



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Utilities Committee will hold a regular meeting on the date and at the time and location given below.

Meeting of: **CITY OF STOUGHTON UTILITIES COMMITTEE**
Date/Time: Monday, March 20, 2023 at 5:30 p.m.
Location: Edmund T. Malinowski Board Room, Stoughton Utilities Administration Office
600 South Fourth Street, Stoughton, Wisconsin
Optional Virtual Participation: [GoToMeeting ID 934-638-317](#)
Members: Citizen Member David Erdman (Chair), Alderperson Regina Hirsch, Alderperson Fred Hundt, Mayor Tim Swadley, Citizen Member Dustin Thoren (Vice-Chair), Alderperson Joyce Tikalsky

MEETING AGENDA:

CALL TO ORDER

ROLL CALL AND VERIFICATION OF QUORUM

CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW

PUBLIC COMMENTS

CONSENT AGENDA

(All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.)

- a. Draft Minutes of the February 20, 2023 Regular Utilities Committee Meeting
- b. Stoughton Utilities Payments Due List Report
- c. Stoughton Utilities Statistical Report
- d. Stoughton Utilities Activities Report
- e. Communications

OLD BUSINESS

1. Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council
(Discussion)

NEW BUSINESS

2. Action to Repeal Section 74-5 of the Stoughton Municipal Code, Relating to the Appointment of an Operations Superintendent of Utilities **(Action)**
3. Utilities Committee Future Agenda Item(s) **(Discussion)**

ADJOURNMENT

Notices Sent To:

Stoughton Utilities Committee Members
Stoughton Utilities Director Jill M. Weiss, P.E.
Stoughton Utilities Assistant Director Brian Hoops
Stoughton Utilities Finance Manager Shannon Statz

cc: Stoughton City Attorney Matthew Dregne
Stoughton Common Council Members
Stoughton City Clerk Candee Christen
Stoughton Leadership Team
Stoughton Library Administrative Assistant Sarah Monette
Stoughton Utilities Billing & Metering Supervisor Erin Goldade
Stoughton Utilities Education & Outreach Coordinator Brandi Yungen
Stoughton Utilities Electric System Supervisor Ryan Jefferson
Stoughton Utilities Water System Supervisor Kent Thompson
Stoughton Utilities Wastewater System Supervisor Brian Erickson
WPPI Energy Services Manager Darren Jacobson
O'Rourke Media Publications – Stoughton Courier Hub

REMOTE CONNECTION INSTRUCTIONS: Pursuant to City of Stoughton Common Council Rule 19, members of the committee and members of the public may attend this meeting either in person or by virtual means. If participating virtually, please join the meeting from your computer, tablet or smartphone using the following URL:

<https://meet.goto.com/934638317>

You can also dial in using your phone at (408) 650-3123 using access code: 934-638-317.

ATTENTION COMMITTEE MEMBERS: Two-thirds of members are needed for a quorum. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please contact Jill Weiss at (608) 877-7423 via email at JWeiss@stoughtonutilities.com, or Brian Hoops at (608) 877-7412, or via email at BHoops@stoughtonutilities.com.

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at this meeting to gather information. No action will be taken by any such group(s) at this meeting other than the Stoughton Utilities Committee consisting of the members listed above. An expanded meeting may constitute a quorum of the Common Council.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals through appropriate aids and services. For information, or to request such assistance, please contact Stoughton Utilities prior to the start of the meeting at (608) 873-3379.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at stoughtonutilities.com/uc.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, February 20, 2023 – 5:30 p.m.

Stoughton, WI

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Location: Edmund T. Malinowski Board Room, Stoughton Utilities Administration Office
600 South Fourth Street, Stoughton, Wisconsin
Optional Virtual Participation: GoToMeeting ID 518-956-325

Members Present: Citizen Member David Erdman (Chair), Alderperson Regina Hirsch, Mayor Tim Swadley, Citizen Member Dustin Thoren (Vice-Chair), Alderperson Joyce Tikalsky

Excused: None

Absent: Alderperson Fred Hundt

Others Present: WPPI Energy Rate Analyst II Nicole Guld, Stoughton Utilities Finance Manager Shannon Statz, Stoughton Utilities Assistant Director Brian Hoops

Call to Order: Chairperson Erdman called the regular Stoughton Utilities Committee Meeting to order at 5:31 p.m. Erdman, Hirsch, Swadley, and Thoren were present in person. Tikalsky was present by webinar.

Verification of Quorum: The chair verified that a quorum of the committee membership was present.

Certification of Compliance with Open Meetings Law: The chair asked if the meeting had been properly noticed in compliance with open meetings law. Hoops certified that it had.

Public Comments: None

Utilities Committee Consent Agenda: Stoughton Utilities staff presented and discussed the Stoughton Utilities Committee consent agenda items, highlighting the recent holiday donation drive that had collected over 1,700 pounds of non-perishable food donations for the Stoughton Food Pantry, a note from a customer in the rural service territory thanking Stoughton Utilities for reliable service during the recent winter storms, and recent billing statement inserts that are available in the packet of committee materials.

Motion by Thoren, the motion seconded by Hirsch, to approve the following consent agenda items as presented:

- a. Draft Minutes of the November 21, 2022 Regular Utilities Committee Meeting
- b. Stoughton Utilities Payments Due List Report
- c. Stoughton Utilities Financial Summary – October and November
- d. Stoughton Utilities Statistical Report
- e. Stoughton Utilities Activities Report
- f. Communications

The motion carried unanimously 5 to 0.

Presentation of the Proposed Electric Rate Application Filing: Stoughton Utilities staff introduced Ms. Nicole Guld of WPPI Energy who presented and discussed the proposed electric rate application filing planned to be submitted to the Public Service Commission of Wisconsin (PSCW) for their review. The rate application filing proposes an overall 4.82% increase to electric rates, with the average residential customer seeing an increase of 5.6%, or \$5.00 per month. Staff informed the committee that the 2023 electric budget that was presented to

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the committee and common council in November 2022 included a projected rate increase of 5%. It was noted that changes were being made to the energy demand thresholds for the CP-1 rate classification, and potential customer impacts were discussed including proactive customer outreach. The revised streetlight rates were also noted and discussed.

Stoughton Utilities and City staff informed the committee that the next steps in the regulatory rate review process include finalizing the rate application and submittal to the PSCW, providing a public notice to all customers of the active application and proposed rate impact, providing additional documentation to the WPSC upon request during their application and rate design review, and holding a public hearing and comment period at a date and time to be scheduled by the WPSC. Discussion followed.

Motion by Tikalsky, the motion seconded by Hirsch, to direct staff to file an application with the Public Service Commission of Wisconsin for a regulatory rate review and adjustment. The motion carried unanimously 5 to 0.

Guld left the meeting at 5:52 p.m.

Authorization to Execute Equipment Purchase Agreement with the Village of Mount Horeb for the Sale of a Used Virginia Substation Transformer: Stoughton Utilities staff provided the committee with a history of the south bay transformer at the East Substation, which experienced a catastrophic failure in November 2021. The transformer has since been replaced, and transported to the manufacturer's facility in Roanoke, Virginia for failure assessment and testing.

Prior to transporting the failed transformer back to the manufacturer, proposals to sell the transformer for scrap were received, with the high proposal being \$12,772.00, including shipping from Stoughton to the scrap facility. The Village of Mt. Horeb, WI offered to pay an amount equal to the scrap proposal, pay for transport to the manufacturer, and pay for costs not covered by the manufacturer associated with the root cause failure analysis including the tear down of the original coils. The Village intends to proceed with the manufacture of a new core and coil which will be built in the original tank of the failed transformer.

Staff explained that the transformer manufacturer requires that a bill of sale be provided showing that Stoughton has sold or otherwise transferred title of the transformer to the Village of Mt. Horeb. An equipment purchase agreement has been drafted for the as-is, where-is sale of the transformer for a total amount of \$12,772.00. A 2005 policy requires that the Stoughton Utilities Committee approve the sale of any item with a value exceeding \$500.00. The policy further requires that the utility issue a notice of intent to dispose of the item and run a classified ad in local newspapers soliciting sealed bids.

Motion by Hirsch, the motion seconded by Thoren, to authorize the execution of the equipment purchase agreement in the amount of \$12,772.00 with the Village of Mount Horeb for the as-is, where-is sale of a used Virginia substation transformer. The motion carried unanimously 5 to 0.

Motion by Hirsch, the motion seconded by Tikalsky, to approve a waiver of the requirements to issue a notice of intent to dispose and the solicitation of sealed bids for the as-is, where-is sale of a used Virginia substation transformer as required by policy, and recommend approval to the Stoughton Common Council. The motion carried unanimously 5 to 0.

Bad Debt Account Write-Offs through December 31, 2022: Stoughton Utilities staff presented and discussed the Bad Debt Account Write-Offs through December 31, 2022. Customer account balances totaling \$1,027.96 were proposed to be written off as uncollectible and recorded as a 2022 operating expense. Discussion followed.

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Motion by Tikalsky, the motion seconded by Thoren, to approve the Bad Debt Account Write-offs through December 31, 2022 and recommend the approval and the adoption of the corresponding resolution to the Stoughton Common Council. The motion carried unanimously 5 to 0.

Stoughton Utilities Round-Up Program: Stoughton Utilities staff presented and discussed the Stoughton Utilities Round-Up Program. A brief description and history of staff's efforts to recruit new organizations to apply for funding was provided to the committee. This is the second of two donations to be made using 2022 program funding, with an applicant pool of 15 local non-profit organizations. Discussion followed.

Motion by Tikalsky, the motion seconded by Hirsch, to donate \$500 from the Stoughton Utilities Round-Up Program fund to the Affordable Transportation Program and \$500 to the Stoughton Village Players. The motion carried unanimously 5 to 0.

Swadley left the meeting at 6:15 p.m.

Status Update: Customer Collections: Stoughton Utilities staff presented and discussed an update on the current status of customer collections during the annual cold weather electric disconnection moratorium. Total delinquencies rose in the late-summer and autumn months of 2022 as the impact of increased wholesale power costs was reflected on customer's bills, and although the utility entered the moratorium with delinquencies higher than experienced in 2017-19 the amounts were still comparable with balances seen in 2013-16. Winter delinquencies remain higher than last winter, however staff does not see any reason for concern as balances remain comparable with those seen prior to the COVID-19 pandemic. The number of delinquent customers remains below average despite an increase in the amounts owned.

Staff presented various energy assistance funding programs that are available to customers and ongoing and upcoming collection activity. Discussion followed.

Community Outreach News Coverage: Stoughton Utilities staff presented and discussed recent television and social media coverage received by SU in response to a tour that was provided to a local autistic teenager who has an interest in power poles. Staff provided the teen with tours of our facilities and system and attached a name tag to his favorite pole. Following the teen's visit, pictures and notes of thanks were shared by the family on social media, which resulted in a short segment being aired on a regional newscast. The news segment was rebroadcast on local affiliates in Pennsylvania and Nebraska, and was briefly featured on the CNN website. The social media posts were shared by a popular aggregator, which resulted in over 48,000 reactions and comments. Erdman mentioned that the news segment had recently been re-aired locally following a viewer delivering a gift for the family to the station. Discussion followed.

2022 – Year in Review: Stoughton Utilities staff presented and discussed the Stoughton Utilities 2022 Year In Review publication, which discussed the utility's efforts and activities in the community, including energy efficiency, renewable energy, system reliability, economic development, community outreach, and more. Discussion followed.

Wisconsin Department of Natural Resources Sanitary Survey Report: Stoughton Utilities staff presented and discussed the findings of the Wisconsin Department of Natural Resources during their routine Sanitary Survey Report of the Stoughton Waterworks. This survey is conducted every three years. No significant deficiencies and no deficiencies were noted for the waterworks. Three non-conforming features at the well houses were noted in the survey. These features do not require immediate correction but shall be corrected

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when major work is completed at the well facilities. The committee discussed the cyber security section of the survey report and staff explained that the language is boilerplate and included in all system surveys, and briefly discussed SU security practices. Discussion followed.

Staff informed the committee that the next sanitary survey of the system is scheduled to take place in 2026. Discussion followed.

Utilities Committee Citizen Member Update: Stoughton Utilities staff informed the committee that Citizen Member John Kallas submitted his resignation from the Stoughton Utilities Committee, having previously served on the committee for more than 12 years. A replacement will be appointed by the mayor during the annual common council and committee reorganization in April. Discussion followed.

Status of the Utilities Committee recommendation(s) to the Stoughton Common Council: Stoughton Utilities staff presented and discussed the following items from the Stoughton Utilities Committee that were recently approved and/or placed on file by the Stoughton Common Council:

Consent Agenda:

1. Minutes of the October 17, 2022 Regular Utilities Committee Meeting
2. Stoughton Utilities Payments Due List Report
3. Stoughton Utilities Financial Summary
4. Stoughton Utilities Statistical Report

Business:

1. None

Discussion followed.

Utilities Committee Future Agenda Items: Stoughton Utilities staff informed the committee that a staffing and reorganization update is planned for either the March or April meeting, and the annual financial audit report will be presented in April or May. The committee requested that the WPPI Energy Services Manager attend a meeting to discuss current programs at Stoughton Utilities and WPPI Energy including any program changes resulting from recent changes to federal law and potential sustainable building recommendations. It was suggested that a joint meeting with the Stoughton Sustainability Committee could be held in April.

Adjournment: Being no further business before the committee, the Chair adjourned the meeting at 6:43 p.m.

