



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Utilities Committee will hold a regular meeting on the date and at the time and location given below.

Meeting of: **CITY OF STOUGHTON UTILITIES COMMITTEE**
Date/Time: Monday, August 17, 2020 at 5:30 p.m.
Location: Online Attendance: [GoToMeeting ID 767-773-013](#).
Members: Citizen Member David Erdman (Chair), Alderperson Ben Heili (Vice-Chair), Alderperson Regina Hirsch, Alderperson Greg Jenson, Citizen Member John Kallas, Mayor Tim Swadley, Citizen Member Dustin Thoren

AGENDA:

CALL TO ORDER

CONSENT AGENDA

(All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.)

- a. Draft Minutes of the July 20, 2020 Regular Utilities Committee Meeting
- b. Stoughton Utilities July Payments Due List Report
- c. Stoughton Utilities June Financial Summary
- d. Stoughton Utilities June Statistical Report
- e. Stoughton Utilities July Activities Report
- f. Communications

OLD BUSINESS

1. Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council **(Discussion)**

NEW BUSINESS

2. Wastewater 2019 Compliance Maintenance Annual Report (CMAR) **(Action)**
3. Naming the Stoughton Utilities Director and/or the Stoughton Director of Finance/Comptroller as Authorized Representatives to File Applications for Financial Assistance from the State of Wisconsin Environmental Improvement Fund **(Action)**
4. Program Summary: Stoughton Utilities COVID-19 Community Recharge Incentive **(Discussion)**
5. Customer Collections Status Report **(Discussion)**
6. Status Update: Lead Service Line Replacement Programs **(Discussion)**
7. Stoughton Utilities Environmental Sustainability **(Discussion)**
8. Utilities Committee Future Agenda Item(s) **(Discussion)**

ADJOURNMENT

Notices Sent To:

Stoughton Utilities Committee Members
Stoughton Utilities Director Jill M. Weiss, P.E.
Stoughton Utilities Assistant Director Brian Hoops

cc: Stoughton Assistant Director of Finance & City Treasurer Ryan Wiesen
Stoughton City Attorney Matthew Dregne
Stoughton Common Council Members
Stoughton City Clerk Holly Licht
Stoughton Deputy Clerk Candee Christen
Stoughton Leadership Team
Stoughton Utilities Electric System Supervisor Bryce Sime
Stoughton Utilities Operations Superintendent Sean Grady
Stoughton Utilities Water System Supervisor Kent Thompson
Stoughton Utilities Wastewater System Supervisor Brian Erickson
Unified Newspaper Group – Stoughton Courier Hub

CONNECTION INSTRUCTIONS: Please join the meeting from your computer, tablet or smartphone using the following URL:

<https://global.gotomeeting.com/join/767773013>

You can also dial in using your phone at (877) 309-2073 using access code: 767-773-013.

ATTENTION COMMITTEE MEMBERS: Two-thirds of members are needed for a quorum. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please contact Brian Hoops via telephone at (608) 877-7412, or via email at BHoops@stoughtonutilities.com.

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at this meeting to gather information. No action will be taken by any such group(s) at this meeting other than the Stoughton Utilities Committee consisting of the members listed above. An expanded meeting may constitute a quorum of the Common Council.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information, or to request such assistance, please contact Stoughton Utilities at (608) 873-3379.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at <http://stoughtonutilities.com/uc>.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, July 20, 2020 – 5:30 p.m.

Stoughton, WI

Page No. 1

Location: Online Attendance: GoToMeeting ID 993-247-837.

Members Present: Citizen Member David Erdman (Chair), Alderperson Ben Heili (Vice-Chair), Alderperson Regina Hirsch, Alderperson Greg Jenson, Mayor Tim Swadley, Citizen Member Dustin Thoren

Excused: Citizen Member John Kallas

Absent: None

Others Present: Stoughton Director of Finance & Comptroller Jamin Friedl, Stoughton Utilities Assistant Director Brian Hoops, Stoughton Utilities Director Jill Weiss

Call to Order: Utilities Committee Chairperson David Erdman called the regular Stoughton Utilities Committee Meeting to order at 5:30 p.m.

Utilities Committee Consent Agenda: Stoughton Utilities staff presented and discussed the Stoughton Utilities Committee consent agenda items.

Motion by Jenson, the motion seconded by Hirsch, to approve the following consent agenda items as presented:

- a. Draft Minutes of the June 15, 2020 Regular Utilities Committee Meeting
- b. Stoughton Utilities June Payments Due List Report
- c. Stoughton Utilities May Financial Summary
- d. Stoughton Utilities May Statistical Report
- e. Stoughton Utilities June Activities Report
- f. Communications

The motion carried unanimously 6 to 0.

Status of the Utilities Committee recommendation(s) to the Stoughton Common Council: Stoughton Utilities staff presented and discussed the following items from the Stoughton Utilities Committee that were approved and/or placed on file by the Stoughton Common Council:

Consent Agenda:

1. Draft Minutes of the May 18, 2020 Regular Utilities Committee Meeting
2. Stoughton Utilities May Payments Due List Report
3. Stoughton Utilities April Financial Summary
4. Stoughton Utilities April Statistical Report

Business:

1. Reallocation of 2020 Water Capital Improvement Project Funding
2. Determining that Threatened Damage to the Public Water Service Lines by a WDOT Construction Project Has Created an Emergency in Which the Public Health or Welfare of the City is Endangered
3. Award of 2020 Water Service Line Replacement Construction Contract 5-2020 to Parisi Construction Co., Inc.
4. Revised Agreement with WDOT for USH 51 Rehabilitation from Page Street to Hoel Avenue

Discussion followed.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, July 20, 2020 – 5:30 p.m.

Stoughton, WI

Page No. 2

Award of the Telecommunications Make-Ready Work Contract to Hooper Corporation: Stoughton Utilities staff presented and discussed the ongoing citywide telecommunication system deployment currently being undertaken by TDS Metrocom, Inc. As the owner of the utility poles in our service territory, Stoughton Utilities is obligated by our active licensing agreement for communications attachments and regulatory requirements to complete the construction work necessary to make the poles make-ready for new communications attachments.

All costs associated with this effort is billed to the owner of the communications attachments, and there is no rate impact to Stoughton Utilities ratepayers. To accommodate this work, Stoughton Utilities staff solicited bids for an overhead line construction contract. Bids were tabulated and evaluated, and our electrical engineering consultant that facilitated the bidding process has recommended that the contract be awarded to Hooper Corporation of Madison Wisconsin.

Motion by Heili, the motion seconded by Thoren, to approve and enter into an agreement with Hooper Corporation for the Electrical Distribution Line Pole Replacements Project S22-19F, conditioned upon approval as to form following attorney review, and recommend adoption of the corresponding resolution to the Stoughton Common Council at their July 28, 2020 meeting. The motion carried 6 to 0.

Status Update: TDS Metrocom Fiber Deployment Project: Stoughton Utilities staff presented and discussed the ongoing citywide telecommunication system deployment currently being undertaken by TDS Metrocom, Inc. SU has significant involvement in this project, as staff receives and approves pole attachment permits and facilitates boring operations. Staff has also been discussing the potential for obtaining a secured fiber optic communication network to our remote facility locations. Discussion followed.

Stoughton Utilities Round-Up Program: Stoughton Utilities staff presented and discussed the Stoughton Utilities Round-Up Program. A brief description and history of staff's efforts to recruit new organizations to apply for funding was provided to the committee. This is the second of two donations to be made using 2020 program funding, with an applicant pool of 18 local non-profit organizations. Discussion followed.

Motion by Erdman, the motion seconded by Heili, to donate \$1,000 from the Stoughton Utilities Round-Up Program fund to Stoughton Area Resource Team, Inc. (START). The motion carried unanimously 6 to 0.

Wisconsin Public Service Commission Electric Billing Audit: Stoughton Utilities staff presented and discussed the recent billing audit of the electric utility conducted by the Wisconsin Public Service Commission (WPSC). The WPSC conducts these audits to ensure that proper billing and collections procedures are in place and being followed so that customers' bills are accurate and processes are consistent with the WPSC Administrative Code and Wisconsin State Statutes.

The WPSC billing audit of Stoughton Utilities began in February 2019 and recently concluded, with one deficiency reported. This deficiency was that billing statements for street lighting did not detail the quantity and type of each street and security light and pole being billed. Updates have been made in our customer information system software to address this requirement, and such details will be included on future billing statements. Discussion followed.

Customer Collections Status Report: Stoughton Utilities staff presented and discussed an update on the current status of customer collections as a result of the COVID-19 public health crisis, and the status of current customer delinquencies.

The customer payment and delinquency data available at this time appears to indicate that although customer balances continue to increase, the number and amount of payments are increasing and the number of delinquent customers is decreasing. Delinquent balances are largely being accrued by the same customers that also do

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, July 20, 2020 – 5:30 p.m.

Stoughton, WI

Page No. 3

not make payment whenever collection efforts are suspended, including annually during the winter cold-weather disconnection moratorium.

Staff also discussed available energy assistance funding. Staff has been proactively reaching out to delinquent customers by phone to inform them of expanded assistance availability, and as a result have noticed a significant increase (1,531%) in assistance payments received from the state program compared to the same period last year.

Staff discussed our future collections efforts as we recover delinquencies resulting from the suspension of collection activities. All collections were suspended in March, and the Wisconsin Public Service Commission has issued an order allowing utilities to resume collections as of July 15, 2020. SU intends to make numerous attempts to contact delinquent customers, leading up to service disconnections of severely delinquent customers on August 26, 2020. Special considerations will be given to all customers that experienced a household COVID-19 infection at any time since March.

Staff discussed our ongoing Community Recharge Customer Incentive, partnering with the Stoughton Chamber of Commerce. Through the end of September, SU will double all Chamber Bucks purchases up to \$50 per customer to help encourage spending at local businesses that may have been negatively impacted by COVID-19. This program is also available to assist with payment of Stoughton Utilities account balances.

Discussion followed. At the committee's request, staff will continue to provide updates on customer delinquencies and cash flow on a quarterly basis.

Status Update: Lead Service Line Replacement Programs: Stoughton Utilities staff presented and discussed efforts that have occurred in the past year since the utility was notified of the lead action exceedance. Many efforts have been completed or are currently underway as staff proceeds with the creation of a program to replace lead service lines throughout the City of Stoughton. Efforts include:

- Ongoing discussions with the Wisconsin Department of Natural Resources (WDNR) regarding potential financial assistance programs.
- Lead service line identification and inventory record updates.
- Submittal of parcel and lead service line data to the WDNR for the completion of an environmental impact study.
- Council approval of an ordinance declaring lead service lines a public nuisance and mandating their removal.
- Completion of the request for qualifications (RFQ) process for licensed plumbers and utility contractors interested in participating in the private lead service line replacement program. This list of qualified contractors will be provided to property owners with lead service lines.
- Completion of the replacement of publicly-owned lead service lines along West Main Street in the Wisconsin Department of Transportation construction project area.
- Completion of the replacement of publicly-owned lead service lines in the Prospect, McKinley, and Grant Street neighborhood, and partnership with home owners replacing their privately-owned lead service lines as part of the same project.
- Continuation of a public education program, including distribution of our annual Consumer Confidence Report that highlighted lead service lines and sampling results, and other educational and informational communications to the community on lead service lines.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, July 20, 2020 – 5:30 p.m.

Stoughton, WI

Page No. 4

Discussion followed.

Stoughton Utilities Environmental Sustainability: Utilities Committee Vice-Chairman Heili presented this item and discussed that discussions have been ongoing at the City of Stoughton Community Affairs and Council Policy (CACP) Committee as well as at the Stoughton Utilities Committee related to environmental sustainability. This topic was to discuss topics that were discussed during the July 7, 2020 meeting of the CACP

Stoughton Utilities staff discussed several topics related to environmental sustainability, including answers to questions that had been raised at the July 7, 2020 meeting of the City of Stoughton Community Affairs and Council Policy Committee related to renewable energy and green tariffs. Staff informed the committee that WPPI Energy was preparing to take the rate tariff for the optional Choose Renewable Program to the Wisconsin Public Service Commission to modify and reduce the customer participation costs. Discussion followed.

Utilities Committee Future Agenda Items: Staff informed the committee that upcoming meeting topics include the annual wastewater collection system maintenance annual report (CMAR), updates on the lead service line replacement program, and updates to the Stoughton Utilities Choose Renewable program. Discussion followed.

Adjournment: Being no further business before the committee, the Chair adjourned the regular Stoughton Utilities Committee Meeting at 6:51 p.m.

