plumbers/utility contractors interested in participating in the private lead service line replacement program. This request lists requirements that must be followed when replacing private lead service lines in order to allow the property owner to qualify for potential grant funding from the Wisconsin Department of Natural Resources. Stoughton Utilities will create a list of qualified contractors, and provide this list to property owners with private lead service lines.

Staff is currently reviewing options for replacing publicly-owned lead service lines installed to homes along West Main Street as part of the street reconstruction project that is occurring this summer.

Through all this, our public education program continues. Staff developed our annual Consumer Confidence Report to highlight lead service lines and sampling results; this report is distributed to all customers through various electronic distribution efforts. Staff also continues to post informational and educational materials about lead service lines, including information about the pending ordinance under consideration, on our social media pages.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: June 9, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Fiber Optic Communications to Stoughton Utilities Remote Facilities and Equipment

Stoughton Utilities maintains 17 remote facilities, including electric substation, water production wells and storage towers, and sanitary sewer treatment facilities and pumping stations. Each of these facilities contain numerous pieces of networked equipment that communicate with our operational control and security systems.

Our electric, water, and wastewater Supervisory Control and Data Acquisition (SCADA) systems allow the utility to operate efficiently 24 hours a day and seven days a week, using system automation to make system modifications to provide safe and reliable service to customers without the need for human interaction for route adjustments. In addition, systems are in place for access, intrusion detection, fire, and other security requirements.

Through our regulatory work and SCADA efforts for each of the three utilities, the need for secure and reliable communications is critical. Our remote facilities are currently connected via point-to-point wireless systems that have been installed over the past 17 years. These systems met our needs at the time they were installed, however are now approaching the end of the useful lives and scheduled for replacement and upgrades in upcoming years. The current systems in place do not allow for future growth, and we have experienced issues due to weather and equipment failure.

The need for secure dedicated fiber optic communications has been known by the utility team for a while, but there have not been affordable options available to us to install such systems. The most obvious needs are for regulatory compliance, physical security, cyber security, system health awareness, system longevity, outage management and advanced distribution management systems for customer engagement and other planned technological advances.

In 2021, the utility will be required to prepare emergency response and resiliency plans for regulatory requirements, and having secure dedicated communications is a key piece to the resiliency of the utility.








Following the request by TDS Metrocom to obtain an easement from the utility for the placement of one of their master control nodes, we recognized an opportunity to work with them as they built out their citywide fiber optic system to obtain dedicated fiber optic communications (“dark fiber”). After many months of discussing the possibility of such a system to connect all SU remote facilities, we continue to work towards an agreement that meets the needs of both parties. These discussions continue, however it is apparent that there will be an upfront capital cost to SU for some expenses associated with the installation of such a system.

