



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Utilities Committee will hold a regular meeting on the date and at the time and location given below.

Meeting of: **CITY OF STOUGHTON UTILITIES COMMITTEE**
Date/Time: Monday, November 16, 2020 at 5:30 p.m.
Location: Online Attendance: [GoToMeeting ID 583-145-413](#).
Members: Citizen Member David Erdman (Chair), Alderperson Ben Heili (Vice-Chair), Alderperson Regina Hirsch, Alderperson Greg Jenson, Citizen Member John Kallas, Mayor Tim Swadley, Citizen Member Dustin Thoren

AGENDA:

CALL TO ORDER

CONSENT AGENDA

(All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.)

- a. Draft Minutes of the October 19, 2020 Regular Utilities Committee Meeting
- b. Stoughton Utilities October Payments Due List Report
- c. Stoughton Utilities September Financial Summary
- d. Stoughton Utilities September Statistical Report
- e. Stoughton Utilities October Activities Report
- f. Communications

OLD BUSINESS

1. Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council **(Discussion)**

NEW BUSINESS

2. Wastewater treatment facility and sanitary sewer collection system 2019 Compliance Maintenance Annual Report (CMAR) – DNR Responses **(Discussion)**
3. 2020 Public Power Week Community Outreach Event Summary **(Discussion)**
4. Lead Service Line Replacement Program Status Update **(Discussion)**
5. Status Update: Customer Collections **(Discussion)**
6. Stoughton Utilities Environmental Sustainability **(Discussion)**
7. Scheduling of the Utilities Committee Regular Meeting in December **(Action)**
8. Utilities Committee Future Agenda Item(s) **(Discussion)**

ADJOURNMENT

Notices Sent To:

Stoughton Utilities Committee Members
Stoughton Utilities Director Jill M. Weiss, P.E.
Stoughton Utilities Assistant Director Brian Hoops

cc: Stoughton Assistant Director of Finance & City Treasurer Ryan Wiesen
Stoughton City Attorney Matthew Dregne
Stoughton Common Council Members
Stoughton City Clerk Holly Licht
Stoughton Deputy Clerk Candee Christen
Stoughton Leadership Team
Stoughton Utilities Electric System Supervisor Bryce Sime
Stoughton Utilities Operations Superintendent Sean Grady
Stoughton Utilities Water System Supervisor Kent Thompson
Stoughton Utilities Wastewater System Supervisor Brian Erickson
Unified Newspaper Group – Stoughton Courier Hub

CONNECTION INSTRUCTIONS: Please join the meeting from your computer, tablet or smartphone using the following URL:

<https://global.gotomeeting.com/join/583145413>

You can also dial in using your phone at (646) 749-3122 using access code: 583-145-413.

ATTENTION COMMITTEE MEMBERS: Two-thirds of members are needed for a quorum. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please contact Brian Hoops via telephone at (608) 877-7412, or via email at BHoops@stoughtonutilities.com.

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at this meeting to gather information. No action will be taken by any such group(s) at this meeting other than the Stoughton Utilities Committee consisting of the members listed above. An expanded meeting may constitute a quorum of the Common Council.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information, or to request such assistance, please contact Stoughton Utilities at (608) 873-3379.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at <http://stoughtonutilities.com/uc>.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, October 19, 2020 – 5:30 p.m.

Stoughton, WI

Page No. 1

Location: Online Attendance: GoToMeeting ID 180-548-901.

Members Present: Citizen Member David Erdman (Chair), Alderperson Ben Heili (Vice-Chair), Alderperson Regina Hirsch, Alderperson Greg Jenson, Citizen Member John Kallas, Mayor Tim Swadley, Citizen Member Dustin Thoren

Excused: None

Absent: None

Others Present: Stoughton Director of Finance & Comptroller Jamin Friedl, Stoughton Utilities Assistant Director Brian Hoops, Stoughton Utilities Director Jill Weiss

Call to Order: Utilities Committee Chairperson David Erdman called the regular Stoughton Utilities Committee Meeting to order at 5:30 p.m.

Utilities Committee Consent Agenda: Stoughton Utilities staff presented and discussed the Stoughton Utilities Committee consent agenda items.

Motion by Jenson, the motion seconded by Kallas, to approve the following consent agenda items as presented:

- a. Draft Minutes of the August 17, 2020 Regular Utilities Committee Meeting
- b. Stoughton Utilities August Payments Due List Report
- c. Stoughton Utilities September Payments Due List Report
- d. Stoughton Utilities July Financial Summary
- e. Stoughton Utilities August Financial Summary
- f. Stoughton Utilities July Statistical Report
- g. Stoughton Utilities August Statistical Report
- h. Stoughton Utilities August Activities Report
- i. Stoughton Utilities September Activities Report
- j. Communications

The motion carried unanimously 7 to 0.

Status of the Utilities Committee recommendation(s) to the Stoughton Common Council: Stoughton Utilities staff presented and discussed the following items from the Stoughton Utilities Committee that were approved and/or placed on file by the Stoughton Common Council:

Consent Agenda:

1. Draft Minutes of the July 20, 2020 Regular Utilities Committee Meeting
2. Stoughton Utilities July Payments Due List Report
3. Stoughton Utilities June Financial Summary
4. Stoughton Utilities June Statistical Report

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, October 19, 2020 – 5:30 p.m.

Stoughton, WI

Page No. 2

Business:

1. Wastewater 2019 Compliance Maintenance Annual Report (CMAR)
2. Naming the Stoughton Utilities Director and/or the Stoughton Director of Finance/Comptroller as Authorized Representatives to File Applications for Financial Assistance from the State of Wisconsin Environmental Improvement Fund

Discussion followed.

Stoughton Utilities Proposed 2021 Budget and Five Year (2021 – 2025) Capital Improvement Projects

(CIP) Plan: Stoughton Utilities and City staff presented and discussed the proposed 2021 Stoughton Utilities budget. Discussion followed. Stoughton Utilities and City staff presented and discussed the proposed 2021 five-year (2021-2025) Capital Improvement Projects (CIP) Plan. Discussion followed.

Motion by Hirsch, the motion seconded by Jenson, to approve the Stoughton Utilities 2021 budget and the Stoughton Utilities 2021 five-year (2021-2025) Capital Improvement Projects (CIP) Plan and recommend approval to the Stoughton Common Council. The motion carried unanimously 7 to 0.

Ordinance to Amend Sections 74-15(a) and 74-15(b) and Create Sections 74-15 (c) through (e) of the City of Stoughton Code of Ordinances, Relating to the Placement of Water Metering Facilities and the Replacement of Inaccessible Metering Facilities:

Stoughton Utilities staff presented and discussed a draft ordinance that would require the standardization of existing water metering plumbing arrangements that would not meet current plumbing codes. This ordinance is being proposed in preparation for our upcoming lead service line replacement program. Inaccessible metering locations not only pose accessibility concerns when servicing the meter, but can also pose potential dangers to servicing technicians. Discussion followed.

Motion by Heili, the motion seconded by Jenson, to approve amending Sections 74-15(a) and 74-15(b) and creating Sections 74-15 (c) through (e) of the City of Stoughton Code of Ordinances, relating to the placement of water metering facilities and the replacement of inaccessible metering facilities, and recommend approval of the adopting ordinance to the Stoughton Common Council. The motion carried unanimously 7 to 0.

Ordinance to Amend Sections 74-2(a) and 74-2(b) and Create Sections 74-2 (g) through (h) of the City of Stoughton Code of Ordinances, Relating to the Replacement of Indirect Service Lateral Connections:

Stoughton Utilities staff presented and discussed a draft ordinance that would require privately-owned service connection lines be connected directly to the public system, and where any indirect service connections are discovered, provides a method to require such indirect connections be relocated to directly connect to the public system. This ordinance is intended to address scenarios where a home or building on one parcel has a water or sanitary sewer service line that connects to service line that provides service to a home or building on a neighboring parcel. Utilities staff is aware of several locations where such connections exist, and examples of the issues that can arise from such indirect connections were given. Discussion followed.

Motion by Heili, the motion seconded by Jenson, to approve amending Sections 74-2(a) and 74-2(b) and Create Sections 74-2 (g) through (h) of the City of Stoughton Code of Ordinances, relating to the replacement of indirect service lateral connections, and recommend approval of the adopting ordinance to the Stoughton Common Council. The motion carried unanimously 7 to 0.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, October 19, 2020 – 5:30 p.m.

Stoughton, WI

Page No. 3

Authorizing Stoughton Utilities to Apply for the Wisconsin Department of Natural Resources Private Lead Service Line (LSL) Replacement Program Funding Grant: Stoughton Utilities staff presented and discussed the upcoming Private Lead Service Line Replacement Program grant opportunity offered by the Wisconsin Department of Natural Resources, and Stoughton Utilities' intent to apply for the grant to help fund the planned upcoming 2021 systemwide lead service line replacement program. Discussion followed.

Motion by Jenson, the motion seconded by Hirsch, to approve authorizing Stoughton Utilities to apply for the Wisconsin Department of Natural Resources Private Lead Service Line (LSL) Replacement Program Funding Grant, and recommend the approval and adoption of the corresponding resolution to the Stoughton Common Council on October 27, 2020. The motion carried unanimously 7 to 0.

Mayor Swadley and Utilities Director Weiss left the meeting at 7:00 p.m.

Status Update: Lead Service Line Replacement Programs: This item was tabled until the next meeting.

Status Update: Customer Collections: Stoughton Utilities staff presented and discussed an update on the current status of customer collections as a result of the COVID-19 public health crisis, and the status of current customer delinquencies. Staff informed the committee that SU has not completed any residential electric service disconnections since October 2019 and has not completed any water service disconnections since February 2020. Staff further informed the committee that commercial service disconnections resumed October 1, that the annual tax roll process began on October 15, and that customer delinquencies are approximately four times the amount they were at this time last year. Discussion followed.

Stoughton Utilities Environmental Sustainability: This item was tabled until the next meeting.

Utilities Committee Future Agenda Items: Staff informed the committee that upcoming meeting topics include the lead service line replacement program status update and the environmental sustainability discussion items that were tabled at tonight's meeting. Additional upcoming items include discussion regarding possible alternative options for progressing with the lead service line replacement program in 2021 in the case that the Wisconsin Department of Natural Resources (WDNR) grant is not received, and the WDNR response to our submitted 2019 Wastewater Compliance Maintenance Annual Report (CMAR). Discussion followed.

Adjournment: Being no further business before the committee, the Chair adjourned the regular Stoughton Utilities Committee Meeting at 7:10 p.m.

Respectfully submitted

Brian R. Hoops

Stoughton Utilities Assistant Director

Date: Tuesday, November 03, 2020
 Time: 11:21AM
 User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 1 of 5
 Report: 03699W.rpt
 Company: 7430

Period: - As of: 11/3/2020

| Check Nbr | Type | Date | Amount Paid | Vendor ID / Name | Description |
|----------------------|------|------------|-------------|--|---|
| Company: 7430 | | | | | |
| 002072 | EP | 10/6/2020 | 62,902.34 | 516 WELLS FARGO BANK | VO for check batch: 309985 |
| 002073 | HC | 10/8/2020 | 913,094.51 | 009 WPPI | WPPI-Renewable Energy/WPPI-Buy Back Solar Credit/WPPI-Large Power/WPPI-Support Services/WPPI-Support Services/WPPI-Support Services/WPPI-Support Services |
| 002074 | HC | 10/30/2020 | 172.03 | 952 AT&T | AT&T - Oct Ach/AT&T - Oct Ach |
| 002075 | HC | 10/30/2020 | 345.35 | 003 Alliant Energy - Ach | Alliant Energy - Oct Ach/Alliant Energy - Oct Ach/Alliant Energy - Oct Ach/Alliant Energy - Oct Ach/Alliant Energy - Oct Ach |
| 002076 | HC | 10/30/2020 | 292.98 | 010 WI Dept. of Revenue Taxpayment-Ach | Dept of Rev-Oct Ach |
| 002077 | HC | 10/30/2020 | 500.88 | 007 TDS Metrocom - Ach | TDS Metrocom - Oct Ach/TDS Metrocom - Oct Ach/TDS Metrocom - Oct Ach/TDS Metrocom - Oct Ach |
| 002078 | HC | 10/30/2020 | 981.47 | 002 Employee Benefits Corp - Ach | EBC- Oct Ach/EBC- Oct Ach/EBC- Oct Ach/EBC- Oct Ach |
| 002079 | HC | 10/30/2020 | 431.13 | 547 Charter Communications-Ach | Charter Comm-Oct Ach/Charter Comm-Oct Ach/Charter Comm-Oct Ach/Charter Comm-Oct Ach |
| 002080 | HC | 10/30/2020 | 83.36 | 856 GORDON FLESCH COMPANY, INC. | Gordon Flesch-Oct Ach/Gordon Flesch-Oct Ach/Gordon Flesch-Oct Ach/Gordon Flesch-Oct Ach |
| 002081 | HC | 10/30/2020 | 40.72 | 421 FIRST DATA CHARGES | First Data-Oct Ach/First Data-Oct Ach/First Data-Oct Ach/First Data-Oct Ach |
| 002082 | HC | 10/30/2020 | 1,810.34 | 001 Delta Dental - Ach | Delta Dental - Oct Ach/Delta Dental - Oct Ach/Delta Dental - Oct Ach |
| 002083 | HC | 10/30/2020 | 9,413.31 | 008 Payroll State Taxes - Ach | State Taxes-Oct Ach/State Taxes-Oct Ach/State Taxes-Oct Ach |
| 002084 | HC | 10/30/2020 | 14,148.88 | 020 Wells Fargo Bank-Ach | Client Analysis-Oct Ach/Client Analysis-Oct Ach/Client Analysis-Oct Ach/Client Analysis-Oct Ach |
| 002085 | HC | 10/30/2020 | 70,627.34 | 010 WI Dept. of Revenue Taxpayment-Ach | Dept of Rev-Oct Ach/Dept of Rev-Oct Ach |

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Stoughton Utilities
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 Company: 7430

Period: - As of: 11/3/2020

| Check Nbr | Type | Date | Amount Paid | Vendor ID / Name | Description |
|-----------|------|------------|-------------|-----------------------------------|---|
| 002086 | HC | 10/30/2020 | 47,067.67 | 025 Payroll Federal Taxes- Ach | Federal Taxes-Oct Ach/Federal Taxes-Oct Ach/Federal Taxes-Oct Ach/Federal Taxes-Oct Ach |
| 002087 | HC | 10/30/2020 | 1,874.36 | 004 Us Cellular - Ach | Us Cellular - Oct Ach/Us Cellular - Oct Ach/Us Cellular - Oct Ach |
| 002798 | CK | 10/29/2020 | 157.69 | 048 PAUL OTTESON | P Otteson-Customer Refund |
| 002799 | CK | 10/29/2020 | 4,007.50 | 090 SOLENIS LLC | Solenis-Praestol |
| 002800 | CK | 10/29/2020 | 24,611.86 | 131 CITY OF STOUGHTON | City Stoton-Oct Retirement/City Stoton-Oct Retirement/City Stoton-Oct Retirement |
| 002801 | CK | 10/29/2020 | 162.87 | 451 INSIGHT FS | Insight-Fuel/Insight-Fuel/Insight-Fuel |
| 027145 | CK | 10/1/2020 | 2,255.00 | 058 BOARDMAN CLARK LLP | Boardman-Atty fees |
| 027146 | CK | 10/1/2020 | 1,100.00 | 084 HARVEST FARMS, LLC | Harvest Farms-Emb Credits |
| 027147 | CK | 10/1/2020 | 4,192.53 | 327 BORDER STATES ELECTRIC SUPPLY | Border States-Supplies/Border States-Inventory/Border States-Supplies |
| 027148 | CK | 10/1/2020 | 47.18 | 324 ELECTRICAL TESTING LAB., LLC. | Elec Testing-Glove Tests |
| 027149 | CK | 10/1/2020 | 4,012.45 | 400 RESCO | Resco-Inventory/Resco-Supplies/Resco-Inventory/Resco-Supplies |
| 027150 | CK | 10/1/2020 | 170.50 | 451 INSIGHT FS | Insight-Diesel/Insight-Diesel/Insight-Diesel |
| 027151 | CK | 10/1/2020 | 10,487.00 | 620 STELLA JONES CORPORATION | Stella Jones-Repairs |
| 027152 | CK | 10/8/2020 | 1,000.75 | 327 BORDER STATES ELECTRIC SUPPLY | Border States-Inventory/Border States-Supplies/Border States-Supplies |
| 027153 | CK | 10/8/2020 | 269.67 | 416 MICHAEL RIGDON | M Rigdon-Deposit Refund |
| 027154 | CK | 10/8/2020 | 1,049.25 | 451 INSIGHT FS | Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel |
| 027155 | CK | 10/8/2020 | 103.45 | 928 DALE LABANOW | D Labanow-Construction Refund |
| 027156 | CK | 10/8/2020 | 242.51 | 239 ANNA BERG | A Berg-Deposit Refund |
| 027157 | CK | 10/8/2020 | 1,232.89 | 400 RESCO | Resco-Inventory/Resco-Supplies |

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| Check Nbr | Type | Date | Amount Paid | Vendor ID / Name | Description |
|-----------|------|------------|-------------|---|---|
| 027158 | CK | 10/8/2020 | 313.74 | 650 JOHN MELL | J Mell-Customer Refund/J Mell-Customer Refund/J Mell-Customer Refund |
| 027159 | CK | 10/8/2020 | 810.46 | 876 SANDY KING | S King-Deposit Refund |
| 027160 | CK | 10/8/2020 | 734.45 | 143 DIGGERS HOTLINE, INC. | Diggers Hotline-Sept Locates |
| 027161 | CK | 10/8/2020 | 506.66 | 166 INKWORKS, INC. | Inkworks-Ads |
| 027162 | CK | 10/8/2020 | 2,000.00 | 284 POSM SOFT LLC | Posm-Software |
| 027163 | CK | 10/8/2020 | 6,365.00 | 290 MID-WEST TREE & EXCAVATION, INC | Midwest-Trenching/Midwest Tree-Trenching |
| 027164 | CK | 10/8/2020 | 17,770.51 | 491 PUBLIC SVC. COMM. OF WI. | PSC-Assessments/PSC-Assessments |
| 027165 | CK | 10/8/2020 | 254,252.76 | 131 CITY OF STOUGHTON | City Stoton-Sept Aflac/City Stoton-Oct Life Ins/City Stoton-Aug Legal Shield/City Stoton-Oct Life Ins/City Stoton-19 Const Aug/City Stoton-Sept Water Twr/City Stoton-Sept Rent/City Stoton-19 Const Aug/City Stoton-Oct Life Ins/City Stoton-Oct Life Ins+ |
| 027166 | CK | 10/8/2020 | 5,478.05 | 386 HOOPER CORPORATION | Hooper-Pole Replacement |
| 027167 | CK | 10/8/2020 | 333.53 | 964 STEVE FELIO | S Felio-Solar Credit Refund |
| 027168 | CK | 10/15/2020 | 16,301.05 | 539 DEPT OF ADMIN-WISMART VENDOR #396028867 E | Dept of Admin-Q3 Pub Ben fees |
| 027169 | CK | 10/15/2020 | 841.20 | 550 FIRST SUPPLY LLC MADISON | First Supply-Supplies |
| 027170 | CK | 10/15/2020 | 7,301.66 | 362 UTILITY SERVICE CO., INC | Utility-Twr 3 Qtr |
| 027171 | CK | 10/15/2020 | 7,126.32 | 448 STRAND ASSOCIATES INC. | Strand-General Eng. |
| 027172 | CK | 10/15/2020 | 162.00 | 584 VINING SPARKS IBG, L.P. | Vining Sparks-Safekeeping |
| 027173 | CK | 10/15/2020 | 1,419.50 | 290 MID-WEST TREE & EXCAVATION, INC | Midwest-Trenching/Midwest-Trenching |
| 027174 | CK | 10/15/2020 | 196.00 | 327 BORDER STATES ELECTRIC SUPPLY | Border States-Inventory |
| 027175 | CK | 10/15/2020 | 307.96 | 781 DUNKIRK WATER POWER CO LLC | DunkirkDam-Customer Ref |
| 027176 | CK | 10/15/2020 | 567.68 | 146 STOUGHTON ELECTRIC UTIL. | Stoton Elec-Bulk Water/Stoton Elec-Bulk Water |