Respectfully submitted

Brian R. Hoops
Stoughton Utilities Assistant Director

Date: Thursday, August 06, 2020
 Time: 10:24AM
 User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 1 of 5
 Report: 03699W.rpt
 Company: 7430

Periods: - Through 08-20 As of: 8/6/2020

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
Company: 7430					
002023	EP	7/2/2020	35,566.35	516 WELLS FARGO BANK	VO for check batch: 309798
002024	HC	7/14/2020	1,065,152.60	009 WPPI	WPPI-Renewable Energy/WPPI-Buy Back Solar Credit/WPPI-Larger Power/WPPI-Support Services/WPPI-Support Services/WPPI-Support Services/WPPI-Support Services
002025	HC	7/30/2020	2,389.07	004 Us Cellular - Ach	Us Cellular - July Ach/Us Cellular - July Ach/Us Cellular - July Ach
002026	HC	7/30/2020	347.15	003 Alliant Energy - Ach	Alliant Energy - July Ach/Alliant Energy - July Ach/Alliant Energy - July Ach/Alliant Energy - July Ach/Alliant Energy - July Ach/Alliant Energy - July Ach
002027	HC	7/30/2020	471.22	318 PITNEY-BOWES INC-PURCHASE POWER	Pitney Bowes-July Ach/Pitney Bowes-July Ach/Pitney Bowes-July Ach/Pitney Bowes-July Ach
002028	HC	7/30/2020	122.46	952 AT&T	AT&T-July Ach/AT&T-July Ach
002029	HC	7/30/2020	490.88	007 TDS Metrocom - Ach	TDS Metrocom - July Ach/TDS Metrocom - July Ach/TDS Metrocom - July Ach/TDS Metrocom - July Ach
002030	HC	7/30/2020	3,705.48	001 Delta Dental - Ach	Delta Dental - July Ach/Delta Dental - July Ach/Delta Dental - July Ach
002031	HC	7/30/2020	51.16	318 PITNEY-BOWES INC-PURCHASE POWER	Pitney Bowes-July Ach/Pitney Bowes-July Ach/Pitney Bowes-July Ach/Pitney Bowes-July Ach
002032	HC	7/30/2020	30.52	421 FIRST DATA CHARGES	First Data Charges-July Ach/First Data Charges-July Ach/First Data Charges-July Ach/First Data Charges-July Ach
002033	HC	7/30/2020	428.03	547 Charter Communications-Ach	Charter Comm-July Ach/Charter Comm-July Ach/Charter Comm-July Ach/Charter Comm-July Ach
002034	HC	7/30/2020	92.12	856 GORDON FLESCH COMPANY, INC.	Gordon Flesch-July Ach/Gordon Flesch-July Ach/Gordon Flesch-July Ach/Gordon Flesch-July Ach
002035	HC	7/30/2020	661.48	002 Employee Benefits Corp - Ach	EBC - July Ach/EBC - July Ach/EBC - July Ach/EBC - July Ach

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Stoughton Utilities
Check Register Summary - Standard

Page: 2 of 5
 Report: 03699W.rpt
 Company: 7430

Periods: - Through 08-20 As of: 8/6/2020

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
002036	HC	7/30/2020	33,882.88	025 Payroll Federal Taxes- Ach	Federal Taxes-July Ach/Federal Taxes-July Ach/Federal Taxes-July Ach/Federal Taxes-July Ach
002037	HC	7/30/2020	9,931.75	020 Wells Fargo Bank-Ach	Client Analysis-July Ach/Client Analysis-July Ach/Client Analysis-July Ach/Client Analysis-July Ach
002038	HC	7/30/2020	6,673.39	008 Payroll State Taxes - Ach	State Taxes-July Ach/State Taxes-July Ach
002039	HC	7/30/2020	48,332.20	010 WI Dept. of Revenue Taxpayment-Ach	Dept of Rev-July Ach/Dept of Rev-July Ach
026702	VC	7/31/2020	-480.00	377 GENERAL COMMUNICATIONS, INC	General Comm-Annual Maint.
026932	VC	7/31/2020	-115.39	302 HANNAH O'CONNOR	H Oconnor-Customer Refund
026937	VC	7/31/2020	-85.97	046 DOA/DIV. OF ENERGY, HOUSE & COMM RESOURCES	DOA/DIV-Customer refund
026958	CK	7/9/2020	310,928.92	709 GLOBE CONTRACTORS, INC.	Globe-Pay Req #1
026959	CK	7/9/2020	900.95	143 DIGGERS HOTLINE, INC.	Diggers-Locates
026960	CK	7/9/2020	316.74	166 INKWORKS, INC.	Inkworks-ads
026961	CK	7/9/2020	17.87	241 RICHARD WEBB	R Webb-Customer Refund
026962	CK	7/9/2020	13,624.12	448 STRAND ASSOCIATES INC.	Strand-19 Const/Strand-20 Const/Strand-Gen Eng/Strand-20 Const/Strand-19 Const
026963	CK	7/9/2020	24,173.30	727 GLS UTILITY LLC	GLS Utility-June Locates/GLS Utility-June Locates/GLS Utility-June Locates
026964	CK	7/9/2020	300.00	927 XYLEM WATER SOLUTIONS USA INC	Xylem-intll pump
026965	CK	7/9/2020	204.50	400 RESCO	Resco-Supplies/Resco-Supplies
026966	CK	7/9/2020	340.68	474 WOODWARD COMMUNITY MEDIA	Woodward-Ads/Woodward-Ads
026967	CK	7/9/2020	8,500.00	780 JIMS TREE SERVICE INC	Jims Tree- Tree Work
026968	CK	7/9/2020	555.98	166 INKWORKS, INC.	Inkworks-CCR supplies
026969	CK	7/9/2020	475.00	171 ASSOCIATED TRUST CO	Assoc Trust-Rev Bonds/Assoc Trust-Rev Bonds

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Stoughton Utilities
Check Register Summary - Standard

Page: 3 of 5
 Report: 03699W.rpt
 Company: 7430

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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
026970	CK	7/9/2020	103.71	304 NEAL BROWN	N Brown-Customer Refund
026971	CK	7/9/2020	84.48	315 MARCIA BLUEL	M Bluel-Customer Refund
026972	CK	7/9/2020	321.84	823 DAVID PRECHEL	D Prechel-Customer Refund
026973	CK	7/9/2020	2,400.00	959 G. FOX & SON, INC.	G Fox-1940 Jackson st
026974	CK	7/9/2020	42,116.09	131 CITY OF STOUGHTON	City Stoton-July Vision/City Stoton-June Aflac/City Stoton-June Life Ins/City Stoton-June Life Ins/City Stoton-June Life Ins/City Stoton-June Life Ins/City Stoton-June Wa Twr/City Stoton-June Rent/City Stoton-June Rent/City Stoton-June Rent/More...
026975	CK	7/9/2020	176.77	133 WISCONSIN SCTF	WI SCTF-July A Support
026976	CK	7/9/2020	260.00	290 MID-WEST TREE & EXCAVATION, INC	Midwest-Trenching
026977	CK	7/9/2020	2,334.05	781 DUNKIRK WATER POWER CO LLC	Dunkirk-Customer Refund
026978	CK	7/10/2020	8,517.80	131 CITY OF STOUGHTON	City Stoton-May Legal Shield/City Stoton-JF Wages/City Stoton-JF Wages/City Stoton-JF Wages/City Stoton-JF Wages/City Stoton-JF Wages/City Stoton-JF Wages/City Stoton-JF Wages/City Stoton-JF Wages/City Stoton-JF Wages/City Stoton-JF Wages/More...
026979	CK	7/15/2020	100.00	956 WI DNR - OPERATOR CERTIFICATION EA/7	WI DNR - Advance Course
026980	CK	7/23/2020	65.00	133 WISCONSIN SCTF	WI SCTF-Annual R & D
026981	CK	7/23/2020	71,180.83	131 CITY OF STOUGHTON	City Stoton-Stormwater/City Stoton-July Retirement/City Stoton-July Retirement/City Stoton-July Retirement
026982	CK	7/23/2020	228.39	358 NATIONAL SAFETY APPAREL	Kunz-Gloves/Kunz-Gloves
026983	CK	7/23/2020	247.55	491 PUBLIC SVC. COMM. OF WI.	PSC-Assessments
026984	CK	7/23/2020	54.00	584 VINING SPARKS IBG, L.P.	Vining Sparks-Safekeeping
026985	CK	7/23/2020	460.00	084 HARVEST FARMS, LLC	Harvest Farms-Emb Credits

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Page: 4 of 5
 Report: 03699W.rpt
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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
026986	CK	7/23/2020	3,500.40	290 MID-WEST TREE & EXCAVATION, INC	Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching
026987	CK	7/23/2020	197.68	327 BORDER STATES ELECTRIC SUPPLY	Border States-Supplies
026988	CK	7/23/2020	6,486.95	400 RESCO	Resco-Inventory
026989	CK	7/23/2020	1,432.50	865 BOARDMAN & CLARK LLP	Boardman-Professional Svcs/Boardman-Professional Svcs
026990	CK	7/23/2020	105.83	064 KATI KUNTZ	K Kuntz-Customer Refund
026991	CK	7/23/2020	80.66	146 STOUGHTON ELECTRIC UTIL.	Stoton Elec-Customer Refund
026992	CK	7/23/2020	425.46	562 RICHARD GERHARDS MAIN EVENT RESALE	R Gerhard-Customer Refund/R Gerhard-Customer Refund/R Gerhard-Customer Refund
026993	CK	7/23/2020	193.80	701 DAVID HOFFMAN	D Hoffman-Customer Refund
026994	CK	7/23/2020	144.15	829 MICHELLE MATURO	M Maturo-Customer Refund
026995	CK	7/23/2020	31.81	154 KEITH HAMPTON	K Hampton-Customer Refund
026996	CK	7/23/2020	78.05	208 JAMES QUAM	J Quam-Customer Refund
026997	CK	7/23/2020	117.36	458 DOROTHY PETERSON	D Peterson-Customer Refund
026998	CK	7/23/2020	66.00	637 JASON RAUSCH OR JANELLE SOECKI RAUSCH	J Rausch-Customer Refund
026999	CK	7/23/2020	162.09	764 NICHOLAS OR NICHOLE WITTWER	N Wittwer-Customer Refund
027000	CK	7/23/2020	176.77	133 WISCONSIN SCTF	WI SCTF-Support
027001	CK	7/24/2020	1,000.00	368 STOUGHTON AREA RESOURCE TEAM	Start-Donation
027002	CK	7/24/2020	342.55	400 RESCO	Resco-TDS Materials
027003	CK	7/24/2020	38,063.55	448 STRAND ASSOCIATES INC.	Strand-LSL Assist/Strand-Weebleworld/Strand-2020 Const/Strand-2020 Const/Strand-VV scada/Strand-Weebleworld
027004	CK	7/24/2020	8,905.00	484 CREE INC.	Cree-Inventory
027005	CK	7/24/2020	879.39	904 BJ ELECTRIC	BJ Elec-Lighting

Date: Thursday, August 06, 2020
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Stoughton Utilities
Check Register Summary - Standard

Page: 5 of 5
 Report: 03699W.rpt
 Company: 7430

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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
027006	CK	7/30/2020	8,443.43	415 STOUGHTON CHAMBER OF COMMERCE	Chamber-Comm Recharge
027007	ZC	7/31/2020	0.00	302 HANNAH O'CONNOR	H Oconnor-Customer Refund/H Oconner-void ck 026932
027008	ZC	7/31/2020	0.00	046 DOA/DIV. OF ENERGY, HOUSE & COMM RESOURCES	DOA/DIV-Customer refund/DoaDiv-Void ck 026937
027009	ZC	7/31/2020	0.00	377 GENERAL COMMUNICATIONS, INC	General Comm-Annual Maint.
101967	CK	7/10/2020	1,619.85	463 GREAT-WEST	Great West-July A Def Comp
101968	CK	7/10/2020	450.00	731 NORTH SHORE BANK FSB-DEFERRED COMP.	N Shore Bk-July A Def Comp
101969	CK	7/23/2020	1,619.85	463 GREAT-WEST	Great West-July B Def Comp
101970	CK	7/23/2020	5,587.72	603 SEERA-WIPFLI LLP	Seera-CTC Funds
101971	CK	7/23/2020	450.00	731 NORTH SHORE BANK FSB-DEFERRED COMP.	N Shore Bk-July B Def Comp
101972	CK	7/23/2020	3,334.71	852 INFOSEND, INC	Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing
101973	CK	7/24/2020	3,512.00	852 INFOSEND, INC	Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing
Company Total			1,784,043.51		

Date: Thursday, July 02, 2020

Time: 10:34AM

User: SGUNSOLUS

Stoughton Utilities Posting Preview Report

Select By: {PSSPurchCard.RefNbr} = "

Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
Import ID: 009010		Import # :							
7430	920	000000	740	FACEBK 3BFFZU29Q2	100.00	EMPLOYMENT RECRUITMENT - JOURNEYMAN LINEMAN	06/04/2020	3680	-
7450	642	000000	824	UPS 1ZG194WTP219280581	10.72	SHIPPING OF WATER SAMPLES TO LAB	06/05/2020	3680	-
7450	642	000000	824	UPS 1ZG194WT0301308991	10.72	SHIPPING OF WATER SAMPLES TO LAB	06/12/2020	3680	-
7430	920	000000	740	FACEBK KPK2AV29Q2	125.00	EMPLOYMENT RECRUITMENT - JOURNEYMAN LINEMAN	06/15/2020	3680	-
7450	642	000000	824	UPS 1ZG194WT0303792606	10.72	SHIPPING OF WATER SAMPLES TO LAB	06/15/2020	3680	-
7430	920	000000	740	FACEBK 4MWECV29Q2	125.00	EMPLOYMENT RECRUITMENT - JOURNEYMAN LINEMAN	06/17/2020	3680	-
7450	642	000000	824	UPS 1ZG194WT0314475410	10.72	SHIPPING OF WATER SAMPLES TO LAB	06/19/2020	3680	-
7450	642	000000	824	UPS 1ZG194WT0316781424	15.45	SHIPPING OF WATER SAMPLES TO LAB	06/19/2020	3680	-
7430	920	000000	740	FACEBK ZPK35U68Q2	175.00	EMPLOYMENT RECRUITMENT - JOURNEYMAN LINEMAN	06/22/2020	3680	-
7430	920	000000	740	FACEBK YHXKDVN8Q2	250.00	EMPLOYMENT RECRUITMENT - JOURNEYMAN LINEMAN	06/29/2020	3680	-
7430	921	000000	836	MSFT E0400B4C6E	5.50	HOSTED SERVICES - MICROSOFT ONEDRIVE - MONTHLY	06/03/2020	5250	-
7450	921	000000	836	MSFT E0400B4C6E	2.00	HOSTED SERVICES - MICROSOFT ONEDRIVE - MONTHLY	06/03/2020	5250	-
7460	851	000000	836	MSFT E0400B4C6E	2.50	HOSTED SERVICES - MICROSOFT ONEDRIVE - MONTHLY	06/03/2020	5250	-
7430	903	000000	419	PAYFLOW/PAYPAL	62.87	Credit card processing -Online MyAccount	06/03/2020	5250	-
7450	903	000000	419	PAYFLOW/PAYPAL	22.63	Credit card processing -Online MyAccount	06/03/2020	5250	-
7460	840	000000	419	PAYFLOW/PAYPAL	30.19	Credit card processing -Online MyAccount	06/03/2020	5250	-
7430	233	001099	419	PAYFLOW/PAYPAL	10.06	Credit card processing -Online MyAccount	06/03/2020	5250	-
7430	921	000000	836	MSFT E0400B4QKV	1.10	HOSTED SERVICES - MICROSOFT SKYPE FOR BUSINESS TIER I - MONT	06/03/2020	5250	-
7450	921	000000	836	MSFT E0400B4QKV	0.40	HOSTED SERVICES - MICROSOFT SKYPE FOR BUSINESS TIER I - MONT	06/03/2020	5250	-
7460	851	000000	836	MSFT E0400B4QKV	0.50	HOSTED SERVICES - MICROSOFT SKYPE FOR BUSINESS TIER I - MONT	06/03/2020	5250	-
7430	903	000000	954	VOICESHOT LLC	125.00	Customer collections automated outbound calling - Funds refill	06/03/2020	5250	-
7450	903	000000	954	VOICESHOT LLC	45.00	Customer collections automated outbound calling - Funds refill	06/03/2020	5250	-
7460	840	000000	954	VOICESHOT LLC	60.00	Customer collections automated outbound calling - Funds refill	06/03/2020	5250	-
7430	233	001099	954	VOICESHOT LLC	20.00	Customer collections automated outbound calling - Funds refill	06/03/2020	5250	-
7430	921	000000	836	MSFT E0400B49AW	78.65	HOSTED SERVICES - MICROSOFT SKYPE FOR BUSINESS TIER II - MON	06/03/2020	5250	-
7450	921	000000	836	MSFT E0400B49AW	28.60	HOSTED SERVICES - MICROSOFT SKYPE FOR BUSINESS TIER II - MON	06/03/2020	5250	-
7460	851	000000	836	MSFT E0400B49AW	35.75	HOSTED SERVICES - MICROSOFT SKYPE FOR BUSINESS TIER II - MON	06/03/2020	5250	-
7430	903	000000	419	PAYFLOW/PAYPAL	46.27	Credit card processing - Desktop and recurring	06/03/2020	5250	-
7450	903	000000	419	PAYFLOW/PAYPAL	16.65	Credit card processing - Desktop and recurring	06/03/2020	5250	-
7460	840	000000	419	PAYFLOW/PAYPAL	22.23	Credit card processing - Desktop and recurring	06/03/2020	5250	-
7430	233	001099	419	PAYFLOW/PAYPAL	7.40	Credit card processing - Desktop and recurring	06/03/2020	5250	-
7430	921	000000	164	THE UPS STORE 3617	19.05	Shipping of SCADA SEL 3622 RMA	06/12/2020	5250	-
7430	921	000000	604	CDW GOVT #ZCG9734	42.58	CELL PHONE CASES - BSIME, SOGRADY	06/12/2020	5250	-
7430	903	000000	824	USPS PO BOXES ONLINE	127.00	PO Box Annual Renewal	06/16/2020	5250	-
7450	903	000000	824	USPS PO BOXES ONLINE	45.72	PO Box Annual Renewal	06/16/2020	5250	-
7460	840	000000	824	USPS PO BOXES ONLINE	60.96	PO Box Annual Renewal	06/16/2020	5250	-
7430	233	001099	824	USPS PO BOXES ONLINE	20.32	PO Box Annual Renewal	06/16/2020	5250	-
7450	920	000000	105	AWWA.ORG	90.00	Operator Membership Renewal	06/26/2020	5250	-
7430	592	000000	108	ASLESON'S TRUE VALUE HDW	15.99	Fuses - EL SCADA substation equipment	06/26/2020	5250	-
7430	592	000000	994	ALLFUSES.COM	66.56	FUSES - EL SCADA SUBSTATION EQUIPMENT	06/29/2020	5250	-
7430	592	000000	436	STOUGHTON LUMBER CO	13.99	Fuses - EL SCADA substation equipment	06/29/2020	5250	-
7450	673	000000	818	LINCOLN CONTRACTORS SUPPL	173.99	DIAMOND SAW BLADE	06/26/2020	8700	-

Date: Thursday, July 02, 2020

Time: 10:34AM

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Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
7450	675	000000	818	LINCOLN CONTRACTORS SUPPL	173.99	DIAMOND SAW BLADE	06/26/2020	8700	-
7460	833	000000	108	ASLESON'S TRUE VALUE HDW	11.98	BATTERIES FOR LAB	06/10/2020	8740	-
7450	673	000000	555	WOLF PAVING CO., INC.	269.34	ASPHALT FOR MAIN BREAKS	06/19/2020	8740	-
7460	831	000000	555	WOLF PAVING CO., INC.	269.34	ASPHALT FOR MANHOLE REPAIRS	06/19/2020	8740	-
7450	673	000000	555	WOLF PAVING CO., INC.	267.33	ASPHALT FOR MAIN BREAKS	06/19/2020	8740	-
7460	831	000000	555	WOLF PAVING CO., INC.	267.33	ASPHALT FOR MANHOLE REPAIRS	06/19/2020	8740	-
7430	933	000000	994	TRACTOR SUPPLY #2236	14.54	PROPANE FOR FORKLIFT	06/24/2020	5275	-
7450	642	000000	675	WI STATE HYGIENE LAB	26.00	FLUORIDE SAMPLES	06/02/2020	7400	-
7450	642	000000	436	STOUGHTON LUMBER CO	14.50	WOOD LATH	06/03/2020	7400	-
7450	641	000000	309	HAWKINS INC	829.74	CHEMICALS	06/11/2020	7400	-
7450	642	000000	571	USA BLUE BOOK	216.89	SAMPLING SUPPLIES	06/12/2020	7400	-
7450	677	000000	994	ASSURED FLOW SALES	164.15	GREASE FOR HYDRANT CAPS	06/18/2020	7400	-
7450	933	000000	894	BP#6251961LINMAR BP	41.21	FUEL FOR TRUCK 22	06/26/2020	7400	-
7450	642	000000	974	NORTHERN LAKE SERVICE- IN	30.00	NITRATE SAMPLE	06/26/2020	7400	-
7430	920	000000	422	AMAZON PRIME MS1YS73J0	119.00	PRIME SUBSCRIPTION	06/18/2020	5200	-
7430	593	000000	108	ASLESON'S TRUE VALUE HDW	17.29	MISC LINE SUPPLIES	06/23/2020	5200	-
7430	594	000000	108	ASLESON'S TRUE VALUE HDW	17.29	MISC LINE SUPPLIES	06/23/2020	5200	-
7460	833	000000	164	THE UPS STORE 3617	179.86	WET TESTING SAMPLES	06/16/2020	8710	-
7460	833	000000	994	KWIK TRIP 73900007393	9.95	ICE FOR WET TESTING SAMPLES	06/17/2020	8710	-
7460	833	000000	164	THE UPS STORE 3617	60.69	WET TESTING SAMPLES	06/18/2020	8710	-
7460	833	000000	164	THE UPS STORE 3617	134.96	WET TESTING SAMPLES	06/22/2020	8710	-
7430	926	000000	809	CINTAS CORP	89.18	UNIFORM CLEANING	06/01/2020	4000	-
7450	926	000000	809	CINTAS CORP	19.80	UNIFORM CLEANING	06/01/2020	4000	-
7460	854	000000	809	CINTAS CORP	18.86	UNIFORM CLEANING	06/01/2020	4000	-
7430	926	000000	809	CINTAS CORP	89.18	UNIFORM CLEANING	06/08/2020	4000	-
7450	926	000000	809	CINTAS CORP	19.80	UNIFORM CLEANING	06/08/2020	4000	-
7460	854	000000	809	CINTAS CORP	18.86	UNIFORM CLEANING	06/08/2020	4000	-
7430	926	000000	809	CINTAS CORP	89.18	UNIFORM CLEANING	06/15/2020	4000	-
7450	926	000000	809	CINTAS CORP	19.80	UNIFORM CLEANING	06/15/2020	4000	-
7460	854	000000	809	CINTAS CORP	18.86	UNIFORM CLEANING	06/15/2020	4000	-
7430	932	000000	322	IN SUNDANCE BIOCLEAN, IN	280.50	JANITORIAL	06/16/2020	4000	-
7450	932	000000	322	IN SUNDANCE BIOCLEAN, IN	102.00	JANITORIAL	06/16/2020	4000	-
7460	834	000000	322	IN SUNDANCE BIOCLEAN, IN	127.50	JANITORIAL	06/16/2020	4000	-
7430	926	000000	809	CINTAS CORP	89.18	UNIFORM CLEANING	06/22/2020	4000	-
7450	926	000000	809	CINTAS CORP	19.80	UNIFORM CLEANING	06/22/2020	4000	-
7460	854	000000	809	CINTAS CORP	18.86	UNIFORM CLEANING	06/22/2020	4000	-
7430	592	000000	541	IN 4 CONTROL INC	42.40	SUB WORK	06/23/2020	4000	-
7430	163	000000	541	IN 4 CONTROL INC	599.62	POLE YARD	06/23/2020	4000	-
7430	926	000000	809	CINTAS CORP	89.18	UNIFORM CLEANING	06/29/2020	4000	-
7450	926	000000	809	CINTAS CORP	19.80	UNIFORM CLEANING	06/29/2020	4000	-
7460	854	000000	809	CINTAS CORP	18.86	UNIFORM CLEANING	06/29/2020	4000	-
7460	831	000000	550	FIRST SUPPLY LLC #2010	457.00	MANHOLE RING MATERIALS	06/15/2020	8200	-
7460	833	000000	795	EMS INDUSTRIAL, INC.	63.49	DIGESTER PUMP BEARINGS	06/15/2020	8200	-
7460	833	000000	115	HOMEDEPOT.COM	310.29	EFFLUENT SAMPLE FRIDGE REPLACEMENT	06/22/2020	8200	-

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Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
7460	834	000000	436	STOUGHTON LUMBER CO	32.99	MAILBOX AT PLANT	06/22/2020	8200	-
7460	831	000000	528	JET VAC ENVIRONMENTAL	353.82	JET VAC NOZZLE REBUILD KIT	06/23/2020	8200	-
7460	831	000000	337	SEWER EQUIPMENT	2,003.70	WART HOG CUTTING NOZZLES	06/23/2020	8200	-
7460	831	000000	994	MACQUEEN EQUIPMENT GROUP	351.75	JET VAC REPAIRS	06/23/2020	8200	-
7460	831	000000	528	JET VAC ENVIRONMENTAL	229.86	JET VAC REFILL HOSE	06/23/2020	8200	-
7460	833	000000	830	NCL OF WISCONSIN INC	799.99	LAB SUPPLIES	06/19/2020	8300	-
7460	833	000000	937	SPEE-DEE DELIVERY SERVICE	26.36	SAMPLES	06/29/2020	8300	-
7430	934	000000	994	TRACTOR SUPPLY #2236	2.06	PROPANE	06/08/2020	6960	-
7430	232	001099	355	STUART C IRBY	17,220.38	ELECTRIC INVENTORY	06/01/2020	4100	-
7430	232	001099	134	CRESCENT ELECTRIC 087	122.11	ELECTRIC INVENTORY	06/02/2020	4100	-
7430	593	000000	422	AMAZON.COM MY3B25T51 AMZN	19.74	SAFETY GLASSES	06/02/2020	4100	-
7430	594	000000	422	AMAZON.COM MY3B25T51 AMZN	19.74	SAFETY GLASSES	06/02/2020	4100	-
7430	232	001099	355	STUART C IRBY	223.75	ELECTRIC INVENTORY	06/04/2020	4100	-
7430	232	001099	355	STUART C IRBY	169.00	ELECTRIC INVENTORY	06/04/2020	4100	-
7430	594	000000	422	AMZN MKTP US MY9ET6ZT2	76.08	UG MATERIALS	06/05/2020	4100	-
7430	232	001099	134	CRESCENT ELECTRIC 087	334.59	ELECTRIC INVENTORY	06/10/2020	4100	-
7430	932	000000	331	MONONA PLUMBING AND FIRE	266.75	SPRINKLER INSPECTION	06/17/2020	4100	-
7450	932	000000	331	MONONA PLUMBING AND FIRE	97.00	SPRINKLER INSPECTION	06/17/2020	4100	-
7460	834	000000	331	MONONA PLUMBING AND FIRE	121.25	SPRINKLER INSPECTION	06/17/2020	4100	-
7430	593	000000	355	STUART C. IRBY COMPANY	102.50	WEDGE CLAMPS	06/18/2020	4100	-
7430	107.14	000000	355	STUART C IRBY	90.00	WEDGE CLAMPS	06/18/2020	4100	190212XX - 1
7430	934	000000	994	CAPITAL EQUIPMENT	69.00	FORK LIFT MAINTENACE	06/18/2020	4100	-
7430	107.14	000000	355	STUART C IRBY	510.00	ALFO DEI-15 INSULATOR DEAD END	06/18/2020	4100	190212XX - 1
7430	593	000000	355	STUART C. IRBY COMPANY	19.31	WEDGE CLAMPS	06/19/2020	4100	-
7450	232	001099	550	FIRST SUPPLY WFPG MAD	1,150.00	WATER INVENTORY	06/23/2020	4100	-
7430	593	000000	983	C M HYDRAULIC TOOL SUPP	240.34	PRESS REPAIR	06/25/2020	4100	-
7430	594	000000	983	C M HYDRAULIC TOOL SUPP	240.34	PRESS REPAIR	06/25/2020	4100	-
7430	232	001099	355	STUART C IRBY	777.35	ELECTRIC INVENTORY	06/26/2020	4100	-
7430	370	003300	521	WESCO - # 7855	1,992.75	ELECTRIC METERS	06/26/2020	4100	-
7430	596	000000	422	AMAZON.COM MS5MV8232	13.67	ELECTRICAL NUTS	06/29/2020	4100	-

Total: 35,566.35

Stoughton Utilities

Financial Summary

June 2020 YTD

Overall Summary:

YTD 2020 operating income is \$405,400, down \$132,200 from 2019. \$85,000 of the decrease is from electric. \$43,700 is from wastewater.

Electric Summary:

2020 operating income was \$129,500, down \$85,000 from the prior year YTD. Locating expenses are up \$37,000 over 2019 YTD. An overheard inspection project accounts for another \$27,000 of additional expense over the prior year. \$63,600 of tree trimming costs have also been incurred YTD in 2020, which have been made up in part by lower payroll, technology, and other costs in 2020.

Operating revenues were down \$156,400 but were offset by \$165,600 in reduced power costs. YTD kWh sales are down 2.28 million, or 3.3%.