Respectfully submitted,

Brian R. Hoops
Stoughton Utilities Assistant Director

Date: Thursday, March 02, 2023
 Time: 10:17AM
 User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 1 of 5
 Report: 03699W.rpt
 Company: 7430

Period: - As of: 3/2/2023

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
Company: 7430					
002552	EP	2/7/2023	22,643.38	516 WELLS FARGO BANK	VO for check batch: 311327
002553	HC	2/7/2023	1,036,466.11	009 WPPI	WPPI-Renewable Energy/WPPI-Buy Back Solar Credit/WPPI-Large Power/WPPI-Support Services/WPPI-Support Services/WPPI-Support Services/WPPI-Support Services
002554	HC	2/28/2023	512.19	002 Employee Benefits Corp - Ach	EBC - Feb Ach/EBC - Feb Ach/EBC - Feb Ach/EBC - Feb Ach
002555	HC	2/28/2023	44,269.04	025 Payroll Federal Taxes- Ach	Federal Taxes-Feb Ach/Federal Taxes-Feb Ach/Federal Taxes-Feb Ach/Federal Taxes-Feb Ach
002556	HC	2/28/2023	30.52	421 FIRST DATA CHARGES	First Data-Feb Ach/First Data-Feb Ach/First Data-Feb Ach/First Data-Feb Ach
002557	HC	2/28/2023	1,340.96	001 Delta Dental - Ach	Delta Dental - Feb Ach/Delta Dental - Feb Ach/Delta Dental - Feb Ach
002558	HC	2/28/2023	241.54	952 AT&T	AT&T-Feb Ach
002559	HC	2/28/2023	150.36	856 GORDON FLESCH COMPANY, INC.	Gordon Flesch-Feb Ach/Gordon Flesch-Feb Ach/Gordon Flesch-Feb Ach/Gordon Flesch-Feb Ach
002560	HC	2/28/2023	19,912.32	010 WI Dept. of Revenue Taxpayment-Ach	Dept of Rev-Feb Ach/Dept of Rev-Feb Ach
002561	HC	2/28/2023	1,454.00	499 LV LABS WW, LLC	LV Labs-Feb Ach
002562	HC	2/28/2023	997.73	004 Us Cellular - Ach	Us Cellular - Feb Ach/Us Cellular - Feb Ach/Us Cellular - Feb Ach
002563	HC	2/28/2023	902.78	007 TDS Metrocom - Ach	TDS Metrocom - Feb Ach/TDS Metrocom - Feb Ach/TDS Metrocom - Feb Ach/TDS Metrocom - Feb Ach
002564	HC	2/28/2023	434.06	547 Spectrum-Ach	Spectrum-Feb Ach/Spectrum-Feb Ach/Spectrum-Feb Ach
002565	HC	2/28/2023	7,639.44	008 Payroll State Taxes - Ach	State Taxes - Feb Ach/State Taxes - Feb Ach
002566	HC	2/28/2023	12,654.14	020 Wells Fargo Bank-Ach	Client Analysis-Feb Ach/Client Analysis-Feb Ach/Client Analysis-Feb Ach/Client Analysis-Feb Ach

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002567	HC	2/28/2023	3,320.67	003 Alliant Energy - Ach	Alliant Energy - Feb Ach/Alliant Energy - Feb Ach
028664	CK	2/2/2023	5,644.02	037 UNITED SYSTEMS & SOFTWARE, INC.	United Sys-Meter supplies
028665	CK	2/2/2023	1,026.96	131 CITY OF STOUGHTON	City Stoton-Feb A Def Comp
028666	CK	2/2/2023	190.00	145 GOVERNMENT FINANCE OFFICES ASSOCIATION	Govt Fin-Membership/Govt Fin-Membership/Govt Fin-Membership
028667	CK	2/2/2023	66.00	186 STAFFORD ROSENBAUM LLC	Stafford-Legal Services
028668	CK	2/2/2023	800.50	386 HOOPER CORPORATION	Hooper-Hvac Maint.
028669	CK	2/2/2023	180.20	400 RESCO	Resco-Supplies
028670	CK	2/2/2023	2,539.80	487 MARTELLE WATER TREATMENT	Martelle-Bulk Supplies/Martelle-Bulk Supplies
028671	CK	2/2/2023	22,910.63	596 CITIES & VILLAGES MUTUAL INS.	Cities-Liability Ins/Cities-Liability Ins/Cities-Liability Ins/Cities-Auto Ins/Cities-Auto Ins/Cities-Auto Ins/Cities-Boiler Ins/Cities-Boiler Ins/Cities-Boiler Ins
028672	CK	2/2/2023	4,820.62	637 CAPITAL UNDERGROUND, INC	Capital-Watermain repairs
028673	CK	2/2/2023	509.38	681 NICK WEISENSEL	N Weisensel-Const Refund
028674	CK	2/2/2023	90.00	997 PETERSON PEST MANAGEMENT	Peterson-Pest Maint.
028676	CK	2/8/2023	181.12	138 NEW ERA GRAPHICS, INC.	New Era-Clothing/New Era-Clothing/New Era-Clothing
028677	CK	2/8/2023	9,824.35	386 HOOPER CORPORATION	Hooper-Admin Hvac Repairs/Hooper-Admin Hvac Repairs/Hooper-Admin Hvac Repairs/Hooper-Admin Hvac Repairs/Hooper-Admin Hvac Repairs/Hooper-Admin Hvac Repairs
028678	CK	2/8/2023	7,241.46	400 RESCO	Resco-Supplies/Resco-Supplies
028679	CK	2/8/2023	615.00	548 WISCONSIN RURAL WATER ASSOC.	WRWA-Annual Dues
028680	CK	2/8/2023	823.38	751 BRANDON MILLER	B Miller-Construction Refund

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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
028681	CK	2/8/2023	240.00	856 GORDON FLESCH COMPANY, INC.	Gordon Flesch-Copier Hardware/Gordon Flesch-Copier Hardware/Gordon Flesch-Copier Hardware
028682	CK	2/8/2023	39,912.33	946 ENVIROTECH EQUIPMENT	Enviro-Supplies
028683	CK	2/8/2023	855.00	967 HYDRO CORP	Hydro-Inspect/reporting
028684	CK	2/8/2023	203.90	989 RANDY PSYK VIPERS UNITED, LLC	R Psyk-Const Refund
028685	CK	2/8/2023	118,063.00	131 CITY OF STOUGHTON	City Stoton-Stoton Hospital/City of Stoton-Retainage/City Stoton-Retainage/City Stoton-Retainage/City Stoton-WW Mechanical/City Stoton-EL Mechanical/City Stoton-WA Mechanical/City Stoton-Street Permit/City Stoton-Street Pulv/City Stoton-SAA Wa Div+
028686	CK	2/8/2023	6,717.01	781 DUNKIRK WATER POWER CO LLC	Dunkirk Dam-Production Credit
028687	CK	2/15/2023	87,308.71	131 CITY OF STOUGHTON	City Stoton-Feb Retirement/City Stoton-Feb B Def Comp/City Stoton-Stormwater/City Stoton-Feb Retirement/City Stoton-Feb Retirement
028688	CK	2/15/2023	1,041.25	166 INKWORKS, INC.	Inkworks-Bill Inserts/Inkworks-Bill Inserts/Inkworks-Bill Inserts
028689	CK	2/15/2023	9,981.57	400 RESCO	Resco-Supplies/Resco-Supplies/Resco-Supplies
028690	CK	2/15/2023	1,670.20	493 MSA PROFESSIONAL SERVICES, INC.	MSA Prof-Ush 51 Phase/MSA Prof-Ush 51 Phase
028691	CK	2/15/2023	34,170.46	539 DEPT OF ADMIN-WISMART VENDOR #396028867 E	Wismart-Public Benefits/Wismart-Public Benefits
028692	CK	2/15/2023	5,148.08	617 ALLEN TRENCH SAFETY CORP	Allen Trench-Supplies
028693	CK	2/15/2023	36,178.00	944 B & B TRANSFORMER, INC.	B & B Trans-Poles/B & B Trans-Poles
028694	CK	2/21/2023	86.39	046 JINGYING LU	J Lu-Customer Refund
028695	CK	2/21/2023	384.92	091 DON ZWEEP	D Zweep-Customer Refund
028696	CK	2/21/2023	53.69	117 THERESA WEHRMAN	T Wehrman-Customer Refund

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028697	CK	2/21/2023	97,555.28	131 CITY OF STOUGHTON	City Stoton-Feb Delta Vision/City Stoton-Jan Life Ins/City Stoton-Jan Life Ins/City Stoton-Feb Life Ins/City Stoton-Feb Life Ins/City Stoton-Jan Life Ins/City Stoton-Jan Life Ins/City Stoton-Feb Life Ins/City Stoton-Feb Life Ins/City Stoton-Jan Aflac+
028698	CK	2/21/2023	192.30	173 BRYCE SIME	B Sime-Reimbursement
028699	CK	2/21/2023	117.30	178 TERRY FINMAN-PINCE	T Pince-Customer Refund
028700	CK	2/21/2023	1,519.70	215 SINOBEC RESOURCES LLC	Sinobec-Customer Refund
028701	CK	2/21/2023	146.68	218 JENNIFER MILLER	J Miller-Customer Refund
028702	CK	2/21/2023	68.85	271 BARBARA MIDTHUN	B Midthun-Customer Refund
028703	CK	2/21/2023	337.61	346 2415 ROBY RD, LLC	2415 Roby-Customer Refund
028704	CK	2/21/2023	62.05	391 VINCENT IOSSO	V Iosso-Customer Refund
028705	CK	2/21/2023	112.75	429 TESS MATSON	T Matson-Customer Refund
028706	CK	2/21/2023	3,314.40	442 SERVPRO OF MADISON	Servpro-Wa Damage Mitigation
028707	CK	2/21/2023	2,894.86	451 INSIGHT FS	Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel/In sight-Fuel/Insight-Fuel
028708	CK	2/21/2023	7,410.00	583 SNYDER'S EXCAVATION LLC	Snyder-Watermain Break
028709	CK	2/21/2023	1,145.53	644 SARAH HENDRICKSON	S Hendrickson-Cust refund
028710	CK	2/21/2023	36.42	792 PING JIN	P Jin-Customer Refund
028711	CK	2/21/2023	92.33	861 BDE HOLDINGS LLC	BDE Holding-Cust Refund
028712	CK	2/21/2023	787.75	888 EMMONS BUSINESS INTERIORS	EBI-Office Chair Replacements/EBI-Office Chair Replacements/EBI-Office Chair Replacements
028713	CK	2/21/2023	104.99	933 JASON SCHULER	J Schuler-Customer Refund
028714	CK	2/21/2023	22.51	999 THOMAS BROWN	T Brown-Customer Refund
102280	CK	2/2/2023	896.04	290 MID-WEST TREE & EXCAVATION, INC	Midwest-Trenching/Midwest-Trenching

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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
102281	CK	2/2/2023	35,834.42	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory/Border States-Supplies
102282	CK	2/2/2023	175.50	448 STRAND ASSOCIATES INC.	Strand-Wwtp Extras
102283	CK	2/2/2023	3,982.55	727 GLS UTILITY LLC	GLS - Jan Locates/GLS - Jan Locates/GLS - Jan Locates
102284	CK	2/2/2023	450.00	731 NORTH SHORE BANK FSB-DEFERRED COMP.	N Shore Bk-Feb A Def Comp
102285	CK	2/2/2023	900.00	995 MEUW	MEUW-Annual Access Fee/MEUW-Annual Access Fee/MEUW-Annual Access Fee
102286	CK	2/17/2023	30,224.00	327 BORDER STATES ELECTRIC SUPPLY	Border States-Supplies/Border States-Supplies
102287	CK	2/17/2023	296.90	448 STRAND ASSOCIATES INC.	Strand-Professional Services
102288	CK	2/17/2023	450.00	731 NORTH SHORE BANK FSB-DEFERRED COMP.	N Shore Bk-Feb B Def Comp
102289	CK	2/17/2023	85.68	862 EVOQUA WATER TECHNOLOGIES, LLC	Evoqua-Supplies
102290	CK	2/24/2023	474.24	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory
102291	CK	2/24/2023	3,780.66	852 INFOSEND, INC	Infosend-Archiving/Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing
102292	CK	2/24/2023	11,725.00	995 MEUW	MEUW-Safety Training
Company Total			1,757,643.47		

Date: Tuesday, February 07, 2023

Time: 09:14AM

User: SGUNSOLUS

Stoughton Utilities

Posting Preview Report

Select By: {PSSPurchCard.RefNbr} = '0000000152'

Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
Import ID: 009010		Import # : 0000000152							
7460	834	000000	595	1000BULBS.COM	68.08	LIGHT FIXTURE PARTS-WWTP	01/12/2023	8200	-
7460	834	000000	595	1000BULBS.COM	182.54	LIGHT FIXTURE SOCKETS-LED CONVERSION	01/30/2023	8200	-
7460	834	000000	658	ABC-NV	70.00	MISC SUPPLIES	01/13/2023	8710	-
7430	921	000000	096	ADOBE ID CREATIVE CL	142.40	SaaS - Adobe Cloud for Teams Apps	01/09/2023	5250	-
7450	921	000000	096	ADOBE ID CREATIVE CL	51.78	SaaS - Adobe Cloud for Teams Apps	01/09/2023	5250	-
7460	851	000000	096	ADOBE ID CREATIVE CL	64.73	SaaS - Adobe Cloud for Teams Apps	01/09/2023	5250	-
7460	834	000000	422	AMAZON.COM N03C75LY3 AMZN	69.98	TOILET PAPER	01/17/2023	8200	-
7460	834	000000	422	AMAZON.COM N03C75LY3 AMZN	21.99	MICRO SD CARD	01/17/2023	8200	-
7450	920	000000	422	AMERICAN WATER WORKS ASSO	90.00	WAWWA ANNUAL MEMBERSHIP	01/19/2023	7400	-
7460	833	000000	422	AMZN MKTP US 8N2YP9RG3	29.49	MICRO SWITCHES-DIGESTER	01/02/2023	8200	-
7430	932	000000	422	AMZN MKTP US FQ4RH08A3	55.41	CEILING TILES	01/12/2023	4100	-
7450	932	000000	422	AMZN MKTP US FQ4RH08A3	25.19	CEILING TILES	01/12/2023	4100	-
7460	834	000000	422	AMZN MKTP US FQ4RH08A3	20.16	CEILING TILES	01/12/2023	4100	-
7450	921	000000	810	APPLE.COM/BILL	0.99	STaaS - Apple - Employee Mobile Device - KThompson	01/09/2023	5250	-
7460	834	000000	108	ASLESONS TRUE VALUE HARDW	8.39	CLEANING SUPPLIES	01/25/2023	8200	-
7430	926	000000	894	BUFFALO WILD WINGS 0082	20.71	MEAL-SCHOOL-JEFFERSON	01/30/2023	6840	-
7430	926	000000	809	CINTAS CORP	23.93	BUILDING SUPPLIES	01/16/2023	1025	-
7450	926	000000	809	CINTAS CORP	32.82	BUILDING SUPPLIES/UNIFORMS	01/16/2023	1025	-
7460	854	000000	809	CINTAS CORP	26.96	BUILDING SUPPLIES/UNIFORMS	01/16/2023	1025	-
7430	926	000000	809	CINTAS CORP	21.22	BUILDING SUPPLIES	01/23/2023	1025	-
7450	926	000000	809	CINTAS CORP	31.84	BUILDING SUPPLIES/UNIFORMS	01/23/2023	1025	-
7460	854	000000	809	CINTAS CORP	25.72	BUILDING SUPPLIES/UNIFORMS	01/23/2023	1025	-
7430	926	000000	809	CINTAS CORP	15.71	BUILDING SUPPLIES	01/30/2023	1025	-
7450	926	000000	809	CINTAS CORP	29.83	BUILDING SUPPLIES/UNIFORMS	01/30/2023	1025	-
7460	854	000000	809	CINTAS CORP	23.23	BUILDING SUPPLIES/UNIFORMS	01/30/2023	1025	-
7430	926	000000	809	CINTAS CORP	15.71	BUILDING SUPPLIES	01/02/2023	1025	-
7450	926	000000	809	CINTAS CORP	29.83	BUILDING SUPPLIES/UNIFORMS	01/02/2023	1025	-
7460	854	000000	809	CINTAS CORP	23.23	BUILDING SUPPLIES/UNIFORMS	01/02/2023	1025	-
7430	926	000000	809	CINTAS CORP	21.22	BUILDING SUPPLIES	01/09/2023	1025	-
7450	926	000000	809	CINTAS CORP	31.84	BUILDING SUPPLIES/UNIFORMS	01/09/2023	1025	-
7460	854	000000	809	CINTAS CORP	25.72	BUILDING SUPPLIES/UNIFORMS	01/09/2023	1025	-
7430	921	000000	177	CLOUDFLARE	13.75	Server DNS Failover - Subscription and Origins - Monthly	01/02/2023	5250	-
7450	921	000000	177	CLOUDFLARE	5.00	Server DNS Failover - Subscription and Origins - Monthly	01/02/2023	5250	-
7460	851	000000	177	CLOUDFLARE	6.25	Server DNS Failover - Subscription and Origins - Monthly	01/02/2023	5250	-
7450	926	000000	894	CULVER'S OF PLOVER	20.96	MEALS-TRAINING-DEVOE/WEISS	01/06/2023	1025	-
7430	593	000000	033	DANE CNTY LANDFILL	40.50	DISPOSE SCRAP WOOD/PLASTIC	01/06/2023	6840	-
7430	593	000000	464	DANE COUNTY CLEAN SWEEP	642.78	DISPOSE TREE TRIMMING CHEMICALS	01/06/2023	6850	-
7430	926	000000	994	DEAKS PUB AND GRILL - WI	163.93	STAFF CHRISTMAS PARTY	01/09/2023	1025	-
7450	926	000000	994	DEAKS PUB AND GRILL - WI	59.61	STAFF CHRISTMAS PARTY	01/09/2023	1025	-
7460	854	000000	994	DEAKS PUB AND GRILL - WI	74.53	STAFF CHRISTMAS PARTY	01/09/2023	1025	-
7460	107.14	000000	550	FIRST SUPPLY MADISON	96.35	SEWER BACK UP	01/12/2023	8700	230300XX - 1
7430	593	000000	114	FLASHLIGHTDISTRIBUTOR.COM	134.19	FLASHLIGHT	01/18/2023	6880	-

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Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
7430	921	000000	687	IN PERFORMANCE IMAGES IN	46.29	Conference room supplies	01/25/2023	3680	-
7450	921	000000	687	IN PERFORMANCE IMAGES IN	16.83	Conference room supplies	01/25/2023	3680	-
7460	851	000000	687	IN PERFORMANCE IMAGES IN	21.05	Conference room supplies	01/25/2023	3680	-
7430	932	000000	322	IN SUNDANCE BIOCLEAN, IN	280.50	DEC 22 CLEANING SERVICE	01/05/2023	1025	-
7450	932	000000	322	IN SUNDANCE BIOCLEAN, IN	102.00	DEC 22 CLEANING SERVICE	01/05/2023	1025	-
7460	834	000000	322	IN SUNDANCE BIOCLEAN, IN	127.50	DEC 22 CLEANING SERVICE	01/05/2023	1025	-
7430	932	000000	322	IN SUNDANCE BIOCLEAN, IN	280.50	Building Maintenance - Janitorial - December Service	01/19/2023	5250	-
7450	932	000000	322	IN SUNDANCE BIOCLEAN, IN	102.00	Building Maintenance - Janitorial - December Service	01/19/2023	5250	-
7460	834	000000	322	IN SUNDANCE BIOCLEAN, IN	127.50	Building Maintenance - Janitorial - December Service	01/19/2023	5250	-
7430	932	000000	322	IN SUNDANCE BIOCLEAN, IN	379.50	Building Maintenance - Janitorial - January Service	01/19/2023	5250	-
7450	932	000000	322	IN SUNDANCE BIOCLEAN, IN	138.00	Building Maintenance - Janitorial - January Service	01/19/2023	5250	-
7460	834	000000	322	IN SUNDANCE BIOCLEAN, IN	172.50	Building Maintenance - Janitorial - January Service	01/19/2023	5250	-
7430	926	000000	894	KALAHARI RESORT - WI	17.03	SALES TAX-TO BE REMOVED	01/16/2023	6860	-
7430	143	000000	894	KALAHARI RESORT - WI	-1.00	Training expense - SAdler - Room Hold - Reimbursement	01/13/2023	3650	-
7430	143	000000	894	KALAHARI RESORT - WI	1.00	Training expense - SAdler - Room Hold	01/12/2023	3650	-
7430	926	000000	894	LODGE KOHLER HTL AND SPA	276.05	LODGING-SCHOOL-KURTZWEIL	01/12/2023	6820	-
7430	926	000000	894	MCDONALD'S F4060	9.16	MEAL-SCHOOL-KURTZWEIL	01/31/2023	6820	-
7430	921	000000	836	MICROSOFT#G018180249	96.45	STaaS - Azure - Cold Backup Storage	01/11/2023	5250	-
7450	921	000000	836	MICROSOFT#G018180249	35.07	STaaS - Azure - Cold Backup Storage	01/11/2023	5250	-
7460	851	000000	836	MICROSOFT#G018180249	43.86	STaaS - Azure - Cold Backup Storage	01/11/2023	5250	-
7430	932	000000	331	MONONA PLUMBING AND FIRE	123.75	QTRLY FIRE SPRINKLER INSPECTION	01/05/2023	4100	-
7450	932	000000	331	MONONA PLUMBING AND FIRE	45.00	QTRLY FIRE SPRINKLER INSPECTION	01/05/2023	4100	-
7460	834	000000	331	MONONA PLUMBING AND FIRE	56.25	QTRLY FIRE SPRINKLER INSPECTION	01/05/2023	4100	-
7430	921	000000	836	MSFT E0400LH924	33.00	SaaS - o365 - Project Desktop Tier 3	01/03/2023	5250	-
7450	921	000000	836	MSFT E0400LH924	12.00	SaaS - o365 - Project Desktop Tier 3	01/03/2023	5250	-
7460	851	000000	836	MSFT E0400LH924	15.00	SaaS - o365 - Project Desktop Tier 3	01/03/2023	5250	-
7430	921	000000	836	MSFT E0400LHG5G	18.15	SaaS - o365 - Microsoft 365 Apps for Business	01/03/2023	5250	-
7450	921	000000	836	MSFT E0400LHG5G	6.60	SaaS - o365 - Microsoft 365 Apps for Business	01/03/2023	5250	-
7460	851	000000	836	MSFT E0400LHG5G	8.25	SaaS - o365 - Microsoft 365 Apps for Business	01/03/2023	5250	-
7430	921	000000	836	MSFT E0400LHN46	11.00	SaaS - o365 - Project Online Tier 1	01/03/2023	5250	-
7450	921	000000	836	MSFT E0400LHN46	4.00	SaaS - o365 - Project Online Tier 1	01/03/2023	5250	-
7460	851	000000	836	MSFT E0400LHN46	5.00	SaaS - o365 - Project Online Tier 1	01/03/2023	5250	-
7430	921	000000	836	MSFT E0400LID4Z	33.00	SaaS - o365 - Visio Desktop Tier 2	01/04/2023	5250	-
7450	921	000000	836	MSFT E0400LID4Z	12.00	SaaS - o365 - Visio Desktop Tier 2	01/04/2023	5250	-
7460	851	000000	836	MSFT E0400LID4Z	15.00	SaaS - o365 - Visio Desktop Tier 2	01/04/2023	5250	-
7430	920	000000	089	MUNICIPAL ELECTRIC UTILIT	110.00	GRADUATION BANQUET-WEISS/JEFFERSON	01/10/2023	1025	-
7430	920	000000	089	MUNICIPAL ELECTRIC UTILIT	400.00	2023 MEMBERSHIP SUBSCRIPTION	01/27/2023	6880	-
7430	903	000000	419	PAYFLOW/PAYPAL	97.26	Credit card processing - MyAccount Online	01/04/2023	5250	-
7450	903	000000	419	PAYFLOW/PAYPAL	13.89	Credit card processing - MyAccount Online	01/04/2023	5250	-
7460	840	000000	419	PAYFLOW/PAYPAL	20.84	Credit card processing - MyAccount Online	01/04/2023	5250	-
7430	233	001099	419	PAYFLOW/PAYPAL	6.96	Credit card processing - MyAccount Online	01/04/2023	5250	-
7430	903	000000	419	PAYFLOW/PAYPAL	101.81	Credit card processing - Desktop and Recurring	01/04/2023	5250	-
7450	903	000000	419	PAYFLOW/PAYPAL	14.54	Credit card processing - Desktop and Recurring	01/04/2023	5250	-
7460	840	000000	419	PAYFLOW/PAYPAL	21.81	Credit card processing - Desktop and Recurring	01/04/2023	5250	-

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7430	233	000000	419	PAYFLOW/PAYPAL	7.29	Credit card processing - Desktop and Recurring	01/04/2023	5250	-
7460	850	000000	419	PAYPAL ROCKRIVERCO	125.00	Membership Dues - Annual - Rock River Coalition	01/23/2023	5250	-
7430	921	000000	889	PITNEY BOWES PI	45.64	Mailing machine supplies	01/24/2023	3650	-
7450	921	000000	889	PITNEY BOWES PI	16.59	Mailing machine supplies	01/24/2023	3650	-
7460	851	000000	889	PITNEY BOWES PI	20.76	Mailing machine supplies	01/24/2023	3650	-
7430	926	000000	276	RED WING SHOES #487	253.19	BOOTS-MASON	01/09/2023	6880	-
7450	664	000000	748	SHERWIN WILLIAMS 724339	7.22	BOOT COVERS-CC INSPECTIONS	01/16/2023	8700	-
7450	926	000000	578	SHOE BOX	194.00	BOOTS 2022-THOMPSON	01/02/2023	7400	-
7430	926	000000	578	SHOE BOX	300.00	BOOTS-JEFFERSON	01/17/2023	6840	-
7430	925	000000	296	SP J.L. MATTHEWS CO.	809.28	RUBBER GLOVES	01/19/2023	6850	-
7430	926	000000	894	SP YOUNGSTOWN	59.00	FR GLOVES	01/31/2023	6880	-
7430	926	000000	894	SPRINGHILL SUITES GREE	373.14	LODGING-SCHOOL-JEFFERSON	01/30/2023	6840	-
7430	921	000000	352	STAPLS7604049612000001	139.49	General office supplies	01/06/2023	3680	-
7450	921	000000	352	STAPLS7604049612000001	50.21	General office supplies	01/06/2023	3680	-
7460	851	000000	352	STAPLS7604049612000001	66.95	General office supplies	01/06/2023	3680	-
7430	233	001099	352	STAPLS7604049612000001	22.33	General office supplies	01/06/2023	3680	-
7430	921	000000	352	STAPLS7604050430000001	75.69	Kitchen and janitorial supplies	01/06/2023	3680	-
7450	921	000000	352	STAPLS7604050430000001	27.52	Kitchen and janitorial supplies	01/06/2023	3680	-
7460	851	000000	352	STAPLS7604050430000001	34.41	Kitchen and janitorial supplies	01/06/2023	3680	-
7460	834	000000	436	STOUGHTON LUMBER CO	88.81	SALT-OFFICE SIDEWALK	01/18/2023	8700	-
7450	932	000000	436	STOUGHTON LUMBER CO	71.05	SALT-OFFICE SIDEWALK	01/18/2023	8700	-
7430	932	000000	436	STOUGHTON LUMBER CO	195.39	SALT-OFFICE SIDEWALK	01/18/2023	8700	-
7460	834	000000	436	STOUGHTON LUMBER CO	27.24	SNOW BLOWER PARTS	01/27/2023	8700	-
7450	932	000000	436	STOUGHTON LUMBER CO	21.79	SNOW BLOWER PARTS	01/27/2023	8700	-
7430	932	000000	436	STOUGHTON LUMBER CO	59.94	SNOW BLOWER PARTS	01/27/2023	8700	-
7430	593	000000	436	STOUGHTON LUMBER CO	47.98	PLIERS/BOLT CUTTER	01/13/2023	6930	-
7430	593	000000	436	STOUGHTON LUMBER CO	41.99	SLEDGE HAMMER	01/13/2023	6850	-
7430	594	000000	436	STOUGHTON LUMBER CO	9.99	MARKING PAINT	01/25/2023	6880	-
7430	593	000000	436	STOUGHTON LUMBER CO	31.58	SPADE DRAIN/AIR FRESHENER	01/25/2023	6820	-
7430	593	000000	355	STUART C IRBY	1,385.00	CLAMPS/CONNECTORS	01/11/2023	4100	-
7430	593	000000	355	STUART C IRBY	304.00	BUG WRENCHES	01/11/2023	4100	-
7430	593	000000	355	STUART C IRBY	240.00	SERVICE GRIP	01/17/2023	4100	-
7430	593	000000	355	STUART C IRBY	360.00	LARGE/SMALL COVERS	01/17/2023	4100	-
7430	593	000000	355	STUART C IRBY	2,025.00	VOLTAGE DETECTOR	01/18/2023	4100	-
7430	232	001099	355	STUART C IRBY	4,590.00	ELECTRIC INVENTORY-IRBY	01/25/2023	4100	-
7430	232	001099	355	STUART C IRBY	832.65	ELECTRIC INVENTORY-IRBY	01/25/2023	4100	-
7430	232	001099	355	STUART C IRBY	537.00	ELECTRIC INVENTORY-IRBY	01/25/2023	4100	-
7430	232	001099	355	STUART C IRBY	290.00	ELECTRIC INVENTORY-IRBY	01/27/2023	4100	-
7430	593	000000	355	STUART C IRBY	264.00	WRENCHES	01/09/2023	4100	-
7460	833	000000	164	THE UPS STORE 3617	48.09	SHIP SAMPLES	01/19/2023	8710	-
7430	933	000000	994	TRACTOR SUPPLY #2236	33.78	PROPANE-FORKLIFT	01/04/2023	6840	-
7450	933	000000	994	TRACTOR SUPPLY #2236	12.28	PROPANE-FORKLIFT	01/04/2023	6840	-
7460	828	000000	994	TRACTOR SUPPLY #2236	15.36	PROPANE-FORKLIFT	01/04/2023	6840	-
7430	933	000000	994	TRACTOR SUPPLY #2236	15.60	PROPANE-FORKLIFT	01/19/2023	6880	-