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| Check Nbr | Type | Date | Amount Paid | Vendor ID / Name | Description |
|-----------|------|------------|-------------|--|--|
| 027177 | CK | 10/15/2020 | 1,426.62 | 400 RESCO | Resco-Inventory/Resco-Inventory/Resco-Inventory/ Resco-Inventory/Resco-tds materials |
| 027178 | CK | 10/15/2020 | 969.45 | 405 ROSENBAUM CRUSHING & EXCAV. | Rosenbaum-Topsoil.sand |
| 027179 | CK | 10/15/2020 | 32,974.00 | 620 STELLA JONES CORPORATION | Stella Jones-Inventory/Stella Jones-Inventory/Stella Jones-Inventory/Stella Jones-Inventory |
| 027180 | CK | 10/15/2020 | 34,321.00 | 727 GLS UTILITY LLC | GLS-Sept Locates/GLS-Sept Locates/GLS-Sept Locates |
| 027181 | CK | 10/22/2020 | 2,501.25 | 290 MID-WEST TREE & EXCAVATION, INC | Midwest-Trenching/Midwest-Trenching/Midwest-Tre nching/Midwest-Trenching |
| 027182 | CK | 10/22/2020 | 3,288.29 | 400 RESCO | Resco-Inventory/Resco-Inventory/Resco-Inventory |
| 027183 | CK | 10/22/2020 | 320.05 | 103 CHAD OR SARAH WETHAL | C Wethal-Customer Refund |
| 027184 | CK | 10/22/2020 | 53,456.63 | 131 CITY OF STOUGHTON | City Stoton-Stormwater |
| 027185 | CK | 10/22/2020 | 1,065.00 | 232 MIDWEST TESTING LLC | Midwest-Wa Meter Tests |
| 027186 | CK | 10/22/2020 | 3,475.00 | 959 G. FOX & SON, INC. | G Fox-Harrison St repair/G Fox-208 S Monroe St |
| 027187 | CK | 10/22/2020 | 112,491.68 | 960 PARISI CONSTRUCTION CO., INC. | Parisi-Pay Request 1 |
| 027188 | CK | 10/22/2020 | 91.32 | 032 ALYSSA OR JOSHUA GERONON | A Gernon-Customer Refund |
| 027189 | CK | 10/22/2020 | 25.38 | 097 RAYMOND GAUS | R Gaus-Customer Refund |
| 027190 | CK | 10/22/2020 | 53.46 | 238 DON HEGGESTAD | D Heggstad-Customer Refund |
| 027191 | CK | 10/22/2020 | 320.23 | 321 OAKLAND PROPERTY SERVICES J WILLIAMS | Oakland-Customer Refund |
| 027192 | CK | 10/22/2020 | 84.08 | 765 CHAUNTE EIFERT | C Eifert-Customer Refund |
| 027193 | CK | 10/22/2020 | 165.75 | 166 INKWORKS, INC. | Inkworks-Service Disc |
| 027194 | CK | 10/22/2020 | 15.87 | 387 REGINAL GIVENS | R Givens-Customer Refund |
| 027195 | CK | 10/22/2020 | 1,022.07 | 451 INSIGHT FS | Insight-Fuel/Insight-Fuel/Insight-Fuel |
| 027196 | CK | 10/22/2020 | 122.99 | 558 WILLIAM MANSFIELD | W Mansfield- Customer Refund |

Date: Tuesday, November 03, 2020
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Stoughton Utilities
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Period: - As of: 11/3/2020

| Check Nbr | Type | Date | Amount Paid | Vendor ID / Name | Description |
|----------------------|------|------------|---------------------|---|---|
| 027197 | CK | 10/22/2020 | 53.43 | 796 AMELIA SACCARO | A Saccaro-Customer Refund |
| 101989 | CK | 10/1/2020 | 1,487.51 | 463 GREAT-WEST | Great West-Oct A Def Comp |
| 101990 | CK | 10/1/2020 | 5,677.83 | 603 SEERA-WIPFLI LLP | SEERA-CTC funds |
| 101991 | CK | 10/1/2020 | 300.00 | 731 NORTH SHORE BANK FSB-DEFERRED COMP. | N Shore Bk-Oct A Def Comp |
| 101992 | CK | 10/1/2020 | 3,339.26 | 852 INFOSEND, INC | Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing |
| 101993 | CK | 10/1/2020 | 5,252.00 | 995 MEUW | MEUW-Training Program/MEUW-Training Program/MEUW-Training Program |
| 101994 | CK | 10/15/2020 | 1,489.42 | 463 GREAT-WEST | Great West-Oct B Def Comp |
| 101995 | CK | 10/15/2020 | 5,552.89 | 603 SEERA-WIPFLI LLP | Seera-Ctc funds |
| 101996 | CK | 10/15/2020 | 223.50 | 718 CGC, INC. | CGC-Testing/CGC-Testing |
| 101997 | CK | 10/15/2020 | 300.00 | 731 NORTH SHORE BANK FSB-DEFERRED COMP. | N Shore Bank-Oct B Def Comp |
| 101998 | CK | 10/15/2020 | 3,390.65 | 852 INFOSEND, INC | Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing |
| 101999 | CK | 10/29/2020 | 22,860.85 | 157 FORSTER ELEC. ENG.,INC. | Forster-Tech Assist/Forster-Roby Rd & Us 51/Forster-AT & T Attach/Forster-Tds make ready/Forster-Scada panel/Forster-East Sub Rep/Forster-Tech Assist/Forster-Tech Assist |
| 102000 | CK | 10/29/2020 | 18.05 | 181 BRIAN HOOPS | B Hoops-Expense Reimb |
| 102001 | CK | 10/29/2020 | 1,535.16 | 463 GREAT-WEST | Great West-Oct C Def Comp |
| 102002 | CK | 10/29/2020 | 300.00 | 731 NORTH SHORE BANK FSB-DEFERRED COMP. | N Shore Bk-Oct C Def Comp |
| Company Total | | | 1,801,648.97 | | |

Date: Tuesday, October 06, 2020

Time: 10:12AM

User: SGUNSOLUS

Stoughton Utilities Posting Preview Report

Select By: {PSSPurchCard.RefNbr} = '0000000120'

| Company | Account | Sub | Vendor ID | Merchant | Amount | Description | Post Date | Emp ID | Projec |
|--------------------------|---------|------------------------------|-----------|---------------------------|--------|--|------------|--------|--------------|
| Import ID: 009010 | | Import # : 0000000120 | | | | | | | |
| 7450 | 652 | 000000 | 472 | ELECTRIC MOTOR WAREHOUSE | -4.12 | CHEMICAL TANK EXHAUST FAN | 09/23/2020 | 8700 | - |
| 7460 | 833 | 000000 | 526 | BATTERIES PLUS #0583 | -96.00 | BATTERY REFUND | 09/02/2020 | 8200 | - |
| 7450 | 642 | 000000 | 824 | UPS 1Z17Y6230395760381 | 10.72 | SHIPPING OF WATER SAMPLES TO LAB | 09/11/2020 | 3680 | - |
| 7430 | 903 | 000000 | 922 | DOT E PAY WIN ACC | 6.00 | Accident report for WO invoicing | 09/28/2020 | 3550 | - |
| 7430 | 920 | 000000 | 089 | MUNICIPAL ELECTRIC UTILIT | 60.00 | Training Expense - Registration - MEUW Accounting and CS Seminar | 09/01/2020 | 3680 | - |
| 7450 | 642 | 000000 | 824 | UPS 1Z17Y6230392228186 | 10.72 | SHIPPING OF WATER SAMPLES TO LAB | 09/04/2020 | 3680 | - |
| 7450 | 642 | 000000 | 824 | UPS 1Z17Y6230398670991 | 10.72 | SHIPPING OF WATER SAMPLES TO LAB | 09/14/2020 | 3680 | - |
| 7450 | 921 | 000000 | 352 | STAPLS7313776267000001 | 26.31 | GENERAL OFFICE SUPPLIES - BILLING | 09/14/2020 | 3680 | - |
| 7460 | 851 | 000000 | 352 | STAPLS7313776267000001 | 35.09 | GENERAL OFFICE SUPPLIES - BILLING | 09/14/2020 | 3680 | - |
| 7430 | 233 | 001099 | 352 | STAPLS7313776267000001 | 11.71 | GENERAL OFFICE SUPPLIES - BILLING | 09/14/2020 | 3680 | - |
| 7430 | 921 | 000000 | 352 | STAPLS7313776267000001 | 73.11 | GENERAL OFFICE SUPPLIES - BILLING | 09/14/2020 | 3680 | - |
| 7450 | 642 | 000000 | 824 | UPS 1Z17Y6230390859392 | 10.72 | SHIPPING OF WATER SAMPLES TO LAB | 09/18/2020 | 3680 | - |
| 7430 | 921 | 000000 | 352 | STAPLS7313776267000002 | 46.44 | GENERAL OFFICE SUPPLIES - BILLING | 09/21/2020 | 3680 | - |
| 7450 | 921 | 000000 | 352 | STAPLS7313776267000002 | 16.72 | GENERAL OFFICE SUPPLIES - BILLING | 09/21/2020 | 3680 | - |
| 7430 | 921 | 000000 | 889 | PITNEY BOWES PI | 76.71 | General office supplies - billing | 09/30/2020 | 3680 | - |
| 7430 | 921 | 000000 | 836 | MSFT E0400BXOR0 | 78.65 | SAAS LICENSING - MONTHLY - O365 - SKYPE TIER II | 09/03/2020 | 5250 | - |
| 7450 | 921 | 000000 | 889 | PITNEY BOWES PI | 27.61 | General office supplies - billing | 09/30/2020 | 3680 | - |
| 7450 | 921 | 000000 | 836 | MSFT E0400BXOR0 | 28.60 | SAAS LICENSING - MONTHLY - O365 - SKYPE TIER II | 09/03/2020 | 5250 | - |
| 7430 | 233 | 001099 | 352 | STAPLS7313776267000002 | 7.44 | GENERAL OFFICE SUPPLIES - BILLING | 09/21/2020 | 3680 | - |
| 7460 | 851 | 000000 | 836 | MSFT E0400BXPDE | 2.50 | SAAS LICENSING - MONTHLY - O365 - ONEDRIVE | 09/03/2020 | 5250 | - |
| 7450 | 903 | 000000 | 419 | PAYFLOW/PAYPAL | 26.05 | Credit card processing - Online MyAccount | 09/03/2020 | 5250 | - |
| 7460 | 840 | 000000 | 419 | PAYFLOW/PAYPAL | 34.74 | Credit card processing - Online MyAccount | 09/03/2020 | 5250 | - |
| 7430 | 233 | 001099 | 419 | PAYFLOW/PAYPAL | 11.59 | Credit card processing - Online MyAccount | 09/03/2020 | 5250 | - |
| 7430 | 921 | 000000 | 836 | MSFT E0400BXPDE | 5.50 | SAAS LICENSING - MONTHLY - O365 - ONEDRIVE | 09/03/2020 | 5250 | - |
| 7450 | 921 | 000000 | 836 | MSFT E0400BXPDE | 2.00 | SAAS LICENSING - MONTHLY - O365 - ONEDRIVE | 09/03/2020 | 5250 | - |
| 7460 | 851 | 000000 | 836 | MSFT E0400BXOR0 | 35.75 | SAAS LICENSING - MONTHLY - O365 - SKYPE TIER II | 09/03/2020 | 5250 | - |
| 7460 | 851 | 000000 | 352 | STAPLS7313776267000002 | 22.29 | GENERAL OFFICE SUPPLIES - BILLING | 09/21/2020 | 3680 | - |
| 7430 | 233 | 001099 | 889 | PITNEY BOWES PI | 12.28 | General office supplies - billing | 09/30/2020 | 3680 | - |
| 7430 | 903 | 000000 | 419 | PAYFLOW/PAYPAL | 72.37 | Credit card processing - Online MyAccount | 09/03/2020 | 5250 | - |
| 7460 | 851 | 000000 | 889 | PITNEY BOWES PI | 36.82 | General office supplies - billing | 09/30/2020 | 3680 | - |
| 7450 | 921 | 000000 | 422 | AMAZON.COM MU6CK0H42 | 18.81 | IT PERIPHERALS - JWEISS | 09/08/2020 | 5250 | - |
| 7460 | 851 | 000000 | 422 | AMAZON.COM MU6CK0H42 | 23.52 | IT PERIPHERALS - JWEISS | 09/08/2020 | 5250 | - |
| 7450 | 642 | 000000 | 675 | WI STATE HYGIENE LAB | 26.00 | FLUORIDE SAMPLING | 09/02/2020 | 7400 | - |
| 7430 | 933 | 000000 | 543 | KUNES COUNTRY SUPERSTORE | 321.47 | TRUCK 13 REPAIR | 09/28/2020 | 5200 | - |
| 7430 | 934 | 000000 | 422 | AMAZON.COM MK21U6LC1 AMZN | 71.36 | BUCKET TRUCK WHEEL CHOCKS | 09/30/2020 | 5200 | - |
| 7430 | 934 | 000000 | 172 | TEREX USA | 380.12 | TRUCK 5 REPAIRS | 09/03/2020 | 4000 | - |
| 7430 | 921 | 000000 | 422 | AMAZON.COM MU6CK0H42 | 51.72 | IT PERIPHERALS - JWEISS | 09/08/2020 | 5250 | - |
| 7430 | 594 | 000000 | 994 | TRACTOR SUPPLY #2236 | 3.27 | FIELD PROPANE REFILLS | 09/14/2020 | 5275 | - |
| 7430 | 370 | 003300 | 327 | BORDER STATES INDUSTRIES | 700.00 | ELECTRIC METERS | 09/23/2020 | 5200 | - |
| 7430 | 597 | 000000 | 108 | ASLESON'S TRUE VALUE HDW | 19.99 | METER TECH POUCH | 09/04/2020 | 5200 | - |
| 7430 | 107.14 | 000000 | 108 | ASLESON'S TRUE VALUE HDW | 8.94 | STRAPS | 09/04/2020 | 5200 | 190022UA - 1 |
| 7430 | 921 | 000000 | 422 | AMAZON.COM MU80U8WE0 AMZN | 16.83 | IT PERIPHERALS - FIELD | 09/18/2020 | 5250 | - |