The rate of return is currently 0.82% compared to 1.36% at this point in time in 2019. Unrestricted cash balances are \$4.7 million (4.3 months of sales).

Water Summary:

Operating revenues were down \$2,100, or 0.2%, from prior YTD 2019 at \$1,157,000. Total gallons sold YTD are about 2.4% lower than 2019. The large majority of the reduced gallons sold YTD were in May and June. Residential sales were up \$24,000 YTD, but commercial and industrial sales were down \$25,000. This indicates that demand from housing is not decreasing but the drop in consumption is driven by current business factors. If the decrease trend continues, a water rate increase may be necessary.

Operating expenses were up \$1,600, or 0.2%, compared to the prior year. The rate of return is currently 1.73% compared to 1.90% at this point in time in 2019. Unrestricted cash balances are \$0.77 million (4.1 months of sales).

Wastewater Summary:

2020 operating revenue was down \$5,700 YTD, or 0.5%, from 2019. Regular sales were up \$47,800 but surcharge revenues were down \$53,500.

Operating expenses were \$956,400, which was up \$37,900, or 4.1%, from the prior year. \$32,800 is from increased operating and maintenance labor in 2020. \$5,000 is from increased depreciation.

Unrestricted cash balances were \$1.0 million (6.2 months of sales).

Submitted by: Ryan Wiesen

STOUGHTON UTILITIES

Balance Sheets
As of June 30, 2020

	<u>Electric</u>	<u>Water</u>	<u>Wastewater</u>	<u>Combined</u>
Assets				
Cash & Investments	\$ 5,809,536	\$ 2,251,178	\$ 2,374,837	\$ 10,435,550
Customer A/R	1,769,884	248,159	226,599	2,244,642
Other A/R	89,504	47	(1,271)	88,281
Other Assets	739,424	129,953	16,041	885,418
Plant in Service	30,623,462	16,818,920	31,556,312	78,998,694
Accumulated Depreciation	(14,972,507)	(5,720,822)	(12,672,926)	(33,366,256)
Plant in Service - CIAC	3,795,456	7,962,587	-	11,758,043
Accumulated Depreciation-CIAC	(1,945,735)	(2,359,487)	-	(4,305,223)
Construction Work in Progress	225,856	51,220	66,654	343,730
GASB 68 Deferred Outflow	1,042,969	354,076	431,889	1,828,934
Total Assets	<u>\$ 27,177,848</u>	<u>\$ 19,735,830</u>	<u>\$ 21,998,135</u>	<u>\$ 68,911,814</u>
Liabilities + Net Assets				
Accounts Payable	\$ 69,827	\$ 63,185	\$ 45,059	\$ 178,071
Payable to City of Stoughton	289,197	222,000	-	511,197
Interest Accrued	20,830	12,950	14,146	47,926
Other Liabilities	490,476	86,747	97,342	674,565
Long-Term Debt	3,826,286	3,716,302	3,658,266	11,200,854
Net Assets	21,746,259	15,385,178	17,918,469	55,049,906
GASB 68 Deferred Inflow	734,974	249,468	264,852	1,249,294
Total Liabilities + Net Assets	<u>\$ 27,177,848</u>	<u>\$ 19,735,830</u>	<u>\$ 21,998,135</u>	<u>\$ 68,911,814</u>

STOUGHTON UTILITIES

Year-to-Date Combined Income Statement

June 30, 2020

	Electric	Water	Wastewater	Total
<i>Operating Revenue:</i>				
Sales	\$ 6,686,204	\$ 1,124,176	\$ 1,020,161	\$ 8,830,541
Other	73,238	32,781	20,408	126,427
<i>Total Operating Revenue:</i>	\$ 6,759,442	\$ 1,156,957	\$ 1,040,570	\$ 8,956,969
<i>Operating Expense:</i>				
Purchased Power	4,861,378	-	-	4,861,378
Expenses (Including Taxes)	920,405	487,333	521,361	1,929,099
PILOT	235,500	222,000	-	457,500
Depreciation	612,702	255,870	435,000	1,303,572
<i>Total Operating Expense:</i>	\$ 6,629,985	\$ 965,203	\$ 956,361	\$ 8,551,549
<i>Operating Income</i>	\$ 129,457	\$ 191,754	\$ 84,209	\$ 405,420
Non-Operating Income	208,735	13,772	21,660	244,167
Non-Operating Expense	(50,333)	(43,482)	(49,152)	(142,967)
<i>Net Income</i>	\$ 287,859	\$ 162,044	\$ 56,717	\$ 506,620

STOUGHTON UTILITIES

Year-to-Date Combined Income Statement

June 30, 2019

	Electric	Water	Wastewater	Total
<i>Operating Revenue:</i>				
Sales	\$ 6,799,111	\$ 1,124,220	\$ 972,354	\$ 8,895,684
Other	116,765	\$ 34,840	\$ 73,935	225,540
<i>Total Operating Revenue:</i>	\$ 6,915,876	\$ 1,159,059	\$ 1,046,289	\$ 9,121,224
<i>Operating Expense:</i>				
Purchased Power	5,027,004	-	-	5,027,004
Expenses (Including Taxes)	849,525	490,265	488,428	1,828,218
PILOT	229,998	219,000	-	448,998
Depreciation	594,900	254,382	430,002	1,279,284
<i>Total Operating Expense:</i>	\$ 6,701,427	\$ 963,647	\$ 918,430	\$ 8,583,504
<i>Operating Income</i>	\$ 214,449	\$ 195,413	\$ 127,859	\$ 537,720
Non-Operating Income	262,024	25,426	111,383	398,832
Non-Operating Expense	(84,132)	(22,998)	(55,500)	(162,630)
<i>Net Income</i>	\$ 392,340	\$ 197,840	\$ 183,741	\$ 773,921

STOUGHTON UTILITIES

Rate of Return

Year-to-Date June 30, 2020

	<u>Electric</u>	<u>Water</u>
Operating Income (Regulatory)	\$ 129,457	\$ 191,754
Average Utility Plant in Service	30,080,420	16,691,810
Average Accumulated Depreciation	(14,475,593)	(5,501,645)
Average Materials and Supplies	266,696	40,090
Average Regulatory Liability	(77,564)	(119,802)
Average Customer Advances	11,121	-
Average Net Rate Base	\$ 15,805,080	\$ 11,110,453
June 2020 Rate of Return	0.82%	1.73%
June 2019 Rate of Return	1.36%	1.90%
December 2019 Rate of Return	2.87%	4.65%
Authorized Rate of Return	5.00%	5.00%

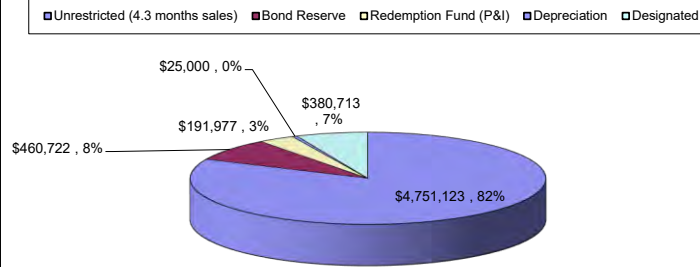
STOUGHTON UTILITIES
Cash and Investments Summary
As of June 30, 2020

Electric

June 2020

Unrestricted (4.3 months sales)	\$	4,751,123
Bond Reserve	\$	460,722
Redemption Fund (P&I)	\$	191,977
Depreciation	\$	25,000
Designated	\$	380,713
Total	\$	5,809,535

Electric Cash - June 2020

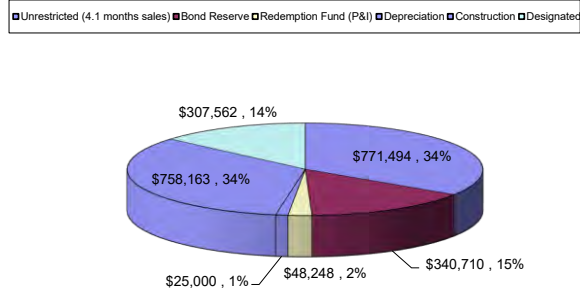


Water

June 2020

Unrestricted (4.1 months sales)	\$	771,494
Bond Reserve	\$	340,710
Redemption Fund (P&I)	\$	48,248
Depreciation	\$	25,000
Construction	\$	758,163
Designated	\$	307,562
Total	\$	2,251,177

Water Cash - June 2020

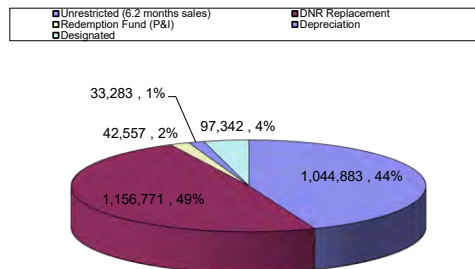


Wastewater

June 2020

Unrestricted (6.2 months sales)		1,044,883
DNR Replacement		1,156,771
Redemption Fund (P&I)		42,557
Depreciation		33,283
Designated		97,342
Total		2,374,836

Wastewater Cash - June 2020



STOUGHTON UTILITIES

2020 Statistical Worksheet

Electric	Total Sales 2019 Kwh	Total Kwh Purchased 2019	Total Sales 2020 Kwh	Total Kwh Purchased 2020	Demand Peak 2019	Demand Peak 2020
January	12,752,096	13,363,141	11,728,250	12,391,530	26,165	21,586
February	11,560,908	11,896,849	11,129,324	11,416,153	23,038	21,887
March	11,641,186	11,972,418	10,906,593	11,186,342	23,235	19,372
April	10,254,850	10,595,041	9,652,850	9,951,790	19,359	18,601
May	10,504,194	10,786,337	10,102,735	10,421,886	20,621	26,854
June	11,795,758	12,089,761	12,709,515	13,073,380	29,286	31,260
July						
August						
September						
October						
November						
December						
TOTAL	68,508,992	70,703,547	66,229,267	68,441,081		

Water	Total Sales 2019 Gallons	Total Gallons Pumped 2019	Total Sales 2020 Gallons	Total Gallons Pumped 2020	Max Daily High 2019	Max Daily Highs 2020
January	36,143,000	39,813,000	34,224,000	40,776,000	1,466,000	1,719,000
February	33,948,000	36,797,000	34,338,000	36,978,000	1,443,000	1,424,000
March	36,020,000	38,991,000	37,037,000	41,146,000	1,419,000	1,468,000
April	34,264,000	37,730,000	34,367,000	39,015,000	1,465,000	1,513,000
May	37,645,000	40,546,000	34,896,000	39,801,000	1,557,000	1,533,000
June	38,429,000	43,316,000	36,321,000	44,175,000	2,109,000	1,818,000
July						
August						
September						
October						
November						
December						
TOTAL	216,449,000	237,193,000	211,183,000	241,891,000		

Wastewater	Total Sales 2019 Gallons	Total Treated Gallons 2019	Total Sales 2020 Gallons	Total Treated Gallons 2020	Precipitation 2019	Precipitation 2020
January	24,591,000	36,827,000	25,995,000	33,824,000	3.10	1.92
February	23,125,000	33,032,000	25,176,000	30,702,000	3.19	1.18
March	25,549,000	43,136,000	26,467,000	39,457,000	0.96	3.00
April	24,363,000	34,347,000	26,172,000	35,649,000	3.24	3.25
May	25,992,000	42,845,000	26,697,000	38,376,000	6.37	4.50
June	25,984,000	38,913,000	26,804,000	33,801,000	3.19	4.34
July						
August						
September						
October						
November						
December						
TOTAL	149,604,000	229,100,000	157,311,000	211,809,000	20.05	18.19



Stoughton Utilities Activities Report

July 2020

Director's Report

Jill M. Weiss, P.E.
Stoughton Utilities Director

July has brought about a continuation of the activities reported in previous months, plus several new efforts beginning to take off. Utility infrastructure reconstruction projects are beginning to approach the final stages of work, and some have already concluded. As water and sanitary sewer work nears the finishing line, the electric overhead line reconstruction projects required to accommodate the new telecommunications attachments requested by TDS is starting to take shape, with the contractor selected to complete the make-ready work mobilized and prepared to begin work in August.

Numerous water-related activities occurred during the month, with the most notable being a significant water main break on Main Street. The flow from the break caused three of our four production wells to begin pumping operations, while the water levels in our towers continued to decrease below the pumping capacity to refill. Fortunately, our SCADA system recognized the abnormal water usage and issued automated notifications to the Water System Division staff, who acted quickly to isolate the break to prevent further water losses, and then make repairs.

Multiple summer storms created some unique challenges for Electric System Division staff. Two underground transformers were damaged by storms, requiring replacement. Linemen worked to troubleshoot the outage and restore power to customers as quickly as possible.

The Wastewater System Division has been working hard to complete repairs and preventative plant maintenance while also working safely in response to COVID-19. Due to the pandemic, some plant maintenance had previously been placed on hold, but as the virus continues in the state we have had to create plans to carefully address the maintenance required to keep the plant working efficiently and providing excellent treatment.

The Technical Operations Division created and ran a very successful COVID-19 Community Recharge customer incentive, working with the Stoughton Chamber of Commerce to ensure the program's success. Staff was also busy fielding all the questions related to the electrical service interruptions caused by storms and water service interruptions caused by construction and main breaks, as well as working closely with our customers to help them manage their accounts, especially those that have needed to set up deferred payment plans to bring their account current.

On behalf to the Stoughton Community Affairs and Council Policy (CACP) Committee, Stoughton Utilities reviewed renewable energy opportunities for the City of Stoughton facilities, as well as for our retail customers. We evaluated the utility's commitment to offer and promote our "Choose Renewable" program that allows customers to offset all or some of the energy needs of their home or business with energy generated from 100% renewable sources such as solar, wind, and hydro. Staff and the CACP evaluated this program and the utility's commitment to lead by example by participating in the program, offsetting over 60% of the utility's electricity requirements with renewable sources. Updates to the Choose Renewable program that were approved as part of our wholesale electric provider's 2020 budget were also discussed, and an update was provided on the remaining steps necessary to implement these changes. Staff researched additional renewable energy opportunities and provided information to the CACP and the Stoughton Utilities Committee.