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7450	933	000000	994	TRACTOR SUPPLY #2236	5.67	PROPANE-FORKLIFT	01/19/2023	6880	-
7460	828	000000	994	TRACTOR SUPPLY #2236	7.11	PROPANE-FORKLIFT	01/19/2023	6880	-
7430	593	000000	994	TRACTOR SUPPLY #2236	89.94	WD-40	01/20/2023	6850	-
7430	926	000000	894	TST STADIUM VIEW	21.92	MEAL-SCHOOL-JEFFERSON	01/26/2023	6840	-
7430	926	000000	894	TST THE BAR - GREEN BAY	15.81	MEAL-SCHOOL-JEFFERSON	01/27/2023	6840	-
7430	926	000000	701	TYNDALE COMPANY INC	220.00	FR CLOTHING-MASON	01/26/2023	1025	-
7430	926	000000	701	TYNDALE COMPANY INC	217.95	FR CLOTHING-MASON	01/12/2023	1025	-
7450	642	000000	824	UPS 1Z17Y6230391832800	13.48	SHIPPING SAMPLES	01/06/2023	7400	-
7450	642	000000	824	UPS 1Z17Y6230392991619	13.51	SHIPPING SAMPLES	01/12/2023	7400	-
7450	642	000000	824	UPS 1Z17Y6230394784223	13.10	Shipping of water samples to lab	01/20/2023	3680	-
7430	921	000000	824	UPS 1ZHT880W0314244866	17.32	SHIPPING CHARGES-RETURNED TOOLS	01/09/2023	4100	-
7460	833	000000	571	USA BLUE BOOK	50.59	PIPE PLUG-JET VAC WATER TANK	01/13/2023	8200	-
7460	831	000000	507	WAL-MART #1176	30.51	CABLES-TELEVISIONING COMPUTER	01/23/2023	8710	-
7430	593	000000	507	WAL-MART #1176	132.63	RATCHET STRAPS	01/12/2023	6840	-
7460	824	000000	537	WISCONSIN WASTEWATER OPER	198.00	WW EXPO-DEVOE/ZWEEP	01/26/2023	8200	-
7430	921	000000	155	ZOHO CORPORATION	732.05	Maintenance - Annual - ADAudit Plus	01/18/2023	5250	-
7450	921	000000	155	ZOHO CORPORATION	266.20	Maintenance - Annual - ADAudit Plus	01/18/2023	5250	-
7460	851	000000	155	ZOHO CORPORATION	332.75	Maintenance - Annual - ADAudit Plus	01/18/2023	5250	-
7430	143	000000	155	ZOHO CORPORATION	73.21	Maintenance - Annual - ADAudit Plus - Sales Tax	01/18/2023	5250	-
Total:					22,643.38				

STOUGHTON UTILITIES

2023 Statistical Worksheet

Electric	Total Sales 2022 kWh	Total Purchased 2022 kWh	Peak Demand 2022 KW	Total Sales 2023 kWh	Total Purchased 2023 kWh	Peak Demand 2023 KW
January	12,604,215	13,090,652	22,855	11,238,094	12,022,050	21,321
February	11,111,183	11,372,253	21,873	10,247,629	10,704,714	21,105
March			-	-	-	-
April			-	-	-	-
May			-	-	-	-
June			-	-	-	-
July			-	-	-	-
August			-	-	-	-
September			-	-	-	-
October			-	-	-	-
November			-	-	-	-
December			-	-	-	-
TOTAL	23,715,398	24,462,905	22,855	21,485,723	22,726,764	21,321

Water	Total Sales 2022 Gallons	Total Pumped 2022 Gallons	Max Daily High 2022	Total Sales 2023 Gallons	Total Pumped 2023 Gallons	Max Daily Highs 2023
January	31,078,000	36,158,000	1,457,000	29,263,000	31,785,000	1,406,000
February	32,481,000	32,026,000	1,411,000	27,056,000	29,287,000	1,398,000
March			-	-	-	-
April			-	-	-	-
May			-	-	-	-
June			-	-	-	-
July			-	-	-	-
August			-	-	-	-
September			-	-	-	-
October			-	-	-	-
November			-	-	-	-
December			-	-	-	-
TOTAL	63,559,000	68,184,000	1,457,000	56,319,000	61,072,000	1,406,000

Wastewater	Total Sales 2022 Gallons	Total Treated 2022 Gallons	Precipitation 2022	Total Sales 2023 Gallons	Total Treated 2023 Gallons	Precipitation 2023
January	24,073,000	29,328,000	0.51	23,144,000	33,444,000	2.09"
February	22,180,000	26,210,000	0.58	22,238,000	30,340,000	3.63"
March				-	-	-
April				-	-	-
May				-	-	-
June				-	-	-
July				-	-	-
August				-	-	-
September				-	-	-
October				-	-	-
November				-	-	-
December				-	-	-
TOTAL	46,253,000	55,538,000	1.09	45,382,000	63,784,000	-



Stoughton Utilities Activities Report

February 2023

Electric System Division

Brian R. Hoops
Assistant Utilities Director

Ryan A. Jefferson
Electric System Supervisor

51 West Development: Staff continued to work on terminating the primary cable that was installed on the west side of Hwy 51 during the early winter months in the 51 West development. Work continues as site conditions allow.

Electric System Trouble Calls: During the month of February, staff responded to a total of four trouble calls and outages. Two outages occurred in a single day during a heavy snowfall during regular work hours, with one caused by a fallen tree limb and another caused by ice on equipment. The third trouble call was an issue with the customer's private equipment, and the fourth was a hit and run that did not result in an outage. There have been very few trouble calls throughout the winter, and those that have occurred have typically affected a very small number of customers. This can be attributed not only to the weather, but also the decades of prior preventative maintenance efforts, our continued tree clearance programs, and pole and equipment inspections that detect problems before they occur.

Employee Education & Training: Routine safety training occurred during the month, including classroom and hands-on training on underground distribution safety and awareness and hold carding.

Apprentice lineworker Sawyer Kurtzweil completed his final year of classroom training and passed his required exams. His graduation will be recognized in January 2024 at the MEUW Electric Operations Conference. Following the completion of his required apprenticeship hours he will achieve journeyman lineworker status.

Pole Replacements and Removals: Lineworkers completed the replacement of a rural pole that serves a RV campground and several homes. Access to the pole was achieved by traveling across a farm field.

Two poles were removed at the end of our system to the south. These poles were installed in a farm field and previously served a home that was removed many years ago, and were removed at the request of the property owner due to conflicts with plowing, planting, and harvesting.

Porcelain Cutout Replacements: Line workers continue to proactively replace cutouts that are known to fail prematurely and sometimes result in pole fires. This preventative maintenance effort will reduce future outages.

Underground Service Installations: With the unusually warm winter conditions, minimal frost depth allowed our underground trenching contractor to continue to install new underground service installations in residential developments as new homes are constructed. Muddy site conditions have caused some issues but having an entire winter that allowed for underground work is unprecedented.

Several electricians are encountering difficulties in locating meter pedestals from suppliers which delayed the energizing of the services that were previously trenched in. We have been working with electricians to help them find approved sockets.

Vehicle Maintenance: Our digger derrick #15 was serviced to address connectivity issues with the boom remote control, and our bucket truck #2 was serviced to repair a broken fiberglass step and address issues with the speed of the hydraulic operations. Digger derrick #5 was serviced for an oil change and other routine maintenance.

Finance Division

Shannon M. Statz
Finance Manager

2023 Electric Regulatory Rate Review: Staff worked with WPPI Energy rate analysts to prepare our electric rate application. Following a preliminary presentation to the Stoughton Utilities Committee (UC), the application was submitted to the Public Service Commission of Wisconsin. A 5% rate increase was included in the 2023 budget, and our application will be for 4.82% increase.

Annual Financial Audit: Staff prepared for the 2022 financial audit that is scheduled to occur the week of March 6. Presentation of the audit report to the UC and common council is anticipated to occur in May.

GASB Compliance: In 2022 we contracted with a software provider that provides debt, lease, and subscription management in compliance with accounting standards, per GASB87. This provider worked to review our leases to determine which applied. Of the leases submitted by SU, only one with Dane County applies to the accounting standard, and we worked with the software provider to review the lease details and verify data.

Typical Monthly Duties: Finance Division staff completed all typical monthly financial and accounting duties including review and preparation of the monthly financial reports, coding review and reconciliation of the employee purchase cards program, daily and monthly cash balancing, funds transfers, consumption reports, work order closing, updating inventory unit costs, and balancing of accounts payable and receivable, construction work in progress, inventory and project controller, and customer advances.

Year-End Clean Up: During our audit preparation, numerous year-end entries were completed including plant retirements and depreciation.

Technical Operations Division

Brian R. Hoops
Assistant Utilities Director

Customer Billings: Erin Goldade, billing and metering supervisor, processed 9,738 customer billing statements totaling \$1.82M during the month of February, including the primary monthly billing and supplemental daily billings following customer moves throughout each month.

Electric utility billings during the month totaled \$1.381M, water utility billings totaled \$0.199M, wastewater utility billings totaled \$0.174M, and stormwater utility billings totaled \$0.066M.

Total utility billings for the month increased by 4.2% over the same period in 2022.

Our wholesale purchased power during February was 10,705 MWh with a peak demand of 21.11 MW occurring on February 3 at 10:00 a.m.

Customer Payments: During the month of February, staff processed 8,759 customer payments totaling 1.79M, including 1,068 checks, 1,279 lockbox payments, 305 credit cards by phone and in person, 1,581 My Account online payments, 3,839 AutoPay payments by credit card and bank withdrawal, 636 direct bank payments, and \$6,400 in cash.

Delinquent Collections: As of February 1, there were 1,474 active accounts carrying delinquent balances totaling \$321,950, and 36 closed accounts carrying delinquent balances totaling \$7,300. Of the total amount delinquent, \$94,100 was 30 or more days past due.

During the month of February, the following collection activity occurred:

- 10-day notices of pending disconnection were mailed to 188 delinquent accounts with past-due balances totaling \$81,860, averaging \$435 per customer. These customers are all either non-residential or have residential water service.
 - Additional past-due notices were mailed to 413 delinquent accounts with past-due balances totaling \$80,300, averaging \$194 per customer. Accounts receiving a past-due notice do not have a utility service that can be disconnected over the winter months.
- One day prior to scheduled disconnection, automated phone calls were made to 77 customers providing a final warning of potential service disconnection.
- Zero electric service disconnections were completed. During the winter disconnection moratorium, electric disconnections are restricted to non-residential properties.
- Five water service disconnections were completed for balances totaling \$2,500, averaging \$499 per disconnected customer.
 - Two services were reconnected within same-day business hours.

We ended the month of February with \$124,200 remaining 30 or more days past due. For comparison, 30+ day delinquencies are 56% higher than this time last year (\$79,800).

Throughout the winter months, customer service employees continue to work with individual customers to create deferred payment agreements when requested, as well as to provide proactive payment reminders to habitually delinquent customers hoping to restore responsible and timely payment habits.

All severely delinquent accounts are reviewed for additional collections opportunities, including placement with the Wisconsin Department of Revenue's (DOR) State Debt Collection (SDC) program and the DOR Tax Refund Intercept Program (TRIP). Notices of potential SDC and TRIP filings will be mailed to currently delinquent customers, with periodic reviews and new notifications continuing throughout the winter months.

Education & Customer Outreach: Brandi Yungen, Education & Outreach Coordinator, continued to utilize our social media presence to provide important and timely information to our customers, as well as to maintain regulatory compliance through required customer education and outreach.

Our social media posts in February reached 5,240 viewers. Topics included:

- Sharing the Channel 27 news story regarding recent community outreach
- 2022 Year in Review
- Energy Assistance availability
- Electric Safety
- Valentine's Day
- Public Power Scholarship Available
- Current Bill Credit Incentives
- Budget Billing Program

In addition to social media, customer outreach materials were created to continue our public education programs.

Educational materials were created including information for new customers to help make the application process clearer and give a better overview of our current programs and billing processes. A flyer was also created regarding the end of the winter moratorium in April and the availability of Energy Assistance and other programs to help customers get caught up and avoid service disconnection. This flyer will be mailed out to customers with the March past due notices.

Materials including information flyers and billing statement inserts were created for our 2023 Bill Credit Incentives, including ENERGY STAR Appliances and new Home Energy Assessment Incentives.

Press releases were created and distributed regarding the upcoming National Theater for Children performances at area schools and the end of the winter moratorium on electric service disconnections.

Energy Assistance: During the month of February, energy assistance (EA) payments totaling \$11,800 were received from the State of Wisconsin Public Benefits Program and applied to 130 customer accounts to assist with seasonal home heating expenses.

The 2022-23 heating season will continue through May 1, with customer applications for seasonal energy accepted through that date. Funding from the Wisconsin Emergency Crisis Fund remains available to customers facing utility emergencies, and additional funding provided through the Wisconsin Emergency Rental Assistance and Help for Homeowners programs are also available to assist with customers' utility bills.