City of Stoughton Dane County, WI

Stoughton Utilities Facility Locations

Legend

Facility Locations

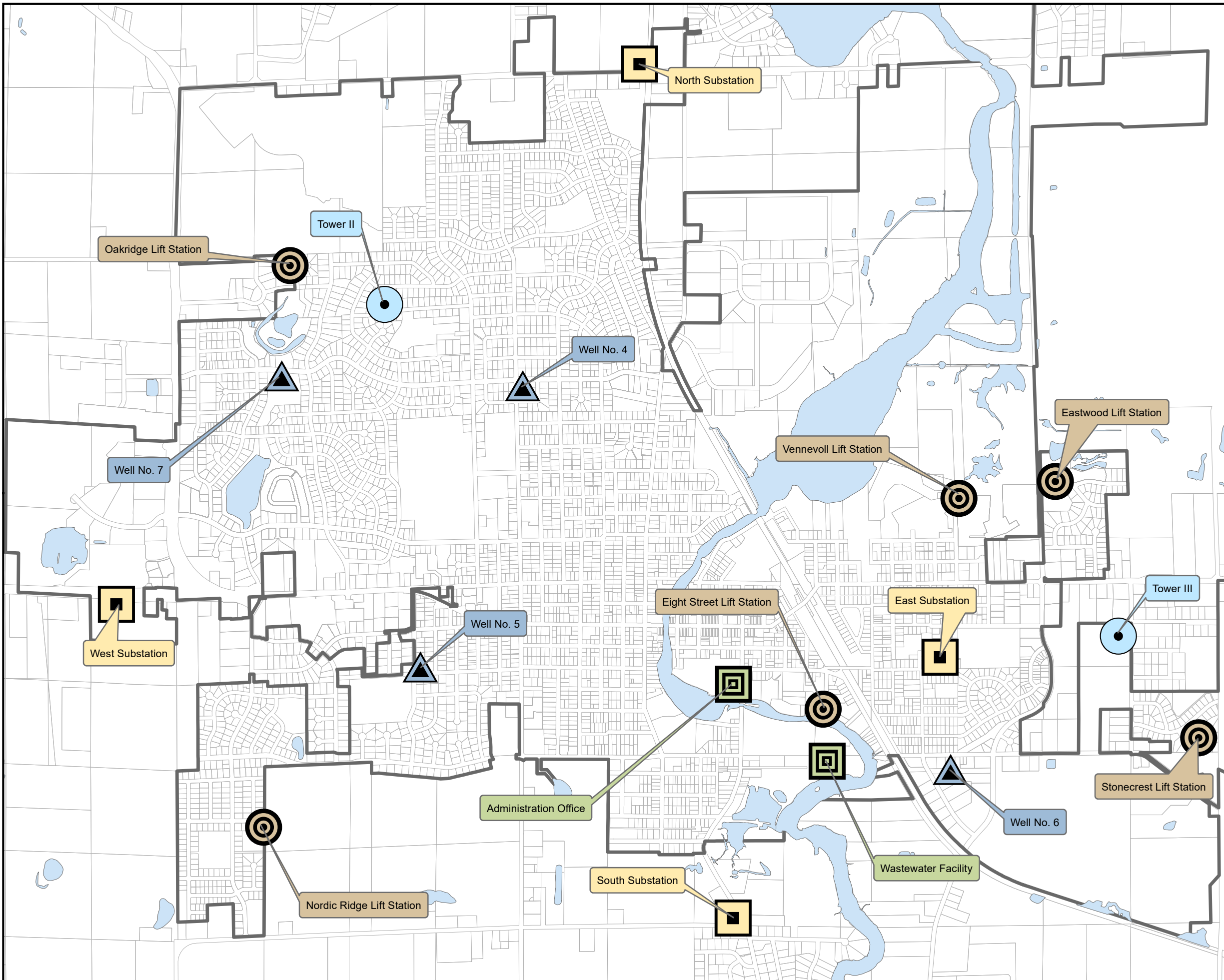
-  Office Facility
-  Lift Station
-  Substation
-  Tower
-  Well
-  Lakes and Rivers
-  City of Stoughton

N



0 375 750 1,500 2,250 3,000
Feet

Source: Base data provided Dane Co. LIO
Drafted: BRH
Date: 06/09/2020





Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: June 9, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Replacement of Public Water Lead Service Lines on West Main Street in Coordination with the Wisconsin Department of Transportation (WDOT) Road Construction Project

Discussions were held with the Wisconsin Department of Transportation (WDOT) throughout 2018 regarding their plans for the road resurfacing project of West Main Street they planned to complete in 2020. In November 2018, the decision was made to not proceed with any underground utility work following cost projections provided by the WDOT. Costs provided by the WDOT were significantly higher than the budgeted monies for the project, and when combined with other streets and utility reconstruction projects planned at that time by SU and the City in 2019, 2020, and 2021, rate impacts were determined to be significant and unacceptable.

In July 2019, Stoughton Utilities experienced its third lead action level exceedance (ALE). The other exceedances were in 1992 and in 2014. As a result of this exceedance, SU began to complete work to address the regulatory obligations that resulted from the exceedance. One requirement was to develop a 15-year plan to eliminate all lead services within the community. Given the utility had already decided to not complete any underground utility work on West Main Street as part of the 2020 project, it was determined that lead service lines along West Main Street would be addressed when WDOT completes additional work in the next 15 years, or to proceed with water main replacement in the terraces to avoid any street disturbance.