As a member of the Board of Directors for both WPPI Energy and Municipal Electric Utilities of Wisconsin (MEUW), I continued to work with these organizations and fellow municipal utility leaders on upcoming opportunities, as well as the status of PSC regulations impacting utility management and operations. I am proud to announce that I have been nominated by Jeff Feldt, General Manager of Kaukauna Utilities, to

serve on the Executive Committee that oversees WPPI Energy, which is a special honor given that Mr. Feldt has been the long-serving Chairman of the WPPI Energy Board of Directors.

Besides the specific items mentioned above, other July efforts included sustainability and renewable energy planning, COVID-19 risk management efforts and the development of future plans, customer engagement and education, and continued efforts to create the 2021-2025 CIP in preparation for budget development and approval.

Technical Operations Division

Brian R. Hoops
Assistant Utilities Director

“Community Recharge” Customer Incentive: Stoughton Utilities partnered with the Stoughton Chamber of Commerce to offer a “Community Recharge” incentive program to support both our customers as well as locally-owned businesses in Stoughton.

Through this incentive, SU doubled all Chamber Bucks purchases, up to \$50 per SU customer, to help encourage spending at local businesses that have been negatively impacted by COVID-19. Chamber Bucks are redeemable at over 150 local Stoughton businesses, and can also be used to pay your Stoughton Utilities bill. Program promotion began on July 8, 2020, and the program was scheduled to run through September 30, 2020, or while program funding lasted.

Program funds were exhausted on August 5, 2020, well ahead of schedule. In the 30 days following the first promotions of the program, 347 customers purchased a total of 639 Chamber Bucks Certificates. Stoughton Utilities matched these purchases, and as a grand total, this program resulted in 1,378 Chamber Bucks certificates totaling \$36,166 being printed to be spent at local Stoughton businesses.

Customer Payments: Staff processed 9,080 payments totaling \$1.92M, including 1,393 checks, 1,754 lockbox payments, 304 credit cards, 1,653 *My Account* online payments, 3,241 AutoPay payments by credit card and bank withdrawal, 727 direct bank payments, and \$703 in cash.

The total number of payments YTD is down 0.9%, and the total amount of payments YTD is down 1.5%, primarily due to the suspension of electric service disconnections and the inability to recover delinquent amounts accrued over the winter disconnection moratorium.

However, in a sign that customers may be beginning to work to bring their accounts current, the total number payments for the month of June is up about 1% over June 2020, and the total amount of payments for the month is up 12.5% over June 2020.

Delinquent Collections - Statistics: As of July 1, there were 1,480 active accounts carrying delinquent balances totaling \$355,100, and 99 closed accounts carrying delinquent balances totaling \$31,100. Of the total amount delinquent, \$164,900 was 30 or more days past due.

During the month of July, service disconnections remained suspended, however SU began a phased-in approach to resuming customer collection efforts. Past-due notices were mailed to delinquent customers, accompanied by a letter that detailed customer assistance options.

Collections Technician Carol Cushing spent the month reaching out to customers that were severely delinquent to discuss their accounts and provide them with assistance options. Information was provided to customers verbally and by mail about the increase in available energy assistance funding, and the newer relaxed eligibility criteria resulting from COVID-19, as well as about deferred payment agreements being offered to SU. The customer response to these calls was generally positive.

We ended the month of July with \$163,300 remaining 30 or more days past-due. For comparison, 30+ day delinquencies are 365% higher than this time last year (\$35,100).

We experienced a positive indicator that the economic impact on utility collections is declining as our month-over-month 30+ day delinquencies decreased 0.94% compared to the end of June. This is the first month-over-month decrease since September 2019. We attribute this decrease to the PSC temporarily lifting the

service disconnection moratorium, which received widespread regional news coverage, as well as SU's efforts in resuming the mailing of past due notices.

Although it remains too early at this time to draw any firm conclusions on the impact of the COVID-19 public health crisis on customer delinquencies, the payment history data available at this time appears to indicate that although customer balances are increasing, the rate of increase has significantly declined. Further analysis of these delinquent balances shows that the same customers that also do not make payment whenever collection efforts are suspended, including annually during the winter cold-weather disconnection moratorium, continue to be the customers carrying these balances to date, and no significant increase in impact to our customers has been seen as a result of COVID-19.

Delinquent Collections – PSC Order: On June 11, 2020, the Wisconsin Public Service Commission (PSC) determined it was reasonable to lift the temporary prohibition against disconnecting or refusing service, as well as create a phased-in schedule to eliminate the requirements to offer deferred payment agreements to all customers, and to allow utilities to issue disconnection notices beginning on July 15, 2020. At this time, Stoughton Utilities developed a plan to phase in a return to full collection activities, with service disconnections scheduled to occur on August 26. Revisions to the rules surrounding customer deposits, deferred payment agreements, and late payment penalties were also implemented.

SU did not immediately pursue service disconnections, and instead developed a phased-in approach to allow customers time to bring their accounts current. SU continued personal outreach efforts throughout the month of July and plan to continue these into early-August, including reminder notices by mail and by phone.

On July 23, 2020, the PSC voted to extend the electric and water service disconnection moratorium until September 1, 2020. This has caused SU to slightly adjust our delinquent account collections plan, delaying scheduled service disconnections from August 26 to September 2.

SU will continue to suspend our rule tariffs and will offer deferred payment agreements to all customers, even though the PSC no longer mandates that they be offered. Special extensions will also be granted to all customers that tested positive, or had a household member test positive, for COVID-19 at any time since March.

SU will continue to work with all delinquent customers to hopefully resolve their account balances in a way that avoids service disconnection.

Education & Customer Outreach: Customer Service Technician Brandi Yungen continued to utilize our social media presence to provide important and timely information to our customers.

Topics during July included the promotion of our COVID-19 Community Recharge incentive, AC tune-up recommendations, Project RoundUP, our annual fire hydrant flushing program, summer energy conservation tips, and expanded energy assistance funding information due to COVID-19.

Stoughton Utilities currently has 911 followers on Facebook, and our posts in July were viewed over 6,000 times.

Energy Assistance: During the month of July, energy assistance (EA) payments totaling \$4,380 were received from the State of Wisconsin Public Benefits Program and applied to 15 customer accounts to assist these customers with their seasonal home heating expenses.

The State of Wisconsin will continue to accept applications for funding assistance through the end of September. Income eligibility requirements have also been relaxed to allow more households that might be affected by COVID to qualify for funding assistance.

Collections Technician Carol Cushing has been proactively reaching out to significantly delinquent accounts to notify them of the increased availability of energy assistance funding and encourage them to schedule an appointment to apply for benefits. A letter was also mailed to all delinquent customers providing them with information about relaxed assistance eligibility due to COVID-19. We have experienced a very large increase in assistance payments received from the State of Wisconsin over July 2019 as a result of the eligibility modifications.

Solar Generation System Installations: 2020 has been a busy year for new solar generations installations. During the month of July, we received applications for ten new residential solar interconnections under 20 kW, and plans for a new institutional solar interconnection greater than 20 kW. Bidirectional meters have been purchased and programmed for these new installations, and we are awaiting notification from the contractor that the solar arrays are ready to be energized. We expect new solar installations to decrease over the remainder of the year as the Wisconsin Focus on Energy Solar PV incentive program of \$2.3M has been fully subscribed, and no new incentives are being funded by Wisconsin ratepayers.

Electric Division and Planning Division

Sean O Grady
Operations Superintendent

Bryce A. Sime
Electric System Supervisor

Business Park North Expansion Project: Primary conduits were trenched in, the three-phase transformer set, and service cables were landed in the transformer and junction pedestal to complete the installation of the electric service for the new Exclusively Roses facility. The primary cables will be terminated in early August, providing live power to the site.

Electric Service Installations: During the month of July we installed nine new underground services, four overhead service upgrades, and four temporary services for new construction.

Electric System Trouble Calls: Staff responded to a total of 16 trouble calls and outages, including six lightning strikes, four wildlife contacts, and two porcelain cutout failures, as well as one call for each of the following: car vs. pole, contractor vs. underground service cable, tree contact, and a customer's private equipment issue.

LED Street Light Fixture Upgrades: We have completed our efforts to replace all high-pressure sodium (HPS) street light fixtures with new, energy-efficient LED fixtures, following an aggressive replacement schedule this year to take advantage of COVID-19 isolated work efforts. Our replacement efforts began in 2016 with a limited pilot program, and since then we have replaced all 773 street lights currently serving our urban and rural customers.

Roby Road Roundabout Project: The primary focus of the electric division was the overhead to underground conversion project being undertaken to facilitate the new roundabout being installed at the intersection of Roby Road and Highway 51. Linemen terminated all the 200-amp cables along Nygaard Street and one bore across 51. Next month, we will be pulling in and terminating the 600-amp cables included in the project. If the weather cooperates, we should be close to finishing the underground work next month.

Telecommunication Company Projects: We have been working with a telecommunications company with existing attachments on our utility poles to arrange for the removal of attachments on poles planned for removal as part of our overhead to underground conversion projects to facilitate the new roundabouts on Highway 51. Once the attachments have been removed, we will be able to remove the poles and overhead lines that remain.

A wireless communications provider is planning a new tower in our rural service territory, and we have been working with the provider to provide electrical service to the new facility.

Wastewater Division

Brian G. Erickson
Stoughton Utilities Wastewater System Supervisor

The wastewater treatment facility processed an average daily flow of 1.091 million gallons with a monthly total of 33.822 million gallons. The total precipitation for the month was 3.23 inches.

Compliance Maintenance Annual Report: The annual Compliance Maintenance Annual Report (CMAR) was completed, and will be reviewed by the Utilities Committee and Stoughton Common Council in July, after which it will be submitted to the Wisconsin Department of Natural Resources.

The CMAR is a self-evaluation tool that promotes the owner's awareness and responsibility for wastewater collection and treatment needs, measures the performance of a wastewater treatment works during a calendar year, and assesses its level of compliance with permit requirements. This report addresses both the City of Stoughton Wastewater Treatment Facility as well as the city's sanitary sewer collection system.

Employee Continuing Education: Basic Certified Wastewater Operator Phillip Zweep has completed all exams and educational requirements to become an advanced wastewater operator. The required forms and supporting documentation have sent to Wisconsin Department of Natural Resources for approval and final certification.

Lift Station Maintenance: Staff removed a large quantity of disposable wipe towel (commonly sold as "flushable wipes") from both pumps at our Vennevoll lift station. We will be reaching out to the property managers and residents of this retirement community with educational information about the challenges that "flushable wipes" create within the sanitary sewer collection system.

As a reminder to all readers, flushable wipes are not flushable, despite what the product marketing says. These wipes cause major issues, including sanitary sewer blockages and backups, in communities across the country.

Plant Maintenance: A replacement flow meter for our return activated sludge (RAS) pumping system was received and installed, however following that another RAS flow meter failed. We have been working with the meter vendor on these continuing issues that have been occurring since March.

Staff completed repairs to the gravity belt thickener (GBT) water line and wash box, and are working on adjusting the digester level indicators.

Sanitary Sewer Collection System Maintenance: Staff continues working on our 2020 sewer cleaning and televising programs, completing flushing operations, televising inspections, and manhole inventory and inspection. Throughout the summer, we will be cleaning and televising 20 miles of sanitary sewer mains.

Wastewater Infrastructure Reconstruction Projects: There are five reconstruction projects that involve sanitary sewer infrastructure occurring throughout the City of Stoughton. The sanitary sewer portions of some projects have been completed, and the remaining are on schedule with no significant issues or concerns.

Whole Effluent Toxicity (WET) Testing: In June, Advanced Certified Wastewater Operator & Laboratory Technician Phil Linnerud performed our annual toxicity test. Effluent and river water samples were collected for a week and submitted for evaluation. This testing requires an 80% or higher survival rate of a certain species of minnows.

We were notified in July that the treatment facility passed the annual test. The next scheduled testing will occur in the third quarter of 2021.

Water Division

Kent F. Thompson
Water System Supervisor

2020 Street Resurfacing Project: Replacement of 14 damaged valve boxes and 2 sanitary manhole castings was completed in preparation for the street resurfacing project on Roby Road. Water and wastewater operators saw cut and excavated material to approximately 2.5 feet below surface to remove

and replace damaged parts. This effort allows the resurfacing contractor the ability to raise and lower the valve boxes to the newly paved surface elevation without compromising our access to the system valves.

Three curb stop valve boxes in the terrace and sidewalk were adjusted to the new surface elevations of the project. Stop boxes were excavated, cut off, and extended with new materials to match new construction.

2020 Utility Reconstruction Project: Water operators isolated three sections of water main on separate occasions to allow the contractor to connect the newly installed water mains on Grant and Prospect Streets to the existing water mains on McKinley and Prospect Streets. The new mains were placed into service following flushing, pressure testing, and the confirmation of safe water samples from the state lab.

Annual System Flushing: Water operators completed the annual system flushing of over 700 fire hydrants throughout the water system. Approximately 1.96 million gallons of water was flushed from 400 hydrants during June.

Following flushing, operators drained, lubricated, and repaired hydrants identified as needing maintenance or repair during the initial visit to flush the hydrant. This regular maintenance ensures that hydrants operate without flaw when they are needed during fire events.

Employee Continuing Education: Operations Specialist Martin Seffens completed four individual webinar sessions focusing on water meter management. Topics included AMI selection and data acquisition, efficient meter reading and billing, improving utility metering and customer care, and meter testing accuracy.

Roadway Asphalt Patching: Water and wastewater operators worked together to grade, compact, and asphalt areas of the street impacted from water main breaks, service leaks, and repaired sanitary manholes.

Service Repair: One service leak occurred on Academy Street. Water operators made repairs, and excavated the full length of the publicly-owned portion of the service line to ensure that the public service was entirely copper since a prior repair was known to have occurred on the same service line. Repairs to the service affected 18 customers for approximately 4 hours while excavation and repairs were made.

Valve Repair: Water operators replaced a water main valve that began to leak during the construction on Main Street. This section of water main was isolated for a third time during the month to accomplish this replacement. The leaking valve and a section of water main was removed and replaced with new main and valve. Nine customers were without water for approximately three hours while repairs were made.