Geographic Information Systems (GIS) Projects: Staff updated the SU GIS with as-built information for all 2022 projects, including new subdivisions, utility reconstruction, and customer-driven projects. GIS records are updated using a combination of developer engineer submittals, GPS coordinates collected by utility field staff, field observations, and project material sheets. GIS updates included the visual mapping changes as well as the financial information associated with the projects for future asset reporting to our financial auditors and the Wisconsin Public Service Commission.

In preparation for the annual financial audit, Technical Operations Division staff provided numerous reports to the Finance Division on infrastructure assets in stock, purchased, installed, and retired in 2022. Asset reporting was also completed in advance of the creation of the electric and water Public Service Commission Annual Reports.

Inventory Management: Asset & facilities coordinator Scott Grady continues to work with all divisions to obtain quotes and complete ordering of materials and assets. Incoming deliveries of new materials required for planned 2023 projects continues, and we have been working to organize our warehouse and storage yard to maximize the space available to us.

Prices and lead times continue to exceed our expectations, and while we are told by vendors that relief may be in sight soon, we have not yet observed it. Lead times on some standard materials, including overhead cable, meters, transformers, and brass water connections are often being quoted as 52 or more weeks out. Several orders placed in 2022 have passed the quoted delivery estimates and we continue to work with vendors to obtain status updates and new delivery estimates.

Lineman Appreciation Day Coloring Contest: To celebrate National Lineworker Appreciation Day on April 18, Stoughton Utilities will be offering a coloring contest for children that live within SU's service territory.

The coloring contest runs now through April 23 to raise awareness of Stoughton Utilities and the Electric Lineworker profession. SU will continue to promote the contest through March and early April using our social media, the Tower Times, an advertisement in the Hub, and a billing statement insert.

Children ages 4-12 are eligible, with judging occurring using three age groups. A first-place winner will be selected from each age group and a grand prize winner chosen at random. Submissions will be displayed in the utility lobby when received.

National Legislative Rally: Assistant Utilities Director Brian Hoops attended the 2023 American Public Power Association (APPA) Legislative Rally held in Washington D.C., including meetings with Congressman Pocan and Senators Baldwin and Johnson. Numerous legislative topics that have a direct impact on Stoughton Utilities and other public power communities were discussed with our elected officials and their staff, including preventing PAYGO sequestration of bond and tax credit payments for renewable energy projects, cyber security legislation and ongoing industry concerns, supply chain constraints including the rising costs and lead times of new distribution transformers, and more.

Outage Management System: We have obtained an updated proposal for the implementation of an outage management system (OMS) solution. This OMS package will include call management handling, including inbound and outbound notification processing by phone and text, predictive outage analysis and damage assessment, work crew and fleet management including location analysis, outage communication and reporting, system topology

processing integrated with our GIS, integrations with our customer billing and metering systems, SCADA integration, and separate internal and external facing mapping interfaces.

We plan to begin work on project implementation in 2023, with full deployment in 2024. This will be a major undertaking that integrates numerous existing systems to provide a single interface for customers and work crews. Prior to implementation there are numerous prerequisite projects that must be completed, including IT and GIS updates as well as development of a strategic plan to continue to implement SCADA-connected distribution automation and advanced metering.

Project Estimating and Coordination: Winter is typically our slow season for project estimating, but this year we continue to have customers contact us to discuss short- and long-term project planning.

Distribution system coordinator Scott Adler has been working with customers to estimate and coordinate the scheduling of their projects. Numerous project estimates were created, including overhead to underground conversions, meter socket relocations to facilitate exterior construction and building additions, new services to outbuildings, and industrial service upgrades. In addition to small customer projects, estimating and coordination of utility-driven pole reconstruction projects, developer-driven projects, and ongoing commercial developments continues.

Internal meetings were held to discuss ongoing and anticipated 2023 projects, review 2022 projects still in progress, and develop a projected timeline for the year. Material and external contractor needs were assessed for these projects.

Public Power Scholarship: We have reviewed and updated the criteria for our annual \$1,000 Public Power Scholarship. This year, Stoughton High School students have the option of writing an essay discussing the advantages of public power, why energy efficiency is important, what the schools can do to reduce their energy use, investments in renewable energy, and/or the important issues facing municipal electric utilities, or by demonstrating the value of a public power utility through any other project of their choice.

The scholarship application deadline is May 1.

Residential Customer Incentive Programs: We continue to market our primary residential customer incentive programs for 2022.

- ENERGY STAR® appliance incentives are being offered to customers who purchase new efficient appliances, up to two \$25 incentives per account.
- Customers who complete a Home Energy Assessment using a Focus on Energy Trade Ally are eligible for a \$25 bill credit incentive. This incentive program is new for 2023.
- EV charger incentives are available to residential and commercial customers who install a Level 2 or larger charger at their home or business.

Water Meter Replacements: SU utilizes an automated meter reading program that communicates with the water meters located in customers' basements using an encoder receiver transmitter (ERT) installed on the meter head. These ERTs are battery powered with an average battery lifespan of 20-years. We are now approaching the end of these battery's lifespans and are experiencing an increasing number of failures each month.

With the assistance of the water system division, journeyman meter technician Marty Seffens has been working to replace the failed ERTs as they report missed reads following the monthly meter reading cycle. Over the past few months, approximately 50 meters are being replaced each month. Water operators have also assisted by building new meter assemblies in the shop to create an inventory that can be quickly deployed as needed.

West Circuit Tie Project: Staff continues to complete preliminary planning work for the start of our west tie project which will provide additional redundancy for our SN5 and SW6 circuits. This project consists of numerous individual project segments, with some segments consisting of just the replacement of aged poles and undersized cable, and

other segments consisting of upgrading to 3-phase lines from single or two-phase, and one segment where we will be adding lines where none currently exist.

Preliminary cost estimates indicate that a Certificate of Authority (CA) must be obtained from the Public Service Commission of Wisconsin, and we plan to begin that filing in summer 2023 for construction in 2024 and 2025. Construction work will begin in 2023 along Hwy 51 and Hwy 138 west where CA approval is not required.

We have begun environmental assessments, material quoting and orders, and preliminary staking. Work on this project will extend through 2023 and 2024, and possibly into 2025.

Wastewater Division

Brian G. Erickson

Wastewater System Supervisor

The wastewater treatment facility processed an average daily flow of 1.091 million gallons with a monthly total of 30.537 million gallons. The total precipitation for the month was 3.63 inches.

2023 Sanitary Sewer Reconstruction: We continue to work with our consulting engineers on our 2023 sanitary sewer improvement projects. Work will be

Annual Adaptive Management Report: We have been working with our engineering consultant to prepare and submit our annual report for phosphorus reduction to the Wisconsin Department of Natural Resources. Stoughton's phosphorus limit will be reduced to 0.60 mg/L starting May 1, 2023 from our current limit of 1.0 mg/L. The new limit will be based on a 6-month average.

Capacity, Management, Operation and Maintenance (CMOM) Report: We have updated our CMOM report for 2023. This report summarizes our collection system infrastructure, maintenance needs, and scheduled maintenance, and is completed annually for submission to the Wisconsin Department of Natural Resources.

Employee Continuing Education: Advanced certified operators Justin Devoe and Phil Zweep attended the Midwest Water & Wastewater Operator Expo a Wastewater Expo (sponsored by WIAWWA and WWOA) that was held in Wisconsin Dells. Wastewater System Supervisor participated in the Municipal Environmental Group (MEG) Wastewater quarterly meeting.

Laboratory Instructional Manual: Work continues on the development of an instructional manual for all wastewater laboratory processes and procedures. I have been working with advanced certified operator Phil Zweep to complete the manual for operator reference and training.

Standby Generator Emission Reporting: We completed the required generator emissions reporting for 2022 and submitted it to the US Environmental Protection Agency.

Treatment Plant Maintenance: Staff rebuilt the scraper arm on the Dissolved Air Flotation (DAF) system, completed LED light bulb replacements throughout the plant to improve energy efficiency, replaced gaskets on the sludge heater water back jacket, replaced the #2 recirculation pump on the sludge heat exchanger, took down blowers 1-2-3 for inspection and greasing of bearings, and repaired numerous exterior door locks to improve physical security of the plant.

Utility Potholing: Wastewater operators have been assisting the city's stormwater construction efforts by hydro-excavating several locations along Jackson Street to collect the precise depths of existing water, stormwater, and sanitary sewer infrastructure. The city's consulting engineers will use this data as part of their 2023 stormwater force-main construction project design.

Water Division

Kent F. Thompson
Water System Supervisor

Chemical Injectors: The chemical injection ports at all four wells were removed and cleaned to ensure even distribution of disinfection chemicals into the flow of pumped water. Over time, chlorine salts encrust the inside of the injection ports, reducing the size of the opening. Chemical addition occurs in conjunction with well operation so that all pumped water is treated evenly throughout the distribution system.

Employee Continuing Education: Two water operators attended the Midwest Water and Wastewater Operators Expo in Wisconsin Dells. The Expo, sponsored by the Wisconsin Wastewater Operators' Association and the Wisconsin Section of American Water Works Association, hosted many product manufacturers and professional services in the water and wastewater industry, and consisted of both in-booth presentations as well as classroom sessions on the most important water and wastewater topics. High efficiency pumping solutions, tank mixing technologies, vibration testing, hydrant operation and remote pressure monitoring were among the wide variety of classroom sessions that were offered.

Routine Regulatory Water Sampling: In addition to the 15 monthly bacteria and fluoride samples sent to the state laboratory for analysis, water samples were collected from wells to be analyzed for inorganics, radioactivity, synthetic organics, volatile organics and er-and polyfluoroalkyl substances (PFAS).

Shop Fabrication and Pipe Threading: A tool rack was fabricated and hung on the wall to keep various water valve wrenches, curb stop wrenches and clean out tools organized and off the shop floor. In advance of anticipated summer projects, pipe was threaded in different lengths to use while performing curb stop repairs.

Standby Generator Repairs: Water operators identified and repaired a coolant hose blockage on the standby generator at Tower No. 2. Although the tower will continue to operate as designed during a power outage, the standby power generator ensures that SCADA and radio communications remain online during power outages.

Water Main Breaks: Three water main breaks occurred in February, resulting in an estimated 130,000 gallons of water being lost from the breaks prior to the completion of repairs. Water operators assisted our excavation contractors by isolating the damaged segment of main, setting up traffic control, providing materials and assistance, and flushing the main once repairs were complete.

Well Pump Motor Maintenance: Water operators completed the annual maintenance on the pump motors at each of the wellhouses. Maintenance consists of changing oil, greasing motor bearings, tightening well shaft packing to allow proper lubrication, and verifying all nuts and bolts are tightened properly.

WPPI Energy Services

Darren R. Jacobson
Stoughton Utilities and WPPI Energy Services Manager (ESM)

Customer Distributed Generation: Two new rooftop solar distributed generation projects were completed and authorized for use during the month of February.

Rooftop solar projects remain popular in Stoughton, with numerous projects either recently completed, currently under construction, or planned for construction in the upcoming months.

Focus on Energy Monthly Incentives: Stoughton Utilities customers received the following incentive amounts for energy efficiency and renewable projects from Wisconsin Focus on Energy:

Business Efficiency: Incentives totaling \$750 with projected annual savings of 3 kW and 16,425 kWh

Residential Efficiency: Incentives totaling \$1,411 with projected annual savings of 6 kW and 25,903 kWh.

Stoughton Utilities submits all energy-efficiency funds collected through our Commitment to Community billing rate to Wisconsin Focus on Energy to fund the statewide efficiency fund that provides these incentives.

RFP for Energy Efficiency: WPPI Energy opened their 2023 Request for Proposals (RFP) for Energy Efficiency program on February 1. The key customer accounts who may be able to take advantage of the opportunity to obtain grant funding for efficiency projects have been contacted and provided with program details and guidelines.

Sustainability Committee: I attended the City of Stoughton Sustainability Committee. Focus on Energy's Community Liaison Manager, Brady Steigauf, presented a brief overview of current Focus on Energy programs and incentives.

Please visit our website at www.stoughtonutilities.com to view current events, follow project schedules, view Utilities Committee meeting notices, packets and minutes, review our energy conservation programs, or to learn more about your Stoughton Utilities electric, water, and wastewater services. You can also view your current and past billing statements, update your payment and billing preferences, enroll in optional account programs, and make an online payment using *My Account* online.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: March 16, 2023
To: Stoughton Utilities Committee
From: Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Communications

February 25, 2023 Sample Stoughton Utilities 2023 Home Energy Report. Customized reports were mailed to all Stoughton Utilities customers in March that provided historical electric and water usage information and graphs from the past year and showed comparisons to average usage of similar homes in the community.

March 1, 2023 Stoughton Utilities press release regarding the upcoming end of the cold weather electric disconnection moratorium, ending on April 15, providing information about deferred payment agreements, and energy assistance availability and how to apply.

March 8, 2023 Stoughton Utilities news release announcing the recent \$500 donation from the Stoughton Utilities RoundUP program to the Affordable Transportation Program.

March 8, 2023 Stoughton Utilities news release announcing the recent \$500 donation from the Stoughton Utilities RoundUP program to the Stoughton Village Players.

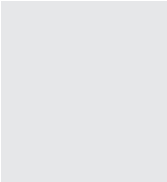
March 8, 2023 Stoughton Utilities March billing statement insert announcing our annual residential energy conservation incentive. The 2023 incentive continues our popular bill credits for the purchase of new Energy Star appliances.

March 8, 2023 Stoughton Utilities March billing insert providing the required public notice to customers of an electric rate application with the Public Service Commission of Wisconsin.

March 8, 2022 Stoughton Utilities March billing statement insert providing the required lead public education program brochure.

March 9, 2023 Stoughton Utilities news release summarizing the American Public Power Association's (APPA) Legislative Rally recently held in Washington D.C. where representatives from WPPI Energy and Municipal Electric Utilities of Wisconsin (MEUW), including a representative from Stoughton Utilities, advocated for challenges facing municipal public power.

- March 13, 2023 Stoughton Utilities disconnection notice insert, providing information to delinquent customers about deferred payment agreements and budget billing plans, energy assistance availability and how to apply, and local assistance and support organizations.
- March 15, 2023 Stoughton Utilities flyer announcing our annual residential energy conservation incentive. This incentive program, new in 2023, offers bill credits to customers that work with Focus on Energy Trade Ally to complete a Home Energy Assessment.
- March 15, 2023 Stoughton Utilities flyer providing information for landlords, including landlord responsibilities regarding billing, information about SU collections processes, and opt-in procedures for notification of tenant delinquencies.
- March 15, 2023 Stoughton Utilities flyer for business customers detailing the advantages of a community-owned utility, including our business assistance services and Choose Renewable program.
- April 8, 2022 Stoughton Utilities April billing statement insert providing an entry form and information about our Thank-A-Lineworker coloring contest, held to recognize National Lineman Appreciation Day on April 18th.