In 2020 as the WDOT was nearing the start of their project, SU was verifying water service line materials along West Main Street when staff uncovered a leaking water service. We saw this leak as an opportunity to discuss our public lead service line replacement plans with the WDOT. During these discussions, we considered the fact that when we exceeded in 2014 and 2019, construction activities were occurring in the service areas where we experienced higher exceedances than in other areas of the city where construction was not occurring.

The WDOT stated that they did not have any concerns with the replacement of public lead service lines being completed prior to their construction efforts, provided it does not impact their project scheduling or add additional costs for the WDOT.

To complete these public lead service line replacements, the City will be required to execute a new State/Municipal Financial Agreement for a State-Let Highway Project, following review and approval. The new agreement will include one additional requirement that the City shall pay for any additional costs incurred as a result of the public lead service line replacement work.

Due to the schedule requirements, it was recognized that the only contractor that could complete the work in a timeframe that would not delay the WDOT work would be Parisi Construction, as they are the contractor completing the WDOT project. Parisi Construction has the ability to complete the work and does not anticipate any impact to the overall construction schedule.

Internal discussions have occurred between Mayor Swadley, Planning Director Scheel, Finance Director Friedl, Public Works Director Hebert, City Attorney Dregne and myself regarding the project and potential impacts. There were many considerations including the budget impact, legal, schedule and public health concerns. Attorney Dregne reviewed the legal aspects and believe that an emergency work declaration is appropriate given health and safety.

While efforts to determine the project viability were underway, staff from the Water System Division and Wastewater system Division have been working to verify the type of material that comprise the services of the properties on West Main Street within the project area. Staff has verified all but ten services, five of which will need to be completed in the street once the roadway is closed.

Budgetary work provided by Director Friedl shows that there is approximately \$130,000 in the budget that can be reallocated for this project, however he has shared concerns that getting too close to this number could result in a budget overrun. If all ten services remaining to be verified are lead, the project costs are anticipated to reach right up to the \$130,000 available, which would not allow for any contingency expenses such as schedule impacts, soil contamination, or other unforeseen issues. This is a concern for the water utility and the project.

For this project to move forward, the following items need to be acted upon by the Utilities Committee and the Common Council:

- Declare an emergency in which the public health or welfare of the City is endangered
- Reallocate all unused Capital Improvement Monies to the project
- Authorize the construction contract with Parisi Construction
- Approve and authorize the execution of the revised the State/Municipal Financial Agreement for a State-Let Highway Project



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: June 9, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Determining that Threatened Damage to the Public Water Service Lines by a WDOT Construction Project Has Created an Emergency in Which the Public Health or Welfare of the City is Endangered

In July of 2019, the Stoughton Utilities water utility had its third lead action level exceedance (ALE). The other exceedances were in 1992 and in 2014. In 2014 and in 2019, lead exceedances followed right behind construction activities occurring in the neighborhoods where lead services are present and this has caused the public health concerns. Replacing the lead services with the construction project allows the utility to remove the lead threat to the greatest extent possible at this time.

We are requesting that the Stoughton Utilities Committee determine that threatened damage to the public water service lines by a Wisconsin Department of Transportation (WDOT) road construction project has created an emergency in which the public health or welfare of the city is endangered, and recommend the Stoughton Common Council determine the same and adopt the attached corresponding resolution at their June 23, 2020 meeting.

RESOLUTION OF THE STOUGHTON COMMON COUNCIL

Dispensing with the board of public works and determining that threatened damage to the public water service lines by a department of transportation road construction project has created an emergency in which the public health or welfare of the city is endangered.

Committee Action: Utilities Committee recommended Common Council approval -0.