Date: Tuesday, October 06, 2020

Time: 10:12AM

User: SGUNSOLUS

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| Company | Account | Sub | Vendor ID | Merchant | Amount | Description | Post Date | Emp ID | Projec |
|---------|---------|--------|-----------|---------------------------|----------|--|------------|--------|--------------|
| 7450 | 921 | 000000 | 422 | AMAZON.COM MU80U8WE0 AMZN | 6.12 | IT PERIPHERALS - FIELD | 09/18/2020 | 5250 | - |
| 7460 | 851 | 000000 | 422 | AMAZON.COM MU80U8WE0 AMZN | 7.65 | IT PERIPHERALS - FIELD | 09/18/2020 | 5250 | - |
| 7450 | 675 | 000000 | 108 | ASLESON'S TRUE VALUE HDW | 19.84 | CURB STOP REPAIR PARTS | 09/01/2020 | 8700 | - |
| 7450 | 677 | 000000 | 148 | FASTENAL COMPANY 01WISTG | 25.70 | PAINT SUPPLIES FOR HYRDANTS | 09/02/2020 | 8700 | - |
| 7450 | 652 | 000000 | 472 | ELECTRIC MOTOR WAREHOUSE | 79.11 | CHEMICAL TANK EXHAUST FAN | 09/21/2020 | 8700 | - |
| 7430 | 933 | 000000 | 994 | TRACTOR SUPPLY #2236 | 15.34 | FORKLIFT PROPANE | 09/10/2020 | 5275 | - |
| 7430 | 593 | 000000 | 994 | TRACTOR SUPPLY #2236 | 3.26 | FIELD PROPANE REFILLS | 09/14/2020 | 5275 | - |
| 7450 | 107.14 | 000000 | 354 | HYDRO DESIGNS | 3,164.00 | CROSS CONNECTIONS | 09/02/2020 | 7400 | 200901XX - 1 |
| 7450 | 641 | 000000 | 309 | HAWKINS INC | 1,227.36 | CHEMICALS | 09/07/2020 | 7400 | - |
| 7450 | 675 | 000000 | 816 | CORE & MAIN LP 233 | 60.00 | CURB STOP WRENCH | 09/11/2020 | 7400 | - |
| 7450 | 642 | 000000 | 974 | NORTHERN LAKE SERVICE- IN | 298.00 | REGULATORY LAB ANALYSIS | 09/14/2020 | 7400 | - |
| 7450 | 642 | 000000 | 571 | USA BLUE BOOK | 170.38 | WATER TESTING SUPPLIES | 09/25/2020 | 7400 | - |
| 7430 | 903 | 000000 | 419 | PAYFLOW/PAYPAL | 53.07 | Credit card processing - Desktop and recurring | 09/03/2020 | 5250 | - |
| 7450 | 903 | 000000 | 419 | PAYFLOW/PAYPAL | 19.10 | Credit card processing - Desktop and recurring | 09/03/2020 | 5250 | - |
| 7460 | 840 | 000000 | 419 | PAYFLOW/PAYPAL | 25.47 | Credit card processing - Desktop and recurring | 09/03/2020 | 5250 | - |
| 7430 | 233 | 001099 | 419 | PAYFLOW/PAYPAL | 8.51 | Credit card processing - Desktop and recurring | 09/03/2020 | 5250 | - |
| 7430 | 921 | 000000 | 836 | MSFT E0400BXDE9 | 1.10 | SAAS LICENSING - MONTHLY - O365 - SKYPE TIER I | 09/03/2020 | 5250 | - |
| 7450 | 921 | 000000 | 836 | MSFT E0400BXDE9 | 0.40 | SAAS LICENSING - MONTHLY - O365 - SKYPE TIER I | 09/03/2020 | 5250 | - |
| 7460 | 851 | 000000 | 836 | MSFT E0400BXDE9 | 0.50 | SAAS LICENSING - MONTHLY - O365 - SKYPE TIER I | 09/03/2020 | 5250 | - |
| 7450 | 641 | 000000 | 309 | HAWKINS INC | 1,588.72 | CHEMICALS | 09/25/2020 | 7400 | - |
| 7460 | 831 | 000000 | 994 | MACQUEEN EQUIPMENT GROUP | 595.53 | JOYSTICK FOR BOOM CONTROLS | 09/21/2020 | 8200 | - |
| 7430 | 107.14 | 000000 | 327 | BORDER STATES INDUSTRIES | 669.00 | TDS EXPENDITURES | 09/07/2020 | 4100 | 190212XX - 1 |
| 7430 | 107.14 | 000000 | 327 | BORDER STATES INDUSTRIES | 1,097.29 | TDS EXPENDITURES | 09/23/2020 | 4100 | 190212XX - 1 |
| 7430 | 107.14 | 000000 | 327 | BORDER STATES INDUSTRIES | 1,654.17 | TDS EXPENDITURES | 09/25/2020 | 4100 | 190212XX - 1 |
| 7430 | 594 | 000000 | 355 | STUART C IRBY | 65.00 | LAG SCREWS | 09/30/2020 | 4100 | - |
| 7430 | 107.14 | 000000 | 327 | BORDER STATES INDUSTRIES | 948.80 | TDS EXPENDITURES | 09/25/2020 | 4100 | 190212XX - 1 |
| 7450 | 932 | 000000 | 169 | JEFFERSON FIRE & SAFETY | 140.84 | ANNUAL FIRE MAINT | 09/24/2020 | 4100 | - |
| 7460 | 834 | 000000 | 169 | JEFFERSON FIRE & SAFETY | 176.05 | ANNUAL FIRE MAINT | 09/24/2020 | 4100 | - |
| 7430 | 232 | 001099 | 327 | BORDER STATES INDUSTRIES | 179.00 | ELECTRIC INVENTORY-BORDER STATES | 09/25/2020 | 4100 | - |
| 7430 | 107.14 | 000000 | 327 | BORDER STATES INDUSTRIES | 234.39 | TDS EXPENDITURES | 09/25/2020 | 4100 | 190212XX - 1 |
| 7430 | 107.14 | 000000 | 327 | BORDER STATES INDUSTRIES | 140.74 | TDS EXPENDITURES | 09/25/2020 | 4100 | 190212XX - 1 |
| 7430 | 232 | 001099 | 327 | BORDER STATES INDUSTRIES | 139.00 | ELECTRIC INVENTORY-BORDER STATES | 09/25/2020 | 4100 | - |
| 7430 | 232 | 001099 | 787 | MILLENNIUM | 2,124.27 | ELECTRIC INVENTORY-MILLENNIUM | 09/28/2020 | 4100 | - |
| 7430 | 232 | 001099 | 134 | CRESCENT ELECTRIC 087 | 100.84 | ELECTRIC INVENTORY-CRESCENT | 09/29/2020 | 4100 | - |
| 7430 | 232 | 001099 | 355 | STUART C IRBY | 4,336.20 | ELECTRIC INVENTORY | 09/30/2020 | 4100 | - |
| 7430 | 107.14 | 000000 | 355 | STUART C IRBY | 60.00 | TDS EXPENDITURES | 09/30/2020 | 4100 | 190212XX - 1 |
| 7430 | 232 | 001099 | 355 | STUART C IRBY | 121.25 | ELECTRIC INVENTORY-IRBY | 09/30/2020 | 4100 | - |
| 7430 | 232 | 001099 | 355 | STUART C IRBY | 627.55 | ELECTRIC INVENTORY-IRBY | 09/30/2020 | 4100 | - |
| 7430 | 107.14 | 000000 | 355 | STUART C IRBY | 41.00 | TDS EXPENDITURES | 09/30/2020 | 4100 | 190212XX - 1 |
| 7430 | 107.14 | 000000 | 327 | BORDER STATES INDUSTRIES | 535.20 | TDS EXPENDITURES | 09/07/2020 | 4100 | 190212XX - 1 |
| 7430 | 232 | 001099 | 355 | STUART C IRBY | 93.21 | ELECTRIC INVENTORY-IRBY | 09/09/2020 | 4100 | - |
| 7430 | 107.14 | 000000 | 355 | STUART C IRBY | 24.02 | TDS EXPENDITURES | 09/09/2020 | 4100 | 190212XX - 1 |
| 7430 | 934 | 000000 | 994 | CAPITAL EQUIPMENT | 69.00 | FORKLIFT MAINT | 09/01/2020 | 4100 | - |
| 7430 | 232 | 001099 | 134 | CRESCENT ELECTRIC 087 | 194.00 | ELECTRIC INVENTORY-CRESCENT | 09/01/2020 | 4100 | - |

Date: Tuesday, October 06, 2020

Time: 10:12AM

User: SGUNSOLUS

Stoughton Utilities Posting Preview Report

Select By: {PSSPurchCard.RefNbr} = '0000000120'

| Company | Account | Sub | Vendor ID | Merchant | Amount | Description | Post Date | Emp ID | Projec |
|---------------|---------|--------|-----------|--------------------------|------------------|---|------------|--------|--------------|
| 7450 | 232 | 001099 | 550 | FIRST SUPPLY WFPG MAD | 2,904.44 | WATER INVENTORY-FIRST SUPPLY | 09/02/2020 | 4100 | - |
| 7430 | 232 | 001099 | 327 | BORDER STATES INDUSTRIES | 456.96 | ELECTRIC INVENTORY-BORDER STATES | 09/04/2020 | 4100 | - |
| 7430 | 107.14 | 000000 | 327 | BORDER STATES INDUSTRIES | 9,152.50 | TDS EXPENDITURES | 09/14/2020 | 4100 | 190212XX - 1 |
| 7430 | 232 | 001099 | 327 | BORDER STATES INDUSTRIES | 524.88 | ELECTRIC INVENTORY-BORDER STATES | 09/14/2020 | 4100 | - |
| 7430 | 107.14 | 000000 | 327 | BORDER STATES INDUSTRIES | 263.54 | TDS EXPENDITURES | 09/14/2020 | 4100 | 190212XX - 1 |
| 7430 | 232 | 001099 | 327 | BORDER STATES INDUSTRIES | 1,428.77 | ELECTRIC INVENTORY-BORDER STATES | 09/14/2020 | 4100 | - |
| 7430 | 107.14 | 000000 | 327 | BORDER STATES INDUSTRIES | 770.93 | TDS EXPENDITURES | 09/14/2020 | 4100 | 190212XX - 1 |
| 7430 | 934 | 000000 | 994 | CAPITAL EQUIPMENT | 69.00 | FORKLIFT MAINT | 09/24/2020 | 4100 | - |
| 7430 | 932 | 000000 | 322 | IN SUNDANCE BIOCLEAN, IN | 280.50 | JANITORIAL | 09/16/2020 | 4000 | - |
| 7450 | 932 | 000000 | 322 | IN SUNDANCE BIOCLEAN, IN | 102.00 | JANITORIAL | 09/16/2020 | 4000 | - |
| 7460 | 834 | 000000 | 322 | IN SUNDANCE BIOCLEAN, IN | 127.50 | JANITORIAL | 09/16/2020 | 4000 | - |
| 7460 | 831 | 000000 | 528 | JET VAC ENVIRONMENTAL | 4,282.23 | TELEVISIONING TRACTOR AND CAMERA REPAIR | 09/18/2020 | 8200 | - |
| 7430 | 232 | 001099 | 355 | STUART C IRBY | 171.60 | ELECTRIC INVENTORY-IRBY | 09/04/2020 | 4100 | - |
| 7430 | 232 | 001099 | 355 | STUART C IRBY | 11,933.42 | ELECTRIC INVENTORY-IRBY | 09/23/2020 | 4100 | - |
| 7430 | 232 | 001099 | 327 | BORDER STATES INDUSTRIES | 4,591.81 | ELECTRIC INVENTORY-BORDER STATES | 09/25/2020 | 4100 | - |
| 7430 | 232 | 001099 | 355 | STUART C IRBY | 596.60 | ELECTRIC INVENTORY-IRBY | 09/30/2020 | 4100 | - |
| 7430 | 107.14 | 000000 | 108 | ASLESON'S TRUE VALUE HDW | 91.92 | BRACKET MOUNTING HARDWARE | 09/17/2020 | 6930 | 190022UA - 1 |
| 7430 | 921 | 000000 | 601 | SQ FOSDAL HOME BAKERY | 31.50 | DONUTS FOR CLASS | 09/24/2020 | 6930 | - |
| 7460 | 831 | 000000 | 422 | AMZN MKTP US MU46R3IG1 | 64.98 | JETTING AND TELEVISIONING RADIOS | 09/09/2020 | 8200 | - |
| 7430 | 932 | 000000 | 169 | JEFFERSON FIRE & SAFETY | 387.31 | ANNUAL FIRE MAINT | 09/24/2020 | 4100 | - |
| 7460 | 834 | 000000 | 169 | JEFFERSON FIRE & SAFETY | 211.55 | ANNUAL MAINTENANCE | 09/23/2020 | 8200 | - |
| 7460 | 833 | 000000 | 571 | USA BLUE BOOK | 534.86 | AERATION BLOWER INLET FILTERS | 09/24/2020 | 8200 | - |
| 7460 | 833 | 000000 | 830 | NCL OF WISCONSIN INC | 385.12 | LAB SUPPLIES | 09/29/2020 | 8300 | - |
| 7430 | 594 | 000000 | 422 | AMZN MKTP US MMY839B0 | 57.37 | TOWELS | 09/01/2020 | 4100 | - |
| Total: | | | | | 62,902.34 | | | | |

Stoughton Utilities

Financial Summary

September 2020 YTD

Overall Summary:

YTD 2020 operating income is \$1,000,000 up \$16,500 from 2019. Electric is up \$62,300. Water is down \$42,800. Wastewater is down \$2,900.

Electric Summary:

2020 operating income was \$455,000 up \$62,300 from the prior year YTD. Sales revenues were down \$106,300 but were offset in full by reduced power costs. YTD kWh sales are down 3.4 million, or 3.1%. The decline in sales revenue is due to lower industrial power sales. September accounted for approximately 44% of the reduced kWh sales.

Non-power operating expenses are up \$115,700 YTD, or 4.5%. Underground line expenses are up \$127,600 over 2019 YTD due to the TDS project. These additional expenses have been made up in part by lower payroll, technology, and other costs in 2020.

The rate of return is currently 2.86% compared to 2.5% at this point in time in 2019. Unrestricted cash balances are \$5.1 million (4.1 months of sales).

Water Summary:

Operating revenues were up \$12,700 or 0.7%. Total gallons sold YTD is running 1.0% lower than 2019. Residential sales accounts for the increase in revenues.

Operating expenses were up \$55,500, or 3.9%, compared to the prior year. \$21,100 of the extra expenses is from labor and benefit expenses. The remaining expense is mostly from increased locate expenses from the TDS project.

The rate of return is currently 2.83% compared to 3.49% at this point in time in 2019. Unrestricted cash balances are \$0.8 million (4.2 months of sales).

Wastewater Summary:

2020 operating revenues were up \$43,400 YTD, or 2.7%, from 2019. Regular sales were up \$110,200 but surcharge revenues were down \$66,800. The additional sales revenue is from residential customers.

Operating expenses were \$1,400,800, which was up \$46,300, or 3.4%, from the prior year. \$25,700 of the increase is from operating and maintenance labor in 2020. Unrestricted cash balances were \$0.6 million (3.6 months of sales).

Submitted by: Ryan Wiesen

STOUGHTON UTILITIES

Balance Sheets

As of September 30, 2020

| | <u>Electric</u> | <u>Water</u> | <u>Wastewater</u> | <u>Combined</u> |
|---------------------------------------|----------------------|----------------------|----------------------|----------------------|
| Assets | | | | |
| Cash & Investments | \$ 6,637,439 | \$ 2,242,630 | \$ 2,097,457 | \$ 10,977,526 |
| Customer A/R | 1,702,759 | 237,781 | 235,266 | 2,175,806 |
| Other A/R | 166,302 | 509 | (1,271) | 165,540 |
| Other Assets | 829,428 | 133,151 | 15,682 | 978,261 |
| Plant in Service | 30,715,429 | 16,818,920 | 31,591,918 | 79,126,266 |
| Accumulated Depreciation | (15,297,078) | (5,850,797) | (12,890,426) | (34,038,301) |
| Plant in Service - CIAC | 3,814,289 | 7,962,587 | - | 11,776,876 |
| Accumulated Depreciation-CIAC | (1,945,735) | (2,359,487) | - | (4,305,223) |
| Construction Work in Progress | 480,607 | 428,549 | 664,149 | 1,573,305 |
| GASB 68 Deferred Outflow | 1,042,969 | 354,076 | 431,889 | 1,828,934 |
| Total Assets | <u>\$ 28,146,409</u> | <u>\$ 19,967,918</u> | <u>\$ 22,144,664</u> | <u>\$ 70,258,991</u> |
| Liabilities + Net Assets | | | | |
| Accounts Payable | \$ 320,533 | \$ 65,717 | \$ 45,059 | \$ 431,309 |
| Payable to City of Stoughton | 406,435 | 333,000 | - | 739,435 |
| Interest Accrued | (822) | 31,877 | 36,852 | 67,907 |
| Other Liabilities | 782,332 | 86,741 | 97,342 | 966,416 |
| Long-Term Debt | 3,826,286 | 3,716,302 | 3,658,266 | 11,200,854 |
| Net Assets | 22,076,671 | 15,484,813 | 18,042,292 | 55,603,776 |
| GASB 68 Deferred Inflow | 734,974 | 249,468 | 264,852 | 1,249,294 |
| Total Liabilities + Net Assets | <u>\$ 28,146,409</u> | <u>\$ 19,967,918</u> | <u>\$ 22,144,664</u> | <u>\$ 70,258,991</u> |

STOUGHTON UTILITIES

Year-to-Date Combined Income Statement
September 30, 2020

| | Electric | Water | Wastewater | Total |
|---------------------------------|----------------------|---------------------|---------------------|----------------------|
| <i>Operating Revenue:</i> | | | | |
| Sales | \$ 11,176,494 | \$ 1,726,979 | \$ 1,595,189 | \$ 14,498,661 |
| Other | 133,843 | 48,826 | 37,916 | 220,584 |
| <i>Total Operating Revenue:</i> | \$ 11,310,336 | \$ 1,775,804 | \$ 1,633,105 | \$ 14,719,245 |
| <i>Operating Expense:</i> | | | | |
| Purchased Power | 8,260,898 | - | - | 8,260,898 |
| Expenses (Including Taxes) | 1,322,161 | 746,250 | 748,278 | 2,816,689 |
| PILOT | 353,250 | 333,000 | - | 686,250 |
| Depreciation | 919,053 | 383,805 | 652,500 | 1,955,358 |
| <i>Total Operating Expense:</i> | \$ 10,855,362 | \$ 1,463,055 | \$ 1,400,778 | \$ 13,719,194 |
| <i>Operating Income</i> | \$ 454,974 | \$ 312,749 | \$ 232,327 | \$ 1,000,051 |
| Non-Operating Income | 237,139 | 14,143 | 21,941 | 273,223 |
| Non-Operating Expense | (73,841) | (65,214) | (73,728) | (212,784) |
| <i>Net Income</i> | \$ 618,272 | \$ 261,678 | \$ 180,540 | \$ 1,060,490 |

STOUGHTON UTILITIES

Year-to-Date Combined Income Statement
September 30, 2019

| | Electric | Water | Wastewater | Total |
|---------------------------------|----------------------|---------------------|---------------------|----------------------|
| <i>Operating Revenue:</i> | | | | |
| Sales | \$ 11,282,820 | \$ 1,712,346 | \$ 1,484,966 | \$ 14,480,133 |
| Other | 120,816 | \$ 50,789 | \$ 104,764 | 276,369 |
| <i>Total Operating Revenue:</i> | \$ 11,403,636 | \$ 1,763,136 | \$ 1,589,730 | \$ 14,756,502 |
| <i>Operating Expense:</i> | | | | |
| Purchased Power | 8,532,109 | - | - | 8,532,109 |
| Expenses (Including Taxes) | 1,241,466 | 697,532 | 709,462 | 2,648,460 |
| PILOT | 344,997 | 328,500 | - | 673,497 |
| Depreciation | 892,350 | 381,573 | 645,003 | 1,918,926 |
| <i>Total Operating Expense:</i> | \$ 11,010,922 | \$ 1,407,605 | \$ 1,354,465 | \$ 13,772,992 |
| <i>Operating Income</i> | \$ 392,714 | \$ 355,530 | \$ 235,265 | \$ 983,510 |
| Non-Operating Income | 313,416 | 29,539 | 117,512 | 460,467 |
| Non-Operating Expense | (110,873) | (34,497) | (83,250) | (228,620) |
| <i>Net Income</i> | \$ 595,257 | \$ 350,572 | \$ 269,527 | \$ 1,215,356 |

STOUGHTON UTILITIES

Rate of Return

Year-to-Date September 30, 2020

| | <u>Electric</u> | <u>Water</u> |
|----------------------------------|-----------------|---------------|
| Operating Income (Regulatory) | \$ 454,974 | \$ 312,749 |
| Average Utility Plant in Service | 30,126,403 | 16,691,810 |
| Average Accumulated Depreciation | (14,637,878) | (5,566,633) |
| Average Materials and Supplies | 313,390 | 41,410 |
| Average Regulatory Liability | (77,564) | (119,802) |
| Average Customer Advances | 159,362 | - |
| Average Net Rate Base | \$ 15,883,713 | \$ 11,046,785 |
| September 2020 Rate of Return | 2.86% | 2.83% |
| September 2019 Rate of Return | 2.50% | 3.49% |
| December 2019 Rate of Return | 2.87% | 4.65% |
| Authorized Rate of Return | 4.90% | 5.00% |

STOUGHTON UTILITIES
Cash and Investments Summary
As of September 30, 2020

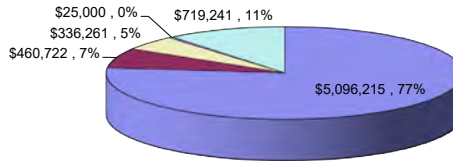
Electric

September 2020

| | | |
|---------------------------------|-----------|------------------|
| Unrestricted (4.1 months sales) | \$ | 5,096,215 |
| Bond Reserve | \$ | 460,722 |
| Redemption Fund (P&I) | \$ | 336,261 |
| Depreciation | \$ | 25,000 |
| Designated | \$ | 719,241 |
| Total | \$ | 6,637,439 |

Electric Cash - September 2020

■ Unrestricted (4.1 months sales)
 ■ Bond Reserve
 ■ Redemption Fund (P&I)
 ■ Depreciation
 ■ Designated