LOOK INSIDE

TO SEE YOUR CUSTOMIZED
HOME ENERGY REPORT



HOME ENERGY REPORT

WE ARE YOUR LOCALLY OWNED UTILITY committed to providing safe, reliable, and responsible services to homes and businesses in Stoughton.

Enclosed is your personalized Home Energy Report – a summary of how your 2022 electric and water usage compares to those of similar-sized homes in our community. We are providing you with this report to help you understand and manage your energy costs.

Please visit our website or contact us directly for more information on available energy management programs for your home.

Sincerely,

Jill Weiss, Utilities Director

EASILY MANAGE YOUR ENERGY AND WATER USE.

Interested in viewing your energy and water use throughout the year? With MyAccount, you can spot trends, track your usage and pay your bill.

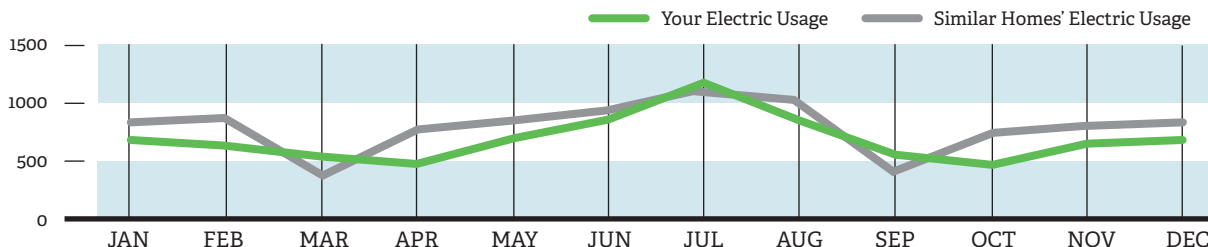
- Access data across all your devices and track your progress over time
- Track and compare your usage
- Securely pay your bill online or sign up for AutoPay

FOR MORE INFO, VISIT
stoughtonutilities.com

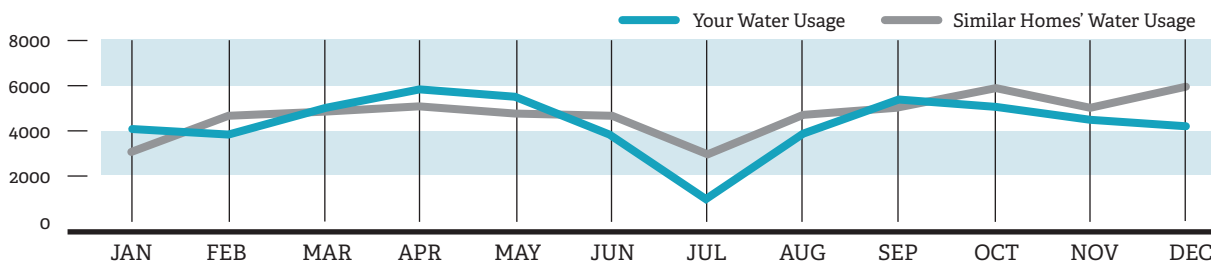
PERSONAL UTILITY DATA FOR: <ADDRESS>

We've prepared this personalized report to help you understand your energy and water usages and how they compare to similar-sized homes in our community.

ELECTRIC USAGE (in kWh)



WATER USAGE (in gal)



HOW DOES YOUR USAGE COMPARE?



**IF YOU ARE LOWER THAN AVERAGE...
NICE WORK!**



**IF YOU ARE HIGHER THAN AVERAGE...
TAKE THE NEXT STEP.**

- Assess appliances and devices in your home that may be causing additional energy usage, such as space heaters, electric water heaters, air conditioners, dehumidifiers, and electric heat.
- Identify items in your home that are constantly on, such as computers, monitors, printers, gaming consoles, phone chargers, stereos, televisions, and cable boxes.
- Adapt your behavior to use your home's energy more efficiently.
- And don't forget! Watering your lawn, as well as leaky toilets and faucets, can contribute to higher water and sewer bills.
- Visit our website for information on local and statewide programs that can help you save energy.

YOUR 2022 TOTALS

Your Electricity Usage	Your Water Usage
XXX kWh	XXX gal
\$X.XX cost per day	\$X.XX cost per day

AVERAGE ANNUAL USAGE IN OUR COMMUNITY

Home Size	Electricity (kWh)	Water (gal)
<1,000 sq ft	X	X
1,001-1,250 sq ft	X	X
1,251-1,500 sq ft	X	X
1,501-1,750 sq ft	X	X
1,751-2,000 sq ft	X	X
>2,000 sq ft	X	X



600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

March 1, 2023

Contact: Brian Hoops, Assistant Utilities Director

Stoughton Utilities Cautions Against Electric Service Disconnections as Moratorium Ends

Wisconsin's moratorium expires April 15, 2023, but help is available to avoid disconnection.

Stoughton Utilities is advising electric and water customers who are behind on their bills to immediately pay any delinquent balances, or make payment arrangements with the utility to avoid service disconnection.

Wisconsin's moratorium on residential service disconnection ends April 15, 2023. After that date, utilities statewide may begin to disconnect service to customers who are past due on payment of their electric bills. Stoughton Utilities plans to disconnect service to all severely delinquent accounts on April 26.

“The end of the winter moratorium on disconnections is fast approaching, and we have a responsibility to do what we can to collect unpaid bills in order to keep rates low for all of our customers,” said Brian Hoops, Assistant Utilities Director. “We encourage customers struggling with their electric bills to reach out to us here at the utility and to contact assistance programs like the Wisconsin Home Energy Assistance Program.”

Customers can contact Stoughton Utilities to see if they are eligible to establish a deferred payment arrangement, which can spread payment of delinquent balances out over a period of time. The utility will negotiate payment options with each eligible customer based upon their unique financial situation, however will require a down-payment of at least one-third the past-due balance.

Deferred payment agreements cannot be offered to any tenant customer who has defaulted on a deferred payment agreement in the past 12 months, or is responsible for any account arrearages that were placed on any property owner's tax bill in the City of Stoughton in the past 24 months. Customers with greater than \$100 of account arrearages that are more than 90 days past due or any balance that accrued during the winter moratorium that is more than 80 days past due are also ineligible for a deferred payment agreement.

The Wisconsin Home Energy Assistance Program (WHEAP) provides bill pay assistance to help income-eligible residents with heating costs, electric costs, and energy crises. Residents at risk of disconnection may be eligible for crisis assistance even if they have already received a benefit from WHEAP. For more information, including eligibility criteria, customers can call 1-866-432-8947 or visit homeenergyplus.wi.gov to connect with their local energy assistance agency.

Customers can review their account balances and make payments online at stoughtonutilities.com. To make payment arrangements or to explore payment options with the utility, customers can contact Stoughton Utilities at (608) 873-3379 during normal business hours of 8:00 a.m. to 4:00 p.m., Monday through Thursday, and 8:00 a.m. to 12:00 p.m. on Friday.



Stoughton Utilities

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Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

March 8, 2023

Contact: Jill Weiss, Utilities Director

Stoughton Utilities RoundUp Program Donates \$500 to Affordable Transportation Program

Affordable Transportation Program recently accepted a check for \$500 from Brandi Yungen of Stoughton Utilities. This donation is part of Stoughton Utilities' RoundUP program, a voluntary program that 'rounds up' customers' utility bills to the next whole dollar. All proceeds are distributed to local non-profit community organizations.

The Affordable Transportation Program provides transportation for low to moderate income individuals for health, legal, educational, and housing needs. The service is free to riders within the Stoughton Area School District. Funds will be used to cover increases in mileage costs and personal protective equipment provided to riders and drivers.

Stoughton Utilities began its RoundUP program in 2006 as a way to further assist local non-profit organizations in our community. Over five percent of Stoughton Utilities customers have voluntarily chosen to participate in the program and are continuing the "neighbor helping neighbor" concept that founded Stoughton Utilities over a century ago.

Customers wishing to participate in the RoundUP program, or non-profit organizations requesting to be considered for future donations, may sign up online at stoughtonutilities.com/roundup, or by calling Stoughton Utilities customer service at (608) 873-3379.

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Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area; and wastewater and water customers in Stoughton.



Stoughton Utilities

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P.O. Box 383
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Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

March 8, 2023

Contact: Jill Weiss, Utilities Director

Stoughton Utilities RoundUp Program Donates \$500 to Stoughton Village Players

Stoughton Village Players recently accepted a check for \$500 from Brandi Yungen of Stoughton Utilities. This donation is part of Stoughton Utilities' RoundUP program, a voluntary program that 'rounds up' customers' utility bills to the next whole dollar. All proceeds are distributed to local non-profit community organizations.

Stoughton Village Players provide live theater shows in the community and opportunities for community members to participate in theater productions. Funds will be used to offset costs of show production and help cover fixed expenses for the program.

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Brandi Yungen (right) of Stoughton Utilities presents Kathy Horton of the Stoughton Village Players with a \$500 donation from the utility's RoundUP program.

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Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area; and wastewater and water customers in Stoughton.



START SAVING TODAY

Saving energy isn't just important to you, it's important to us as well. That's why we're again offering \$25 bill credit incentives to customers when purchasing a qualifying ENERGY STAR appliance! Just fill out the form on the back and return it to our office with a copy of your receipt.



stoughtonutilities.com
(608) 873-3379

At Stoughton Utilities, we join forces with other local not-for-profit utilities through WPPI Energy to share resources and lower costs.

Shared strength through  WPPI Energy

To qualify, purchases must be listed as an ENERGY STAR product. Completed form and receipt must be received prior to December 1, 2023. Visit our website for full details, limits and exclusions.

Customer Name

Utility Account #

Customer Street Address

City, State, Zip

Phone #

E-mail

Energy Star Product, Brand, Model #

Visit stoughtonutilities.com/incentives for information on additional incentive programs.

Customers of Stoughton Electric Utility

Notice of Electric Rate Application

The Stoughton Electric Utility has filed an application with the Public Service Commission of Wisconsin (PSC) to increase electric rates. The adjustment is necessary in order to cover inflationary increases in operational and maintenance expenses and costs associated with maintaining the reliability of the electric distribution system. The last electric rate increase was approved in July 2020.

The utility is requesting an overall increase of 4.82%, or \$804,079. The final impact of the rate increase upon individual customers will not be known until the PSC issues an order; however, under the proposed rate structure, based on an average usage of 689 kilowatt-hours (kWh), the typical residential customer's monthly bill would increase from \$89.74 per month to \$94.74 per month, an increase of \$5.00 or 5.6%.

The PSC will conduct a public hearing at locations in Stoughton and Madison. A notice of the hearing will be published after a date has been set. For more information, please contact the PSC at (608) 266-5481 and refer to the Stoughton Electric Utility electric rate application under Docket 5740-ER-111.

Jill Weiss, Utilities Director • (608) 873-3379 • March 08, 2023



LEAD PUBLIC EDUCATION PROGRAM FOR MUNICIPAL WATER SYSTEMS

Important information about lead and your drinking water.

Stoughton Utilities found elevated levels of lead in drinking water in some homes or buildings in 2019. Lead can cause serious health problems, especially for pregnant women and young children. Please read this information closely to see what you can do to reduce lead in your drinking water.

Health effects of lead

Lead can cause serious health problems if too much enters your body from drinking water or other sources. It can cause damage to the brain and kidneys, and can interfere with the production of red blood cells that carry oxygen to all parts of your body. The greatest risk of lead exposure is to infants, young children, and pregnant women. Scientists have linked the effects of lead on the brain with lowered IQ in children.

Adults with kidney problems and high blood pressure can be affected more than healthy adults at lower levels of lead. Lead is stored in the bones, and it can be released later in life. During pregnancy, the child receives lead from **the mother's bones while in utero, which may affect the child's brain development.**

Lead in drinking water

Lead in drinking water, although rarely the sole cause of lead poisoning, can significantly **increase a person's total lead exposure**, particularly the exposure of infants who drink baby formulas and concentrated juices that are mixed with water. The EPA estimates that drinking water can make up 20% or more of a **person's total** exposure to lead.

Sources of lead in drinking water

Lead is unusual amongst drinking water contaminants, in that it seldom occurs naturally in water supplies like groundwater, rivers, and lakes. Lead enters drinking water primarily as a result of the corrosion, or wearing away, of materials containing lead in the water distribution system and household plumbing. **These materials include lead-based solder used to join copper pipe, brass and chrome plated brass faucets, and in some cases, pipes made of lead that connect your house to the water main (service lines).**

In 1986, congress banned the use of lead solder containing greater than 0.2% lead, and restricted the lead content of faucets, pipes and other plumbing materials to 8.0%. When water stands in lead pipes or plumbing systems containing lead for several hours or more, the lead may dissolve into your drinking water. This means the first water drawn from the tap in the morning, or later in the afternoon after returning from work or school, can contain fairly high levels of lead.

Steps you can take to reduce exposure to lead in drinking water

Despite our best efforts to control water corrosivity and remove lead from the water supply, lead levels in some homes or buildings can be high. To find out whether you need to take action in your own home, have your drinking water tested to determine if it contains excessive concentrations of lead. Testing the water is essential because you cannot see, taste or smell lead in drinking water. Some local laboratories that can provide this service are listed at the end of this booklet. For more information on having your water tested, please call Stoughton Utilities at (608) 873-3379.

If a water test indicates that the drinking water drawn from a tap in your home contains lead above 15 ppb, then you should take the following precautions:

- Let the water run from the tap before using it for drinking or cooking any time the water in a faucet has gone unused for more than 6 hours.

The longer water resides in your home's plumbing the more lead it may contain.