Water Main Breaks: Two separate water main breaks occurred on West Main Street.

- The first break was repaired by the road reconstruction contractor, assisted by SU water operators who isolated the main and notified customers of the outage. Approximately 260,000 gallons of water was lost before repairs were made.
- The second break occurred just before midnight, and approximately 750,000 gallons of water was lost in just over three hours while water operators were notified, mobilized, and isolated the main where the break had occurred. This break was significant enough to drain both water towers, and the three wells in operation could not pump enough water to replace what was being lost from the break. Quick thinking by the water division prevented total loss of pressure in the entire system and a possible boil water notice.

Two additional water main breaks occurred on Prospect Street and were caused by the contractor completing the street and utility reconstruction project. The contractor repaired both mains with the assistance of the water operators who isolated the main to facilitate repairs, and flushed the main after repairs were complete. Approximately 100,000 gallons of water were lost between these two breaks.

Energy Services Section of the Planning Division

Stoughton Utilities and WPPI Energy Services Representative (ESR)

WPPI Energy advertised for this vacant position throughout July, and received information from several qualified candidates. Initial phone screenings have concluded, and the applicant pool has been narrowed down for a first round of interviews with WPPI Energy staff. A second round of interviews is scheduled in mid-August with WPPI energy staff and the directors of the member utilities served by this position.

During the vacancy period, Stoughton Utilities staff has been working directly with a number of WPPI Energy employees depending upon the topic, and has been assisted by an Energy Services Representative assigned to other communities.

Please visit our website at www.stoughtonutilities.com to view current events, follow project schedules, view Utilities Committee meeting notices, packets and minutes, review our energy conservation programs, or to learn more about your Stoughton Utilities electric, water, and wastewater services. You can also view your current and past billing statements, update your payment and billing preferences, enroll in optional account programs, and make an online payment using *My Account* online.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: August 12, 2020
To: Stoughton Utilities Committee
From: Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Communications

July 28, 2020 Note received from former Stoughton Utilities employee Kathy Christenson accompanying a personal \$1,000 donation to assist customers in need and facing disconnection. Ms. Christenson retired from SU in 2006 following 33 years of service.

August 6, 2020 Stoughton Utilities press release about 811 day on August 11, reminding customers to always call Diggers' Hotline before digging

August 8, 2020 Stoughton Utilities April billing insert informing customers of the environmental benefits of enrolling in our optional *Choose Renewable* program.

July 28, 2020

Dear Stoughton Utilities,

Please use these funds to help customers facing disconnection. Maybe a few people can benefit from this.

Sincerely,

Katherine Christenson



Stoughton Utilities
600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

August 6, 2020

Contact: Jill Weiss, Utilities Director

Stoughton Utilities Reminds Customers to Call Before They Dig

Stoughton residents can call 811 three days before digging to know what's below.

As August 11 approaches, Stoughton Utilities reminds customers to use this date on the calendar – 8/11 – to serve as a natural reminder for residents to call 811 prior to any digging project. Calling 811 at least three days prior to digging ensures all underground utility lines are marked, which can save a life.

And in Wisconsin, calling 811 before you dig is state law.

Every few minutes in the United States, an underground utility line is damaged because someone decided to dig without first calling 811. Striking a single line – whether electric, water, gas, or telecommunications – can cause injury, repair costs, fines, power outages, or an explosion.

When calling 811, homeowners and contractors are connected to the local one-call center, which notifies the appropriate utility companies of their intent to dig. Professional locators are then sent to the requested digging site to mark the approximate locations of underground lines with flags, spray paint or both. Stoughton Utilities will arrive within three days to mark our underground electric, water, and sanitary sewer lines, as will the natural gas provider and all telecommunications companies.

Every digging project, no matter how large or small, warrants a call to 811. Installing a mailbox, building a deck, planting a tree, and laying a patio are all examples of digging projects that require a call to 811 before getting starting.

“On August 11 and throughout the year, we remind homeowners and professional contractors alike to call 811 before digging to reduce the risk of striking an underground utility line,” said Stoughton Utilities Director Jill Weiss. “It really is the only way to know which utilities are buried in your area, and what lies beneath the ground.”



The depth of utility lines can vary for reasons such as erosion, previous digging projects, type of utility, and uneven surfaces. Every project requires a new 811 request before digging.

Here's the process for contacting your local 811 call center, courtesy of call811.com:

1. Notify your local Digger's Hotline call center by calling 8-1-1, or by making an online request at diggershotline.com, at least three days before beginning your project.
2. Wait the required amount of time for all affected utility operators to respond to your request.
3. Visually verify that all affected utility operators have responded to your request and marked underground utilities. If you have a reason to believe that not all lines have been located, call 811 to follow-up.
4. Respect the marks.
5. Dig around the marks with care.

Wisconsin Diggers' Hotline
8-1-1 or (800) 242-8511
www.diggershotline.com

Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area, and wastewater and water customers in Stoughton.



Get renewable energy working for you!

We typically think of the sun as a distant yellow orb that's not directly involved in our lives (unless you count sunburns). But the fact is, it can play a big, beneficial role for us, if we just look at that fiery ball in a fresh new way: As a helpful, hard-working fellow who has plenty of energy, is always able to lend a hand around the house — and can help out our entire community in the process! Meet our Choose Renewable family. Energy from solar, wind and biogas resources, ready to go to work for you, starting at only \$3 a month!



\$3.00
BLOCK

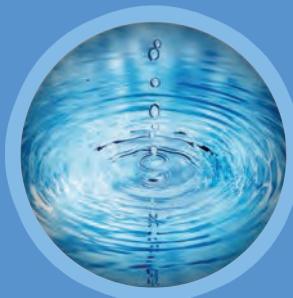
=

300
kilowatt-hours (kWh)

How this works: Our Choose Renewable family is available in \$3 blocks. Every block you buy is added to your monthly electric bill, and ensures that a share of your electricity comes from solar, wind and biogas. By putting renewable energy to work, you're helping to control energy costs, keeping the environment clean and making the whole community a better place. ALL FOR THE COST OF A GALLON OF MILK.



Why Choose Renewable?



IT'S CLEAN

The more renewable energy we use, the less coal, oil and natural gas we have to burn.



IT'S SUSTAINABLE

Solar, wind and biogas energy sources will never run out!

IT'S SMART
Renewable energy efficiently uses valuable resources and prevents waste.



IT'S LOCAL

Our renewable resources are homegrown: Solar from WI, MI and IA; wind from Dodge County, WI; biogas from Little Chute, WI.



The Green-e Energy logo helps consumers easily identify environmentally superior renewable energy options. For information on Green-e Energy certification requirements, please visit www.green-e.org.

Joining is easy!

There is no special equipment to install, and no change in the way you receive or use energy. You can start (or stop) your participation at any time, and you can use as many blocks of renewable energy as you like! (Each \$3 block = 300 kilowatt-hours.)

I agree to purchase:

_____ blocks of renewable energy at \$3.00 per month, for a total monthly commitment of \$_____. This purchase will appear as an additional charge on my monthly utility bill. I understand I can change my participation level or cancel at any time.



NAME

Fold along dotted lines, tape and mail

EMAIL ADDRESS

ADDRESS

APT/SUITE #

CITY

STATE

ZIP

PHONE NUMBER

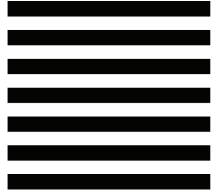


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NECESSARY
IF MAILED
IN THE
UNITED STATES

BUSINESS REPLY MAIL

FIRST-CLASS MAIL PERMIT NO. 636 SUN PRAIRIE WI

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C/O STOUGHTON UTILITIES
PO BOX 922
SUN PRAIRIE, WI 53590-9906



More renewables means fewer pollutants!

Buying two blocks of renewable energy per month for a year equals:



OR



OR



OR



Removing ONE CAR
from the road

Preventing FOUR TONS
of CO₂ emissions

Planting ONE ACRE
of trees

Eliminating the burning
of TWO TONS of coal

At Stoughton Utilities, we join forces with other local, not-for-profit utilities through WPPI Energy to share resources and lower costs.

www.stoughtonutilities.com • (608) 873-3379





Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: August 12, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council

The following items from prior Stoughton Utilities Committee Meeting(s) were presented to and/or acted upon by the Stoughton Common Council at their July 28, 2020 meeting:

Consent Agenda:

1. Minutes of the June 15, 2020 Regular Utilities Committee Meeting
2. Stoughton Utilities June Payments Due List Report
3. Stoughton Utilities May Financial Summary
4. Stoughton Utilities May Statistical Report

Business:

1. Award of the Telecommunications Make-Ready Work Contract to Hooper Corporation



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: August 12, 2020

To: Stoughton Utilities Committee

From: Brian G. Erickson
Stoughton Utilities Wastewater System Supervisor

Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Wastewater 2019 Compliance Maintenance Annual Report (CMAR)

Compliance Maintenance Annual Report (CMAR) requirements have been in existence since 1987, and the attached CMAR has been completed as required by Chapter NR 208 of the Wisconsin Administrative Code. Annual submittal of an electronic CMAR form (eCMAR) is required to be completed no later than June 30; the 2020 submission date was extended to August 31, 2020 due to the ongoing COVID-19 public health crisis.

The CMAR is a self-evaluation tool that promotes the owner's awareness and responsibility for wastewater collection and treatment needs, measures the performance of a wastewater treatment works during a calendar year, and assesses its level of compliance with permit requirements. This report addresses both the City of Stoughton Wastewater Treatment Facility as well as the city's sanitary sewer collection system.

The purpose of the CMAR is to evaluate the wastewater treatment system for problems or deficiencies. Management, operation, and maintenance activities are described. Owners identify proposed actions to prevent violations of WPDES permits and water quality degradation. The CMAR program also encourages actions that:

- Promote the owners' awareness and responsibility for wastewater collection and treatment needs.
- Maximize the useful life of wastewater treatment systems through improved operation & maintenance.
- Initiate formal planning, design and construction for system upgrades.

It is requested that the Stoughton Utilities Committee review and approve the annual Compliance Maintenance Annual Report, and recommend approval and adoption of the corresponding resolution to the Stoughton Common Council on August 25, 2020.

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	1.2354	x	219	x	8.34	=	2,254
February	1.2229	x	206	x	8.34	=	2,096
March	1.4301	x	192	x	8.34	=	2,293
April	1.2937	x	199	x	8.34	=	2,144
May	1.4599	x	270	x	8.34	=	3,284
June	1.2971	x	228	x	8.34	=	2,467
July	1.2139	x	265	x	8.34	=	2,685
August	1.2477	x	237	x	8.34	=	2,465
September	1.2427	x	262	x	8.34	=	2,716
October	1.3679	x	239	x	8.34	=	2,721
November	1.2649	x	252	x	8.34	=	2,661
December	1.2279	x	250	x	8.34	=	2,555

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	2.06	x	90	=	1.854
		x	100	=	2.06
Design BOD, lbs/day	2655	x	90	=	2389.5
		x	100	=	2655

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	1	1
June	1	0	0	1	0
July	1	0	0	1	1
August	1	0	0	1	0
September	1	0	0	1	1
October	1	0	0	1	1
November	1	0	0	1	1
December	1	0	0	1	0
Points per each		2	1	3	2
Exceedances		0	0	8	5
Points		0	0	24	10
Total Number of Points					34

34

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?
 Yes Enter last calibration date (MM/DD/YYYY)

No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

Yes

No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

Yes

No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

Yes

Yes

Yes

No

No

No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

Yes gallons

No

Holding Tanks

Yes gallons

No

Grease Traps

Yes gallons

No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

Yes

No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

<p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
--	--

Total Points Generated	34
Score (100 - Total Points Generated)	66
Section Grade	D

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	25	22.5	3	1	0	0
February	25	22.5	4	1	0	0
March	25	22.5	3	1	0	0
April	25	22.5	3	1	0	0
May	25	22.5	4	1	0	0
June	25	22.5	4	1	0	0
July	25	22.5	2	1	0	0
August	25	22.5	2	1	0	0
September	25	22.5	2	1	0	0
October	25	22.5	3	1	0	0
November	25	22.5	3	1	0	0
December	25	22.5	3	1	0	0

* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

- Yes

Enter last calibration date (MM/DD/YYYY)

- No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

- Yes

- No

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

<p>If Yes, please explain:</p> <div style="border: 1px solid black; height: 20px;"></div>
<p>4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If Yes, please explain:</p> <div style="border: 1px solid black; height: 20px;"></div>
<p>4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p><input checked="" type="radio"/> N/A</p> <p>Please explain unless not applicable:</p> <div style="border: 1px solid black; height: 20px;"></div>

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	6	1	0	0
February	30	27	7	1	0	0
March	30	27	7	1	0	0
April	30	27	8	1	0	0
May	30	27	10	1	0	0
June	30	27	9	1	0	0
July	30	27	7	1	0	0
August	30	27	6	1	0	0
September	30	27	6	1	0	0
October	30	27	8	1	0	0
November	30	27	8	1	0	0
December	30	27	8	1	0	0

* Equals limit if limit is <= 10

Months of Discharge/yr	12		
Points per each exceedance with 12 months of discharge:	7	3	
Exceedances	0	0	
Points	0	0	
Total Number of Points		0	

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1.3	0.463	1	0
February	1.3	0.573	1	0
March	1.3	0.569	1	0
April	1.3	0.496	1	0
May	1.3	0.500	1	0
June	1.3	0.489	1	0
July	1.3	0.402	1	0
August	1.3	0.418	1	0
September	1.3	0.215	1	0
October	1.3	0.364	1	0
November	1.3	0.478	1	0
December	1.3	0.356	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- Land applied under your permit
- Publicly Distributed Exceptional Quality Biosolids
- Hauled to another permitted facility
- Landfilled
- Incinerated
- Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

2. Land Application Site

2.1 Last Year's Approved and Active Land Application Sites

2.1.1 How many acres did you have?

1788.60 acres

2.1.2 How many acres did you use?

106.1 acres

2.2 If you did not have enough acres for your land application needs, what action was taken?

2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?

Yes (30 points)

No

2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?