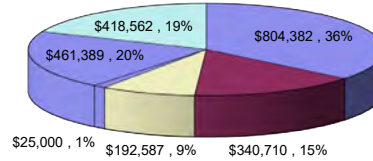
Water

September 2020

| | | |
|---------------------------------|-----------|------------------|
| Unrestricted (4.2 months sales) | \$ | 804,382 |
| Bond Reserve | \$ | 340,710 |
| Redemption Fund (P&I) | \$ | 192,587 |
| Depreciation | \$ | 25,000 |
| Construction | \$ | 461,389 |
| Designated | \$ | 418,562 |
| Total | \$ | 2,242,630 |

Water Cash - Septembers 2020

■ Unrestricted (4.2 months sales)
 ■ Bond Reserve
 ■ Redemption Fund (P&I)
 ■ Depreciation
 ■ Construction
 ■ Designated



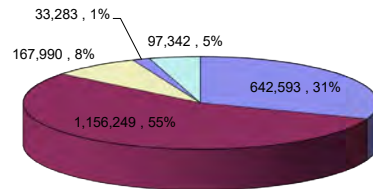
Wastewater

September 2020

| | | |
|---------------------------------|--|------------------|
| Unrestricted (3.6 months sales) | | 642,593 |
| DNR Replacement | | 1,156,249 |
| Redemption Fund (P&I) | | 167,990 |
| Depreciation | | 33,283 |
| Designated | | 97,342 |
| Total | | 2,097,457 |

Wastewater Cash - September 2020

■ Unrestricted (3.6 months sales)
 ■ DNR Replacement
 ■ Redemption Fund (P&I)
 ■ Depreciation
 ■ Designated



STOUGHTON UTILITIES
2020 Statistical Worksheet

| Electric | Total Sales 2019 Kwh | Total Kwh Purchased 2019 | Total Sales 2020 Kwh | Total Kwh Purchased 2020 | Demand Peak 2019 | Demand Peak 2020 |
|-----------------|---------------------------------|-------------------------------------|---------------------------------|-------------------------------------|-----------------------------|-----------------------------|
| January | 12,752,096 | 13,363,141 | 11,728,250 | 12,391,530 | 26,165 | 21,586 |
| February | 11,560,908 | 11,896,849 | 11,129,324 | 11,416,153 | 23,038 | 21,887 |
| March | 11,641,186 | 11,972,418 | 10,906,593 | 11,186,342 | 23,235 | 19,372 |
| April | 10,254,850 | 10,595,041 | 9,652,850 | 9,951,790 | 19,359 | 18,601 |
| May | 10,504,194 | 10,786,337 | 10,102,735 | 10,421,886 | 20,621 | 26,854 |
| June | 11,795,758 | 12,089,761 | 12,748,338 | 13,073,380 | 29,286 | 31,260 |
| July | 15,562,750 | 16,073,028 | 15,365,712 | 15,828,753 | 34,354 | 33,912 |
| August | 13,270,957 | 13,655,459 | 13,804,851 | 14,219,367 | 29,991 | 33,826 |
| September | 11,750,230 | 12,106,055 | 10,260,326 | 10,576,447 | 26,452 | 22,659 |
| October | | | | | | |
| November | | | | | | |
| December | | | | | | |
| TOTAL | 109,092,929 | 112,538,089 | 105,698,979 | 109,065,648 | | |

| Water | Total Sales 2019 Gallons | Total Gallons Pumped 2019 | Total Sales 2020 Gallons | Total Gallons Pumped 2020 | Max Daily High 2019 | Max Daily Highs 2020 |
|--------------|-------------------------------------|--------------------------------------|-------------------------------------|--------------------------------------|--------------------------------|---------------------------------|
| January | 36,143,000 | 39,813,000 | 34,224,000 | 40,776,000 | 1,466,000 | 1,719,000 |
| February | 33,948,000 | 36,797,000 | 34,338,000 | 36,978,000 | 1,443,000 | 1,424,000 |
| March | 36,020,000 | 38,991,000 | 37,037,000 | 41,146,000 | 1,419,000 | 1,468,000 |
| April | 34,264,000 | 37,730,000 | 34,367,000 | 39,015,000 | 1,465,000 | 1,513,000 |
| May | 37,645,000 | 40,546,000 | 34,896,000 | 39,801,000 | 1,557,000 | 1,533,000 |
| June | 38,429,000 | 43,316,000 | 36,384,000 | 44,175,000 | 2,109,000 | 1,818,000 |
| July | 41,307,000 | 46,203,000 | 40,745,000 | 47,721,000 | 2,049,000 | 2,226,000 |
| August | 39,742,000 | 43,446,000 | 44,598,000 | 51,115,000 | 1,681,000 | 2,246,000 |
| September | 37,863,000 | 42,389,000 | 35,753,000 | 41,605,000 | 1,633,000 | 1,721,000 |
| October | | | | | | |
| November | | | | | | |
| December | | | | | | |
| TOTAL | 335,361,000 | 369,231,000 | 332,342,000 | 382,332,000 | | |

| Wastewater | Total Sales 2019 Gallons | Total Treated Gallons 2019 | Total Sales 2020 Gallons | Total Treated Gallons 2020 | Precipitation 2019 | Precipitation 2020 |
|-------------------|-------------------------------------|---------------------------------------|-------------------------------------|---------------------------------------|-------------------------------|-------------------------------|
| January | 24,591,000 | 36,827,000 | 25,995,000 | 33,824,000 | 3.10 | 1.92 |
| February | 23,125,000 | 33,032,000 | 25,176,000 | 30,702,000 | 3.19 | 1.18 |
| March | 25,549,000 | 43,136,000 | 26,467,000 | 39,457,000 | 0.96 | 3.00 |
| April | 24,363,000 | 34,347,000 | 26,172,000 | 35,649,000 | 3.24 | 3.25 |
| May | 25,992,000 | 42,845,000 | 26,697,000 | 38,376,000 | 6.37 | 4.50 |
| June | 25,984,000 | 38,913,000 | 26,867,000 | 33,801,000 | 3.19 | 4.34 |
| July | 27,634,000 | 34,384,000 | 29,145,000 | 33,822,000 | 4.35 | 3.23 |
| August | 26,627,000 | 36,137,000 | 31,489,000 | 29,654,000 | 5.72 | 0.85 |
| September | 25,721,000 | 34,272,000 | 26,690,000 | 29,324,000 | 5.19 | 4.72 |
| October | | | | | | |
| November | | | | | | |
| December | | | | | | |
| TOTAL | 229,586,000 | 333,893,000 | 244,698,000 | 304,609,000 | 35.31 | 26.99 |



Stoughton Utilities Activities Report October 2020

Director's Report

Jill M. Weiss, P.E.
Stoughton Utilities Director

October was largely oriented around the TDS overhead pole make-ready work, implementation of our fall/winter COVID response planning, the planned 2021 lead service line replacement program planning, utility strategic alignment planning, 2021 budgeting, and WPPI Energy onboarding for service on the Executive Committee and initial committee meetings.

We had the opportunity to further prepare for the lead service line replacement grant during October. We had a number of meetings to prepare for our upcoming endeavor to make Stoughton lead free, including meetings with the Department of Natural Resources (DNR), Department of Administration (DOA), our financial planning consultant, our water engineering consultant, internally within our SU team, and with our City team. These meetings assisted us with the logistical, engineering, and financial planning for the project.

SU experienced our first COVID infections, which resulted in managing quarantines due to possible exposures prior to the infection being known. This further underscored our vigilance in our COVID response, as quarantining due to potential exposure is as problematic to maintaining essential services as quarantining due to a confirmed infection. This has caused a need to heighten the understanding of following our response planning and conveying the importance of following the precautionary measures that have been implemented. Further, due to our fall/winter fleet requirements, we brought our fleet back to our main garage facilities. With the increasing potential for exposures and the fleet requirements, additional focus has been placed on keeping everyone working separately. Minimizing the potential for exposures is critical to us being able to maintain our essential services.

The TDS overhead pole make-ready continues to move forward. The scope and magnitude of the project continues to be daunting. The TDS project will result in them attaching to approximately 20 percent of our SU poles, and us fully replacing approximately 5 percent of our system's poles. As the project progresses, new challenges arise and we are working to address these challenges quickly so as to keep up with the constant pressure to move the project along more quickly. The SU team and Finance Director continue to be incredibly supportive as we determine how to manage the significant asset replacement and ensure all associated costs for the make-ready work are accounted for and billed to TDS so that there is no impact to SU ratepayers.

In October we presented the 2021 budget to the Stoughton Utilities Committee and the Stoughton Committee of the Whole. We also presented the utility strategic alignment planning part of the budget to the Stoughton Personnel Committee, as they and the Human Resources/Risk Management Director will be heavily involved with this effort as it moves forward in 2021.

As usual, the month included a number of meetings. I have continued to meet with the WPPI leadership team for Executive Committee (EC) onboarding and attending WPPI EC meetings and WPPI Rates Committee Meetings. Additionally, myself and a number of our SU team attended a DNR/EPA Emergency Response/Risk and Resiliency Planning webinar where our upcoming 2021 regulatory requirements were discussed in detail. Also, we have been meeting internally, with our engineering and legal consultants, and with developers to determine sewer capacity planning related to new developments.

Technical Operations Division

Brian R. Hoops
Assistant Utilities Director

Customer Billings: Staff processed 9,491 customer billing statements totaling \$1.71M as part of our monthly billing process on October 8, as well as supplemental billings throughout the month as customers closed existing or opened new accounts.

Electric utility billings totaled \$1.28M, water utility billings totaled \$0.19M, wastewater utility billings totaled \$0.18M, and stormwater utility billings totaled \$0.06M.

Customer Payments: Staff processed 9,097 payments totaling \$1.77M, including 1,421 checks, 1,555 lockbox payments, 305 credit cards by phone, 1,787 *My Account* online payments, 3,303 AutoPay payments by credit card and bank withdrawal, 716 direct bank payments, and over \$1,700 in cash.

When compared to October 2019, the total number of customer payments for the month is down 3.5% and the total payment amount is down 5.7%, primarily due to the suspension of residential service disconnections and the inability to pursue delinquent accounts.

Further comparison to 2019 shows that the total number of payments year to date is down 1.1%, and the total amount of payments year to date is down 0.8%.

Delinquent Collections – Monthly Statistics: As of October 1, there were 1,613 active accounts carrying delinquent balances totaling \$444,900, and 109 closed accounts carrying delinquent balances totaling \$34,400. Of the total amount delinquent, \$159,500 was 30 or more days past due.

During the month of October, residential service disconnections remained suspended due to an extended order issued by the Wisconsin Public Service Commission (PSC). All residential service disconnections – electric and water – have been suspended by the PSC until April 15, 2021. Residential customers have now been provided with an 18-month disconnection moratorium during which collection activity has been, and will continue to be, suspended.

We ended the month of October with \$180,238 remaining 30 or more days past-due. For comparison, 30+ day delinquencies are 327% higher than this time last year (\$42,200). Month-over-month delinquencies increased by 13% from September 1

Continuing analysis of the data available to us indicates that the accounts that have accrued and are continuing to carry and increase their delinquent balances through the COVID-19 disconnection moratorium are largely the same accounts that also accrued and carried delinquencies over the winter disconnection moratorium prior to the pandemic. We have not seen any significant increase in the number of new delinquent accounts, however the balances carried by this very small percentage of customers continues to increase.

Delinquent Collections – Ongoing Activity: Prior to the extension of the order prohibiting residential service disconnections, SU was able to mail notices of delinquency and pending disconnection to delinquent residential customers with water service, and all delinquent non-residential customers. Collection activity was pursued against delinquent non-residential customers.

- On October 12, we mailed out 10-day notices of pending disconnection to 430 delinquent customers. An additional 370 past-due notices were mailed to delinquent customers not subject disconnection.
- On October 21, we delivered automated phone calls to 30 non-residential customers providing a final warning of pending electric service disconnection. All customers without a phone number received notices delivered to their business.
- On October 22, we performed two electric service disconnections due to continued nonpayment. Both customers were reconnected the same day following receipt of payment.

In the upcoming month, Collections Technician Carol Cushing will be reviewing all delinquent accounts for additional collections opportunities, including placement with the Wisconsin Department of Revenue's State Debt Collection (SDC) program and their Tax Refund Intercept Program (TRIP). Notices of potential SDC

and TRIP filings will be mailed to existing delinquent customers in November, and periodic review will continue throughout the winter months.

Delinquent Collections – PSC Order Extension: On June 11, 2020, the Wisconsin Public Service Commission (PSC) determined it was reasonable to lift the temporary prohibition against disconnecting or refusing service. Each month thereafter, the PSC has extended the order as it related to residential customers. The most recent order issued October 22 extended the prohibition for both electric and water service disconnections through April 15, 2021.

SU will continue to work with all delinquent customers that contact us, offering deferred payment agreements to spread payment out over the upcoming months. However, we expect that the ongoing suspension of service disconnections will result in a very significant increase of delinquent utility balances through next spring, likely resulting in an increase in uncollectable balances being written off in 2021 which will impact all utility ratepayers.

Delinquent Collections – Tax Roll: October 1 marked the beginning of the annual tax roll process. As of this date, all delinquent balances were considered to be liens against the properties serviced. On October 15, staff mailed notices to 81 property owners for 146 delinquent accounts.

A total of \$67,035 was owed and will be collected through this process. This amount is up 199% compared to 2019, primarily due to the disconnection moratorium between March and July of all customers including non-residential, and the ongoing disconnection moratorium since July affecting residential customers.

Two single customers accounted for 24% of the delinquent accounts included, and 50% of the total amount. These two customers accounted for 54% of the electric, 36% of the water, 23% of the wastewater, and 66% of the stormwater balances included.

Property owners had until November 1 to pay without additional fees or penalties, after which a 10% penalty was applied. Tenants and property owners paid a total \$11,700 during this grace period, and the remaining unpaid accounts were assessed penalties totaling \$5,082.

Amounts remaining unpaid on November 15 will be submitted to the City Treasurer to be placed on the property tax roll and the Dane County Clerk of Courts for a registered personal lien against the tenant.

Education & Customer Outreach: Customer Service Technician Brandi Yungen continued to utilize our social media presence to provide important and timely information to our customers.

Topics during October included:

- Public Power Week posts, including a weekly kick off post, daily clue postings as part of our celebratory customer program, and a week-end wrap-up and customer thank you
- Energy assistance program information and application information
- *A Day Without Water* event and background information posting
- A Halloween-themed post regarding energy safety
- A Halloween-themed post regarding energy efficiency and information about phantom power use that can raise customers' energy bills
- Lead public education materials, including information about our ongoing efforts and the planned 2021 projects

Stoughton Utilities currently has 982 followers on Facebook and 172 followers on Instagram, and our posts in October were viewed over 6,000 times with an average engagement rate of 6%.

Electric SCADA: During the summer months, we began experiencing a short circuit in the low voltage cabling at the South Substation that was especially difficult to diagnose, locate, and resolve. During this time, not all SCADA values from the substation were being transmitted back to the frontend processor. We engaged the assistance of our electric engineering consultants, who made several field visits attempting to diagnose the program.

In October, the issue was traced back to the pressure relief valve relay located on top of one of the substation transformers, which will require replacement of the relay during an upcoming substation

maintenance outage. This relay was physically disconnected as a temporary resolution, allowing the remainder of the substation equipment to report values and accept control commands.

Energy Assistance: During the month of October, energy assistance (EA) payments totaling \$12,860 were received from the State of Wisconsin Public Benefits Program and applied to 44 customer accounts to assist these customers with their seasonal home heating expenses.

October 1 marked the beginning of the 2020-21 heating season. Income eligibility requirements continue to be relaxed to allow more households that might be affected by COVID to qualify for funding assistance. The heating season runs through May 1, 2021.

Customer service employees have been busy fielding requests from Dane County Energy Services for customers' average usage, which is used to calculate the amount of funding that will be provided.

Lead Service Line Project Preparation: As field employees remain busy excavating water service lines to identify the construction material, the associated records in the GIS are being updated by Technical Operations employees. These updates help ensure that not only do we have the most up to date information when planning our replacement projects, but that our public-facing lead service line locations map is as accurate as possible. A new application was created for use on field iPads to facilitate data entry following field excavations.

Division staff worked to facilitate a newly started effort to complete in-home verifications of service line materials. Efforts included mailing out notices to customers that would be part of the first phase of verifications, and the creation of door-hanger notices for future phases. A new application was created for use on field iPads to facilitate data entry during the in-home visits, and to record the addresses where future follow-up would be required. This effort comes from the findings of Green Bay Water Utility that customer-reported service line material identifications are incorrect more often than they are correct.

Periodic reviews of the service line material data collected in the field was reviewed and processed, keeping the internal and publicly-available GIS mapping data up to date as parcels were marked as either having lead services or other materials.

Our lead public education efforts continued in October through social media posts, the planned distribution of printed educational materials to be included with our November billing statements, and routine updates to the Stoughton Utilities Committee.

LED Holiday Light Exchange: Customer Service Technician Brandi Yungen has been working throughout the month to plan and prepare for this year's annual LED holiday light incentive. Despite the ongoing COVID public health crisis, we wanted to continue our tradition of offering a holiday-themed customer incentive, but to do so safely and socially distanced.

This year we will be again be collecting donations for the Stoughton Food Pantry, however will be doing so through a drive-up handoff on several days in December. Customers who donate nonperishable food items will receive a free strand of energy efficient LED holiday lights and an additional gift, along with being entered for one of several grand prize drawings, with one drawing entry being provided for each food item donated.

The light exchange will be held on Friday, December 11 and Saturday, December 12. SU will be providing information to the Stoughton Chamber of Commerce to distribute to residents during their downtown Shop Small Saturday event, and will also advertise the exchange through social media, billing statement inserts, and newspaper advertising.

Metering Repairs: During the processing of monthly billing statements, Billing & Metering Specialist Erin Goldade identified several metering issues, and worked with Operations Specialist Marty Seffens to complete prompt repairs. In one instance, a water meter was reinstalled backwards by a private plumbing contractor following a lead service line replacement, and stopped/plugged water meters were located at two locations on West Main Street.

Additional reporting also located several customers with unexpected high usage, which was investigated in the field and discussed with customers prior to their receipt of the mailed billing statement.

Public Power Week Scavenger Hunt: Each year during the first full week of October, Stoughton Utilities holds a Public Power Week event that highlights the benefits that public power brings to our customers, and to thank them for supporting their locally owned utility. This year, Public Power Week was celebrated October 5 through October 9.

Following the success of our family-friendly scavenger hunt last year, SU held a similar event in 2020. Not only was last year's customer response very positive, but it also provided an excellent way to hold an event that was safe and socially-distanced during the COVID pandemic.

On Monday, Wednesday, and Friday during the week, SU published clues directing participants to a secret Stoughton location where customers could photograph themselves next to the location and submit the photos to SU. On Tuesday and Thursday, we offered a trivia question where customers can call or email with the correct answer. All participants that got the information correct were entered in daily grand prize drawings.

Customer Service Technician Brandi Yungen lead this effort, including the design of promotional materials included as billing statement inserts, newspaper advertisements, and social media posts. Daily clues and the previous day's answers were distributed daily on social media, our website, and sent to an email mailing list.

Over 130 customers participated on one or more days, and over 400 total entries were received throughout the week. We received a lot of positive feedback on social media as well as in the email submissions.