Flushing the tap means running the cold water faucet until the water gets noticeably colder, **usually about 15–30 seconds. If your house has a lead service line to the water main, you may have to flush the water for a longer time, perhaps one minute, before drinking.** Although toilet flushing or showering flushes water **through a portion of your home's plumbing system, you still need to flush the water in each faucet before using it for drinking or cooking.**

Flushing tap water is a simple and inexpensive measure you **can take to protect your family's** health. It usually uses less than one or 2 gallons of water and costs less than \$0.93 per month. To conserve water, fill a couple of bottles for drinking water after flushing the tap, and whenever possible use the first flush water to wash the dishes or water the plants.

If you live in a high-rise building, letting the water flow before using it may not work to lessen your risk from lead. The plumbing systems have more, and sometimes larger pipes than smaller buildings. Ask your landlord for help in locating the source of the lead and for advice on reducing the lead level.

- Do not cook with, or drink water from the hot water tap. Hot water can dissolve more lead more quickly than cold water. If you need hot water, draw water from the cold tap and heat it on the stove. Also, note that boiling water does NOT reduce lead levels.
- Remove loose lead solder and debris from the plumbing materials installed in newly constructed homes, or homes in which the plumbing has recently been replaced, by removing the faucet strainers from all taps and running the water from 3 to 5 minutes. Thereafter, periodically remove the strainers and flush out any debris that has accumulated over time.
- If your copper pipes are joined with lead solder that has been installed illegally since it was banned in Wisconsin on September 24, 1984,

notify the plumber who did the work and request that he or she replace the lead solder with lead-free solder. Lead solder looks dull gray, and when scratched with a key looks shiny. In addition, notify the department of natural resources about the violation.

- **Although Stoughton Utilities replaced all of the known lead water service lines in the city in 2021, lead may still be found in your home's internal plumbing materials. Some older plumbing fixtures, such as kitchen and bathroom faucets, can contain lead that may make it's way into your drinking water.**

A licensed plumber can **check to see if your home's plumbing contains** lead solder, lead pipes or pipe fittings that contain lead. The public water system that delivers water to your home should also maintain records of the materials located in the distribution system.

If the service line that connects your dwelling to the water main contributes more than 15 ppb to drinking water after our comprehensive treatment program is in place, Stoughton Utilities is required to replace the portion of the line that we own. We are required to **provide the owner of the privately-owned** portion of the line with information on how to replace their portion of the service line, and offer to replace that portion of the line at the **owner's expense.**

If we replace only the portion of the line that we own, we are required to notify you in advance and provide you with information on the steps you can take to minimize exposure to any temporary increase in lead levels that may result from the partial replacement, to take a **follow-up sample** from the line within 72 hours after the partial replacement, and to provide you with the results of that sample within three business days of receiving the results. Acceptable replacement alternatives include copper, steel, iron and plastic pipes.

- Have an electrician check your wiring. If grounding wires from the electrical system are

attached to your pipes, corrosion may be greater. Check with a licensed electrician or your local electrical code to determine if your wiring can be grounded elsewhere. **DO NOT** attempt to change the wiring yourself because improper grounding can cause electrical shock and fire hazards.

- Replace fixtures that are known to contribute lead to drinking water **with "lead-free" fixtures.** An amendment to the Safe Drinking Water Act that **updates the definition of "lead free",** and reduces the amount of lead allowed in some plumbing fixtures became effective in 2014. Products that meet this new definition will be **clearly marked as "lead free".**

The steps described above will reduce the lead concentrations in your drinking water. However, if a water test indicates that the drinking water coming from your tap contains lead concentrations in excess of 15 ppb after flushing, or after we have completed our actions to minimize lead levels, then you may want to take the following additional measures:

- Purchase or lease a home treatment device. Home treatment devices are limited in that each unit treats only the water that flows from the faucet to which it is connected, and all of the devices require periodic maintenance and replacement. Devices such as reverse osmosis systems or distillers can effectively remove lead from your drinking water.
- Some activated carbon filters may reduce lead levels at the tap, however all lead reduction claims should be investigated. Be sure to check the actual performance of a specific home treatment device before and after installing the unit.
- Purchase bottled water for drinking and cooking.

We are investigating the reason for the elevated lead levels in drinking water, and will take corrective actions, which may include:

- Installing corrosion control treatment
- Removing lead service lines
- Other actions as deemed appropriate

You can consult a variety of sources for additional information. Your family doctor or pediatrician can perform a blood test for lead and provide you with information about the health effects of lead. Wisconsin Department of Health Services at (608) 266-1865 or the Dane County Health Department at (608) 266-4821 can provide you with information about the health effects of lead and how you can have your **child's blood tested.**

The following is a list of some state approved laboratories in your area that you can call to have your water tested for lead.

Wisconsin State Laboratory of Hygiene
(800) 442-4618

Northern Lake Service, Inc.
(715) 478-2777

For more information, call us at (608) 873-3379 or visit our web site at stoughtonutilities.com

For more information on reducing lead exposure around your home or building and the **health effects of lead, visit EPA's Web site at** <http://www.epa.gov/lead> or contact your health care provider.

I certify that the information and statements contained in this Public Education are true and correct and have been provided to consumers in accordance with the delivery, content, format and deadline requirements of Subchapter II of ch. NR 809, Wis. Adm. Code.

X 
Signature

Jill M. Weiss, P.E.
Name

(608) 873-3379
Telephone Number

Stoughton, WI 53589
City, State, Zip



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

March 9, 2023

Contact: Brian Hoops, Utilities Assistant Director

Local Leaders Visit Capitol Hill to Discuss Energy Policy

Assistant Utility Director Brian Hoops advocated on behalf of Stoughton residents on issues of renewable energy, cyber security, and the supply chain crisis.

Brian Hoops, Assistant Utilities Director advocated on behalf of Stoughton and Stoughton Utilities at the American Public Power Association's 2023 Legislative Rally Feb. 28 – Mar. 1. The annual event was held in Washington D.C. Hoops met personally with Wisconsin Senators Tammy Baldwin (D) and Ron Johnson (R), as well as Rep. Mark Pocan.

“Meeting with our legislators is a valuable opportunity to talk about our community and the policies that impact it,” stated Hoops. “It was good to sit down and discuss topics that matter to us and to our legislators, such as keeping our power supply safe, reliable and affordable.”

Representatives spoke during the meetings about the importance of considering energy affordability, reliability and sustainability while debating any change to US energy policy, and ensuring Stoughton Utilities has equitable access to critical incentives for wind, solar, hydropower, and other carbon-free energy resources. They also discussed keeping the energy grid safe from cyber attacks and alleviating the supply chain crisis affecting utilities across the nation. Lead times for purchasing utility equipment have more than tripled over the past 24 months and many new public power infrastructure projects have been delayed or canceled due to the supply chain issues.

“Meeting with our legislators is always important,” said Joseph Owen, director of government affairs for WPPI Energy. “We want to ensure national policy makers keep Stoughton Utilities customers in mind when they’re making legislative proposals in Washington, DC, because their decisions have real-life consequences in our local communities. We are fortunate to have a congressional delegation that listens to the voices of local communities and strives to help where they can.”



Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area, and wastewater and water customers in Stoughton.

Member-owned, not-for-profit WPPI Energy serves Stoughton Utilities and 50 other locally owned electric utilities. Together, WPPI members have built a diverse, competitive and responsible power supply. They share advanced technologies, forward-thinking services and a unified voice for effective energy policy advocacy.

Manage Your Utility Bill.

We're Here to Help.

Unpaid utility bills drive up costs for the whole community due to the fact that any balance that is uncollectable is essentially recovered from the entire customer base through future rates. The winter moratorium on electric service disconnections ends on **April 15**.

Stoughton Utilities will begin disconnecting electric service on severely delinquent accounts as of April 26, 2023.

If you're having trouble paying your utility bill, please review the below options to get your account caught up and avoid a potential interruption in service. We are here to help find a payment option that works for you.

HOME ENERGY ASSISTANCE PROGRAM

The Wisconsin Home Energy Assistance Program (WHEAP) provides assistance for heating costs, electric costs, and energy crisis situations. Through Stoughton Utilities' participation in this program, you may be eligible for bill pay assistance.

Eligibility for WHEAP benefits is based on a number of factors including income. If the gross income for your household is less than the amount shown here, you may be eligible to receive assistance.

Apply Today!

Don't wait until the last minute to submit your application. It typically takes 2-3 weeks after your application is approved for us to receive funds, and simply having approval from energy assistance will not stop a scheduled disconnection. The application is quick and easy, and can even be done online!

Family Size	Gross Income (one month)
1	\$2,490.08
2	\$3,256.33
3	\$4,022.50
4	\$4,788.67
5	\$5,554.83
6	\$6,321.00
7	\$6,464.67
8	\$6,608.33

Visit energybenefit.wi.gov to apply online, or call **(866) 432-8947**

DEFERRED PAYMENT ARRANGEMENTS

If you're having trouble paying your bill in full, you can request a deferred payment arrangement. We will review your account to determine if you are eligible and work with you to determine an acceptable payment schedule. A down payment will be required in order to set up a deferred payment arrangement.

Once there is a deferred payment arrangement in place for your account, you can enroll in our optional Budget Billing Plan to help you manage your monthly expenses moving forward. Eligibility may vary depending on account history.

ADDITIONAL SUPPORT

Many programs are available through local supportive organizations. Visit our website at stoughtonutilities.com/assistance for a list of additional programs.

- Joining Forces for Families – (608) 873-2180
- St. Vincent DePaul – (608) 873-3655
- Stoughton Area Resource Team (START)* – (608) 577-5650

* Stoughton residents under the age of 55

Contact us or visit our website for more information

stoughtonutilities.com

(608) 873-3379 • 600 S. Fourth St. Stoughton, WI



Save money on Energy Efficiency

Saving energy isn't just important to you, it's important to us as well. That's why we're offering \$25 bill credit incentives to customers that have a Home Energy Assessment completed by a Focus on Energy Trade Ally!



Get a \$25 rebate on a Home Energy Assessment

Find a qualifying Focus on Energy Trade Ally at focusonenergy.com/energy-assessments

Complete the below form and return to Stoughton Utilities along with a receipt or copy of your paid invoice. To qualify, home energy assessment contractors must be listed as a trade ally with Focus on Energy. Visit our website for full details, limits and exclusions.

Customer Name

Utility Account #

Customer Street Address

City, State, Zip

Phone #

E-mail

Trade Ally Name and Phone #



At Stoughton Utilities, we join forces with other local not-for-profit utilities through WPPI Energy to share resources and lower costs.

stoughtonutilities.com (608) 873-3379

Shared strength through  WPPI Energy

Utility Information for Landlords



As a Stoughton landlord, it's important for you to stay informed of your property's utility accounts because any arrears will ultimately become your responsibility if we are unable to collect from your tenants.

Staying aware of the status of your tenants' utility accounts will avoid costly surprises in the future. Landlords are required to complete a Landlord Notification Opt-In form in order to receive notices regarding past due tenant balances. If you have already returned this form to us, you will continue to receive these notices and no further action is required. If we do not have this form on file, a new form is enclosed for you to complete and return to us at your earliest convenience.

Landlord Responsibilities

New Tenants

All new tenants are required to complete an application for service to establish utility service in their name. This must be submitted to us by the tenant. Utility services will remain in the property owner's name until we receive a completed application from the new tenant.

Applications can be found at stoughtonutilities.com/application or completed in our office during business hours. Completed applications can be returned to us by any of the following methods:

- Via email to customerservice@stoughtonutilities.com
- Brought into our office at 600 S. Fourth St., Stoughton during normal business hours
- Dropped off in our curbside drop box, located in front of our office at 600 S. Fourth St., Stoughton.
- Via fax to (608) 873-4878

Please note: All completed applications *must* include a copy or picture of the primary applicant's photo ID.

Shared Usage

If a building is wired in such a way that any one unit's electric or water meter also registers usage for common areas or other units, that account must stay in the landlord's name. Accounts will remain in the landlord's name until we are notified that the issue has been corrected and the corrections are verified. Examples of shared usage include shared air conditioning, heat, common area lighting, cross wiring, and shared water meters.

Stormwater

Stormwater is a charge set by City of Stoughton Ordinance that is billed monthly to property owners to fund maintenance and improvements to the city's stormwater management system, including cleaning, repairing, and replacing storm sewer manholes, inlets and pipes.

We cannot charge a tenant for stormwater, so you will continue to receive stormwater bills for your property even though your tenant pays for the electric and/or water and wastewater service. Since these are typically small, consistent amounts, many property owners will pay for a year in advance or set up AutoPay for these charges to avoid the hassle of monthly payment.

If you have any questions regarding the Stormwater charge, please contact Stoughton City Hall at (608) 873-6619.

Tax Roll

As a municipal utility, unpaid balances are essentially paid for by the entire customer base in our rates. To minimize the burden on the community as a whole, unpaid utility balances will be levied as a tax against the lot or parcel pursuant to Section 66.0809 of Wisconsin Statutes, and Section 74-8 of the Stoughton Municipal Code. When a tenant's account is closed, we will attempt to collect any unpaid balances from the tenant. However, if any balance remains past due as of October 1 of each year, it is subject to collection through the city tax roll.

Property owners and the responsible tenant will both be notified by mail of the unpaid balance, and will have until November 1 to pay the balance without further penalty. On November 1, unpaid balances will be assessed a 10% penalty. On November 15, all balances will be transferred to the City of Stoughton to be included on the property tax bill. Stoughton Utilities will not accept late payments and balances will need to be paid to the City of Stoughton.

When an account enters the tax roll process, Stoughton Utilities is granted an automatic lien against the tenant's personal assets. If the property owner pays this balance, the lien can be transferred to them. Please contact us to request a Transfer of Lien Form.

Stoughton Utilities Collections Process

Stoughton Utilities makes every effort to collect unpaid balances from the tenant. Collections practices include past due notices via mail and phone, service disconnection, prepaid deposits, and placement with the Wisconsin Department of Revenue's Tax Refund Intercept Program (TRIP) and State Debt Collection Initiative (SDC).



Disconnection for Non-payment

Generally, when a utility bill is more than 20 days past due, we will mail a 10-day notice of service disconnection. If the balance remains unpaid, the customer will receive an automated phone call regarding the balance and pending disconnection prior to service disconnection.

If the customer still fails to satisfy the delinquent balance with payment or by setting up a deferred payment agreement, the service will be subject to disconnection until the past due amount is paid.

The winter disconnection moratorium is in place every year from November 1 - April 15. During this time, we are prohibited from disconnecting any services that are required for heating a residence. We may continue to disconnect water service in some cases. We will not disconnect water service for residential accounts that we have confirmed have a water boiler heating system, or accounts that share a water service valve with a neighboring residence.