Fiscal Impact: None

File Number: R-XXX-2020

Date Introduced: June 23, 2020

RECITALS

- A. The presence of lead in the public water system threatens public health and welfare.
- B. Pursuant to 40 C.F.R. §§ 141.80 to 141.91 and ch. NR 890 Wis. Adm. Code, the U.S. Environmental Protection Agency and the Wisconsin Department of Natural Resources require that public water systems monitor lead concentrations in the public water supply. If lead concentrations exceed the established action level, then mitigation steps must be taken.
- C. In 2014 and 2019, routine water sampling revealed elevated lead concentrations exceeding the lead action levels in neighborhoods known to contain lead service lines following construction activities in those neighborhoods.
- D. The Wisconsin Department of Transportation (WISDOT) is conducting a road construction project on West Main Street/U.S. Highway 51.
- E. The City of Stoughton is aware of lead service lines under West Main Street/U.S. Highway 51. There is a risk that the work involved in the WISDOT project will disturb the lead service lines and release lead into the public water system, thereby threatening public health and welfare.
- F. The City may mitigate the threat posed by the WISDOT project by replacing the lead service lines. West Main Street/U.S. Highway 51 will be closed for the WISDOT project, making underground access possible, between June 22, 2020, and August 28, 2020.
- G. The WISDOT project is already underway, and any additional City work may not impact the WISDOT project schedule. However, given the time frame within which the additional work must be completed and the need to coordinate the WISDOT and City project schedules, it is not feasible to advertise the City lead service line replacement project for public bidding. Rather, the only contractor positioned to complete the City lead service line replacement project under the current limitations is the contractor already engaged to complete the WISDOT project.
- H. Pursuant to Wis. Stat. § 62.14 (1), the Common Council may, by a two-thirds vote, dispense with the Board of Public Works, in which case the powers and duties of the Board of Public Works shall be performed by the Common Council or a committee thereof, or by such officer, officers, or boards as the Council designates.

RESOLUTION

The Common Council of the City of Stoughton hereby resolves as follows:

1. Pursuant to Wis. Stat. § 62.14 (1), the Board of Public Works is dispensed with, and its powers and duties shall be exercised by the Common Council.
2. Pursuant to Wis. Stat. § 62.15 (1b), the threatened damage to the public water service lines by the WISDOT project and the threat of increased lead levels in the area creates an emergency in which the public health or welfare of the City is endangered.

Adopted by a two-thirds vote of the Common Council this 23rd day of June, 2020.

Council Action: **Adopted** **Failed** **Vote:** _____

Mayoral Action: **Accept** **Veto**

Mayor Timothy Swadley

Date

Council Action: _____ **Override** **Vote:** _____



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: June 9, 2020
To: Stoughton Utilities Committee
From: Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Reallocation of 2020 Water Capital Improvement Project Funding

At its October 14, 2019 meeting, the Stoughton Utilities Committee approved the Stoughton Utilities five-year (2020-2024) Capital Improvement Plan (CIP). At the time, Stoughton Utilities had not planned on replacing any water service lines on West Main Street as part of the Wisconsin Department of Transportation road construction, instead planning to complete those replacements in coordination with a future water main reconstruction project.

The approved 2020 CIP included \$75,000 for the replacement of public lead service lines. An estimated \$1,500 of this was allocated to other lead service line projects to occur in 2020.

In reviewing the unit costs provided by Parisi Construction we estimate that the total cost for the proposed replacement of 19 lead service lines along West Main Street to be approximately \$130,000, leaving a lead service line replacement budget deficit of approximately \$56,500 to complete these replacements.

Additional funds of \$25,000 resulting from the water system work on the Prospect Street Project being bid under-budget, \$11,000 resulting from a cancelled hydrant relocation on Roby Road, and \$21,000 for valve adjustments that will be completed internally rather than subcontracted out are available to be reallocated towards this project. Combined, the approved 2020 CIP funds are sufficient to fund the proposed replacement of lead service lines along West Main Street, and staff recommends that the approved line items be reallocated

It is requested that the Stoughton Utilities Committee review and approve the reallocation of approved 2020 CIP funds, and recommend approval to the Stoughton Common Council.