SU Remote Facilities: During the month of August, all SU remote facilities were visited with representatives from TDS Telecom, and plans were created for the installation of new fiber optic services. SU staff will have a number of tasks to complete as we facilitate the service entries into our facilities, and TDS now has the information they need to finalize their design of our systemwide dark fiber network.

Visits were also made to all SU remote facilities to perform site checks, including reviewing equipment conditions, breakers and fuses, environmental controls, and complete a periodic swap of all batteries utilized for uninterruptible power supply. Notes were taken during these visits to create an accurate inventory of all battery counts and size requirements.

Winter Cold Weather Disconnection Moratorium: The annual cold weather moratorium on electric disconnections began on November 1. During this moratorium, lasting through April 15, Stoughton Utilities is prohibited from disconnecting any electric service that powers any part of a customer's heating system.

Collections Technician Carol Cushing worked with our customers to ensure that all occupied dwellings had their electric service restored prior to the onset of the cold weather. Several vacant dwellings remain disconnected, and will remain so until either payment is made or a new occupant applies for service. SU provided the required certification to the Wisconsin Public Service Commission (PSC) stating that no occupied residential properties were disconnected for nonpayment.

Non-residential customers remain subject to disconnection throughout the winter regardless of heat source.

Electric Division and Planning Division

Sean O Grady
Operations Superintendent

Bryce A. Sime
Electric System Supervisor

Academy Street Industrial Construction: Coordination with the construction contractor has been ongoing as design activities process and planning begins for the installation of our underground primary conduit and cables. This site will have only one access point for deliveries as well as our underground facilities, and close coordination and timing will be crucial to allow for installation while minimizing the impact on onsite deliveries. We are tentatively scheduled for installation during the second week in November.

Barber Drive Storage Facility: The permanent electric service for this new facility was installed and energized in August, but site restrictions prevented access to the old infrastructure. Following access authorization, linemen disconnected the temporary construction service and removed the old overhead three-phase line that had fed the restaurant that had formerly existed on the site. The workorder has been officially closed out, and submitted for invoicing.

Barber Drive Retail Location: An estimate of customer contribution was provided for a new underground three-phase primary extension and service to the existing retail and showroom facility.

Business Park North Expansion Project: We completed the installation and energizing of all underground electric cables associated with this project. The construction workorder has been closed out and submitted for final cost allocations and invoicing. New customer site construction will be ongoing as the lots are developed.

At one lot undergoing development with new economic incubator “flex” units, the first of three transformers have been set and energized. The other two transformers and underground cable will be installed as the development continues to build out. The owner of the property anticipates full development and construction of the site to take five to seven years to complete.

County Highway N Lumberyard: We have been working closely with this site’s owner on electrical design requirements, and have provided several options for electric service that covers both the immediate construction needs on the site for a phase-one facility, as well as potential future build-out of the entire site.

Electric Service Installations: During the month of October we installed four new underground services, five overhead service upgrades, one temporary service for new construction, and one solar system installation.

Electric System Trouble Calls: Staff responded to a total of 9 trouble calls and outages, including three wildlife contacts, three tree branches impacting overhead wires, one URD strike by an underground telecommunications contractor, and a low-hanging telecommunications wire on Main Street.

Nygaard Street Commercial Construction: A new three-phase transformer was installed onsite, and the primary cables were terminated. The new service will likely be energized in November, depending on construction progress and site requirements.

Old Stone Road: An overhead secondary line, service drop wire, pole, and transformer were removed for a house demolition.

Pole Replacement Projects: Following a year of scheduling conflicts, further impacted by COVID and a busy summer construction season, a pole replacement project that involved the relocation of primary metering equipment and an industrial customer service was completed this month. The equipment was transferred to the new pole, and the old equipment and pole was removed.

Regional Transmission Line: Information was provided to the owner of Wisconsin’s regional transmission lines about several osprey nests located on the Kegonsa transmission line that are deteriorating and in need of repairs. If the nests sustain further damage, they could fall on the line and cause an outage to Stoughton’s North and East Substations. We also provided updates to our approved contact list for transmission operations staff.

Roby Road Roundabout Project: Linemen have energized all of the newly installed underground cables, and our circuits that feed this area have been switched back to their normal system design. The last remaining portion of the project is to remove the old overhead line that has been retired from service, which will occur by year-end.

Vehicles & Equipment: We were plagued this month with numerous equipment failures, including hydraulic leaks, an inoperable two-speed, elevator issues on a bucket, and mechanical issues on one truck. These repairs affected all three bucket trucks at the same time. We were fortunate to have the service provider’s traveling mechanic be able to come to our shop within hours of contacting them, due to an

existing service appointment at a nearby municipal utility that was able to be postponed. One truck had to go to Appleton for service, and we coordinated completion of the annual dielectric testing and inspection at the same time. Other vehicle mechanical issues were resolved over a few days with the mechanics at the Stoughton Department of Public Works.

After a few minor plowing incidents last season with the wood chipper box, it was decided to order a new low-profile steel chipper box. The box was ordered earlier this year, and was recently received and installed for future use.

Wastewater Division

Brian G. Erickson
Stoughton Utilities Wastewater System Supervisor

The wastewater treatment facility processed an average daily flow of 0.998 million gallons with a monthly total of 30.940 million gallons. The total precipitation for the month was 2.67 inches.

Fall Sludge Hauling: Our contractor hauled approximately 475,000 gallons of sludge from the wastewater treatment facility's holding tank. This sludge was injected into area farm fields to fertilize their soil. This year's weather cooperated well with our hauling efforts, with mostly dry weather and a timely harvest.

Lead Service Lines - Identification: Wastewater and water operators have been busy conducting water service line excavations to identify service line materials throughout the historic and other older neighborhoods in the city.

Operators completed 60 service line verifications during the month. These verifications will continue until the ground freezes as we continue to prepare for an anticipated systemwide lead removal project in 2021.

Lift Station Maintenance: Wastewater operators continue to work towards completing maintenance of all six lift stations, including pumping out rags and debris, conducting a thorough cleaning, and completing an inspection of the pumps and equipment at the station. This work will be completed prior to the onset of winter temperatures.

Operators replaced four deteriorated pump guide rails at the Vennevoll Station with new stainless-steel rails.

Plant Maintenance: Wastewater operators winterized outside equipment, drained, cleaned and inspected treatment tanks, replaced the building heat pump impeller, and worked on sludge heat exchanger issues.

Televising Equipment: We are in the process of reviewing new televising equipment, and checking equipment references with other wastewater utilities. Our current system is 15 years old and requires regular emergency maintenance and repairs, which has resulted in delays to our annual collection system maintenance programs.

Wisconsin Wastewater Operators Association (WWOA) Annual Conference: This year's conference was held virtually. Excellent topics from various presenters included PFAS treatment and regulations, biosolids liquid application, new SCADA hardware, industrial discharge control and programs, working with farmers on land applications, sanitary sewer lateral replacements, reduction of clearwater infiltration and inflow, ultra-low phosphorus reduction, and lift station pump and control replacements.

Water Division

Kent F. Thompson
Water System Supervisor

2020 System Reconstruction Projects: Construction upgrades have mostly wrapped up for the year, and water operators have checked all newly installed valves and curb stops for proper operation. A repair

punchlist for each construction site has been provided to our engineering consultant to share with the respective contractors. Completion of these required repairs ensures we have a sound product when we take ownership of the newly-installed infrastructure.

Annual Well Station Meter Testing: Water operators worked with our meter testing contractor to complete the annual testing of the station meters at each well house. Wisconsin State Code requires station meters to be tested biannually to ensure their accuracy, however SU goes a step above and has our meters tested annually to reduce the potential of inaccuracies and unnecessary reporting adjustments.

Chemical Feed Pump Discharge Tubing: The pressurized discharge tubing on all chemical feed pumps was replaced by water operators. This is completed periodically to reduce potential leaks and unnecessary operator exposures to the disinfectant. Suction line screens were also inspected and replaced where necessary to ensure even chemical feed rates.

Glacier Moraine Stormwater Pond Filling: The storm water retention pond on the recently constructed Glacier Moraine Drive was filled from a fire hydrant. Backflow prevention and hydrant metering was required to protect the potable water of the distribution system and to accurately account for the water usage. Just under three million gallons of water was flowed from a hydrant to fill the pond.

Lead Service Lines - Identification: Water and wastewater operators continued our ongoing program of hydro-excavations of curb stops throughout the historic and other older neighborhoods of the city to identify public and private water service line materials. This exploration is being conducted as a preparatory step ahead of our planned 2021 project to remove all lead services from the distribution system. During the month, 60 service lines were excavated and identified, bringing our program total to 323 service lines.

Sanitary Sewer Maintenance Assistance: Water operators worked to assist wastewater operators in the completion of the annual flushing and cleaning of the sanitary sewer main river crossings. This is completed to prevent blockages and maintain optimal flows.

Water operators also assisted wastewater operators in the completion of cleaning and maintenance of the sanitary lift stations before the winter months.

Service Leaks: One water service leak occurred during the month of October on the privately-owned portion of the water lateral outside the foundation. An estimated 94,000 gallons of water was lost during the duration of the leak. The customer was contacted in person and in writing, and given notice to repair the leak within 30 days. Water operators facilitated the service repair by identifying the leak and operating the service valve to allow repairs to be made.

Water Main Leak: Employees at the Stoughton Department of Public Works notified us of a potential leak at the intersection of Kriedeman and Sawyer when they noticed a wet patch of road that was not drying up during periods with no precipitation. The leak was small and not able to be located by professional leak detection services to pinpoint an area of excavation.

Rather than allowing the leak to intensify and continue into the winter months, water operators completed an exploratory excavation to search for the leak. A pencil lead sized leak was located and repaired by the operators. Leaks of this nature could persist for years before opening the main penetration large enough to be identified by leak detection.

Well 5 Control Center Repair: The analog card that communicates the reservoir water level to the SCADA control system failed, causing the well pump to stay on and overflow the reservoir on a Saturday afternoon. The standby operator was notified of the malfunction by SCADA alarm alerts, and was able to have the well pumps turned off quickly. The reservoir overflowed for approximately 10 minutes before the quick response and action of the operator. Repairs were performed at the well house, returning it to service and normal operations three days after the malfunction.

Energy Services Section

Amy B. Wanek

Stoughton Utilities and WPPI Energy Services Manager (ESM)

Amy Wanek began employment with WPPI Energy in mid-September, with the first weeks spent receiving orientation and training at WPPI Energy and having initial discussions with SU, and learning the organizations' goals and processes. Following several months of becoming acquainted with WPPI and SU, introductions will be made to Stoughton's key commercial and industrial electric customers, and she will begin working with SU staff to developing goals for our local community and individual customers.

Ms. Wanek has a background in mechanical engineering, and has previously worked with Wisconsin Focus on Energy on commercial and industrial energy efficiency project funding and oversight.

During the orientation period, Stoughton Utilities staff has been working directly with a number of WPPI Energy employees depending upon the topic, and has been assisted by an Energy Services Manager assigned to other communities.

Please visit our website at www.stoughtonutilities.com to view current events, follow project schedules, view Utilities Committee meeting notices, packets and minutes, review our energy conservation programs, or to learn more about your Stoughton Utilities electric, water, and wastewater services. You can also view your current and past billing statements, update your payment and billing preferences, enroll in optional account programs, and make an online payment using *My Account* online.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: November 10, 2020
To: Stoughton Utilities Committee
From: Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Communications

October 22, 2020 Thank you note from a customer located on Lincoln Avenue providing thanks and recognition of exceptional services provided while addressing an individual concern.

October 27, 2020 Yahara Watershed Improvement Network (Yahara WINS) Watershed Adaptive Management Annual Report. This annual report was submitted by Madison Metropolitan Sewerage District on behalf of the consolidate efforts of program participants, including Stoughton Utilities. SU's collected phosphorus sampling data is provided on page 9.

November 8, 2020 Stoughton Utilities billing insert providing a continuation of our lead public education program notifying customers that elevated levels of lead were recently found in six homes in the City of Stoughton, and providing educational information and steps customers can take to reduce the lead in their drinking water.

November 8, 2020 Stoughton Utilities billing statement insert announcing the continuation of our customer incentives towards the purchase of new ENERGY STAR[®] appliances and smart thermostats.



*Thank
You*

Dear Jill,

I have lived in Stoughton since 1989. I've had many positive dealings with our City and have appreciated how easy it is to obtain information and services in all areas of the government. But I want you to understand

that your responsiveness
and understanding of my
wishes regarding the
electric pole in front of
our home will stand out
in my mind as long as
I live here. It was obvious
to me that you cared about
my issue and would do what
you could. You are a star!
We're very fortunate to

have such an unpretentious
fellow citizen in your role.

I paint things as a hobby
for my nieces and nephews.

It's frivolous but heartfelt.
Fred & I are thrilled!

Thank you so
much!

Judy



WPDES Permit No. WI-0024597-09-0

6.1 Watershed Adaptive Management Option Annual Report Submittal 2019 Annual Adaptive Management Report

- 1) Identify those actions from section 3 of the approved adaptive management plan that were completed during the previous calendar year and those actions that are in progress.
 - a) The cost/implementation model that guides key aspects of the Adaptive Management Plan

The spreadsheet model created in partnership between MMSD and Dane County LWRD to guide key aspects of the Adaptive Management Plan was completed prior to the start of the adaptive management project in 2017.

- b) Identification of partners that are involved in implementing adaptive management and their associated roles:

Intergovernmental agreement signatories:

Blooming Grove, Town
Burke, Town
Cottage Grove, Town
Cottage Grove, Village
Dunn, Town
DeForest, Village
Fitchburg, City
Madison, City
Maple Bluff, Village
McFarland, Village
Middleton, City
Middleton, Town

MMSD NSWWTP
Monona, City
Oregon, Village WWTP
Shorewood Hills, Village
Stoughton, City
Stoughton Utilities
Sun Prairie, City
University of Wisconsin-Madison
Waunakee, Village
Westport, Town
Wisconsin Dept of Natural Resource
Windsor, Village

Other resource partners:

MGE Foundation
Clean Lakes Alliance
Pleasant Springs, Town

Partners under agreement:

Columbia County
Dane County
Rock County
Rock River Coalition
US Geological Survey
Yahara Pride Farms
MMSD

- c) Implementation strategy including a list of phosphorus-reducing practices that will likely be used in adaptive management and a detailed methodology that will be used to identify, incentivize, implement and verify agricultural phosphorus-reducing practices.

See item 4, on page 3 of this document, which outlines conservation practices implemented by partners under agreement.

- 2) Identify P reducing strategies that will be used and detailed methodology that will be used to identify, incentivize, implement and verify ag P reducing practices:

The information provided through the SWAT model, and subsequently the Madison Metropolitan Sewerage District Adaptive Management Plan, has provided guidance to partners as they identify where they should be focusing their efforts to ensure the goals of the Adaptive Management Plan are met. Each partner under agreement has their own methodology for identifying, incentivizing, and implementing P reducing strategies. Partners under agreement each have their own system for verifying continued compliance with implemented conservation strategies. All partners are using the same model when quantifying phosphorus reductions related to farm field conservation measures - SnapPlus.

3) Evaluate collected monitoring data: growing season monthly median

Samples collected by USGS

| Stream Reach | MMSD Sample Point | Location | SWIMS ID | TP (ppm) | TSS (mg/L) |
|--------------|-------------------|------------|----------|----------|------------|
| 62 | 620 | AMP-PB | 133315 | 0.225 | ---- |
| 63 | 631 | AMP-DM | 133067 | 0.160 | 8.30 |
| 63 | 632 | AMP-SM | 133312 | 0.165 | 10.67 |
| 68 | 682 | AMP-Fulton | 543226 | 0.125 | 16.00 |

Samples collected by MMSD or Rock River Coalition

| Stream Reach | MMSD Sample Point | Location | SWIMS ID | TP (ppm) | TSS (mg/L) |
|--------------|-------------------|------------------|----------|----------|------------|
| 64 | 640 | YRW YR-20 | 10040888 | *0.095 | *2.55 |
| 65 | 650 | NSC-18 | 133086 | 0.202 | 10.87 |
| 66 | 660 | AMP-YRW-Prospect | 10040742 | 0.142 | 9.77 |
| 67 | 670 | AMV-DC3 | 10042186 | 0.187 | 13.53 |
| 68 | 681 | BFC 10-Y | 133048 | 0.128 | 13.72 |
| 69 | 690 | BFC 9A-Y | ---- | 0.145 | 15.53 |

*sample point includes only 2 months of the 6 month growing season

4) Document progress in achieving the goals and measures identified in the approved adaptive management plan for the 2019 calendar year

Dane County LWCD:

- Implemented 157 new and tracked over 780 conservation practices and systems (new and carry over of 23,230 lbs P annually)
 - Tracked 41,500 acres of nutrient management planning
 - 3028 acres of cover crops
 - 9.2 acres of shallow water development
 - 1 acre of grassed waterway
 - 3020 feet of pipeline
 - 12,661 feet of fence
 - 17.5 acres of prescribed grazing
 - 1 acre of heavy use area protection
 - 13 acres of filter strips

Rock County LCD:

- Implemented 9 new conservation practices (new and carry over of 1,507 lbs P annually)
 - 18.5 acres of filter strips/harvestable buffers
 - 16 acres of pasture and hay planting
 - 1 water and sediment control basin

Yahara Pride Farms:

- Worked with over 80 farms (new 29,365 lbs P annually)
 - 5903 acres of cover crops
 - 550 acres of low disturbance tillage with cover crop planting
 - 4450 acres of low disturbance manure injection
 - 1858 acres strip tilled
 - 1632 acres impacted by manure stacking/composting
 - 2133 acres received multiple practices

5) Describe the outreach and education efforts that occurred during the past calendar year

District Outreach:

- Press release for the 2018 Yahara WINS annual report
- Press release to announce Yahara WINS partnership efforts exceeds goals for third straight year
- Press release to advertise the Yahara WINS innovation grant application period
- Press release to announce Yahara WINS awarded 2018 US Water Prize by US Water Alliance
- Yahara WINS group meetings five times annually
- Presentation on Yahara WINS to the Capitol Area Regional Planning Committee
- Presentation on Yahara WINS at the Madison Area Municipal Stormwater Partnership four times annually
- Presentation on Yahara WINS at the University of Wisconsin Madison
- Presentation on Yahara WINS at the Yahara Pride Farms watershed conference
- Presentation on Yahara WINS at the Central States Water Environment Association watershed and stormwater committee meeting, twice annually
- Dane County breakfast on the farm conservation tent
- Presentation on Yahara WINS at the Clean Lakes Alliance- Yahara CLEAN 3.0 kickoff meeting
- Presentation on Yahara WINS at the Water Environment Federation Technical Conference in Chicago – innovation pavilion presentation
- Tour and Yahara WINS presentation for the WI State Dept of Administration, government office of budget and management, WDNR tour and presentation
- Presentation on Yahara WINS at the University of Wisconsin watershed network gathering
- Presentation on Yahara WINS for the Dane Co Master Naturalists
- Presentation on Yahara WINS for the Rock River Coalition Volunteers
- Presentation on Yahara WINS for the MMSD Commission

