



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Utilities Committee will hold a regular meeting on the date and at the time and location given below.

Meeting of: **CITY OF STOUGHTON UTILITIES COMMITTEE**

Date/Time: Monday, October 16, 2023 at 5:30 p.m.

Location: Edmund T. Malinowski Board Room, Stoughton Utilities Administration Office
600 South Fourth Street, Stoughton, Wisconsin

Optional Virtual Participation: [GoToMeeting ID 246-466-925](#)

Members: Citizen Member Carl Chenoweth, Citizen Member David Erdman (Chair), Alderperson Regina Hirsch, Alderperson Greg Jensen, Alderperson Daniel Payton, Mayor Tim Swadley, Citizen Member Dustin Thoren (Vice-Chair)

MEETING AGENDA:

CALL TO ORDER

ROLL CALL AND VERIFICATION OF QUORUM

CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW

PUBLIC COMMENTS

CONSENT AGENDA

(All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.)

- a. Draft Minutes of the September 18, 2023 Regular Utilities Committee Meeting
- b. Stoughton Utilities Payments Due List Report
- c. Stoughton Utilities Financial Summary
- d. Stoughton Utilities Statistical Report
- e. Stoughton Utilities Activities Report
- f. Communications

OLD BUSINESS

1. Status of Committee Recommendation(s) to the Stoughton Common Council (**Discussion**)
2. Status of the PSCW Electric Rate Application Filing (**Discussion**)

NEW BUSINESS

3. Stoughton Utilities Proposed 2024 Operating Budget (**Action**)
4. Stoughton Utilities & City of Stoughton Investments: Annual Report (**Discussion**)
5. 2023 Public Power Week Community Outreach Event Summary (**Discussion**)
6. Utilities Committee Future Agenda Item(s) (**Discussion**)

ADJOURNMENT

Notices Sent To:

Stoughton Utilities Committee Members
Stoughton Utilities Director Jill M. Weiss, P.E.
Stoughton Utilities Assistant Director Brian Hoops
Stoughton Utilities Finance Manager Shannon Statz

cc: Stoughton City Attorney Matthew Dregne
Stoughton Common Council Members
Stoughton City Clerk Candee Christen
Stoughton Leadership Team
Stoughton Library Administrative Assistant Sarah Monette
Stoughton Utilities Billing & Metering Supervisor Erin Goldade
Stoughton Utilities Education & Outreach Coordinator Brandi Yungen
Stoughton Utilities Electric System Supervisor Ryan Jefferson
Stoughton Utilities Water System Supervisor Kent Thompson
Stoughton Utilities Wastewater System Supervisor Kevin Hudson
Stoughton Utilities & WPPI Energy Services Manager Darren Jacobson
O'Rourke Media Publications – Stoughton Courier Hub

REMOTE CONNECTION INSTRUCTIONS: Pursuant to City of Stoughton Common Council Rule 19, members of the committee and members of the public may attend this meeting either in person or by virtual means. If participating virtually, please join the meeting from your computer, tablet or smartphone using the following URL:

<https://meet.goto.com/246466925>

You can also dial in using your phone at (571) 317-3122 using access code: 246-466-925.

ATTENTION COMMITTEE MEMBERS: Two-thirds of members are needed for a quorum. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please contact Jill Weiss at (608) 877-7423 via email at JWeiss@stoughtonutilities.com, or Brian Hoops at (608) 877-7412, or via email at BHoops@stoughtonutilities.com.

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at this meeting to gather information. No action will be taken by any such group(s) at this meeting other than the Stoughton Utilities Committee consisting of the members listed above. An expanded meeting may constitute a quorum of the Common Council.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals through appropriate aids and services. For information, or to request such assistance, please contact Stoughton Utilities prior to the start of the meeting at (608) 873-3379.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at stoughtonutilities.com/uc.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, September 18, 2023 – 5:30 p.m.

Stoughton, WI

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Location: Edmund T. Malinowski Board Room, Stoughton Utilities Administration Office
600 South Fourth Street, Stoughton, Wisconsin
Optional Virtual Participation: GoToMeeting ID 667-154-085

Members Present: Citizen Member Carl Chenoweth, Citizen Member David Erdman (Chair), Alderperson Regina Hirsch, Alderperson Greg Jensen, Alderperson Daniel Payton

Excused: Citizen Member Dustin Thoren (Vice-Chair)

Absent: Mayor Tim Swadley

Others Present: WPPI Energy Services Manager Darren Jacobson (Virtual), Stoughton Utilities Finance Manager Shannon Statz, Stoughton Utilities Director Jill Weiss

Call to Order: Chairperson Erdman called the regular Stoughton Utilities Committee Meeting to order at 5:30 p.m. Erdman, Jensen, Hirsch, and Payton were present in person. Chenoweth attended virtually.

Verification of Quorum: The chair verified that a quorum of the committee membership was present.

Certification of Compliance with Open Meetings Law: Weiss certified that the meeting had been properly noticed in compliance with open meetings law.

Public Comments: There were no public comments.

Utilities Committee Consent Agenda: Stoughton Utilities staff presented and discussed the Stoughton Utilities Committee consent agenda items, highlighting the activities report, which included the first report created by the new wastewater system supervisor Kevin Hudson following his promotion into the position. Also highlighted was our upcoming Public Power Week event. Erdman congratulated Weiss on her recent reelection to the WPPI Energy Executive Committee.

Motion by Jenson, the motion seconded by Payton, to approve the following consent agenda items as presented:

- a. Draft Minutes of the August 21, 2023 Regular Utilities Committee Meeting
- b. Stoughton Utilities Payments Due List Report
- c. Stoughton Utilities Financial Summary – June and July, 2023
- d. Stoughton Utilities Statistical Report
- e. Stoughton Utilities Activities Report
- f. Communications

The motion carried unanimously 5 to 0.

Status of the Utilities Committee recommendation(s) to the Stoughton Common Council: Stoughton Utilities staff presented and discussed the following items from the Stoughton Utilities Committee that were recently approved and/or placed on file by the Stoughton Common Council:

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Monday, September 18, 2023 – 5:30 p.m.

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Consent Agenda:

1. Minutes of the May 15, 2023 Regular Utilities Committee Meeting
2. Minutes of the June 19, 2023 Regular Utilities Committee Meeting
3. Stoughton Utilities Payments Due List Report – May
4. Stoughton Utilities Payments Due List Report – June
5. Stoughton Utilities Financial Summary – April
6. Stoughton Utilities Financial Summary – May
7. Stoughton Utilities Statistical Report – May
8. Stoughton Utilities Statistical Report – June

Presentations:

1. Stoughton Water Quality: 2022-2023 Lead and Copper Sampling Results

Business:

1. Authorizing the Partial Release of a Platted Public Utility Easement on Lot 141 of John Nygaard's Virgin Lake Estates (2108 Wood View Dr), recorded as Document No. 5592538, Dane County Registry (Tabled for Document Updates)

Discussion followed.

Status of the PSCW Electric Rate Application Filing: Staff provided the committee with an update on the electric rate application that was filed with the Public Service Commission of Wisconsin (PSCW) in February 2023. The PSCW continues to review the application and staff has responded to several follow-up questions from the commission. Discussion followed.

Preview of the Stoughton Utilities Proposed 2024 Budget: Stoughton Utilities staff presented and discussed preliminary projections that will be used to create the proposed 2024 electric, water, and wastewater budgets. Topics discussed included current supply chain and material availability concerns, continuation of the 2022 strategic alignment compensation plan, inflationary impacts on operations and maintenance, anticipated future rate increases and debt issuance, and an aggressive water and sewer main replacement program being proposed to keep up with city and WisDOT projects.

A lengthy discussion followed on topics including but not limited to, vehicle electrification and its impacts on the utility's electric consumption projections included in the operating budget, declining water and wastewater utility revenues and the potential for a future proposal to implement user/connection fees to reduce future capacity impact costs to existing customers when resulting from new development, and a proposal to include consistent annual rate increases over the next five years to fund planned infrastructure improvement needs in the water and wastewater utilities.

The committee inquired about employee wages and how they were calculated for the budget. Staff presented a plan that will incorporate ongoing biennial market wage reviews, with wage adjustments to be set accordingly. The plan will utilize the same methodology and data sources that were used in the market wage analysis implementation approved by the committee and common council and implemented in 2022. It was further presented that a flat percentage increase was not included in the proposed budget, and each position would be individually adjusted based on its comparable averages. Staff was requested to maintain transparent communication with staff throughout the implementation process to explain the market analysis methodology, data sources, and results, with the goal of ensuring a smooth transition from the prior practice of annual flat

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percentage increases. The chair reminded the committee of the success of the 2022 market wage analysis, including the understanding and positive reception from staff.

Staff presented a rate comparison of current water and wastewater rates of Stoughton and the surrounding communities, highlighting where the utility's current and five-year projected rates fell in comparison and showing our rates remain competitive in the area. The committee was favorable to the proposed budget, including the forecasted consistent increases in rates. Staff was requested to prepare a plan to transparently communicate the need for future rate increases to customers.

Staff informed the committee that following the meeting the budget calculations will be finalized and drafted into the proposed 2024 operating budget. The final proposed Stoughton Utilities 2024 budget will be presented to the committee at the October meeting for review, approval, and recommendation to the Stoughton Common Council.

Stoughton Utilities Proposed Five Year (2024 – 2028) Capital Improvement Projects (CIP) Program:

Stoughton Utilities staff presented and discussed the proposed five-year (2024-2028) Capital Improvement Projects (CIP) program. Staff informed the committee that the CIP was developed by reviewing system engineering studies, regulatory agency requirements, potential joint projects with other Stoughton Departments and the Wisconsin Department of Transportation to yield economy of scale savings, and development-lead projects. Significant projects, including water and sanitary sewer main replacement projects, were highlighted. Discussion followed.

Motion by Chenoweth, the motion seconded by Hirsch, to approve the Stoughton Utilities five-year (2024-2028) Capital Improvement Projects (CIP) Plan and recommend approval to the Stoughton Common Council at their October 24, 2023 and November 7, 2023 meetings. The motion carried unanimously 5 to 0.

Chenoweth left the meeting at 7:11 p.m. resulting in the loss of a quorum. The Chair elected to continue the meeting as the remainder of the agenda items were for discussion only.

Wastewater Treatment Facility and Sanitary Sewer Collection System 2022 Compliance Maintenance

Annual Report (CMAR): WDNR Response: Stoughton Utilities staff presented an update to our annual CMAR filing, which was approved by the Utilities Committee and Common Council in May and filed with the Wisconsin Department of Natural Resources (WDNR) in June. The WDNR has received and approved our filing, providing favorable comments, and no further action is needed until the 2023 CMAR filing that will occur in June 2024.

WDNR 2022 Wisconsin Public Water Systems Annual Drinking Water Report:

Stoughton Utilities staff presented the 2022 Wisconsin Public Water Systems Annual Drinking Water Report published by the Wisconsin Department of Natural Resources (WDNR), highlighting the inclusion of Stoughton Utilities as a recipient of Safe Drinking Water Loan Program funding for drinking water projects, which reimbursed the utility for funds spent during its 2021 lead service line removal program.

Utilities Committee Future Agenda Items:

Stoughton Utilities staff informed the committee that a presentation from WPPI Energy staff will occur at the October or November meeting and that staff will finalize the Stoughton Utilities 2024 operating budget for presentation to the committee in October. Staff is working to schedule a presentation by the utility's investment advisor providing an annual report regarding the period's investment activity and recommendation(s) for improvement. Committee members requested staff prepare a communications plan focusing on rate transparency and a sustainability plan for presentation at a future meeting.

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Discussion followed.

Adjournment: Being no further business before the committee, and as a quorum was not present to act on a motion, the Chair adjourned the meeting at 7:21 p.m.

Respectfully submitted,

Brian R. Hoops
Stoughton Utilities Assistant Director

Shannon S. Statz
Stoughton Utilities Finance Manager

DRAFT

Date: Monday, October 09, 2023
 Time: 08:56AM
 User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 1 of 7
 Report: 03699W.rpt
 Company: 7430

Period: - As of: 10/9/2023

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
Company: 7430					
002683	EP	9/6/2023	5,989.04	516 WELLS FARGO BANK	VO for check batch: 311608
002698	HC	9/13/2023	1,443,875.71	009 WPPI	WPPI-Renewable Energy/WPPI-Buy Back Solar Credit/WPPI-Exc Gen 8-8 CR/WPPI-WPUI/WPPI-Large Power/WPPI-Support Services/WPPI-Support Services/WPPI-Support Services/WPPI-Support Services
002699	HC	9/30/2023	60,187.77	025 Payroll Federal Taxes- Ach	Federal Taxes-Sept Ach/Federal Taxes-Sept Ach/Federal Taxes-Sept Ach/Federal Taxes-Sept Ach
002700	HC	9/30/2023	30.52	421 FIRST DATA CHARGES	First Data-Sept Ach/First Data-Sept Ach/First Data-Sept Ach/First Data-Sept Ach
002701	HC	9/30/2023	434.06	547 Spectrum-Ach	Spectrum-Sept Ach/Spectrum-Sept Ach/Spectrum-Sept Ach
002702	HC	9/30/2023	138.62	856 GORDON FLESCH COMPANY, INC.	Gordon Flesch-Sept Ach/Gordon Flesch-Sept Ach/Gordon Flesch-Sept Ach/Gordon Flesch-Sept Ach
002703	HC	9/30/2023	1,416.43	004 Us Cellular - Ach	Us Cellular - Sept Ach/Us Cellular - Sept Ach/Us Cellular - Sept Ach
002704	HC	9/30/2023	1,096.20	001 Delta Dental - Ach	Delta Dental - Sept Ach/Delta Dental - Sept Ach/Delta Dental - Sept Ach
002705	HC	9/30/2023	780.91	002 Employee Benefits Corp - Ach	EBC-Sept Ach/EBC-Sept Ach/EBC-Sept Ach/EBC-Sept Ach
002706	HC	9/30/2023	664.76	952 AT&T	AT&T-Sept Ach
002707	HC	9/30/2023	1,372.00	499 LV LABS WW, LLC	LV Labs-Sept Ach
002708	HC	9/30/2023	135.75	318 PITNEY-BOWES INC-PURCHASE POWER	Pitney Bowes-Sept Ach/Pitney Bowes-Sept Ach/Pitney Bowes-Sept Ach/Pitney Bowes-Sept Ach
002709	HC	9/30/2023	2,336.85	007 TDS Metrocom - Ach	TDS Metrocom - Sept Ach/TDS Metrocom - Sept Ach/TDS Metrocom - Sept Ach/TDS Metrocom - Sept Ach

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002710	HC	9/30/2023	212.29	003 Alliant Energy - Ach	Alliant Energy - Sept Ach/Alliant Energy - Sept Ach/Alliant Energy - Sept Ach/Alliant Energy - Sept Ach/Alliant Energy - Sept Ach/Alliant Energy - Sept Ach
002711	HC	9/30/2023	435.35	020 Wells Fargo Bank-Ach	Client Analysis-Sept Ach/Client Analysis-Sept Ach/Client Analysis-Sept Ach/Client Analysis-Sept Ach
002712	HC	9/30/2023	16,296.44	015 Associated Bank-Ach	Assoc Bank-Sept Ach/Assoc Bank-Sept Ach/Assoc Bank-Sept Ach/Assoc Bank-Sept Ach
002713	HC	9/30/2023	10,436.65	008 Payroll State Taxes - Ach	State Taxes - Sept Ach/State Taxes - Sept Ach
002714	HC	9/30/2023	84,825.85	010 WI Dept. of Revenue Taxpayment-Ach	Dept of Rev-Sept Ach/Dept of Rev-Sept Ach
027791	VC	9/7/2023	-117.45	773 STOUGHTON UTILITIES	A Moreira-Deposit Refund
028147	VC	9/7/2023	-200.00	078 CHORUS PUBLIC HOUSE-CHRISTI SWOBODA	Chorus-Security Deposit
028151	VC	9/7/2023	-21.60	156 FRITZ OR DEBORAH REDFIELD	F Redfield-Customer Refund
028261	VC	9/7/2023	-760.29	203 URBAN TRIAGE, INC.	Urban Triage-Customer Refund
028446	VC	9/7/2023	-1,102.38	231 DANE COUNTY HOUSING AUTHORITY	Dane Cnty-Customer Refund
029052	CK	9/1/2023	1,126.96	131 CITY OF STOUGHTON	City of Stoton-Sept A Def Comp
029053	CK	9/1/2023	1,287.67	133 WISCONSIN SCTF	WI SCTF-Sept A Support
029054	CK	9/6/2023	394.40	067 SCHAEFFER MFG, CO.	Schaeffers-Supplies
029055	CK	9/6/2023	44.48	108 ASLESON'S TRUE VALUE	Aaslesons-B926595/Aaslesons-B926652
029056	CK	9/6/2023	1,727.40	487 MARTELLE WATER TREATMENT	Martelle-Supplies/Martelle-Supplies
029057	CK	9/6/2023	226.81	A47 TATTOO MONKEY-CHRIS BONG	Tatto-Customer Refund
029058	CK	9/6/2023	1,355.02	A49 TNK RESTAURANTS INC	TNK Rest-Customer Refund
029059	CK	9/6/2023	566.33	A51 CHESTER WOLF	C Wolf-Customer Refund
029060	CK	9/6/2023	52.38	A53 STEVE MCKEEVER	S Mckeever-Const Refund

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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
029061	CK	9/6/2023	896.81	A56 THOMAS OR CAROL VANPEE	T Vanpee-Const Refund
029062	CK	9/6/2023	480.69	A58 RONALD OR LYNN SUNNE	R Sunne-Const Refund
029063	CK	9/6/2023	25.99	436 STOUGHTON LUMBER CO., INC.	Stoton Lumber-K64399
029064	VC	9/7/2023	0.00	A46 FERGUSON WATERWORKS #1476	Ferguson-Supplies/Ferguson-Supplies/Ferguson-Supplies/Ferguson-Supplies
029065	CK	9/6/2023	148.05	A48 STOUGHTON HAIRSTYLING-KARLA ZENTMIRE	Stoton Hair-Customer Refund
029066	CK	9/6/2023	1,026.35	A50 AARON SEAMONSON	A Seamonson-Customer Refund
029067	CK	9/6/2023	252.65	A52 WAYNE VAUGHAN	W Vaughan-Const Refund
029068	CK	9/6/2023	281.04	A54 MATTHEW HAMACHER	M Hamacher-Const Refund
029069	CK	9/6/2023	549.84	A57 ROBERT KRUEGER	R Krueger-Const Refund
029070	CK	9/6/2023	1,109.62	A59 TIMOTHY GUNSOLUS	T Gunsolus-Const Refund
029071	VC	9/19/2023	0.00	A60 ALFRED SKERPAN	AJ Bottensek-Const Refund/AJ Bottensek-Const Refund
029072	ZC	9/7/2023	0.00	A46 FERGUSON WATERWORKS #1476	Ferguson-void ck 029064/Ferguson-Supplies/Ferguson-void ck 029064/Ferguson-Supplies
029073	ZC	9/7/2023	0.00	203 URBAN TRIAGE, INC.	Urban Triage-Customer Refund/void 028261
029074	CK	9/7/2023	21.60	156 FRITZ OR DEBORAH REDFIELD	F Redfield-Customer Refund
029075	CK	9/7/2023	1,102.38	231 DANE COUNTY HOUSING AUTHORITY	Dane Cnty-Customer Refund
029076	CK	9/19/2023	134,452.00	131 CITY OF STOUGHTON	City Stoton-Feb Delta Corr/City Stoton-Stormwater/City Stoton-July Life Ins/City Stotoin-Baker Tilly/City Stoton-Sept B Def Comp/City Stoton-July Life Ins/City Stoton-Aug Health Ins/City Stoton-Aug Health Ins/City Stoton-July Life Ins/More...
029077	CK	9/19/2023	596.20	133 WISCONSIN SCTF	WI SCTF-Sept B Support
029078	CK	9/19/2023	567.82	A79 DAVID OR KAREN JOHNSON	D Johnson-Const. Refund

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029079	CK	9/19/2023	2,040.00	049 NELSON & NELSON CONCRETE	Nelson-Curb & Gutter/Nelson-Curb & Gutter
029080	CK	9/19/2023	1,452.00	067 SCHAEFFER MFG. CO.	Schaefer-Supplies
029081	CK	9/19/2023	47.56	164 THE UPS STORE-CENTER #3617	Ups-Shipping
029082	CK	9/19/2023	654.16	166 INKWORKS, INC.	Inkworks-Supplies
029083	CK	9/19/2023	304.56	405 ROSENBAUM CRUSHING & EXCAV.	Rosenbaum-Supplies
029084	CK	9/19/2023	3,116.37	451 INSIGHT FS	Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel
029085	CK	9/19/2023	1,028.20	487 MARTELLE WATER TREATMENT	Martelle-Bulk Supplies
029086	CK	9/19/2023	1,271.89	491 PUBLIC SVC. COMM. OF WI.	PSC-Assessments
029087	CK	9/19/2023	938.52	571 USA BLUE BOOK	USA Blue-Supplies
029088	CK	9/19/2023	28.00	675 WI STATE LABORATORY OF HYGIENE	Lab of Hyg-Supplies
029089	CK	9/19/2023	248.00	865 BOARDMAN & CLARK LLP	Boardman-Professional Services
029090	CK	9/19/2023	580.00	915 COVERALL NORTH AMERICA, INC.	Coverall-Supplies/Coverall-Supplies/Coverall-Supplies
029091	CK	9/19/2023	855.00	967 HYDRO CORP	Hydro-MCC
029092	CK	9/19/2023	90.00	997 PETERSON PEST MANAGEMENT	Peterson-Pest Maint.
029093	CK	9/19/2023	189.31	A60 ALFRED SKERPAN	AJ Bottensek-Const Refund
029094	CK	9/20/2023	600.72	236 GRAINGER, INC	Grainger-Supplies/Grainger-Supplies
029095	CK	9/20/2023	158.51	436 STOUGHTON LUMBER CO., INC.	Stoton Lumber-Supplies/Stoton Lumber-Supplies/Stoton Lumber-Supplies/Stoton Lumber-Supplies/Stoton Lumber-Supplies/Stoton Lumber-Supplies
029096	CK	9/20/2023	175.00	800 CLASS 1 AIR, INC.	Class 1-Supplies
029097	CK	9/20/2023	696.00	865 BOARDMAN & CLARK LLP	Boardman-Professional Services