Please note that Stoughton Utilities is prohibited from using service disconnection to assist a property owner with eviction.

Deposits

Stoughton Utilities can require a prepaid deposit for continued utility service in certain cases, including if an account is disconnected for non-payment or accrues a balance over the winter disconnection moratorium that was 80 days or more past due.

When we require a deposit on an account, the customer has 30 days to pay it. Deposits will be waived for customers who receive energy assistance through the State of Wisconsin Home Energy Assistance Program, or for customers who enroll in AutoPay.

Deposits will be refunded to the customer with interest upon one year of timely payments, or upon termination of service after satisfying all arrearages.

Closed Accounts

When a tenant moves out, we need to be notified either by phone, email, or in person, so we can schedule a final meter reading. A final bill will be issued, and if we don't have a completed application for the next tenant, all services will automatically be placed back into the property owners name. If you have filled out the Landlord Notification Opt-in form, you will be notified by mail that the tenant has closed their account, including their final balance.

When a tenant moves and their utility account is closed, they will have 20 days to pay the balance due. After 20 days, customers will receive a past due notice as a reminder, and the account will begin to accrue past due interest at 1% per month. If a closed account remains unpaid, Stoughton Utilities will attempt to collect payment from the tenant through either the Wisconsin Department of Revenue's Tax Refund Intercept Program (TRIP) or the State Debt Collection Initiative (SDC). We will make every attempt possible to collect payment from tenants, however, in the event that an account remains unpaid as of October 1 of each year, it will be placed as a lien upon the property and sent to the City of Stoughton to be included on the property tax bill.

For more information or if you have any questions, please contact Stoughton Utilities customer service at (608) 873-3379 or customerservice@stoughtonutilities.com.

Enjoy the Advantages of a Community Owned Utility



A Community Asset You Can Count On

Stoughton Utilities has long been committed to helping make the Stoughton community a great place to live and work. As a public power community, we are in the business of meeting customers' needs and providing a high level of service.

Stoughton Utilities contributes to the economic well-being of the community by providing local, hometown service and innovative energy services to meet the needs of businesses large and small. Together with our nonprofit power supplier, WPPI Energy, we've built a strong team of energy experts and account management professionals to serve your business by providing the following and more:

- ◇ Operating cost estimates and energy rate comparisons
- ◇ New construction design assistance
- ◇ Energy efficiency incentives
- ◇ Green power for business promotion
- ◇ Partnerships with local economic development organizations



We know that electric costs can be a significant part of your operating budget. Community-owned utilities like Stoughton Utilities tend to have lower electric rates than their competitors. Simply put, doing business here in a public power community just makes sense.



Stoughton Utilities Business Programs

Through our membership in WPPI Energy, Stoughton Utilities provides reliable, reasonably priced power and innovative energy services to meet your needs. We're committed to keeping our businesses and communities strong. Let our team of energy experts and account management professionals serve your business.

We Keep Your Costs Low

Being served by a non-profit, customer-owned utility will help keep your operating costs as low as possible over the long term. We can demonstrate this 'public power advantage' with operating cost estimates and energy cost comparisons based on your production forecasts. We'll also work with you to identify innovative ways to use energy more efficiently and help you determine potential cost savings so you can assess the impact on your bottom line.

Power Quality Services

Stoughton Utilities and WPPI Energy's energy experts use advanced technology to identify electrical problems in a facility and achieve a high level of power quality. We'll collect and analyze the data needed to help you evaluate power quality solutions and improve the performance of your operations.

Energy Conservation Financing

We can assist with the up-front costs for energy efficiency projects at your facility by providing grants for feasibility studies, as well as loans and incentives to support your conservation efforts. Through our Shared Savings program, a customer may receive a loan from Stoughton Utilities to implement qualifying energy efficiency improvements or advance energy cost savings. Often, the monthly loan payment is lower than the monthly energy cost savings.

New Construction Design Assistance

To help make your new construction project as energy efficient as possible, we'll provide design-phase technical assistance to help you acquire energy savings and demand reduction in new buildings, additions or major renovations. Through our partnership with Focus on Energy, we'll also work with you to make sure your business receives any available financial incentives for energy efficiency improvements.

Available Sites & Buildings

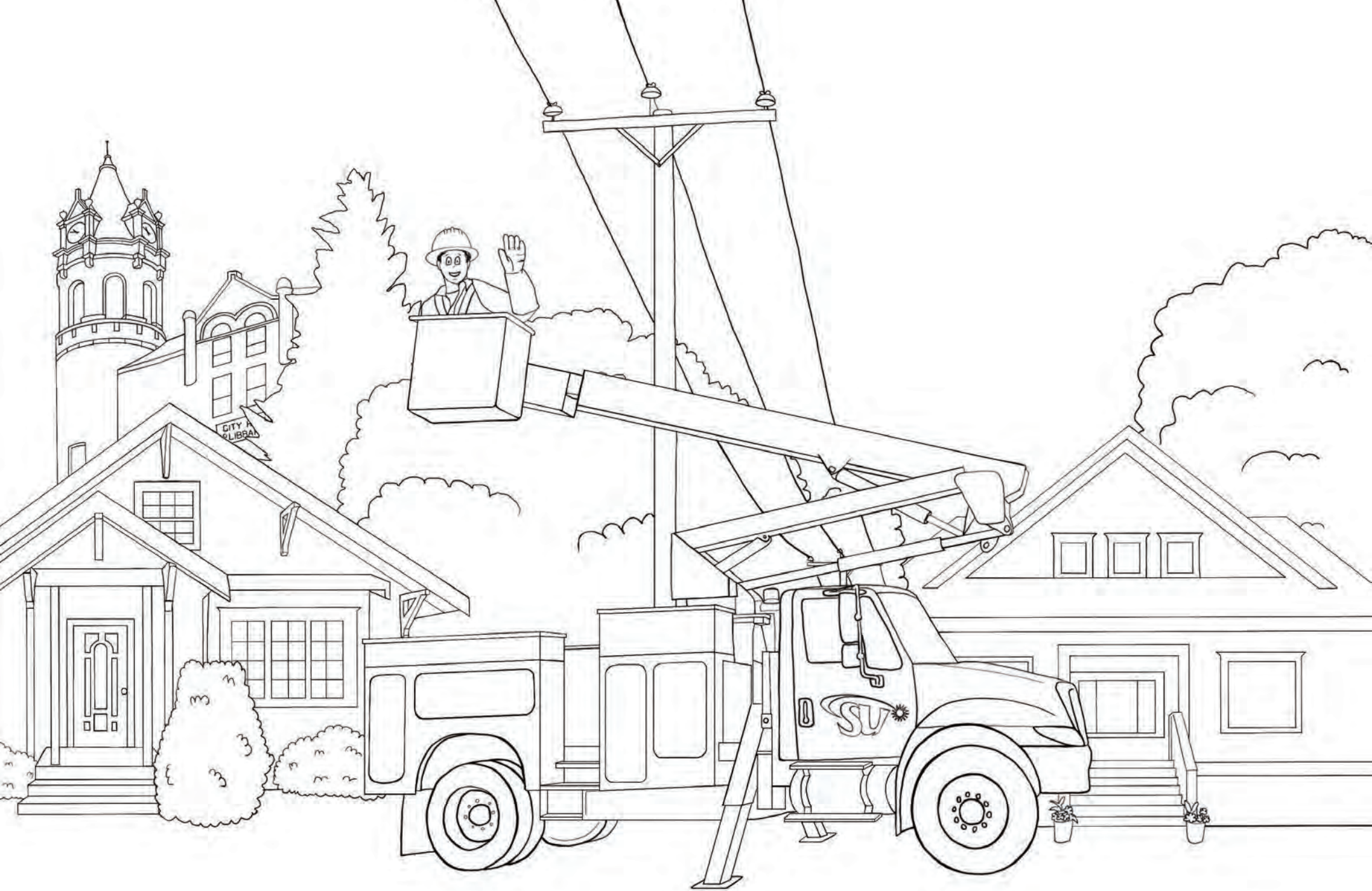
The Wisconsin Economic Development Association and the State of Wisconsin Department of Commerce have developed *LocateInWisconsin.com*, a one-stop shop for all sites and buildings data throughout the State of Wisconsin. You can also learn more about the City of Stoughton by contacting or visiting the Stoughton Chamber of Commerce.

Renewable Energy Options

Through our Choose Renewable program, you can harness the marketing power of green energy and reduce your business' environmental impact by purchasing blocks of power produced from renewable resources such as wind, hydroelectric and biogas. You can choose to offset some of your businesses energy needs, or offset your entire energy footprint. We also offer grants, incentives, and design assistance for the installation and use of solar panels, wind power, microturbines, fuel cells, co-generation and other renewable energy technologies at your own facility.

Considering Stoughton for Your Business?

Visit WhyPublicPower.org or contact Stoughton Utilities to learn more about how our programs for business and industry can be customized to meet your unique needs. The staff at Stoughton Utilities is committed to keeping our community and its businesses strong, and all of our programs can be leveraged to meet your unique goals and business needs.



Thank A Lineworker

GET OUT YOUR CRAYONS, MARKERS & PENCILS AND ENTER TO WIN!

Thank-A-Lineworker Coloring Contest Contest ends April 21

OFFICIAL CONTEST RULES

1. One submission per person. Adult entries welcome!
2. Entries must be received by April 21, 2023.
3. Mail entries to Stoughton Utilities, Po Box 383, Stoughton, WI 53589, or email to contest@stoughtonutilities.com.
4. Coloring page can be found at stoughtonutilities.com/coloring.
5. Please email customerservice@stoughtonutilities.com with questions.

PRIZES

1. There will be two randomly selected grand prize winners, as well as one winner from each age group: ages 4-6, ages 7-9, ages 10-12, and ages 13+.
2. Winners in each age group will receive a \$25 Visa gift card. Grand prize winners will be awarded a \$50 Visa gift card.
3. The winners will be selected by Stoughton Utilities staff . All decisions of the judges are final.

ENTRANT CONTACT INFORMATION

Name: _____

Age Group (circle one): ages 4-6 ages 7-9 ages 10-12 ages 13+

Utility Account Number or Address: _____

Utility Account Holders Name: _____

Mailing Address: _____



At Stoughton Utilities, we join forces with other local not-for-profit utilities through WPPI Energy to share resources and lower costs.

stoughtonutilities.com • (608) 873-3379

Shared strength through  WPPI Energy



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: March 16, 2023

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council

The following items from prior Stoughton Utilities Committee Meeting(s) were presented to and/or acted upon by the Stoughton Common Council at their February 28, 2023 meeting:

Consent Agenda:

1. Minutes of the November 21, 2022 Regular Utilities Committee Meeting
2. Stoughton Utilities Payments Due List Report
3. Stoughton Utilities Financial Summary – October and November
4. Stoughton Utilities Statistical Report

Business:

1. Bad Debt Account Write-Offs through December 31, 2022
2. Approving a waiver of the requirements to issue a notice of intent to dispose and the solicitation of sealed bids for the as-is, where-is sale of a used Virginia substation transformer as required by policy



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: March 16, 2023
To: Stoughton Utilities Committee
From: Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Action to Repeal Section 74-5 of the Stoughton Municipal Code, Relating to the Appointment of an Operations Superintendent of Utilities

Section 74-5 of the Stoughton Municipal Code specifies that an operations superintendent position shall be appointed.

Sec. 74-5. - Operations superintendent of utilities.

An operations superintendent of utilities shall be appointed following the City of Stoughton Hiring Policy.

(Code 1986, § 13.03; Ord. No. 0-36-03, § 1, 9-9-2003)

During the 2023 strategic realignment process, Stoughton Utilities engaged in strategic planning efforts, looking at retention and recruitment strategies, succession planning, organization structure, position descriptions for current and future positions, and staffing needs moving forward. As part of this process, the Utilities Operations Superintendent position was eliminated, having remained vacant since a March 2022 retirement.

We are requesting that the Stoughton Utilities Committee approve the repeal of Section 74-5 of the City of Stoughton Code of Ordinances, relating to the appointment of an operations superintendent of utilities, and recommend approval to the Stoughton Common Council.

ORDINANCE OF THE COMMON COUNCIL

To Repeal Section 74-5 of the Stoughton Municipal Code, Relating to the Appointment of an Operations Superintendent of Utilities

Committee Action: The Utilities Committee recommends approval by a vote of [redacted] - [redacted].

Fiscal Impact: None

File Number: O-[redacted]-2023

First Reading: March 28, 2023

Second Reading: April 11, 2023

RECITALS

WHEREAS, Section 74-5 of the Stoughton Municipal Code specifies that an operations superintendent position shall be appointed; and

WHEREAS, the Utilities Operations Superintendent position has remained vacant since a March 2022 retirement; and

WHEREAS, during the 2023 strategic realignment process, Stoughton Utilities engaged in strategic planning efforts, looking at retention and recruitment strategies, succession planning, organization structure, position descriptions for current and future positions, and staffing needs moving forward; and

WHEREAS, as part of this strategic realignment process, the Utilities Operations Superintendent position was eliminated; and

WHEREAS, on March 20, 2023 the Utilities Committee recommended the repeal of Section 74-5 of the City of Stoughton Code of Ordinances, relating to the appointment of an operations superintendent of utilities, as provided in Exhibit A;

ORDINANCE

NOW THEREFORE, The City Council of the City of Stoughton, Dane County, Wisconsin, ordains as follows:

1. Chapter 74 of the City of Stoughton Code of Ordinances is amended to repeal Section 74-5 as provided in Exhibit A.
2. This ordinance will take effect upon adoption and publication or posting pursuant to law.

The foregoing ordinance was adopted by the Common Council of the City of Stoughton at a meeting held on April 11, 2023.

APPROVED:

Timothy Swadley, Mayor

ATTEST:

Candee Christen, City Clerk

Posted: _____

Published: _____

Attest: _____

EXHIBIT A

Section 1. Sec. 74-5 is repealed:

~~Sec. 74-5. Operations superintendent of utilities.~~

~~An operations superintendent of utilities shall be appointed following the City of Stoughton Hiring Policy.~~



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: March 16, 2023

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Utilities Committee Future Agenda Item(s)

This item appears on all agendas of Committees of the City of Stoughton.