Rock River Coalition

- Rock River Trifold brochure showcases Yahara WINS, the brochure is shared at all outreach events
- Presentation on the Yahara WINS monitoring at the Watershed Network Gathering
- Update on the Yahara WINS monitoring at Rock River Coalition Annual Member Meeting
- Yahara WINS volunteer stream monitoring season kick-off
- Yahara WINS volunteer appreciation continuing education event

Clean Lakes Alliance

- State of the Lakes Report, distributed throughout region

Columbia County LCD:

- Three one-on-one landowner/operator visits

Dane County LWCD:

- Contacted 237 landowners/producers
- Enacted Chapter 49: Agricultural Performance Standards and Manure Management in March of 2019 (replaces Chapter 14, subchapter 1)
- Presentation on county initiatives in the Yahara Watershed at the Friends of Pheasant Branch Meeting
- Presentation on grazing programs in Dane Co at the Paoli University Farmers Meeting
- Presentation on the manure ordinance amendment in Windsor
- Presentation on reducing flood risk in the Yahara Lakes at the Yahara Lakes Association meeting
- Rain garden workshop
- Presentation on flooding in the Yahara Chain of Lakes at Madison College Foundation
- Presentation on the collaboration and partnership for assessing legacy sediment at the WI DNR statewide conference
- Presentation on Yahara lake flooding at the Yahara Lake Association Symposium
- Presentation on opportunities to help protect and improve water quality in Dane Co at the Clean Lakes Alliance Yahara Watershed Academy
- Presentation on the flooding of the Yahara Chain of Lakes at the Clean Lakes Alliance community board meeting
- Round table presentation with mentors and mentees to discuss options for rotational grazing of cover crops at SARE kickoff meeting with farmers
- Workshop on Nutrient management planning for farmers
- Stormwater pollutions and solutions and mural design with Kromrey Middle School, Okeefe Middle School, and Netherwood Knoll Elementary School
- Presentation on stormwater to Shabazz High School
- Presentation on vegetation management on Lake Kegonsa at the Friends of Lake Kegonsa board meeting
- Presentation at Explorations Academy on restoring and protecting Dane County Prairies
- Dane Co breakfast on the farm rain fall simulator demonstrations
- Presentation on the Yahara River Watershed, Improving Water Quality at First United Methodist Church
- Presentation on Permitting and Regulation, Erosion Control and Stormwater Management at the UW Madison Government and Natural Resources class
- Presentation on lake health at American Family Institute Kitchen Table Talk
- Pasture walk at Highland Springs Farm
- Pheasant branch Conservancy volunteer stream monitor training
- Presentation on water quality in Dane Co at Oregon Rotary meeting
- Presentation Clean Lakes Alliance 101: Suck the Muck public tour and talk
- Rainfall simulator demonstration and enviroscape training for Sun Prairie High School students
- Presentation on Dane Co Chapter 49, agriculture performance standards and manure management with town of Oregon
- Presentation on leaf free streets at McFarland public meeting and two neighborhood meetings

Rock County LCD:

- Four one-on-one landowner visits
- Presentation on adaptive management at Edgerton High, 16 students

Yahara Pride Farms:

- Yahara Pride Farm Watershed Conference, approx. 120 in attendance
- Twice annual Yahara Pride Farms newsletter mailed to approx. 325 people
- Composting meeting at Berryridge Farms with 15 DNR staff
- Thirty one-on-one landowner/operator contacts

- 6) Identify any corrections or adjustments to the adaptive management plan that are needed to achieve compliance with the phosphorus water quality standards specified in NR 102.06

Updated Amendment 1 (Feb 2018) included in submittal.

- 7) Describe any updates needed to MMSD approved phosphorus optimization plan

No notable changes to the three wastewater treatment plants that are part of the Yahara watershed. Their influent and effluent information is included below:

Madison Metropolitan Sewerage District, Nine Springs Wastewater Treatment Plant:

| | Monthly Average Influent Total Phosphorus (mg/L) | Monthly Average Final Effluent Total Phosphorus (mg/L) | Six Month Average Effluent (May-Oct) (mg/L) |
|-----------|--|--|---|
| January | 5.2524 | 0.2761 | |
| February | 5.0664 | 0.2511 | |
| March | 4.6116 | 0.2 | |
| April | 4.9529 | 0.2183 | |
| May | 4.8448 | 0.2887 | 0.309767 |
| June | 4.9693 | 0.2607 | |
| July | 4.6462 | 0.3439 | |
| August | 4.9157 | 0.3297 | |
| September | 4.915 | 0.3353 | |
| October | 4.6172 | 0.3003 | |
| November | 4.9203 | 0.2337 | |
| December | 4.9445 | 0.2623 | |

Oregon Wastewater Treatment Plant:

| | Monthly Average Influent Total Phosphorus (mg/L) | Monthly Average Final Effluent Total Phosphorus (mg/L) | Six Month Average Effluent (May-Oct) (mg/L) |
|-----------|--|--|---|
| January | 2.64 | 0.64 | |
| February | 2.32 | 0.72 | |
| March | 2.22 | 1.00 | |
| April | 3.22 | 0.96 | |
| May | 3.44 | 0.88 | 0.66 |
| June | 2.47 | 0.67 | |
| July | 2.72 | 0.77 | |
| August | 3.43 | 0.56 | |
| September | 2.84 | 0.61 | |
| October | 2.67 | 0.48 | |
| November | 3.02 | 0.62 | |
| December | 2.85 | 0.73 | |

Stoughton Wastewater Treatment Plant:

| | Monthly Average Influent Total Phosphorus (mg/L) | Monthly Average Final Effluent Total Phosphorus (mg/L) | Six Month Average Effluent (May-Oct) (mg/L) |
|-----------|--|--|---|
| January | 4.94 | 0.462 | |
| February | 4.81 | 0.572 | |
| March | 4.20 | 0.569 | |
| April | 4.62 | 0.495 | |
| May | 4.25 | 0.50 | 0.374833 |
| June | 4.81 | 0.489 | |
| July | 5.18 | 0.263 | |
| August | 4.93 | 0.418 | |
| September | 5.26 | 0.215 | |
| October | 5.55 | 0.364 | |
| November | 4.71 | 0.477 | |
| December | 4.46 | 0.355 | |

- 8) Submit results from all sample points outlined in AM plan No WQT-2017-0003 (Jan 2017) and Amendment 1 (Feb 2018) to the Department using the Department’s laboratory data entry system (LDES)

Volunteer sample points have been submitted, no others have been submitted at this time.

- 9) Submit all biomonitoring results from all locations outlined in AM plan WQY-2017-0003 (Jan 2017) and Amendment 1 (Feb 2018) to the Department using the Departments laboratory data entry system (LDES).

None submitted at this time.

LEAD PUBLIC EDUCATION PROGRAM FOR MUNICIPAL WATER SYSTEMS

Important information about lead and your drinking water.

Stoughton Utilities recently found elevated levels of lead in drinking water in some homes or buildings. Lead can cause serious health problems, especially for pregnant women and young children. Please read this information closely to see what you can do to reduce lead in your drinking water.

Health effects of lead

Lead can cause serious health problems if too much enters your body from drinking water or other sources. It can cause damage to the brain and kidneys, and can interfere with the production of red blood cells that carry oxygen to all parts of your body. The greatest risk of lead exposure is to infants, young children, and pregnant women. Scientists have linked the effects of lead on the brain with lowered IQ in children.

Adults with kidney problems and high blood pressure can be affected more than healthy adults at lower levels of lead. Lead is stored in the bones, and it can be released later in life. During pregnancy, the child receives lead from the mother's bones while in utero, which may affect the child's brain development.

Lead in drinking water

Lead in drinking water, although rarely the sole cause of lead poisoning, can significantly increase a person's total lead exposure, particularly the exposure of infants who drink baby formulas and concentrated juices that are mixed with water. The EPA estimates that drinking water can make up 20% or more of a person's total exposure to lead.

Sources of lead in drinking water

Lead is unusual amongst drinking water contaminants, in that it seldom occurs naturally in water supplies like groundwater, rivers, and lakes. Lead enters drinking water primarily as a result of the corrosion, or wearing away, of materials containing lead in the water distribution system and household plumbing. These materials include lead-based solder used to join copper pipe, brass and chrome plated brass faucets, and in some cases, pipes made of lead that connect your house to the water main (service lines).

In 1986, congress banned the use of lead solder containing greater than 0.2% lead, and restricted the lead content of faucets, pipes and other plumbing materials to 8.0%. When water stands in lead pipes or plumbing systems containing lead for several hours or more, the lead may dissolve into your drinking water. This means the first water drawn from the tap in the morning, or later in the afternoon after returning from work or school, can contain fairly high levels of lead.

Steps you can take to reduce exposure to lead in drinking water

Despite our best efforts to control water corrosivity and remove lead from the water supply, lead levels in some homes or buildings can be high. To find out whether you need to take action in your own home, have your drinking water tested to determine if it contains excessive concentrations of lead. Testing the water is essential because you cannot see, taste or smell lead in drinking water. Some local laboratories that can provide this service are listed at the end of this booklet. For more information on having your water tested, please call Stoughton Utilities at (608) 873-3379.

If a water test indicates that the drinking water drawn from a tap in your home contains lead above 15 ppb, then you should take the following precautions:

- Let the water run from the tap before using it for drinking or cooking any time the water in a faucet has gone unused for more than 6 hours.

The longer water resides in your home's plumbing the more lead it may contain.

Flushing the tap means running the cold water faucet until the water gets noticeably colder, usually about 15–30 seconds. If your house has a lead service line to the water main, you may have to flush the water for a longer time, perhaps one minute, before drinking. Although toilet flushing or showering flushes water through a portion of your home's plumbing system, you still need to flush the water in each faucet before using it for drinking or cooking.

Flushing tap water is a simple and inexpensive measure you can take to protect your family's health. It usually uses less than one or 2 gallons of water and costs less than \$0.93 per month. To conserve water, fill a couple of bottles for drinking water after flushing the tap, and whenever possible use the first flush water to wash the dishes or water the plants.

If you live in a high-rise building, letting the water flow before using it may not work to lessen your risk from lead. The plumbing systems have more, and sometimes larger pipes than smaller buildings. Ask your landlord for help in locating the source of the lead and for advice on reducing the lead level.

- Do not cook with, or drink water from the hot water tap. Hot water can dissolve more lead more quickly than cold water. If you need hot water, draw water from the cold tap and heat it on the stove. Also, note that boiling water does NOT reduce lead levels.
- Remove loose lead solder and debris from the plumbing materials installed in newly constructed homes, or homes in which the plumbing has recently been replaced, by removing the faucet strainers from all taps and running the water from 3 to 5 minutes. Thereafter, periodically remove the strainers and flush out any debris that has accumulated over time.
- If your copper pipes are joined with lead solder that has been installed illegally since it was banned in Wisconsin on September 24, 1984,

notify the plumber who did the work and request that he or she replace the lead solder with lead-free solder. Lead solder looks dull gray, and when scratched with a key looks shiny. In addition, notify the department of natural resources about the violation.

- Determine whether or not the service line that connects your home or apartment to the public water supply is made of lead. The best way to determine if your service line is made of lead is by either hiring a licensed plumber to inspect the line or by contacting the plumbing contractor who installed the line. You can identify the plumbing contractor by checking the city's record of building permits which should be maintained in the files of the City of Stoughton Department of Planning and Development. A licensed plumber can also check to see if your home's plumbing contains lead solder, lead pipes or pipe fittings that contain lead. The public water system that delivers water to your home should also maintain records of the materials located in the distribution system.

If the service line that connects your dwelling to the water main contributes more than 15 ppb to drinking water after our comprehensive treatment program is in place, Stoughton Utilities is required to replace the portion of the line that we own. We are required to provide the owner of the privately-owned portion of the line with information on how to replace their portion of the service line, and offer to replace that portion of the line at the owner's expense.

If we replace only the portion of the line that we own, we are required to notify you in advance and provide you with information on the steps you can take to minimize exposure to any temporary increase in lead levels that may result from the partial replacement, to take a follow-up sample from the line within 72 hours after the partial replacement, and to provide you with the results of that sample within three business days of receiving the results. Acceptable replacement alternatives include copper, steel, iron and plastic pipes.

- Have an electrician check your wiring. If grounding wires from the electrical system are

attached to your pipes, corrosion may be greater. Check with a licensed electrician or your local electrical code to determine if your wiring can be grounded elsewhere. DO NOT attempt to change the wiring yourself because improper grounding can cause electrical shock and fire hazards.

- Replace fixtures that are known to contribute lead to drinking water with "lead-free" fixtures. An amendment to the Safe Drinking Water Act that updates the definition of "lead free", and reduces the amount of lead allowed in some plumbing fixtures became effective in 2014. Products that meet this new definition will be clearly marked as "lead free".

The steps described above will reduce the lead concentrations in your drinking water. However, if a water test indicates that the drinking water coming from your tap contains lead concentrations in excess of 15 ppb after flushing, or after we have completed our actions to minimize lead levels, then you may want to take the following additional measures:

- Purchase or lease a home treatment device. Home treatment devices are limited in that each unit treats only the water that flows from the faucet to which it is connected, and all of the devices require periodic maintenance and replacement. Devices such as reverse osmosis systems or distillers can effectively remove lead from your drinking water.
- Some activated carbon filters may reduce lead levels at the tap, however all lead reduction claims should be investigated. Be sure to check the actual performance of a specific home treatment device before and after installing the unit.
- Purchase bottled water for drinking and cooking.

Stoughton Utilities is currently in the process of applying for public grant funding from the Wisconsin Department of Natural Resources to replace all lead service lines in the City of Stoughton in 2021.

You can consult a variety of sources for additional information. Your family doctor or pediatrician can perform a blood test for lead and provide you with information about the health effects of lead. Wisconsin Department of Health Services at (608) 266-1865 or the Dane County Health Department at (608) 266-4821 can provide you with information about the health effects of lead and how you can have your child's blood tested.

The following is a list of some state approved laboratories in your area that you can call to have your water tested for lead.

Wisconsin State Laboratory of Hygiene
(800) 442-4618

Northern Lake Service, Inc.
(715) 478-2777

For more information, call us at (608) 873-3379 or visit our web site at stoughtonutilities.com

For more information on reducing lead exposure around your home or building and the health effects of lead, visit EPA's Web site at <http://www.epa.gov/lead> or contact your health care provider.

I certify that the information and statements contained in this Public Education are true and correct and have been provided to consumers in accordance with the delivery, content, format and deadline requirements of Subchapter II of ch. NR 809, Wis. Adm. Code.

X 
Signature

Jill M. Weiss, P.E.
Name

(608) 873-3379
Telephone Number

Stoughton, WI 53589
City, State, Zip



START SAVING TODAY

Saving energy isn't just important to you, it's important to us as well. That's why we're again offering \$25 bill credit incentives to customers when purchasing a qualifying ENERGY STAR appliance or Smart Thermostat! Just fill out the form on the back and return it to our office with a copy of your receipt.



stoughtonutilities.com
(608) 873-3379

At Stoughton Utilities, we join forces with other local not-for-profit utilities through WPPI Energy to share resources and lower costs.

Shared strength through  WPPI Energy

To qualify, purchases must be listed as an ENERGY STAR product. Completed form and receipt must be received prior to December 1, 2020. Visit our website for full details, limits and exclusions.

Customer Name

Utility Account #

Customer Street Address

City, State, Zip

Home Phone #

Daytime Phone #

E-mail

Energy Star Product, Brand, Model #

Thermostat Brand, Model #



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: November 10, 2020
To: Stoughton Utilities Committee
From: Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council

The following items from prior Stoughton Utilities Committee Meeting(s) were presented to and/or acted upon by the Stoughton Common Council at their October 27, 2020 meeting:

Consent Agenda:

1. Draft Minutes of the August 17, 2020 Regular Utilities Committee Meeting
2. Stoughton Utilities August Payments Due List Report
3. Stoughton Utilities September Payments Due List Report
4. Stoughton Utilities July Financial Summary
5. Stoughton Utilities August Financial Summary
6. Stoughton Utilities July Statistical Report
7. Stoughton Utilities August Statistical Report

Business:

1. First Reading: Ordinance to Amend Sections 74-15(a) and 74-15(b) and Create Sections 74-15 (c) through (e) of the City of Stoughton Code of Ordinances, Relating to the Placement of Water Metering Facilities and the Replacement of Inaccessible Metering Facilities
2. First Reading: Ordinance to Amend Sections 74-2(a) and 74-2(b) and Create Sections 74-2 (g) through (h) of the City of Stoughton Code of Ordinances, Relating to the Replacement of Indirect Service Lateral Connections
3. Authorizing Stoughton Utilities to Apply for the Wisconsin Department of Natural Resources Private Lead Service Line (LSL) Replacement Program Funding Grant

The following items from prior Stoughton Utilities Committee Meeting(s) are scheduled to be presented to and/or acted upon by the Stoughton Common Council at their November 10, 2020 meeting:

Business:

1. Second Reading and Action: Ordinance to Amend Sections 74-15(a) and 74-15(b) and

Create Sections 74-15 (c) through (e) of the City of Stoughton Code of Ordinances, Relating to the Placement of Water Metering Facilities and the Replacement of Inaccessible Metering Facilities

2. Second Reading and Action: Ordinance to Amend Sections 74-2(a) and 74-2(b) and Create Sections 74-2 (g) through (h) of the City of Stoughton Code of Ordinances, Relating to the Replacement of Indirect Service Lateral Connections
3. Stoughton Utilities Proposed 2021 Budget and Five Year (2021 – 2025) Capital Improvement Projects (CIP) Plan



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: November 10, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Brian G. Erickson
Stoughton Utilities Wastewater System Supervisor

Subject: Wastewater treatment facility and sanitary sewer collection system 2019 Compliance Maintenance Annual Report (CMAR) – DNR Responses

The Wastewater treatment facility and sanitary sewer collection system Compliance Maintenance Annual Report (CMAR) is a self-evaluation tool that promotes the owner's awareness and responsibility for wastewater collection and treatment needs, measures the performance of a wastewater treatment works during a calendar year, and assesses its level of compliance with permit requirements.

At the August 17, 2020 meeting of the Stoughton Utilities Committee, Stoughton Utilities staff presented and discussed the 2019 CMAR. The committee reviewed and approved the report, and recommend approval to the Stoughton Common Council. The Stoughton Common Council approved the CMAR at its August 25, 2020 meeting. Following this approval, Stoughton Utilities staff submitted the report to the Wisconsin Department of Natural Resources (DNR).

The DNR has issued a response to the 2019 CMAR submittal with favorable comments, and does not require any additional action to be taken this year in response to the CMAR. The DNR's response is attached.

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/27/2020 2019

DNR Response to Resolution or Owner's Statement

Name of Governing
Body or Owner:

Stoughton Common Council

Date of Resolution or
Action Taken:

8-26-20

Resolution Number:

R-127-2020

Date of Submittal:

8/27/2020

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = D

Permittee Response:

We will continue to monitor our plant loadings. The past few years have had excessive rain totals that effected our loadings. We continue to replace our aging infrastructure and inspect sump pump connections. Plant and sanitary improvements will be evaluated by staff and consulting engineers. The plant continues to effectively meet our effluent limits.