Projects:	Funding:	2020	2021	2022	2023	2024	Total:
*2019-2024 Main Replacement Engineering	Revenue Bonds	\$61,000.00	\$161,000.00	\$264,000.00	\$197,000.00	\$181,000.00	\$864,000.00
*Water Valve Adjustments for Street Projects	Utility Reserve	\$27,600.00	\$34,600.00	\$1,200.00	\$12,500.00	\$12,700.00	\$88,600.00
2020 Hydrant replace - Roby	Revenue Bonds	\$20,000.00	\$ -	\$ -	\$ -	\$ -	\$20,000.00
2020 Main replace- Grant: Prospect to Taft	Revenue Bonds	\$77,000.00	\$ -	\$ -	\$ -	\$ -	\$77,000.00
2020 Main replace- Prospect: Page to McKinley (O)	Revenue Bonds	\$323,000.00	\$ -	\$ -	\$ -	\$ -	\$323,000.00
2021 Main replace- Academy: Moline to South	Revenue Bonds	\$ -	\$77,000.00	\$ -	\$ -	\$ -	\$77,000.00
2021 Main replace- Harrison: Harding to Clyde (M)	Revenue Bonds	\$ -	\$229,000.00	\$ -	\$ -	\$ -	\$229,000.00
2021 Main replace- Johnson: Harding to Clyde (N)	Revenue Bonds	\$ -	\$225,000.00	\$ -	\$ -	\$ -	\$225,000.00
2021 Main replace- Monroe: Clyde to Jackson	Revenue Bonds	\$ -	\$189,000.00	\$ -	\$ -	\$ -	\$189,000.00
2021 Main replace- Monroe: Harding to Clyde	Revenue Bonds	\$ -	\$254,000.00	\$ -	\$ -	\$ -	\$254,000.00
2021 Main replace- Roy: Johnson to Madison	Revenue Bonds	\$ -	\$66,847.00	\$ -	\$ -	\$ -	\$66,847.00
2022 Main replace- Harding: Page to Wilson (R)	Revenue Bonds	\$ -	\$ -	\$241,400.00	\$ -	\$ -	\$241,400.00
2022 Main replace- South: Page to Van Buren	Revenue Bonds	\$ -	\$ -	\$438,400.00	\$ -	\$ -	\$438,400.00
2022 Main replace- Wilson: Page to Taft (S)	Revenue Bonds	\$ -	\$ -	\$332,000.00	\$ -	\$ -	\$332,000.00
2023 Main replace- Madison: Clyde to Prospect	Revenue Bonds	\$ -	\$ -	\$ -	\$201,000.00	\$ -	\$201,000.00
2023 Main replace- Madison: Harding to Clyde	Revenue Bonds	\$ -	\$ -	\$ -	\$275,000.00	\$ -	\$275,000.00
2023 Main replace- McKinley: Madison to Page	Revenue Bonds	\$ -	\$ -	\$ -	\$258,000.00	\$ -	\$258,000.00
2023 Main replace- Prairie: Wilson to McKinley (T)	Revenue Bonds	\$ -	\$ -	\$ -	\$99,000.00	\$ -	\$99,000.00
2023 Main replace- Taft: Page to Wilson (U)	Revenue Bonds	\$ -	\$ -	\$ -	\$318,000.00	\$ -	\$318,000.00
2023 Main replace- Taft: Prairie to Page (U)	Revenue Bonds	\$ -	\$ -	\$ -	\$150,000.00	\$ -	\$150,000.00
2024 Main replace- Berry: South to 733 Berry	Utility Reserve	\$ -	\$ -	\$ -	\$ -	\$323,000.00	\$323,000.00
2024 Main replace- Chicago: Fourth to Dead End	Revenue Bonds	\$ -	\$ -	\$ -	\$ -	\$413,000.00	\$413,000.00
2024 Main replace- Giles: Academy to Morris	Utility Reserve	\$ -	\$ -	\$ -	\$ -	\$186,000.00	\$186,000.00