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029098	CK	9/20/2023	48,126.00	944 B & B TRANSFORMER, INC.	B & B Trans-Transformers/B & B Trans-Transformers
029099	CK	9/20/2023	9.35	A73 MEIER REV TRUST - KEN MEIER	Meier-Customer Refund
029100	CK	9/20/2023	52.16	A74 JOHN REINERS	J Reiners-Customer Refund
029101	CK	9/20/2023	45.61	A75 SHERRY JOHNSON	S Johnson-Customer Refund
029102	CK	9/20/2023	7.46	A76 DONNA LEE MAURER C/O DARLENE ARNESON	D Maurer-Customer Refund
029103	CK	9/20/2023	34.24	A77 KONNIE MCDERMOTT	K Mcdermott-Customer Refund
029104	CK	9/20/2023	203.14	A78 URBAN TRIAGE INC.- A/R	Urban-Customer Refund
029105	CK	9/20/2023	203.17	A80 DAVID ERDMAN	D Erdman-Annual Meeting
029106	CK	9/27/2023	383.51	980 TDS	TDS-Dig in damage
029107	CK	9/27/2023	279.00	A62 ANN NELSON	A Nelson-Customer Refund
029108	CK	9/27/2023	50.00	A67 DESTINY LIND	D Lind-Customer Refund
029109	CK	9/27/2023	123.51	A68 DENISE ROSBY	D Rosby-Customer Refund
029110	CK	9/27/2023	136.88	A69 GARY WEBSTER	G Webster-Customer Refund
029111	CK	9/27/2023	167.18	A72 ICARUS DEVICES NICK SINOPSI	Icarus-Customer Refund
029112	CK	9/27/2023	3.00	A81 MARK SINNOTT OR GIANNA CATANZARO	M Sinnott-Customer Refund
029113	CK	9/27/2023	111.95	A85 LINDA MCCORD	L Mccord-Customer Refund
029114	CK	9/27/2023	133.72	A86 ROBERT FENDRICK	R Fendrick-Customer Refund
029115	CK	9/27/2023	96.20	A87 JENNIFER PFEIFER	J Pfeifer-Customer Refund
029116	CK	9/27/2023	34,666.64	131 CITY OF STOUGHTON	City Stoton-Hults Rd Debt Int/City Stoton-Sept C Def Comp/City Stoton-Sept Retirement/City Stoton-Sept Retirement/City Stoton-Hults Rd Debt Int/City Stoton-Sept Retirement

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029117	CK	9/27/2023	596.20	133 WISCONSIN SCTF	WI SCTF-Support
029118	CK	9/27/2023	232.50	400 RESCO	Resco-Inventory
029119	CK	9/27/2023	2,350.00	560 LAVELLE CONCRETE SERVICES LLC	Lavelle-Street Repairs
029120	CK	9/27/2023	46.01	635 CHRIS EDDY	C Eddy-Solar Credit Refund
029121	CK	9/27/2023	585.00	878 ALTEC INDUSTRIES, INC	Altec-Repairs
029122	CK	9/27/2023	855.00	967 HYDRO CORP	Hydro-Cross Connections
029123	CK	9/28/2023	170.00	673 MULCAHY SHAW WATER	Mulchay-WEFTEC
102418	CK	9/1/2023	5,244.55	157 FORSTER ELEC. ENG.,INC.	forster-Professional Services/Forster-Professional Services/forster-Professional Services/forster-Professional Services
102419	CK	9/1/2023	3,336.84	290 MID-WEST TREE & EXCAVATION, INC	Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching
102420	CK	9/1/2023	3,749.44	355 STUART C IRBY CO.	Stuart Irby-Inventory/Stuart Irby-Supplies/Stuart Irby-Supplies
102421	CK	9/1/2023	8,590.17	448 STRAND ASSOCIATES INC.	Strand-Construction/Strand-Lateral Obs/Strand-Lateral Obs/Strand-Engineering/Strand-Projects/Strand-Construction/Strand-Construction/Strand-Projects/Strand-Engineering/Strand-Construction/Strand-Construction/Strand-Engineering/Strand-Projects/More...
102422	CK	9/1/2023	450.00	731 NORTH SHORE BANK FSB-DEFERRED COMP.	N Shore Bk-Sept A Def Comp
102423	CK	9/18/2023	2,057.73	259 ITRON, INC.	ITRON - Maint. Support/ITRON - Maint. Support/ITRON - Maint. Support
102424	CK	9/18/2023	350.00	290 MID-WEST TREE & EXCAVATION, INC	Midwest-Trenching
102425	CK	9/18/2023	4,967.93	448 STRAND ASSOCIATES INC.	Strand-Construction/Strand-General Exp/Strand-Inspections Services/Strand-General Exp/Strand-Construction/Strand-Construction/Strand-General Exp/Strand-General Exp/Strand-Construction/Strand-Construction/Strand-Construction

Date: Monday, October 09, 2023
 Time: 08:56AM
 User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 7 of 7
 Report: 03699W.rpt
 Company: 7430

Period: - As of: 10/9/2023

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
102426	CK	9/18/2023	791.00	496 A.C. ENGINEERING COMPANY	A.C. Eng-S Sub Voltage Reg
102427	CK	9/18/2023	2,180.00	519 B & H LAWN CARE	B & H - Vanburen Mowing/B & H - West Sub Mowing/B & H - Wtr Twr Mowing/B & H - WW Mowing/B & H - South St Mowing/B & H - Academy St Mowing/B & H - WW Mowing/B & H - WW Mowing/B & H - Taylor Mowing/B & H - South Sub Mowing/B & H - Sub B Mowing/More...
102428	CK	9/18/2023	16,353.75	727 GLS UTILITY LLC	GLS Utility-Aug Locates/GLS Utility-Aug Locates/GLS Utility-Aug Locates
102429	CK	9/18/2023	450.00	731 NORTH SHORE BANK FSB-DEFERRED COMP.	N Shore BK-Sept B Def Comp
102430	CK	9/18/2023	1,945.64	830 NCL OF WISCONSIN, INC.	NCL - Supplies/NCL - Supplies/NCL - Supplies
102431	CK	9/28/2023	107.97	158 JAMES POST	J Post-Solar Credit
102432	CK	9/28/2023	80.57	199 SHANNON GUNSOLUS	S Gunsolus-Civic Mileage
102433	CK	9/28/2023	1,050.00	290 MID-WEST TREE & EXCAVATION, INC	Midwest-Trenching/Midwest-Trenching/Midwest-Trenching
102434	CK	9/28/2023	2,329.74	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory/Border States-Inventory
102435	CK	9/28/2023	37,528.75	355 STUART C IRBY CO.	Stuart-Inventory/Stuart-Inventory/Stuart-Transformers
102436	CK	9/28/2023	12,092.08	493 MSA PROFESSIONAL SERVICES, INC.	MSA Prof-Professional Svcs/MSA Prof-Professional Svcs
102437	CK	9/28/2023	5,870.90	603 SEERA-WIPFLI LLP	Seera-CTC Funds
102438	CK	9/28/2023	450.00	731 NORTH SHORE BANK FSB-DEFERRED COMP.	N Shore Bk-Sept C Def Comp
102439	CK	9/28/2023	997.29	787 MILLENNIUM	Millennium-Supplies
102440	CK	9/28/2023	80.57	829 SHANNON STATZ	S Statz-Civic Mileage
102441	CK	9/28/2023	3,646.57	852 INFOSEND, INC	Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing
Company Total			1,995,598.69		

Date: Wednesday, September 06, 2023

Time: 01:45PM

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Stoughton Utilities

Posting Preview Report

Select By: {PSSPurchCard.RefNbr} = '0000000160'

Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
Import ID: 009010		Import # : 0000000160							
7430	921	000000	096	ADOBE PS CREATIVE CL	145.70	SaaS - Adobe Cloud for Teams Apps	08/07/2023	5250	-
7450	921	000000	096	ADOBE PS CREATIVE CL	52.98	SaaS - Adobe Cloud for Teams Apps	08/07/2023	5250	-
7460	851	000000	096	ADOBE PS CREATIVE CL	66.24	SaaS - Adobe Cloud for Teams Apps	08/07/2023	5250	-
7430	593	000000	422	AMAZON.COM TA9SS5GU2	179.72	LEATHER WORK GLOVES	08/07/2023	5310	-
7450	626	000000	422	AMAZON.COM TA9SS5GU2	65.35	LEATHER WORK GLOVES	08/07/2023	5310	-
7460	833	000000	422	AMAZON.COM TA9SS5GU2	81.70	LEATHER WORK GLOVES	08/07/2023	5310	-
7460	833	000000	422	AMAZON.COM TO35P1W80	39.00	PRY BAR	08/18/2023	5310	-
7430	593	000000	422	AMAZON.COM TQ6AF6AS1	72.97	TRASH CAN W/WHEELS	08/22/2023	5310	-
7430	593	000000	422	AMZN MKTP US TA0FU5EH1 AM	91.29	DRILL/IMPACT DRIVER	08/08/2023	5310	-
7450	626	000000	422	AMZN MKTP US TA0FU5EH1 AM	33.20	DRILL/IMPACT DRIVER	08/08/2023	5310	-
7460	833	000000	422	AMZN MKTP US TA0FU5EH1 AM	41.50	DRILL/IMPACT DRIVER	08/08/2023	5310	-
7430	594	000000	422	AMZN MKTP US TH0QL7UG1	62.18	MEASURING WHEEL	08/07/2023	5310	-
7430	593	000000	422	AMZN MKTP US TH5GD7B00	8.52	POWERLOCK	08/02/2023	5310	-
7450	626	000000	422	AMZN MKTP US TH5GD7B00	3.10	POWERLOCK	08/02/2023	5310	-
7460	833	000000	422	AMZN MKTP US TH5GD7B00	3.87	POWERLOCK	08/02/2023	5310	-
7430	593	000000	422	AMZN MKTP US TH9AV1Q02 AM	9.34	IMPACT SOCKET ADAPTER SET	08/01/2023	5310	-
7450	626	000000	422	AMZN MKTP US TH9AV1Q02 AM	3.40	IMPACT SOCKET ADAPTER SET	08/01/2023	5310	-
7460	833	000000	422	AMZN MKTP US TH9AV1Q02 AM	4.24	IMPACT SOCKET ADAPTER SET	08/01/2023	5310	-
7430	593	000000	422	AMZN MKTP US TO22V99V1	32.99	5 GALLON PLASTIC BUCKETS	08/21/2023	5310	-
7430	932	000000	422	AMZN MKTP US TO9AJ6LO1	19.63	KEY CABINET	08/14/2023	5310	-
7450	932	000000	422	AMZN MKTP US TO9AJ6LO1	7.14	KEY CABINET	08/14/2023	5310	-
7460	834	000000	422	AMZN MKTP US TO9AJ6LO1	8.92	KEY CABINET	08/14/2023	5310	-
7430	921	000000	422	AMZN MKTP US TQ39M0TT1	13.19	RETRACTABLE BADGE HOLDERS	08/21/2023	5310	-
7450	921	000000	422	AMZN MKTP US TQ39M0TT1	4.80	RETRACTABLE BADGE HOLDERS	08/21/2023	5310	-
7460	851	000000	422	AMZN MKTP US TQ39M0TT1	5.99	RETRACTABLE BADGE HOLDERS	08/21/2023	5310	-
7430	921	000000	422	AMZN MKTP US TQ99M3TT1	32.98	AMERICAN FLAG/HOOKS	08/21/2023	5310	-
7450	921	000000	422	AMZN MKTP US TQ99M3TT1	11.99	AMERICAN FLAG/HOOKS	08/21/2023	5310	-
7460	851	000000	422	AMZN MKTP US TQ99M3TT1	15.00	AMERICAN FLAG/HOOKS	08/21/2023	5310	-
7450	921	000000	810	APPLE.COM/BILL	0.99	STaaS - Apple - Employee Mobile Device - KThompson	08/10/2023	5250	-
7460	833	000000	108	ASLESONS TRUE VALUE HARDW	5.98	PIPE FITTINGS-AIR COMPRESSOR	08/31/2023	8700	-
7430	597	000000	108	ASLESONS TRUE VALUE HARDW	12.57	ZIP TIES-METERING	08/03/2023	7400	-
7460	833	000000	108	ASLESONS TRUE VALUE HARDW	14.78	PAINT BRUSHES	08/01/2023	8710	-
7430	593	000000	108	ASLESONS TRUE VALUE HARDW	21.78	BIT SET/DEICER	08/28/2023	6930	-
7450	652	000000	108	ASLESONS TRUE VALUE HARDW	8.46	CHEMICAL INJECTION FITTINGS	08/14/2023	8400	-
7430	593	000000	108	ASLESONS TRUE VALUE HARDW	19.99	HAND SCRUB	08/10/2023	6840	-
7430	593	000000	108	ASLESONS TRUE VALUE HARDW	29.99	TAPE MEASURER	08/03/2023	6880	-
7430	926	000000	669	BLUE HARBOR ADV DEP	203.17	LODGING-WPPI ANNUAL MEETING-WEISS	08/14/2023	1025	-
7430	926	000000	809	CINTAS CORP	22.85	BUILDING SUPPLIES	08/14/2023	1025	-
7450	926	000000	809	CINTAS CORP	34.23	BUILDING SUPPLIES/UNIFORMS	08/14/2023	1025	-
7460	854	000000	809	CINTAS CORP	27.67	BUILDING SUPPLIES/UNIFORMS	08/14/2023	1025	-
7430	926	000000	809	CINTAS CORP	25.77	BUILDING SUPPLIES	08/21/2023	1025	-
7450	926	000000	809	CINTAS CORP	35.29	BUILDING SUPPLIES/UNIFORMS	08/21/2023	1025	-

Date: Wednesday, September 06, 2023

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Stoughton Utilities Posting Preview Report

Select By: {PSSPurchCard.RefNbr} = '0000000160'

Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
7460	854	000000	809	CINTAS CORP	29.00	BUILDING SUPPLIES/UNIFORMS	08/21/2023	1025	-
7430	926	000000	809	CINTAS CORP	16.92	BUILDING SUPPLIES	08/07/2023	1025	-
7450	926	000000	809	CINTAS CORP	32.07	BUILDING SUPPLIES/UNIFORMS	08/07/2023	1025	-
7460	854	000000	809	CINTAS CORP	24.98	BUILDING SUPPLIES/UNIFORMS	08/07/2023	1025	-
7430	921	000000	177	CLOUDFLARE	13.75	Server DNS Failover - Subscription and Origins - Monthly	08/02/2023	5250	-
7450	921	000000	177	CLOUDFLARE	5.00	Server DNS Failover - Subscription and Origins - Monthly	08/02/2023	5250	-
7460	851	000000	177	CLOUDFLARE	6.25	Server DNS Failover - Subscription and Origins - Monthly	08/02/2023	5250	-
7430	930	000000	894	COUSINS SUBS	182.54	Lunch for Hartford Utilities for electric meter donation.	08/08/2023	3680	-
7430	921	000000	854	DISCOUNASP.NET	250.50	Website hosting - annual	08/21/2023	5250	-
7450	921	000000	854	DISCOUNASP.NET	90.18	Website hosting - annual	08/21/2023	5250	-
7460	851	000000	854	DISCOUNASP.NET	120.24	Website hosting - annual	08/21/2023	5250	-
7430	233	001099	854	DISCOUNASP.NET	40.08	Website hosting - annual	08/21/2023	5250	-
7430	921	000000	854	DISCOUNASPNET	59.51	Website additional bandwidth - annual	08/23/2023	5250	-
7450	921	000000	854	DISCOUNASPNET	21.42	Website additional bandwidth - annual	08/23/2023	5250	-
7460	851	000000	854	DISCOUNASPNET	28.56	Website additional bandwidth - annual	08/23/2023	5250	-
7430	233	001099	854	DISCOUNASPNET	9.53	Website additional bandwidth - annual	08/23/2023	5250	-
7430	921	000000	854	DISCOUNASPNET	104.50	Website SSL certificate renewal - annual	08/21/2023	5250	-
7450	921	000000	854	DISCOUNASPNET	37.62	Website SSL certificate renewal - annual	08/21/2023	5250	-
7460	851	000000	854	DISCOUNASPNET	50.16	Website SSL certificate renewal - annual	08/21/2023	5250	-
7430	233	001099	854	DISCOUNASPNET	16.72	Website SSL certificate renewal - annual	08/21/2023	5250	-
7460	828	000000	A31	ETRAILER CORPORATION	-20.53	SALES TAX REIMBURSEMENT	08/02/2023	8200	-
7450	675	000000	A46	FERGUSON WTRWRKS #1479	571.00	FITTINGS-SERVICE LEAKS	08/10/2023	7400	-
7430	921	000000	836	MICROSOFT#G026818072	97.07	STaaS - Azure - Cold Backup Storage	08/09/2023	5250	-
7450	921	000000	836	MICROSOFT#G026818072	35.30	STaaS - Azure - Cold Backup Storage	08/09/2023	5250	-
7460	851	000000	836	MICROSOFT#G026818072	44.13	STaaS - Azure - Cold Backup Storage	08/09/2023	5250	-
7430	594	000000	614	MID STATE EQUIP JANESVILL	88.00	EXCAVATOR-FUEL COST	08/03/2023	1025	-
7450	930	000000	994	MRS FIELDS GIFTS	83.84	Thank you gifts for Waterloo Utilities for sale of water ERTs..	08/08/2023	3680	-
7430	921	000000	836	MSFT E0400O9PWU	69.30	SaaS - o365 - Microsoft 365 Business Basic	08/03/2023	5250	-
7450	921	000000	836	MSFT E0400O9PWU	25.20	SaaS - o365 - Microsoft 365 Business Basic	08/03/2023	5250	-
7460	851	000000	836	MSFT E0400O9PWU	31.50	SaaS - o365 - Microsoft 365 Business Basic	08/03/2023	5250	-
7430	921	000000	836	MSFT E0400O9VHZ	33.00	SaaS - o365 - Project Desktop Tier 3	08/03/2023	5250	-
7450	921	000000	836	MSFT E0400O9VHZ	12.00	SaaS - o365 - Project Desktop Tier 3	08/03/2023	5250	-
7460	851	000000	836	MSFT E0400O9VHZ	15.00	SaaS - o365 - Project Desktop Tier 3	08/03/2023	5250	-
7430	921	000000	836	MSFT E0400O9XMA	33.00	SaaS - o365 - Visio Desktop Tier 2	08/03/2023	5250	-
7450	921	000000	836	MSFT E0400O9XMA	12.00	SaaS - o365 - Visio Desktop Tier 2	08/03/2023	5250	-
7460	851	000000	836	MSFT E0400O9XMA	15.00	SaaS - o365 - Visio Desktop Tier 2	08/03/2023	5250	-
7430	921	000000	836	MSFT E0400OB2RE	27.50	SaaS - o365 - Microsoft 365 Business Standard	08/04/2023	5250	-
7450	921	000000	836	MSFT E0400OB2RE	10.00	SaaS - o365 - Microsoft 365 Business Standard	08/04/2023	5250	-
7460	851	000000	836	MSFT E0400OB2RE	12.50	SaaS - o365 - Microsoft 365 Business Standard	08/04/2023	5250	-
7430	921	000000	836	MSFT E0400OB7IN	11.00	SaaS - o365 - Project Online Tier 1	08/04/2023	5250	-
7450	921	000000	836	MSFT E0400OB7IN	4.00	SaaS - o365 - Project Online Tier 1	08/04/2023	5250	-
7460	851	000000	836	MSFT E0400OB7IN	5.00	SaaS - o365 - Project Online Tier 1	08/04/2023	5250	-
7450	920	000000	957	OPC MSC SERVICE FEE 024	4.04	CC PROCESSING FEE-TRAINING-GUNSOLUS	08/09/2023	8400	-
7450	920	000000	548	OPC WI RURAL WTR CONF	85.00	TRAINING-GUNSOLUS	08/09/2023	8400	-

Date: Wednesday, September 06, 2023

Time: 01:45PM

User: SGUNSOLUS

Stoughton Utilities Posting Preview Report

Select By: {PSSPurchCard.RefNbr} = '0000000160'

Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
7430	903	000000	419	PAYFLOW/PAYPAL	118.26	Credit card processing - Desktop and Recurring	08/03/2023	5250	-
7450	903	000000	419	PAYFLOW/PAYPAL	16.89	Credit card processing - Desktop and Recurring	08/03/2023	5250	-
7460	840	000000	419	PAYFLOW/PAYPAL	25.34	Credit card processing - Desktop and Recurring	08/03/2023	5250	-
7430	233	001099	419	PAYFLOW/PAYPAL	8.46	Credit card processing - Desktop and Recurring	08/03/2023	5250	-
7430	903	000000	419	PAYFLOW/PAYPAL	94.39	Credit card processing - MyAccount Online	08/03/2023	5250	-
7450	903	000000	419	PAYFLOW/PAYPAL	13.48	Credit card processing - MyAccount Online	08/03/2023	5250	-
7460	840	000000	419	PAYFLOW/PAYPAL	20.22	Credit card processing - MyAccount Online	08/03/2023	5250	-
7430	233	001099	419	PAYFLOW/PAYPAL	6.76	Credit card processing - MyAccount Online	08/03/2023	5250	-
7430	930	000000	262	PICK N SAVE #390	21.85	Refreshments for field employees for high heat	08/24/2023	3680	-
7450	930	000000	262	PICK N SAVE #390	7.94	Refreshments for field employees for high heat	08/24/2023	3680	-
7460	850	000000	262	PICK N SAVE #390	9.95	Refreshments for field employees for high heat	08/24/2023	3680	-
7430	926	000000	894	RADISSON HOTEL & CONFE	387.24	LODGING-SCHOOL-MASON	08/11/2023	6880	-
7430	926	000000	894	RADISSON HOTEL & CONFE	129.08	LODGING-SCHOOL-MASON	08/14/2023	6880	-
7430	926	000000	994	RED WINGS SHOES #474	269.99	BOOTS-RUDER	08/16/2023	6930	-
7430	930	000000		SQ FREEZE TAG	699.00	Public Power Week event registration - WPPI reimbursed	08/17/2023	3680	-
7430	921	000000	352	STAPLS7613131142000001	77.50	COFFEE/COFFEE SUPPLIES	08/14/2023	5310	-
7450	921	000000	352	STAPLS7613131142000001	28.18	COFFEE/COFFEE SUPPLIES	08/14/2023	5310	-
7460	851	000000	352	STAPLS7613131142000001	35.22	COFFEE/COFFEE SUPPLIES	08/14/2023	5310	-
7430	903	000000	641	STERICYCLE INC/SHRED-IT	201.55	Document shredding service	08/07/2023	5250	-
7450	903	000000	641	STERICYCLE INC/SHRED-IT	72.55	Document shredding service	08/07/2023	5250	-
7460	840	000000	641	STERICYCLE INC/SHRED-IT	96.74	Document shredding service	08/07/2023	5250	-
7430	233	001099	641	STERICYCLE INC/SHRED-IT	32.26	Document shredding service	08/07/2023	5250	-
7430	593	000000	436	STOUGHTON LUMBER CO	25.97	BINS/CAULK	08/04/2023	6850	-
7430	593	000000	355	STUART C IRBY	-2,090.00	CREDIT FOR OX BLOCK NOT RECEIVED	08/03/2023	4100	-
7460	833	000000	164	THE UPS STORE 3617	24.01	SHIPPING CHARGES-SAMPLES	08/02/2023	8710	-
7460	833	000000	164	THE UPS STORE 3617	43.92	SHIPPING CHARGES-SAMPLES	08/09/2023	8700	-
7460	833	000000	164	THE UPS STORE 3617	43.92	SHIPPING CHARGES-SAMPLES	08/10/2023	8700	-
7460	833	000000	164	THE UPS STORE 3617	44.32	SHIPPING CHARGES-SAMPLES	08/11/2023	8700	-
7460	854	000000	994	TRACTOR SUPPLY #2236	99.98	RAIN JACKETS	08/15/2023	8700	-
7460	833	000000	994	TRACTOR SUPPLY #2236	89.99	PRESSURE REGULATOR	08/01/2023	8710	-
7430	933	000000	994	TRACTOR SUPPLY #2236	48.47	PROPANE	08/17/2023	6880	-
7460	930	000000		TRI COUNTY APPLIANCE	299.00	SAMPLER REFRIDGERATOR-EFFLUENT	08/31/2023	8740	-
7460	930	000000		TRI COUNTY APPLIANCE	384.02	SAMPLER REFRIDGERATOR-INFLUENT	08/08/2023	8700	-
7430	930	000000	894	TST ROCKN ROLLZ SANDWIC	82.97	Lunch for Evansville Utilities for equipment sharing.	08/25/2023	3680	-
7430	926	000000	701	TYNDALE COMPANY INC	104.00	FR CLOTHING-ADLER	08/03/2023	1025	-
7450	642	000000	824	UPS 1Z17Y6230394793688	13.33	SHIPPING CHARGES-SAMPLES	08/10/2023	7400	-
7450	642	000000	824	UPS 1Z17Y6230397920883	13.39	SHIPPING CHARGES-SAMPLES	08/10/2023	7400	-
7430	921	000000	507	WAL-MART #1176	24.78	SODA/WATER-CONF ROOM	08/24/2023	7400	-
7450	921	000000	507	WAL-MART #1176	9.01	SODA/WATER-CONF ROOM	08/24/2023	7400	-
7460	851	000000	507	WAL-MART #1176	11.28	SODA/WATER-CONF ROOM	08/24/2023	7400	-
7450	930	000000	548	WIAWWA	320.00	Training - BHoops - AWWA Annual Conference - Registration	08/16/2023	5250	-

Total: 5,989.04

Stoughton Utilities

Financial Summary

August 2023 Year to Date

Overall Summary:

August 2023 year to date operating income was \$1,175,120, up \$57,805 from 2022. Electric saw a decrease of \$46,645, while water and wastewater saw increases of \$45,118 and \$59,332, respectively. Net income was down \$1,052,936 due to a change in contributed income from 2022 to 2023.