Yes

No (10 points)

N/A

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 002 - SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75			<2.7											0	0
Cadmium		39	85			.94											0	0
Copper		1500	4300			380											0	0
Lead		300	840			28											0	0
Mercury		17	57			<1											0	0
Molybdenum	60		75			9.4									0			0
Nickel	336		420			14									0			0
Selenium	80		100			<6.7									0			0
Zinc		2800	7500			670											0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

0 (0 Points)

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

<ul style="list-style-type: none"> ○ 1-2 (10 Points) ○ > 2 (15 Points) <p>3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)</p> <ul style="list-style-type: none"> ○ Yes ○ No (10 points) ● N/A - Did not exceed limits or no HQ limit applies (0 points) ○ N/A - Did not land apply biosolids until limit was met (0 points) <p>3.1.3 Number of times any of the metals exceeded the ceiling limits = 0</p> <p>Exceedence Points</p> <ul style="list-style-type: none"> ● 0 (0 Points) ○ 1 (10 Points) ○ > 1 (15 Points) <p>3.1.4 Were biosolids land applied which exceeded the ceiling limit?</p> <ul style="list-style-type: none"> ○ Yes (20 Points) ● No (0 Points) <p>3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	0
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<p>4. Pathogen Control (per outfall):</p> <p>4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Outfall Number:</td> <td style="text-align: center;">002</td> </tr> <tr> <td>Biosolids Class:</td> <td style="text-align: center;">B</td> </tr> <tr> <td>Bacteria Type and Limit:</td> <td></td> </tr> <tr> <td>Sample Dates:</td> <td style="text-align: center;">01/01/2019 - 12/31/2019</td> </tr> <tr> <td>Density:</td> <td></td> </tr> <tr> <td>Sample Concentration Amount:</td> <td></td> </tr> <tr> <td>Requirement Met:</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td>Land Applied:</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td>Process:</td> <td style="text-align: center;">Anaerobic Digestion</td> </tr> <tr> <td>Process Description:</td> <td style="text-align: center;">Mixed in an anaerobic digester tank at 95 degrees F. for more than 15 days.</td> </tr> </table> <p>4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.</p> <p>4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?</p> <ul style="list-style-type: none"> ○ Yes (40 Points) ● No <p>If yes, what action was taken?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Outfall Number:	002	Biosolids Class:	B	Bacteria Type and Limit:		Sample Dates:	01/01/2019 - 12/31/2019	Density:		Sample Concentration Amount:		Requirement Met:	Yes	Land Applied:	Yes	Process:	Anaerobic Digestion	Process Description:	Mixed in an anaerobic digester tank at 95 degrees F. for more than 15 days.	0
Outfall Number:	002																				
Biosolids Class:	B																				
Bacteria Type and Limit:																					
Sample Dates:	01/01/2019 - 12/31/2019																				
Density:																					
Sample Concentration Amount:																					
Requirement Met:	Yes																				
Land Applied:	Yes																				
Process:	Anaerobic Digestion																				
Process Description:	Mixed in an anaerobic digester tank at 95 degrees F. for more than 15 days.																				

<p>5. Vector Attraction Reduction (per outfall):</p> <p>5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.</p>	
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Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

Outfall Number:	002	0
Method Date:	12/31/2019	
Option Used To Satisfy Requirement:	Injection when land apply	
Requirement Met:	Yes	
Land Applied:	Yes	
Limit (if applicable):		
Results (if applicable):		
<p>5.2 Was the limit exceeded or the process criteria not met at the time of land application?</p> <p><input type="radio"/> Yes (40 Points)</p> <p><input checked="" type="radio"/> No</p> <p>If yes, what action was taken?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		
<p>6. Biosolids Storage</p> <p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <p><input checked="" type="radio"/> >= 180 days (0 Points)</p> <p><input type="radio"/> 150 - 179 days (10 Points)</p> <p><input type="radio"/> 120 - 149 days (20 Points)</p> <p><input type="radio"/> 90 - 119 days (30 Points)</p> <p><input type="radio"/> < 90 days (40 Points)</p> <p><input type="radio"/> N/A (0 Points)</p> <p>6.2 If you checked N/A above, explain why.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		
<p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none">● Yes○ No <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none">● Yes○ No <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none">● Yes (Continue with question 2) <input type="checkbox"/><input type="checkbox"/>○ No (40 points) <input type="checkbox"/><input type="checkbox"/> <p>If No, please explain, then go to question 3:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none">● Yes○ No (10 points) <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none">● Yes<ul style="list-style-type: none">○ Paper file system○ Computer system● Both paper and computer system○ No (10 points)	0
<p>3. O&M Manual</p> <p>3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed?</p> <ul style="list-style-type: none">● Yes○ No	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none">● Excellent○ Very good○ Good○ Fair○ Poor <p>Describe your rating:</p>	

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

We continue to operate with little to no failures. We have an equipment replacement schedule that we work with our consulting engineers on. All our equipment maintenance is followed by the manufactures recommendations. Staff stays diligent on all maintenance schedules.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name:

BRIAN G ERICKSON

Certification No:

28016

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes				
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen				
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	NA	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS, N and A5 not required in 2019; subclass SS is basic level only.)

- Yes (0 points)
- No (20 points)

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- One or more additional certified operators on staff
- An arrangement with another certified operator
- An arrangement with another community with a certified operator
- An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year
- A consultant to serve as your certified operator
- None of the above (20 points)

If "None of the above" is selected, please explain:

0

4. Continuing Education Credits

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?

OIT and Basic Certification:

- Averaging 6 or more CECs per year.
- Averaging less than 6 CECs per year.

Advanced Certification:

- Averaging 8 or more CECs per year.
- Averaging less than 8 CECs per year.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

Financial Management

1. Provider of Financial Information Name: <input type="text" value="Jamin Friedl"/> Telephone: <input type="text" value="608-873-6691"/> (XXX) XXX-XXXX E-Mail Address (optional): <input type="text"/>		
2. Treatment Works Operating Revenues 2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ? ● Yes (0 points) <input type="checkbox"/> <input type="checkbox"/> ○ No (40 points) If No, please explain: <input type="text"/> 2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: <input type="text" value="2019"/> ● 0-2 years ago (0 points) <input type="checkbox"/> <input type="checkbox"/> ○ 3 or more years ago (20 points) <input type="checkbox"/> <input type="checkbox"/> ○ N/A (private facility) 2.3 Did you have a special account (e.g., CFWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system? ● Yes (0 points) ○ No (40 points)		0
REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]		
3. Equipment Replacement Funds 3.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: <input type="text" value="2019"/> ● 1-2 years ago (0 points) <input type="checkbox"/> <input type="checkbox"/> ○ 3 or more years ago (20 points) <input type="checkbox"/> <input type="checkbox"/> ○ N/A If N/A, please explain: <input type="text"/>		
3.2 Equipment Replacement Fund Activity		
3.2.1 Ending Balance Reported on Last Year's CMAR	\$ <input type="text" value="1,148,644.00"/>	
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$ <input type="text" value="0.00"/>	
3.2.3 Adjusted January 1st Beginning Balance	\$ <input type="text" value="1,148,644.00"/>	
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	\$ <input type="text" value="15,246.00"/>	
	+	

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*) -

\$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 1,163,890.00

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund?

\$ 1,163,890.00

0

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	2021 Slip Lining project. Jefferson, Monroe alley, Mandt Park Way and Vernon St	150000	2021
2	Phosphorus Bulk Chemical Storage Tank Project.	225000	2022
3	2022 South St from Page to Van Buren St	355000	2022
4	Taft, Prairie, Madison, and McKinley Street	996000	2023
5	Chicago, Giles, Page and Berry Street.	1139000	2024
6	Academy Street: Moline to South St.	558000	2022
7	Division and Giles St.	210000	2025
8	Sludge transfer pump, Gravity belt thickener and Final clarifier rebuilds	90000	2021

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	2,243	0
February	2,213	0
March	2,119	1
April	2,098	0
May	1,687	2
June	1,713	0
July	1,372	1
August	1,363	0
September	1,313	1
October	1,365	0
November	1,709	1
December	1,888	0
Total	21,083	6
Average	1,757	1

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

No

Yes

Year:

By Whom:

Describe and Comment:

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

None for now.

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	63,943	38.30	1,670	69.87	915	1,668
February	69,388	34.24	2,027	58.69	1,182	1,792
March	69,008	44.33	1,557	71.08	971	3,075
April	69,190	38.81	1,783	64.32	1,076	2,577
May	62,478	45.26	1,380	101.80	614	1,544
June	70,661	38.91	1,816	74.01	955	1,094
July	65,486	37.63	1,740	83.24	787	634
August	68,868	38.68	1,780	76.42	901	81
September	70,578	37.28	1,893	81.48	866	91
October	67,130	42.40	1,583	84.35	796	209
November	65,185	37.95	1,718	79.83	817	364
December	34,832	38.06	915	79.21	440	998
Total	776,747	471.85		924.30		14,127
Average	64,729	39.32	1,655	77.03	860	1,177

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- Aerobic Digestion
- Anaerobic Digestion
- Biological Phosphorus Removal
- Coarse Bubble Diffusers
- Dissolved O2 Monitoring and Aeration Control
- Effluent Pumping
- Fine Bubble Diffusers
- Influent Pumping
- Mechanical Sludge Processing
- Nitrification
- SCADA System
- UV Disinfection
- Variable Speed Drives
- Other:

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 2019

7.2.2 Comments:

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

None at this time

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

No

Yes

If Yes, how is the biogas used (Check all that apply):

Flared Off

Building Heat

Process Heat

Generate Electricity

Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

No

Yes

Entire facility

Year:

2014

By Whom:

Focus on Energy and WPPI

Describe and Comment:

The WWTP operations has implemented energy efficiency standards. Energy efficient motors, VFD;s, power monitors, and SCADA controls.

Part of the facility

Year:

By Whom:

Describe and Comment:

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 2019

Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

We completed 2019 sanitary sewer projects. This consisted of replacing Sewer mains, manholes and laterals. We also inspected sump pumps, cleaned over half the sewer mains and televised sewers.

Did you accomplish them?

- Yes
- No

If No, explain:

- Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

- Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Municipal Code of Ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 3/27/2018

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection
- Sewage flows satellite system and large private users are monitored and controlled, as necessary
- Fat, oil and grease control
- Enforcement procedures for sewer use non-compliance

- Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- Equipment and replacement part inventories
- Up-to-date sewer system map

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

- A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- A description of routine operation and maintenance activities (see question 2 below)
- Capacity assessment program
- Basement back assessment and correction
- Regular O&M training

Design and Performance Provisions [NR 210.23 (4) (e)]

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- Construction, Inspection, and Testing
- Others:

Overflow Emergency Response Plan [NR 210.23 (4) (f)]

Does your emergency response capability include:

- Responsible personnel communication procedures
- Response order, timing and clean-up
- Public notification protocols
- Training
- Emergency operation protocols and implementation procedures

Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]

Special Studies Last Year (check only those that apply):

- Infiltration/Inflow (I/I) Analysis
- Sewer System Evaluation Survey (SSES)
- Sewer Evaluation and Capacity Management Plan (SECAP)
- Lift Station Evaluation Report
- Others:

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input style="width: 50px; text-align: center;" type="text" value="50"/>	% of system/year
Root removal	<input style="width: 50px; text-align: center;" type="text" value="2"/>	% of system/year
Flow monitoring	<input style="width: 50px; text-align: center;" type="text" value="0"/>	% of system/year
Smoke testing	<input style="width: 50px; text-align: center;" type="text" value="0"/>	% of system/year
Sewer line televising	<input style="width: 50px; text-align: center;" type="text" value="5"/>	% of system/year
Manhole inspections	<input style="width: 50px; text-align: center;" type="text" value="5"/>	% of system/year
Lift station O&M	<input style="width: 50px; text-align: center;" type="text" value="52"/>	# per L.S./year
Manhole rehabilitation	<input style="width: 50px; text-align: center;" type="text" value="1"/>	% of manholes rehabbed
Mainline rehabilitation	<input style="width: 50px; text-align: center;" type="text" value="1"/>	% of sewer lines rehabbed
Private sewer inspections	<input style="width: 50px; text-align: center;" type="text" value="0"/>	% of system/year

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

Private sewer I/I removal % of private services

River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

We continue to work with consulting engineers to update our collection system. We also implemented a GIS data mapping database for manhole inspections, televising and cleaning the collection system.

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input type="text" value="45.55"/>	Total actual amount of precipitation last year in inches
<input type="text" value="34.48"/>	Annual average precipitation (for your location)
<input type="text" value="59"/>	Miles of sanitary sewer
<input type="text" value="6"/>	Number of lift stations
<input type="text" value="0"/>	Number of lift station failures
<input type="text" value="0"/>	Number of sewer pipe failures
<input type="text" value="4"/>	Number of basement backup occurrences
<input type="text" value="22"/>	Number of complaints
<input type="text" value="1.225"/>	Average daily flow in MGD (if available)
<input type="text" value="2.407"/>	Peak monthly flow in MGD (if available)
<input type="text"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input type="text" value="0.00"/>	Lift station failures (failures/year)
<input type="text" value="0.00"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input type="text" value="0.02"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input type="text" value="0.07"/>	Basement backups (number/sewer mile)
<input type="text" value="0.37"/>	Complaints (number/sewer mile)
<input type="text" value="2.0"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input type="text" value="0.0"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume (MG)
0 12/2/2019 1:06:00 PM - 12/2/2019 2:00:00 PM	200 Block of Forest Street	Plugged Sewer	0.0003 - 0.0003

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

What actions were taken, or are underway, to reduce or eliminate SSO or TFO occurrences in the future?