2024 Main replace- Page: Milwaukee to Chicago	Utility Reserve	\$ -	\$ -	\$ -	\$ -	\$269,000.00	\$269,000.00
Large Meter Replacements	Revenue Bonds	\$25,000.00	\$25,000.00	\$25,000.00	\$ -	\$ -	\$75,000.00
Lead Service Replacements	Revenue Bonds	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$375,000.00
Meters - New and Replacements	Revenue Bonds	\$26,500.00	\$26,500.00	\$26,500.00	\$26,500.00	\$26,500.00	\$132,500.00
Projects Section Total:		\$635,100.00	\$1,362,947.00	\$1,403,500.00	\$1,612,000.00	\$1,486,200.00	\$6,499,747.00
Maintenance:	Funding:	2020	2021	2022	2023	2024	Total:
Chemicals	Utility Reserve	\$20,000.00	\$23,000.00	\$23,000.00	\$23,000.00	\$25,000.00	\$114,000.00
Generator Testing - Wells 5 & 7, Tower II	Utility Reserve	\$3,000.00	\$3,000.00	\$3,200.00	\$3,200.00	\$3,200.00	\$15,600.00
Large meter testing	Utility Reserve	\$6,000.00	\$ -	\$6,000.00	\$ -	\$6,000.00	\$18,000.00
Reservoir/Drain & Inspection (2016)	Utility Reserve	\$ -	\$10,000.00	\$ -	\$ -	\$ -	\$10,000.00
Seal Coat Driveways	Utility Reserve	\$2,500.00	\$ -	\$ -	\$ -	\$ -	\$2,500.00
Water System Model Update	Utility Reserve	\$ -	\$ -	\$15,000.00	\$ -	\$ -	\$15,000.00
Water System Study	Revenue Bonds	\$30,000.00	\$ -	\$ -	\$ -	\$ -	\$30,000.00
WDNR Regulations Samples	Utility Reserve	\$15,000.00	\$15,000.00	\$15,000.00	\$30,000.00	\$15,000.00	\$90,000.00
Well #4 - Rehab (last rehab 2015)	Utility Reserve	\$ -	\$ -	\$ -	\$25,000.00	\$ -	\$25,000.00
Well #5 - Rehab (last rehab 2016)	Utility Reserve	\$ -	\$ -	\$ -	\$ -	\$25,000.00	\$25,000.00
Well #6 - Rehab (last rehab 2014)	Utility Reserve	\$ -	\$ -	\$25,000.00	\$ -	\$ -	\$25,000.00
Maintenance Section Total:		\$76,500.00	\$51,000.00	\$87,200.00	\$81,200.00	\$74,200.00	\$370,100.00
Vehicles:	Funding:	2020	2021	2022	2023	2024	Total:
Water Service Truck #23 (2010)	Revenue Bonds	\$35,000.00	\$ -	\$ -	\$ -	\$ -	\$35,000.00
Vehicles Section Total:		\$35,000.00	\$ -	\$ -	\$ -	\$ -	\$35,000.00
Developer:	Funding:	2020	2021	2022	2023	2024	Total:
2022 Main replace- Fifth: South to Jefferson	Developer Financed	\$ -	\$ -	\$113,100.00	\$ -	\$ -	\$113,100.00
2022 Main replace- Fourth: Main to Bridge	Developer Financed	\$ -	\$ -	\$375,500.00	\$ -	\$ -	\$375,500.00
2022 Main replace- South: Fourth to Academy	Developer Financed	\$ -	\$ -	\$257,700.00	\$ -	\$ -	\$257,700.00
Developer Section Total:		\$ -	\$ -	\$746,300.00	\$ -	\$ -	\$746,300.00
Grand Total:		\$746,600.00	\$1,413,947.00	\$2,237,000.00	\$1,693,200.00	\$1,560,400.00	\$7,651,147.00