Electric Summary:

August 2023 year to date operating revenues were down \$592,068 from the same time last year. The decrease in revenue is due to lower purchase power costs, which lowered the PCAC revenue we received in the prior year. Kilowatt-hour sales were up 5% from August 2022 year to date, and up 3.3% from July 2023.

Purchase power costs decreased by \$556,823, or -6.6%, from the same time last year. Non-power operating expenses were up \$11,400 due to an increase in building maintenance.

The August 2023 rate of return was 3.30%, compared to 3.87% for August year to date 2022. Unrestricted cash balances are \$3.6 million (2.7 months of sales).

Water Summary:

August 2023 year to date operating revenues were up \$50,486, or 3.0%, from 2022. Total gallons sold were down 2.4% from August 2022 year to date, and up 1.6% from July 2023.

Operating expenses were up \$5,368, or 0.4%, compared to the same time last year.

The August 2023 rate of return was 3.75%, compared to 3.90% for year-to-date 2022. Unrestricted cash balances are \$1.4 million (6.9 months of sales).

Wastewater Summary:

August 2023 year to date operating revenues were up \$106,764, or 7.6%, from the same time in 2022. Total gallons sold were up 7.4% from August 2022 year to date, and down 0.8% from July 2023.

Operating expenses were up \$47,432, or 3.7%, from 2022. The increase is due to paying for sludge hauling earlier in the year compared to last year, as well as, an increase in health insurance costs from the prior year.

Unrestricted cash balances were \$1.4 million (7.8 months of sales).

Submitted by:
Shannon Statz

STOUGHTON UTILITIES

Balance Sheets

As of August 31, 2023

	<u>Electric</u>	<u>Water</u>	<u>Wastewater</u>	<u>Combined</u>
Assets				
Cash & Investments	\$ 5,271,627	\$ 2,829,283	\$ 2,914,006	\$ 11,014,916
Customer A/R	2,149,223	267,710	231,704	2,648,637
Other A/R	55,910	-	-	55,910
Other Assets	2,321,458	247,355	194,121	2,762,934
Plant in Service	32,992,418	19,336,167	34,351,889	86,680,474
Accumulated Depreciation	(17,504,103)	(6,674,078)	(14,959,578)	(39,137,759)
Plant in Service - CIAC	6,563,524	9,485,000	-	16,048,524
Accumulated Depreciation-CIAC	(2,338,797)	(2,775,232)	-	(5,114,029)
Construction Work in Progress	1,084,932	44,322	25,939	1,155,193
GASB 68 Deferred Outflow	995,776	368,319	394,412	1,758,507
Total Assets	\$ 31,591,968	\$ 23,128,846	\$ 23,152,493	\$ 77,873,307
Liabilities + Net Assets				
Accounts Payable	\$ (50,445)	\$ 64,899	\$ 44,865	\$ 59,319
Payable to City of Stoughton	379,992	300,886	-	680,878
Interest Accrued	21,374	29,694	21,097	72,165
Other Liabilities	1,301,960	126,406	47,043	1,475,409
Long-Term Debt	1,746,671	3,799,150	2,502,239	8,048,060
Net Assets	27,072,579	18,217,245	19,991,909	65,281,733
GASB 68 Deferred Inflow	1,119,837	590,566	545,340	2,255,743
Total Liabilities + Net Assets	\$ 31,591,968	\$ 23,128,846	\$ 23,152,493	\$ 77,873,307

STOUGHTON UTILITIES

Year-to-Date Combined Income Statement

August 31, 2023

	Electric	Water	Wastewater	Total
<i>Operating Revenue:</i>				
Sales	\$ 10,651,559	\$ 1,691,696	\$ 1,497,634	\$ 13,840,889
Other	166,774	65,440	22,812	255,026
<i>Total Operating Revenue:</i>	\$ 10,818,333	\$ 1,757,136	\$ 1,520,446	\$ 14,095,915
<i>Operating Expense:</i>				
Purchased Power	7,932,621	-	-	7,932,621
Expenses (Including Taxes)	1,342,931	732,656	721,507	2,797,094
PILOT	316,664	300,000	-	616,664
Depreciation	704,840	249,608	619,968	1,574,416
<i>Total Operating Expense:</i>	\$ 10,297,056	\$ 1,282,264	\$ 1,341,475	\$ 12,920,795
<i>Operating Income</i>	\$ 521,277	\$ 474,872	\$ 178,971	\$ 1,175,120
Non-Operating Income	175,688	35,390	46,424	257,502
Non-Operating Expense	(67,924)	(64,304)	(46,664)	(178,892)
<i>Net Income</i>	\$ 629,041	\$ 445,958	\$ 178,731	\$ 1,253,730

STOUGHTON UTILITIES

Year-to-Date Combined Income Statement

August 31, 2022

	Electric	Water	Wastewater	Total
<i>Operating Revenue:</i>				
Sales	\$ 11,274,339	\$ 1,643,966	\$ 1,387,003	\$ 14,305,308
Other	136,062	62,684	26,679	225,425
<i>Total Operating Revenue:</i>	\$ 11,410,401	\$ 1,706,650	\$ 1,413,682	\$ 14,530,733
<i>Operating Expense:</i>				
Purchased Power	8,489,444	-	-	8,489,444
Expenses (Including Taxes)	1,227,035	653,736	694,043	2,574,814
PILOT	306,664	286,664	-	593,328
Depreciation	819,336	336,496	600,000	1,755,832
<i>Total Operating Expense:</i>	\$ 10,842,479	\$ 1,276,896	\$ 1,294,043	\$ 13,413,418
<i>Operating Income</i>	\$ 567,922	\$ 429,754	\$ 119,639	\$ 1,117,315
Non-Operating Income	303,648	834,361	450,411	1,588,420
Non-Operating Expense	(60,245)	(258,093)	(80,731)	(399,069)
<i>Net Income</i>	\$ 811,325	\$ 1,006,022	\$ 489,319	\$ 2,306,666

STOUGHTON UTILITIES
Cash and Investments Summary
As of August 31, 2023

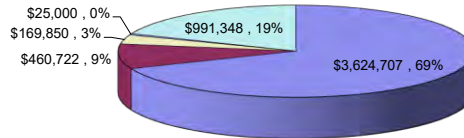
Electric

Aug-23

Unrestricted (2.7 months sales)	\$	3,624,707
Bond Reserve	\$	460,722
Redemption Fund (P&I)	\$	169,850
Depreciation	\$	25,000
Designated	\$	991,348
Total	\$	5,271,627

Electric Cash - August 2023

■ Unrestricted (2.7 months sales) ■ Bond Reserve ■ Redemption Fund (P&I) ■ Depreciation ■ Designated



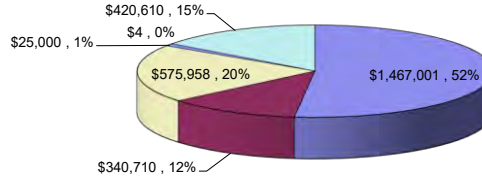
Water

Aug-23

Unrestricted (6.9 months sales)	\$	1,467,001
Bond Reserve	\$	340,710
Redemption Fund (P&I)	\$	575,958
Depreciation	\$	25,000
Construction	\$	4
Designated	\$	420,610
Total	\$	2,829,283

Water Cash - August 2023

■ Unrestricted (6.9 months sales) ■ Bond Reserve ■ Redemption Fund (P&I) ■ Depreciation ■ Construction ■ Designated



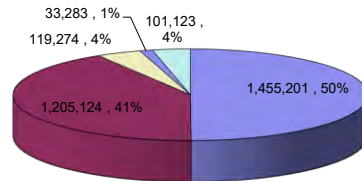
Wastewater

Aug-23

Unrestricted (7.8 months sales)	1,455,201
DNR Replacement	1,205,124
Redemption Fund (P&I)	119,274
Depreciation	33,283
Designated	101,123
Total	2,914,005

Wastewater Cash - August 2023

■ Unrestricted (7.8 months sales) ■ DNR Replacement ■ Redemption Fund (P&I) ■ Depreciation ■ Designated



STOUGHTON UTILITIES

Rate of Return

Year-to-Date August 31, 2023

	<u>Electric</u>	<u>Water</u>
Operating Income (Regulatory)	\$ 521,277	\$ 474,872
Average Utility Plant in Service	32,372,117	19,154,850
Average Accumulated Depreciation	(17,035,812)	(6,520,308)
Average Materials and Supplies	1,199,666	57,946
Average Regulatory Liability	(22,164)	(34,232)
Average Customer Advances	(734,789)	(5,000)
Average Net Rate Base	\$ 15,779,017	\$ 12,653,256
August 2023 Rate of Return	3.30%	3.75%
December 2022 Rate of Return	5.71%	4.46%
August 2022 Rate of Return	3.87%	3.90%
Authorized Rate of Return	4.90%	5.00%

STOUGHTON UTILITIES

2023 Statistical Worksheet

Electric	Total Sales 2022 kWh	Total Purchased 2022 kWh	Peak Demand 2022 KW	Total Sales 2023 kWh	Total Purchased 2023 kWh	Peak Demand 2023 KW
January	12,604,215	13,090,652	22,855	11,238,094	12,022,050	21,321
February	11,111,183	11,372,253	21,873	10,247,629	10,704,714	21,105
March	11,073,665	11,342,879	19,841	10,791,760	11,293,484	19,080
April	9,878,316	10,132,838	18,585	9,606,173	10,017,696	17,892
May	11,014,588	11,338,060	30,514	10,170,304	849,585	26,802
June	12,332,328	12,641,974	34,081	12,065,536	12,519,710	27,928
July	13,712,592	14,086,580	30,692	13,514,136	13,989,829	32,215
August	13,297,227	13,667,368	30,157	13,963,465	14,460,633	38,090
September			-	-	-	-
October			-	-	-	-
November			-	-	-	-
December			-	-	-	-
TOTAL	95,024,114	97,672,604	34,081	91,597,097	85,857,701	38,090

Water	Total Sales 2022 Gallons	Total Pumped 2022 Gallons	Max Daily High 2022	Total Sales 2023 Gallons	Total Pumped 2023 Gallons	Max Daily Highs 2023
January	31,078,000	36,158,000	1,457,000	29,263,000	31,785,000	1,406,000
February	32,481,000	32,026,000	1,411,000	27,056,000	29,287,000	1,398,000
March	33,586,000	36,224,000	1,435,000	31,515,000	33,828,000	1,359,000
April	32,025,000	34,207,000	1,449,000	31,060,000	33,632,000	1,335,000
May	34,215,000	39,016,000	1,812,000	35,588,000	40,167,000	1,923,000
June	35,507,000	40,482,000	1,766,000	41,180,000	45,139,000	1,827,000
July	38,526,000	41,624,000	1,572,000	37,079,000	40,184,000	1,864,000
August	38,600,000	41,838,000	1,602,000	37,669,000	40,772,000	1,760,000
September			-	-	-	-
October			-	-	-	-
November			-	-	-	-
December			-	-	-	-
TOTAL	276,018,000	301,575,000	1,812,000	270,410,000	294,794,000	1,923,000

Wastewater	Total Sales 2022 Gallons	Total Treated 2022 Gallons	Precipitation 2022	Total Sales 2023 Gallons	Total Treated 2023 Gallons	Precipitation 2023
January	24,073,000	29,328,000	0.51	23,144,000	33,444,000	2.09"
February	22,180,000	26,210,000	0.58	22,238,000	30,340,000	3.63"
March	24,271,000	31,729,000	3.48	24,719,000	36,209,000	2.19"
April	23,557,000	32,799,000	3.60	23,129,000	34,847,000	2.34"
May	25,867,000	34,525,000	4.25	27,113,000	33,065,000	1.48"
June	25,615,000	33,563,000	3.14	30,550,000	30,321,000	0.68"
July	26,666,000	32,784,000	3.70	27,788,000	32,141,000	6.41"
August	25,634,000	33,230,000	4.94	27,541,000	31,502,000	1.93"
September				-	-	-
October				-	-	-
November				-	-	-
December				-	-	-
TOTAL	197,863,000	254,168,000	24.20	206,222,000	261,869,000	-



Stoughton Utilities Activities Report

September 2023

Electric System Division

Brian R. Hoops
Assistant Utilities Director

Ryan A. Jefferson
Electric System Supervisor

Electric System Trouble Calls: During the month of September, staff responded to a total of 14 trouble calls resulting in nine outages affecting 39 customers. Five trouble calls were the result of tree contacts, three from transformer or protective equipment failure, two from squirrels, two from vehicles striking non-SU equipment, one from a contractor dig-in, and one from a fire false alarm.

All outages were minor, with the largest affecting 20 customers for 2.5 hours when a tree limb made contact with a rural overhead line.

Our calculated electric service availability for the month was 99.9985%. This compares to 99.9926% in September 2022 when we experienced eight outages.

New Home Construction: Home builders in Stoughton and the surrounding rural areas remained busy with numerous construction projects nearing completion and becoming ready for permanent underground electric service. Our underground trenching contractor has continued installing new underground services in residential developments as new homes are constructed. In addition, SU crews have been trenching in new services in order to keep up with demand. Following the trenching of underground service cables, SU lineworkers complete the service terminations and energize the meters on the new homes.

While construction is underway, SU provides the customer with a temporary construction service, typically located on a post in the back yard. Due to the amount of ongoing construction, we have several temporary construction services that are providing power for contractors working at numerous sites in the same neighborhood.

Planned Service Disconnections: Lineworkers worked with electricians to complete planned service disconnections to allow safe completion of service upgrades, overhead service relocations, generator installations, and rooftop solar interconnections. Overhead lines were dropped or covered at several addresses to allow tree removal contractors to complete their work safely around power lines.

Finance Division

Shannon M. Statz
Finance Manager

Audit Request for Proposals: We mailed out a request for proposal for auditing services to several financial service providers at the end of July. Two proposals were received and found to be complete and responsive to our RFP requirements. Following staff review it was confirmed that the proposal received from the financial service provider we have previously utilized for our annual financial audit provided the requested services at the lowest price.

Budget Preparation: We have been working to prepare our proposed 2024 electric, water, and wastewater utility annual operating budgets. Presentation to the Utilities Committee is scheduled for October, with adoption by the Common Council in November.

Employee Continuing Education: Shannon Gunsolus and I attended the annual symposium held by our financial software provider in Wisconsin Dells, which provided a two-day forum for questions, training, and networking on the software program. We were very fortunate to have been able to attend this right before our software implementation

and data conversion began. It was quite valuable to see the software in action again, hear the lingo, and talk with other users about the pros, cons, and quirks of the software. We will plan to attend this annually to keep our knowledge up to date and learn from others' shared experiences.

Financial Software Conversion: We have begun working with the provider of our new financial system software to start the software implementation and data conversion. This is both exciting and terrifying all at the same time! We hope to have all the software modules implemented, training completed, and new procedures learned and considered routine by the end of the year... right before the annual financial audit!

Typical Monthly Duties: Finance Division staff completed all typical monthly financial and accounting duties including review and preparation of the monthly financial reports, coding review and reconciliation of the employee purchase cards program, daily and monthly cash balancing, funds transfers, consumption reports, work order closing, updating inventory unit costs, and balancing of accounts payable and receivable, construction work in progress, inventory and project controller, and customer advances.

Technical Operations Division

Brian R. Hoops
Assistant Utilities Director

Customer Billings: Erin Goldade, billing and metering specialist, processed 9,922 customer billing statements totaling \$2.39M during the month of September, including the primary monthly billing and supplemental daily billings following customer moves throughout the month.

Electric utility billings during the month totaled \$1.905M, water utility billings totaled \$0.222M, wastewater utility billings totaled \$0.197M, and stormwater utility billings totaled \$0.066M.

Total utility billings for the month increased by 8.5% over the same period in 2022, driven primarily by a few excessively hot days in August.

Our wholesale purchased power during September was 11.713 MWh with a peak demand of 29.71 MW occurring on September 5 at 6:00 p.m.

Customer Payments: During the month of September, staff processed 9,198 customer payments totaling 2.25M, including 1,101 checks, 1,276 lockbox payments, 355 credit cards by phone and in person, 1,744 My Account online payments, 4,031 AutoPay payments by credit card and bank withdrawal, 628 direct bank payments, and \$9,350 in cash.

Delinquent Collections: As of September 1, there were 1,537 active accounts carrying delinquent balances totaling \$308,900, and 67 closed accounts carrying delinquent balances totaling \$12,600. Of the total amount delinquent, \$54,600 was 30 or more days past due.

During the month of September, the following collection activity occurred:

- 10-day notices of pending disconnection were mailed to 177 delinquent accounts with past-due balances totaling \$115,700, averaging \$654 per customer. These customers all had delinquent balances that were 30 or more days past due.
 - Additional past-due notices were mailed to 489 delinquent accounts with past-due balances totaling \$93,400, averaging \$191 per customer. Accounts receiving a past-due notice are less than 30-days past due and are typically not subject to disconnection at this time.
- Two days prior to scheduled disconnection, automated phone calls were made to 112 customers providing a warning of pending service disconnection.
- One day prior to scheduled disconnection, automated phone calls were made to 69 customers providing a final warning of pending service disconnection.

- 17 electric service disconnections were completed for balances totaling \$4,790, averaging \$282 per disconnected customer.
 - 11 services were reconnected within same-day business hours, and three additional services were reconnected the following business day.
- Zero water service disconnections were completed.

One customer currently remains disconnected due to non-payment; we suspect this property is vacant since we were notified several weeks ago that the tenant was served an eviction notice, however we have not been able to confirm the vacancy.

We ended the month of September with \$66,800 remaining 30 or more days past due. For comparison, 30+ day delinquencies are 46% higher than this time last year (\$45,800). A significant portion of this increase can be attributed to customers' summer bills being higher than last year due to air conditioning use during hot weather and outdoor water use during the extended periods without rain.

All severely delinquent accounts are reviewed for additional collections opportunities, including placement with the Wisconsin Department of Revenue's (DOR) State Debt Collection (SDC) program and the DOR Tax Refund Intercept Program (TRIP). Notices of potential SDC and TRIP filings will be mailed to currently delinquent customers, with periodic reviews and new notifications continuing throughout the year.

Education & Customer Outreach: Brandi Yungen, education & outreach coordinator, continued to utilize our social media presence to provide important and timely information to our customers, as well as to maintain regulatory compliance through required customer education and outreach.

Our social media posts in September reached 3,879 viewers. Topics included:

- Labor Day Office Hours
- Private Well Testing offering from Public Health
- Incentives available
- Rooftop Solar information
- Public Power Week
- Utility Anniversary - 137 Years!
- Public Power Week Sign up
- National Drive Electric Week
- Autumn Energy Savings
- Protect the Source Week

In addition to social media, customer outreach materials were created to continue our public education programs. Billing inserts were created to inform customers about the availability of seasonal energy assistance funding now that applications are being taken. These inserts will be included with our October billing statements.

Preparations were made for our Public Power Week Event. This year's scavenger hunt will use an app allowing participants to complete challenges to earn points and prizes. The scavenger hunt challenges and badges were created and added to the event, and social media posts were created to promote the event.

We have been coordinating Stoughton Utilities' participation in the MEUW Public Power Parade, which will take place in Madison on October 18, 2023. Utility leadership from across the state will gather at the Wisconsin State Capitol to discuss Public Power with legislators, and over 70 utility vehicles will participate in the parade portion of the day driving to the Capitol Square from Waunakee.

An email newsletter was created and sent to customers who have opted-in to receiving periodic emailed communications. Subscribed customers were provided with a sneak peek about our Public Power Week event, energy assistance, and more. With the winter moratorium approaching, we are also working on communications to help customers stay current on their utility bills and provide information on available bill programs and assistance.

Press releases were created regarding Energy Assistance availability and our recent designation as Dane County Climate Champions, as well as articles for the City of Stoughton Around the Clock Newsletter.

Employee Hearing Screenings: All employees that work regularly in the field or warehouse received their annual hearing screenings. SU takes employee health and safety seriously and requires hearing protection to be worn whenever working in environments with severe noise exposure. Hearing screenings are intended to ensure employees have not experienced hearing loss and that any concerns can be immediately addressed.

Energy Assistance: During the month of September, energy assistance (EA) payments totaling \$2,200 were received from the State of Wisconsin Public Benefits Program and applied to 37 customer accounts to assist with seasonal home heating expenses.

The 2022-23 heating season ended May 1. Funds received in September were primarily supplemental assistance as the state issued the remaining available funds for the prior season.