DNR Response:

The influent hydraulic loading for 2019 was good averaging 1.292 MGD (62.7% design capacity) with an over capacity maximum of 2.06 MGD (100.0% design capacity).

The influent organic loading for 2019 was near capacity averaging 2528.417 lbs/day (95.2% design capacity) with an over limit maximum of 3284 lbs/day (123.7% design capacity).

Please continue your efforts in reducing influent BOD loadings

Effluent Quality: BOD: Grade = A

Permittee Response:

DNR Response:

The effluent BOD quality for 2019 was excellent averaging 3 mg/L (12.00% of the limit) with maximums of 4 mg/L (16.00% of the limit) for the month of February, 4 mg/L (16.00% of the limit) for the month of May, and 4 mg/L (16.00% of the limit) for the month of June.

Effluent Quality: TSS: Grade = A

Permittee Response:

DNR Response:

The effluent TSS quality for 2019 was excellent averaging 7.5 mg/L (25.00% of the limit) with a maximum of 10 mg/L (33.33% of the limit) for the month of May.

Effluent Quality: Phosphorus: Grade = A

Permittee Response:

DNR Response:

The effluent phosphorus quality for 2019 was excellent averaging 0.444 mg/L (35.26% of the limit) with a maximum of 0.573 mg/L (44.08% of the limit) for the month of February.

Biosolids Quality and Management: Grade = A

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
8/27/2020 2019

Permittee Response:

DNR Response:

Land spreading records and reporting is all acceptable and meeting NR 204 requirements.

Staffing: Grade = A

Permittee Response:

DNR Response:

Please continue to do preventive maintenance at the wastewater treatment facility as you have been doing.

Operator Certification: Grade = A

Permittee Response:

DNR Response:

The Operator in Charge of the treatment plant is certified at the proper grades.

Financial Management: Grade = A

Permittee Response:

DNR Response:

No major financial issues are apparent with the facility.

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

Permittee Response:

We have implemented a manhole inspection program in our GIS system. We will prioritize manhole replacements according to our inspection process. Staff completed the inspection of all manholes throughout the system.

DNR Response:

An NON was sent in response to the SSO that occurred, and appropriate follow-up action was taken by the facility.

Please continue to annually review your CMOM program according to NR 210.23(5)(b). During review goals should be reevaluated to help with the success of the CMOM program.

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 3.72

Permittee Response:

DNR G.P.A. Response:

The Department does not require any additional action be taken this year in response to the CMAR.

DNR CMAR Overall Response:

Thank you for completing and submitting your 2019 CMAR. The CMAR is an annual self-evaluation of your wastewater treatment plant, collection system and associated wastewater management activities. Despite issues with influent BOD loading your facility is operating very well. There are no other requirements at this time. Nice job and thank you again.

DNR Reviewer: Meronek, Thomas

Address: 3911 Fish Hatchery Road, Fitchburg, WI 53711

Phone:

Date: 10/30/2020



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: November 10, 2020

To: Stoughton Utilities Committee

From: Brian R. Hoops
Stoughton Utilities Assistant Director

Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: 2020 Public Power Week Community Outreach Event Summary

Each year during the first full week of October, Stoughton Utilities holds a Public Power Week event that highlights the benefits that public power brings to our customers, and to thank them for supporting their locally owned utility. This year, Public Power Week was celebrated October 5 through October 9.

Following the success of our family-friendly scavenger hunt last year, SU held a similar event in 2020. Not only was last year's customer response very positive, but it also provided an excellent way to hold an event that was safe and socially-distanced during the COVID pandemic. Staff also felt that the educational aspect of researching Stoughton's history and general information would be an opportunity for parents helping their students with home-study to take their children out on a field trip.

On Monday, Wednesday, and Friday during the week, SU published clues directing participants to a secret Stoughton location where customers could photograph themselves next to the location and submit the photos to SU. On Tuesday and Thursday, we offered a trivia question where customers can call or email with the correct answer. All participants that got the information correct were entered in daily grand prize drawings.

Customer Service Technician Brandi Yungen lead this effort, including the design of promotional materials included as billing statement inserts, newspaper advertisements, and social media posts. Daily clues and the previous day's answers were distributed daily on social media, our website, and sent to an email mailing list.

Over 130 customers participated on one or more days, and over 400 total entries were received throughout the week. Customer participation was quite a bit higher than in 2019. We received a lot of positive feedback on social media as well as in the email submissions.

The daily clues, answers to the locations and trivia, and a sample of participant photos and feedback is attached.

Public Power Week Scavenger Hunt & Trivia Contest - 2020

CELEBRATE PUBLIC POWER WEEK
WITH A SCAVENGER HUNT & TRIVIA CONTEST



Stoughton Utilities will be celebrating Public Power Week with a family friendly scavenger hunt and trivia contest! Each day, October 5-9, we will provide a clue for a secret location or a Stoughton trivia question. Send us a picture from the secret location or answer the trivia question to be entered to win a new grand prize every day! Additional prizes will also be randomly awarded throughout the week to participants.

Visit stoughtonutilities.com to sign up for email updates and have the clues sent directly to you!

How it Works:

- Clues, trivia questions, and daily prizes will be posted each morning October 5-9 by 9am at stoughtonutilities.com, shared on our Facebook and Instagram pages, and sent to the email list.
- Send a photo of yourself next to the secret location or submit the correct trivia answer, along with your name and utility account number, to scavengerhunt@stoughtonutilities.com by 9pm to be entered into the daily prize drawing.
- Winners will be notified the following day.

Must be a Stoughton Utilities customer to win. Limit one grand prize per utility account. For more information visit stoughtonutilities.com. Contact our office to find out how you can participate without internet access!

**PUBLIC POWER WEEK IS OCT. 5-9
 GET A CHANCE TO WIN PRIZES ALL WEEK!**



At Stoughton Utilities, we join forces with other local not-for-profit utilities through WPPI Energy to share resources and lower costs.

stoughtonutilities.com (608) 873-3379

Shared strength through WPPI Energy

Stoughton Utilities
 September 28 at 1:37 PM · 🌐

Celebrate Public Power Week with us October 5-9, with a family friendly scavenger hunt and trivia contest! Show off your Stoughton knowledge to be entered to win one of TWO grand prizes every day.

Public Power puts the people of Stoughton first, and Public Power Week gives us the chance to celebrate the advantages of locally owned power with our citizens. Public Power Week is observed annually during the first full week of October, and celebrates the reliable, affordable electricity that publicly owned utilities provide to their communities.

This years grand prizes include an ipad, Nintendo Switch, iRobot Roomba, Ecobee smart thermostat bundle, \$400 utility bill credits, and more! Visit our website for full details and sign up to have clues sent directly to you <http://ow.ly/bkFg50BDthE>



Public Power Week
 Scavenger Hunt & Trivia Contest

Stoughton Utilities
 Government Organization Learn More

👍❤️👏 67 2 Comments 17 Shares

👍 Like 💬 Comment ➦ Share

Most Relevant ▾

Write a comment... 😊 📷 GIF 🎭

Erik Ellefsen
 I've lived in town over twenty years and have continually been impressed with how infrequent and short any power outages are here. They do a good job. 👍 4

Like · Reply · 3w

Amy Hillery
 Ben Hillery let's do it 👍 4

Like · Reply · 3w

Write a comment...



Stoughton Utilities

October 5 at 9:01 AM · 🌐



October 5, 2020: Happy Public Power Week! Public Power Week is observed annually during the first full week of October, and celebrates the reliable, affordable electricity that publicly owned utilities provide to their communities.

Today's TWO grand prize winners will get their choice of either an Apple iPad (8th generation), a Greenworks 40-volt 21 inch self-propelled electric lawn mower, or a \$400 utility bill credit!

Email us a picture of yourself or a family member at the secret location to be entered to win! Answers will be posted today at 9:00 p.m. Visit our website for details and to find out how you can win!

<http://ow.ly/LbKV50BH8gC>

Public Power Scavenger Hunt & Trivia Contest

Clue #1

Originally built in 1848 and located at 130 East Main Street, this home was built for Luke Stoughton, the founder of Stoughton, and was one of the first homes built in the new little village. Stoughton was founded in 1847 when Luke Stoughton bought 800 acres of land for \$2,100, and grew it into a village that was legally incorporated in 1868. This home was moved in 1875, and then moved again to its current location in 1974. On the first day of our scavenger hunt, come visit the original Stoughton home, now located near the banks of the Yahara River.



6

2 Shares



Like



Comment



Share



Stoughton Utilities

October 5 at 9:00 PM · 🌐



Thank you to everyone who helped us celebrate Public Power Week today!

Two lucky participants will win their choice of one of today's grand prizes, and additional winners will be chosen to receive \$10 in Chamber Bucks to spend at local businesses! Winners will be chosen and notified tomorrow by email or phone.

Tomorrow's clue will be posted at 9:00 a.m. or you can sign up to have clues sent directly to you by visiting our website

<http://ow.ly/KRQZ50BFQ8x>



Clue #1 Answer

The original Luke Stoughton house is now located at 315 Division St.



19

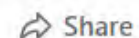
3 Comments



Like



Comment



Share





Stoughton Utilities

October 6 at 9:00 AM · 🌐



October 6, 2020: Happy Public Power Week! Public Power Week is observed annually during the first full week of October, and celebrates the reliable, affordable electricity that publicly owned utilities provide to their communities.

Today's TWO grand prize winners will get their choice of either an iRobot - Roomba e5 Wi-Fi Connected Robot Vacuum, a Microsoft Surface Go 2 (4GB), or a \$400 utility bill credit!

Today's trivia question does NOT require a picture to win. Email us the answer along with your utility account number to be entered into the grand prize drawing! Answers will be posted today at 9:00 p.m. Visit our website for details and to find out how you can win!

<http://ow.ly/sGcs50BKfO1>

Public Power Scavenger Hunt & Trivia Contest

Clue #2

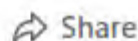
Almost all Stoughton residents know of the Yahara River, which flows through Dane County from Windsor all the way to the Rick River in the town of Fulton. The river winds through the center of Stoughton, and serves as a fishing and recreational destination for many residents and visitors. Formally named the Yahara River in 1903, the name comes from the river's Ho Chunk name "maq'ii yahara."

For today's trivia question, what is another name for the Yahara River that is commonly used by many in the area, which is also the meaning of the Ho Chunk name for the river?



5

2 Comments



Stoughton Utilities

October 6 at 9:00 PM · 🌐



Thank you to everyone who helped us celebrate Public Power Week today!

Two lucky participants will win their choice of one of today's grand prizes, and additional winners will be chosen to receive \$10 in Chamber Bucks to spend at local businesses! Winners will be chosen and notified tomorrow by email or phone.

Tomorrow's clue will be posted at 9:00 a.m. or you can sign up to have clues sent directly to you by visiting our website

<http://ow.ly/KRQZ50BFQ8x>



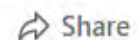
Clue #2 Answer

The Yahara River is commonly called the *Catfish River!*



15

3 Comments



 **Stoughton Utilities**
October 7 at 9:01 AM · 🌐

October 7, 2020: Happy Public Power Week! Public Power Week is observed annually during the first full week of October, and celebrates the reliable, affordable electricity that publicly owned utilities provide to their communities.

Today's TWO grand prize winners will get their choice of either a Playstation 4, a smart home bundle including an Ecobee Smart Thermostat, or a \$400 utility bill credit!

Email us a picture of yourself or a family member at the secret location to be entered to win! Answers will be posted today at 9:00 p.m. Visit our website for details and to find out how you can win!

<http://ow.ly/LbKV50BH8gC>

Public Power Scavenger Hunt & Trivia Contest

Clue #3

The T.G. Mandt Company obtained rights to maintain a dam on the Yahara River in 1883, and that began the history of electricity in the City of Stoughton. Another piece of Stoughton's early electrical history was built nearby in 1911 on the site of the Stoughton Mill Company, and is today's scavenger hunt location.

Come down to the Yahara River to visit a piece of Stoughton Utilities history!

👍 5

2 Comments

👍 Like

💬 Comment

➦ Share

🔊

 **Stoughton Utilities**
October 7 at 9:00 PM · 🌐

Thank you to everyone who helped us celebrate Public Power Week today!

Two lucky participants will win their choice of one of today's grand prizes, and additional winners will be chosen to receive \$10 in Chamber Bucks to spend at local businesses! Winners will be chosen and notified tomorrow by email or phone.

Tomorrow's clue will be posted at 9:00 a.m. or you can sign up to have clues sent directly to you by visiting our website

<http://ow.ly/KRQZ50BFQ8x>



Clue #3 Answer

Stoughton City Power Plant #1, located on 4th Street!

👍 8

1 Comment

👍 Like

💬 Comment

➦ Share

🔊



Stoughton Utilities

October 8 at 9:01 AM · 🌐



October 8, 2020: Happy Public Power Week! Public Power Week is observed annually during the first full week of October, and celebrates the reliable, affordable electricity that publicly owned utilities provide to their communities.

Today's TWO grand prize winners will receive their choice of either a Ring Video Doorbell and an Amazon Echo Show (2nd Gen) bundle, a Char-Broil TRU-infrared Patio electric grill, or a \$400 utility bill credit!

Today's trivia question does NOT require a picture to win. Email us the answer along with your utility account number to be entered into the grand prize drawing! Answers will be posted today at 9:00 p.m. Visit our website for details and to find out how you can win!

<http://ow.ly/b5Ca50BLsXu>

Public Power Scavenger Hunt & Trivia Contest

Clue #4

Also known as a river hawk, the Yahara River is home to a number of these large birds of prey. Their large nests can be found in numerous locations in the City of Stoughton and the neighboring townships along the river and Lake Kegonsa. Stoughton Utilities constructed a poletop platform to house a nest at the wastewater treatment facility, and other nests exist on the electrical transmission poles that run across and near the lake and river. Area photographers and bird watchers keep a keen eye out for these birds and their nesting offspring each year as they make the Stoughton area their home during the warm weather months.

For today's trivia question, what is the name of these birds?



6

1 Comment



Like



Comment



Share



Stoughton Utilities

October 8 at 9:00 PM · 🌐



Thank you to everyone who helped us celebrate Public Power Week today!

Two lucky participants will win their choice of one of today's grand prizes, and additional winners will be chosen to receive \$10 in Chamber Bucks to spend at local businesses! Winners will be chosen and notified tomorrow by email or phone.

Tomorrow's clue will be posted at 9:00 a.m. or you can sign up to have clues sent directly to you by visiting our website

<http://ow.ly/KRQZ50BFQ8x>



Clue #4 Answer

Osprey like to nest in the area, often at the top of electrical transmission poles!



8



Like



Comment



Share





Stoughton Utilities

October 9 at 9:00 AM · 🌐



October 9, 2020: Happy Public Power Week! Public Power Week is observed annually during the first full week of October, and celebrates the reliable, affordable electricity that publicly owned utilities provide to their communities.

Today's TWO grand prize winners will receive their choice of either a Nintendo Switch bundle, a smart home bundle including an Ecobee smart thermostat, or a \$400 utility bill credit!

Email us a picture of yourself or a family member at the secret location to be entered to win! Answers will be posted today at 9:00 p.m. Visit our website for details and to find out how you can win!

<http://ow.ly/G85i50BNC8z>

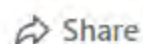
Public Power Scavenger Hunt & Trivia Contest

Clue #5

Today's scavenger hunt location is located just outside the City of Stoughton. Although it's a park, it's also a quiet, contemplative place of learning and reflection for visitors of all ages. This site was constructed as a joint project of American Legion Post 59 and Veterans of Foreign Wars Post 328, and formally dedicated in 2017. While visiting this site, take a moment to honor the dedication, sacrifice, and courage of the veterans of Stoughton and its surrounding townships.



3



Stoughton Utilities

October 9 at 9:00 PM · 🌐



Thank you to everyone who helped us celebrate Public Power Week today!

Two lucky participants will win their choice of one of today's grand prizes, and additional winners will be chosen to receive \$10 in Chamber Bucks to spend at local businesses! Winners will be chosen and notified Monday by email or phone.



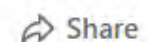
Clue #5 Answer

The *Stoughton Area Veterans Memorial Park* is located on the corner of County Rd B and Country Club Rd.



8

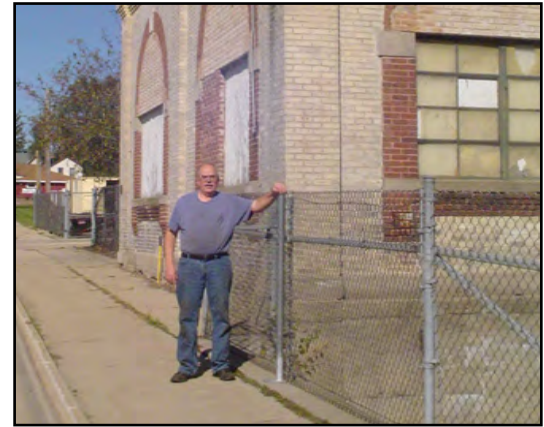
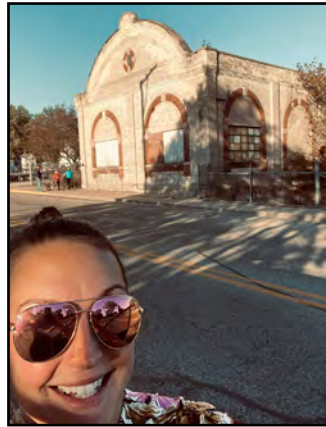
2 Comments



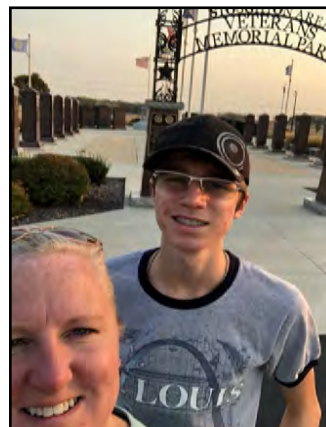
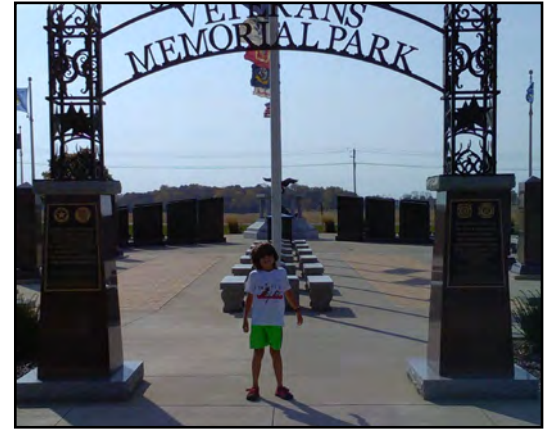
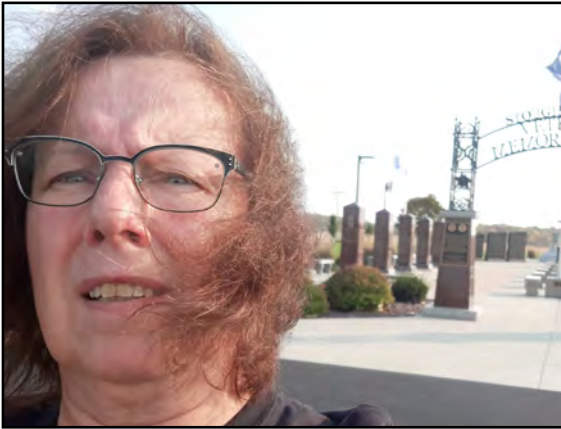
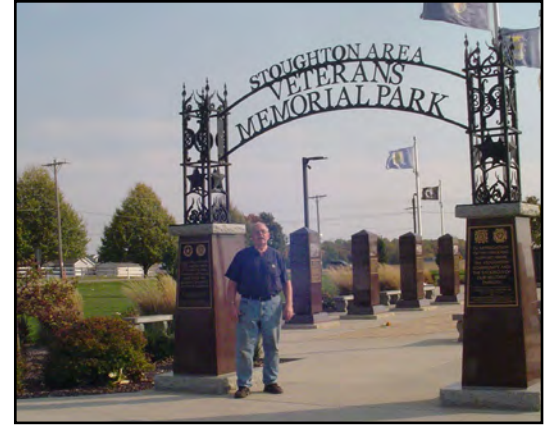
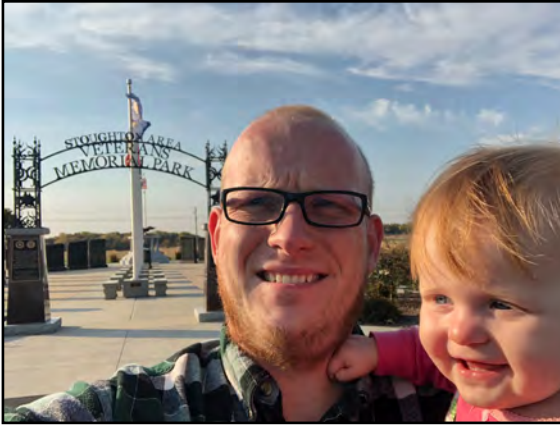
Clue #1 - Luke Stoughton House



Clue #3 - Stoughton City Power Plant #1



Clue #5 - Stoughton Area Veterans Memorial



Customer Feedback

Thank you for doing this. It brought some fun to the week.
-Nancy

Thank you for the \$10 gift certificate. I love trivia games.