**RESOLUTION FROM THE UTILITIES COMMITTEE TO THE
STOUGHTON COMMON COUNCIL**

Authorizing and directing the proper City official(s) to approve the reallocation of 2020 Water Utility capital improvement project funding.

Committee Action: Utilities Committee recommended Common Council approval -0

Fiscal Impact: \$0.00

File Number: R-xxx-2020

Date Introduced: June 23, 2020

The City of Stoughton, Wisconsin, Common Council does proclaim as follows:

WHEREAS, at its October 14, 2019 meeting, the Stoughton Utilities Committee approved the Stoughton Utilities five-year (2020-2024) Capital Improvement Plan (CIP), and

WHEREAS, at the time of CIP approval, Stoughton Utilities had not planned on replacing any water service lines on West Main Street as part of the Wisconsin Department of Transportation road construction, and

WHEREAS, the approved 2020 CIP included \$75,000 for the replacement of public lead service lines, and

WHEREAS, an estimated \$1,500 of the approved amount for the replacement of public lead service lines has been allocated to other lead service line projects to occur in 2020, and

WHEREAS, additional approved funds of \$25,000 resulting from the water system work on the Prospect Street Project being bid under-budget, \$11,000 resulting from a cancelled hydrant relocation on Roby Road, and \$21,000 for valve adjustments that will be completed internally rather than subcontracted out are available to be reallocated, and

WHEREAS, the unit costs provided by Parisi Construction we estimate that the total cost for the proposed replacement of 19 lead service lines along West Main Street to be approximately \$130,000, and

WHEREAS, the combined approved 2020 CIP funds are sufficient to fund the proposed replacement of lead service lines along West Main Street, and staff recommends that the approved line items be reallocated, and

WHEREAS, the Stoughton Utilities Committee met on June 15, 2020 to consider and approve the proposed reallocation of approved 2020 CIP funds and direct staff to proceed with the replacement of lead service lines along West Main Street, and recommend approval to the Stoughton Common Council, now therefore

BE IT RESOLVED by the Common Council of the City of Stoughton that the proper city official(s) be hereby authorized and directed to approve the proposed reallocation of approved 2020 CIP funds.

Council Action: **Adopted** **Failed** **Vote:** _____

Mayoral Action: **Accept** **Veto**

Mayor Timothy Swadley

Date

Council Action: _____ **Override** **Vote:** _____



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: June 9, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Award of 2020 Water Service Line Replacement Construction Contract 5-2020 to Parisi Construction Co., Inc.

As a result of the public health concerns that may arise due to the construction activities occurring on West Main Street, combined with the schedule requirements of the project being completed by the Wisconsin Department of Transportation, a contract with Parisi Construction to replace the public lead water service lines on West Main Street is in the best interests of the city and utility.

We are requesting that the Stoughton Utilities Committee approve the 2020 Water Service Line Construction Contract 5-2020 to Parisi Construction Co., Inc., and recommend the approval to the Stoughton Common Council.

**RESOLUTION FROM THE UTILITIES COMMITTEE TO THE
STOUGHTON COMMON COUNCIL**

Authorizing and directing the proper City official(s) to enter into an agreement with Parisi Construction Co., Inc. for the 2020 Water Service Line Replacement Construction Contract 5-2020.

Committee Action: Utilities Committee recommended Common Council approval -0

Fiscal Impact: Up to \$130,000.00

File Number: R-XXX-2020

Date Introduced: June 23, 2020

The City of Stoughton, Wisconsin, Common Council does proclaim as follows:

WHEREAS, construction activities occurring on West Main Street threaten damage to the public water service lines, creating an emergency in which the public health or welfare of the city might be endangered, and

WHEREAS, Contract 5-2020 includes lead service line replacements to homes along West Main Street, and

WHEREAS, the Wisconsin Department of Transportation (WDOT) has stated that they have no concerns with the replacement of public lead service lines being completed prior to their construction efforts, provided it does not impact their project scheduling or add additional costs for the WDOT, and

WHEREAS, due to the schedule requirements, the only contractor that can complete the work in a timeframe that would not delay the WDOT work is the WDOT contractor, Parisi Construction, and

WHEREAS, Parisi Construction Co., Inc. has stated they have the ability to complete the work and do not anticipate any impact to the overall construction schedule, and

WHEREAS, using the unit costs provided by Parisi Construction Co., Inc., the estimated total cost for the proposed replacement of 19 lead service lines along West Main Street is approximately \$130,000, and

WHEREAS, your Stoughton Utilities Committee met on June 15, 2020 to consider this request, approved the request, and recommends approval and the adoption of the corresponding resolution, now therefore

BE IT RESOLVED by the Common Council of the City of Stoughton that the proper city official(s) be hereby directed to enter into an agreement with Parisi Construction Co., Inc. for the 2020 Water Service Line Replacement Construction Contract 5-2020 for the per-unit contractual amount of up to \$130,000.00, conditioned upon approval as to form by the Stoughton City Attorney.