The 2023-24 winter heating season begins October 1, 2023. Customer applications for seasonal energy assistance benefits will begin being accepted at that time. Staff has already been busy providing customers with information about their annual utility expenses. Emergency crisis funding, as well as additional funding through the programs mentioned above, will continue to be available throughout the remainder of the summer and autumn months.

Throughout the year, funding from the Wisconsin Emergency Crisis Fund remains available to customers facing utility emergencies, with additional funding provided through the Wisconsin Emergency Rental Assistance and Help for Homeowners programs available to assist with customers' utility bills.

Heat Advisories: At the start of September during the Labor Day holiday weekend, the National Weather Service issued a heat advisory lasting several days. To preserve customer's health and safety, Stoughton Utilities does not disconnect any occupied dwelling during or immediately prior to a declared heat advisory and makes attempts to contact the occupants at any occupied dwelling that has been previously disconnected. During the advisory, we reconnect any service - without payment - when the occupant or a concerned third party indicates that there is a potential threat to health or life resulting from the combination of the heat and loss of service. At the start of the advisory, customer service staff reviewed our list of disconnected dwellings to attempt to verify occupancy. If occupied, staff work with the customer to obtain payment, create a deferred payment arrangement with the customer, or work with energy assistance organizations to obtain funding in an effort to restore service to all disconnected occupied dwellings.

During the advisory, technical operations staff kept a close eye on circuit loads using our electric SCADA system to ensure system reliability during the high temperatures. No concerns were noted, and no issues were experienced.

Due to the high temperatures occurring over a holiday weekend when industrial facilities were shut down, office buildings were empty, and many customers were away from home traveling, system loads were nowhere near the peaks we saw in July (32.22 MW) and August (38.09 MW). System loads for September peaked at 29.71 MW on September 5, the day after Labor Day when customers resumed their typical schedule, despite temperatures being higher the preceding three weekend days.

Inventory Management: Asset & facilities coordinator Tim Reel has been working with all divisions to obtain quotes and complete the placement of orders for materials and assets. Tim has also been working with the Finance Manager to make improvements to our inventory and workorder systems and processes.

In preparation for the change to a new financial software package, Tim received an overview from the software provider and participated in discussions on its inventory and workorder management modules and how it will be configured.

Prices and lead times continue to exceed our expectations, however we are told by vendors that relief may be in sight soon. Lead times on some standard materials have begun to decrease, though still far from pre-pandemic lead times. Some materials such as meters, transformers, and brass water connections are still being quoted as 52+ weeks out. We continue to await delivery of numerous orders placed in 2022 and early 2023, particularly for the transformers ordered for new commercial and industrial customers.

Metering – Electric & Water: Marty Seffens journeyman meter technician, has been completing numerous water meter replacements each month as they stop responding to our reading collection systems due to battery degradation. Most of these meters were installed in 2006 and 2007 as part of our systemwide automatic meter reading (AMR) technology implementation.

Meter supply chains remain tight, with supply orders experiencing long delays and significant price increases. As a result, we recently purchased used meter stock from other Wisconsin municipal utilities that recently completed large-scale meter replacement projects. We were able to purchase hundreds of water meter electronic transmitters, many only a few years old, sold to us as surplus meters at very low cost. We have also had over 1,000 electric meters provided to us at no cost. We are extremely grateful to these utilities, as they have put us in a great position to be able to handle new development.

With the new construction occurring in several recently completed developments, Marty has remained busy installing new electric and water meters as contractors contact us to notify us that their new building is nearing completion. This also results in a lot of time being spent on updates to our GIS and billing system to ensure the new meters are accurately recorded in the systems.

Project Estimating and Coordination: As the construction season continues, we continue to work with customers and developers on their planned and in-progress projects. Despite autumn's arrival, there has been no slow down in customer-driven project planning and coordination.

Distribution system coordinator Scott Adler has been working with customers to estimate and coordinate the scheduling of their projects. Numerous project estimates were created, including overhead to underground conversions, meter socket relocations to facilitate exterior construction and building additions, new services to outbuildings, commercial service upgrades to accommodate EV chargers, and more. In addition to small customer projects, estimating and coordination of utility-driven pole reconstruction projects, developer-driven subdivision projects, new multi-family buildings, and ongoing commercial development continues.

Looking back over the summer, several very significant projects were completed, including an industrial building, a large multifamily building, the 51 West development, and the second phase of the Kettle Park West Meadows development. Several other commercial projects are quickly approaching completion, with our work primarily complete. A lot of staff time has gone into the coordination of these projects, and we are excited to see their completion.

Public Power Week Planning: Each year during the first full week of October, Stoughton Utilities holds a Public Power Week event that highlights the benefits that public power brings to our customers, and to thank customers for supporting their locally owned utility.

Staff continues to plan this year's activities: a family friendly scavenger hunt and trivia contest. New for 2023, we will be using a smartphone app to communicate with participants and offer opportunities to complete challenges to earn points and prizes. Participating customers will be allowed to complete some challenges at any time during the event, while other daily challenges will be released as the event progresses. Challenges include visiting certain sites throughout the city, answering trivia questions, and more. Prizes will be awarded to participants with the highest points.

The scavenger hunt prompts and challenges are currently being created and added to the event. An offline version is also being created for customers that don't have access to the smartphone app.

Residential Customer Incentive Programs: We continue to market our primary residential customer incentive programs for 2023.

- Electric vehicle charger incentives of up to \$250 for customers that purchase and install a new Level 2 EV charger.
- ENERGY STAR® appliance incentives are being offered to customers who purchase new efficient appliances, up to two \$25 incentives per account.

- We are collaborating with Focus on Energy to enhance their existing Home Energy Assessment incentive. Residential customers are eligible for a bill credit incentive of \$25 when they have a Home Energy Assessment completed by a Focus on Energy Trade Ally. A home energy assessment will identify areas in your that home that may contribute to higher energy usage, such as drafts, poor insulation, and inefficient appliances.
- We are also collaborating with Focus on Energy to enhance their existing Smart Thermostat incentive, adding an additional \$25 on top of their \$50 incentive, for a total incentive of \$75 towards the purchase of a new smart thermostat. Combined, these incentives can lower the cost of a smart thermostat by up to 60%.

Incentives are provided in the form of a bill credit and are funded through SU's Commitment to Community program. These incentive programs will run through November, and details and forms can be found at stoughtonutilities.com/incentives.

Wastewater Division

Kevin S. Hudson

Wastewater System Supervisor

Our wastewater team of Mark Bakken, Justin DeVoe, Phil Zweep, and I had a very busy September. With summer wrapping up we focused on many seasonal projects as well as provided support to the water system division for its ongoing projects.

Facility Numbers:

- Average daily flow of **1.094 million gallons**
- Monthly total of **32.822 million gallons**
- Total precipitation of **4.48 inches**.

City Construction Projects: Wastewater operators assisted with several projects throughout the city due to new construction. We responded to several questions, performed televised inspections, and were available to ensure all projects can move forward without delay. Projects for September included:

- Street Reconstruction and Paving Projects:
 - Two manhole castings were damaged during street reconstruction.
 - New covers and castings were provided for installation on Bickley Ct and Jackson St.
- Developer project on Chalet Dr.
 - We met with the developer and his contractor to discuss future projects, including the installation of new sanitary sewer laterals.
- Building addition at Stoughton Hospital
 - Operators performed a televised inspection of sewers adjacent to and on the parcel.

Collection System Maintenance: Stoughton Utilities follows a capacity, management, operation, and maintenance plan (CMOM), a program that is reviewed and updated by SU staff, and submitted to the Wisconsin Department of Natural Resources for their review annually, that shows all work and improvement efforts put into our collection system. Operators aim to reach our 2023 goals when workload and priorities allow.

- Our current annual goals:
 - Clean 99,000 feet of sewers
 - Televis 30,000 feet of sewers
 - Inspect 380 manholes
- Our current progress towards meeting those goals:
 - Cleaned 54,683 feet of sewers (55% of goal)
 - Televised 57,046 feet of sewers (190% of goal)
 - Inspected 249 manholes (66% of goal)

Department of Public Works Assistance: Wastewater operators assisted the street and parks divisions of the DPW by performing hydro excavating on Hyland and Clancy Dr to assist with a stormwater project.

Laboratory Work: Operators collect several samples at the plant each work day at locations throughout the treatment process. Some of these samples are sent out to an external laboratory for various tests and analysis. We also perform tests at the laboratory inside the Stoughton wastewater treatment plant. The data collected by these tests are recorded and used to adjust plant treatment and entered and submitted to the DNR in a monthly report. Operators monitor these numbers closely to comply with WDNR regulations and Stoughton's wastewater discharge permit.

Additional sampling that occurred during the month was for mercury. These samples are taken quarterly and sent to an external lab for testing.

Lift Stations: Our operators service five lift stations. Stations are monitored daily to address any problems that arise. We use several different tools to monitor these stations and prioritize solving any issues as soon as possible to limit pump damage and lower overall cost of repairs. In general, lift stations require constant maintenance and are prone to the following issues:

- Pump failures:
 - Storms/electrical outages
 - Clogging caused by rags and foreign objects
- Float and transducer cleaning/failures:
 - Grease build-up
 - Electrical shorts
- Generator maintenance:
 - Failure to start
 - Failure to transfer power
 - Engine malfunction
- Force mains:
 - Broken force main
 - Plugged force main
 - Malfunctioning check valve
- Electrical malfunctions:
 - Pump alternation
 - Run times
 - Communications

Lift station maintenance required this month included daily monitoring and recording of run times and hours at all lift stations.

Manhole Repair: Manholes are subject to repairs as needed throughout the year. All repairs are made using industry standards that eliminate infiltration of clear water to our sewer system. We consistently work to reduce inflow and infiltration (I&I) in our collection system. Benefits of reducing I&I include but are not limited to:

- Minimizing pipe damage
- Maintaining pipe capacity
- Reduction of cost to treat clean water

This month a manhole casting on Jackson St was damaged during a road reconstruction project. Operators completed repairs by installing a new adjustment ring and casting using butyl sealant.

Plant Maintenance: Operators monitor our Supervisory Control and Data Acquisition (SCADA) system daily to evaluate process control. We also perform physical inspection of plant equipment to monitor treatment. We address any problems in real time as required. We experienced the following equipment issues in September:

- Grit classifier Annual Maintenance
 - Stoughton utilizes a Grit Classifier as an early treatment process at the front of the plant. This process helps separate the grit from organics in water. This part of treatment helps prevent damage that is caused to pumps and mechanical equipment in the plant.
 - The tank was taken out of service, cleaned, inspected, and serviced.
- Scum Pit Pumping and Cleaning
 - Part of primary treatment involves skimming the primary clarifiers. Everyday operators perform this task that removes grease and floating solids. This material goes to a holding tank which is later pumped and sent to the digesters for treatment.
 - All three scum pits were pumped and cleaned this month.
- General Equipment Preventive Maintenance
 - Stoughton utilizes Job Cal maintenance management software to track all repairs and preventive maintenance for hundreds of pieces of equipment. This allows us to track costs and extends the life of the equipment.
 - This month we performed 21 maintenance work orders on several different pieces of equipment.
- Primary Drive Leaking
 - Primary clarifier is an important step of our treatment process. Stoughton has three of these tanks. Wastewater enters these tanks where solids settle to the bottom. These tanks utilize motors with drives, flights, and chains to help move the solids where they settle in the tank.
 - Upon inspection we realized the vents on drives were getting plugged. We fabricated and installed new vents on all primary clarifier drives.

Treatment Quality: The plant has been running very well. We perform several lab tests daily and adjust treatment accordingly to reduce energy consumption and produce the cleanest water possible.

Utility Department Assistance: Wastewater operators support on-call responsibilities for both the water department and wastewater departments. The on-call schedule is a five-week rotation and allows continuous service as needs arise. In general, all operators provide support across both departments when required.

Operators were called out for the following issues in September:

- Planned Outage: Operators performed a water outage at an industrial customer to allow them to repair privately-owned water valves that were leaking.
- SCADA Communication Failure: Operators responded to a communication failure at a well, restoring communications for proper well functionality.
- Water Leaks: Operators responded to a main break on Prospect Ln.

Operators offered the following assistance to the Water System Division:

- Daily water sampling and rounds.
- Responded to a customer inquiry at a residential property
- Assisted customer notification on Prospect Ln for water outage.
- Road clean-up on Prospect Ln, South St. and King St.
- Valve box clean-out for valve exercising on Veterans Rd.
- Daily water samples for weekend on-call service.

Operators offered the following assistance to the Electric System Division:

- Hydro excavation for a replacement street light pole on Starr School Rd.

Water Division

Kent F. Thompson
Water System Supervisor

Hydrant Maintenance: Water operators continue to drain, lubricate, and repair the hydrants throughout the distribution system that were identified as needing maintenance during the annual system flushing. This regular maintenance ensures that hydrants operate without flaw when they are needed during fire events.

Curb Stop Repairs: Numerous curb stop boxes needed to be lowered or raised to meet new concrete elevations along the street pulverization projects. Water operators excavate around, cut off, and then either extend or shorten the pipe to the new grade. One of the curb stops was identified as inoperable and had to be excavated to a depth of 6 feet to make repairs and install a new curb stop box.

Main Breaks: Two water main breaks occurred in September. An estimated 475,000 gallons of water was collectively lost between the two breaks.

Water operators assisted contractors completing repairs by isolating the mains and supplying parts and materials to facilitate repairs. Following repairs, operators flushed the mains to remove any potential debris and to ensure clean drinking water.

Routine Regulatory Water Sampling: Numerous water samples are required to be collected in compliance with the Safe Drinking Water Act and Wisconsin Administrative Code NR809. Water samples were collected from 15 sites throughout the distribution system over a period of 3 weeks to be analyzed by the state lab of hygiene for the presence of coliform bacteria. No samples had the presence of coliform.

One fluoride sample was analyzed in our lab and then forwarded to the State Lab of Hygiene for additional analysis to ensure the accuracy of our fluoride testing equipment. We are required to keep the fluoride concentration throughout the distribution system between 0.60 ppm and 0.80 ppm. No concerns were noted during this sampling.

Additional daily samples are collected throughout the city and analyzed for both chlorine and fluoride in our lab which guides us in making adjustments to the addition of disinfection and fluoride at the wells.

Tower and Well Vent Screens: Annual maintenance and replacement of all vent screens was conducted. Vent pipes allow air to be removed from the well casings and storage facilities to maintain atmospheric pressure, and screens prevent the entry of unwanted pests. All screens were removed and either cleaned or replaced.

Well No. 4 Rehabilitation: Well No. 4 remained out of service while the pump underwent a comprehensive rebuild, including machining of the casting, installation of new wear rings and bearings, and all new stainless-steel hardware. All of the column pipe and pump shaft will also be replaced. We expect that the well will be reinstalled and returned to service in early October.

WPPI Energy Services

Darren R. Jacobson
Stoughton Utilities and WPPI Energy Services Manager (ESM)

Customer Distributed Generation: One new rooftop solar distributed generation project was completed during the month of September, and an application for one additional project was received and approved by SU.

Rooftop solar projects remain popular in Stoughton, with numerous projects either recently completed, currently under construction, or planned for construction in the upcoming months.

Downtown Business Walk Throughs: Partnering with a local consultant and Focus on Energy, seven downtown businesses were provided with walk throughs. Business owners were provided information on areas they could

improve to help with energy efficiency and provided with the next steps to get started on taking action on these recommendations.

Focus on Energy Monthly Incentives: Stoughton Utilities customers received the following incentive amounts for energy efficiency and renewable projects from Wisconsin Focus on Energy:

Residential Efficiency: Incentives totaling \$4,391 with projected annual savings of 22,996 kWh.

Stoughton Utilities submits all energy-efficiency funds collected through our Commitment to Community billing rate to Wisconsin Focus on Energy to fund the statewide efficiency fund that provides these incentives.

Key Account Activity: I have been working with Focus on Energy and the Stoughton Area School District to benchmark the schools' energy usage through the Energy Star Portfolio Manager software. This program helps show the local school district how it compares to other school facilities' energy usage year over year. This program also is a companion to the Schools and Govt program offered through WPPI Energy that provides additional incentives for energy efficiency programs.

I have also been working with an industrial customer on a customer-driven project to develop and install a 2-MW battery storage to supplement their rooftop solar generation and create a microgrid. The customer's primary goal is to ensure uninterrupted power to facilitate equipment testing that is done at the facility. Their project has been delayed and now has an estimated late-2024 to early-2025 completion schedule.

WPPI Annual Meeting: I attended the WPPI Annual Meeting held in Sheboygan on September 14 and 15. Utilities Director Jill Weiss and Utilities Committee Chairperson David Erdman also attended the meeting. A meeting of the WPPI Energy Board of Directors was held following the annual meeting.

Please visit our website at www.stoughtonutilities.com to view current events, follow project schedules, view Utilities Committee meeting notices, packets and minutes, review our energy conservation programs, or to learn more about your Stoughton Utilities electric, water, and wastewater services. You can also view your current and past billing statements, update your payment and billing preferences, enroll in optional account programs, and make an online payment using *My Account* online.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: October 12, 2023
To: Stoughton Utilities Committee
From: Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Communications

September 18, 2023	Thank you card from the Stoughton Resettlement Program for the recent donation received from the Stoughton Utilities RoundUp Program.
September 18, 2023	Letter from the Wisconsin Department of Natural Resources officially reducing the lead sampling and monitoring requirements for Stoughton Utilities following two rounds of testing showing lead and copper levels in Stoughton's drinking water to be below action levels.
September 19, 2023	Stoughton Utilities press release announcing recent recognition as a 2023 Dane County Climate Champion.
September 19, 2023	Stoughton Utilities articles featured in the fall issue of the Around the Clock city newsletter.
September 25, 2023	Stoughton Utilities email newsletter that was sent to all customers who opt-in to periodic email communications. Topics included the 2023 Public Power Week Scavenger Hunt, availability of seasonal energy assistance, and available incentive programs.
September 25, 2023	Letter from the Dane County Office of Energy & Climate Change regarding 2023 Climate Champion Status.
October 8, 2023	Stoughton Utilities billing insert providing information about Wisconsin Home Energy Assistance Program (WHEAP) including application requirements and income guidelines. Applications for the 2023-2024 heating season began being accepted on October 1, 2023.
October 9, 2023	Stoughton Utilities press release regarding our 2023 Public Power Week Scavenger Hunt.



Thank
you

Dear Staff,

Thank you so very much for the monetary donation of the contribution for Stoughton Resettlement program. We are so thankful for your support + generosity for members of resettlement in our community. Your help will provide them increased stability + stabilization to start their lives in Stoughton + our community.

Thank you Again,
Volunteers + Members of SR



September, 14 2023

CANDEE CHRISTEN – CITY CLERK
600 SOUTH 4TH ST.
PO BOX 383
STOUGHTON, WI 53589

PWSID: 11300784
MUNICIPAL COMMUNITY
DANE COUNTY

SUBJECT: Department Determination of Reduced Monitoring

Dear Ms. Christen,

Stoughton Waterworks (Stoughton) exceeded the lead action level during compliance monitoring conducted in June 2019 resulting in a lead 90th percentile of 18 µg/L. As a result of this exceedance, and in accordance with section NR 809.543(2) Wisconsin Administrative Code, the Wisconsin Department of Natural Resources, Bureau of Drinking Water and Groundwater (department) assigned Stoughton a corrosion control treatment study.

In 2022 and 2023, Stoughton completed two-consecutive, six-month standard rounds of monitoring below the lead and copper action levels. The table below summarizes the results of these two rounds of monitoring.

Monitoring Period	Lead 90 th [µg/L]	Copper 90 th [µg/L]
Jan-June 2023	4.2	140
July-Dec 2022	2.8	140

As a result of completing two-consecutive rounds of standard lead and copper compliance monitoring with 90th percentiles below the lead and copper action levels, Stoughton may cease completing CCT steps in accordance with s. NR 809.542(3), Wis. Adm. Code. If Stoughton exceeds lead or copper action levels during future monitoring, the system will be required to recommence completion of CCT steps [s. NR 809.542(3) Wis. Adm. Code].

Additionally, in accordance with s. NR 809.547(4)(d) Wis. Adm. Code, Stoughton has been placed on reduced triennial lead and copper compliance monitoring and thus is required to collect thirty (30) lead and copper compliance samples during the 2026 triennial monitoring period, June 1- September 30.

If you have any questions, please call me at 608-206-9163 or email me at Brendon.Peppard@wisconsin.gov.

Sincerely,

Brendon Peppard
Corrosion Control Engineer
Public Water Engineering Section
Drinking Water and Groundwater Program

Ecopsy:

Jill Weiss – Stoughton Waterworks

Amy Kubly – Water Supply Engineer, DNR, Fitchburg

Eileen Pierce – SCR Region Program Manager, DNR, Fitchburg

Ann Hirekatur – Lead and Copper Section Manager, DNR, Madison

Alyssa Rosewood – Lead and Copper Rule Specialist, DNR, Eau Claire

Samuel Munk – Corrosion Control Specialist, DNR, Madison



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

September 19, 2023

Contact: Jill Weiss, Utilities Director

Stoughton Utilities Recognized as 2023 Climate Champion

Stoughton Utilities was recently recognized as a 2023 Climate Champion in the Catalyst category for their Choose Renewable program, which allows customers to offset part or all of their energy usage with renewable energy.

County Executive Joe Parisi joined the Office of Energy and Climate Change (OECC) to recognize local entities leading on climate action through Dane County's Climate Champions program. A part of Dane County's Climate Action Plan is to recognize local entities that are making significant efforts to address climate change. It is the collective effort of groups like these that make Dane County's goal of reducing greenhouse gas emissions 50% county-wide by 2030 and being carbon-neutral by 2050 within reach.

This year, a total of 43 Climate Champions awards will be presented across 38 entities. The Office of Energy & Climate Change recognizes achievements across ten categories, including:

- Building Energy Use -for entities with very energy-efficient buildings
- Building Design -for facilities still being planned or built that are projected to be very energy efficient
- Fleet Operations -for entities with a fleet powered by clean fuels
- Employee Commuting -for entities whose workforce commutes via bike, foot, transit, or telecommuting
- Water Saving Practices -for entities that have implemented practices to reduce water consumption
- Waste Diversion Practices -for entities that have strong waste diversion practices

- Sustainable Land Use Practices -for farms and land with strong sustainability practices
- Catalysts -for entities that help others take climate actions
- GHG Emissions -for entities that have reduced their carbon footprint
- Other -for entities that have taken actions that don't fit into other categories

Entities that achieve Climate Champion status receive signage and recognition on the OECC website. “This year’s variety of Climate Champion organizations demonstrates that the pace of change is accelerating across all sectors,” said Dane County Executive Joe Parisi. “Like Dane County itself, these organizations are leading by example. These Champions are an inspiration to their customers, their employees, and their peer organizations. This is how we spur climate action at scale.”

“The Climate Champions program is an important way for us to recognize how organizations across the county are accelerating climate action. Each of these Champions is helping us achieve our countywide climate action goals.” Parisi added.