The cause of this failure was from a brick manhole. We pulled out old bricks from the flowline that caused the SSO. We had the top section of this manhole replaced and the flowline in the bench repaired. We have this section of sewer main to be replaced in the near future. We also implemented A GIS manhole inspection program. We went through the entire collection system and inspected all manholes.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

<p><input type="radio"/> Yes <input checked="" type="radio"/> No If Yes, please describe: <input type="text"/></p> <p>5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year? <input type="radio"/> Yes <input checked="" type="radio"/> No If Yes, please describe: <input type="text"/></p> <p>5.3 Explain any infiltration/inflow (I/I) changes this year from previous years: <input type="text"/> We continue to replace our aging infrastructure and inspect sump pump discharges.</p> <p>5.4 What is being done to address infiltration/inflow in your collection system? <input type="text"/> Replacing mains, laterals and manholes. Sump pump inspections.</p>

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 **2019**

Grading Summary

WPDES No: 0020338

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	D	1	3	3
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			32	119
GRADE POINT AVERAGE (GPA) = 3.72				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/3/2020 2019

Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = D

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 3.72



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: August 12, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Naming the Stoughton Utilities Director and/or the Stoughton Director of Finance/Comptroller as Authorized Representatives to File Applications for Financial Assistance from the State of Wisconsin Environmental Improvement Fund

As part of its Lead Service Line (LSL) Replacement Program, Stoughton Utilities currently plans to apply for funding assistance from the State of Wisconsin Environmental Improvement Fund. This funding will provide assistance to private property owners for the replacement of their privately-owned lead service line.

As part of any application for funding assistance from the State of Wisconsin Environmental Improvement Fund, it is necessary to designate a representative for filing financial assistance applications.

It is requested that the Stoughton Utilities Committee approve and recommend to the Stoughton Common Council at their August 25, 2020 meeting that the Stoughton Utilities Director and/or the Stoughton Director of Finance/Comptroller be named as Authorized Representatives to file applications for financial assistance from the State of Wisconsin Environmental Improvement Fund, and be further authorized and empowered to do all things necessary in connection with any applications for financial assistance.



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: August 12, 2020

To: Stoughton Utilities Committee

From: Brian R. Hoops
Stoughton Utilities Assistant Director

Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Program Summary: Stoughton Utilities COVID-19 Community Recharge Incentive

Recently, Stoughton Utilities created a special customer incentive in response to the COVID-19 public health crisis, called our “Community Recharge” program. We partnered with the Stoughton Chamber of Commerce to administer this incentive program. The program was funded by our wholesale energy provider, WPPI Energy, through a one-time special increase in the Value of Local Utility Program dollars available to members.

Through this program, SU doubled all City of Stoughton Chamber Bucks purchases, up to \$50 per SU customer, to help encourage spending at local businesses that have been negatively impacted by COVID-19. Chamber Bucks are redeemable at over 150 local Stoughton businesses, and can also be used to pay Stoughton Utilities bills.

The Community Recharge program funding as \$18,200. Program promotion began on July 8, 2020, and the program was scheduled to run through September 30, 2020, or while program funding lasted.

The program was a huge success, and the customer participation rate exceeded our expectations, as well as the expectations of the Chamber of Commerce. Program funds were exhausted on August 5, 2020, well ahead of schedule. In the 30 days following the first promotions of the program, 347 customers purchased a total of 639 Chamber Bucks Certificates. Stoughton Utilities matched these purchases, and as a grand total, this program resulted in 1,378 Chamber Bucks certificates totaling \$36,166 being printed to be spent at local Stoughton businesses.

Although this program was designed to help all local small businesses that are members of the Chamber of Commerce, Stoughton Utilities customers may utilize this program to receive up to \$50 in matching funds towards payment of their Stoughton Utilities bill. We received several inquiries on how to use the Chamber Bucks to pay delinquent customer accounts, both from the customers themselves as well as from a third party.

Customer feedback was very positive, and information about the program and its benefits was shared on social media by numerous customers and local small businesses. A sampling of customer feedback is attached.



Stoughton Utilities

Published by Hootsuite [?] · July 8 · 🌐



SU is teaming up with the Stoughton Chamber of Commerce to aid local COVID-19 relief efforts and encourage spending at local businesses. Now through September (or while supplies last), Stoughton Utilities will double Chamber Bucks purchases up to \$50!

To take advantage of this promotion and support local businesses, call the Stoughton Chamber of Commerce at (608) 873-7912 to place your order. Mention this promotion, and then pick up your Chamber Bucks at the Stoughton WI Chamber of Commerce, located at 532 East Main Street.

Chamber Bucks are redeemable at over 150 local Stoughton businesses. Full details and a list of participating businesses can be found at <http://ow.ly/85wP50Atgdg>.



3,961

People Reached

347

Engagements

Boost Post

Carol Oberheim Cushing, Rosanne Smith and 5 others · 1 Comment · 18 Shares

Like

Comment

Share



Performance for Your Post

3,961 People Reached

91 Reactions, Comments & Shares

54

Like

5

On Post

49

On Shares

7

Love

2

On Post

5

On Shares

2

Wow

0

On Post

2

On Shares

10

Comments

1

On Post

9

On Shares

18

Shares

18

On Post

0

On Shares

256 Post Clicks

21

Photo Views


62

Link Clicks

173

Other Clicks

 **Tailgaters of Stoughton WI**
July 10 · 🌐
Get your Chamber Bucks!!!!

 **The CK Realty Team**
July 8 · 🌐
Great deal!

 **Amie Edgington**
3d · 🌐
Dont miss out on this and support the community!




STOUGHTONWI.COM
Stoughton Utilities Recharge Together
Chamber Bucks Recharge Together

👍 Like 💬

 **Pancake Cafe Stoughton**
July 16 · 🌐
This is awesome!!!

 **STOUGHTONUTILITIES.COM**
Stoughton Utilities | Community Rech...
City of Stoughton Utilities information and onlin...

👍 Stoughton WI Chamber of Commerce and 6 others 1 Comment

👍 Like 💬 Comment ➦ Share 🗨

 Write a comment... 😊 📷 GIF 🗨

Most Relevant ▾

 **Rosanne Smith** It's the greatest deal.
Like · Reply · 1w

 **Deb Notstad** July 15 · 🌐

Hey Stoughtonites, here is an opportunity to support our local businesses and benefit from buying a few Chambers bucks...

Show Attachment

👍 Stoughton WI Chamber of Commerce and 3 others

 **McFarland State Bank** 6d · 🌐

Double "Chamber Bucks"! A great way to support local Stoughton businesses. Learn more below, or by reaching out to Stoughton WI Chamber of Commerce.

#StoughtonStrong #VisitStoughton

Show Attachment

👍 Stoughton WI Chamber of Commerce and 1 other 1 Share


 **Norwegian Heritage Center - Livsreise** July 16 · 🌐

Livsreise supports Stoughton's local merchants and you can too!


As a proud member of the Stoughton Chamber of Commerce we are excited to share the awesome promotion being offered, thanks to a partnership between Stoughton Utilities and the Stoughton WI Chamber of Commerce, Double your Chamber Bucks! See below for details.

Show Attachment

👍 3

 **Darlene Arneson** 4d · 🌐

A great opportunity! Thank you Stoughton Utilities!



 **Abbey Welsh - State Farm Insurance Agent** 5d · 🌐

How awesome is Stoughton Utilities





Crystal Engelke Welsh

4d · 🌐

What a great way to support local restaurants and businesses! I just ordered mine!

I can now spend \$100 for \$50, thanks to Stoughton WI Chamber of Commerce & Stoughton Utilities!!!

Stoughton Utilities is teaming up with the Stoughton Chamber of Commerce to aid local COVID-19 relief efforts and encourage spending at local businesses. Now through September (or while supplies last), Stoughton Utilities will double Chamber Bucks purchases up to \$50!

Chamber Bucks are redeemable at over 150 local Stoughton businesses, including these restaurants and fueling stops!



Blue Moon Community Farm

July 9 · 🌐

Did you know Blue Moon is a PROUD member of the Stoughton WI Chamber of Commerce??! The chamber has a smashing deal, thanks to the generosity of Stoughton Utilities, to support our local, vibrant businesses with Chamber bucks. You can use them at our farm, or at ANY chamber member business. We are all in this together, and I want so very much to see all of our community businesses still here and thriving when we get to the other side!! ❤️



Spry Whimsy Fiber Arts

July 28 · 🌐

Please keep supporting local! Double your dollars in Stoughton with Chamber Bucks!



Luann Lang Alme Thank you Stoughton Utilities!

Like · Reply · Message · 10h



1



Jenna Homburg This is wonderful! What a great idea!!

Like · Reply · 1w



Rosanne Smith Thank you Stoughton Utilities.

Like · Reply · 1w



1



Rosanne Smith Thank You! This is a win-win for the entire community. Thank You, I ordered mine today.



Rosanne Smith This was a great community gift. Chamber bucks are always worth the purchase.



Nicholas J Pedersen You can just buy one \$50 purchase? This isn't bundles or something?

Like · Reply · 3d



Author

Stoughton WI Chamber of Commerce Stoughton Utilities is matching up to \$50 (you can spend more if you like!). We can write checks in any denomination, minimum \$10. So you could order 5 \$20 checks or 4 \$25 checks.

Like · Reply · 3d



1



Nicholas J Pedersen I guess I didn't realize. I've seen those around. That's an everyone wins kinda deal. Thanks



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: August 12, 2020

To: Stoughton Utilities Committee

From: Brian R. Hoops
Stoughton Utilities Assistant Director

Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Customer Collections Status Report

SU is committed to continuing to provide essential health and public safety services to the community. The COVID-19 public health crisis brought about very uncertain times as our community experienced mandatory business shutdowns and stay at home orders. During that time, SU's commitment to the community extended to providing continued service to all residents and businesses, regardless of payment status. From the start of the public health crisis became apparent in March 2020, Stoughton Utilities has:

1. Waived all late payment penalties for active customers that did not make timely payment for service provided during the public health emergency,
2. Offered deferred payment agreements for all customers, including residential, commercial, and industrial customers, that had experienced economic hardships affecting their ability to pay,
3. Suspended any new notices of potential service disconnection, except where a threat to public health and safety existed.

On June 11, 2020, the Wisconsin Public Service Commission (PSC) determined it was reasonable to lift the temporary prohibition against disconnecting or refusing service, as well as create a phased-in schedule to eliminate the requirements to offer deferred payment agreements to all customers, and to allow utilities to issue disconnection notices beginning on July 15, 2020. At this time, Stoughton Utilities developed a plan to phase in a return to full collection activities, with service disconnections scheduled to occur on August 26.

At the meeting of the Stoughton Utilities Committee in July, staff discussed our planned approach to phase-in customer collection activities, balancing the economic health of the utility and the need to recover the delinquencies to minimize the impact on all rate payers, with the needs of our delinquent rate payers. These collection activities have begun, and we have experienced our first decrease in 30+ day delinquencies since September 2019.

On July 23, 2020, the PSC voted to extend the electric and water service disconnection moratorium until September 1, 2020.

To comply with the extended disconnection moratorium, our schedule has been adjusted as follows:

- SU will continue to offer deferred payment agreements to all customers in the residential, multi-family, and general service rate classifications. This includes tenant customers. DPAs may be considered for CP-1 and larger customers, determined on a case-by-case basis using payment history, size of delinquent balance, and requested payback period. Minimum down payments will be determined based on existing SU DPA policies.
- Personal phone calls continued throughout July to all severely delinquent accounts to discuss payment options, deferred payment agreements, and energy assistance will be discussed.
- A casual letter was mailed to all delinquent customers in late July, reminding them of their delinquent balance and recommending that they contact us to discuss their account. Information about energy assistance availability will be provided.
- In late July, past due notices were mailed to all delinquent accounts. Notices were mailed to 535 active customers, all \$15 or more delinquent from their June 29, 2020 billing due date. The total amount of customer delinquencies at this time was \$151,066.
 - We had previously not mailed any past due notices to customers since late February.
- On August 17, notices will be mailed to all delinquent accounts warning them of potential service disconnection.
 - This was previously scheduled for August 13 in the last report to the committee.
- On August 28, supplemental disconnection notices will be hand delivered to all delinquent service addresses that have their mail sent to an address other than the service address.
 - This was previously scheduled for August 21 in the last report to the committee.
- On August 31, we will send automated phone calls to all accounts that remain delinquent, warning them of potential service disconnection and advising them to contact us to discuss payment arrangements.
 - This was previously scheduled for August 24 in the last report to the committee.
- On September 1, we will send a second automated phone call to all accounts that remain delinquent, again warning them of potential service disconnection and advising them to contact us to discuss payment arrangements.
 - This was previously scheduled for August 25 in the last report to the committee.
- On September 1, we will hand deliver a physical notice to all service addresses that remain delinquent and do not have a phone number on file, and to all service addresses where we were not able to be successfully reach the customer using the automated phone call.
 - This was previously scheduled for August 25 in the last report to the committee.
- On September 2, electrical service disconnections will occur at service addresses that remain more than one month delinquent, unless the customer has entered into a deferred payment agreement with the utility, or has a medical need. If this date falls during a declared heat advisory, or if average daily temperatures fall within the range set by our Hot Weather Disconnection Policy, disconnections will be postponed.
 - This was previously scheduled for August 26 in the last report to the committee.



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: August 12, 2020
To: Stoughton Utilities Committee
From: Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Status Update: Lead Service Line Replacement Programs

Stoughton Utilities staff continues to work on developing a lead service line replacement program for both public and privately-owned lead service lines.

Staff continues to identify lead service lines through daylighting service lines and performing visual inspections of the public and private side pipe material. These efforts will greatly increase in upcoming weeks, as Stoughton Utilities water and wastewater operators will be dedicating their time to this effort. Staff will begin daylighting services on Prairie Street, and will move outward throughout all of Stoughton's historic neighborhoods.

Following service daylighting efforts, staff continues to update our GIS data to reflect the verified data. A map of known and presumed lead service lines is available to be viewed by the general public online at stoughtonutilities.com/lead.

Public and private lead service line replacements occurred in the Prospect, McKinley, and Grant Street neighborhood as part of the street and utility reconstruction project. This effort has concluded.

Our lead public education program continues. Staff continues to post informational and educational materials about lead service lines, service line flushing, and service line material verifications on our website and social media pages.



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

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Date: August 12, 2020
To: Stoughton Utilities Committee
From: Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Environmental Sustainability

This item is being placed on the agenda at the request of Alderperson and Utilities Committee Vice Chair Ben Heili for the purpose of coordinating discussion on this topic between the Stoughton Community Affairs and Council Policy Committee and the Stoughton Utilities Committee.



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Date: August 12, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Utilities Committee Future Agenda Item(s)

This item appears on all agendas of Committees of the City of Stoughton.