Sincerely,
Judy

Just wanted to say I'm so thankful for this prize and the scavenger/ Trivia game. It's been a great distraction from other issues in the county right now. The. Credit will be so useful in the upcoming winter months. We have a big old house so it's a blessing for sure. Thanks.
-Mary Jo

This was a fun activity to do this week. My other children now wished they would if participated with us earlier this week. Gavin and I did visit today's clue which was a great experience because he asked lots of questions about the names and dates. It was a good one.
Thank You so much for doing this for the Community.
-Cheryl

These are my kids. We got out and visited the Luke Stoughton house across from the river. So we got our "field trip" and history lesson in for the week too.
-Sarah

Thank you! I am enjoying the scavenger hunt very much!
-Lou



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: November 10, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Status Update: Lead Service Line Replacement Programs

Stoughton Utilities staff continues to work on numerous efforts in response to our 2019 lead action level exceedance. Many of these efforts have either been completed and reported on in last status updates, or are currently underway and associated with the development of a lead service line replacement program for both public and privately-owned lead service lines.

Staff created draft ordinance revisions related to the installation requirements for new water metering facilities and the mandatory relocation of inaccessible metering facilities, and for the mandatory relocation of indirect water lateral connections. These ordinances are anticipated to be approved by the Stoughton Common Council at their November 10, 2020 meeting.

Staff has continued ongoing discussions with the Wisconsin Department of Natural Resources (WDNR) regarding potential financial assistance programs, including participation in several listening sessions providing details on available grant funding and the application process.

Staff is in the process of completing the application paperwork for funding assistance from the State of Wisconsin Environmental Improvement Fund, and the required Priority Evaluation and Ranking Formula documents. A resolution to authorize such application was approved by the Stoughton Common Council at their October 27, 2020 meeting.

Staff continues to identify lead service lines through excavating service lines and performing visual inspections of the public and private side pipe material. These efforts will continue throughout Stoughton's historic neighborhoods until the frost prevents safe excavation.

Staff has begun a new program of identifying lead service lines inside the home by going door to door in Stoughton's historic neighborhoods. Residents are notified a few days in advance of when we will be in their neighborhood via door hangers or mailed notices. This effort is to ensure all lead is located, including where service connection repairs may have been made using coper pipe at the curb stop valve. It also provides us with a good opportunity to answer customer's questions, as well as locate metering installation that may need to be corrected during the 2021 project. We are currently having about 60% success with people being at home and allowing entry, and this process will continue until as many lines are visually verified as reasonably possible.

Following service excavation and visual verification efforts, staff continues to update our GIS data to reflect the verified data. A map of known and presumed lead service lines is available to be viewed by the general public online at stoughtonutilities.com/lead.

Our lead public education program continues. Staff continues to post informational and educational materials about lead service lines, service line flushing, and service line material verifications on our website and social media pages. In addition, an informational bulletin was mailed to all customers in the City of Stoughton as a billing statement insert in November.



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: November 10, 2020

To: Stoughton Utilities Committee

From: Brian R. Hoops
Stoughton Utilities Assistant Director

Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Customer Collections Status Report

SU is committed to continuing to provide essential health and public safety services to the community. The COVID-19 public health crisis brought about very uncertain times as our community experienced mandatory business shutdowns and stay at home orders. During that time, SU's commitment to the community extended to providing continued service to all residents and businesses, regardless of payment status.

On June 11, 2020, the Wisconsin Public Service Commission (PSC) determined it was reasonable to lift the temporary prohibition against disconnecting or refusing service, as well as create a phased-in schedule to eliminate the requirements to offer deferred payment agreements to all customers, and to allow utilities to issue disconnection notices beginning on July 15, 2020. At this time, Stoughton Utilities developed a plan to phase in a return to full collection activities, with service disconnections scheduled to occur on August 26.

Each month since July 2020, the PSC has voted to further extend the residential electric and water service disconnection moratorium. At its October 22 regular open meeting, PSC commissioners voted 2-1 to suspend all service disconnections affecting residential customers until April 15, 2020. For Stoughton Utilities, this affects both electric and water service disconnections.

On October 1, 2020, Stoughton Utilities resumed electrical service disconnections for non-residential service addresses, unless the customer has entered into a deferred payment agreement with the utility. Notifications are provided to non-residential customers greater than 30 days delinquent. To date, all services actually disconnected have been greater than 120 days delinquent. Service disconnections will not occur for any customer that provides essential services to the community.

Pursuant to City of Stoughton Municipal Code Section 74-8, as of October 1, 2020 all unpaid utility charges were considered liens against the properties served. Customer notification of pending liens were issued on October 15, as provided by Wisconsin State Statutes § 66.0809. It should be noted that this process does not apply for service provided to customers located within the five townships served by Stoughton Utilities.

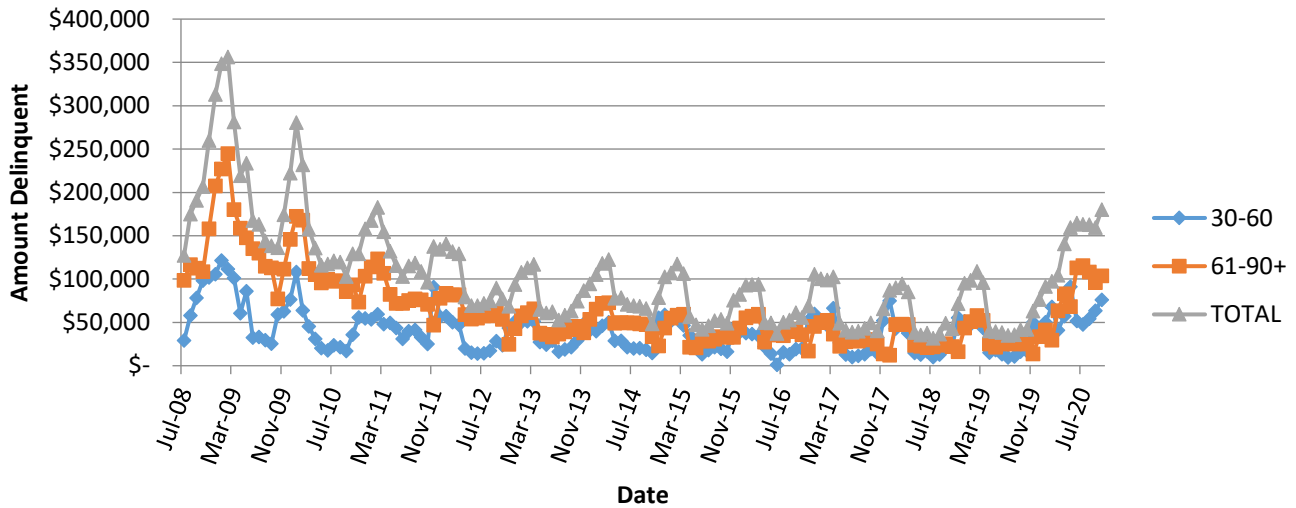
Delinquent Balances:

As of November 1, 2020, the annual average delinquent amount owed are as follows:

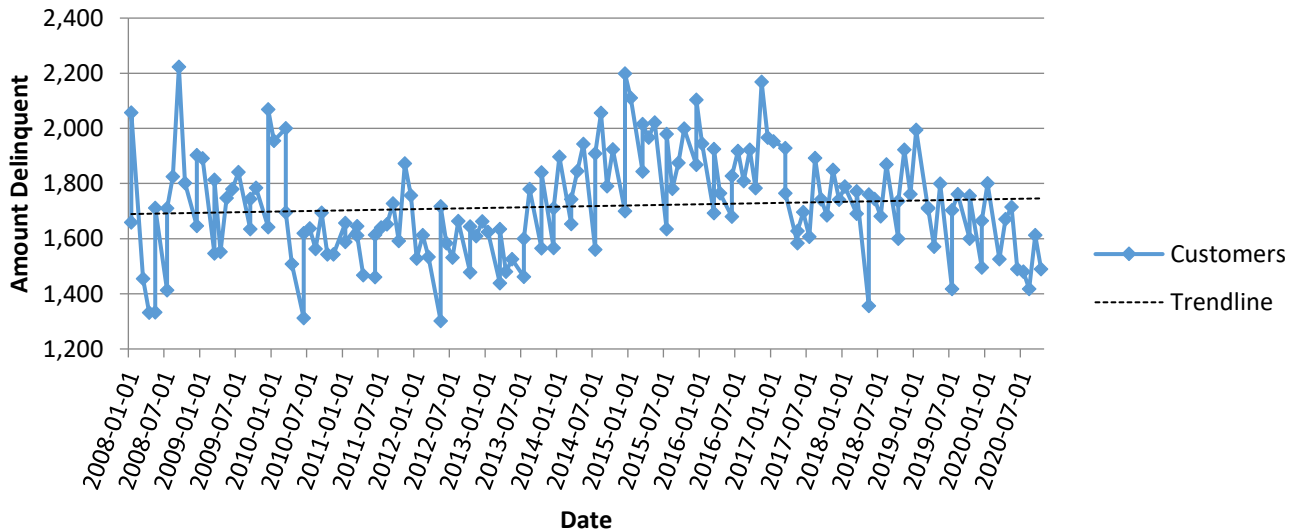
| Days Past Due | Current Delinquencies | When compared to November 1 of... | | | | | |
|---------------|-----------------------|-----------------------------------|--------|--------|--------|--------|-------|
| | | 2019 | 2017 | 2015 | 2013 | 2011 | 2009 |
| 30-60 | \$ 76,283 | ▲ 349% | ▲ 411% | ▲ 367% | ▲ 160% | ▲ 203% | ▲ 28% |
| 60+ | \$ 103,955 | ▲ 313% | ▲ 311% | ▲ 215% | ▲ 129% | ▲ 46% | ▲ 35% |

| Days Past Due | Current Delinquencies | When compared to the 1 st of ... | | | | | |
|---------------|-----------------------|---|-------------|-----------|------------|---------------|---------------|
| | | October 2020 | August 2020 | June 2020 | April 2020 | February 2020 | December 2019 |
| 30-60 | \$ 76,283 | ▲ 20% | ▲ 60% | ▼ 16% | ▲ 86% | ▲ 52% | ▲ 78% |
| 60+ | \$ 103,955 | ▲ 8% | ▼ 10% | ▲ 52% | ▲ 64% | ▲ 151% | ▲ 668% |

Delinquencies 2008-Current (\$ Dollars)



Delinquencies 2008-Current (# Customers)



2020 Tax Roll Process:

October 1 marked the beginning of the annual tax roll process. As of this date, all delinquent balances for services provided to parcels located within the City of Stoughton were considered to be liens against the properties serviced. On October 15, staff mailed notices to 81 property owners for 146 delinquent accounts.

A total of \$67,035 was owed and will be collected through this process. This amount is up 199% compared to 2019, primarily due to the full disconnection moratorium between March and July of all customers including non-residential, and the ongoing disconnection moratorium since July affecting residential customers.

Two single customers accounted for 24% of the delinquent accounts included, and 50% of the total amount. These two customers accounted for 54% of the electric, 36% of the water, 23% of the wastewater, and 66% of the stormwater balances included.

Property owners had until November 1 to pay without additional fees or penalties, after which a 10% penalty was applied. Tenants and property owners paid a total \$11,700 during this grace period, and the remaining unpaid accounts were assessed penalties totaling \$5,082.

Amounts remaining unpaid on November 15 will be submitted to the City Treasurer to be placed on the property tax roll and the Dane County Clerk of Courts for a registered personal lien against the tenant.



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: November 10, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Environmental Sustainability

This item is a continuing agenda item for the purpose of coordinating discussion on this topic between the Stoughton Community Affairs and Council Policy (CACP) Committee and the Stoughton Utilities Committee.

1. Included is an August 4, 2020 memo from Stoughton Utilities Director Jill Weiss and WPPI Energy Vice President of Energy Services Jake Oelke that provided follow-up information on renewable energy targets to the CACP Committee in response to questions raised at their July meeting.
2. During a prior meeting of the CIP Budget Committee, the topic of solar generation and other renewable energy opportunities being installed on City of Stoughton facilities was brought up. The CIP Budget Committee envisioned such efforts as being a joint effort between the Stoughton Utilities Committee, Finance Committee, and CACP Committee. During a prior meeting of the Finance Committee, it was suggested that the Utilities Committee should take the lead on this effort.

From a regulatory perspective, the City of Stoughton and its facilities are customers, and must be served and treated in a nondiscriminatory manner no different than our other 8,822 other electrical customers. The goals of one customer must not take priority over the goals of other customers, and the utility cannot provide services to one customer that are not provided equally to all other customers.

Stoughton Utilities supports and encourages solar generation on customer facilities and has facilitated many residential, commercial, industrial, and institutional interconnections, however we do not provide design assistance or recommendations, financial analysis or recommendations, or make recommendations for customer goals or philosophy.

With any discussions on solar generation on City facilities, staff recommends that the Utilities Committee focus on the Stoughton Electric Utility's system and purchase power goals as a regulated electrical distribution provider to all customers served within the City of Stoughton and the five surrounding townships. It is imperative that the utility's governing body not be perceived as treating one customer in a discriminatory manner, even if such discrimination could be considered to have a positive outcome, or providing unique services or consideration not offered to all other customers.

Accordingly, it is staff's strong recommendation that Stoughton Utilities maintain only an advisory and technical resource role to assist the customer in their facility goals, and provide information about customer rate tariffs and project financial assistance through Stoughton Utilities and Wisconsin Focus on Energy. Any decisions surrounding the feasibility, design, and financing of such projects live with the governing bodies tasked with overseeing the city's goals, facilities, and finances.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: August 4, 2020

To: Stoughton Utilities Committee

From: Jake Oelke
WPPI Energy Vice President - Energy Services

Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: CACP – Update renewable energy targets (July 7, 2020)

We wanted to provide the following update from the renewable energy target discussion that occurred at the last CACP meeting:

- Public Service Commission (PSC). What is the PSC’s view of setting renewable goals for all the customers and can the additional costs, resulting from the goal setting, be recovered in customer rates?
 - PSC has been very mired in the COVID relief efforts and our main contact to explore the PSC view of renewable energy goal setting was been away on leave. We will continue to carefully pursue information regarding this with the PSC, however, PSC’s past position related to cost recovery through rates makes it unlikely it would be recoverable.

- Choose Renewable Program
 - Municipal buildings –Stoughton Utilities purchases approximately 66% of our energy usage each month through the Choose Renewable blocks. (The City presently does not participate in the program.)
Monthly average for all of our accounts is 143,351 kWh and we are purchasing 94,200 kWh per month.) Specific purchases are as follows:
 - Wastewater Plant: Purchasing 34,200 kWh (114 blocks * 300 kWh)
Approximately 50% of the total usage there. Average monthly usage is: 65,379
 - Office Building: Purchasing 30,000 kWh (100 blocks * 300 kWh)
Greater than 100% of total usage. Average monthly usage is: 12,763
 - Well 4: Purchasing 30,000 kWh (100 blocks * 300 kWh)
Greater than 100% of total usage. Average monthly usage: 14,463

- Choose Renewable Program (continued)
 - Total Renewable Energy Blocks Purchased
 - Residential customers – 728 Blocks
 - Commercial customers – 387 BlocksApproximately 4% of our customers purchasing renewable blocks (total purchasing 409 / total customers 8821)
Approximately 3% of our monthly total electric sales average for 2020 (total renewable kWh 333,600 / average sales per month 9,420,586))
 - Assuming the Choose Renewable Rider will get approved with the new rates (will be filed for River Falls this week), Stoughton Utilities can reach 100% and spend less annually. The City of Stoughton could purchase 100% of their energy use for approximately \$10,000 annually.
- Renewable Energy Certificates (REC) – Assuming annual purchases for Stoughton Utilities of 150,000 MWh/year, purchasing RECs for 100% could be anywhere from \$75,000 to \$300,000+ depending on the specificity of the RECs. Therefore, for budget purposes each 10% increment is \$7,500 to \$30,000. More work could be completed on this option of there is a desire to pursue this further.



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Date: November 10, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Scheduling of the Utilities Committee Regular Meeting in December

It is unknown at this time if there will be sufficient new business to be presented to the Utilities Committee in December. Accordingly, it is recommended that your December meeting be cancelled unless new business arises that requires a meeting to be scheduled to address the business in a timely manner.

If the meeting is cancelled, timely informational status updates to ongoing items, such as the Wisconsin Department of Natural Resources Private Lead Service Line (LSL) grant award, ongoing changes to customer collection practices, or similar items will be provided to the committee via email.

The December meetings of the Utilities Committee have been cancelled annually since 2011, with the exception of 2018 during the hiring of the vacant Utilities Director position.



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Date: November 10, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Utilities Committee Future Agenda Item(s)

This item appears on all agendas of Committees of the City of Stoughton.