To learn more about the 2023 Climate Champions, visit the [Dane County Office of Energy and Climate Change website](#) and the related Climate Champions map.

Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area, and wastewater and water customers in Stoughton.

Dane County Executive Joe Parisi established the Dane County Office of Energy and Climate Change in 2017 to further the county’s efforts to address climate change. As a division within the County Executive’s Office, the Dane County Office of Energy & Climate Change works with local governments, businesses, community groups and other stakeholders to identify innovative ways to reduce countywide greenhouse gas emissions, consistent with the County’s 2020 Climate Action Plan.



Your resource for saving energy & money

600 S. Fourth St • StoughtonUtilities.com • 608.873.3379


Public Power Week Scavenger Hunt

Stoughton Utilities is celebrating Public Power Week October 1-7 with a family friendly scavenger hunt! Complete the challenges to earn badges and win prizes including bill credits, gift cards, and more. Download the Eventzee app and enter Join Code: publicpower2023 to sign up and reserve your spot!

How to play:

- Download the Eventzee app for IOS or Android
- Enter Join Code: publicpower2023 to sign up and reserve your spot in the 2023 Public Power Scavenger Hunt.
- Complete challenges during the week of October 1 - 7, 2023 to earn badges and win prizes.
- Contact us for an alternate way to play if you are unable to use the app.
- Prize winners will be notified the following week.

Public Power puts the people of Stoughton first, and Public Power Week gives us the chance to celebrate the advantages of locally owned power with our citizens. Public Power Week is observed annually during the first full week of October, and celebrates the reliable, affordable electricity that publicly owned utilities provide to their communities. This year, Stoughton is celebrating its 132nd anniversary as a Public Power Community!

1. Download the Eventzee App 
2. Reserve your spot with join code: **publicpower2023**
3. Earn badges, win prizes!

Must be a Stoughton Utilities residential customer account holder to win. Limit one grand prize (gift cards, smart thermostat, \$50 bill credit, or \$200 bill credit) per utility account. City employees and their immediate families are not eligible to win grand prizes. Only one participant per household/account holder/customer number will be eligible for prizes. All photos must be original and the property of the customer submitting them. By submitting a photo, you agree to allow Stoughton Utilities to use that photo for promotional purposes. You may opt-out of this agreement in writing at any time. Please do not trespass on private property for the purposes of this scavenger hunt.

Family Size	Gross Income (one month)
1	\$2,820.67
2	\$3,688.58
3	\$4,556.50
4	\$5,424.50
5	\$6,292.42
6	\$7,160.33
7	\$7,323.00
8	\$7,485.75

Wisconsin Home Energy Assistance Program

As a customer of Stoughton Utilities, you may be eligible for the State of Wisconsin's Home Energy Assistance Program (WHEAP). This program was established to help members of our state with limited financial resources to cover their winter energy costs, including both electricity and natural gas or other heating fuels.

WHEAP electric (non-heating) assistance is a one-time benefit payment during the heating season of October 1-May 15. The funding pays a portion of the household's costs, but the payment is not intended to cover the entire cost of the non-heating costs, and will not cover any part of your water or wastewater charges.

The amount of the non-heating assistance benefit varies depending on a variety of factors, including the household's size, income, and non-heating costs. In most cases, the non-heating assistance benefit is paid directly to Stoughton Utilities, and is applied to future bills to reduce the required monthly payment.

If you live in a dwelling that is heated using electricity instead of gas or oil, then you are may also be eligible for WHEAP heating assistance. This is an additional one-time payment during the heating season that pays a portion of your heating costs.

Under the eligibility requirements, customers at or below 60 percent of the state's median income may qualify for WHEAP assistance. Income guidelines are shown here. If you are approved for energy assistance through WHEAP, you will receive bill payment assistance for both your Alliant Energy natural gas bill (or other heating provider), as well as your Stoughton Utilities electric bill.

To apply for energy assistance, please visit energybenefit.wi.gov, or contact Energy Services Inc. at (866) 432-8947 to schedule an appointment. You may apply anytime from October 1 through May 15, but funds are limited and appointments fill up quickly so we recommend contacting them as soon as possible to complete your application!

Mercury – Do You Have it in Your Home?

Mercury is a toxic compound that is extremely hazardous to our environment. We need everyone's help to keep mercury out of the wastewater and landfills. Wastewater treatment plants are capable of removing over 90% of the mercury entering the plant, however, an ultra-low limit of 1.3 nanograms per liter (ng/L) is now required. The only cost-effective way to manage the level of mercury in Stoughton's wastewater is to reduce mercury discharge into the treatment plant from users of the sanitary sewer system. Listed below are some of the most commonly used mercury products:

- Barometers
- Amalgam dental fillings
- Fluorescent light bulbs
- Lab thermometers
- Medical fever thermometers
- Latex paints made before 1990
- Blood pressure cuffs
- Thermostats

How to dispose of mercury products

Do not put any mercury compounds down the drain or in the trash. Hazardous household wastes can be safely disposed of through Dane County Clean Sweep, located at 7102 US Highway 12, Madison. More information about Clean Sweep can be found on their website at danecountycleansweep.com.

More information about mercury can be found at dnr.wi.gov/topic/mercury.

Winter Utility Bills

With winter rapidly approaching, Stoughton Utilities would like to remind our customers of the importance of paying their monthly utility bills during the winter months. Each month, Stoughton Utilities has to pay our wholesale power provider for the electricity that we distribute to Stoughton homes and businesses, even if those customers don't pay us. Unpaid bills contribute to increased utility rates for all customers.

Making an effort to keep your account balance under control during the winter months is very important. Here are some tips to help keep your winter electric costs manageable:

- If you are finding it difficult to make the monthly payment, please keep in mind that even partial payments will help keep your balance from growing out of control. Try to pay as much of your bill as you can each month. You can also make weekly payments to keep the payment amounts manageable. Paying online is quick and easy using My Account.
- We can work with you to establish a deferred payment agreement to address your balance. These agreements require a down payment, and then regular installment payments until the balance is paid.
- Please continue reading below to obtain contact information for winter Energy Assistance. Eligible customers will receive a one-time benefit to help cover their winter electrical expenses.
- Contact us to enroll in our Budget Billing program to avoid bill fluctuations and have a predictable monthly bill. With this program, your utility bill is a fixed amount each month, with a payment amount equal to the average of your monthly charges. The amount will be reviewed and adjusted twice a year to be sure that the monthly payment stays similar to your monthly usage. You can find out what your Budget Billing amount would be, and easily enroll or cancel by

logging in to My Account online, or by giving us a call.

- Consider enrolling in AutoPay and having your monthly bill automatically deducted each month. Enrollment is simple, and can be done online by logging in to My Account.

Failing to keep up with your account during the winter months can have serious repercussions, potentially including one or more of the following:

- Water service may be disconnected for non-payment during the winter moratorium.
- By not paying during the winter, you will inevitably find yourself with a very large balance due in the spring. If the average customer with a \$150 monthly bill goes all winter without paying, they will owe over \$1,000 in April, and that balance may be required to be paid in full or result in a disconnection of service.
- Failure to pay your winter bills may cause Stoughton Utilities to require a mandatory security deposit to be posted on your account. The deposit required for customers who do not pay during the winter will be the total of the four highest consecutive month's bills during the last 12 months of service. Using the average \$150 monthly bill, you may be required to pay a security deposit of \$600 in April, and that's in addition to your full past-due balance.

- Stoughton Utilities may choose to take you to small claims court for any delinquent balance, where we may seek damages of up to three times the unpaid balance.

- Stoughton Utilities may submit your account to the Wisconsin Department of Revenue (DOR) for collections through the State Debt Collection Initiative. The DOR will attempt to deduct payment from your state tax refund, garnish your wages, or place a bank levy on the funds in your checking or savings account. In addition, the DOR will charge an additional fee of 15% of the unpaid balance.

If you have questions about your bill, would like to sign up for our Budget Billing program, or need to establish a deferred payment arrangement for your delinquent balance, please give us a call at (608) 873-3379.

Winter Moratorium Scenarios

Winter heating costs can be a struggle. Over the winter moratorium, the utility may not disconnect your residential electric service for non-payment. Assuming an average utility bill of \$150 per month over the heating season of November 1 - April 15, let's see what your utility account might look like at the end of the winter moratorium based on a few common scenarios!

These scenarios are examples only and do not necessarily reflect what your account will look like. Please note that water service may be disconnected for non-payment during the winter moratorium.

Scenario 1: Sign up for Budget Billing

Budget Billing allows you to pay a fixed amount every month based on your average balance and usage, avoiding fluctuations in your bill when costs are higher. Your budget amount, based on your average usage and balance, is what you pay each month.

Contact us or sign in to My Account for more information and to see what your budget amount will be!

Scenario 2: Apply for Energy Assistance

Applying for Energy Assistance is quick and easy, and the average payout is \$612! These funds aren't intended to cover your entire utility bill, but will help keep you on track and your balance manageable. You should continue to pay the remaining balance on your utility bill each month.

Visit energybenefit.wi.gov or call (800) HEATWIS to apply.

Scenario 3: Pay What you Can

Every little bit counts! Even paying just half your bill each month will keep your balance manageable, prevent a security deposit from being assessed in the spring, and maintain your ability to qualify for some forms of assistance.

Per our rate tariff with the Public Service Commission of Wisconsin, you may be eligible to set up a Deferred Payment Agreement to get caught up on your bill. Contact our office for more information.

Scenario 4: Don't Make Any Payments Over the Winter Moratorium

By not making any payments on your utility bill over the winter moratorium, your balance continued to grow to a point that it's difficult to manage. Your account also became more than 80 days past due during the winter moratorium, so you now owe a required security deposit on your account.

Per our rate tariff with the Public Service Commission of Wisconsin, you are *not* eligible to set up a Deferred Payment Agreement and will need to pay the full past due balance and deposit to avoid disconnection.

You can apply for energy assistance, however the application process can take weeks and may not stop a disconnection.

April Past Due
Balance: \$0

April Past Due
Balance: \$0

April Past Due
Balance: \$450

April Past Due Balance:
\$900 + \$600 deposit



Your Resource for Saving Energy & Money!

Customer Service

For My Home

For My Business

Our Community

Public Power Week Scavenger Hunt

Stoughton Utilities is celebrating Public Power Week October 1-7 with a family friendly scavenger hunt! Complete the challenges to earn badges and win prizes including bill credits, gift cards, and more. Download the **Eventzee** app and enter Join Code: **publicpower2023** to sign up and reserve your spot!



How to play:

- Download the **Eventzee** app for **IOS** or **Android**
- Click on "My Events" and enter Join Code: **publicpower2023** to sign up and reserve your spot in the 2023 Public Power Scavenger Hunt.
- Complete challenges during the week of October 1 - 7, 2023 to earn badges and win prizes.
- Contact us for an alternate way to play if you are unable to use the app.
- Prize winners will be notified the following week.

Visit our
Website



Help with Heating Costs

From unexpected health issues to rising costs for basic living expenses, there are plenty of reasons you may need some relief from heating costs. The good news is we can point you to solutions to help with your heating and electric bills. Even if you can pay all your bills right now, you can still apply to keep from falling behind in the future. It takes as little as 10 minutes to get started.

Go to energybenefit.wi.gov or call 800-506-5596 to apply.

Save with our Energy Efficient Incentives

As your local not-for-profit utility, Stoughton Utilities wants to help you save money and energy by offering incentives on things like ENERGY STAR appliances, smart thermostats, and home energy assessments.

Visit our website for details and start saving today!

Visit our
Website



Stoughton Utilities | stoughtonutilities.com



Stoughton Utilities | 600 South 4th Street, Stoughton, WI 53589

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Dane County Office of Energy & Climate Change

September 25, 2023

Stoughton Utilities
PO Box 383
600 S 4th St
Stoughton, WI 53589

Dear Brandi Yungen,

Congratulations again on achieving 2023 Climate Champion status. We are delighted to award you this distinction. Your leadership is helping Dane County meet its climate goals and is paving the way for others to rise to the challenge and take action as well.

We hope you will publicly promote your Climate Champion status amongst those you serve, within your own networks, and through social media. When you share that you are a Climate Champion you help others see that climate action is possible and that respected local entities are already leading the way to a clean energy future. This can in turn spur more action. Our goal is to create a cycle where outstanding leadership inspires more outstanding leadership, which delivers substantive results across all parts of Dane County.

Thank you again for leading the way toward a clean energy future. Enclosed are window decals you can use to promote your leadership.

If you would have any questions or feedback about this program, please reach out to Kathy Kuntz (Kuntz.kathryn@countyofdane.com or 608.283.1477) or Melanie Askay (Askay.Melanie@countyofdane.com or 608-283-1476).

Congratulations on your efforts!

A handwritten signature in black ink that reads "Joe Parisi". The signature is written in a cursive, flowing style.

Joe Parisi
Dane County Executive



EASY PEASY.

APPLY FOR HELP TODAY.

Applying for assistance for your electric and heating costs is quicker and easier than ever. It's so simple that more than 200,000 households in WI receive help with their bills. Review eligibility requirements and get started online or by phone in as little as 10 minutes.

Visit energybenefit.wi.gov or call 800-506-5596.

SEE IF YOU QUALIFY

Eligibility for Wisconsin Home Energy Assistance Program (WHEAP) benefits is based on a number of factors. However, if the gross income for your household is less than the amount shown here, you may be eligible to receive assistance.

APPLY FOR ASSISTANCE FUNDS

IT'S QUICK AND EASY!

Go to energybenefit.wi.gov to see how easy it is to apply online. Here's a list of what materials you'll need to have ready.

For you and everyone else living in your household:

- Date of birth and Social Security Number (or government issued ID number)
- Income information from multiple sources (wages, social security, unemployment compensation, etc.)
- Account number (as shown on your bill) for each utility company you have
- Your landlord or property management company information (if applicable).

Family Size	Gross Income (one month)
1	\$2,820.67
2	\$3,688.58
3	\$4,556.50
4	\$5,424.50
5	\$6,292.42
6	\$7,160.33
7	\$7,323.00
8	\$7,485.75

THE AVERAGE RECIPIENT RECEIVES \$612* PER YEAR!

**Average benefit for qualifying resident during 2021/2022 heating season. Benefit is based on household size, income, utility costs, and overall need.*



stoughtonutilities.com • (608) 873-3379

At Stoughton Utilities, we join forces with other local, not-for-profit utilities through WPPI Energy to share resources and lower costs.

SHARED STRENGTH THROUGH @WPPI ENERGY



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

October 9, 2023

Contact: Jill Weiss, Stoughton Utilities Director

STOUGHTON UTILITIES CELEBRATES PUBLIC POWER WEEK

Each year, Stoughton Utilities holds an annual Public Power Week event that highlights the benefits that “public power” brings to the utility, its customers, and the City of Stoughton.

This year, Stoughton Utilities celebrated Public Power Week with a scavenger hunt. Customers downloaded a scavenger hunt app that allowed them to complete challenges and earn points and badges throughout the week. Challenges included submitting photos, answering open-ended questions, and trivia related to public power, energy efficiency, Stoughton Utilities, and more. Prizes included bill credits, gift cards, and a smart thermostat.

Public power refers to the fact that the City of Stoughton owns and operates the not-for-profit utility to provide reliable electricity to homes and businesses. Local employees provide quick responses when issues arise and assistance with identifying energy-saving improvements. Public power utilities like Stoughton Utilities are supported by customer revenues, not taxes, and provide substantial payments in lieu of taxes to local governments to help keep local economies strong.

“Because we are owned by our customers rather than shareholders, we can focus on local priorities such as helping to sponsor economic development efforts, support high school scholarships, and participate in local events,” said Stoughton Utilities Director Jill Weiss. “In honor of Public Power Week, we like to give back to all of our customers with a special event.

Public Power Week is celebrated across the country every year during the first full week of October. The event honors the over 2,000 communities served by a locally owned not-for-profit public power utility. For more information about the event, call the Stoughton Utilities office at (608) 873-3379, or visit <https://www.stoughtonutilities.com>.

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What Makes Public Power Utilities Unique?

Most public power utilities are owned by a city or town, ranging from small villages to large metropolitan cities. They are governed by either a city council or independently elected/appointed board. Above all, they are accountable to the people they serve. Community citizens have a direct and powerful voice in utility decisions and policies. Public power utilities are not-for-profit, locally-owned and operated, and usually lower cost than private utilities.

About Stoughton Utilities

Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area; and wastewater and water customers in Stoughton.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: October 12, 2023

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council

The following items from prior Stoughton Utilities Committee Meeting(s) were presented to and/or acted upon by the Stoughton Common Council at their October 10, 2023 meeting:

Business:

1. Authorizing the Partial Release of a Platted Public Utility Easement on Lot 141 of John Nygaard's Virgin Lake Estates (2108 Wood View Dr), recorded as Document No. 5618013, Dane County Registry



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Date: October 12, 2023

To: Stoughton Utilities Committee

From: Shannon M. Statz
Stoughton Utilities Finance Manager

Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Status of the Public Service Commission of Wisconsin Electric Rate Application Filing

An update will be provided to the committee on the status of the electric rate application that was filed with the Public Service Commission of Wisconsin (PSCW) on February 22, 2023 seeking a revenue requirement increase of 4.82%.



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Date: October 12, 2023

To: Stoughton Utilities Committee

From: Shannon M. Statz
Stoughton Utilities Finance Manager

Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Stoughton Utilities Proposed 2024 Operating Budget

The 2024 electric, water, and wastewater utility budgets have been completed and are presented to the committee for review, approval, and recommendation of approval to the Stoughton Common Council.

Budgets were prepared in anticipation that costs will continue to rise. Where it was appropriate, we forecasted a 5% increase in material and service costs from 2023 estimated. We used a 3% escalator for each year thereafter. Notable cost increases in 2024 include a 6% increase in health insurance premiums and an 8% increase in property insurance.

A market wage adjustment for staff is budgeted in 2024. Approximately 0.9% of total utility operating expenses is included in the budget for wage adjustments. Specific percent increases by individual position are not yet finalized and will be calculated using the same methodology used for the compensation study that was approved by the Stoughton Utilities Committee, Personnel Committee and the Common Council in August of 2022.

The city and utility continue to collaborate on the replacement of infrastructure through the city. We have worked closely with the Department of Public Works and the Department of Planning and Development to create a replacement schedule that works for the city as a whole. This schedule has resulted in the creation of an aggressive water and sanitary sewer main replacement program in the coming years, some of which will require debt issuances.

In addition, the Wisconsin Department of Transportation (WisDOT) has developed a program that will replace the US Highway 51 / Main Street corridor over the upcoming five years. The replacement of water and sanitary sewer main within the scope of this project will also require us to issue debt.

Each utility has projected rate increases within the next five years. Most notable will be consistent annual rate increases within the water and wastewater utility budgets. As we look out over the next twenty years, we see that the infrastructure replacement needs of the water and wastewater utilities will continue. Forecasted increases in material and construction costs for our main replacement program will result in project costs that will far exceed what we are currently collecting in our rates.

Consistent annual rate increases are necessary to raise utility revenues to match the current and future financial needs of the utilities. Without the proposed increases projected for the next five years, future increases may be at least double what we are proposing now. A comparison of surrounding communities' current and anticipated rates with Stoughton Utilities estimated planned rate increases is provided. This comparison will show that Stoughton's forecasted rates will remain competitive even after the projected rate increases.

Below is a summary of each utility's expenses, capital projects and revenues for 2024.

ELECTRIC

OPERATING EXPENSES

- Our largest expense is purchased power. There is some good news for this expense as WPPI Energy has informed us that we can anticipate a reduction in purchased power costs in 2024.
- Our transmission and distribution expenses are projected to increase 30.1% from 2023. This is largely due to planned repairs and maintenance at the substations (\$50,000) and an increase in overhead line maintenance costs for pole inspections (\$20,000).
- Customer accounting and collection expenses are projected to increase by 4.2%. This is due to adjustments reflecting ongoing cost trends for materials and services.
- Administrative and general expenses are expected to increase 5.5%. This is due to an allocation of \$30,000 for a facility needs assessment and \$30,000 for preparation of a construction authorization (CA) application with the Public Service Commission of Wisconsin (PSCW). In addition, there are cost increases noted for health insurance and property insurance.

CAPITAL IMPROVEMENT PLAN

- We are budgeting for the replacement of two bucket trucks in 2024 at a cost of \$320,000 each. One of the truck replacements was originally budgeted for 2023, but due to industry wide production delays we do not expect taking delivery until 2024.
- Our largest project planned in 2024 and into 2025 is to add a west tie circuit to support increased customer reliability, provide circuit redundancy, and support the utility's ability to handle new load in a growing area of the system. This project has a budgeted cost estimate of \$900,000 in 2024 and \$600,000 in 2025 and will require a CA from the PSCW as noted above.
- There are no planned debt issuances for the electric utility within the next five years.

OPERATING REVENUES

- We have forecasted for nominal customer kWh consumption increases in 2024 and 2025 to reflect known upcoming development projects. We project flat consumption annually thereafter, which may change in future annual budgets if new developments are proposed.
- Our planned rate increase in 2023 is not yet finalized by the PSCW. We designed our 2024 budget with the assumption that the rate increase will become effective as of January 1, 2024. Projected future rate increases include an estimated 2% increase in 2026.

WATER

OPERATING EXPENSES

- Water treatment expenses are forecasted to increase 16.9% due to increased sampling requirements set by the Wisconsin Department of Natural Resources (WDNR).
- Transmission and distribution expenses are expected to rise 7.9% for large meter testing (\$6,000) as well as adjustments reflecting ongoing cost trends for materials and services into 2024.
- Customer accounting and collection expenses are estimated to increase 11.1% due to adjustments reflecting ongoing cost trends for materials and services.
- Administrative and general expenses are anticipated to increase 32.5%. We are currently operating with two employee vacancies in the water system division. We are budgeting family health insurance coverage for these positions. In addition, we have two system studies (water system model update and a water distribution system study) planned at a total cost of \$44,000.

CAPITAL IMPROVEMENT PLAN

- Water main replacement projects are planned on West South Street from Van Buren to Page, South 4th Street from Main St to the Bridge, South 5th Street from Jefferson to South St, East South Street from 4th to 8th, and within Mandt Park.
- We have provided for engineering costs associated with the WisDOT projects in 2024, 2025, 2026, and 2027.
- Our 2024 capital budget accounts for a borrowing of \$1,105,000 to fund our water main replacement program. We are also forecasting borrowings in 2026 and 2027 for ongoing main replacement projects.

OPERATING REVENUES

- We have forecasted for flat consumption for 2024 and 2025, despite known upcoming development projects, and a 1% decrease for each year thereafter, which may change in future annual budgets if new developments are proposed.
- We designed our 2024 budget to reflect a simplified rate case filing of 8% with the PSCW in 2024 and again in 2026, and full rate cases filings in 2025 and 2028, currently estimated to be 9% and 8% respectively.