Council Action: **Adopted** **Failed** **Vote:** _____

Mayoral Action: **Accept** **Veto**

Mayor Timothy Swadley

Date

Council Action: _____ **Override** **Vote:** _____



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: June 9, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Revised Agreement with WDOT for USH 51 Rehabilitation from Page Street to Hoel Avenue

On July 5, 2019, the City of Stoughton entered into an agreement with the Wisconsin Department of Transportation (WDOT) for the road rehabilitation of West Main Street / US Highway 51 between Page Street and Hoel Avenue.

In order for Stoughton Utilities to proceed with the replacement of public water lead service lines on West Main Street prior to the start of WDOT work, a revised agreement must be approved. The revised agreement includes the requirement that if any additional costs are incurred by the WDOT as a result of the lead service line replacement work the city will be responsible for those additional costs. These costs would be paid by the Stoughton Water Utility. This new agreement will supersede previous agreements on this project.

We are requesting that the Stoughton Utilities Committee approve the revised State/Municipal Financial Agreement for a State-Let Highway Project with the Wisconsin Department of Transportation for USH 51 Rehabilitation from Page Street to Hoel Avenue, and recommend the Stoughton Common Council approve the same at their June 23, 2020 meeting.

City of Stoughton, 207 S Forrest Street, Stoughton WI 53589

**RESOLUTION FROM THE UTILITIES COMMITTEE TO THE
STOUGHTON COMMON COUNCIL**

Authorizing and directing the proper City official(s) to enter into a revised financial agreement between the State of Wisconsin and the City of Stoughton for costs for road improvements to US Highway 51 from Page Street to Hoel Avenue.

Committee Action: Utilities Committee recommended Common Council approval -0

Fiscal Impact: \$ 289,000

File Number: R-XXX-2020

Date Introduced: June 23, 2020

The City of Stoughton, Wisconsin, Common Council does proclaim as follows:

WHEREAS, US Highway 51, a connecting highway through the City of Stoughton, is currently scheduled for rehabilitation from Page St to Hoel Avenue Street in 2020 (the “Project”); and

WHEREAS, on June 25, 2019 the City had previously entered into a financial agreement for this project,

WHEREAS, the City has worked the State to further clarify the project and City Participation; and

WHEREAS, the State has allowed the replacement of public lead service lines being completed prior to their construction efforts, provided it does not impact their project scheduling or add additional costs for the State, and

WHEREAS, to complete these public lead service line replacements, the City is required to execute a new State/Municipal Financial Agreement for a State-Let Highway Project, and

WHEREAS, the new agreement will include one additional requirement that the City shall pay for any additional costs incurred as a result of the public lead service line replacement work, and

WHEREAS, this agreement supersedes the previous agreement for this project; and

WHEREAS, the total estimated cost of the project is \$2,291,000 with the City’s contribution estimated to be \$289,000, and

WHEREAS, your Stoughton Utilities Committee met on June 15, 2020 to consider this agreement revision, approved the agreement revision, and recommends approval and the adoption of the corresponding resolution, now therefore

BE IT RESOLVED by the Common Council of the City of Stoughton that the State/Municipal Financial Agreement for a State–Let Highway Project (USH 51), is hereby approved, Mayor Swadley is authorized and directed to execute such Agreement on behalf of the City, and the City Finance Director is authorized to pay the Wisconsin Department of Transportation pursuant to such Agreement.

Council Action: **Adopted** **Failed** **Vote:** _____

Mayoral Action: **Accept** **Veto**

Mayor Timothy Swadley

Date

Council Action: _____ **Override** **Vote:** _____



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: June 9, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Utilities Committee Future Agenda Item(s)

This item appears on all agendas of Committees of the City of Stoughton.