WASTEWATER

OPERATING EXPENSES

- Treatment plant expenses are expected to increase 46.1% due to an increase in sludge disposal costs (\$20,000), parking lot maintenance at the plant (\$80,000), and adjustments reflecting ongoing cost trends for materials and services.
- Customer accounting and collection expenses are expected to increase 10.8% to account for adjustments reflecting ongoing cost trends for materials and services.
- Administrative and general expenses are anticipated to rise 28.9%. We have two studies planned in 2024 that are budgeted at \$55,000 total (a facilities study and a collection system study). We are also budgeting for additional insurance costs due to changes in anticipated employee coverages.

CAPITAL IMPROVEMENT PLAN

- Sanitary sewer main replacements are planned on South 5th Street from South St to Jefferson, West South Street from Page to Van Buren, South 4th Street from Main St to the Bridge, East South Street from 4th to 8th, and within Mandt Park. In addition, we have budgeted to upgrade the 8th Street Lift Station.
- We have provided for engineering costs associated with the WisDOT projects in 2024, 2025, 2026, and 2027.
- Our 2024 capital budget accounts for a borrowing of \$1,156,000 to fund our sanitary sewer main replacement program. We are also forecasting borrowings in 2026 and 2027 for ongoing main replacement and treatment plant maintenance projects.

OPERATING REVENUES

- We have forecasted for flat consumption for 2024 and 2025, despite known upcoming development projects, and a 1% decrease for each year thereafter, which may change in future annual budgets if new developments are proposed.
- We designed our 2024 budget to reflect annual rate increases of 8% to be in a position to fund the capital projects programmed for the next 20 years.

Stoughton Utilities staff will be presenting the utility's proposed 2024 budget and five-year CIP to the Stoughton Common Council on October 24, 2023 with adoption scheduled on November 7, 2023. The committee has previously approved the Five Year (2024 - 2028) Capital Improvement Projects (CIP) Program at its September 18, 2023 meeting.

We are requesting that the Stoughton Utilities Committee review and approve the Stoughton Utilities Proposed 2024 Annual Budget, and recommend approval of the budget to the Stoughton Common Council at its October 24, 2023 and November 7, 2023 meetings.



STOUGHTON UTILITIES

Proposed Annual Budget for the Year
2024

**FOR THE FISCAL YEAR
JANUARY 1, 2024 THROUGH
DECEMBER 31, 2024**



**Stoughton Utilities
2024 Proposed Budget Summary**

accounting shared/budget/

	<u>Electric</u>	<u>Water</u>	<u>Wastewater</u>	<u>Total</u>
OPERATING REVENUES	\$ 16,508,294	\$ 2,765,383	\$ 2,410,249	\$ 21,683,926
OPERATING EXPENSES				
Operation & Maintenance Expense	\$ 14,365,157	\$ 1,411,692	\$ 1,417,351	\$ 17,194,200
Taxes (PILOT)	\$ 442,120	\$ 409,455	\$ -	\$ 851,575
Depreciation	\$ 1,207,562	\$ 399,173	\$ 959,834	\$ 2,566,569
Total Operating Expenses	\$ 16,014,839	\$ 2,220,320	\$ 2,377,185	\$ 20,612,344
OPERATING INCOME	\$ 493,455	\$ 545,063	\$ 33,064	\$ 1,071,582
RATE OF RETURN (ROR)	3.05%	4.61%	N/A	

STOUGHTON ELECTRIC UTILITY
OPERATING REVENUES AND EXPENSES
FORECASTED FOR THE YEAR 2024

10/13/2023 11:25

OPERATING REVENUES	Proposed	% Change	Estimated	Actual	Actual	Actual
Sales	2024	2024-2023	2023	2022	2021	2020
Residential	\$ 8,722,883	3.5%	\$ 8,427,718	\$ 8,439,374	\$ 8,044,072	\$ 7,655,443
General Service	\$ 2,250,391	2.8%	\$ 2,189,471	\$ 2,466,874	\$ 2,138,585	\$ 1,818,926
Small Power CP1 Customers	\$ 1,440,146	1.0%	\$ 1,425,300	\$ 1,490,474	\$ 1,587,267	\$ 1,565,734
Large Power CP2 Customers	\$ 1,314,033	0.2%	\$ 1,311,306	\$ 1,509,864	\$ 1,099,343	\$ 1,018,097
Industrial Power CP3 Customers	\$ 2,469,003	0.6%	\$ 2,453,551	\$ 2,352,565	\$ 2,423,129	\$ 2,335,370
Street Lighting	\$ 111,838	10.8%	\$ 100,938	\$ 96,333	\$ 91,345	\$ 86,019
Total Sales	\$ 16,308,294	2.5%	\$ 15,908,284	\$ 16,355,484	\$ 15,383,741	\$ 14,479,589
Other Operating Revenues						
Forfeited Discounts (Penalties, NSF, Reconnect)	\$ 35,000	9.4%	\$ 32,000	\$ 31,997	\$ 33,082	\$ 25,238
Other (Permits, ATC Common Facilities, etc.)	\$ 165,000	-18.1%	\$ 201,436	\$ 198,551	\$ 132,238	\$ 132,634
Total Other Operating Revenues	\$ 200,000	-14.3%	\$ 233,436	\$ 230,548	\$ 165,320	\$ 157,872
Total Operating Revenues	\$ 16,508,294	2.3%	\$ 16,141,720	\$ 16,586,032	\$ 15,549,061	\$ 14,637,461
OPERATING EXPENSES						
Power Production Expenses (WPPI-Wholesale Power)	\$ 11,877,730	-1.8%	\$ 12,100,832	\$ 12,254,384	\$ 11,325,693	\$ 10,596,835
Transmission/Distribution	\$ 335,584	30.1%	\$ 257,993	\$ 737,256	\$ 769,914	\$ 699,648
Customer Accounting and Collection	\$ 175,050	4.2%	\$ 167,920	\$ 350,499	\$ 332,756	\$ 307,580
Administrative and General	\$ 712,407	5.5%	\$ 675,444	\$ 739,259	\$ 524,070	\$ 596,405
Taxes	\$ 167,158	4.5%	\$ 160,000	\$ 161,671	\$ 161,278	\$ 154,647
Wages	\$ 1,097,228	6.5%	\$ 1,030,411			
Depreciation	\$ 1,207,562	8.3%	\$ 1,115,000	\$ 1,083,084	\$ 1,065,958	\$ 1,050,394
PILOT	\$ 442,120	-5.9%	\$ 470,000	\$ 380,252	\$ 438,028	\$ 445,995
Total Operating Expenses	\$ 16,014,839	0.2%	\$ 15,977,600	\$ 15,706,405	\$ 14,617,697	\$ 13,851,504
REGULATORY OPERATING INCOME (LOSS)	\$ 493,455		\$ 164,120	\$ 879,627	\$ 931,364	\$ 785,957
CAPITAL PROJECTS	\$ 2,353,500	56.9%	\$ 1,500,000	\$ 1,829,791	\$ 2,492,138	\$ 348,062
ROR	3.05%		1.06%	5.75%	6.25%	5.16%

ELECTRIC 2024

	2021	2022	2022	2023	2023	2024	2025	2026	2027	2028
OPERATING REVENUES	ACTUAL	ACTUAL	BUDGETED	BUDGETED	ESTIMATED					
Sales of electricity	\$ 15,383,741	\$ 16,355,484	\$ 15,285,692	\$ 17,409,666	\$ 15,908,284	\$ 16,308,294	\$ 16,608,108	\$ 17,765,423	\$ 17,865,130	\$ 18,006,279
Other	165,320	230,548	145,000	150,000	233,436	200,000	200,000	200,000	200,000	200,000
Total Operating Revenues	<u>\$ 15,549,061</u>	<u>\$ 16,586,032</u>	<u>\$ 15,430,692</u>	<u>\$ 17,559,666</u>	<u>\$ 16,141,720</u>	<u>\$ 16,508,294</u>	<u>\$ 16,808,108</u>	<u>\$ 17,965,423</u>	<u>\$ 18,065,130</u>	<u>\$ 18,206,279</u>
OPERATING EXPENSES										
Purchased power	\$ 11,325,693	\$ 12,254,384	\$ 11,279,960	\$ 12,741,716	\$ 12,100,832	\$ 11,877,730	\$ 12,179,821	\$ 12,557,683	\$ 12,648,259	\$ 12,784,605
Operation and maintenance	1,626,741	1,798,125	1,893,315	2,097,937	2,131,768	2,320,269	2,358,045	2,510,365	2,449,680	2,524,060
Taxes	161,278	190,560	161,671	163,158	160,000	167,158	171,260	175,466	179,780	184,205
Depreciation (Utility Financed)	1,065,958	1,083,084	1,107,319	1,119,655	1,115,000	1,207,562	1,255,431	1,285,257	1,313,168	1,341,244
PILOT	438,027	380,252	432,368	473,353	470,000	442,120	457,141	464,551	472,887	479,473
Total Operating Expenses	<u>\$ 14,617,697</u>	<u>\$ 15,706,405</u>	<u>\$ 14,874,633</u>	<u>\$ 16,595,819</u>	<u>\$ 15,977,600</u>	<u>\$ 16,014,839</u>	<u>\$ 16,421,697</u>	<u>\$ 16,993,322</u>	<u>\$ 17,063,774</u>	<u>\$ 17,313,586</u>
REGULATORY OPERATING INCOME	<u>\$ 931,364</u>	<u>\$ 879,627</u>	<u>\$ 556,060</u>	<u>\$ 963,847</u>	<u>\$ 164,120</u>	<u>\$ 493,455</u>	<u>\$ 386,411</u>	<u>\$ 972,100</u>	<u>\$ 1,001,356</u>	<u>\$ 892,693</u>
AVERAGE NET RATE BASE	<u>\$ 14,892,242</u>	<u>\$ 15,288,252</u>	<u>\$ 15,661,648</u>	<u>\$ 17,748,089</u>	<u>\$ 15,508,757</u>	<u>\$ 16,169,041</u>	<u>\$ 16,726,601</u>	<u>\$ 16,550,213</u>	<u>\$ 16,098,137</u>	<u>\$ 15,584,325</u>
RATE OF RETURN (Allowed - 6.2%)	<u>6.25%</u>	<u>5.75%</u>	<u>3.55%</u>	<u>5.43%</u>	<u>1.06%</u>	<u>3.05%</u>	<u>2.31%</u>	<u>5.87%</u>	<u>6.22%</u>	<u>5.73%</u>
OPERATING CASH FLOWS	2022	2022	2022	2023	2023	2024	2025	2026	2027	2028
Sales of Electricity	\$ 15,383,741	\$ 16,355,484	\$ 15,285,692	\$ 17,409,666	\$ 15,908,284	\$ 16,308,294	\$ 16,608,108	\$ 17,765,423	\$ 17,865,130	\$ 18,006,279
Routine operating expenditures	(12,952,434)	(14,052,509)	(13,173,275)	(14,839,653)	(14,232,600)	(14,197,999)	(14,537,866)	(15,068,048)	(15,097,939)	(15,308,665)
Transfers and Taxes	(607,273)	(628,587)	(599,717)	(543,410)	(633,353)	(637,158)	(613,380)	(632,607)	(644,332)	(657,092)
Miscellaneous income	165,320	230,548	145,000	150,000	233,436	200,000	200,000	200,000	200,000	200,000
GASB 68 & GASB 75 Add Back	-	-	-	-	90,000	90,000	-	-	-	-
Total Operating Cash Flows	<u>\$ 1,989,354</u>	<u>\$ 1,904,936</u>	<u>\$ 1,657,700</u>	<u>\$ 2,176,603</u>	<u>\$ 1,365,767</u>	<u>\$ 1,763,137</u>	<u>\$ 1,656,863</u>	<u>\$ 2,264,767</u>	<u>\$ 2,322,860</u>	<u>\$ 2,240,523</u>
CAPITAL AND FINANCING CASH FLOWS										
Acquisition of capital assets	\$ (2,492,138)	\$ (1,829,791)	\$ (1,274,787)	\$ (2,835,625)	\$ (1,500,000)	\$ (2,353,500)	\$ (1,486,000)	\$ (1,068,898)	\$ (1,004,275)	\$ (993,200)
Principal paid	(670,000)	(685,000)	(685,000)	(690,000)	(690,000)	(110,000)	(115,000)	(115,000)	(120,000)	(125,000)
Interest paid	(84,310)	(69,034)	(68,438)	(53,856)	(53,856)	(45,450)	(43,200)	(40,900)	(38,550)	(35,475)
Debt proceeds	-	-	-	-	-	-	-	-	-	-
Advance to municipality	-	106,970	55,745	-	-	-	-	-	-	-
Total Capital and Financing Cash Flows	<u>\$ (3,246,448)</u>	<u>\$ (2,476,855)</u>	<u>\$ (1,972,480)</u>	<u>\$ (3,579,481)</u>	<u>\$ (2,243,856)</u>	<u>\$ (2,508,950)</u>	<u>\$ (1,644,200)</u>	<u>\$ (1,224,798)</u>	<u>\$ (1,162,825)</u>	<u>\$ (1,153,675)</u>
INVESTING ACTIVITIES CASH FLOWS										
Investment income	\$ 56,550	\$ 62,436	\$ 8,735	\$ 234,180	\$ 234,180	\$ 294,513	\$ 272,609	\$ 239,734	\$ 271,034	\$ 325,249
Net Change in Cash	<u>\$ (1,200,544)</u>	<u>\$ (509,483)</u>	<u>\$ (306,045)</u>	<u>\$ (1,168,698)</u>	<u>\$ (643,909)</u>	<u>\$ (451,300)</u>	<u>\$ 285,272</u>	<u>\$ 1,279,703</u>	<u>\$ 1,431,068</u>	<u>\$ 1,412,096</u>
ENDING CASH BALANCE	<u>\$ 6,328,227</u>	<u>\$ 6,945,922</u>	<u>\$ 8,507,193</u>	<u>\$ 7,779,750</u>	<u>\$ 6,302,013</u>	<u>\$ 5,850,713</u>	<u>\$ 6,135,985</u>	<u>\$ 7,415,689</u>	<u>\$ 8,846,757</u>	<u>\$ 10,258,854</u>
UNRESTRICTED CASH BALANCE	<u>\$ 6,251,767</u>	<u>\$ 5,595,755</u>	<u>\$ 7,488,681</u>	<u>\$ 7,500,136</u>	<u>\$ 5,690,232</u>	<u>\$ 5,232,289</u>	<u>\$ 5,507,585</u>	<u>\$ 6,780,952</u>	<u>\$ 8,201,795</u>	<u>\$ 9,767,175</u>
UNRESTRICTED MONTHS ON HAND (Target is 5 Months O&M and PILOT)	<u>4.88</u>	<u>4.34</u>	<u>5.88</u>	<u>5.17</u>	<u>4.54</u>	<u>4.10</u>	<u>4.23</u>	<u>4.82</u>	<u>5.75</u>	<u>6.75</u>
RATE INCREASE NEEDED	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>2.00%</u>	<u>0.00%</u>	<u>0.00%</u>
DEBT ISSUE NEEDED	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
DEBT COVERAGE	2021	2022	2022	2023	2023	2024	2025	2026	2027	2028
Operating revenues	\$ 15,545,034	\$ 16,586,032	\$ 15,430,692	\$ 17,559,666	\$ 16,141,720	\$ 16,508,294	\$ 16,808,108	\$ 17,965,423	\$ 18,065,130	\$ 18,206,279
Investment income	\$ 56,550	\$ 62,436	\$ 8,735	\$ 234,180	\$ 234,180	\$ 294,513	\$ 272,609	\$ 239,734	\$ 271,034	\$ 325,249
O & M expenses	(13,163,306)	(14,104,414)	(13,334,946)	(15,002,811)	(14,392,600)	(14,365,157)	(14,709,125)	(15,243,514)	(15,277,719)	(15,492,870)
Net defined earnings	<u>\$ 2,438,278</u>	<u>\$ 2,544,054</u>	<u>\$ 2,104,481</u>	<u>\$ 2,791,035</u>	<u>\$ 1,983,300</u>	<u>\$ 2,437,650</u>	<u>\$ 2,371,592</u>	<u>\$ 2,961,643</u>	<u>\$ 3,058,445</u>	<u>\$ 3,038,658</u>
Highest annual debt service	\$ 753,438	\$ 743,856	\$ 743,856	\$ 160,475	\$ 160,475	\$ 160,475	\$ 160,475	\$ 160,475	\$ 160,475	\$ 159,800
Coverage factor	<u>1.30</u>	<u>1.30</u>	<u>1.30</u>	<u>1.30</u>	<u>1.30</u>	<u>1.30</u>	<u>1.30</u>	<u>1.30</u>	<u>1.30</u>	<u>1.30</u>
Minimum required earnings	<u>\$ 979,469</u>	<u>\$ 967,013</u>	<u>\$ 967,013</u>	<u>\$ 208,618</u>	<u>\$ 208,618</u>	<u>\$ 208,618</u>	<u>\$ 208,618</u>	<u>\$ 208,618</u>	<u>\$ 208,618</u>	<u>\$ 207,740</u>
ACTUAL DEBT COVERAGE	<u>3.24</u>	<u>3.42</u>	<u>2.83</u>	<u>17.39</u>	<u>12.36</u>	<u>15.19</u>	<u>14.78</u>	<u>18.46</u>	<u>19.06</u>	<u>19.02</u>

**STOUGHTON WATER UTILITY
OPERATING REVENUES AND EXPENSES
FORECASTED FOR THE YEAR 2024**

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OPERATING REVENUES	Proposed 2024	% Change 2024/2023	Estimated 2023	Actual 2022	Actual 2021	Actual 2020
Sales						
Residential	\$ 1,360,811	9.7%	\$ 1,240,471	\$ 1,228,408	\$ 1,099,460	\$ 1,086,819
Multi-family Residential	\$ 138,020	8.1%	\$ 127,716	\$ 126,996	\$ 119,364	\$ 114,650
Commercial	\$ 187,074	8.1%	\$ 173,115	\$ 169,503	\$ 165,033	\$ 161,283
Industrial	\$ 307,957	8.1%	\$ 284,854	\$ 263,661	\$ 301,792	\$ 284,054
Public Authority (City Buildings)	\$ 20,852	8.0%	\$ 19,299	\$ 18,154	\$ 23,398	\$ 19,641
Private Fire Protection	\$ 61,404	-5.0%	\$ 64,607	\$ 62,470	\$ 59,590	\$ 58,097
Public Fire Protection	\$ 642,250	6.7%	\$ 602,187	\$ 593,648	\$ 568,978	\$ 555,823
Total Sales	\$ 2,718,368		\$ 2,512,249	\$ 2,462,840	\$ 2,337,615	\$ 2,280,367
Other Operating Revenues						
Forfeited Discounts (Penalties, NSF, Reconnect)	\$ 7,109	9.4%	\$ 6,500	\$ 6,441	\$ 6,419	\$ 6,151
Other (Joint Metering Allocation, Permits)	\$ 39,906	-1.5%	\$ 40,515	\$ 57,335	\$ 40,818	\$ 46,112
Total Other Operating Revenues	\$ 47,015		\$ 47,015	\$ 63,776	\$ 47,237	\$ 52,263
Total Operating Revenues	\$ 2,765,383		\$ 2,559,264	\$ 2,526,616	\$ 2,384,852	\$ 2,332,630
OPERATING EXPENSES						
Source of Supply (Maintenance of Wells)	\$ 498	0.0%	\$ -	\$ 224	\$ 225	\$ 125
Pumping (Well Pumps and Fuel)	\$ 181,771	-12.8%	\$ 208,487	\$ 198,505	\$ 130,433	\$ 133,023
Water Treatment (Chemicals)	\$ 49,684	16.9%	\$ 42,493	\$ 83,074	\$ 67,945	\$ 82,982
Transmission/Distribution (Mains,Towers,Services,Hydrants)	\$ 213,910	7.9%	\$ 198,241	\$ 402,646	\$ 345,408	\$ 315,883
Customer Accounting and Collection	\$ 37,725	11.1%	\$ 33,941	\$ 104,522	\$ 103,515	\$ 117,526
Administrative and General	\$ 394,439	32.5%	\$ 297,801	\$ 449,626	\$ 390,040	\$ 433,920
Wages	\$ 503,433	35.4%	\$ 371,864			
Taxes	\$ 30,232	4.1%	\$ 29,046	\$ 25,340	\$ 26,374	\$ 25,062
Depreciation	\$ 399,173	5.5%	\$ 378,328	\$ 356,490	\$ 362,437	\$ 335,344
PILOT	\$ 409,455	-2.3%	\$ 419,291	\$ 376,315	\$ 412,040	\$ 437,266
Total Operating Expenses	\$ 2,220,320	12.2%	\$ 1,979,492	\$ 1,996,742	\$ 1,838,417	\$ 1,881,131
REGULATORY OPERATING INCOME (LOSS)	\$ 545,063		\$ 579,772	\$ 529,874	\$ 546,435	\$ 451,499
CAPITAL PROJECTS	\$ 1,870,400	1136.1%	\$ 151,317	\$ 242,497	\$ 1,326,875	\$ 621,403
ROR	4.61%		5.17%	4.46%	4.81%	3.98%

WATER 2024

	2021	2022	2022	2023	2023	2024	2025	2026	2027	2028
OPERATING REVENUES	ACTUAL	ACTUAL	BUDGETED	BUDGETED	ESTIMATED					
Sales of water	\$ 1,705,475	\$ 1,801,442	\$ 1,797,408	\$ 1,864,490	\$ 1,845,455	\$ 2,014,714	\$ 2,196,351	\$ 2,358,673	\$ 2,345,484	\$ 2,518,792
Public Fire Protection	568,978	593,648	611,988	593,877	602,187	642,250	701,132	758,671	760,022	822,466
Private Fire Protection	59,590	62,470	60,267	56,856	64,607	61,404	66,932	72,285	72,285	78,071
Other	50,809	69,056	45,000	47,015	47,015	47,015	47,015	47,015	47,015	47,015
Total Operating Revenues	<u>\$ 2,384,852</u>	<u>\$ 2,526,616</u>	<u>\$ 2,514,663</u>	<u>\$ 2,562,238</u>	<u>\$ 2,559,264</u>	<u>\$ 2,765,383</u>	<u>\$ 3,011,430</u>	<u>\$ 3,236,644</u>	<u>\$ 3,224,807</u>	<u>\$ 3,466,344</u>
OPERATING EXPENSES										
Operation and maintenance	\$ 1,037,566	\$ 1,238,597	\$ 1,170,398	\$ 1,220,308	\$ 1,152,826	\$ 1,381,460	\$ 1,322,633	\$ 1,462,433	\$ 1,421,804	\$ 1,472,910
Taxes	26,374	25,340	27,009	27,729	29,046	30,232	30,688	31,619	32,585	33,469
Depreciation (Utility Financed)	362,437	356,490	395,507	379,216	378,328	399,173	426,206	455,255	489,581	518,554
PILOT	412,040	376,315	429,456	455,221	419,291	409,455	418,404	444,176	459,595	478,143
Total Operating Expenses	<u>\$ 1,838,417</u>	<u>\$ 1,996,742</u>	<u>\$ 2,022,370</u>	<u>\$ 2,082,474</u>	<u>\$ 1,979,490</u>	<u>\$ 2,220,320</u>	<u>\$ 2,197,931</u>	<u>\$ 2,393,484</u>	<u>\$ 2,403,564</u>	<u>\$ 2,503,077</u>
REGULATORY OPERATING INCOME	<u>\$ 546,435</u>	<u>\$ 529,874</u>	<u>\$ 492,293</u>	<u>\$ 479,764</u>	<u>\$ 579,774</u>	<u>\$ 545,064</u>	<u>\$ 813,499</u>	<u>\$ 843,160</u>	<u>\$ 821,242</u>	<u>\$ 963,267</u>
AVERAGE NET RATE BASE	<u>\$ 11,365,213</u>	<u>\$ 11,873,624</u>	<u>\$ 12,312,033</u>	<u>\$ 11,245,708</u>	<u>\$ 11,214,031</u>	<u>\$ 11,823,635</u>	<u>\$ 12,766,248</u>	<u>\$ 13,606,900</u>	<u>\$ 14,738,283</u>	<u>\$ 15,568,477</u>
RATE OF RETURN (Allowed - 6.50%)	<u>4.81%</u>	<u>4.46%</u>	<u>4.00%</u>	<u>4.27%</u>	<u>5.17%</u>	<u>4.61%</u>	<u>6.37%</u>	<u>6.20%</u>	<u>5.57%</u>	<u>6.19%</u>
OPERATING CASH FLOWS	2021	2022	2022	2023	2023	2024	2025	2026	2027	2028
Sales of water	\$ 2,334,043	\$ 2,457,560	\$ 2,469,663	\$ 2,515,223	\$ 2,512,249	\$ 2,718,368	\$ 2,964,415	\$ 3,189,629	\$ 3,177,792	\$ 3,419,329
Routine operating expenditures	(1,037,566)	(1,238,597)	(1,170,398)	(1,220,308)	(1,152,826)	(1,381,460)	(1,322,633)	(1,462,433)	(1,421,804)	(1,472,910)
Transfers and taxes	(463,640)	(437,380)	(439,049)	(474,448)	(405,361)	(449,523)	(440,143)	(450,023)	(476,761)	(493,064)
Miscellaneous income	50,809	69,056	45,000	47,015	47,015	47,015	47,015	47,015	47,015	47,015
GASB 68 & GASB 75 Add Back					50,000	50,000				
Total Operating Cash Flows	<u>\$ 883,646</u>	<u>\$ 850,639</u>	<u>\$ 905,217</u>	<u>\$ 867,482</u>	<u>\$ 1,001,078</u>	<u>\$ 934,401</u>	<u>\$ 1,248,654</u>	<u>\$ 1,324,188</u>	<u>\$ 1,326,242</u>	<u>\$ 1,500,370</u>
CAPITAL AND FINANCING CASH FLOWS										
Acquisition of capital assets	\$ (1,326,875)	\$ (242,497)	\$ (637,813)	\$ (257,452)	\$ (151,317)	\$ (1,870,400)	\$ (771,500)	\$ (2,036,781)	\$ (1,280,737)	\$ (1,524,000)
Principal paid	(486,751)	(480,571)	(520,040)	(573,716)	(573,716)	(401,025)	(456,212)	(412,592)	(329,727)	(339,307)
Interest paid	(79,305)	(80,551)	(88,616)	(94,751)	(94,751)	(96,022)	(97,380)	(98,898)	(102,156)	(94,350)
Debt proceeds	-	1,659,096	-	-	-	1,105,000	-	1,000,000	200,000	-
Special assessments	29,026	29,026	127,714	32,509	-	-	-	-	-	-
Total Capital and Financing Cash Flows	<u>\$ (1,863,905)</u>	<u>\$ 884,503</u>	<u>\$ (1,211,639)</u>	<u>\$ (893,410)</u>	<u>\$ (819,784)</u>	<u>\$ (1,262,447)</u>	<u>\$ (1,325,093)</u>	<u>\$ (1,548,270)</u>	<u>\$ (1,512,619)</u>	<u>\$ (1,957,657)</u>
INVESTING ACTIVITIES CASH FLOWS										
Investment income	\$ 6,261	\$ 11,067	\$ 2,442	\$ 67,287	\$ 67,321	\$ 87,664	\$ 84,586	\$ 82,667	\$ 79,041	\$ 71,807
Total Investing Activities Cash Flows	<u>\$ 6,261</u>	<u>\$ 11,067</u>	<u>\$ 2,442</u>	<u>\$ 67,287</u>	<u>\$ 67,321</u>	<u>\$ 87,664</u>	<u>\$ 84,586</u>	<u>\$ 82,667</u>	<u>\$ 79,041</u>	<u>\$ 71,807</u>
Net Change in Cash	<u>\$ (730,403)</u>	<u>\$ 1,746,209</u>	<u>\$ (303,980)</u>	<u>\$ 41,359</u>	<u>\$ 248,615</u>	<u>\$ (240,382)</u>	<u>\$ 8,147</u>	<u>\$ (141,416)</u>	<u>\$ (107,336)</u>	<u>\$ (385,480)</u>
ENDING CASH BALANCE	<u>\$ 1,168,809</u>	<u>\$ 2,915,019</u>	<u>\$ 2,301,250</u>	<u>\$ 2,862,242</u>	<u>\$ 3,163,633</u>	<u>\$ 2,923,251</u>	<u>\$ 2,931,398</u>	<u>\$ 2,789,982</u>	<u>\$ 2,682,646</u>	<u>\$ 2,297,166</u>
RESTRICTED CASH BALANCE	<u>\$ 1,168,814</u>	<u>\$ 1,184,183</u>	<u>\$ 852,728</u>	<u>\$ 978,663</u>	<u>\$ 882,696</u>	<u>\$ 917,544</u>	<u>\$ 887,601</u>	<u>\$ 834,931</u>	<u>\$ 839,491</u>	<u>\$ 840,313</u>
UNRESTRICTED CASH BALANCE	<u>\$ -</u>	<u>\$ 1,730,836</u>	<u>\$ 1,448,522</u>	<u>\$ 1,883,579</u>	<u>\$ 2,280,937</u>	<u>\$ 2,005,706</u>	<u>\$ 2,043,797</u>	<u>\$ 1,955,051</u>	<u>\$ 1,843,155</u>	<u>\$ 1,456,853</u>
UNRESTRICTED MONTHS ON HAND	<u>-</u>	<u>8.45</u>	<u>7.04</u>	<u>8.99</u>	<u>10.90</u>	<u>8.85</u>	<u>8.27</u>	<u>7.36</u>	<u>6.96</u>	<u>5.11</u>
RATE INCREASE NEEDED	<u>0.00%</u>	<u>9.00%</u>	<u>9.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>SRC</u>	<u>8.00%</u>	<u>SRC</u>	<u>0.00%</u>	<u>8.00%</u>
DEBT ISSUE NEEDED	<u>\$ -</u>	<u>\$ 1,659,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,105,000</u>	<u>\$ -</u>	<u>\$ 1,000,000</u>	<u>\$ 200,000</u>	<u>\$ -</u>
DEBT COVERAGE	2021	2022	2022	2023	2023	2024	2025	2026	2027	2028
Operating revenues	\$ 2,384,825	\$ 2,526,615	\$ 2,514,663	\$ 2,562,238	\$ 2,559,264	\$ 2,765,383	\$ 3,011,430	\$ 3,236,644	\$ 3,224,807	\$ 3,466,344
Investment income	\$ 6,261	\$ 11,067	\$ 2,442	\$ 67,287	\$ 67,321	\$ 87,664	\$ 84,586	\$ 82,667	\$ 79,041	\$ 71,807
O & M expenses	(1,056,916)	(1,224,074)	(1,197,407)	(1,248,037)	(1,181,871)	(1,411,692)	(1,353,321)	(1,494,052)	(1,454,389)	(1,506,379)
Net defined earnings	<u>\$ 1,334,170</u>	<u>\$ 1,313,608</u>	<u>\$ 1,319,698</u>	<u>\$ 1,381,488</u>	<u>\$ 1,444,714</u>	<u>\$ 1,441,356</u>	<u>\$ 1,742,695</u>	<u>\$ 1,825,259</u>	<u>\$ 1,849,459</u>	<u>\$ 2,031,772</u>
Annual debt service	\$ 509,864	\$ 611,497	\$ 439,039	\$ 558,717	\$ 558,717	\$ 587,085	\$ 550,533	\$ 491,122	\$ 488,806	\$ 482,613
Coverage factor	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30
Minimum required earnings	<u>\$ 662,823</u>	<u>\$ 794,946</u>	<u>\$ 737,848</u>	<u>\$ 726,332</u>	<u>\$ 726,332</u>	<u>\$ 763,211</u>	<u>\$ 715,693</u>	<u>\$ 638,458</u>	<u>\$ 635,447</u>	<u>\$ 627,397</u>
ACTUAL DEBT COVERAGE	<u>2.62</u>	<u>2.15</u>	<u>2.32</u>	<u>2.47</u>	<u>2.59</u>	<u>2.46</u>	<u>3.17</u>	<u>3.72</u>	<u>3.78</u>	<u>4.21</u>

**STOUGHTON WASTEWATER UTILITY
OPERATING REVENUES AND EXPENSES
FORECASTED FOR THE YEAR 2024**

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OPERATING REVENUES	Proposed 2024	% Change 2024/2023	Estimated 2023	Actual 2022	Actual 2021	Actual 2020
Sales						
Residential	\$ 1,704,124	8.00%	\$ 1,577,569	\$ 1,503,416	\$ 1,497,393	\$ 1,493,914
Commercial	\$ 519,663	8.00%	\$ 481,169	\$ 458,552	\$ 441,996	\$ 412,573
Industrial	\$ 121,565	8.00%	\$ 112,560	\$ 107,269	\$ 192,817	\$ 200,540
Public Authority (City Buildings)	\$ 28,095	8.00%	\$ 26,014	\$ 24,791	\$ 21,813	\$ 19,821
Total Sales	\$ 2,373,446		\$ 2,197,312	\$ 2,094,028	\$ 2,154,019	\$ 2,126,848
Other Operating Revenues						
Forfeited Discounts (Penalties, NSF, Reconnect)	\$ 4,611	15.27%	\$ 4,000	\$ 4,068	\$ 4,897	\$ 4,458
Other (BOD/Suspended Solids Surcharge)	\$ 32,192	-2.96%	\$ 33,175	\$ 35,524	\$ 34,974	\$ 69,152
Total Operating Revenues	\$ 2,410,249		\$ 2,234,487	\$ 2,133,620	\$ 2,193,890	\$ 2,200,458
OPERATING EXPENSES						
Plant (General WWTP Plant Maintenance)	\$ 416,733	46.1%	\$ 285,270	\$ 494,654	\$ 560,759	\$ 498,583
Customer Accounting and Collection	\$ 53,943	10.8%	\$ 48,685	\$ 166,632	\$ 165,200	\$ 174,322
Administrative and General	\$ 432,464	28.9%	\$ 335,422	\$ 545,633	\$ 279,203	\$ 343,028
Wages	\$ 480,009	-2.2%	\$ 490,770			
Taxes	\$ 34,202	3.0%	\$ 33,206	\$ 31,305	\$ 31,300	\$ 30,611
Depreciation	\$ 959,834	3.2%	\$ 929,955	\$ 772,166	\$ 774,018	\$ 808,765
Total Operating Expenses	\$ 2,377,185	12.0%	\$ 2,123,308	\$ 2,010,390	\$ 1,810,480	\$ 1,855,309
OPERATING INCOME	\$ 33,064		\$ 111,179	\$ 123,230	\$ 383,410	\$ 345,149
CAPITAL PROJECTS	\$ 1,791,127	258.2%	\$ 500,000	\$ 606,896	\$ 249,498	\$ 920,301

WASTEWATER 2024

	2021	2022	2022	2023	2023	2024	2025	2026	2027	2028
OPERATING REVENUES	ACTUAL	ACTUAL	BUDGETED	BUDGETED	ESTIMATED					
Treatment charges	\$ 2,154,019	\$ 2,094,028	\$ 2,245,016	\$ 2,283,929	\$ 2,197,312	\$ 2,373,446	\$ 2,566,512	\$ 2,754,232	\$ 2,956,708	\$ 3,173,714
Other	39,871	39,592	70,700	69,300	37,175	36,803	36,435	36,071	35,710	35,353
Total Operating Revenues	\$ 2,193,890	\$ 2,133,620	\$ 2,315,716	\$ 2,353,229	\$ 2,234,487	\$ 2,410,249	\$ 2,602,948	\$ 2,790,302	\$ 2,992,418	\$ 3,209,067
	1.26%	-2.79%	6.02%	9.07%	-2.12%		8.13%	7.31%	7.35%	7.34%
OPERATING EXPENSES										
Operation and maintenance	\$ 1,005,162	\$ 1,206,919	\$ 1,135,579	\$ 1,294,384	\$ 1,160,149	\$ 1,383,149	\$ 1,348,591	\$ 1,392,801	\$ 1,445,201	\$ 1,500,211
Taxes	31,300	31,305	31,848	33,206	33,206	34,202	35,228	36,285	37,373	38,494
Depreciation	774,018	772,166	914,904	929,955	929,955	959,834	994,560	1,030,259	1,078,156	1,115,068
Total Operating Expenses	\$ 1,810,480	\$ 2,010,390	\$ 2,082,331	\$ 2,257,545	\$ 2,123,309	\$ 2,377,185	\$ 2,378,379	\$ 2,459,345	\$ 2,560,731	\$ 2,653,773
	8.10%	20.07%	8.59%	7.25%	2.16%		2.50%	3.28%	3.76%	3.81%
OPERATING INCOME	\$ 383,410	\$ 123,230	\$ 203,012	\$ 95,684	\$ 111,178	\$ 33,065	\$ 224,569	\$ 330,958	\$ 431,687	\$ 555,294
OPERATING CASH FLOWS										
Treatment charges	\$ 2,154,019	\$ 2,094,028	\$ 2,245,016	\$ 2,283,929	\$ 2,197,312	\$ 2,373,446	\$ 2,566,512	\$ 2,754,232	\$ 2,956,708	\$ 3,173,714
Routine operating expenditures	(1,005,162)	(1,206,919)	(1,135,579)	(1,294,384)	(1,160,149)	(1,383,149)	(1,348,591)	(1,392,801)	(1,445,201)	(1,500,211)
Taxes	(31,300)	(31,305)	(31,848)	(33,206)	(33,206)	(34,202)	(35,228)	(36,285)	(37,373)	(38,494)
Miscellaneous income	39,871	39,592	70,700	69,300	37,175	36,803	36,435	36,071	35,710	35,353
GASB 68 & GASB 75 Add Back					50,000	50,000				
Total Operating Cash Flows	\$ 1,157,428	\$ 895,396	\$ 1,148,289	\$ 1,025,639	\$ 1,091,133	\$ 1,042,898	\$ 1,219,129	\$ 1,361,216	\$ 1,509,844	\$ 1,670,362
CAPITAL AND FINANCING CASH FLOWS										
Acquisition of capital assets	\$ (249,498)	\$ (606,896)	\$ (940,000)	\$ (704,127)	\$ (500,000)	\$ (1,791,128)	\$ (787,400)	\$ (1,865,225)	\$ (1,684,125)	\$ (1,056,200)
Principal paid	(374,970)	(385,930)	(385,930)	(395,126)	(395,126)	(340,869)	(350,502)	(365,760)	(374,756)	(316,773)
Interest paid	(89,652)	(83,305)	(79,875)	(69,838)	(82,236)	(83,357)	(88,831)	(92,004)	(93,300)	(95,267)
Debt proceeds	-	-	-	-	-	1,156,000	-	1,120,000	970,000	-
Special assessments	19,905	19,905	23,886	22,294	-	-	-	-	-	-
	\$ (694,215)	\$ (1,056,226)	\$ (1,381,919)	\$ (1,146,797)	\$ (977,362)	\$ (1,061,354)	\$ (1,226,733)	\$ (1,202,989)	\$ (1,182,182)	\$ (1,468,240)
INVESTING ACTIVITIES CASH FLOWS										
Investment income	\$ (875)	\$ 425,572	\$ 2,501	\$ 53,089	\$ 69,731	\$ 71,688	\$ 77,702	\$ 82,334	\$ 86,994	\$ 96,822
Net Change in Cash	\$ 462,338	\$ 264,742	\$ (231,129)	\$ (68,069)	\$ 183,502	\$ 53,232	\$ 70,098	\$ 240,561	\$ 414,656	\$ 298,943
ENDING CASH BALANCE	\$ 2,207,932	\$ 2,472,674	\$ 2,291,563	\$ 2,404,605	\$ 2,656,176	\$ 2,709,408	\$ 2,779,506	\$ 3,020,067	\$ 3,434,723	\$ 3,733,666
RESTRICTED CASH BALANCE	\$ 1,285,506	\$ 1,605,577	\$ 1,575,888	\$ 1,499,520	\$ 1,499,520	\$ 1,536,415	\$ 1,559,099	\$ 1,576,746	\$ 1,574,729	\$ 1,586,726
UNRESTRICTED CASH BALANCE	\$ 922,426	\$ 867,097	\$ 715,675	\$ 905,085	\$ 1,156,655	\$ 1,172,993	\$ 1,220,407	\$ 1,443,321	\$ 1,859,994	\$ 2,146,940
UNRESTRICTED MONTHS ON HAND	5.14	4.97	3.83	4.76	6.32	5.93	5.71	6.29	7.55	8.12
RATE INCREASE NEEDED	0.00%	6.00%	6.00%	0.00%	0.00%	8.00%	8.00%	8.00%	8.00%	8.00%
DEBT ISSUE NEEDED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,156,000	\$ -	\$ 1,120,000	\$ 970,000	\$ -
DEBT COVERAGE										
Operating revenues	\$ 2,193,890	\$ 2,133,620	\$ 2,315,716	\$ 2,353,229	\$ 2,234,487	\$ 2,410,249	\$ 2,602,948	\$ 2,790,302	\$ 2,992,418	\$ 3,209,067
Investment income	(875)	425,572	2,501	53,089	69,731	71,688	77,702	82,334	86,994	96,822
O & M expenses	(1,036,462)	(1,238,224)	(1,167,426)	(1,327,590)	(1,193,354)	(1,417,351)	(1,383,819)	(1,429,086)	(1,482,574)	(1,538,706)
Net defined earnings	\$ 1,156,553	\$ 1,320,968	\$ 1,150,791	\$ 1,078,728	\$ 1,110,864	\$ 1,064,587	\$ 1,296,831	\$ 1,443,550	\$ 1,596,837	\$ 1,767,184
Highest annual debt service Coverage factor	\$ 427,223	\$ 426,984	\$ 426,984	\$ 477,362	\$ 340,869	\$ 426,226	\$ 439,333	\$ 457,764	\$ 468,057	\$ 412,040
	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10
Minimum required earnings	\$ 469,945	\$ 469,682	\$ 469,682	\$ 525,098	\$ 374,956	\$ 468,849	\$ 483,266	\$ 503,540	\$ 514,862	\$ 453,244
ACTUAL DEBT COVERAGE	2.71	3.09	2.70	2.26	3.26	2.50	2.95	3.15	3.41	4.29

**STOUGHTON WATER RATE COMPARISON
DANE COUNTY**

Utility ID	Utility Name	Rate Schedule	County	Utility Class	Monthly Charge (4000 gal/mo)	Effective Date	
200	Applewood Hill Water Utility	Mg-1	Dane	D	\$ 50.12	1/5/2019	
3340	Village of Maple Bluff Municipal Water Utility	Mg-1	Dane	D	\$ 49.43	3/28/2019	7/25/23 PSC Filing - 22.91% Requested
5450	Village of Shorewood Hills Water Utility	Mg-1	Dane	D	\$ 46.71	5/30/2023	
920	Cambridge Municipal Water Utility	Mg-1	Dane	D	\$ 40.91	10/1/2022	
615	Village of Blue Mounds Municipal Water Utility	Mg-1	Dane	D	\$ 40.33	7/21/2015	3/13/23 PSC Filing - 59% Requested
420	Belleville Municipal Water and Sewer Utility	Mg-1	Dane	C	\$ 35.92	12/1/2020	
3280	Madison Water Utility	Mg-1R	Dane	AB	\$ 33.90	3/1/2023	
5750	Stoughton Water Utility	Mg-1R	Dane	AB	\$ 33.42	1/1/2028	
1570	Deerfield Water Utility	Mg-1	Dane	C	\$ 32.60	9/28/2017	
531	Village of Black Earth Water Utility	Mg-1	Dane	D	\$ 31.72	8/15/2019	
3800	Monona Water Utility	Mg-1R	Dane	C	\$ 28.97	7/1/2021	
3410	Marshall Water And Sewer Utility	Mg-1	Dane	C	\$ 25.50	7/21/2016	
1540	Dane Water and Sewer Utility	Mg-1	Dane	D	\$ 25.00	12/31/2012	
5750	Stoughton Water Utility	Mg-1R	Dane	AB	\$ 24.35	3/1/2022	
1450	Cross Plains Water Utility	Mg-1R	Dane	C	\$ 24.30	2/9/2022	
1390	Cottage Grove Water and Sewer Utility	Mg-1	Dane	C	\$ 24.17	7/1/2019	
770	Brooklyn Water Utility	Mg-1	Dane	D	\$ 24.14	8/1/2021	
1760	Edgerton Municipal Water Utility	Mg-1	Dane	C	\$ 23.34	12/1/2022	
3480	Mazomanie Water Utility	Mg-1	Dane	D	\$ 22.90	2/1/2023	
6572	Windsor Water Utility	Mg-1	Dane	C	\$ 21.86	4/21/2023	7/14/23 PSC Filing - 54% Requested
6100	Verona Water Utility	Mg-1R	Dane	AB	\$ 20.92	9/16/2019	
3950	Mount Horeb Water And Sewer Utility	Mg-1	Dane	C	\$ 19.90	6/1/2016	
6445	Westport Water Utility District	Mg-1	Dane	D	\$ 19.72	8/24/2013	
1580	DeForest Municipal Water Utility	Mg-1	Dane	C	\$ 19.37	1/1/2021	
3490	Mcfarland Water and Sewer Utility	Mg-1	Dane	C	\$ 19.04	8/13/2021	
5810	Sun Prairie Utilities	Mg-1R	Dane	AB	\$ 18.88	12/31/2021	
6260	Waunakee Water And Light Commission	Mg-1	Dane	AB	\$ 17.35	12/1/2015	
3640	Middleton Municipal Water Utility	Mg-1R	Dane	AB	\$ 16.18	3/15/2022	
4440	Oregon Municipal Water And Sewer Utility	Mg-1	Dane	AB	\$ 15.43	12/28/2011	3/7/23 PSC Filing - 36% Requested
6570	Windsor Sanitary District Number One	Mg-1	Dane	C	\$ 14.22	5/31/2015	
1990	Fitchburg Water Utility	Mg-1R	Dane	AB	\$ 14.13	1/1/2021	7/27/23 PSC Filing - 13.58% Requested

**RESOLUTION FROM THE UTILITIES COMMITTEE TO THE
STOUGHTON COMMON COUNCIL**

Authorizing and directing the proper City official(s) to approve the Stoughton Utilities 2024 Budget and Five-Year (2024-2028) Capital Improvement Plan (CIP).

Committee Action: Utilities Committee recommended Common Council approval of the 2024 Budget
[redacted] - [redacted] on October 16, 2023

Utilities Committee recommended Common Council approval of the Five-Year
(2024-2028) Capital Improvement Plan (CIP) 5-0 on September 18, 2023.

Fiscal Impact: Revenue Neutral

File Number: R-[redacted]-2023

Date Introduced: November 7, 2023

WHEREAS, in 2023, Stoughton Utilities staff, along with its engineering and financial consultants, in cooperation with City of Stoughton staff, initiated the development of the proposed 2024 Stoughton Utilities Budget and five-year (2024-2028) Capital Improvement Program; and

WHEREAS, on September 18, 2023, the Stoughton Utilities Committee met to consider and approve the proposed Stoughton Utilities five-year (2023-2027) Capital Improvement Plan, and recommended approval to the Stoughton Common Council; and

WHEREAS, on October 16, 2023, the Stoughton Utilities Committee met to consider and approve the proposed 2024 Stoughton Utilities Budget, and recommended approval to the Stoughton Common Council; now therefore

BE IT RESOLVED by the Common Council of the City of Stoughton that the proper city official(s) approve and adopt the 2024 Stoughton Utilities Budget and five-year (2024-2028) Capital Improvement Plan.

Council Action: **Adopted** **Failed** **Vote:** _____

Mayoral Action: **Accept** **Veto**

Mayor Timothy Swadley _____
Date

Council Action: _____ **Override** **Vote:** _____

Sewer Rate Comparison Oct 2023 Within 15 Miles of Stoughton

Community	Madison	Oregon	Fitchburg	Stoughton	Monona	McFarland	Edgerton	Cottage Grove	Evansville	Deerfield	
Effective Date	01/01/23	12/28/11	01/01/23	7/1/2022	01/01/21	01/01/23	01/01/21	2023	01/01/22	01/01/22	
Population	258,366	11,179	30,032	13,146	8,141	8,845	5,613	7,086	5,374	2,553	
Meter Size	5/8"	\$ 15.23	\$ 6.98	\$ 14.33	\$ 10.30	\$ 17.48	\$ 16.50	\$ 13.99	\$ 17.51	\$ 15.00	\$ 27.50
	3/4"	\$ 15.23	\$ 6.98	\$ 14.33	\$ 10.30	\$ 17.48	\$ 16.50	\$ 13.99	\$ 17.51	\$ 15.00	\$ 27.50
	1"	\$ 30.68	\$ 17.45	\$ 18.77	\$ 15.81	\$ 25.49	\$ 23.95	\$ 19.39	\$ 28.53	\$ 37.50	\$ 61.50
	1 1/4"	\$ -	\$ 24.43	\$ -	\$ 21.11	\$ -	\$ 28.89	\$ 23.08	\$ -	\$ 52.50	\$ -
	1 1/2"	\$ 56.43	\$ 24.43	\$ 29.77	\$ 24.97	\$ 39.34	\$ 35.89	\$ 28.61	\$ 47.29	\$ 75.00	\$ 118.00
	2"	\$ 87.33	\$ 34.90	\$ 43.13	\$ 35.98	\$ 54.66	\$ 50.66	\$ 39.69	\$ 70.17	\$ 120.00	\$ 185.50
	3"	\$ 159.43	\$ 55.84	\$ 74.17	\$ 61.64	\$ 99.08	\$ 84.11	\$ 65.68	\$ 122.53	\$ 225.00	\$ -
	4"	\$ 262.43	\$ 174.50	\$ 117.93	\$ 98.30	\$ 142.76	\$ 132.23	\$ 139.81	\$ 197.91	\$ 375.00	\$ 569.50
	6"	\$ 519.93	\$ 349.00	\$ 228.37	\$ 205.93	\$ -	\$ 253.23	\$ 195.19	\$ -	\$ 750.00	\$ -
Volume Charge											
Per 1,000 Gallons	\$ 2.42	\$ 4.66	\$ 3.15	\$ 5.05	\$ 5.21	\$ 5.50	\$ 7.67	\$ 7.93	\$ 9.63	\$ 9.50	
Per 100 Cubic Feet									\$ 7.20		
Average Residential Customer Monthly Cost (Assuming 4,000 gallons per month)	\$ 24.93	\$ 25.62	\$ 26.93	\$ 30.50	\$ 38.32	\$ 38.50	\$ 44.67	\$ 49.23	\$ 53.52	\$ 65.50	
2024 Estimated		\$ 28.69		\$ 32.92							
2025 Estimated		\$ 38.74		\$ 35.57							
2026 Estimated		\$ 48.42		\$ 38.41							
2027 Estimated		\$ 51.33		\$ 41.49							
2028 Estimated		\$ 54.41		\$ 44.81							
Notes:			Quarterly			Bi-Monthly	Quarterly	Quarterly	Adjusted		
			Adjusted for			Adjusted for	Adjusted for	Adjusted for	Volume		
			Monthly			Monthly	Monthly	Monthly	Charge		
									for 1,000		
									Gallons		



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

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Date: October 12, 2023

To: Stoughton Utilities Committee

From: Shannon M. Statz
Stoughton Utilities Finance Manager

Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Stoughton Utilities & City of Stoughton Investments: Annual Report

At its May 15, 2023 meeting, the Utilities Committee reviewed and recommended approval to the City of Stoughton Common Council of an update to the City of Stoughton Investment Policy. This policy was further reviewed by the Stoughton Finance Committee and recommended for approval on June 13, 2023 and approved by the Common Council on July 11, 2023.

The updated policy created an Investment Team, consisting of the Director of Finance/Comptroller, City Treasurer, and Utilities Finance Manager. This team is be responsible for the operation of all investment activities. The policy also specified that the City's/Utility's investment advisor will provide an annual report to the Finance Committee and Utilities Committee noting the period's investment activity and recommendation(s) for improvement.

PMA Financial Network has provided the enclosed investment report, including a portfolio summary and historical yields.



Investment Report

Portfolio Summary

City of Stoughton



July 31, 2023

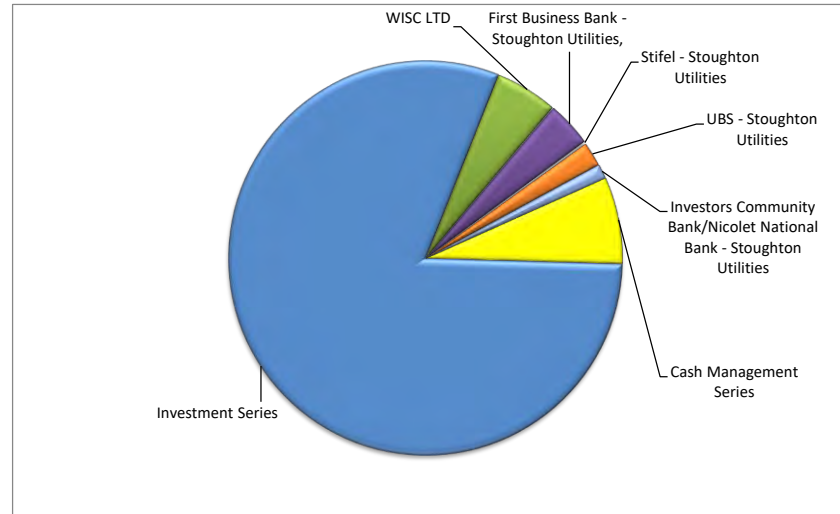
Portfolio Summary

ACCOUNT SUMMARY

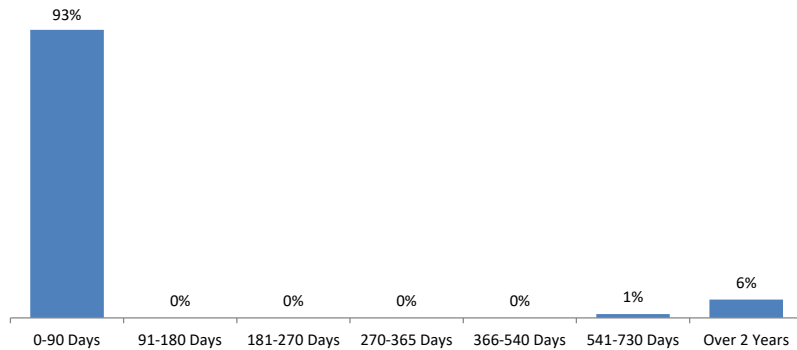
Description	Original Cost	Percent
Cash Management Series	\$1,467,465.01	7.1%
Investment Series	\$16,628,091.04	80.6%
WISC LTD	\$1,059,383.11	5.1%
First Business Bank - Stoughton Utilities	\$767,042.10	3.7%
Stifel - Stoughton Utilities	\$40,842.84	0.2%
UBS - Stoughton Utilities	\$413,807.74	2.0%
Investors Community Bank/Nicolet National Bank - Stoughton Utilities	\$249,000.00	1.2%
Total Portfolio	\$20,625,632	100%

Investment Type		
Operating Funds	\$ 20,573,563.27	99.7%
Bond Proceeds	\$ 52,068.57	0.3%
Total	\$20,625,632	100%

FIXED RATE PORTFOLIO ALLOCATION



MATURITY DISTRIBUTION



PERFORMANCE

	City Portfolio (1)	State of WI LGIP (1)	6 Month Treasury Yield (2)
Portfolio Yield - July 31, 2023	4.91%	5.09%	5.44%

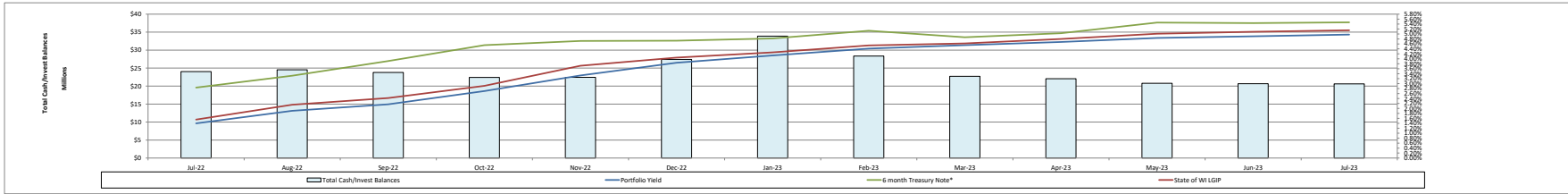
1) Portfolio Yield and State of WI LGIP are shown net of fees

2) 6 Month Treasury Yield is gross of fees (source Daily Treasury Yield)

Historical Yields

	Month End Yield												Average YTM		
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23		Jul-23	
Portfolio Yield	1.40%	1.90%	2.17%	2.70%	3.33%	3.84%	4.13%	4.41%	4.55%	4.68%	4.84%	4.91%	4.98%	3.68%	Portfolio Yield
6 month Treasury Note*	2.84%	3.32%	3.91%	4.55%	4.72%	4.73%	4.82%	5.13%	4.87%	5.03%	5.46%	5.44%	5.47%	4.64%	UST Portfolio YTM
State of WI LGIP	1.55%	2.15%	2.42%	2.91%	3.72%	4.05%	4.26%	4.54%	4.62%	4.80%	5.01%	5.09%	5.15%	3.87%	Benchmark YTM

Total Cash/Invest Balances	\$24,032,874	\$24,533,213	\$23,794,353	\$22,421,194	\$22,428,295	\$27,410,594	\$33,879,257	\$28,340,325	\$22,723,360	\$22,054,767	\$20,790,251	\$20,668,060	\$20,625,632
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1) Portfolio Yield and State of WI LGIP are net of fees.
 2) Benchmark YTM is gross of fees.
 * 6-month Constant Maturity Treasury (CMT)

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600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

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Date: October 12, 2023

To: Stoughton Utilities Committee

From: Brian R. Hoops
Stoughton Utilities Assistant Director

Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: 2023 Public Power Week Community Outreach Event Summary

Each year during the first full week of October, Stoughton Utilities holds a Public Power Week event that highlights the benefits that public power brings to our customers, and to thank them for supporting their locally owned utility. This year, Public Power Week was celebrated October 1 through October 7.

Following the success of our family-friendly scavenger hunts that were held the past four years, SU held a similar event this year. The response from customers over the past years has been very favorable, and the format creates an educational aspect of researching Stoughton's public spaces and general information about the community and Stoughton Utilities.

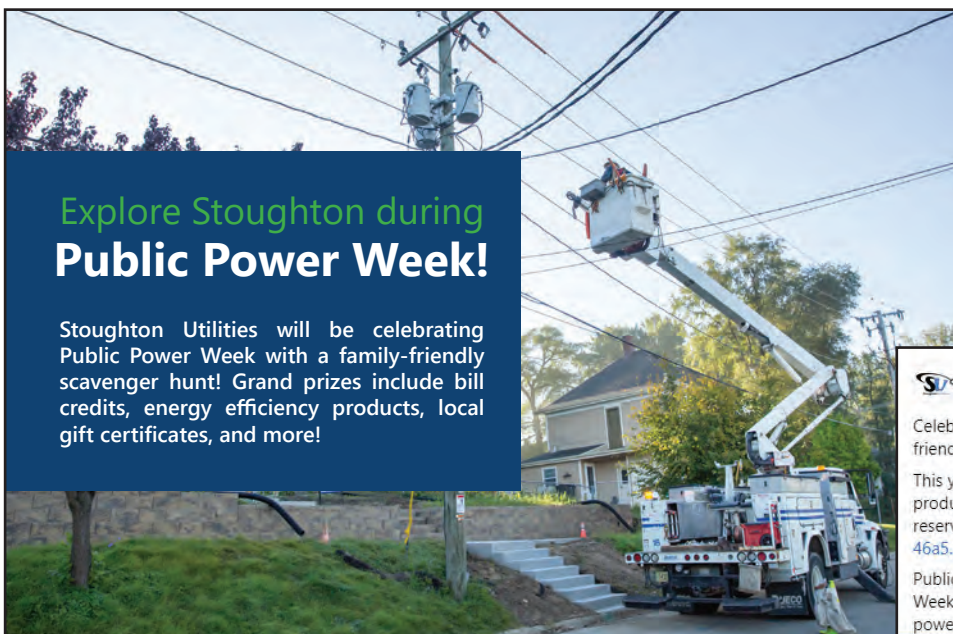
This year's scavenger hunt was completed using a scavenger hunt smart phone app that allowed customers to complete challenges throughout the week as they had time. Challenges included submitting photos, open-ended questions and trivia related to Stoughton Utilities, energy efficiency, our community, and more. As challenges were completed, customers earned points and badges that earned them small prizes such as utility bill credits, and entries into drawings for larger prizes including gift cards and a smart thermostat.

Brandi Yungen, education and outreach coordinator, lead this effort, including creating and adding the challenges to the event app and the design of promotional materials included as billing statement inserts, newspaper advertisements, and social media posts.

Over 1,500 total challenges were completed throughout the week. A sample of event challenges, participant photos and participant feedback is included on the following pages.

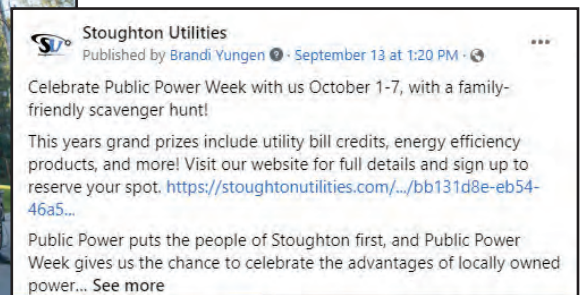
Public Power Week Wrap-Up 2023

This year's scavenger hunt utilized the Eventzee App to make the event easier for customers to understand and participate on their own schedule. Challenges could be completed from home or out in the community and were designed to educate and engage with players about Public Power, Stoughton Utilities, energy efficiency, and more. Overall, while participation was lower than in previous years, the engagement and positive feedback increased from prior events.



Explore Stoughton during Public Power Week!

Stoughton Utilities will be celebrating Public Power Week with a family-friendly scavenger hunt! Grand prizes include bill credits, energy efficiency products, local gift certificates, and more!



Join our Scavenger Hunt October 1 - 7

How to play:

- Download the Eventzee app for IOS or Android
*Contact us for an alternate way to play if you are unable to use the app
- Enter the join code or scan the QR code to sign up and reserve your spot in the 2023 Public Power Scavenger Hunt!
- Complete challenges during the week of October 1 - 7, 2023 to earn points. This years scavenger hunt will include trivia, location based clues, photo challenges, and more!
- Earn badges, win prizes, and have fun!



Join code:

publicpower2023

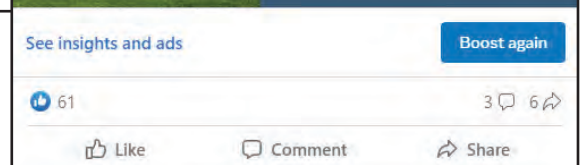


Must be a Stoughton Utilities customer to win. One entry per customer household per day. Limit one grand prize per utility account. Employees and their immediate families are not eligible to win grand prizes. Secret locations will be located on public property, and not include electrical substations or water distribution facilities.




stoughtonutilities.com
(608) 873-3379

At Stoughton Utilities, we join forces with other local not-for-profit utilities through WPPI Energy to share resources and lower costs.



Informational Challenges - These challenges only required that the player click on them to read the information. We used these for terms and conditions, daily check-ins, and other general information.


 **Terms and Conditions**
Thank you for joining us to celebrate Public Power Week! Before we get started, we just have to go through a few terms and conditions.

By continuing, you agree to the following terms and conditions. Must be a Stoughton Utilities customer to win. Limit one grand prize (gift cards, smart thermostat, \$50 bill credit, and \$200 bill credit) per utility account.

Information


 **Daily Check-in**
Don't forget to come back tomorrow!

Information


 **Choose Renewable**
Did you know that it takes just two or three blocks of renewable energy to power the average home? And, with no equipment to buy or install on your roof, there is no need to worry about payback periods or annual maintenance costs. Choose Renewable allows you to contribute to a cleaner energy future by purchasing renewable energy in 300-kilowatt hour (kWh) blocks. Every \$2 block you buy is added to your monthly electric bill and ensures that this share of your electricity comes from solar, wind and biogas.

Information


Trivia Challenges - These challenges were multiple choice and typically included questions that could be found on our website and/or social media pages.

 **Trivia 2**
What is the name of the SU program that allows customers to offset a part or all of their energy usage with renewable energy?

Quiz Challenge

 **Trivia 3**
Which of the following is NOT one of the advantages of public power utilities?

Quiz Challenge

 **Trivia 11**
Which of the following products is safe to flush down the toilet?

Quiz Challenge

Text Challenges - These challenges were typically open-ended questions that helped us gather feedback and information about what customers want to know and how engaged they are with our normal communications.



Incentives!

As your local not-for-profit utility, SU wants to help you SAVE money and energy! One of the ways we do this is by offering a variety of incentives for energy efficient products. What are some of the things we offer incentives for? (10 pts. Each/40 pts. Max)

Text Challenge



Responsible Resource Use

Send us your best tip for conserving water!

Text Challenge



Submit your questions!

Do you have a burning question you have been dying to ask us? Submit your questions for us here to complete this challenge. We will try to answer them on our social media pages!

Text Challenge

"What accomplishment or program is SU most proud of?"

"What's a power or water conservation myth you wish people would learn is not true?"

"Why does having something plugged in but not turned on still use electricity?"

"What is the strangest thing you've seen cause a power outage?"

"I have heard people arguing this point so I will ask. Is it cheaper for us to have the city owned light office then it is for say Madison who uses a company?"



What do you think?

Tell us what you think about this year's Public Power Week Scavenger Hunt so we can improve for next year! Do you have any suggestions?

Text Challenge

"I really like this format versus what was done in previous years! It makes it easier to do in case I'm out of town. Thank you for doing this! I love how you guys engage the community like no other company has done."

"I liked this format better than last year's...mostly because I'm awful about remembering when these start so this let me play catch up. It was fun having the combination of things I could complete at home with things to find out in the community. I thought the challenges to find things in our house (like the water meter, to check for leaks) were practical and helpful, too."

"This format was way easier than sending the daily emails. I also like the Reminders from the app."

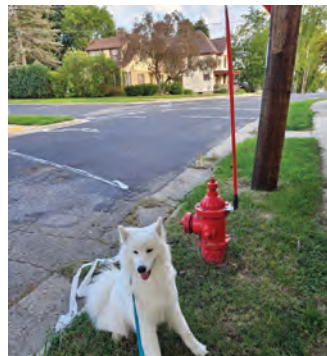
Photo Challenges - These challenges required customers to submit pictures and encouraged them to visit locations throughout the city, identify their homes water meters and look for leaks, learn about efficiency certifications like WaterSense and ENERGY STAR, and more.



Adopt a Fire Hydrant

Help protect your home and neighborhood by clearing snow away from fire hydrants this winter. Hydrants can become covered in snow due to plowing and snow accumulation, which could mean slower response times in the event of a fire.

Find a fire hydrant near your home or a Stoughton Park and send us a picture to complete this challenge.



Lucky #7

One of the advantages of a Public Power Utility is local control. Oversight of the utility is managed by a seven person Utilities Committee, who meet once per month.

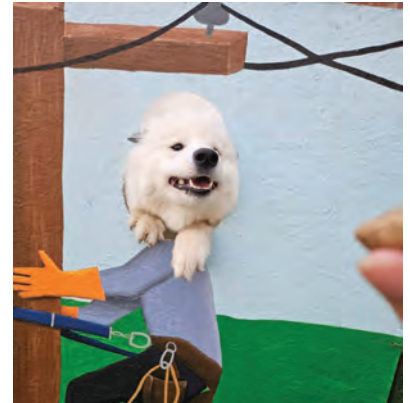
Send us a picture of SEVEN anything (i.e. candies, rocks, puppies; your choice as long as there are seven of them!) to complete this challenge.





Find the Lineworkers!

Lineworkers work hard year round to keep the lights on in our community. Test out the hard hat for yourself by finding our Public Power Photo Board and taking a picture to complete this challenge!



Thank a Linemen

Electricity is something that we often take for granted until we experience a power outage. Send us a picture of what you miss the most when the power is out!



Show off your art skills

Stop by the SU office and help us color our public power poster! Take a picture while you're here to complete the challenge.





600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: October 12, 2023

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Utilities Committee Future Agenda Item(s)

This item appears on all agendas of Committees of the City of Stoughton.